

Bastrop Public Library Board Meeting

AGENDA

Bastrop Public Library
1100 Church Street
Bastrop, TX 78602



August 6, 2018, at 6:00 P.M.

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.

To address the Commission concerning any item on the agenda, please submit a fully completed request card to the Board Secretary prior to the meeting.

3. ANNOUNCEMENTS

4. STAFF REPORT

- 4A. Monthly report on Library activities.
- 4B. Monthly status report on previously approved items.
- 4C. Monthly report on Friends of the Bastrop Public Library.
- 4D. Monthly statistical report.
- 4E. Monthly Detail Listing Library Board Fund.

5. CONSENT AGENDA

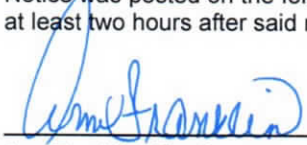
- 5A. Consider action to approve Bastrop Public Library Board minutes from the June 4, 2018 regular meeting.

6. WORK SESSION/BRIEFINGS

- 6A. Patron Behavior Policy
- 6B. Discuss Volunteer Fair Event
- 6C. Review and update Library Board Charter
- 6D. Election of Library Board Officers
- 6E. Discuss Director's Future Schedule
- 6F. Discuss items Board members would like to include on the next agenda.

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Thursday, August 2, 2018 15:00 a.m. and will remain posted for at least two hours after said meeting has convened.



Ann Franklin, City Secretary

BASTROP PUBLIC LIBRARY

BOARD OF DIRECTORS

JUNE 4, 2018

CALL TO ORDER--President Mary Jo Jenkins called the meeting to order at 6:00 pm. Members present were as follows: Becky Schaefer, Reecca Bennett, Dixie West, Lesa Neese and Carolyn Wiginton. Library Director Mickey DuVall was also in attendance. Guest--Grace Dacy. Jamie McDonald sent an e-mail to Mickey to let him know that she was in England and would not be able to attend.

CITIZEN COMMENTS--None

ANNOUNCEMENTS--there were 376 in attendance at the Opening Day of the Library's Summer Program

STAFF REPORT--

- A. Librarian's report is in the meeting packet
- B. No bricks were sold during the last month. Maker Space Programs will be held during the Summer Reading Program. Mickey is still waiting on bids for the AC unit. He will check with some Austin contractors. The Senior Center group moved in to the Emergency Shelter on May 25.
- C. Information from the Library Board Budget was given to the Friends Group.
- D. Numbers are consistently going down on library usage. This seems to be a general trend among libraries our size.
- E. Library Board Account has 41,000.00. 26,000.00 has been received in donations. The Garden Club gave money directly to the library.

CONSENT AGENDA--the minutes for the May 2018 meeting stand approved as written

WORK SESSIONS--

- A. Patron Behavior Policy--the part about possession of weapons will be run by the City Attorney for proper wording. There was a question about age on the policy (8

YO) and Mickey advised that they have not had any problems to date.

B. Meeting Room Policy--Tutors have been using study rooms for paid services and there have been no problems. There is nothing in the policy that addresses this at this time. If any problems arise we can readdress this issue so for the time being this will be left up to Mickey's discretion.

C. Library Board Charter--Mickey asks if the Library Board could update the Charter. This will be placed on next month's agenda to address a few items.

On July 17th there will be a Volunteer Fair at the Convention Center

ADJOURNMENT--the meeting was adjourned at 6:25 pm.

Respectfully submitted, _____

Becky Schaefer, Secretary

Approved, _____

Mary Jo Jenkins, President

Sign In Sheet
Library Board Meeting
June 4, 2018
6:00 p.m.

Mary Jo Jenkins Mary Jo Jenkins

Becky Schaefer Becky Schaefer

Barbara Clemons _____

Rebecca Bennett Rebecca Bennett

Dixie West Dixie G. West

(Open) _____

Lesia Neese Lesia Neese

Jamie McDonald e-mail

Carolyn Wiginton Carolyn M. Wiginton

Library Director Mickey Donald

City Council Liaison _____

Guests:

Grace M. Dacy

Mickey DuVall

From: jmcdonald2013@austin.rr.com
Sent: Wednesday, May 30, 2018 11:18 AM
To: Mickey DuVall
Subject: Re: Library Board Agenda Packet 060418

Hi Mickey,
I am in England, so I won't be at the June meeting.

Jamie

----- Mickey DuVall <Mickey@bastroplibrary.org> wrote:

> Hi All.

>

> Please find attached the agenda packet for the June 4th meeting.

>

> Mickey DuVall

> Library Director

> Bastrop Public Library

> 1100 Church Street

> P.O. Box 670

> Bastrop, Texas 78602

> 512-332-8880

> mickey@bastroplibrary.org<mailto:mickey@bastroplibrary.org>

>

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Bastrop Public Library
Librarian's Report
August 6, 2018

1. Library Statistics for the month of June. Circulation statistics are up 4% compared to June 2017; gate count is down 5% compared to June 2017; programming is up 15% compared to June 2017; Internet usage is down 2% compared to June 2017; reference requests are down 11% compared to June 2017, and meeting room reservations are down 16% compared to June 2017.
2. In the month of July 326 children and adults attended story time.
3. In the month of July 27 children and adults met to play chess.
4. On Tuesday, July 3 Bonnie Pierson hosted a "Krafty Kids" program. Fifty-eight children and adults participated in the program.
5. On Thursday, July 5 Bethany Dietrich hosted a "Video Games" Teen night. Fourteen teens participated in playing video games.
6. On Friday, July 6 twenty-five children and adults enjoyed watching the movie, "Leap."
7. On Monday, July 9 Bethany Dietrich and Cary Kittrell hosted a MakerSpace program. Twenty-six children made solar ovens to bake s'mores.
8. On Tuesday, July 10 Bethany Dietrich hosted a Tween program, "Picasso and Pasta." Eight tweens channeled their inner Picasso and made art out of cooked spaghetti.
9. On Wednesday July 11 Bonnie Pierson presented "Oscar Munoz, Magician." 166 children and adults attended the performance.
10. On Thursday, July 12 Bethany Dietrich hosted a "Cupcake Wars" Teen program. Twenty teens decorated cupcakes competing against others to decorate the best cupcake.
11. On Friday, July 13 thirty-seven children and adults enjoyed watching the movie, "Jungle Book."
12. On Saturday, July 14 Bethany Dietrich met with five members of the Youth Advisory Squad.
13. On Tuesday, July 17 Carmen Serna hosted the Lego Club. Forty-nine children and adults used LEGO's to create items.
14. On Tuesday, July 17 Cassy Wilhelm and Cary Kittrell attended the first annual City's Boards and Commissions Volunteer Fair.
15. On Wednesday, July 18 Bethany Dietrich hosted a Tween program, "Messy Mayhem." Ten tweens participated in the program.
16. On Thursday, July 19 Bethany Dietrich hosted a Teen event, "Sarcasm at the Movies Night." Sixteen teens watched "Cowboys vs. Aliens" and made sarcastic remarks.
17. On Thursday, July 19 Bonnie Pierson attended a planning meeting for the Trick or Trail.
18. On Friday, July 20 thirty-six children and adults enjoyed watching the movie, "Angry Birds."
19. On Friday, July 20 library staff said goodbye to our VOE student worker Ben Logan. Ben has worked the library for over a year. We wish him well and good luck.
20. On Saturday, July 21 Bethany Dietrich, Cary Kittrell, and Bonnie Pierson presented a "Building Challenge Using Cardboard" MakerSpace program. Fifteen children created items using cardboard.

