

**Joint Workshop with Bastrop, TX City Council and
Historic Landmark Commission**
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800

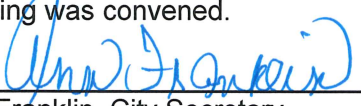


Special Workshop Agenda – February 15, 2018 at 6:00 P.M.

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. Call to Order
 - a. City of Bastrop City Council – Mayor Connie Schroeder
 - b. Historic Landmark Commission – Chair Dan Hays-Clark
2. **WORK SESSION**
 - 2A. Review 2017 accomplishments of the Historic Landmark Commission.
 - 2B. Discuss summary of planning-related initiatives in City Council's Strategic Plan Focus Areas and List of Priorities.
 - 2C. Discuss draft Historic Landmark Ordinance amendments.
 - 2D. Discuss expectations of City Council, Historic Landmark Commission and Planning and Development staff.
 - 2E. Other historic preservation-related issues or concerns and next steps.
3. **ADJOURNMENT**
 - a. City of Bastrop City Council – Mayor Schroeder
 - b. Historic Landmark Commission – Chair Dan Hays-Clark

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Tuesday, February 7, 2018 at 10:00 a.m. and remained posted for at least two hours after said meeting was convened.



Ann Franklin, City Secretary

City Council- Historic Landmark Commission

Joint Workshop
February 15, 2018



2017 Historic Landmark Commission Accomplishments

- Year of Transition
 - Two new planning staff members in February
 - One new HLC member in July
 - New Interim Planning Director in August
 - One new HLC member in January 2018
- Six Regular HLC Meetings



2017 Commission Activity

- Approved seven Certificates of Appropriateness
- Recommended approval of two Historic Landmarks
 - First United Methodist Church – 1201 Main Street
 - Campbell Taylor-Greenlief Fisk building – 1005 Hill Street
- Viewed training videos from Texas Historic Commission



Work Plan & Historic Landmark Ordinance Update



City Council Strategic Plan

Vision Statement

Bastrop – a welcoming community with a compassion for our diversity, a tapestry of people, arts, and structures; preserving our history and character while embracing progress around our unique environment.

Mission Statement

To continuously strive to provide efficient and proactive services that enhance our quality of life and achieve our vision.



City Council Strategic Plan

Fiscal Responsibility	Economic Vitality	Communication
Prepare and manage budget; fiduciary responsibility	Create sustainability by leveraging tourism; infrastructure renewal and investment; enhancing public/private partnerships; efficient planning & development processes; and fostering an inclusive & diverse environment that encourages entrepreneurial ventures.	Support and enhance 2-way communication between the City and its residents and businesses.
Uniquely Bastrop	Organizational Excellence	Multi-Modal Mobility
Maintain and enhance our historic community feel by leveraging the unique combination of community, cultural and recreational assets that make Bastrop a special place to live and work.	Organizational governance; progressive operational efficiency; employee and citizen volunteer recognition.	Improved mobility for all modes of transit; manage traffic congestion.
Community Safety	Unique Environment	Manage Growth
Keep citizens, businesses, and visitors safe.	Continue beautification and natural areas, green spaces, parks, river, and landscaping.	Plan for a manage growth, development, and redevelopment to maintain Bastrop's unique feel and character.

Bastrop Organization Work Plan

- 187 Action Statements covering all nine Focus areas
- Each Action Statement addresses responsible parties, comprehensive plan reference, funding source, timing by Fiscal Year Quarter, Council Priority Area, and Secondary Focus Areas.
- Each City department has developed their own Detailed Departmental Work Plan, with quarterly status updates to the City Manager. 29 Action Statements apply to Planning Department
- Two Action Statements relate to historic preservation



Historic Landmark-related Work Plan Items

8. Uniquely Bastrop

Maintain and enhance our historic community feel by leveraging the unique combination of community, cultural and recreational assets that make Bastrop a special place to live and work.

UB#2: Strengthen local preservation ordinance and obtain Certified Local Government designation.

Responsible Parties:	Planning & Zoning; Hospitality & Downtown	Quarters:	2-4
Comprehensive Plan:	8.3.3	Council Priority:	Uniquely Bastrop
Funding Source:	N/A	Secondary Focus Areas:	Economic Vitality, Manage Growth
UB#12: Apply for funding to develop design guidelines for the Historic District.			
Responsible Parties:	Hospitality & Downtown; Planning & Zoning	Quarters:	FY 2019
Comprehensive Plan:	8.3.3	Council Priority:	Uniquely Bastrop
Funding Source:	Grants	Secondary Focus Areas:	Economic Vitality, Organizational Excellence, Fiscal Responsibility



Historic Landmark Ordinance Update

- Original ordinance adopted in 1998. Minor updates in 2008.
- HLC worked with consultants on a draft in 2009.
 - Recommended by HLC and Planning & Zoning, was not adopted by City Council.
- Since the 2009 draft:
 - Texas Historical Commission Certified Local Government (CLG) Coordinator has recommended changes to meet CLG Program requirements.
 - Form-Based Code was adopted.



Overview of Proposed Amendments

- Revises current code with 2009 draft and CLG comments.
- Establishes staff member as Historic Preservation Officer.
- Consolidates to one Historic Landmark designation for structures and sites.
 - Currently have Significant and Historic.
- Process for creating local historic districts.
 - Will require historic surveys and design guidelines.

