AGENDA Bastrop Public LIBRARY BOARD Monday, March 5, 2018 6:00 PM Bastrop Public Library 1100 Church Street Bastrop, Texas 78602

- Call to order
- 2. Consider action to approve Bastrop Public Library Board minutes from the February 5, 2018 regular meeting.
- 3. Announcements—Lost Pines Garden Club is seeking silent auction items for the upcoming Book and Plant sale—Lisa Crick Annual Pet Food Drive, Friday, March 2, deliver pet food to parking lot at Workforce Center.

4. Citizen Comments

Comments will be heard from the audience on any topic not listed on the agenda, not to exceed three (3) minutes in length. To address the Board, please submit a fully completed request card to the Board Secretary prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.

To address the Board concerning any item on the agenda, please submit a fully completed request card to the Board Secretary prior to the consideration of that item.

- **5. Librarian's report**—discussion and possible action
- 6. Friends of the Library Report
- 6A. Rob Bigsby (Treasurer) is purchasing a tablet to be used at the book sale to receive credit/debit card payments.
- 6B. Dawn East reported on scholarship applications.
- 6C. Final preparations were made for the upcoming Book / Plant sale scheduled for March 23^{rd} and 24^{th} .

7. Old business

- 7A. Brick pavers and tiles update—no bricks or tiles were sold in February—discussion and possible action.
- 7B. Makerspace—due to scheduling conflicts, the MakerSpace program scheduled for Saturday, March 17th is cancelled—the next Maker Space program is scheduled for Monday, March 26th—discussion and possible action.
- 7C. Update—15 Ton A/C unit—Mark's A/C has installed the new 15-ton unit—bids for a new 12.5-ton unit are now being solicited—discussion and possible action.

- 7D. Update—New computers were installed at the beginning of January—staff continue to work with the IT Department on the remaining issues—discussion and possible actions.
- 7E. Update—Andres Rosales says that as soon as he provides the instructions to Bonnie, patrons will be able to leave messages on the library's main telephone line—discussion and possible action.
- 7F. Update—emergency shelter—Mickey DuVall, Bonnie Pierson, and other staff members continue to work on procedures to open, manage, close, and maintain the new emergency shelter—staff are pricing supplies and equipment needed to open the shelter—Library Director is researching pricing and will order appliances soon—discussion and possible action.
- 7G. Update—Four laptops ordered for the MakerSpace program have not yet been received—discussion and possible action.

8. New Business

- 8A. Proposed changes in number of board members and term limits for City Boards and Commissions—discussion and possible action.
- 8B. Naming the MakerSpace—discussion and possible action.
- 8C. Installation of sound barriers for the MakerSpace—discussion and possible action.
- 8D. Painting "Bastrop Public Library" on the retaining wall on the North side of the building—discussion and possible action.
- 8E. Friends of the Bastrop Public Library and Lost Pines Garden Club Annual Book and Plant Sale is scheduled for Friday, March 23rd and Saturday, March 24th –discussion and possible action.
- 8F. Support for Net Neutrality—discussion and possible action.
- 8G. Are there any items Board members would like to include on next month's agenda—discussion and possible action.

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, March 1, 2018 at 3:00 p.m. and remained posted for at least two hours after said meeting was convened.

