Bastrop Parks and Public Tree Advisory Board Meeting REMOTELY HELD MEETING Bastrop, TX 78602 (512) 332-8800



AGENDA — July 2, 2020, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

PLEASE NOTE: ANYONE WISHING TO ADDRESS THE BOARD MUST PROVIDE COMMENTS WITH FULL NAME, ADDRESS, PHONE NUMBER TO PARKS @CITYOFBASTROP.ORG BEFORE 3:00 P.M. ON JULY 2, 2020. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.

- CALL TO ORDER
- 2. WORKSHOP SESSION
- 2A. Discuss development of a plan for the Rodeo Arena at Mayfest Park.
- 2B. Discuss possible relocation of the Bark Park to alternate City park area.
- Discussion pertaining to the possibility of allowing leased vendor spaces within the City of Bastrop parks system.
- STAFF AND BOARD BRIEFINGS
- Parks and Recreation Report
- 3B. Bastrop State Park Report
- Bastrop YMCA Report
- 3D. Bird City Coalition Report
- 3E. Youth Member Report

4. CITIZEN COMMENTS

Anyone wishing to address the Board, must submit comments as directed above before 3:00 p.m. on July 2, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud.

In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Instead, the Board is limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to City staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the City's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

5. APPROVAL OF THE MINUTES

5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the June 4, 2020 regular meeting.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- 6A. Discussion and update on a request for funding to the Bastrop Economic Development Corporation (BEDC) for rodeo arena seating, Kerr Park playground improvements, and wildflower seeding at Bob Bryant Park.
- 6B. Discussion and consider action on the relationship between the Bird City Texas coalition and the Bastrop Parks Board.
- 6C. Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time Wednesday, June 24, 2020, at 1:00 p.m. and will remain posted for at least two hours after said meeting is convened.

Ann Franklin, City Secretary



ADMINISTRATIVE ORDER OF THE CITY MANAGER

RE: COVID-19 A.O. # 2020- 14 June 24, 2020

1. Meeting Ordered: There shall be a meeting of the Parks and Public Tree Advisory Board to be held virtually (via video/teleconference), at 6:00 p.m. on July 2, 2020.

2. Definitions:

- *Meeting* as used in this Administrative Order shall mean regularly scheduled meetings of a Board of the City of Bastrop in which one or more items are to be considered.
- Board as used in this Administrative Order shall mean all Boards, boards, commissions, task forces, councils, workgroups, etc., of the City of Bastrop, but does not include the Bastrop City Council.
- **3. Repealer:** Any prior or conflicting Administrative Order is hereby *repealed* to the extent necessary to effectuate this Emergency Order.
- **4. Authority:** This Administrative Order is hereby issued in accordance to the authority vested in my office and delegated to me by the Bastrop City Council and the Bastrop Mayor, pursuant to the authority granted by:
 - Texas Government Code Chapter 418,
 - City of Bastrop Home Rule Charter Section 4.04,
 - City of Bastrop Home Rule Charter Section 3.08,
 - City of Bastrop Code of Ordinances Article 1.08,
 - City of Bastrop Code of Ordinances Article 9.02.005
 - City of Bastrop Code of Ordinances Sections 1.02.002(b)(2), 1.04.003,
 - City of Bastrop Emergency Management Plan,
 - City of Bastrop Basic Emergency Management Plan, VI,A(2)
 - Bastrop County Preparedness & Response Plan (Pandemic Influenza), and
 - Declaration of Local Disaster executed on March 16, 2020 (as confirmed and extended by the City Council via Resolution R-2020-32 on March 16, 2020).

5. Official Determination: In my official capacity as Interim City Manager for the City of Bastrop, I consider this action to be reasonable, prudent, and necessary for the preservation of life, and disaster mitigation, response, and recovery. This Order is critical to protecting the public health, safety and welfare while maintaining essential municipal services and operations.