21. On Monday, July 23 Bethany Dietrich, Cary Kittrell, and Bonnie Pierson hosted a MakerSpace program, “Maker Buffet.” Twenty-five children and adults played with a variety of materials to create items.
22. On Wednesday, July 25 Bonnie Pierson hosted a “Circus Chicken Dog” event. 148 children and adults attended the performance.
23. On Thursday, July 26 Bethany Dietrich hosted a “Big Art” Teen event. Twenty-three teens made a mosaic out of Skittles and blow art with straws.
24. On Friday, July 27 twenty-three children and adults enjoyed watching the movie, “Despicable Me 3.”
25. On Saturday, July 28 Library staff and volunteers welcomed 384 people to our end of summer party.

Respectfully submitted: Mickey DuVall, Library Director

Bastrop Public Library
Monthly Status Report on Previously Approved Items
August 6, 2018

1. Brick pavers and tiles update—one \$50 brick and one \$250 tile sold in June.
2. MakerSpace update—Bethany Dietrich, Cary Kittrell, and Bonnie continue to grow Maker programs—Attendance is on the rise—Library received five Turing Tumbler games.
3. Update—15-ton air-conditioner replacement—continuing to solicit bids for air-conditioning unit that cools the computer area—contractors are being slow to respond.
4. Emergency Shelter update—Mickey DuVall and Bonnie Pierson continue to work on policies and procedures for managing the shelter.
5. Update—Summer Reading Program—384 people attended the Summer Reading Program End of Summer Party. Total attendance for the Summer Reading Program is up over twenty percent over last year.

Bastrop Public Library
Friends of the Bastrop Public Library Report
August 6, 2018

1. The Friends did not meet in July.

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	18	30	8	19	21	14	3	7	22				142
100-199	38	74	45	58	66	62	68	59	65				535
200-299	40	47	29	42	58	43	47	44	46				396
300-399	85	131	89	89	103	106	136	128	159				1,026
400-499	13	13	14	9	10	16	8	8	11				102
500-599	65	57	47	41	78	79	63	30	38				498
600-699	260	265	207	331	342	333	347	284	425				2,794
700-799	118	92	78	95	94	81	63	90	142				853
800-899	27	39	18	18	28	24	20	28	49				251
900-999	139	124	96	149	148	94	94	88	137				1,069
92-920	56	85	74	54	68	65	73	82	76				633
Adult Book Club Bag	0	0	0	1	0	0	0	0	0				1
Adult DVD's	1,692	1,713	1,611	1,898	1,713	1,561	1,473	1,593	1,838				15,092
Adult Fiction	1,770	1,701	1,649	1,759	1,695	1,675	1,667	1,772	1,826				15,514
CHR	0	0	0	0	0	0	0	8	63				71
MYS	0	0	0	0	0	0	0	28	143				171
ROM	0	0	0	0	0	0	0	7	25				32
NOV	0	0	0	0	0	0	0	7	52				59
SFF	0	0	0	0	0	0	0	4	18				22
Wes	0	0	0	0	0	0	0	0	2				2
Adult Fiction CD's	531	482	450	380	412	325	361	401	384				3,726
Adult Genealogy	0	0	0	0	0	0	0	0	0				0
Adult Historical File	0	0	0	0	0	0	0	0	0				0
Adult Large Print	658	618	590	657	681	745	660	615	794				6,018
Adult Microfilm	0	0	0	0	0	0	0	0	0				0
Adult MP3 Book	23	15	16	8	5	9	12	7	14				109
Adult Music on CD	150	147	161	114	93	80	98	102	130				1,075
Adult Nonfiction CD'S	0	31	37	26	26	22	26	15	39				222
Adult Overdrive e-book	961	916	815	879	895	1,043	1,043	895	1,077				8,524
Adult Pro Col	0	0	0	0	0	0	0	0	0				0
Adult Reference	0	0	0	0	0	0	0	0	1				1
Adult Reference Desk	0	0	0	0	0	0	0	0	0				0
Adult Spanish DVD's	5	2	2	0	0	0	0	0	9				18
Adult Spanish Fiction	12	11	14	5	12	5	1	10	10				80

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Adult Spanish Nonfiction	8	12	11	16	16	18	14	20	27				142
Adult Texana	16	26	29	39	33	27	39	29	38				276
Adult Videocassettes	33	25	5	9	8	15	10	14	19				138
Cake Pans	7	5	12	7	5	14	1	3	15				69
Subtotal Adult:	6,725	6,661	6,107	6,703	6,610	6,456	6,327	6,378	7,694	0	0	0	59,661
Juvenile and children's:													
Child Braille Picture Bks	4	2	2	3	2	1	0	0	0				14
Child Literacy Bags	0	0	0	0	0	0	0	0	7				7
Child Spanish 1st R	11	27	7	36	7	14	8	6	11				127
Child Spanish Easy	104	73	39	58	54	61	62	62	82				595
Child Spanish Easy NF	1	4	12	21	7	10	4	4	7				70
Child Storytime box	0	0	0	0	0	0	0	0	0				0
Easy Nonfiction	138	133	100	169	124	146	139	103	189				1,241
Easy Picture Books	1,511	1,444	1,058	1,196	1,383	1,392	1,316	1,210	2,346				12,856
First Readers	474	430	290	330	395	466	435	372	648				3,840
J 000 - J 099	20	21	6	20	26	24	26	18	26				187
J 100 - J199	5	3	4	1	4	4	0	1	6				28
J 200 - J 299	8	8	7	13	7	6	5	15	15				84
J 300 - J 399	44	30	16	25	36	33	35	11	37				267
J 400 - J 499	2	0	0	2	0	5	3	3	2				17
J 500 - J 599	150	91	55	141	124	177	128	85	202				1,153
J 600 - J 699	69	38	19	52	43	40	52	27	53				393
J 700 - J 799	139	107	75	96	137	96	163	141	240				1,194
J 800 - J 899	12	11	5	6	7	15	21	11	16				104
J 900 - J 999	101	81	42	71	18	42	41	38	78				512
J 92 - J 920	31	34	9	28	53	31	31	40	36				293
Juvy Braille	0	0	0	0	0	0	0	0	0				0
Juvy CD'S	85	59	30	55	43	46	48	62	89				517
Juvy DVD	414	354	335	380	337	322	314	306	480				3,242
Juvy Fiction	1,054	869	631	624	845	903	918	823	1,657				8,324
Juvy Graphic Novels	196	226	180	194	198	275	290	262	430				2,251
Juvy Oversize	6	10	3	12	5	4	5	10	12				67
Juvy Reference	0	0	0	0	0	0	0	0	0				0
Juvy Spanish Fiction	11	8	9	8	13	16	3	13	34				115
Juvy Spanish Nonfiction	33	16	8	22	22	9	16	17	36				179

