

**Bastrop Parks and
Public Tree Advisory Board Meeting
Bastrop City Hall Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800**



AGENDA – December 5, 2019, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

- 1. CALL TO ORDER**
- 2. STAFF AND BOARD BRIEFINGS**
 - 2A. Parks and Recreation Report
 - 2B. Bastrop State Park Report
 - 2C. Bastrop YMCA Report
 - 2D. Bird City Coalition Report
- 3. CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

- 4. APPROVAL OF THE MINUTES**

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the November 7, 2019 regular meeting.

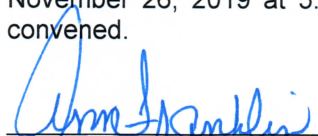
5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Conduct interview for the Bastrop Parks and Public Tree Advisory Board youth member.

5B. Discussion and update on the status of the Bastrop Wheeled Sports Complex.

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Tuesday, November 26, 2019 at 5:00 p.m. and will remain posted for at least two hours after said meeting is convened.



Ann Franklin, City Secretary



STAFF REPORT

MEETING DATE: December 5, 2019

AGENDA ITEM: 2A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

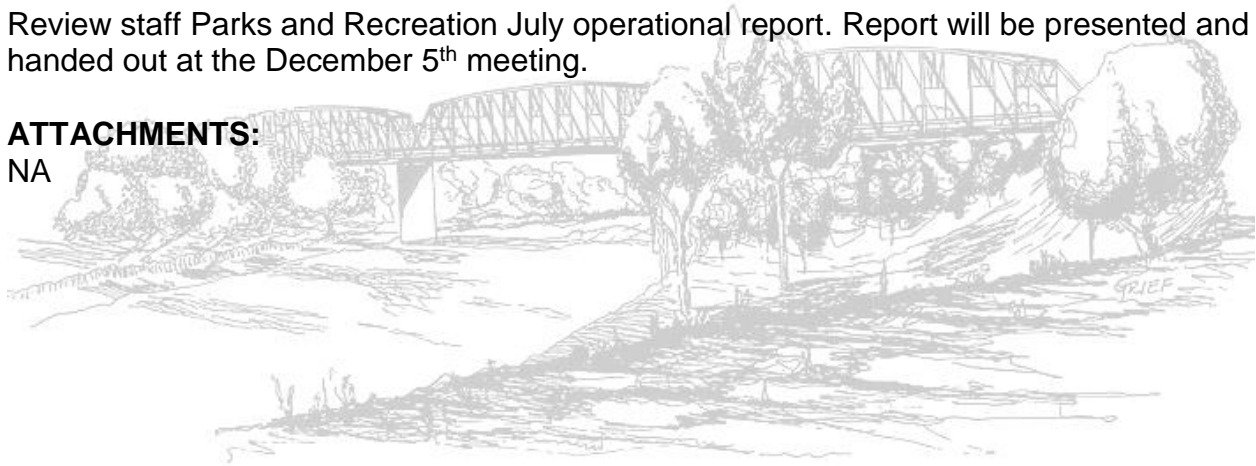
David Junek, Parks & Recreation Superintendent

RECOMMENDATION:

Review staff Parks and Recreation July operational report. Report will be presented and handed out at the December 5th meeting.

ATTACHMENTS:

