

**BASTROP CITY COUNCIL  
August 14, 2019**

The Bastrop City Council met in a Regular Meeting on Wednesday, August 14, 2019, at 5:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Schroeder, Mayor Pro Tem Nelson and Council Members Jackson, Ennis, Rogers and Peterson. Officers present were City Manager, Lynda Humble, City Secretary, Ann Franklin and City Attorney, Erin Selvera.

**CALL TO ORDER**

At 5:30 p.m. Mayor Schroeder called the meeting to order with a quorum being present.

**CITIZEN COMMENTS – NONE**

**WORK SESSION**

- 2A. Receive briefing on Development Review Process and all changes necessary to comply with Texas Local Government Code Chapters 211, 212, and 245 resulting from the 86<sup>th</sup> Legislative Session.  
**Update was provided by City Manager, Lynda Humble.**

**Mayor Schroeder recessed the Council Meeting at 6:59 p.m.**

**Mayor Schroeder called the Council Meeting back to order at 7:05 p.m.**

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 3A. Hold public hearing and consider action to approve the first reading of Ordinance No. 2019-29 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances, Chapter 14, Exhibit A – Zoning Ordinance, II – Administration, Section 8 – Planning & Zoning Commission, 8.4 – Meetings, to change the November & December Planning & Zoning Commission meeting dates to comply with Texas Local Government Code Chapter 212; establishing a repealing clause; providing severability; and providing an effective date.  
**Presentation was made by City Manager, Lynda Humble.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Peterson to approve the first reading of Ordinance No. 2019-29 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Ennis, motion was approved on a 5-0 vote.**

- 3B. Hold public hearing and consider action to approve the first reading of Ordinance No. 2019-32 of the City Council of the City of Bastrop, Texas amending Chapter 14 – Zoning, Section I – Enacting Provisions adding Section 6.2 Annual Adoption of Schedule of Uniform Submittal Dates for Site Plans, Zoning Changes, and Conditional Use Permits (CUP); Amending Chapter 10 – Subdivisions, Article 10.03 – Subdivision, Section 1 – General adding Section 1.1 Annual Adoption of Schedule

of Uniform Submittal Dates for Public Improvement Plans; and Adopting Schedules of Uniform Submittal Dates For 2019/2020 for Site Plans, Plats, Zoning Change, CUP, and Public Improvement Plans, as shown as Exhibit A, in order to comply with Texas Local Government Code Chapter 212, which requires plats, site plans, and public improvement plans to be reviewed within thirty (30) days of submittal or deemed approved; establishing a repealing clause; providing severability; and providing an effective date.

**Presentation was made by City Manager, Lynda Humble.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Rogers to approve the first reading of Ordinance No. 2019-32 with the following amendment and include on the August 27, 2019 agenda for a second reading, seconded by Mayor Pro Tem Nelson, motion was approved on a 5-0 vote.**

**The amendment was to add the wording “calendar days” for clarification and add a timeframe to adopt next year’s dates.**

- 3K. Hold public hearing and consider action to approve the first reading of Ordinance 2019-34 of the City Council of the City of Bastrop, Texas adopting a Development Manual dated August 27, 2019 in compliance with Chapter 14 – Zoning, Section I – Enacting Provisions, Section 6.1 – Development Manual and Chapter 10 – Subdivisions, Article 10.03 – Subdivision, Section 3 – Purpose, Authority and Jurisdiction, as shown as Exhibit A; establishing a repealing clause; providing severability; and providing an effective date.

**Presentation was made by City Manager, Lynda Humble.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Ennis to approve the first reading of Ordinance No. 2019-34 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**

- 3E. Hold public hearing and consider action to approve the first reading of Ordinance No. 2019-26 of the City Council of the City of Bastrop, Texas amending Code of Ordinances, Article 10.03 – Subdivision Ordinance, Section 2 – General, Section 3 – Purpose, Authority & Jurisdiction, Section 4 – Platting Procedures; and Section 5 – Standard Division Design Requirements; approving a Standardized Public Improvement Plan Agreement, as attached as Exhibit A; establishing a repealing clause; providing severability; providing an effective date; and move to include on the August 27, 2019 agenda for second reading.

**Presentation was made by City Manager, Lynda Humble.**

**A motion was made by Council Member Rogers to approve the first reading of Ordinance No. 2019-26 amended to add the “Public Improvement Plan” paragraph and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**

- 3F. Hold Public Hearing and consider action to approve the first reading of Ordinance No. 2019-27 of the City Council of the City of Bastrop, Texas amending Ordinance No. 2019-16 - Enhanced Permit Process – Chapter 5 Definitions; establishing a repealing clause; providing severability; providing an effective date; and move to include on the August 27, 2019 agenda for second reading.  
**Presentation was made by City Manager, Lynda Humble.**

**A motion was made by Council Member Ennis to approve the first reading of Ordinance No. 2019-27 and include on the August 27, 2019 agenda for a second reading, seconded by Mayor Pro Tem Nelson, motion was approved on a 5-0 vote.**

- 3G. Hold Public Hearing and consider action to approve the first reading of Ordinance No. 2019-28 of the City Council of the City of Bastrop, Texas amending Chapter 14, Section 42 - Site Development Plan Review; establishing a repealing clause; providing severability; providing an effective date; and move to include on the August 27, 2019 agenda for second reading.  
**Presentation was made by City Manager, Lynda Humble.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Jackson to approve the first reading of Ordinance No. 2019-28 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**

- 3H. Hold Public Hearing and consider action to approve the first reading of Ordinance No. 2019-31 of the City Council of the City of Bastrop, Texas amending Chapter 14, Section 32 – PD – Planned Development District; establishing a repealing clause; providing severability; and providing an effective date; and move to include on the August 27, 2019 agenda for second reading.  
**Presentation was made by City Manager, Lynda Humble.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Mayor Pro Tem Nelson to approve the first reading of Ordinance No. 2019-31 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**

- 3I. Hold Public Hearing and consider action to approve the first reading of Ordinance No. 2019-32 of the City Council of the City of Bastrop, Texas amending Chapter 14, Section 33 – CUP or C – Conditional Use Permit; establishing a repealing clause;

providing severability; and providing an effective date and move to include on the August 27, 2019 agenda for second reading.