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Subtotal Juv. & child.	4,623	4,079	2,942	3,563	3,890	4,138	4,063	3,640	6,739	0	0	0	37,677
Young Adult:													
Young Adult Fiction	228	253	229	242	169	281	214	292	408				2,316
YA Graphic Novels	264	279	319	235	306	231	181	193	255				2,263
Subtotal Young Adult	492	532	548	477	475	512	395	485	663	0	0	0	4,579
Other:													
Magazines	52	52	69	45	54	62	67	36	27				464
Paperbacks	231	267	289	299	382	247	243	243	301				2,502
Subtotal Other	283	319	358	344	436	309	310	279	328	0	0	0	2,966
Grand Total All	12,123	11,591	9,955	11,087	11,411	11,415	11,095	10,782	15,424	0	0	0	104,883
OTHER SERVICES:													
Total Online Bastrop Advertiser Searches	4,780	3,850	3,774	3,769	5,002	4,444	4,152	5,864	4,114				39,749
Computer Usage:													
ADA	0	0	0	57	52	55	53	54	48				319
Adult	1,133	932	898	643	821	788	852	842	824				7,733
Children	224	333	210	136	132	183	139	139	322				1,818
Teen	171	159	181	54	53	81	61	69	105				934
Reference--Local Hist.						28	37	28	35				128
Wireless	1,890	1,900	2,024	1,978	2,121	2,075	1,864	1,915	2,433				18,200
Total Comp. Usage	3,418	3,324	3,313	2,811	3,127	3,210	3,006	2,993	3,719	0	0	0	28,921
Gifts and Memorials:	\$500	\$0	\$1,780	\$10,240	\$0	\$125	\$2,500	\$11,180	\$325				\$26,650
Items Processed:													

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Items Cataloged:													
Apollo	100	25	209	69	91	121	141	44	29				829
Baker & Taylor	41	34	25	11	19	15	23	20	32				220
Brodart	0	0	0	0	0	0	0	0	0				0
Cat Express--OCLC	18	6	39	9	20	13	51	12	45				213
Ingram	154	0	84	230	165	71	110	241	99				1,154
Original	20	43	73	59	79	186	87	70	73				690
Recorded Books	11	17	4	5	13	8	11	9	2				80
Total items cataloged	344	125	434	383	387	414	423	396	280	0	0	0	3,186
Total items withdrawn	355	354	275	1,568	586	996	561	368	743				5,806
Total items lost	14	3	0	0	49	83	12	21	21				203
Interlibrary Loan:													
Borrowed	5	17	11	18	10	11	7	9	16				104
Loaned	2	5	1	4	1	3	2	3	3				24
Total Transactions	7	22	12	22	11	14	9	12	19	0	0	0	128
New Library Patrons:													
City	22	27	24	48	27	35	30	41	43				297
County	101	74	63	115	83	90	66	74	94				760
Non-residents			9	9	13	11	11	8	5				66
Total Patrons added	123	101	96	172	123	136	107	123	142	0	0	0	1,123
Patron Usage:													
County	71%	68%	66%	69%	68%	66%	66%	67%	66%				
City	19%	20%	23%	21%	21%	23%	25%	24%	24%				
Faculty	4%	6%	5%	4%	5%	5%	3%	3%	4%				
Other	6%	6%	6%	6%	6%	6%	6%	6%	6%				
Proctored Tests Given	3	2	3	0	7	4	3	3	3				28
Programming:													
Children's programs	409	459	694	278	314	321	598	427	1,711				5,211
Children's outreach	1,268	0	0	0	0	40	0	1,384	74				2,766

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Teen programs	67	44	41	44	43	28	32	30	63				392
Teen's outreach	0	0	0	0	0	0	0	1,775	0				1,775
Adult programs	0	0	0	0	0	0	0	0	18				18
Special Events						114	0	0	500				614
MakerSpace Programs									70				
Total Programming	1,744	503	735	322	357	503	630	3,616	2,436				10,846
Number of Programs	26	35	26	24	26	26	29	25	37				254
Reference Assistance:													
Directional Questions	492	418	392	167	343	484	431	416	446				3,589
Microfilm assistance	0	0	0	0	0	0	0	0	0				0
Reference Questions	379	305	255	296	450	448	350	388	398				3,269
Telephone Reference	204	159	136	100	246	171	133	108	86				1,343
Computer Assistance	658	777	698	611	1,304	1,239	1,204	1,023	968				8,482
Ereader Assistance	10	11	2	6	18	3	5	3	3				61
Total Reference	1,743	1,670	1,483	1,180	2,361	2,345	2,123	1,938	1,901	0	0	0	16,744
Reservations:													
Pressley Meeting Room	44	40	41	42	41	39	45	42	35				369
Maynard Board Room	27	30	27	25	20	19	23	24	21				216
Study Rooms	224	229	183	180	243	213	220	204	224				1,920
MakerSpace	0	0	0	0	0	0	0	5	0				
Total Reservations	295	299	251	247	304	271	288	275	280	0	0	0	2,510
Visitor Count:	9,959	8,608	9,005	9,005	8,954	10,198	8,970	8,736	12,116				85,551
Volunteer Hours:													
Regular volunteers	73.25	69.50	87.25	40.50	109.75	97.00	106.75	87.25	144.25				815.50
Friends volunteers	107.50	104.00	88.00	109.50	80.50	111.75	94.75	134.50	143.25				973.75
Teen volunteers							27.30	28.30	113.12				
Total Volunteer Hours	180.75	173.50	175.25	150.00	190.25	208.75	201.50	221.75	400.62	0.00	0.00	0.00	1,902.37

FUN00120 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-3000 UNASSIGNED FUND BALANCE
B E G I N N I N G B A L A N C E 0.00

00-00-3200 RESTRICTED FUND BALANCE
B E G I N N I N G B A L A N C E 21,680.60CR

00-00-4400 INTEREST
B E G I N N I N G B A L A N C E 0.00

Table with columns: DATE, TRAN #, REFERENCE, DESCRIPTION, JE#, AMOUNT, BALANCE. Rows include transactions from 10/31/17 to 5/31/18, such as 'CD INT EARNED', 'Mthly Interest Alloc', and 'TEXPOOL MTHLY INT ALLOC'.