NA





STAFF REPORT

MEETING DATE: December 5, 2019

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex

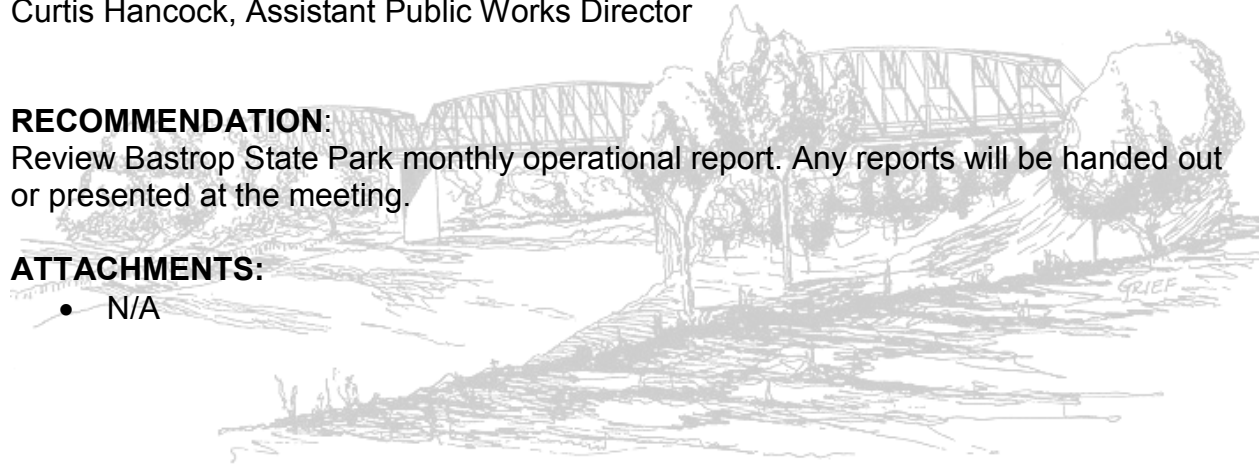
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

Review Bastrop State Park monthly operational report. Any reports will be handed out or presented at the meeting.

ATTACHMENTS:

- N/A





STAFF REPORT

MEETING DATE: December 5, 2019

AGENDA ITEM: 2C

TITLE:

Bastrop YMCA Report

STAFF REPRESENTATIVE:

Terry Moore, Executive Director, YMCA of Austin Bastrop Branch
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

Review Bastrop YMCA monthly operational report. Any handouts will be presented at the meeting.

ATTACHMENTS:

NA





STAFF REPORT

MEETING DATE: December 5, 2019

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

STAFF REPRESENTATIVE:

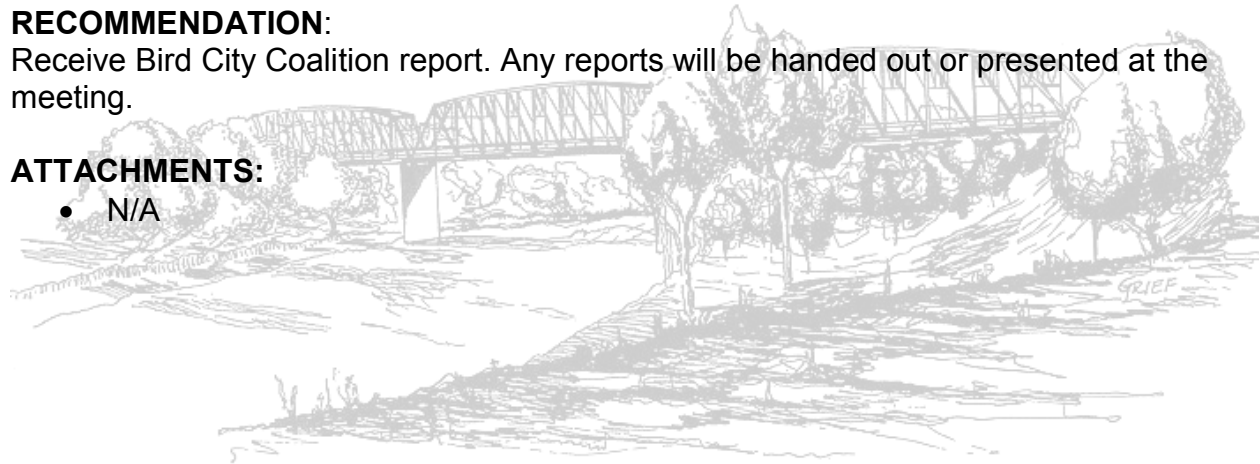
Dorothy Skarnulis, Parks and Public Tree Advisory Board Member
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

Receive Bird City Coalition report. Any reports will be handed out or presented at the meeting.

