

**Bastrop Parks and
Public Tree Advisory Board Meeting**
Bastrop City Hall Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



AGENDA – February 4, 2021, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**
2. **STAFF AND BOARD BRIEFINGS**
 - 2A. Parks and Recreation Report
 - 2B. Bastrop State Park Report
 - 2C. Recreation Report
 - 2D. Bird City Coalition Report
3. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

4. **APPROVAL OF THE MINUTES**

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the January 7, 2021 regular meeting.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Update and discuss the Wheeled Sports Plaza Phase I project.

5B. Update and discuss the Sidewalk Connectivity Project.

5C. Discuss the Bastrop County Master Gardeners moving their Community Gardens to Bob Bryant Park

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Wednesday, January 27, 2021, at 4:30 pm. and will remain posted for at least two hours after said meeting is convened.



Victoria Psencik, Deputy City Secretary



STAFF REPORT

MEETING DATE: February 4, 2021

AGENDA ITEM: 2A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

David Junek, Parks & Recreation Superintendent

RECOMMENDATION:

Review staff Parks and Recreation August operational report. Report will be in the agenda packet.

ATTACHMENTS:

- Parks operational update



Operational Update

January 2021

- Bastrop Signs and Banners helped restore the Space Ship Columbia memorial at Bob Bryant Park. Working on trying to get a plaque installed.
- Plowed a little over 10-acres at Bob Bryant Park and seeded it with native wildflower seed.
- Pruned 90 trees at the Convention Center (small, medium, and large).
- Cleared the right of way at 1905 Main Street for Sidewalk Project.
- Cleaned out the drainage system at Bob Bryant Park.







STAFF REPORT

MEETING DATE: February 4, 2021

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex
Curtis Hancock, Public Works Director

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: February 4, 2021

AGENDA ITEM: 2C

TITLE:

Bastrop Recreation Report

STAFF REPRESENTATIVE:

Terry Moore, Bastrop Recreation

Curtis Hancock, Public Works Director

RECOMMENDATION:

NA

ATTACHMENTS:

- Recreation Report
- Gym Numbers

Recreation Report

On 1/4/21 the City of Bastrop began the 1st Phase of a recreation plan and opened the Wellness Center 1112 Main Street. Facility operates Monday through Saturday from 8am to noon. This is a free service to the community for the first three months of operation. Participants come in with no registration required, take their temperature and sign in. There are two components of the wellness center with cardio equipment in the front area and weight and strengthening equipment in the back part of the building.

At the same time the city began to offer group exercise classes, free, to the community at 1109 Main Street, known as the Lumberyard. There are 13 classes offered there per week which include Yoga programs to cardio dance. Participants are asked to register for classes they would like to attend for the month. Participants are sent a confirmation email to let them know if they are on the roster or the waiting list. Each month participants are asked to re-register for the next month.

The Outdoor Fitness Unit is also a city facility in Bob Bryant Park. This facility is open currently just two times per week, Tuesday and Thursday mornings @ 8am for a Strong Circuit class.

Participation up to end of day Tuesday 1/26/21

(See attached Spreadsheet)

Currently we are working to design Phase II. This work includes how to continue group exercise classes with a fee based model & membership for the wellness center. As well as the desire to add youth programming to the mix. Phase II is an April, May and June time table.



STAFF REPORT

MEETING DATE: February 4, 2021

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

STAFF REPRESENTATIVE:

Kerry Fossler, Board Member

Curtis Hancock, Public Works Director

RECOMMENDATION:

N/A

ATTACHMENTS:

- Bird City Coalition Report

BASTROP BIRD CITY BASTROP REPORT FOR CITY OF BASTROP PARKS BOARD MEETING FEB 4, 2021

- Bird City Bastrop Annual Report Submitted!
- First Monthly Big Sit in Fisherman's Park on January 23, 2021 was great success!
23 attended, 28 species sighted in Circle 1 by the River, 29 species sighted in Circle 2 in the meadow, all reported to e-Bird. Rare sighting: Ringed Kingfisher
- Monthly BIG SITS continue 4th Saturday of each month 8:30a-11:00 – ALL WELCOME
- MARCH activity – BIRD ART IN THE PARK in the pavilion at Fisherman's Park from 10:00-1:00pm (to be cross-promoted with the BIG SIT that same day in same park)
- APRIL activity – CITY NATURE CHALLENGE – partnering with Kelly Simon of TPWD
- Next Bird City Bastrop CO-CHAIR meeting Fri, January 29th at 1:30pm via ZOOM to review gaps in our Annual Report and map out the year ahead to maximize successes
- Next Bird City Bastrop FULL COALITION meeting Wed, February 17th at 10:30am via ZOOM

BIRD
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STAFF REPORT

MEETING DATE: February 4, 2021

AGENDA ITEM: 4A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the January 7, 2021 regular meeting.

STAFF REPRESENTATIVE:

David Junek, Parks & Recreation Superintendent
Curtis Hancock, Public Works Director

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the January 7, 2021 Parks and Public Tree Advisory Board.

ATTACHMENTS:

January 7th DRAFT Parks and Public Tree Advisory Board meeting minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

January 7, 2021

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on January 7, 2021, at 6:00 p.m. at City Hall. Members present were President Jimmy Crouch, Barbara Wolanski, Jamie Creacy, Margaret Robinson, Kerry Fossler, Betty Rucker, and Liaison Councilman Dock Jackson. Staff present were David Junek, Curtis Hancock, and Terry Moore. Dock Jackson.