FUN00120 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
5/31/18	6/05	B29827		03948	Mthly Interest Alloc		JE# 014506	000368	19.97CR	269.54CR
5/31/18	6/05	B29833		03951	MBS CD INT EARNED		JE# 014511		7.58CR	277.12CR
5/31/18	6/05	B29836		03953	TEXPOOL MTHLY INT ALLOC		JE# 014513	000374	2.91CR	280.03CR
5/31/18	6/12	B29893		03959	Mthly Interest Alloc		JE# 014524	000379	3.17CR	283.20CR
6/30/18	7/06	B30117		03980	TEXPOOL MTHLY INT ALLOC		JE# 014577	000401	4.11CR	287.31CR
6/30/18	7/06	B30118		03981	Mthly Interest Alloc		JE# 014578	000402	20.40CR	307.71CR
6/30/18	7/06	B30121		03984	CD INT EARNED		JE# 014581		12.61CR	320.32CR
6/30/18	7/06	B30123		03985	MBS CD INT EARNED		JE# 014583		0.47CR	320.79CR
6/30/18	7/10	B30131		03987	Mthly Interest Alloc		JE# 014585	000405	2.53CR	323.32CR
			=====	ACCOUNT TOTAL	DB:	0.00	CR:	323.32CR		

 00-00-4504 LIBRARY DONATIONS
 B E G I N N I N G B A L A N C E 0.00

10/02/17	11/02	C28354	RCPT 00986911	31953	LIBRARY DEPOSIT				10.61CR	10.61CR
10/02/17	11/02	C28354	RCPT 00986916	31953	LIBRARY DEPOSIT				2.88CR	13.49CR
10/05/17	10/05	C28191	RCPT 00982962	31833	LIBRARY DEPOSIT				15.83CR	29.32CR
10/05/17	10/10	B28219	RCPT 00982962	03663	LIBRARY DEPOSIT		JE# 013879	000002	15.83	13.49CR
10/10/17	11/02	C28355	RCPT 00986918	31954	LIBRARY DEPOSIT				8.10CR	21.59CR
10/10/17	11/02	C28355	RCPT 00986919	31954	LIBRARY DEPOSIT				5.86CR	27.45CR
10/18/17	11/02	C28356	RCPT 00986920	31955	LIBRARY DEPOSIT				2.77CR	30.22CR
10/18/17	11/02	C28356	RCPT 00986921	31955	LIBRARY DEPOSIT				523.87CR	554.09CR
10/23/17	11/02	C28357	RCPT 00986922	31956	LIBRARY DEPOSIT				1.88CR	555.97CR
10/23/17	11/02	C28357	RCPT 00986924	31956	LIBRARY DEPOSIT				24.57CR	580.54CR
10/30/17	11/02	C28358	RCPT 00986926	31957	LIBRARY DEPOSIT				2.05CR	582.59CR
10/30/17	11/02	C28358	RCPT 00986929	31957	LIBRARY DEPOSIT				10.53CR	593.12CR
11/07/17	11/07	C28376	RCPT 00987640	31976	LIBRARY DEPOSIT				7.51CR	600.63CR
11/07/17	11/07	C28376	RCPT 00987642	31976	LIBRARY DEPOSIT				5.46CR	606.09CR
11/13/17	11/13	C28434	RCPT 00988535	31996	LIBRARY DEPOSIT				2.63CR	608.72CR
11/13/17	11/13	C28434	RCPT 00988537	31996	LIBRARY DEPOSIT				9.06CR	617.78CR
11/20/17	11/20	C28520	RCPT 00990200	32042	LIBRARY DEPOSIT				9.47CR	627.25CR
11/20/17	11/20	C28520	RCPT 00990201	32042	LIBRARY DEPOSIT				12.71CR	639.96CR
11/27/17	12/04	C28628	RCPT 00991098	32105	LIBRARY DEPOSIT				5.80CR	645.76CR
11/27/17	12/04	C28628	RCPT 00991099	32105	LIBRARY DEPOSIT				2.50CR	648.26CR
11/28/17	12/04	C28634	RCPT 00991110	32111	LIBRARY DEPOSIT				0.10CR	648.36CR
11/28/17	12/04	C28634	RCPT 00991111	32111	LIBRARY DEPOSIT				2.70CR	651.06CR
12/04/17	12/04	C28637	RCPT 00991112	32110	LIBRARY DEPOSIT				1.92CR	652.98CR
12/04/17	12/04	C28637	RCPT 00991113	32110	LIBRARY DEPOSIT				8.54CR	661.52CR
12/12/17	12/18	C28731	RCPT 00993578	32183	LIBRARY DEPOSIT				1.87CR	663.39CR
12/12/17	12/18	C28731	RCPT 00993579	32183	LIBRARY DEPOSIT				18.93CR	682.32CR
12/18/17	12/18	C28732	RCPT 00993580	32184	LIBRARY DEPOSIT				3.96CR	686.28CR
12/18/17	12/18	C28732	RCPT 00993581	32184	LIBRARY DEPOSIT				5.32CR	691.60CR
12/28/17	12/29	C28785	RCPT 00994624	32239	LIBRARY DEPOSIT				1,952.79CR	2,644.39CR
12/28/17	12/29	C28785	RCPT 00994638	32239	LIBRARY DEPOSIT				5.97CR	2,650.36CR
12/29/17	1/02	C28792	RCPT 00994837	32246	LIBRARY DEPOSIT				3.36CR	2,653.72CR
12/29/17	1/02	C28792	RCPT 00994838	32246	LIBRARY DEPOSIT				1.72CR	2,655.44CR
1/02/18	1/02	C28793	RCPT 00994840	32247	LIBRARY DEPOSIT				4.20CR	2,659.64CR
1/02/18	1/02	C28793	RCPT 00994843	32247	LIBRARY DEPOSIT				0.41CR	2,660.05CR

