

**MINUTES OF REGULAR COUNCIL MEETING
BASTROP CITY COUNCIL
OCTOBER 25, 2016**

The Bastrop City Council met in a Regular Meeting on Tuesday, October 25, 2016 at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Kesselus, and Mayor Pro Tem DeLaRosa and Council Members Peterson, Schiff, McAnally and Jones. Officers present were Interim City Manager Marvin Townsend, City Secretary Ann Franklin and City Attorney David Bragg.

CALL TO ORDER

At 6:30 p.m. Mayor Kesselus called the Meeting to order with a Quorum being present.

PLEDGE OF ALLEGIANCE

Mayor Kesselus led the Pledge of Allegiance

INVOCATION

The Rev. Ben Hitzfeld, Bastrop Christian Church gave the Invocation.

PRESENTATIONS

- A. Update on Bastrop Economic Development Corp. – Executive Director Shawn Kirkpatrick
Mr. Kirkpatrick gave a report from the last two months due to the BEDC not having its regular meeting in October.
- **There have been two public input sessions on the by-laws. Mr. Kirkpatrick hopes to take the by-laws to the board of directors at the next workshop for the board to give feedback to the committee and staff.**
 - **Written policies and procedures from the BEDC came out of the public input session.**
 - **The BEDC has gone out for an RFQ for legal services. The RFQ is on the BEDC website as well as the Texas Municipal League and distributed through the advertiser. The deadline is October 26, 2016.**
 - **921 Main Street – the selected engineer, the Geo Tech, has initiated site assessment.**
 - **Primary job front – Strong activity in the BEDC market but would like the community to know that the BEDC is on a short list for several projects although there are no guarantees but they are getting in front of primary employers.**
 - **Retail interest continues to be strong.**
 - **Housing continues to be strong.**

PROCLAMATIONS

- A. Arbor Day – Parks Department
Accepted by Trey Job, Director of Parks

ANNOUNCEMENTS

- A. Distribution of Items to Council (If Necessary) – Ann Franklin
No items were distributed.
- B. Items Targeted for Future Meetings.

No items were targeted for future meetings.

- C. Announcement by Council Member Jones Regarding upcoming workshops:
Recreation Workshop – November 1, 2016
TML Webcast – November 3-4, 2016
TML Webcast – November 29 – December 7, 2016
- D. Requests by Council Members for items on future agendas and requests for information from City Manager.

Mayor Pro Tem DeLaRosa requested a workshop in order for Council Members to revisit the numbers and facts concerning the well permit from XS Ranch; and the well itself; the transmission line; the operations; and the anticipated storage tank at highway 20 and 71 to see what the numbers are today and review current cost estimates fully.

Council Member Jones asked that the problem with the roosters getting out of the sanctuary be looked at because as a result there is now a rat problem due to the rooster droppings and complaints regarding loud crowing. Council Member McAnally would also like to add the problem of the pigeon droppings all over town.

- E. Letter from Council Member McAnally stating that her proposed resignation, announced at the October 11, 2016 City Council meeting, has been withdrawn.
- F. Thank you letter from Mr. Henry Bell.

7. CITIZENS COMMENTS

Glen Johnson – Commented on the City Attorney’s comment during the October 11, 2016 meeting. He asked that the City hold off on hiring the choice for the consultant to help fill the City Manager’s job. He asked that the hiring of the consultant be voided and to start over. To make sure that the process is done correctly.

Debra Johnson – Spoke in support of Council Member McAnally and the other members of the Council. She stated that the administrative positions of the City is in chaos due to the Council. Ms. Johnson stated that she feels that a city and community should be built on several strong piers: City government is by the people for the people; Government should be transparent; Government should have high ethical standards; Government should use resources wisely; A city needs a strong economic environment; and all citizens should be treated the same.

CONSENT AGENDA - *All the following items are considered to be self-explanatory by the Council and will be enacted with one motion; there will be no separate discussion of these items unless a Council Member so requests.*

- A.1** Approval of minutes from Regular Council Meetings of June 14, 2016, August 9, 2016 and September 13, 2016 and Special Called Meetings of June 20, 2016, June 21, 2016 and July 5, 2016
- A.2** Board appointment by Mayor Ken Kesselus and confirmation by the Bastrop City Council Members on the appointment of John Landwehr to Place 3 on the Bastrop Vision Task Force with a term of 2016 - 2017.

- A.3 Approval of a joint resolution of the County of Bastrop and City of Bastrop, honoring our Veterans, November 11, 2016.
- A.4 Approval of the revised City of Bastrop Purchasing Card Policy.
- A.5 Approval of a Bank Depository Agreement Extension between the City of Bastrop and First National Bank of Bastrop.

Mayor Pro Tem DeLaRosa made the motion to approve the consent agenda, seconded by Council Member Peterson. The motion was approved on a vote of 5-0.

B. PUBLIC HEARINGS, ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION -NONE

C. OLD BUSINESS

- C.1 Second reading of an ordinance requesting traffic modifications along Alley A and B, limiting vehicles traveling south on Alley A to right turns only and Alley B, traffic heading north right turn only.

Ordinance No. 2016-28 was approved on Mayor Pro Tem DeLaRosa's motion, Council Member Peterson's second. The motion was approved on a 5-0 vote.

D. NEW BUSINESS

- D.1 Consideration, discussion and possible action regarding the recommendation that Interim City Manager Marvin Townsend be designated Public Information Coordinator. The Interim City Manager has completed the training requirements and has submitted a copy of the Attorney General's Certificate regarding such training to the City Secretary. If the City's Public Information Coordinator has received Public Information Act Training, the law does not require each member of the City Council to also take the same training.

Council Member McAnally made the motion to designate Interim City Manager Marvin Townsend as the Public Information Coordinator, seconded by Council Member Schiff. The motion was approved on a 5-0 vote.

- D.2 Consideration, discussion and possible action regarding approval of by-laws for the Vision Task Force. The Task Force approved the proposed Bylaws on October 17, 2016.

Council Member Schiff made the motion to approve the Vision Task Force by-laws, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a 5-0 vote.

- D.3 Consideration, discussion and possible action on approval of the revised City of Bastrop Financial Management Policy.

A presentation was given by Tracy Waldron, Chief Financial Officer.

Council Member Peterson made the motion to approve the revised City of Bastrop Financial Management Policy, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a 5-0 vote.

- D.4** Consideration, discussion and possible action on acceptance of the unaudited Preliminary Monthly Financial Reports for the period ending September 30, 2016.
A presentation was given by Tracy Waldron, Chief Financial Officer.

Council Member Schiff made the motion to accept the unaudited Preliminary Monthly Financial Reports for the period ending September 30, 2016, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a 5-0 vote.

- D.5** First reading of an ordinance amending the budget for the Fiscal Year 2016 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior ordinances and actions in conflict herewith; and providing for an effective date.
A presentation was given by Tracy Waldron, Chief Financial Officer.

Council Member McAnally made the motion to approve the first reading of an ordinance, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a 5-0 vote.

- D.6** First reading of an ordinance adding Article A1.18 "Filming And Broadcasting", to Chapter 1 of the Bastrop City Code of Ordinances of the City of Bastrop, Texas; Establishing A Fee Schedule in Appendix A Sec. A1.18; and providing an effective date. This will create the Department of Filming/Broadcasting and establish the fees for the services provided.
A presentation was given by Andres Rosales, Director of Information Technology.

Council Member Schiff made the motion to approve the first reading of an ordinance, seconded by Council Member Peterson. The motion was approved on a 5-0 vote.

- D.7** Consideration, discussion and possible action regarding replacement of the flat areas of the Library's roof. Recommendation that a contract be awarded to Garland / DBS, Inc. of Cleveland, Ohio for \$98,811.00 to replace the flat areas of the Library roof. The Garland Company is the manufacturer of the roofing material. Garland will be responsible for the work which will be carried out by a subcontractor, Q.A. Construction Services. Pricing has been established through a Master Intergovernmental Cooperative Purchasing Agreement with Cobb County, Georgia and U.S. Communities, a coop of local governments. The roof repairs were included in the 2015/2016 Budget at \$88,000 but not expended. A budget amendment will be forthcoming for 2016/2017 Budget. The ten-year old roof has developed significant leaks that cannot be corrected by patching. The roof will have a 15 year warranty as to materials and workmanship which can be extended to 30 years if certain conditions are met.
A presentation was given by Mickey Duvall, Director of Library.

Council Member McAnally made the motion to award a contract to Garland/DBS, Inc. for replacement of the flat areas of the Library's roof, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a 5-0 vote.

- D.8** Resolution accepting the Camp Swift Joint Land Use Study documents, background report, and executive summary, endorsing and supporting the strategies described therein that are intended to encourage compatibility of development surrounding Camp Swift, maximize Camp Swift's usefulness to the Texas Army National Guard, and ensure Camp Swift's long-term viability as a center for training excellence.

A presentation was given by Melissa McCollum, Director of Planning and Development.

Resolution No. R-2016-31 was approved on Council Member Schiff 's motion, Mayor Pro Tem DeLaRosa's second. The motion was approved on a 5-0 vote.

D.9 Discussion of the State Platting Law as it relates to the one lot plat considered as a variance request on June 14, 2016 and again on October 11, 2016. The buyer of the lot is requesting a variance to a lot on Phelan Road in the City's one mile extra territorial jurisdiction. Evidence presented at the City Council meeting indicated a drainage problem that should have been resolved by the owner who subdivided the property.

Interim City Manager Marvin Townsend reiterated that the property must be platted and the platting process is necessary in order to obtain utility service on the property.

D.10 Discussion of status of plans for improvement of Alley D parking lot (expansion of the Pine Street parking lot).

Trey Jobs, Director of Public Works gave a status report. A public discussion meeting will be held on November 7, 2016 at 5:30 p.m., 1311 Chestnut, Bastrop.

D.11 Discussion of status of engineering plans for one-million-gallon water elevated storage tank and the extension of the 16" water main (2 segments approximately 5,700 feet each).

Trey Jobs, Director of Public Works gave a status report.

ADJOURNMENT

Council Member Schiff made the motion to adjourn the meeting at 7:51 p.m., seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a 5-0 vote.

APPROVED:

ATTEST:



Mayor Ken Kesselus

City Secretary Ann Franklin

Minutes were approved on (Mon/Date/Year) by Council Member motion, Council Member second. The motion was approved on a vote.