

City of Bastrop Public Library Board

Meeting Minutes

May 2, 2022

1. Call to Order

- a. Meeting was called to order by President Mary Jo Jenkins at 6:05 pm. Members present were President Mary Jo Jenkins, Meagan Webb, Laura Goodwin, Jennifer Leisure, Sally Keinarth, Rebecca Bennett, and Library Director Bonnie Pierson.

2. Citizen Comments

- a. No citizen comments

3. Announcements

- a. The library will participate in the City of Bastrop's Movies in the Park in May, using the time to help promote the summer reading program.
- b. The library will partner with ACC on May 5th to hold an event to help with applying for FAFSA.
- c. Library Director Announcements
 - i. The library has two new staff members, Amy Cueller and Kathryn Durham, who have recently started, as the Tech Services and Circulation Librarian and the Library Associate, respectively.
 - ii. The recent book sale yielded about \$3,300 in sales; plant sale amount is not yet known
- d. Board Member Announcements
 - i. None

4. Reports

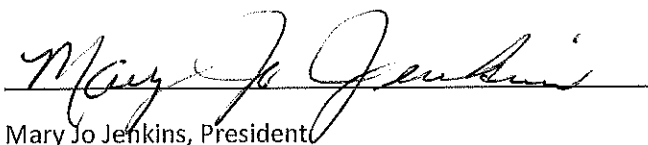
- a. Library Director Report
 - i. The story time and egg hunt at Bob Bryant Park in April went very well, after a two-year hiatus from the event, due to COVID.
 - ii. April's City Friends Story Time with Kimberly Hanley was very engaging; she talked about the water cycle and water conservation. In June, the Director of Recreation for the City of Bastrop, Terry Moore, will present.
 - iii. The Friends of the Bastrop Public Library chose 2 scholarship winners, Jackeline Albiter and Carlton Talley, both of whom have longstanding ties as patrons of the library
- b. Statistical Comparison Report
 - i. The presentation of statistics was aligned with the strategic focus areas:
 1. Community Engagement: 68% of the YTD usage has been by nonresidents; YTD program attendance is 3,658, with average attendance per program at 32, up from 21 last year; city renewals YTD are 274, which is close to on track with last year; door count YTD is 28,744, which is trending ahead about 1,000 more over last year
 2. Books & Reading: Materials usage is up

3. Culture of Service: Reference questions are up; 1050 hours of volunteers YTD
- c. Monthly Financial Report
 - i. Year to Date Revenue: \$24,143.91
 - ii. March 2022 Revenue: \$2,945
 - iii. The library acquired 10 additional hotspots at no cost for the equipment
5. Presentations – None
6. Workshop
 - a. Culture of Service: the Board discussed the strategic planning process, with a particular focus on the area of “culture of service”. Board members indicated a desire to include the community in the strategic planning process, via some kind of survey(s). Bonnie will resend the full strategic plan to the Board for review
 - b. Censorship: the Board discussed incidences of citizens asking for review of library materials in other cities/counties. The Board sees its role in the review process as making sure that library policies and procedures were followed; the Board would like to further review the library’s Collection Development Policy and create documentation of the review process, as well as develop Board talking points around this topic.
7. Consent Agenda
 - a. Jennifer Leisure made a motion to approve the minutes with one correction of changing “CAC” to “Family Crisis Center” on item 3(g)(ii) and Laura Goodwin seconded; minutes were approved.
 - b. Sally Keinarth made a motion to approve the proposal to the City Manager regarding changes to the current fee schedule and circulation policy, with the correction of changing “fines” to “fees” regarding forgiveness when items are returned, and Rebecca Bennett seconded; the motion passed.
8. Items for Individual Consideration and Discussion
 - a. None
9. Adjournment
 - a. Meeting was adjourned at 7:18 pm.

Respectfully Submitted,



Meagan Webb, Secretary



Mary Jo Jenkins, President