FUN00120 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1/08/18	1/08	C28850	RCPT	00995456	32280	LIBRARY DEPOSIT			6.30CR	2,666.35CR
1/08/18	1/08	C28850	RCPT	00995458	32280	LIBRARY DEPOSIT			6.52CR	2,672.87CR
1/17/18	1/17	C28889	RCPT	00997514	32319	LIBRARY DEPOSIT			5.77CR	2,678.64CR
1/17/18	1/17	C28889	RCPT	00997517	32319	LIBRARY DEPOSIT			10,246.58CR	12,925.22CR
1/22/18	1/22	C28922	RCPT	00998160	32343	LIBRARY DEPOSIT			4.21CR	12,929.43CR
1/22/18	1/22	C28922	RCPT	00998161	32343	LIBRARY DEPOSIT			5.45CR	12,934.88CR
1/29/18	1/29	C28956	RCPT	00998749	32377	LIBRARY DEPOSIT			7.31CR	12,942.19CR
1/29/18	1/29	C28956	RCPT	00998750	32377	LIBRARY DEPOSIT			8.57CR	12,950.76CR
1/30/18	2/01	C28965	RCPT	00998922	32392	LIBRARY DEPOSIT			0.98CR	12,951.74CR
1/30/18	2/01	C28965	RCPT	00998923	32392	LIBRARY DEPOSIT			0.98CR	12,952.72CR
2/05/18	2/06	C28999	RCPT	00999539	32420	LIBRARY DEPOSIT			8.31CR	12,961.03CR
2/05/18	2/06	C28999	RCPT	00999541	32420	LIBRARY DEPOSIT			2.11CR	12,963.14CR
2/12/18	3/05	C29191	RCPT	01003288	32557	40.8			7.85CR	12,970.99CR
2/12/18	3/05	C29191	RCPT	01003290	32557	LIBRARY DEPOSIT			22.86CR	12,993.85CR
2/19/18	3/05	C29192	RCPT	01003295	32558	LIBRARY DEPOSIT			12.06CR	13,005.91CR
2/19/18	3/05	C29192	RCPT	01003297	32558	LIBRARY DEPOSIT			6.84CR	13,012.75CR
2/26/18	3/05	C29193	RCPT	01003298	32559	LIBRARY DEPOSIT			4.09CR	13,016.84CR
2/26/18	3/05	C29193	RCPT	01003300	32559	LIBRARY DEPOSIT			6.64CR	13,023.48CR
2/28/18	3/05	C29194	RCPT	01003304	32560	LIBRARY DEPOSIT			14.75CR	13,038.23CR
2/28/18	3/05	C29194	RCPT	01003305	32560	LIBRARY DEPOSIT			1.86CR	13,040.09CR
3/05/18	3/09	C29253	RCPT	01004371	32599	LIBRARY DEPOSIT			14.16CR	13,054.25CR
3/05/18	3/09	C29253	RCPT	01004372	32599	LIBRARY DEPOSIT			1.90CR	13,056.15CR
3/12/18	3/12	C29255	RCPT	01004740	32605	LIBRARY DEPOSIT			3.49CR	13,059.64CR
3/12/18	3/12	C29255	RCPT	01004741	32605	LIBRARY DEPOSIT			15.85CR	13,075.49CR
3/19/18	3/19	C29315	RCPT	01006446	32646	LIBRARY DEPOSIT			3.29CR	13,078.78CR
3/19/18	3/19	C29315	RCPT	01006447	32646	LIBRARY DEPOSIT			52.51CR	13,131.29CR
3/26/18	3/26	C29342	RCPT	01007014	32696	LIBRARY DEPOSIT			130.37CR	13,261.66CR
3/26/18	3/26	C29342	RCPT	01007016	32696	LIBRARY DEPOSIT			7.90CR	13,269.56CR
3/29/18	3/29	C29380	RCPT	01007163	32718	LIBRARY DEPOSIT			1.85CR	13,271.41CR
3/29/18	3/29	C29380	RCPT	01007164	32718	LIBRARY DEPOSIT			1.40CR	13,272.81CR
4/02/18	4/02	C29382	RCPT	01007370	32733	LIBRARY DEPOSIT			1.10CR	13,273.91CR
4/02/18	4/02	C29382	RCPT	01007372	32733	LIBRARY DEPOSIT			1.33CR	13,275.24CR
4/10/18	4/16	C29503	RCPT	01008796	32789	LIBRARY DEPOSIT			2,507.62CR	15,782.86CR
4/10/18	4/16	C29503	RCPT	01008797	32789	LIBRARY DEPOSIT			16.08CR	15,798.94CR
4/16/18	4/16	C29505	RCPT	01010387	32823	LIBRARY DEPOSIT			12.31CR	15,811.25CR
4/16/18	4/16	C29505	RCPT	01010389	32823	LIBRARY DEPOSIT			4.68CR	15,815.93CR
4/23/18	4/23	C29536	RCPT	01010819	32860	LIBRARY DEPOSIT			11.08CR	15,827.01CR
4/23/18	4/23	C29536	RCPT	01010821	32860	LIBRARY DEPOSIT			14.77CR	15,841.78CR
4/30/18	4/30	C29587	RCPT	01011261	32916	LIBRARY DEPOSIT			19.50CR	15,861.28CR
4/30/18	4/30	C29587	RCPT	01011262	32916	LIBRARY DEPOSIT			10.25CR	15,871.53CR
5/08/18	5/10	C29666	RCPT	01012804	32981	LIBRARY DEPOSIT			9.71CR	15,881.24CR
5/08/18	5/10	C29666	RCPT	01012806	32981	LIBRARY DEPOSIT			3.61CR	15,884.85CR
5/14/18	5/21	C29748	RCPT	01013594	33003	LIBRARY DEPOSIT			11.03CR	15,895.88CR
5/14/18	5/21	C29748	RCPT	01013595	33003	LIBRARY DEPOSIT			29.44CR	15,925.32CR
5/21/18	5/21	C29749	RCPT	01014892	33048	LIBRARY DEPOSIT			11,174.65CR	27,099.97CR
5/30/18	5/30	C29797	RCPT	01015436	33098	LIBRARY DEPOSIT			50.15CR	27,150.12CR
5/31/18	5/31	C29801	RCPT	01015467	33104	LIBRARY DEPOSIT			13.64CR	27,163.76CR
6/04/18	6/05	C29837	RCPT	01016085	33141	LIBRARY DEPOSIT			329.89CR	27,493.65CR
6/11/18	6/11	C29885	RCPT	01017056	33174	LIBRARY DEPOSIT			77.62CR	27,571.27CR

FUN00120 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-4504 LIBRARY DONATIONS * (CONTINUED) *