Ann Franklin, City Secretary

Bastrop Public Library Librarian's Report March 5, 2018

- 1. Library Statistics for the month of January. Circulation statistics are down 4% compared to January 2017; gate count is down 1% compared to January 2017; programming is down 38% compared to January 2017; Internet usage is down 27% compared to January 2017; reference requests are down 49% compared to January 2017, and meeting room reservations are down 14% compared to January 2017.
- 2. In the month of February 137 children and adults attended story time.
- 3. In the month of February, the Chess Club met twice and a monthly total of fourteen children, teens, and adults enjoyed playing chess.
- 4. In the month of January, students from the Calvary Episcopal School after school program visited the library three times.
- 5. On Monday, February 1, Mickey DuVall met with David Juarez, Public Works Superintendent, to discuss building maintenance.
- 6. On Monday, February 1, Mickey DuVall attended a quarterly emergency management training session.
- 7. On Monday, February 1, Bethany Dietrich hosted a "Board Game" Teen program. Eight teens played board games.
- 8. On Monday, February 5, Mickey DuVall attended an emergency management meeting to discuss Readiness Levels.
- 9. On Tuesday, February 6, Mickey DuVall attended a Friends of the Bastrop Public Library monthly meeting.
- 10. On Wednesday, February 7, Trey Job and Curtis Hancock gave the library staff a tour of the new emergency shelter that is under construction.
- 11. On Thursday, February 8, Bethany Dietrich participated in the videotaping of monthly departmental information videos. Ms. Dietrich spoke on Teen programming.
- 12. On Thursday, February 8, Bonnie Pierson provided a program for Homeschool students. Twelve students attended the program.
- 13. On Thursday, February 8, Bethany Dietrich hosted a Teen program, "Craft Buffet." Thirteen teens created crafts using random craft materials.
- 14. On Thursday, February 8, Mark's Air Conditioning installed the Library's new 15-ton air conditioning unit.
- 15. On Thursday, February 8, Mickey DuVall, Cassy Wilhelm, Bonnie Pierson, Cary Kittrell, and Bethany Dietrich met to discuss Ms. Wilhelm's new duties as the Library's Communications / public relations employee.
- 16. On Thursday, February 8, Mickey DuVall manned a library booth at BISD's STEAM Fest.
- 17. On Saturday, February 10, Bethany Dietrich hosted a Youth Advisory Board meeting. Seven teens met and curated a blind date with Book Display by wrapping books with newspaper, writing their first line (pick-up line) on a construction paper heart, and glued it with a doily to the covered book.

- 18. On Monday, February 12, library staff attended a mandatory meeting at City Hall and were given instructions on how to vote for Bastrop in the effort to win the Small Business Revolution \$500,000 prize.
- 19. On Tuesday, February 13, Mickey DuVall met with Library Board Chair, Mary Jo Jenkins, to discuss the upcoming joint meeting between the City Council and Library Board.
- 20. On Tuesday, February 13 Bethany Dietrich hosted a Tween program. Seven tweens participated in the program.
- 21. On Thursday, February 15, Bethany Dietrich hosted a Teen Anime Club program. Nine teens watched three episodes of Anime: "Yuri on Ice," "Soul Eater," and "Melancholy of Haruhi Suzumiya."
- 22. On Thursday, February 15, Cassy Wilhelm, Norman Jones, and Faye Cobb visited multiple businesses asking for silent auction items for the upcoming Book and Plant sale.
- 23. On Thursday, February 15 Mickey DuVall and members of the Library Board participated in a joint meeting with the City Council.
- 24. On Friday, February 16, Mickey DuVall, Norman Jones, and Faye Cobb visited multiple businesses asking for silent auction items for the upcoming Book and Plant sale.
- 25. On Saturday, February 17, Mickey DuVall and Cary Kittrell hosted a MakerSpace program. Fifteen children and adults attended the program.
- 26. On Tuesday, February 20, Carmen Serna hosted the LEGO Club. Twenty-one children attended the program.
- 27. On Thursday, February 22, Bethany Dietrich hosted a "Silent Library Games" Teen event. Six teens were given goofy challenges to complete.
- 28. On Friday, February 23, library staff attended a quarterly employee luncheon.
- 29. On Friday, February 23, Bethany Dietrich hosted an IRL (In Real Life) evening of fun and companionship for individuals who are between the ages of 20 to 35 years.
- 30. On Monday, February 26, Mickey DuVall, Norman Jones, and Faye Cobb visited multiple businesses asking for silent auction items for the upcoming Book and Plant sale.
- 31. On Monday, February 26, Mickey DuVall interviewed and hired Terry Carwell (an AARP Foundation participant) for a Library Clerk job.
- 32. On Monday, February 26, Mickey DuVall and Cary Kittrell presented a MakerSpace program. Six children and adults participated in the program.
- 33. On Tuesday, February 27, Mickey DuVall and Bonnie Pierson attended the City's watch party to hear the results of the Small Business Revolution competition. Alton Illinois won the competition.
- 34. On Wednesday, February 28, Terry Carwell, an AARP senior worker, started work at the library.

