

January 14, 2020

The Bastrop City Council met in a Regular Meeting on Tuesday, January 14, 2020, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Schroeder, Mayor Pro Tem Nelson and Council Members Ennis, Rogers and Peterson. Officers present were City Manager Lynda Humble, City Secretary Ann Franklin and City Attorney, Alan Bojorquez.

CALL TO ORDER

At 6:30 p.m. Mayor Schroeder called the meeting to order with a quorum being present.

PLEDGE OF ALLEGIANCE

INVOCATION

Dale Burke, Police Chaplain gave the invocation.

Council Member Jackson arrived at 6:33 p.m.

PRESENTATIONS

- 4A. Mayor's Report
- 4B. Councilmembers' Report
- 4C. City Manager's Report
- 4D. A proclamation of the City Council of the City of Bastrop, Texas, recognizing January 20, 2020 as Martin Luther King Day.
The proclamation was read into record by Mayor Schroeder and received by Council Member Jackson.
- 4E. Presentation of 2019 Lost Pines Christmas Lighted Parade Winners.
Presentation was made by Main Street Manager, Rebecca Gleason.

CITIZEN COMMENTS

SPEAKERS

**Sumai Lokumbe
508 Cedar St.
Bastrop, TX 78602
512-718-9350**

WORK SESSION/BRIEFINGS

- 5A. Receive presentation on the proposed contract for election services.
Presentation was made by City Secretary, Ann Franklin.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 9C. Consider action to approve Resolution No. R-2020-01 of the City Council of the City of Bastrop, Texas, calling for and establishing the procedures for a May 2, 2020 General Election for Bastrop, Texas; and providing an effective date.
Presentation was made by City Secretary, Ann Franklin.
- A motion was made by Council Member Ennis to approve Resolution No. R-2020-01, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**
- 9D. Consider action to approve Resolution No. R-2020-02 of the City Council of the City of Bastrop, Texas, approving a Joint Agreement between the City of Bastrop, Bastrop Independent School District and Bastrop County Water Control and Improvement District No. 2 for the May 2, 2020 General Election for Bastrop, Texas, attached as Exhibit A; authorizing the City Manager to execute all necessary documents; and providing an effective date.
Presentation was made by City Secretary, Ann Franklin.
- A motion was made by Council Member Rogers to approve Resolution No. R-2020-02, seconded by Council Member Ennis, motion was approved on a 5-0 vote.**
- 9E. Consider action to approve Resolution No. R-2020-03 of the City Council of the City of Bastrop, Texas, approving a contract for election services between the Elections Administrator of Bastrop County and the City of Bastrop for the May 2, 2020 General Election for Bastrop, Texas, attached as Exhibit A; authorizing the City Manager to execute all necessary documents; and providing an effective date.
Presentation was made by City Secretary, Ann Franklin.
- A motion was made by Council Member Rogers to approve Resolution No. R-2020-03, for the amount of 11,991.83, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**
- 9J. Consider action to approve Ordinance No. 2020-01 of the City Council of the City of Bastrop, Texas, authorizing the Issuance of the City of Bastrop, Texas Combination Tax and Revenue Certificates of Obligation, Series 2020 to purchase Fire trucks and equipment; Levying an Ad Valorem Tax and Pledging Certain Surplus Revenues in Support of the Certificates; Approving an Official Statement, a Paying Agent/Registrar Agreement and Other Agreements Relating to the Sale and Issuance of the Certificates; and Ordaining Other Matters Relating to the Issuance of the Certificates; repealing all ordinances and actions in conflict herewith; and providing for an effective date.
Presentation was made by Dan Wegmiller, Managing Director, Specialized Public Finance, Inc.
- A motion was made by Council Member Rogers to approve final reading of Ordinance No. 2020-01, seconded by Council Member Ennis, motion was approved on a 5-0 vote.**
- 9G. Hold public hearing and consider action to approve Resolution No. R-2020-07 of the City Council of the City of Bastrop, Texas; supporting an application for 2020 Housing Tax Credits by Farm Street Village, LP, for a development located at approximately

1500 Farm Street, named Farm Street Village, to the Texas Department of Housing & Community Affairs to develop affordable rental senior housing, within the city limits of Bastrop, Texas; authorizing the Mayor to certify resolutions to Texas Department of Housing & Community Affairs; authorizing the City Manager to waive Two Hundred Fifty Dollars and No Cents (\$250.00) in development fees; and providing for an effective date.