6/18/18	6/18	C29921	RCPT	01018949	33222	LIBRARY DEPOSIT				158.88CR	27,730.15CR	
6/25/18	6/25	C30040	RCPT	01019470	33263	LIBRARY DEPOSIT				88.99CR	27,819.14CR	
6/30/18	6/30	C30056	RCPT	01019652	33291	LIBRARY DEPOSIT				33.43CR	27,852.57CR	
7/02/18	7/11	C30153	RCPT	01021199	33343	LIBRARY DEPOSIT				0.44CR	27,853.01CR	
7/09/18	7/11	C30152	RCPT	01021192	33342	LIBRARY DEPOSIT				11.39CR	27,864.40CR	
7/16/18	7/16	C30167	RCPT	01022846	33371	LIBRARY DEPOSIT				32.38CR	27,896.78CR	
7/25/18	7/25	C30214	RCPT	01023482	33425	LIBRARY DEPOSIT				39.10CR	27,935.88CR	
7/30/18	7/30	C30264	RCPT	01023778	33449	LIBRARY DEPOSIT				8.11CR	27,943.99CR	
=====							ACCOUNT TOTAL	DB:	15.83	CR:	27,959.82CR	

00-00-4505 LIBRARY BUILDING FUND DONATION
B E G I N N I N G B A L A N C E 0.00

00-00-4506 GRANT PROCEEDS
B E G I N N I N G B A L A N C E 0.00

00-00-4536 MISCELLANEOUS
B E G I N N I N G B A L A N C E 0.00

00-00-4560 MEETING ROOM DEPOSIT
B E G I N N I N G B A L A N C E 0.00

00-00-4709 TRANS IN - DESIGNATED FUND
B E G I N N I N G B A L A N C E 0.00

DEPT: 81 ** INVALID DEPT **

81-00-5101 OPERATION SALARIES
B E G I N N I N G B A L A N C E 0.00

81-00-5117 OVERTIME
B E G I N N I N G B A L A N C E 0.00

81-00-5150 SOCIAL SECURITY
B E G I N N I N G B A L A N C E 0.00

FUN00120 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : 81 ** INVALID DEPT **

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

81-00-5201 SUPPLIES

B E G I N N I N G B A L A N C E

0.00

11/03/17	12/06	A84246	CHK: 120131	27698	HINGES/SCREWS 3D CAB	5347	1710DUVALL		23.86	23.86
11/03/17	12/06	A84246	CHK: 120131	27698	POWER/COOLING 3D CAB	5347	1710DUVALL		64.31	88.17
11/03/17	12/06	A84246	CHK: 120131	27698	BATT BACKUP/SRG PROT	5347	1710DUVALL		74.24	162.41
11/03/17	12/06	A84246	CHK: 120131	27698	STAFF DEV- PASTRIES	5347	1710DUVALL		35.46	197.87
11/03/17	12/06	A84246	CHK: 120131	27698	STAFF DEVLPMNT- LUNCH	5347	1710DUVALL		86.49	284.36
11/03/17	12/06	A84247	CHK: 120131	27698	FALL DECORATIONS	5347	1710LIB		362.23	646.59
11/03/17	12/06	A84248	CHK: 120131	27698	TAILGATER REFUND	5347	1710PIERSON		128.82CR	517.77
11/13/17	12/06	A84211	EFT: 003051	27698	1000 RAFFLE TICKETS	13028	103620		38.65	556.42
11/17/17	12/06	A84212	EFT: 003051	27698	REPRINT RFFL TICKETS	13028	103677		38.65	595.07
1/01/18	1/18	A85807	CHK: 120391	27946	STYLUS PENS - 500	35230	121117-E		928.20	1,523.27
1/01/18	1/11	A85607	CHK: 120355	27909	MKRSPC CAB WINDOWS	5347	1711DUVALL		152.00	1,675.27
1/01/18	1/11	A85608	CHK: 120355	27909	CANDY CANES - 1000	5347	1711LIB		54.60	1,729.87
1/01/18	1/11	A85608	CHK: 120355	27909	BUTTERMINTS - 2 BX	5347	1711LIB		262.89	1,992.76
1/01/18	1/11	A85608	CHK: 120355	27909	PARTS/ACC - 3D PRNTG	5347	1711LIB		94.85	2,087.61
1/01/18	1/11	A85608	CHK: 120355	27909	NAPS,SHRBT - OPEN HS	5347	1711LIB		45.92	2,133.53
1/01/18	1/11	A85608	CHK: 120355	27909	BVG/SUPPL - OPEN HS	5347	1711LIB		183.97	2,317.50
1/03/18	2/01	A86210	CHK: 120432	28051	6 XL PIZZAS	5347	1712DUVALL		118.12	2,435.62
1/03/18	2/01	A86210	CHK: 120432	28051	SALES TAX	5347	1712DUVALL		9.74	2,445.36
1/03/18	2/01	A86215	CHK: 120432	28051	GC HOUSES SUPPLIES	5347	1712PIERSON		17.64	2,463.00
1/03/18	2/01	A86215	CHK: 120432	28051	GC HOUSES SUPPLIES	5347	1712PIERSON		156.09	2,619.09
2/01/18	2/14	A86824	CHK: 120528	28137	MARIO KART FOR Wii	7019	180108GAMESTOP		13.97	2,633.06
4/01/18	4/19	A89545	CHK: 120852	28599	MONITORS DELL 22	7038	10229122091		249.58	2,882.64
4/01/18	4/06	A88843	CHK: 120775	28472	STICKERS (LIBS ROCK)	5347	1802LIB		145.00	3,027.64
4/01/18	4/06	A88844	CHK: 120775	28472	ACCUCUT DIES - 5	5347	1802PIERSON		195.00	3,222.64
5/03/18	5/31	A91244	CHK: 121087	28876	HP PAPER ROLLS - SRP	5347	1804DUVALL		34.16	3,256.80
5/03/18	5/31	A91244	CHK: 121087	28876	PAPER, INK, ETC- SRP	5347	1804DUVALL		268.09	3,524.89
5/03/18	5/31	A91244	CHK: 121087	28876	ADHESV BADGES - SRP	5347	1804DUVALL		11.88	3,536.77
5/03/18	5/31	A91244	CHK: 121087	28876	VELCRO ROLLS - SRP	5347	1804DUVALL		40.78	3,577.55
5/03/18	5/31	A91244	CHK: 121087	28876	SUPPLIES - SRP	5347	1804DUVALL		322.30	3,899.85
5/03/18	5/31	A91244	CHK: 121087	28876	PRIZES, SUPPL - SRP	5347	1804DUVALL		375.13	4,274.98
5/03/18	5/31	A91244	CHK: 121087	28876	1 EA KYO TONER - SRP	5347	1804DUVALL		252.41	4,527.39
5/03/18	5/31	A91246	CHK: 121087	28876	COUNT'G CUBES - SRP	5347	1804LIBRARY		32.49	4,559.88
5/03/18	5/31	A91246	CHK: 121087	28876	PRIZES - SRP CHLD	5347	1804LIBRARY		224.90	4,784.78
5/03/18	5/31	A91246	CHK: 121087	28876	SRP SHIRTS	5347	1804LIBRARY		299.09	5,083.87
5/03/18	5/31	A91248	CHK: 121087	28876	LG FOAM BOARD - SRP	5347	1804PIERSON		29.16	5,113.03
5/03/18	5/31	A91248	CHK: 121087	28876	PRIZES 4 TEEN PROGRM	5347	1804PIERSON		25.00	5,138.03
5/03/18	5/31	A91248	CHK: 121087	28876	SUPPL, CANDY - TEENS	5347	1804PIERSON		62.64	5,200.67
5/03/18	5/31	A91248	CHK: 121087	28876	SRP-THEMED ITEMS	5347	1804PIERSON		550.64	5,751.31
5/03/18	5/31	A91248	CHK: 121087	28876	ART SUPPLIES	5347	1804PIERSON		113.22	5,864.53
5/04/18	5/17	A90549	EFT: 003737	28761	TEENS-SRP.BIGGAMES	7019	1805GAMESTOP		29.99	5,894.52
6/01/18	6/28	A92427	CHK: 121340	29044	MOOD PENCILS - 1000	19022	129353		364.11	6,258.63
6/01/18	6/28	A92448	CHK: 121347	29044	MOOD PENCILS - 500	35064	195633		404.29	6,662.92
6/01/18	6/28	A92428	CHK: 121340	29044	ROUND PENCILS - 1000	19022	129513		237.59	6,900.51
6/01/18	7/10	A92854	CHK: 121384	29115	iPAD CASES - 4	5347	1805LIB		115.80	7,016.31
=====				ACCOUNT TOTAL	DB:	7,145.13	CR:	128.82CR		