Respectfully submitted: Mickey DuVall, Library Director

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICE	CES:											_	
Adult:													
000-099	18	30	8	19									75
100-199	38	74	45	58									215
200-299	40	47	29	42									158
300-399	85	131	89	89									394
400-499	13	13	14	9									49
500-599	65	57	47	41									210
600-699	260	265	207	331									1,063
700-799	118	92	78	95									383
800-899	27	39	18	18									102
900-999	139	124	96	149									508
92-920	56	85	74	54									269
Adult Book Club Bag	0	0	0	1									1
Adult DVD's	1,692	1,713	1,611	1,898									6,914
Adult Fiction	1,770	1,701	1,649	1,759									6,879
Adult Fiction CD's	531	482	450	380									1,843
Adult Genealogy	0	0	0	0									0
Adult Historical File	0	0	0	0									0
Adult Large Print	658	618	590	657									2,523
Adult Microfilm	0	0	0	0									0
Adult MP3 Book	23	15	16	8									62
Adult Music on CD	150	147	161	114									572
Adult Nonfiction CD'S	0	31	37	26									94
Adult Overdrive e-book	961	916	815	879									3,571
Adult Pro Col	0	0	0	0									0
Adult Reference	0	0	0	0									0
Adult Reference Desk	0	0	0	0									0
Adult Spanish DVD's	5	2	2	0									9
Adult Spanish Fiction	12	11	14	5									42
Adult Spanish Nonfictio	8	12	11	16									47
Adult Texana	16	26	29	39									110
Adult Videocassettes	33	25	5	9									72
Cake Pans	7	5	12	7									31
Subtotal Adult:	6,725	6,661	6,107	6,703	0	0	0	0		0 0	0	0	26,196

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Juvenile and children's	s:												
Child Braille Picture Bks	4	2	2	3									
Child Spanish 1st R	11	27	7	36									81
Child Spanish Easy	104	73	39	58									274
Child Spanish Easy NF	1	4	12	21									38
Child Storytime box	0	0	0	0									0
Easy Nonfiction	138	133	100	169									540
Easy Picture Books	1,511	1,444	1,058	1,196									5,209
First Readers	474	430	290	330									1,524
J 000 - J 099	20	21	6	20									67
J 100 - J199	5	3	4	1									13
J 200 - J 299	8	8	7	13									36
J 300 - J 399	44	30	16	25									115
J 400 - J 499	2	0	0	2									4
J 500 - J 599	150	91	55	141									437
J 600 - J 699	69	38	19	52									178
J 700 - J 799	139	107	75	96									417
J 800 - J 899	12	11	5	6									34
J 900 - J 999	101	81	42	71									295
J 92 - J 920	31	34	9	28									102
Juvy Braille	0	0	0	0									0
Juvy CD'S	85	59	30	55									229
Juvy DVD	414	354	335	380									1,483
Juvy Fiction	1,054	869	631	624									3,178
Juvy Graphic Novels	196	226	180	194									796
Juvy Oversize	6	10	3	12									31
Juvy Reference	0	0	0	0									0
Juvy Spanish Fiction	11	8	9	8									36
Juvy Spanish Nonfictior	33	16	8	22									79
Subtotal Juv. & child.	4,623	4,079	2,942	3,563	C	0	0	0	(0 0	0	0	15,207
Young Adult:													
Young Adult Fiction	228	253	229	242									952
YA Graphic Novels	264	279	319	235									1,097
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	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Subtotal Young Adult	492	532	548	477	0	0	0	0	0	0	0	0	2,049
Other:													
Magazines	52	52	69	45									218
Paperbacks	231	267	289	299									1,086
Тарограско	201	201	200	200									1,000
Subtotal Other	283	319	358	344	0	0	0	0	0	0	0	0	1,304
Grand Total All	12,123	11,591	9,955	11,087	0	0	0	0	0	0	0	0	44,756
OTHER SERVICES:													
Total Online Bastrop	4,780	3,850	3,774	3,769									16,173
Advertiser Searches	.,	0,000	0,	3,1 33									
Computer Useage:													
ADA	0	0	0	57									
Adult	1,133	932	898	643									3,606
Children	224	333	210	136									903
Teen	171	159	181	54									565
Wireless	1,890	1,900	2,024	1,978									7,792
Total Comp. Useage	3,418	3,324	3,313	2,811	0	0	0	0	0	0	0	0	12,866
Gifts and Memorials:	\$500	\$0	\$1,780	\$10,240									\$12,520
Onto and memorials.	ψουσ	Ψ	ψ1,700	ψ10,240									Ψ12,320
Items Processed:													
Items Cataloged:													
Apollo	100	25	209	69									403
Baker & Taylor	41	34	25	11									111
Brodart	0	0	0	0									C
Cat ExpressOCLC	18	6	39	9									72