1. CALL TO ORDER

At 6:01 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present.

2. STAFF AND BOARD BRIEFINGS

2A. Parks and Recreation Report

Presentation was made by Parks Superintendent David Junek. Earthwork RFP for the Wheeled Sports Plaza Phase I will go to bid on January 8th. Sidewalk Connectivity Project has started and the Farm Street section going down to Fisherman's Park has been completed. Legal team is still processing donation form for disc golf equipment. Still working on funding for archaeological survey for TPWD grant compliance. New TV series "Walker" filming at the rodeo arena at Mayfest Park.

2B. Bastrop State Park Report

Parks Board Member Jamie Creacy, Parks Superintendent, gave a presentation. The dam project is under contract and there's a pre-construction meeting next week. Scheduled to be completed in 2 years. CCC culvert will also be repaired during same time period of dam project. Golf course trails still in the design phase.

2C. Bastrop YMCA Report

The YMCA has officially closed. Terry Moore updated us on the conversations being had with the City and will fill us in more during the 5C agenda item.

2D. Bird City Coalition Report

This report was given by Kerry Fossler. January 23rd is the first Big Sit and will be at Fisherman's Park. CDC recommendations for social distancing will be implemented. This event will occur every 4th Saturday of each month for 2021. The first 3 will be at Fisherman's Park.

3. CITIZEN COMMENTS

There were no citizen's comments at this meeting.

4. APPROVAL OF THE MINUTES

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the December 3, 2020 regular meeting.

Motion was made by Board Member Betty Rucker to approve the minutes and seconded by board member Jamie Creacy. Vote was unanimous.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Update and discuss the Wheeled Sports Plaza Phase I project.

Public Works Director Curtis Hancock gave an update for the project. Bids are due for the earthwork on tomorrow January 8th.

5B. Update and discuss the Sidewalk Connectivity Project.

Update of the Sidewalk Connectivity Project was given by Curtis Hancock. The Farm Street section going into Fisherman's has been completed as well as the Wilson Street section. The project is expected to be completed by the end of February.

5C. Update and discuss the recreation programming that the City is working on and the areas that will now fall under City control.

Terry Moore is now contracted by the City to provide recreational services the community. Phase I has begun with free classes being offered. The outdoor fitness unit, lumberyard, and wellness center are being used for classes and open gym. There are more meetings scheduled to see how the City can expand these services in Phase II.

5D. Discuss reports needed for agenda briefings.

Public Works Director Curtis Hancock reminded anyone presenting anything during "Staff and Board Briefings" need to turn in a report before the agenda is posted. Parks and Recreation Superintendent David Juneke said he would send out the due dates of the reports to the appropriate people.

5E. Discuss and consider action on appointing a new Secretary for the Parks and Public Tree Advisory Board.

Kerry Fossler was nominated by board member Margaret Robinson and seconded by board member Barbara Wolanski. Vote was unanimous.

6A. Discuss opportunities for events at the Mayfest Park Rodeo Arena and potential policy changes needed.

Public Works Curtis Hancock discussed the conversation that was had with a contractor that would like to bring more events to the rodeo arena at Mayfest Park. The biggest concern of the board was about liability if contractor could use City equipment. Board member Betty Rucker was concerned about the potential scheduling conflict with the Homecoming rodeo. The board also expressed that if there were any shift in policies that it would need to apply to everyone.

6. ADJOURNMENT

Board member Barbara Wolanski made motion to adjourn the meeting at 7:05 p.m and was seconded by board member Betty Rucker, carrying without objection.

APPROVED:

ATTEST:

Chair, Jimmy Crouch

Superintendent, David Juneke



STAFF REPORT

MEETING DATE: February 4, 2021

AGENDA ITEM: 5A

TITLE:

Update and discuss the Wheeled Sports Plaza Phase I project.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

At the October 13th City Council meeting, council members decided that City staff should look into finding the money necessary to fund the additional earthwork and alternatives for the Wheeled Sports Plaza Phase I project. The CFO was able to find the additional funds and a RFP for the earthwork was advertised.

The RFP was advertised on December 24, 2020 with a due date of January 8, 2021. Several companies requested the bid documents, but no bids were received. Staff members were directed to edit the initial RFP and readvertise.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 5B

TITLE:

Update and discuss the Sidewalk Connectivity Project.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The Sidewalk Connectivity Project was approved at the December 8, 2020 City Council meeting. The contractor started the Farm Street section on December 14, 2020 and finished it on December 18, 2020. The Wilson Street section began on December 28, 2020 and was completed on January 3, 2021. The Linden and Pecan Street sections began on January 4, 2021 and were completed January 15, 2021. The Laurel Street section began on January 26, 2021 and is expected to be completed by January 29, 2021.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

- Pictures of Completed Sections of the Sidewalk Connectivity Project.

Farm Street Section from Church Street to Fisherman's Park



Linden Street Section from Hill Street to Pecan Street



Pecan Street Section from Linden Street to Laurel Street





STAFF REPORT

MEETING DATE: February 4, 2021

AGENDA ITEM: 5C

TITLE:

Discuss the Bastrop County Master Gardeners moving their Community Gardens to Bob Bryant Park

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Due to the YMCA closure, the Community Gardens that the Bastrop County Master Gardeners Association oversees needs to find a new location. It has been discussed that the Community Gardens be moved to the one-acre spot in Bob Bryant Park between the Outdoor Fitness Unit and Charles Boulevard.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

NA