FUN00120 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : 81 ** INVALID DEPT **

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

81-00-5203 POSTAGE
B E G I N N I N G B A L A N C E 0.00

81-00-5206 OFFICE EQUIPMENT
B E G I N N I N G B A L A N C E 0.00

5/01/18 5/03 A90000 CHK: 120923 28664 4 LAPTOPS 7038 10229528092 248.52 248.52
===== ACCOUNT TOTAL DB: 248.52 CR: 0.00

81-00-5210 SMALL EQUIPMENT
B E G I N N I N G B A L A N C E 0.00

3/01/18 3/15 A87984 CHK: 120654 28348 JFJ DISC REPAIR MACH 5347 1801LIB 172.24 172.24
5/01/18 5/03 A90000 CHK: 120923 28664 4 LAPTOPS 7038 10229528092 1,827.76 2,000.00
===== ACCOUNT TOTAL DB: 2,000.00 CR: 0.00

81-00-5231 BOOKS
B E G I N N I N G B A L A N C E 0.00

81-00-5232 AUDIO VISUALS
B E G I N N I N G B A L A N C E 0.00

11/03/17 12/06 A84246 CHK: 120131 27698 STREAMING ANIME 5347 1710DUVALL 8.65 8.65
11/03/17 12/06 A84247 CHK: 120131 27698 STREAMING ANIME 5347 1710LIB 6.95 15.60
1/01/18 1/11 A85607 CHK: 120355 27909 ANIME - TEENS 5347 1711DUVALL 8.65 24.25
1/03/18 2/01 A86210 CHK: 120432 28051 STREAMG ANIME- TEENS 5347 1712DUVALL 8.65 32.90
3/01/18 3/15 A87981 CHK: 120654 28348 NETFLIX - TEENS 5347 1801DUVALL 8.65 41.55
4/01/18 4/06 A88842 CHK: 120775 28472 ANIME - TEENS 5347 1802DUVALL 8.65 50.20
4/01/18 4/06 A88843 CHK: 120775 28472 MEMB REFUND 5347 1802LIB 6.95CR 43.25
4/03/18 4/26 A89792 CHK: 120905 28640 NETFLX - TEENS 5347 1803DUVALL 8.65 51.90
5/03/18 5/31 A91244 CHK: 121087 28876 NETFLIX - TEENS 5347 1804DUVALL 8.65 60.55
===== ACCOUNT TOTAL DB: 67.50 CR: 6.95CR

81-00-5320 EQUIPMENT MAINTENANCE
B E G I N N I N G B A L A N C E 0.00

81-00-5345 MAINT OF BUILDING
B E G I N N I N G B A L A N C E 0.00

10/12/17 10/12 A81943 EFT: 002799 27359 CARD READER 50% DOWN 1304 371 1,055.00 1,055.00
10/17/17 11/02 A82883 EFT: 002898 27473 CARD READER BALANCE 1304 371FINAL 1,055.00 2,110.00
===== ACCOUNT TOTAL DB: 2,110.00 CR: 0.00

FUN00120 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : 81 ** INVALID DEPT **

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

81-00-5401 COMMUNICATIONS
B E G I N N I N G B A L A N C E 0.00

81-00-5505 PROFESSIONAL SERVICES
B E G I N N I N G B A L A N C E 0.00

6/03/18 7/10 A92853 CHK: 121384 29115 LOGO DESIGN - FINAL 5347 1805DUVALL 115.00 115.00
6/03/18 7/10 A92853 CHK: 121384 29115 COLLECTION DEV.SVCS 5347 1805DUVALL 450.00 565.00
7/01/18 7/19 A93363 EFT: 004054 29190 SRP MAGIC SHOW 25137 0711183 303.00 868.00
===== ACCOUNT TOTAL DB: 868.00 CR: 0.00

81-00-5517 MEETING ROOM DEPOSIT RETURN
B E G I N N I N G B A L A N C E 0.00

81-00-5601 ADVERTISING
B E G I N N I N G B A L A N C E 0.00

81-00-5605 TRAVEL & TRAINING
B E G I N N I N G B A L A N C E 0.00

81-00-5615 DUES, SUBSCRIPTION & PUBLICATI
B E G I N N I N G B A L A N C E 0.00

81-00-5655 EQUIPMENT RENTAL
B E G I N N I N G B A L A N C E 0.00

--*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS ** --- DEBITS --- --- CREDITS ---
BEGINNING BALANCES: 0.00 21,680.60CR
REPORTED ACTIVITY: 12,454.98 28,418.91CR
ENDING BALANCES: 12,454.98 50,099.51CR
TOTAL FUND ENDING BALANCE: 37,644.53CR

*** GRAND TOTALS ***

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	21,680.60CR
REPORTED ACTIVITY:	12,454.98	28,418.91CR
ENDING BALANCES:	12,454.98	50,099.51CR
GRAND TOTAL ENDING BALANCE:		37,644.53CR

SELECTION CRITERIA

FISCAL YEAR: Oct-2017 / Sep-2018
FUND: Include: 505
PERIOD TO USE: Oct-2017 THRU Sep-2018
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-5655
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: NO
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: NO
PRINT GRAND TOTALS: YES
PRINT: INVOICE #
PAGE BREAK BY: NONE

*** END OF REPORT ***

Bastrop Public Library Patron Behavior Policy

Library Mission: The mission of the Bastrop Public Library is to provide free and unrestricted access to informational, educational, cultural and recreational library materials and services in a clean, comfortable, secure environment for people of all ages.