ATTACHMENTS:

- N/A





STAFF REPORT

MEETING DATE: December 5, 2019

AGENDA ITEM: 4A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the November 7, 2019 regular meeting.

STAFF REPRESENTATIVE:

Betty Rucker, Secretary, Parks and Public Tree Advisory Board
Curtis Hancock, Assistant Public Works Director

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the November 7, 2019 Parks and Public Tree Advisory Board.

ATTACHMENTS:

November 7th DRAFT Parks and Public Tree Advisory Board meeting minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

November 7, 2019

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, November 7, 2019, at 6:00 p.m. at the City of Bastrop Council Chambers, 1311 Chestnut Street, Bastrop, TX 78602. Members present were President Jimmy Couch, Vice-Chair Barbara Wolanski, Betty Rucker, Kelly Dawson, Dorothy Skarnulis, Margaret Robinson, and Jamie Creacy. Staff present were David Junek, Curtis Hancock, and Councilman Dock Jackson.

1. CALL TO ORDER

At 6:00 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present.

2. STAFF AND BOARD BRIEFINGS

2A. Parks and Recreation Report

Presentation was made by Parks Superintendent David Junek. Handouts of the month's operational report were distributed.

2B. Bastrop State Park Report

Presentation was made by Board Member Jamie Creacy.

2C. Bastrop YMCA Report

YMCA Director Terry Moore delivered her report for the Board to review.

2D. Bird City Coalition Report

Presentation was made by Dorothy Skarnulis.

3. CITIZEN COMMENTS

None in attendance.

4. APPROVAL OF THE MINUTES

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the October 3, 2019 regular meeting.

Motion was made by Board Member Barbara Wolanski and seconded by Board Member Kelly Dawson. Approved by a 7-0 vote.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Discussion and update status of the Bastrop Wheeled Sports Complex.

An update was provided by Assistant Public Works Director Curtis Hancock that there are some corrections being made to the RFP documents.

5B. Discussion and update on the status of planned and proposed sidewalks and trails.

Presentation was given by Assistant Public Works Director Curtis Hancock stating he will have a drawing to present at the January or February 2020 meeting.

5C. Discussion and update on the status of Old Iron Bridge Renovations.

No update was available.

5D. Discussion and update on the status of the proposed combined use of Fisherman’s Park Basketball court as a pickleball court, and any other options.

Assistant Public Works Director Curtis Hancock updated the Board that lines have been painted.

5E. Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.

Motion was made by Board Member Barbara Wolanski to invite the other two previous applicants to come to the next Board meeting. Motion was seconded by Board Member Jamie Creacy. Approved by a 7-0 vote.

6. ADJOURNMENT

Board Member Kelly Dawson made the motion to adjourn meeting at 7:18 p.m. and carried without objection.

APPROVED:

ATTEST:

Chair, Jimmy Crouch

Secretary, Betty Rucker



STAFF REPORT

MEETING DATE: December 5, 2019

AGENDA ITEM: 5A

TITLE:

Conduct interview for the Bastrop Parks and Public Tree Advisory Board youth member.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

At the beginning of the 2019/2020 school year, Saray Jimenez Colmenero was chosen as the Bastrop Parks and Public Tree Advisory Board youth member. For personal reasons, Miss Colmenero was unable to continue in her position. City staff requested guidance from the Board as to how they wish to proceed in either selecting a previous applicant, opening the position up to new applicants, or postponing the selection process to a future date. At the November 7, 2019 meeting, the Board requested that the previous applicants be contacted and invited to attend the next meeting to be “interviewed”. Both applicants were contacted and Taylor Merritt responded that she is still interested.

POLICY EXPLANATION:

In their discretion, the Parks Board may identify and name one minor, who resides within the BISD jurisdiction, to serve on the board as an ex officio, nonvoting youth member of the board. Applicants must live within the Bastrop ISD jurisdiction but are not required to attend BISD schools. The youth member shall be a nonvoting member of the Board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the Parks Board at the time of selection, but not to exceed three (3) consecutive years. (ARTICLE 1.10 – PARKS, Sec. 1.10.001 - Parks board.)