THUS ORDERED:

by: Nove

Interim City Manager

City of Bastrop



MEETING DATE: July 2, 2020 AGENDA ITEM: 2A

TITLE:

Discuss development of a plan for the Rodeo Arena at Mayfest Park.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

At the City Council meeting of May 26, 2020, the City Council briefly discussed the possible development of a plan for use of the Rodeo Arena at Mayfest Park in the future.

The City of Bastrop entered into a fifty-year lease with the Bastrop Homecoming Committee, Inc. on or about December 1, 1997 and set to expire in November 2047. The arena had fallen into disrepair and the volunteer organizations were unable to continue the maintenance of the arena. Approximately in 2014-2015 a request was made to City Council to take over the maintenance and operations of the rodeo arena. The Bastrop City Council agreed and in 2015 to rescind the original contract and entered into a separate agreement that expires June 2020.

This matter is being brought before the Parks Board for input and a possible recommendation.

POLICY EXPLANATION:

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Discuss development of a plan for the Rodeo Arena at Mayfest Park.

ATTACHMENTS:

City Council Power Point presentation

MAYFEST PARK IDEAS

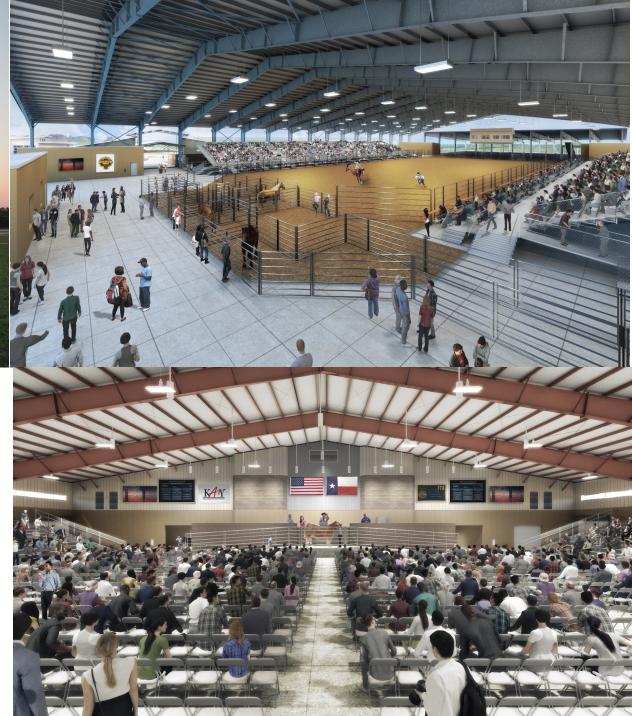
Rodeo Arena Restoration into a Multipurpose Venue

- Keep existing Rodeo Arena structure and close the structure in
- Add more seating, bathrooms, electricity, etc.
- Could incorporate outdoor amenities
 - Playground, seating area, electrical connections, green space, pavilions
- Could be utilized for a variety of events
 - Rodeo
 - Concerts
 - Movies
 - Conventions
 - Banquets
 - Special Events and more!



Inspiration: Gerald D. Young Agricultural Sciences Center- Katy, TX

Photo Source



Green Space/ Amphitheater-Multipurpose Area

- Could/could not include the Rodeo Arena
- Could include more elaborate landscaping (aesthetic)
- Walking paths (both concrete and track material) and play area for kids
- Could include an Amphitheatre for entertainment (could be rented) and pavilions
- Could include a smaller indoor venue for special events
- Includes wide open space for a variety of activities
 - People can bring their own equipment and utilize it as they want to
 - Birthday parties
 - Outdoor events (movies, entertainment, etc.)
 - Leisure activites



