

**MINUTES OF REGULAR COUNCIL MEETING
BASTROP CITY COUNCIL
January 23, 2018**

The Bastrop City Council met in a Regular Meeting on Tuesday, January 23, 2018, at 5:34 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Schroeder and Mayor Pro Tem Schiff and Council Members Peterson and Ennis. Officers present were City Manager Lynda Humble, City Secretary Ann Franklin and City Attorney Alan Bojorquez.

CALL TO ORDER

At 5:34 p.m. Mayor Schroeder called the meeting to order with a quorum being present.

Council Member Jones arrived to the meeting at 5:35 p.m.

Council Member Nelson arrived to the meeting at 5:36 p.m.

WORK SESSION

- 2A. Receive presentation and participate in a work session with Alicia Dean and David Green with the City of Austin regarding Media Relations Best Practices.
Presentation was made by Alicia Dean and David Green, City of Austin.

CONVENE INTO REGULAR SESSION

At 6:30 p.m. Mayor Schroeder convened the meeting into regular session.

PLEDGE OF ALLEGIANCE

Jordan Maxwell and Gracie Long, Bastrop High School Student Council, led the Pledge of Allegiance.

INVOCATION

Reverend Steve Newman, gave the invocation.

PRESENTATIONS

- 5A. Mayor's Report

ACTIVITIES OF MAYOR SCHROEDER SINCE THE LAST COUNCIL MEETING:

- January 13
 - Happy Healthy New Year's Bash!
- January 14
 - Bastrop County Historical Society Garage Sale Reunion
 - MLK Scholarship Program; Mount Rose Baptist Church
- January 15 Martin Luther King Jr. Day
 - MLK Walk in Smithville
- January 17
 - Joint Main Street and BAIPP Workshop
- January 18
 - Joint City Council & Parks Board Meeting
 - Joint City Council & Cemetery Board Meeting
- January 22

- BEDC Monthly Meeting
- January 23
 - City Council Meeting

UPCOMING EVENTS:

- January 24
 - Hunters Crossing PID Meeting
- January 25
 - Planning and Zoning Meeting
- January 30
 - THCA Public Meeting on The Preserve
- February 1
 - Parks Board Meeting
 - Farm Street Opry
- February 2
 - First Friday Art Walk 2018 kickoff!
- February 6
 - Library Board Meeting
- February 7
 - Chamber of Commerce Monthly Luncheon
- February 12
 - YMCA Annual Fund Raiser
- Week of February 12th
 - Top 5 Cities selected for Small Business Revolution!
- February 13
 - City Council Meeting

5B. Councilmembers' Report

Mayor Pro Tem Schiff

- **Stated that it was an honor to represent Bastrop at the Martin Luther King (MLK) walk in Smithville on January 17, 2018.**
- **Bastrop will be the host city for the MLK walk in 2019.**

Council Member Nelson

- **Stated it was a pleasure to have the joint meetings with the Parks Board, Cemetery Board, Bastrop Art in Public Places and Main Street Advisory Board.**
- **The Johnny Cash Tribute at the Opera House was an outstanding show.**

Council Member Peterson

- **Thanked the Public Works Department for their quick response regarding the icy roads and bridges.**
- **MLK activities were wonderful.**

Council Member Ennis

- **Attended the Happy Healthy New Year Bash**
- **Attended the MLK Scholarship event at Mount Rose Church, the Houston Tillotson Choir performed.**
- **Urged everyone, if possible to attend the Houston Tillotson Choir performance on February 24th in Austin.**

Council Liaison to Main Street Advisory Board update:

- The board met on January 10th.
- Welcomed new board member, Sandra Grawunder.
- January 27th will host the LaGrange Main Street Board in Bastrop.
- Main Street Board and Bastrop Art in Public Places hosted a joint board meeting on January 17th and discussed the draft Culinary and Cultural Arts District report.
- Sarah O'Brien spoke at the Texas Historical Commission's Real Places Conference in Austin.
- Sarah O'Brien spoke with Texas Main Street Planner Emily Koller about Downtown Texas and Imagine the Possibilities Tour, representing the City of Bastrop.
- Main Street hosted their first "Breakfast Bites" on Friday, January 19th, thanks to San Marcos Main Street Program Director for presenting the program on "Maximizing Your Business During Special Events".
- Downtown business changes:
 - The Hub, an innovative coffee shop and workshop is now open
 - Bastrop Beer Company is working to open in the next six (6) weeks

Cemetery Board 2017 Accomplishments:

- Updating the cemetery ordinance.
- Identified concerns surrounding aging trees.
- The need for additional and replacement trees to retain Fairview Cemetery's beauty.
- Began work on a memorial tree program.

Cemetery Board 2018 Work Plan:

- Conduct a Perpetual Care Actuarial study to insure long term financial sustainability.
- Conduct ground-truthing in the west section of Fairview Cemetery to identify occupied gravesites and open plots.
- Create a memorial tree program to plant trees to replace aging trees and to plant trees in areas to give shade.

- 5C. City Manager's Report
Nothing to report.

WORK SESSION/BRIEFINGS

- 6A. Discuss The Small Business Revolution – Main Street Series, it's potential impact on Bastrop and our small businesses on Main Street, what the City needs to do to earn a spot in the Top 5 which will be announced the week of February 12th, and the preliminary game plan for voting as a Top 5 contender.
Presentation was made by City Manager, Lynda Humble.