RECOMMENDATION:

Conduct interview for the Bastrop Parks and Public Tree Advisory Board youth member.

ATTACHMENTS:

- Application of Taylor Merritt
- Email response from Taylor Merritt
- Email to Bryan Gonzalez

Heather Ambrose

From: Heather Ambrose
Sent: Tuesday, November 19, 2019 4:21 PM
To:
Cc: David Junek
Subject: RE: Parks Board Youth Member Application

Taylor,

Thanks for making sure we knew and I know this is a very busy and exciting time for you! 😊 The Board knows that you are graduating and still would like to meet you. It's possible that if you and another applicant with more years to go are both interested, that person might be able to work together with you and transition into your space...if you are selected. We can see how the meeting goes! I'll send you the meeting details once they are firm. The Board members are very nice and eager to work with a youth that is interested in contributing to our parks.

Thanks for your prompt response and I will get back with you soon.

The mission of the City of Bastrop is to continuously strive to provide efficient and proactive services that enhance our quality of life and achieve our vision. My goal is to provide excellent service to the customers of the City of Bastrop. If you have any questions, concerns, or compliments, please do not hesitate to share them with me or [my supervisor](#).



Heather Ambrose
Public Works Technician
Public Works and Leisure Services Department
City of Bastrop, Texas

Direct Line 512-332-8921 | Main 512-332-8920 | Fax 512-321-1313
hambrose@cityofbastrop.org | <http://www.cityofbastrop.org/>
P.O. Box 427
1209 Linden Street
Bastrop, Texas 78602

From:

To: Heather Ambrose <hambrose@cityofbastrop.org>
Subject: Re: Parks Board Youth Member Application

I am very interested, however you must know I graduate in May and will be leaving for college in August. If you are ok with that I can guarantee you 100% of me until then I just want you to know in advance.

Thanks,
Taylor

[Sent from Yahoo Mail on Android](#)

On Tue, Nov 19, 2019 at 4:08 PM, Heather Ambrose
<hambrose@cityofbastrop.org> wrote:

Taylor,

This past summer you submitted an application to serve on our Bastrop Parks & Public Tree Advisory Board as a youth member. The vacancy has come open again and we wanted to inquire whether you were still interested. If so, you will be invited to a meeting with the Parks Board where you will get to meet them and they will be able to meet you. You will both be able to ask questions to make sure this opportunity is a good fit for you. This meeting may happen as soon as December 5th and I need to know by November 22nd if you would like to be considered.

To refresh your memory, I've attached a copy of your application.

Please let me know as soon as possible if this is still something you are interested in.

Thanks!

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Heather Ambrose

Public Works Technician

Public Works and Leisure Services Department

City of Bastrop, Texas

Direct Line 512-332-8921 | Main 512-332-8920 | Fax 512-321-1313

hambrose@cityofbastrop.org | <http://www.cityofbastrop.org/>

P.O. Box 427

1209 Linden Street

Bastrop, Texas 78602

Heather Ambrose

From: Heather Ambrose
Sent: Tuesday, November 19, 2019 4:03 PM
To:
Cc: David Junek
Subject: Parks Board Youth Member Application
Attachments: Bryan PARK YOUTH APP.pdf

Bryan,

This past summer you submitted an application to serve on our Bastrop Parks & Public Tree Advisory Board as a youth member. The vacancy has come open again and we wanted to inquire whether you were still interested. If so, you will be invited to a meeting with the Parks Board where you will get to meet them and they will be able to meet you. You will both be able to ask questions to make sure this opportunity is a good fit for you. This meeting may happen as soon as December 5th and I need to know by November 22nd if you would like to be considered.

To refresh your memory, I've attached a copy of your application.

Please let me know as soon as possible if this is still something you are interested in.

Thanks!

The mission of the City of Bastrop is to continuously strive to provide efficient and proactive services that enhance our quality of life and achieve our vision. My goal is to provide excellent service to the customers of the City of Bastrop. If you have any questions, concerns, or compliments, please do not hesitate to share them with me or [my supervisor](#).