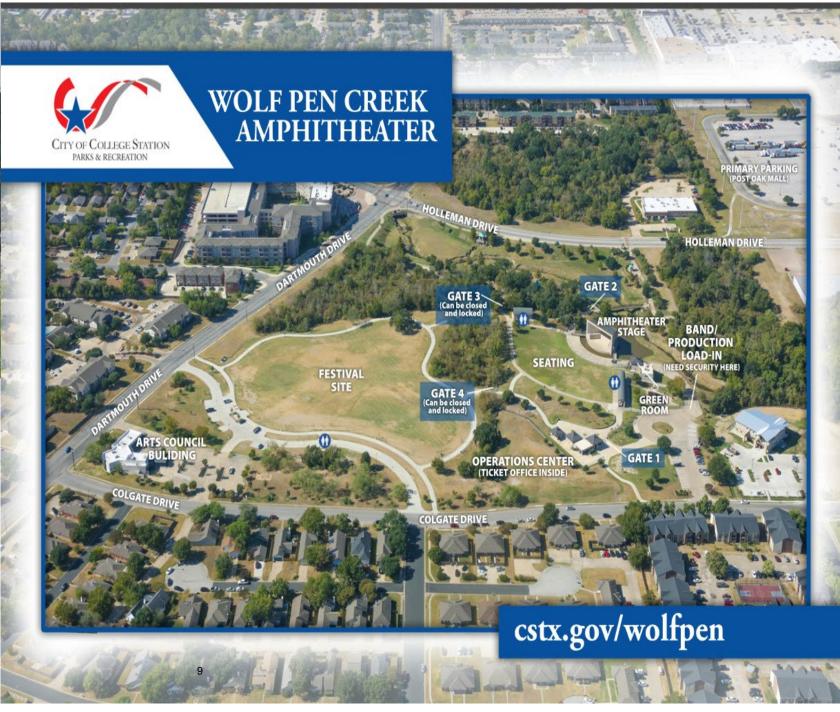
Inspiration: Centennial Park-Midland, TX

Photo Source





Inspiration: Wolf Pen Creek Amphitheater- College Station, TX

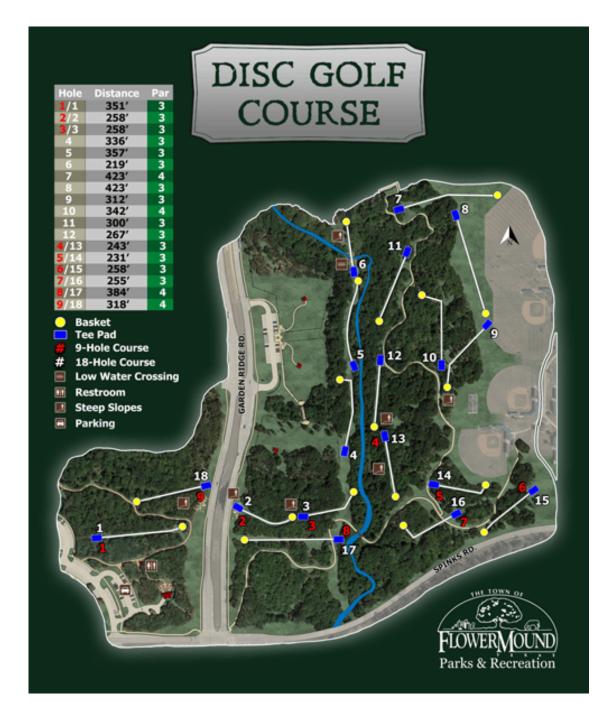


Disc Golf Course/ Multipurpose Area

- Similar to Green Space, but would include a designated Disc Golf course
 - Smithville's Disc Golf course is just over a mile long (18 holes)
 - Could utilize as little as 2 acres for a 9 hole course
- Walking paths (both concrete and track material), benches and pavilions
 - Pavilions can be rented
- Could include a small indoor venue for more specialized events