STAFF AND BOARD REPORTS

- 7A. Receive report from Bastrop Economic Development Corporation.

Report was given by Bastrop Economic Development Corporation Director, Shawn Kirkpatrick.

- 7B. Receive monthly report from Visit Bastrop.
Report was given by Visit Bastrop President and CEO, Dale Lockett.
- 7C. Receive presentation on the unaudited Comprehensive Monthly Financial Report for the period ending December 31, 2017.
Presentation was made by Chief Financial Officer, Tracy Waldron.
- 7D. Receive presentation on the Quarterly Investment Report for the period ending December 31, 2017.
Presentation was made by Chief Financial Officer, Tracy Waldron.

CITIZEN COMMENTS

Debbie Moore – There will be filming of a TV commercial in Bastrop on January 25, 2018, at Fisherman's Park from 7:00 a.m. to 11:00 a.m.

CONSENT AGENDA

A motion was made by Council Member Ennis to approve Items 9A and 9B listed on the Consent Agenda after being read into the record by City Secretary, Ann Franklin. Seconded by Council Member Peterson, motion was approved on a 5-0 vote.

- 9A. Consider action to approve City Council minutes from the January 9, 2018, meeting.
- 9B. Consider action to approve the second reading of Ordinance No. 2018-01 amending the budget for the Fiscal Year 2018 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior ordinances and actions in conflict herewith; and providing for an effective date.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 10A. Consider action to approve Resolution No. R-2018-03 of the City Council of the City of Bastrop, Texas, calling for and establishing the procedures for a May 5, 2018 General Election for Bastrop, Texas; and providing an effective date.
Presentation was made by City Secretary, Ann Franklin.

A motion was made by Council Member Nelson to approve Resolution No. R-2018-03, seconded by Council Member Peterson, motion was approved on a 5-0 vote.

- 10B. Consider action to approve Resolution No. R-2018-06 of the City Council of the City of Bastrop, Texas, approving a Joint Agreement between the City of Bastrop and Bastrop Independent School District for the May 5, 2018 General Election for Bastrop, Texas, attached as Exhibit A; authorizing the Mayor to execute all necessary documents; and providing an effective date.
Presentation was made by City Secretary, Ann Franklin.

A motion was made by Council Member Ennis to approve Resolution No. R-2018-06, seconded by Council Member Jones, motion was approved on a 5-0 vote.

- 10C. Consider action to approve Resolution No. R-2018-07 of the City Council of the City of Bastrop, Texas, approving a contract for election services between the Elections Administrator of Bastrop County and the City of Bastrop for the May 5, 2018 General Election for Bastrop, Texas, attached as Exhibit A; authorizing the Mayor to execute all necessary documents; and providing an effective date.
Presentation was made by City Secretary, Ann Franklin.

A motion was made by Council Member Nelson to approve Resolution No. R-2018-07, seconded by Council Member Jones, motion was approved on a 5-0 vote.

- 10D. Consider action to approve Resolution No. R-2018-02 of the City Council of the City of Bastrop, Texas, confirming the appointment by the Mayor to the Hunter's Crossing Local Government Corporation, as required in Section 3.08 of the City's Charter, as outlined in Exhibit A; and establishing an effective date.
A motion was made by Mayor Pro Tem Schiff to approve Resolution No. R-2018-02, seconded by Council Member Peterson, motion was approved on a 5-0 vote.

The Resolution appointed:

Stephanie White to complete the term of Place 4 on the Hunter's Crossing Local Government Corporation, term ending 2018.

- 10E. Consider action to approve Resolution No. R-2018-04 of the City Council of the City of Bastrop, Texas, giving the Bastrop Police Department permission to apply for a grant from the 2018 State Homeland Security Grant Program; and establishing an effective date.
Presentation was made by Public Safety Director/Chief of Police Steve Adcock.

A motion was made by Mayor Pro Tem Schiff to approve Resolution No. R-2018-04, seconded by Council Member Jones, motion was approved on a 5-0 vote.

- 10F. Consider action to approve Resolution No. R-2018-05 of the City Council of the City of Bastrop, Texas, giving the Bastrop Fire Department permission to apply for a grant from the 2018 State Homeland Security Grant Program; and establishing an effective date.
Presentation was made by Public Safety Director/Chief of Police Steve Adcock.

A motion was made by Mayor Pro Tem Schiff to approve Resolution No. R-2018-05, seconded by Council Member Jones, motion was approved on a 5-0 vote.

EXECUTIVE SESSION

The City Council met at 8:52 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

- 11A. City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to discuss and deliberate litigation matters with the City Attorney regarding Pine Forest 6, et al vs. City of Bastrop, et al.

The Bastrop City Council reconvened at 10:09 p.m. into open (public) session.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

No Action was taken.

ADJOURNMENT

Adjourned at 10:10 p.m. without objection.

APPROVED: 

Mayor Connie B. Schroeder

ATTEST: 

City Secretary Ann Franklin

The Minutes were approved on February 13, 2018, by Council Member Nelson's motion, Council Member Ennis' second. The motion was approved on a 5-0 vote.