

**BASTROP PUBLIC LIBRARY**

**BOARD OF DIRECTORS**

**FEBRUARY 4, 2019**

1. **CALL TO ORDER**--the meeting was called to order at 6:00 pm by President Mary Jo Jenkins. Members present were as follows: Becky Schaefer, Barbara Clemons, Lesa Neese, Jamie McDonald and Carolyn Wiginton. Rebecca Bennett called in to let Bonnie know that she would not be able to attend. Bonnie Pierson and City Council Liason Mayor Connie Schroeder were also in attendance.

2. **CITIZEN COMMENTS**--None

3. **ANNOUNCEMENTS**--Mayor Connie Schroeder advised the board that the Library Director position would be posted by the end of the week.

4. A. Circulation is down and program attendance is up. Computer usage is down but Bonnie feels that once the patrons realize that the computers are working again the numbers might pick back up. The staff had some training in Mental Health and they learned about issues that might arise and how to deal with them. The Police Department has a Mental Health Officer and they can also call Bluebonnet. Carrie was in on the interviews for an IT assistant. Ashley has been moved up to Interim Technical Services supervisor.

B. One paver was sold in January. The Creation Station Policy has ben updated. The Shelter will not turn away any <sup>trained</sup> volunteers during a disaster. The City Manager sees that the Library Director may not be the person that should run the shelter. The Library is a resource during a disaster so the staff needs to be available to assist victims. The Director job description says that grant writing was not mandatory and Bonnie said that TLA will assist libraries with grant writing.

C. Twelve members of the Friends of the Library were honored at the Soup Supper. They received a lifetime discount for the bookstore. The Friends group has 52 active members. They will be working on increasing their membership. The next Plant and Book Sale will be held on March 29-30.

D. The Statistical Report is attached to the packet.

E. There were no questions concerning the Library Board Fund.


5. A. The minutes for the January 2019 were read and approved as written.


6. A. Discussion was held concerning the Creation Station Policy. Once a sewing machine or any other new equipment is added the policy can be amended with guidelines. The Library will look into purchasing a basic sewing machine and another one with more features. The City Attorney has approved the policy. A motion was made by Lesa Neese to adopt the policy. Second by Carolyn Wiginton. There was no discussion or questions concerning the policy. Motion carried.

7. There were no items to add to the March agenda.

\*\*\*The theme for the next reading program will be A Universe of Stories

The meeting was adjourned at 6:30 pm.

Respectfully submitted,   
Becky Schaefer, Secretary

Approved,   
Mary Jo Jenkins, President