Inspiration: City of Flower Mound





Food Truck Park Inspiration from- Austin, TX

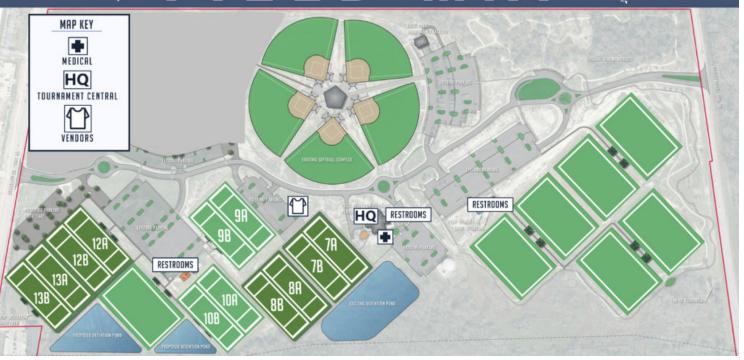


City Run Athletics Complex

- Opportunities for rentals, bringing bigger events in
- Other organizations can utilize the fields for their games/ practices
- Promotes healthy lifestyle and community
- Water fountains, benches, bleachers, bathrooms, electricity needed
- Includes a variety of fields for people to come and play sports or games
 - Open fields for soccer and football
 - Basketball courts
 - Tennis courts
 - Could include Disc Golf



FIELD MAP





Inspiration: Veterans Park and Athletic Complex-College Station, TX



MEETING DATE: July 2, 2020 AGENDA ITEM: 2B

TITLE:

Discuss possible relocation of the Bark Park to alternate City park area.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

The current location of the Bark Park is a 1.1980-acre property located at 101 Grady Tuck Lane, across the street from the Bastrop Police Department. The property was acquired by the City in 1988 from part of the Bastrop Hospital Authority (old hospital property).

At the Parks Board meeting of June 4, 2020, the Board discussed the possibility of relocating the existing Bark Park and it was decided to bring the matter back for a workshop session.

POLICY EXPLANATION:

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Discuss possible relocation of the Bark Park to alternate City park area.

ATTACHMENTS:

NA



MEETING DATE: July 2, 2020 AGENDA ITEM: 2C

TITLE:

Discussion pertaining to the possibility of allowing leased vendor spaces within the City of Bastrop parks system.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

At the Parks Board meeting on March 5, 2020, the Parks Board briefly discussed the possibly of allowing leased vendor spaces within the City of Bastrop parks system and it was decided to bring the matter back for a workshop session. Due to COVID-19, the workshop was delayed.

POLICY EXPLANATION:

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Discussion pertaining to the possibility of allowing leased vendor spaces within the City of Bastrop parks system.

ATTACHMENTS:

NA



MEETING DATE: July 2, 2020 AGENDA ITEM: 3A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

David Junek, Parks & Recreation Superintendent

RECOMMENDATION:

Review staff Parks and Recreation July operational report. The report will be handed out at the meeting.

ATTACHMENTS: NA



MEETING DATE: July 2, 2020 AGENDA ITEM: 3B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex

Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

NA



MEETING DATE: July 2, 2020 AGENDA ITEM: 3C

TITLE:

Bastrop YMCA Report

STAFF REPRESENTATIVE:

Terry Moore, Executive Director, YMCA of Austin Bastrop Branch Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

Review Bastrop YMCA monthly report.

ATTACHMENTS:

NA



MEETING DATE: July 2, 2020 AGENDA ITEM: 3D

TITLE:

Bird City Coalition Report

STAFF REPRESENTATIVE:

Dorothy Skarnulis, Parks and Public Tree Advisory Board Member Curtis Hancock, Assistant Public Works Director





MEETING DATE: July 2, 2020 AGENDA ITEM: 3E

TITLE:

Youth Member Report

STAFF REPRESENTATIVE:

Taylor Merritt, Youth Member Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

The Youth Member's term has ended with her graduation from high school.

ATTACHMENTS:

N/A



MEETING DATE: July 2, 2020 AGENDA ITEM: 5A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the June 4, 2020 regular meeting.

STAFF REPRESENTATIVE:

Kelly Dawson, Secretary, Parks and Public Tree Advisory Board Curtis Hancock, Assistant Public Works Director

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the June 4, 2020 Parks and Public Tree Advisory Board.