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Ingram	154	0	84	230			-						468
Original	20	43	73	59									195
Recorded Books	11	17	4	5									37
Total items cataloged	344	125	434	383	0	0	0	0	0	0	0	0	1,286
Total items withdrawn	355	354	275	1,568									2,552
Total items lost	14	3	0	0									17
Interlibrary Loan:													
Borrowed	5	17	11	18									51
Loaned	2	5	1	4									12
Total Transactions	7	22	12	22	0	0	0	0	0	0	0	0	63
New Library Patrons:													
City	22	27	24	48									121
County	101	74	63	115									353
Non-residents			9	9									
Total Patrons added	123	101	96	172	0	0	0	0	0	0	0	0	492
Patron Usage:													
County	71%	68%	66%	69%									
City	19%	20%	23%	21%									
Faculty	4%	6%	5%	4%									
Other	6%	6%	6%	6%									
Proctored Tests Giver	3	2	3	0									8
Programming:													
Children's programs	409	459	694	278									1,840
Outreach programs	1,268	0	0	0									1,268
Teen programs	67	44	41	44									196
Adult programs	0	0	0	0									0
Total Programming	1,744	503	735	322									3,304
Number of Programs	26	35	26	24									111

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Reference Assistance	-												
Directional Questions	492	418	392	167									1,469
Microfilm assistance	0	0	0	0									0
Reference Questions	379	305	255	296									1,235
Telephone Reference	204	159	136	100									599
Computer Assistance	658	777	698	611									2,744
Ereader Assistance	10	11	2	6									29
Total Reference	1,743	1,670	1,483	1,180	0	0	0	0	0	0	0	0	6,076
Reservations:													
Pressley Meeting Room		40	41	42									167
Maynard Board Room	27	30	27	25									109
Study Booths	224	229	183	180									816
Total Reservations	295	299	251	247	0	0	0	0	0	0	0	0	1,092
Visitor Count:	9,959	8,608	9,005	9,005									36,577
Volunteer Hours:													
Regular volunteers	73.25	69.50	87.25	40.50									270.50
Friends volunteers	107.50	104.00	88.00	109.50									409.00
Total Volunteer Hours		173.50	175.25	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	679.50
Walania III	0.040	4.004	4 700	2 225									
Website Hits:	2,048	1,904	1,796	2,295									8,043
Reserve-A-Librarian	7	0	3	0									10

Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total

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8 TAIL DECORATIONS
8 TAILGATER REFUND
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8 REPRINT RFFL TICKETS
6 STYLUS PENS - 500
9 MKRSPC CAB WINDOWS
9 MKRSPC CAB WINDOWS
9 CANDY CANES - 1000
9 MKRSPC CAB WINDOWS
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9 DUTTERMINTS - 2 BX
9 PARTS/ACC - 3D PRNTG
9 NAPS, SHRBT - OPEN HS
10 KAL PIZZAS
11 SALES TAX
11 GC HOUSES SUPPLIES
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The ACLU Answers the Key Questions

Protect your right to access what you want and how you want it on the Internet

[Updated December 2017]

The internet has become so much a part of the lives of most Americans that it is easy to imagine that it will always remain the free and open medium it is now. We'd like to believe it will remain a place where you can always access any lawful content you want, and where the folks delivering that content can't play favorites because they disagree with the message being delivered or want to charge more money for faster delivery.

But there are no such guarantees.

On December 14, 2017, the Trump FCC voted to make the open internet — and the "network neutrality" principles that sustain it — a thing of the past. What you can see on the internet, along with the quality of your connection, are at risk of falling victim to the profit-seeking whims of powerful telecommunications giants. If the FCC has its way, those companies could disfavor controversial viewpoints or smaller websites and favor the content providers who have the money to pay for better access.

The fight isn't over, though. Read on to learn more about how you can help protect your free and open internet.

CALL ON CONGRESS TO SAVE NET NEUTRALITY NOW

The Federal Communications Commission voted in December 2017 to implement Chairman Ajit Pai's plan to end net neutrality. The fight now shifts to Congress, where pro-network neutrality members will press to use something called the Congressional Review Act to undo this hasty and misguided action. The CRA is a relatively new tool that allows Congress to reverse regulatory actions within 60 legislative days of their enactment. Congress can use this tool to reverse the FCC's

action. Every American should press their members of Congress to support such a reversal via the CRA.

Most people get their high-speed internet access from only a few telecommunications giants —AT&T, Comcast, Cox, CenturyLink, Charter, and Verizon. When we send or receive data over the internet, we expect those companies to transfer that data from one end of the network to the other. Period. We don't expect them to analyze or manipulate it. And starting in 2015, the Federal Communications Commission (FCC) has had protections in place to prevent broadband providers from doing just that. But now, the Trump FCC is moving to do away with those protections.

New technologies now allow telecom companies to scrutinize every piece of information we send or receive online — websites, email, videos, internet phone calls, or data generated by games or social networks. And they can program the computers that route that information to interfere with the data flow by slowing down or blocking traffic and communicators that they don't like, and speeding up traffic they do like or that pays them extra for the privilege.

Imagine if the phone company could mess with your calls — through bad connections or frequent dropped calls — when you tried to order pizza from Domino's, because Pizza Hut is paying them.

The phone company isn't allowed to do that because telephone service is treated under the law as a "common carrier" that has a responsibility to treat all traffic neutrally. But this is what the FCC is now proposing to do: remove the equivalent rules for broadband internet

Profit and other corporate interests, or a dislike for certain political viewpoints, or those that it deems "controversial." Companies might want to interfere with speech that makes them look bad, block applications that compete with their own, degrade or block access to union sites during a labor conflict, or increase their profit by forcing developers to pay more to avoid having their data blocked or slowed down.

It should and normally it would — but it won't. First of all, manipulations of our data are not always easily detectable; content can be delayed or distorted in important but subtle ways.

Second, most Americans don't have more than a handful of legitimate high-speed broadband options at home (the vast majority have only one or two). It costs many billions to build a big high-speed broadband service, so the "barriers to entry" to the marketplace are high and there aren't very many of them. That means customers often can't switch if a big broadband providers starts messing around with their service.