**Presentation was made by City Manager, Lynda Humble.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Ennis to approve the first reading of Ordinance No. 2019-32 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**

- 3J. Hold Public Hearing and consider action to approve the first reading of Ordinance No. 2019-33 of the City Council of the City of Bastrop, Texas amending Chapter 14, Section 10 - Changes and Amendments to all Zoning Ordinances and Districts, and Administrative Procedures; establishing a repealing clause; providing severability; providing an effective date; and move to include on the August 27, 2019 agenda for second reading.

**Presentation was made by City Manager, Lynda Humble.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Jackson to approve the first reading of Ordinance No. 2019-33 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Rogers, motion was approved on a 5-0 vote.**

- 3L. Hold public hearing and consider action to approve the first reading of Ordinance No. 2019-35 of the City Council of the City of Bastrop, Texas adopting Construction Standards Technical Manual dated January 2012, amending Chapter 1 – II References, Abbreviations, and Definitions and adding Street Sign Standard, as attached in Exhibit A; establishing a repealing clause; providing severability; providing an effective date; and move to include on the August 27, 2019 agenda for second reading.

**Presentation was made by City Manager, Lynda Humble.**

**A motion was made by Council Member Ennis to approve the first reading of Ordinance No. 2019-35 and include on the August 27, 2019 agenda for a second reading, seconded by Mayor Pro Tem Nelson motion was approved on a 5-0 vote.**

- 3M. Hold public hearing and consider action to approve the first reading of Ordinance No. 2019-36 of the City Council of the City of Bastrop, Texas amending the City of Bastrop Stormwater Drainage Design Manual, Section 2 – Stormwater Drainage Policy, b – Stormwater Drainage Design Process, Section 3 – Conceptual Drainage Plans, Section 4 – Preliminary Drainage Plans, and Section 5 – Final Drainage Plans, and Section 6 – Operations and Maintenance Plan; establishing a repealing clause; providing severability; providing an effective date; and move to include on the August 27, 2019 agenda for second reading.

**Presentation was made by City Manager, Lynda Humble.**

**A motion was made by Council Member Rogers to approve the first reading of Ordinance No. 2019-36 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Ennis, motion was approved on a 5-0 vote.**

- 3D. Hold public hearing and consider action to approve the first reading of Ordinance No. 2019-25 of the City Council of the City of Bastrop, Texas amending Appendix A – Fee Schedule, Sec. A3.01. - General provisions, Sec. A3.04. - Building code, Sec. A3.05. - Electricity—Electrical code, Sec. A3.06. - Plumbing code, Sec. A3.07. - Mechanical code, Sec. A3.15. - Swimming pools, Sec. A3.16. - Moving of Structures, Demolition and Site Work, Sec. A3.20. – Signs, Sec. A3.21. - Streets, rights-of-way and public property, Sec. A10-03. - Subdivision ordinance, Sec. A14.01. - Zoning—General provisions and Adding Section A5.10 – Fire Planning Review and Inspection Fees; establishing a repealing clause; providing severability; and providing an effective date.

**Presentation was made by Planning and Zoning Director, Matt Jones.**

**A motion was made by Mayor Pro Tem Nelson to approve the first reading of Ordinance No. 2019-25 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**

- 3C. Hold public hearing and consider action to approve the first reading of Ordinance No. 2019-30 of the City Council of the City of Bastrop, Texas amending Chapter 16, "Stormwater Drainage," Sections 16.01.002, 16.01.007, 16.01.009, 16.01.010, 16.01.013, and 16.01.015; by defining stormwater pollution prevention plans, and establishing requirements for maintenance plans, erosion control plans, and easements as part of construction process for stormwater control, giving the City Council the responsibility of approving or disapproving recommendations from the Development Review Committee (DRC) and the authority to hear appeals regarding the administration of this chapter, and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; proper notice and meeting; and move to include on the August 27, 2019 agenda for second reading.

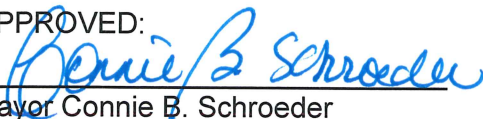
**Presentation was made by Managing Director of Public Works and Utilities, Trey Job.**

**A motion was made by Council Member Jackson to approve the first reading of Ordinance No. 2019-30 and include on the August 27, 2019 agenda for a second reading, seconded by Council Member Ennis, motion was approved on a 5-0 vote.**

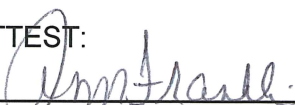
**ADJOURNMENT**

**Adjourned at 8:44 p.m. without objection.**

APPROVED:

  
Mayer Connie B. Schroeder

ATTEST:

  
City Secretary Ann Franklin

**The Minutes were approved on August 27, 2019, by Mayor Pro Tem Nelson's motion, Council Member Ennis' second. The motion was approved on a 5-0 vote.**