ATTACHMENTS:

June 4th DRAFT Parks and Public Tree Advisory Board meeting minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

June 4, 2020

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, June 4, 2020, at 6:00 p.m. via remote GoToMeeting. Members present were President Jimmy Crouch, Betty Rucker, Kelly Dawson, Dorothy Skarnulis, Barbara Polanski, Jamie Creacy, Margaret Robinson and Liaison Councilman Dock Jackson. Staff present were David Junek, Curtis Hancock and Trey Job. Not in attendance was Parks board youth member Taylor Merritt. Staff not in attendance was Terry Moore and Heather Ambrose.

1. CALL TO ORDER

At 6:00 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present.

2. STAFF AND BOARD BRIEFINGS

2A. Parks and Recreation Report

Presentation was made by Parks Superintendent David Junek. No handouts were given as the meeting was handled via computer.

2B. Bastrop State Park Report

Parks Board Member Jamie Creacy, Parks Superintendent, gave a presentation. There was discussion of the grass still in process of being destroyed, native seeds will be planted in the fall, and the pool is open at 25% occupancy.

2C. Bastrop YMCA Report

Staff member Terry Moore was absent, and no report was given.

2D. Bird City Coalition Report

Parks Board Member Dorothy Skarnulis gave a presentation of upcoming Bird City activities that are being planned.

2E. Youth Member Report

Parks Board Youth Member Taylor Merritt was absent, and no report was given.

3. CITIZEN COMMENTS

There were no citizens who signed up to speak.

4. APPROVAL OF THE MINUTES

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the March 5, 2020 regular meeting.

Motion was made by Board Member Kelly Dawson and seconded by Board Member Dorothy Skarnulis.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Discussion and consider action on a recommendation by the Parks Board pertaining to a proposed avian themed mural to be located in Fisherman's Park.

The discussion consisted of the following: the Audubon willing to front the cost of the artwork, the endorsement by the Art in Public Places board, the mural should be approximately 10 x 40 feet, and the mural be interactive for pictures and such for visitors. Motion for the approval of the design was made by Barbara Wolanski and seconded by Kelly Dawson. The vote was unanimous.

5B. Discussion and consider action on a recommendation by the Parks Board pertaining to the potential relocation of the Bastrop Bark Park.

Discussion was that the Bark Park is currently on a commercial lot owned by the City. Trey thought it to be important that the Parks Board consider a commercial lot to move this to in case the City decides to do something different with the property on Grady Tuck Lane, which was old hospital property. Trey suggested the Parks Board consider Bob Bryant Park or Mayfest Park. The 1.5 acres of land in Bob Bryant, in which the Boys and Girls Club would have used, would be a nice area for this move. Laura Hoffman property, which is close to the Sonic, was discussed as well. Board member Dorothy Skarnulis motioned for this subject to be made into a workshop as a future agenda item. Jamie Creacy seconded. Vote was unanimous.

5C. Discussion pertaining to activities and efforts related to Bird City Texas.

No handouts were given, nor was a presentation made. Curtis Hancock spoke a little on Dorothy Skarnulis' work and thanked her. Mayor Connie Schroeder paid a visit to Dorothy's home and presented her with an award in recognition of her efforts and dedication.

6. ADJOURNMENT

Board Member Betty Rucker made motion to adjourn the meeting at 6:50 p.m. and carried without objection.

APPROVED:	ATTEST:
Chair, Jimmy Crouch	Secretary, Kelly Dawson



MEETING DATE: July 2, 2020 AGENDA ITEM: 6A

TITLE:

Discussion and update on a request for funding to the Bastrop Economic Development Corporation (BEDC) for rodeo arena seating, Kerr Park playground improvements, and wildflower seeding at Bob Bryant Park.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

The Bastrop Economic Development Corporation can use Type B sales tax for any project eligible under Type A rules and several other project types, including quality of life improvements. Type B corporations may pay for land, buildings, equipment, facilities, targeted infrastructure and improvements for things such as professional and amateur sports and athletic facilities, tourism and entertainment facilities, convention facilities and public parks. This year, the Parks Department requested funding for three (3) projects.

The BEDC is scheduled to discuss this at their meeting on July 20, 2020.