Heather Ambrose
Public Works Technician
Public Works and Leisure Services Department
City of Bastrop, Texas

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P.O. Box 427
1209 Linden Street
Bastrop, Texas 78602



Bastrop Parks & Public Tree Advisory Board Youth Application

Applicants must live within the Bastrop ISD jurisdiction but are not required to attend BISS schools. The youth member shall be an ex officio, nonvoting member of the Board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the Parks Board at the time of selection, but not to exceed three (3) consecutive years. (ARTICLE 1.10 - PARKS, Sec. 1.10.001 - Parks board.)

Completed application should be submitted to the Parks Board at:

City of Bastrop
Parks & Public Tree Advisory Board
Attn: David Junek
PO Box 427
Bastrop, TX 78602
djuneke@cityofbastrop.org

Name:

Physical Address:

Mailing Address:

Home Phone:

Email Address:

School Name:

Public School

Colorado River Collegiate Academy Grade: Current 11th
Private School Home School Graduation 2020

Parent/Guardian Name(s) _____

Please respond to the following questions in space provided. Attach additional page(s) if needed.

1. Why do you want to be a youth member of the Bastrop Parks & Public Tree Advisory Board?

I would like to be a youth member of the Bastrop Parks and Public Tree Advisory Board, because I am incredibly interested in making change in my community. This is also perfect practice for what I want to do as a career in the future. I plan to specialize in environmental studies and what better way to start my career by helping in the place that I call home. I think it will be a great opportunity for me.

2. What do you like about our current parks? Explain.

I enjoy them a lot. Fisherman's has always been the go to place to go to the "beach" and swim w/ friends. Bob Bryant is very nice, especially near the river and on those secluded decks. My favorite part is to sit on the decks under the trees when it is really hot. Playing basketball when the sun goes down at fisherman's is something I like to do.

3. What would you most like to see added to our current parks? Why?

At Bob Bryant park it would be enticing if a water pad, similar to at fisherman's park, was added. Especially during the hot summers, the heat becomes unbearable. Another thing is better water fountains/ access to water. In fisherman's they are pretty outdated and access to water is essential.

4. What events or activities have you attended that took place in our parks over the last year or so?

I attended the fourth of July show last year. Movies in the park.

5. What are your current hobbies or extracurricular interests?

I am very active in sports, I enjoy swimming, basketball, and volleyball. My hobby space, during the school year, is taken up because of my dual-credit school, CRCA. I normally spend my extra-time studying.

6. What personal strengths do you have to share with the other members of this Board?

A personal strength that I have to bring to the table is that I really want to use this as a stepping stone for building a ^{Career} career. So I will give it my all. I am very interested in making change in my community and bigger. I could be the kind point of view that is needed to improve our parks. I am not shy to give my opinion.

7. The Bastrop Parks & Public Tree Advisory Board meets the first Thursday of each month at 6:00 p.m. and your regular attendance is important to us. Can you commit to attending our monthly meetings?

Yes, I can commit to attending the monthly meetings.



STAFF REPORT

MEETING DATE: December 5, 2019

AGENDA ITEM: 5B

TITLE:

Discussion and update on the status of the Bastrop Wheeled Sports Complex.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

In January 2014, the Bastrop Parks Board made a recommendation to the City Council for the location of a wheeled sports plaza to be in Fisherman's Park. In 2017, by Resolution 2017-90, the City Council approved a proposal for design services for the improvements and in September 2018, Burditt gave a presentation to the City Council related to Phase I of the project. Trey Job, Managing Director of Public Works & Leisure Services, gave a brief update to the Parks Board at the May 2, 2019 meeting and Assistant Public Works Director Curtis Hancock provided an update at the September 5th, October 3rd, and November 7^h, 2019 meetings.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered. Parks Board members have requested this update in their advisory capacity.

RECOMMENDATION:

Discussion and update on the status of the Bastrop Wheeled Sports Complex.