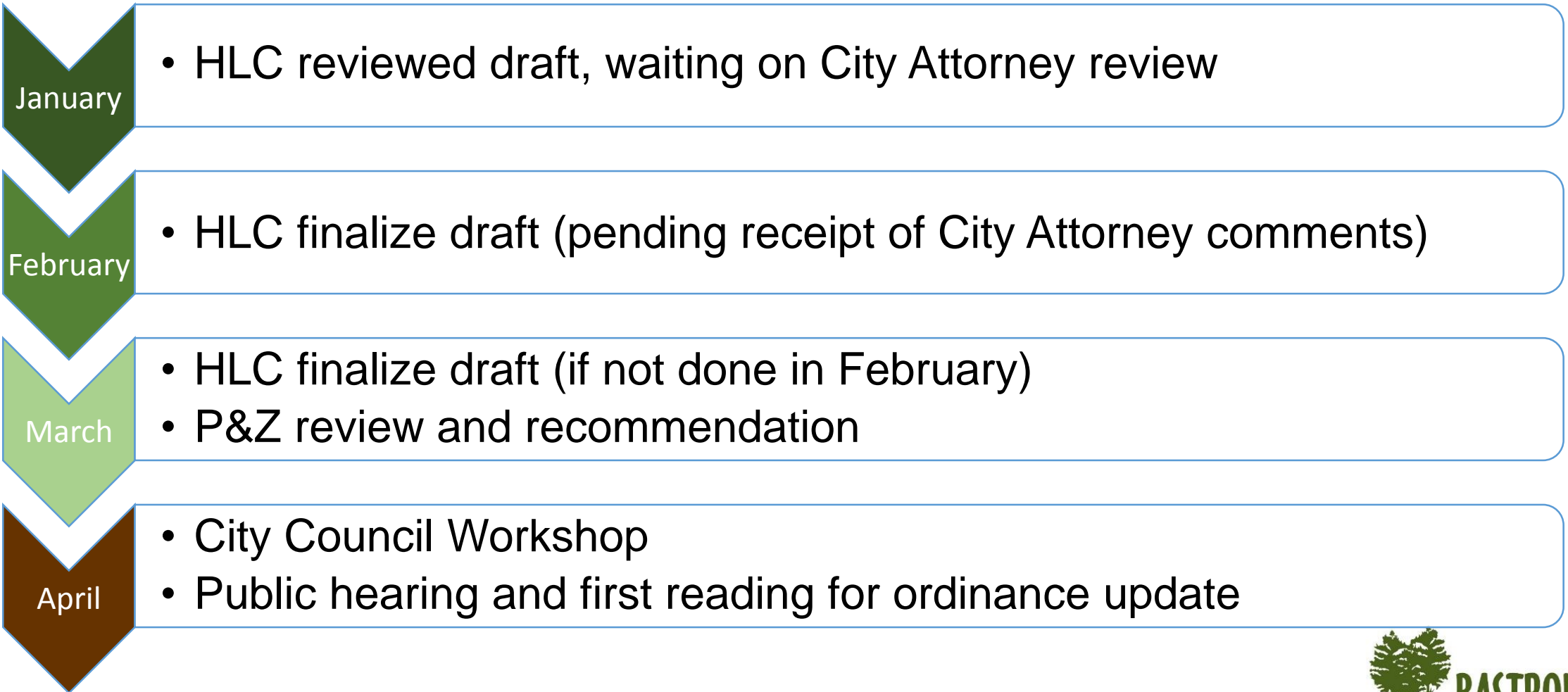


Overview of Proposed Amendments (cont.)

- Revises process for designating a Historic Landmark.
- Establishes administrative approval of COA in some cases.
- Restricts existing Refund Incentive Program to current properties.
 - Rebates will not be available to newly-designated properties.



Proposed Schedule



Roles and Responsibilities



Historic Landmark Commission

- Provide knowledge and advice to protect, enhance, and perpetuate sites and structures of historic and cultural importance to promote the economic, cultural, educational and general welfare of the public.
- Review and recommend Historic Landmarks
- Review and recommend the establishment of local historic districts
- Approve Certificates of Appropriateness
- Recommend historic design standards and guidelines for districts



Planning Staff

- Process applications and provide analysis on COAs and Historic Landmarks
- Approve Administrative COAs
- Maintain inventory of historic resources
- Assist the Commission with research and analysis for historic surveys, design standards and guidelines and ordinance updates
- Staff member to serve as Historic Preservation Officer



City Council

- Approve Historic Landmarks
- Approve local historic districts
- Adopt historic preservation ordinance updates
- Adopt historic design standards and guidelines



Next Steps



Next Steps

- Apply and receive Certified Local Government Status
 - Will be eligible to apply for grants
- Historic Survey
 - Create an inventory of historically significant resources
 - Identify contributing and non-contributing sites and structures
 - Will assist in determining local historic district areas
 - In-house or consultant?
- Local Design Standards/Guidelines
 - Develop design standard and guidelines that are specific to Bastrop and local historic districts
 - In-house or consultant?



Questions?