POLICY EXPLANATION:

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

FUNDING SOURCE:

Bastrop Economic Development Corporation (BEDC)

RECOMMENDATION:

Discussion and update on a request for funding to the Bastrop Economic Development Corporation (BEDC) for rodeo arena seating, Kerr Park playground improvements, and wildflower seeding at Bob Bryant Park.

ATTACHMENTS:

Power Point presentation



FY 2021 Funding Requests – Parks



REQUESTS OVERVIEW

Request	Summary	Cost
Seats at Mayfest Rodeo Arena	Replace old box seats.	\$34,000
Kerr Community Park Playground Upgrades	Replace old playground equipment and surfacing.	\$115,000
Reseeding Bob Bryant Park	Reseeding the nature area of Bob Bryant Park with native wildflower seed.	\$3,000
Request Total		\$152,000



Request 1: Seats at Mayfest Rodeo Arena Ar

The purpose of this request is to acquire new box seats for the rodeo arena at Mayfest Park. These would replace the current seats that are old and deteriorating.

The new seats would have several benefits including:

- ✓ Increase the value of the rodeo arena by creating a more professional look to the venue in order to market events.
- ✓ Provide safer, more hygienic, and more comfortable seating for event attendees.
- ✓ Improve ease of maintenance and upkeep with newer and more weather friendly materials.

This was a funding request from last fiscal year, but an error was made. All 128 existing seats need to be replaced. The arena brings in 8,000 to 10,000 people every year. This proposed project will cost \$34,000.



Current Condition of Mayfest Rodeo Seating





Proposed Seats







Request 2: Kerr Community Park Playground Upgrades

The purpose of this request is to remove and replace the existing playground structures and safety surfacing at Kerr Community Park. The current playground is over 15 years old and shows increasing deterioration. The proposed new equipment would be a one of a kind feature and include structures not available elsewhere in Bastrop.

The current safety surface for playground areas is pea gravel, which is constantly being replaced to meet safety standards. The proposed new safety surfacing has many benefits including:

- ✓ Surface is a bonded rubber material lasting 10 or more years before repair
- √ Improved ADA access
- ✓ Lower surface temperate during the hotter parts of the year

Emile Elementary is near the park and those students, as well as the community, will utilize the playground immensely. This proposed project will cost \$115,000.



