

**MINUTES OF JOINT WORKSHOP WITH BASTROP, TX CITY
COUNCIL AND FAIRVIEW CEMETERY ADVISORY BOARD
JANUARY 18, 2018**

The Bastrop City Council and the Fairview Cemetery Advisory Board met in a Joint Workshop Meeting on Thursday, January 18, 2018, at 7:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present for the Bastrop City Council were: Mayor Schroeder, Mayor Pro Tem Schiff, and Council Members Jones, Ennis and Nelson. Officers present were: City Manager, Lynda Humble and City Secretary, Ann Franklin. Members present for the Fairview Cemetery Advisory Board were: Terry Sanders, Mary Williams, Marvel Wimbley, Tom Scott and Cheryl Long. Carl Spooner was absent. City Staff Liaison Tracy Waldron and Heather Ambrose were also present.

CALL TO ORDER

- a. Chair Terry Sanders called the meeting of the Fairview Cemetery Advisory Board to order with a quorum being present at 7:30 p.m.

PRESENTATION

Hear presentation by Mindy Bonine, Principal Investigator, AmaTerra Environmental, Inc. pertaining to upcoming ground-truthing and GPR project in the west section of Fairview Cemetery.

Presentation was made by Mindy Bonine, Principal Investigator, AmaTerra Environmental, Inc.

WORKSHOP SESSION

- 3A. Receive and participate in information regarding the Fairview Cemetery and Fairview Cemetery Advisory Board:
 - Role of Board, 2017 accomplishments, and future goals of the Fairview Cemetery Advisory Board
 - Policy Update Discussion (i.e. 2017 ordinance revisions; maintenance; monuments; "green burials" etc.).

Presentation was made by Chief Financial Officer, Tracy Waldron.

- 3B. Discuss Council's Identified Focus Areas and List of Priorities as it relates to the Fairview Cemetery and Fairview Cemetery Advisory Board.
 - FR#3: Conduct a perpetual care actuarial study for Fairview Cemetery to ensure long-term financial sustainability.
 - FR#4: Conduct ground-truthing and GPR in the west section of Fairview Cemetery to identify occupied gravesites and open plots.
 - UE#1: Create memorial tree program for Fairview Cemetery.

Presentation was made by Chief Financial Officer, Tracy Waldron.

Suggestion was made to mention at the Quarterly Bastrop County Historical Society that ground-truthing will be taking place at the Fairview Cemetery, in order to get the word out prior to the work beginning.

After the City Council had adjourned, Cheryl Long requested that David Junek add the Catalpa tree to the list of trees for the memorial tree program.

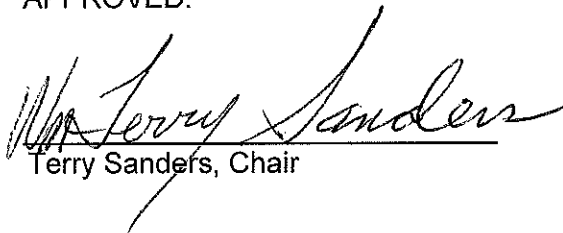
ITEMS FOR INDIVIDUAL CONSIDERATION – FAIRVIEW ADVISORY BOARD

- 4A. Consider Action to approve minutes from the October 4, 2017 meeting.
Mary Williams made the motion to approve the minutes as presented. Seconded by Cheryl Long and approved unanimously.
- 4B. Hear presentation of the Financial Report for the period ending December 31, 2017.
Tracy Waldron reviewed the Financial Report for the period. No action required.
- 4C. Consider action to confirm dates for next Fairview Cemetery Advisory Board meeting(s).
The next meeting of the Board will be on April 11, 2018 at 4:00 p.m.

ADJOURNMENT

Mary Williams made the motion to adjourn at 8:58 p.m. Seconded by Terry Sanders and carried unanimously.

APPROVED:



Terry Sanders, Chair

ATTEST:



Mary Williams, Secretary