Presentation was made by Assistant Director of Planning, Jennifer Bills.

Public hearing was opened.

Public hearing was closed.

A motion was made by Council Member Ennis to approve Resolution No. R-2020-07, seconded by Mayor Pro Tem Nelson, motion was approved on a 5-0 vote.

- 9H. Consider action to approve Resolution No. R-2020-09 of the City of Bastrop, Texas; acknowledging that Bastrop has more than two times the state average per capita of housing tax credit units and supporting the 2020 Housing Tax Credit Application by Farm Street Village, LP, for the development located at approximately 1500 Farm Street, named Farm Street Village, to the Texas Department of Housing and Community Affairs to develop affordable rental senior housing, within the city limits of Bastrop, Texas, authorizing the execution of documents; and providing an effective date.

Public hearing was opened.

Public hearing was closed.

A motion was made by Council Member Jackson to approve Resolution No. R-2020-09, seconded by Council Member Peterson, motion was approved on a 5-0 vote.

WORK SESSION/BRIEFINGS

- 5B. Discuss the cooperation agreement from 1965 with the Bastrop Housing Authority, and receive policy direction regarding charging fees for permitting and inspections.
Presentation was made by Assistant City Manager of Development Services, Trey Job.
- 5C. Discuss request to create designated parking at the LCRA Ballfields.
Presentation was made by Assistant City Manager of Development Services, Trey Job.

STAFF AND BOARD REPORTS

- 6B. Receive Quarterly Presentation from the Bastrop Economic Development Corporation.
Presentation was made by Chief Executive Officer, Cameron Cox.

Mayor Schroeder recessed the Council Meeting at 8:14 p.m.

Mayor Schroeder called the meeting back to order at 8:20 p.m.

- 6A. Receive presentation on the unaudited Monthly Financial Report for the period ending November 30, 2019.
Presentation was made by Chief Financial Officer, Tracy Waldron.

CONSENT AGENDA

A motion was made by Council Member Ennis to approve Items 8A and 8B listed on the Consent Agenda after being read into the record by Mayor, Connie Schroeder. Seconded by Council Member Peterson, motion was approved on a 5-0 vote.

- 8A. Consider action to approve City Council minutes from December 10, 2019, Regular Meeting and January 7, 2020, Special Called Meeting.
- 8B. Consider action to approve the second reading of Ordinance No. 2019-76 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2020 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Consider action to approve Resolution No. R-2020-04 of the City Council of the City of Bastrop, Texas confirming a board appointment of the Mayor, as required in Section 3.08 of the City's Charter, and establishing an effective date.
A motion was made by Mayor Pro Tem Nelson to approve Resolution No. R-2020-04, seconded by Council Member Ennis, motion was approved on a 5-0 vote.

- 9B. Consider action to approve Resolution No. R-2020-08 of the City Council of the City of Bastrop, Texas approving the public information request form; designating the city's mailing address and e-mail address for receiving requests for public information; and establishing an effective date.
Presentation was made by City Secretary, Ann Franklin.

A motion was made by Mayor Pro Tem Nelson to approve Resolution No. R-2020-08, with the following amendment seconded by Council Member Ennis, motion was approved on a 5-0 vote.

The amendment was to create additional space to allow more writing space on the City of Bastrop's Texas Public Information Act Information Request form.

- 9F. Hold public hearing and consider action to approve Resolution No. R-2020-06 of the City Council of the City of Bastrop, Texas granting a variance to Bastrop Code of Ordinances Article 4.02.005 Sale of Alcoholic Beverages, Separation Requirements from Church, Public or Private School, or Public Hospital, on property located at 1004 Main Street, within the city limits of Bastrop, Texas, as shown in Exhibit A; providing for a repealing clause; and establishing an effective date.
Presentation was made by Planner and GIS Coordinator, Allison Land.

Public hearing was opened.

Public hearing was closed.

A motion was made by Council Member Ennis to approve Resolution No. R-2020-06, seconded by Council Member Jackson, motion was approved on a 5-0 vote.

- 9I. Consider action to approve Resolution No. R-2020-05 of the City Council of the City of Bastrop, Texas awarding a master contract for the purchase and delivery of Harmsco Filter Cartridges to Ryan Herco Flow Solutions, in the amount of One Hundred Fifty-Four and 62/100 cents (\$154.62) and Four Hundred Fourteen and 91/100 cents (\$414.91) per unit; as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Presentation was made by Assistant City Manager of Development Services, Trey Job.

A motion was made by Council Member Rogers to approve Resolution No. R-2020-05, seconded by Council Member Peterson, motion was approved on a 5-0 vote.

- 9K. Consider action to approve Resolution No. R-2020-10 of the City Council of the City of Bastrop, Texas, establishing a required retainage of ten percent (10%) be held as part of Public Construction Projects, authorizing the City Manager to execute all necessary documents; and providing an effective date.

Presentation was made by Assistant City Manager of Development Services, Trey Job.

A motion was made by Mayor Pro Tem Nelson to approve Resolution No. R-2020-10, seconded by Council Member Peterson, motion was approved on a 5-0 vote.

- 9L. Consider action to approve Resolution No. R-2020-11 of the City Council of the City of Bastrop, Texas awarding a contract with Simplecity Design LLC for professional planning and urban design services in an amount not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00), as attached is Exhibit A; authorize the City Manager to execute necessary documents; providing for a repealing clause; and establishing an effective date.

Presentation was made by City Manager, Lynda Humble.

A motion was made by Council Member Peterson to approve Resolution No. R-2020-11 as written. The motion died for lack of a second.

A motion was made by Council Member Jackson to approve Resolution No. R-2020-11 with the following amendments, seconded by Council Member Ennis, motion was approved on a 5-0 vote.

The amendments were to remove the automatic renewal from the contract and have all Task Orders come before Council.

EXECUTIVE SESSION

The City Council met at 9:00 p.m. in a closed/executive session pursuant to the Texas

Government Code, Chapter 551, et seq, to discuss the following:

- 10A. City Council shall convene into closed executive session pursuant to Section 551.074 to conduct an annual performance evaluation of the City Manager as required by her employment agreement.
- 10B. City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code to deliberate the acquisition of property and easements associated with the construction of Wastewater Treatment Plant #3.
- 10C. City Council shall convene into closed executive session for a briefing pursuant to Texas Government Code Sections 551.071, .72, and .087 regarding legal, real estate, and economic development aspects of possible vendor space at Fisherman's Park.
- 10D. City Council shall convene into closed executive session for a briefing pursuant to Texas Government Code Sections 551.071, .074 and regarding the draft job description for a City Council Liaison position.

The Bastrop City Council reconvened at 10:48 p.m. into open (public) session.

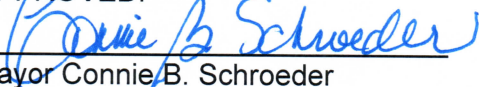
TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

No action taken.

ADJOURNMENT

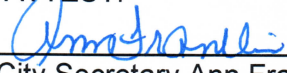
Adjourned at 10:50 p.m. without objection.

APPROVED:



Mayor Connie B. Schroeder

ATTEST:



City Secretary Ann Franklin

The Minutes were approved on January 28, 2020, by Mayor Pro Tem Nelson motion, Council Member Jackson second. The motion was approved on a 5-0 vote.