Existing Playground Structure in Kerr

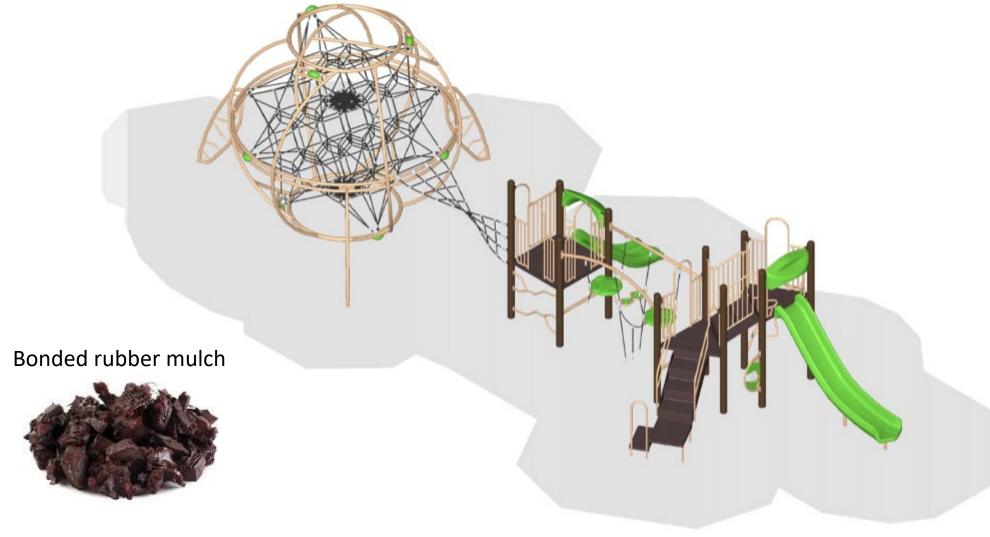








Proposed Kerr Park Upgrades



Proposed Kerr Park Concept



Request 3: Reseeding Bob

Bryant Park
The purpose of this request is to reseed approximately 13 acres of Bob Bryant Park with native Texas wildflowers. The wildflower population in this park has been declining due to the invasive species, Rapitstrum Rugosum (shown below) also known as "Bastard Cabbage" or "Turnipweed", and other factors. Preventative action has been initiated towards eradication of the invasive species and it should be resolved by the optimal wildflower seeding window. With an abundance of new and more diverse wildflowers, it will give the community, and visitors, a great place to take pictures and enjoy nature. In addition, the wildflowers should increase some of the butterfly and bird species in the area. The proposed project will cost \$3,000.







Questions?







MEETING DATE: July 2, 2020 AGENDA ITEM: 6B

TITLE:

Discussion and consider action on the relationship between the Bird City Texas coalition and the Bastrop Parks Board.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

Previous discussions were held about the partnering relationship between the Bird City Texas Coalition and the Parks Board. David Junek was requested to investigate the matter further. Due to COVID-19, this discussion was delayed.

POLICY EXPLANATION:

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

FUNDING SOURCE:

NA

RECOMMENDATION:

Discussion and consider action on the relationship between the Bird City Texas coalition and the Bastrop Parks Board.

ATTACHMENTS:

NA



MEETING DATE: July 2, 2020 AGENDA ITEM: 6C

TITLE:

Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

In November 2019, a youth member was selected but she was unable to fulfill her duties and resigned the position. In December 2019, a new Youth Member was interviewed and selected but graduated in June 2020. The position is now empty. The Board is requested to give staff direction as to when and how they want to seek applicants for the Bastrop Parks and Public Tree Advisory Board youth member.

POLICY EXPLANATION:

In their discretion, the Parks Board may identify and name one minor, who resides within the BISD jurisdiction, to serve on the board as an ex officio, nonvoting youth member of the board. Applicants must live within the Bastrop ISD jurisdiction but are not required to attend BISD schools. The youth member shall be a nonvoting member of the Board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the Parks Board at the time of selection, but not to exceed three (3) consecutive years. (ARTICLE 1.10 – PARKS, Sec. 1.10.001 - Parks board.)

RECOMMENDATION:

Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.

ATTACHMENTS:

Bastrop Parks & Public Tree Advisory Board Youth Application



Bastrop Parks & Public Tree Advisory Board Youth Application

Applicants must live within the Bastrop ISD jurisdiction but are not required to attend BISD schools. The youth member shall be an ex officio, nonvoting member of the Board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the Parks Board at the time of selection, but not to exceed three (3) consecutive years. (ARTICLE 1.10 – PARKS, Sec. 1.10.001 - Parks board.)

Completed application should be submitted to the Parks Board at:

City of Bastrop
Parks & Public Tree Advisory Board
Attn: David Junek
PO Box 427
Bastrop, TX 78602
djunek@cityofbastrop.org

Name:			
Physical Address:			
Mailing Address:			
Home Phone:		Cell Phone:	
Email Address:			
School Name:			Grade:
Public School	Private School		Home School
Parent/Guardian Name	e(s)		

Please respond to the following questions in space provided. Attach additional page(s) if needed.

1. Why do you want to be a youth member of the Bastrop Parks & Public Tree Advisory Board?

2.	What do you like about our current parks? Explain.
3.	What would you most like to see added to our current parks? Why?
4.	What events or activities have you attended that took place in our parks over the last year or so?
5.	What are your current hobbies or extracurricular interests?
6.	What personal strengths do you have to share with the other members of this Board?
7.	The Bastrop Parks & Public Tree Advisory Board meets the first Thursday of each month at 6:00 p.m. and your regular attendance is important to us. Can you commit to attending our monthly meetings?