Broadband providers have both the incentive and the ability to interfere with the internet. That hasn't stopped network neutrality opponents from claiming that the threat is "theoretical," or that applying time-honored common carrier principles to the internet is a "solution in search of a problem." In fact, real abuses happened consistently before the FCC put its network neutrality rules in place.

AT&T's jamming of a rock star's political protest. During an August 2007 performance by the rock group Pearl Jam in Chicago, AT&T censored words from lead singer Eddie Vedder's performance. The ISP, which was responsible for streaming the concert, shut off the sound as Vedder sang, "George Bush, leave this world alone" and "George Bush, find yourself another home." By doing so, AT&T, the self-advertised presenting sponsor of the concert series, denied viewers the complete exclusive coverage they were promised. Although Vedder's words contained no profanity, an AT&T spokesperson claimed that the words were censored to prevent youth visiting the website from being exposed to "excessive profanity." AT&T then blamed the censorship on an external Website contractor hired to screen the performance, calling it a mistake and pledging to restore the unedited version of Vedder's appearance online.

Comcast's throttling of online file-sharing through BitTorrent. In 2007, Comcast, the nation's largest cable TV operator and second largest ISP, discriminated against an entire class of online activities in 2007 by using deep packet inspection to block file transfers from customers using popular peer-to-peer networks such as BitTorrent,

eDonkey, and Gnutella. Comcast's actions, which were confirmed in nationwide tests conducted by the Associated Press, were unrelated to network congestion, since the blocking took place at times when the network was not congested. Comcast blocked applications that are often used to trade videos — pirated content but also much legitimate content. Critics noted that Comcast hopes to sell online video itself. The FCC subsequently took action against Comcast for this abuse; Comcast stopped the throttling but also challenged the order in court and won, leading to a crisis in enforcement of network neutrality.

Verizon Wireless's censorship of NARAL Pro-Choice America. In late 2007, Verizon Wireless cut off access to a text-messaging program by the pro-abortion-rights group NARAL that the group used to send messages to its supporters. Verizon stated it would not service programs from any group "that seeks to promote an agenda or distribute content that, in its discretion, may be seen as controversial or unsavory to any of our users." Verizon Wireless reversed its censorship of NARAL only after widespread public outrage.

Telus' blocking of striking workers' web site. In 2005, the Canadian telecom, involved in a bitter labor dispute, blocked its internet subscribers from accessing a website run by the union that was on strike against Telus.

Network neutrality means applying well-established "common carrier" rules to the internet in order to preserve its freedom and openness. Common carriage prohibits the owner of a network that holds itself out to all-comers from discriminating against information by halting, slowing, or otherwise tampering with the transfer of any data (except for legitimate network management purposes such as easing congestion or blocking spam).

Important Fact: Common carriage is not a new concept — these rules have a centuries-old history. They have long been applied to facilities central to the public life and economy of our nation, including canal systems, railroads, public highways, and telegraph and telephone networks.

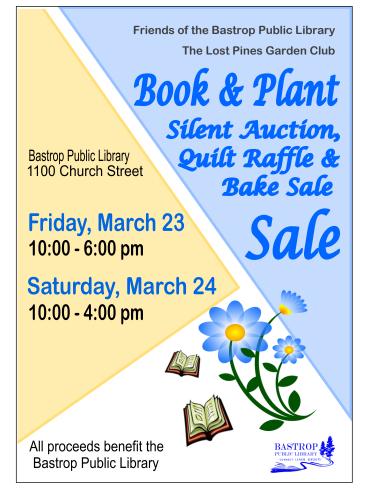
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In Loving Memory of

Lisa Betty Crick

1954 - 2016

Passionate Library Board Member & Volunteer

Your memories live on forever in our hearts
We will miss your dedication, your support
and your bright smile.



Memorial: Saturday, February 6
1:00 - 4:00 pm
McKinney Roughs Nature Park
Dining Hall

In Lieu of flowers, contributions may be made to the Bastrop Public Library or Emancipet