To enable the library to fulfill its mission, library patrons are asked to respect and follow the policies listed below. Patrons who violate the Behavior Policy will receive notice they are in violation and may be asked to leave the library.

- I. Disruptive behavior is generally defined as any patron behavior that interferes with the normal operation of the library or which unreasonably interferes with another patron's ability to use the library. Disruptive behavior will not be tolerated. The following list of disruptive behaviors is used for illustrative purposes and is not comprehensive:
 1. Illegal acts
 2. Sexual harassment or misconduct
 3. Stealing or vandalizing library property
 4. Loitering
 5. Running, shouting, loud talking, pushing, threatening or harassing behavior
 6. Playing audio equipment loud enough to disturb others
 7. Loud Cell telephone ringing and/or conversations
 8. Possession or use of illegal drugs or alcohol
 9. No smoking or use of any tobacco product (including electric cigarettes) on library property
 10. Use of skateboards, roller blades/skates/scooters on library property
 11. Soliciting of any kind and/or asking for signatures on petitions
 12. Blocking of aisles or entrances
 13. Possession of weapons
 14. Monopolizing library resources or staff time
 15. Eating or drinking within the library unless at authorized library events
 16. Discourtesy to other library Patrons or the Library Staff
 17. Adults sitting in either the children's or teen's room without assisting their children or selecting material
 18. Truancy (Please refer to Bastrop, Texas, municipal code Section 8.8.03)

- II. While visiting the library, Patrons are required to:
 1. Respect other library users and their privacy at all times
 2. Wear appropriate attire, including shoes and shirts (no wet clothes or bathing suits)
 3. Not present an odor nuisance
 4. Not bring animals into the library, other than service animals—nor leave animals outside unattended
 5. Ask permission to use library telephones, calls are limited to emergencies and requests for transportation

6. Use library furniture, materials, equipment and facilities for their intended purposes
7. Take care of their own possessions, the library will not be responsible for patron's items
8. Follow the library's policies

III. Parents, Guardians, and Caregivers* responsibilities:

1. Persons 17 years old or younger are defined as 'children' for the purposes of this Policy.
2. Parents or legal guardians, whether present in the library or not, are responsible for their children's behavior at all time.
3. Parents or legal guardians are responsible for any damages to library property caused, in whole or in part, by their children, regardless of the children's age.
4. Children under the age of eight years **must** be accompanied by a parent, a guardian, or a Caregiver*, at all times
5. Parents, guardians or Caregivers* are responsible for maintaining control over their children's behavior in the library, at all times
6. Parents, guardians or Caregivers accompanying children eight years or younger must stay within a reasonable distance (within eyesight) of their children, at all times

*(If a parent designates a 'Caregiver' to accompany a child eight years or younger to the library in the parent's absence, the Caregiver must be at least 14 years of age and must demonstrate maturity and competence to care for and control the children left in their care, while in the library.)

***The library retains the right to search all personal bags or backpacks.

***Patron library privileges may be limited at the discretion of the Library Director

Revised: 2/21/13 MB

Library Board Approved: 3/4/13

Bastrop City Council Approved: 3/26/13

CHARTER OF THE BASTROP PUBLIC LIBRARY BOARD

1. Authorization

Bastrop City Ordinance No. 2014-10, Article 1.12, Division 2, Sec. 1.12.061 Library Board Created:

There is hereby created a public library board to be known as the Bastrop Public Library Board.

2. Powers and Duties of the Board

a. The members of the Library Board shall serve in an advisory capacity only, shall represent the people of the library area, and shall make recommendations to the City Council and to the staff for the supervision, management and operation of such library, and shall carry out the directives and policies established by the City Council.

b. The Library Board shall act in such capacity as to allow the public the means to appeal or challenge any library rules, policies, fines or acquisitions made to the books, magazines, pamphlets, and other types of material that make up the library collection.

c. The Library Board shall be authorized to accept donations, gifts, and bequests from individuals, firms, or companies, other than library related materials, for the general use of the library system. Monetary contributions shall be deposited to the City in a separate general fund Library Board account in accordance with established City policies and procedures, and shall be subject to regular City audit and budgetary procedures. All donations made to the library are limited to expenditures made by and for the library in accordance with City Purchasing policies and restrictions.

d. The Library Board shall render, by the Library Director to the City Council, through the City Manager, monthly attendance, minutes, reports, recommendations, and budgetary items for capital improvements and resolutions of the Library Board.

3. Membership of the Board

The Board shall consist of nine members, appointed in accordance with the City Charter, at least eight of whom shall be citizens of the City of Bastrop, and one member who may be a resident of Bastrop County who resides within the Bastrop Independent School District, to serve without compensation for a term of three years. Board terms will run from July 1 through June 30. Terms will be staggered with three board positions expiring per year. Library Board members will recruit new and replacement members and make recommendations to the City Council.

4. Officers of the Board

The officers shall be a Chairman, a Vice-Chairman, a Secretary and any other official, which the Board decides to elect at any time. Unless the term is limited at the time of election, each officer shall serve for one year and may be re-elected for any desired number of terms.

5. Meetings of the Board

a. The Board shall meet on the first Monday of each month, and at any time agreed to by the Board, or upon the call of the Chairman.

b. "Except as otherwise required by state law, or in circumstances otherwise set forth herein below, a simple majority of the total membership, excluding vacancies, of each advisory body shall constitute a quorum for purposes of convening a meeting, and/or conducting the business of the advisory body." (Excerpted from the City of Bastrop Ordinance 2014-10, Article 102, Sec. 102.002 (c) (4))

6. The Librarian

Bastrop City Ordinance No. 2014-10, Article 1.12, Division 3, Sec. 1.12.091 Office Created:

There is hereby created the office of Library Director, who shall be employed by the City Manager, and who shall be a person with a master's degree in library and information science, or its equivalent, from an ALA accredited school.

7. Amendments and Rules

The Board shall make recommendations to rules and amendments to the rules of the library operating policies and procedures as the need shall appear. The Board may create, discontinue or amend any part of the Library Board Charter, not otherwise defined by City Ordinance, subject to the approval of its authorizing source, the City Council.

Library Revision: 09/19/14
Library Board approval: 10/06/14
Bastrop City Council approval: