

**NOTICE OF REGULAR MEETING
BASTROP CITY COUNCIL
Tuesday, January 14, 2014 at 6:15 PM**

Pursuant to the Texas Government Code, Chapter 551, the City Council of Bastrop, Texas will hold a regular meeting on **January 14, 2014 at 6:15 p.m.** at the Council Chambers of City Hall located at 1311 Chestnut Street, Bastrop, Texas to consider the following matters:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PRESENTATIONS
 - A. Bastrop Student on Character Education “Loyalty”
 - B. First Annual Adult Entrepreneur Business Plan Competition to introducing the winner, Jennifer Johnson & Johnson's Bakery and presenting the prize package.
 - C. Welcome & “Oath of Office” for new Police Chief Steve Adcock.
4. PROCLAMATIONS – Proclaiming January 19-20, 2014 as “Dr. Martin Luther King Weekend”
5. CITIZEN COMMENTS
6. ANNOUNCEMENTS

City Manager’s Informational Report for January 14th, 2014: Items for update, discussion & possible action:

- A. Meetings and Events Attended:
 1. Attended a Special Meeting of the Lost Pines Groundwater Conservation District on January 6, 2014.
 2. Attended the Form Base Task Force Meeting of January 9, 2014.
- B. Update on City Projects and Issues:
 1. Water Usage report for the Month of December 2013 and for the period of January 1st through January 12, 2014.
 2. Update on the Short and Long Term Water Supply Options.
 3. Update on the Top 10 Strategic Priorities as Established by the City Council for 2013-2016.
 4. Update on the Bastrop Economic Development Corporations Business Improvements Phase I.
 5. Status of Board Vacancies.
 6. Texas Department of Transportation’s Traffic Light Improvements Project for the Intersection of Loop 150 and Pecan Street.
 7. Bastrop Fine Arts Guild Grant Application to the National Endowment for the Arts.
 8. City Council Calendar for 2014.
 9. Update on the Proposed Improvements to S.H. 71 under Consideration by the Texas Department of Transportation.
 10. Main Street Department –Farmers Market.
 11. Update on Form Base Code Task Force Meeting
 12. Utility Committee Meeting Scheduled for January 21, 2014.
 13. Purchase of Police Vehicles for the Police Department.
- C. Update on City Various City Operations:
 1. Convention Center Activities
 2. Main Street Program
 3. Commercial/Residential Construction Projects in the City
 4. YMCA Activities

Inviting input from the City Council related to issues for possible inclusion on future agenda's related to items such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

	TAB	PG	REQUESTOR
A.1 Approval of meeting Minutes for the Regular Council Meetings held on December 10, 2013.	A.1	7	Elizabeth Lopez
A.2 Consideration, Discussion and Possible Action on the SECOND READING of a proposed REVISION TO AN ORDINANCE of the City Council of the City of Bastrop, Texas, AMENDING Section 3.06.041 titled " CROSS-CONNECTION CONTROL PROGRAM "; Chapter 3 "BUILDING REGULATIONS" , in the Code of Ordinances of the City of Bastrop; Establishing Fines and Penalties for Violations; Providing Enforcement; Providing a severability clause; and providing an effective date.	A.2	12	Trey Job
A.3 Update Meeting Room Policy at the Bastrop Public Library.	A.3	19	Mickey Duvall
A.4 Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.	A.4	25	Karla Stovall
A.5 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for River Oaks Subdivision , Section 2, Replat of a Portion of Lots 3, 4 and 33 consisting of approximately 1.204 acres within the Extra Territorial Jurisdiction (ETJ) of Bastrop, Texas.	A.5	28	Melissa McCollum
A.6 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Administrative Plat of Kaiser Oaks consisting of approximately 5.3009 acres out of Bastrop Town Tract A-11 within the one mile Extra Territorial Jurisdiction (ETJ) of Bastrop, Texas.	A.6	30	Melissa McCollum
A.7 Board appointment by Mayor Terry Orr and confirmation by the Bastrop City Council Members on the appointment of ROBIN F. DRAKE as PLACE ONE Board Member to the Constructions Standards Board ; a TWO-YEAR term to commence on January 2014 through January 2016 .	A.7	32	Elizabeth Lopez

B. PUBLIC HEARINGS, ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION

B.1 CONDUCT A PUBLIC HEARING to receive citizens input on a Replat of Lot 1, Bastrop West Commercial, Section 2, Little Colony Subdivision, being +/-1.402 acres within the city limits of Bastrop, Texas.	B.1	35	Melissa McCollum
B.2 Consideration, discussion and possible action on a request for a Replat of Lot 1, Bastrop West Commercial, Section 2, Little Colony Subdivision, being +/-1.402 acres within the city limits of Bastrop, Texas.	B.2	39	Melissa McCollum

EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.

1. SECTION 551.071 – Consultations with Attorney related to legal matters

C. OLD BUSINESS

D. NEW BUSINESS

ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

D.1 Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Report for the period ending of October 31, 2013. D.1 40 Karla Stovall

D.2 Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Report for the period ending of November 30, 2013. D.2 68 Karla Stovall

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

1. SECTION 551.071(1) (A) and SECTION 551.071(2) – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to "Pine Forest Investments Group, LLC v The City of Bastrop, et al, cause No. 29,052, In the 21st Judicial District Court of Bastrop County, Texas," and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.

2. SECTION 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Bastrop, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted the 10th day of January 2014 at 5:00 p.m. Copies of this agenda have been provided to those members of the media requesting such information.


Elizabeth Lopez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: KR

City Council Presentation

1/14/2014

Adult Entrepreneur Business Plan Competition Winner

Mayor, Council...Nancy Wood, Bastrop Main Street Program

This evening it is my pleasure to introduce you to the winner of the first Adult Entrepreneur Business Plan Competition, a project of the Entrepreneur Ready Leadership Team, which is a sub-committee of the Economic Restructuring Committee of the Bastrop Main Street Program.

Under the leadership of Bonnie Coffey, who chairs the Entrepreneur Ready Leadership Team, the competition was successfully completed with three potential new businesses for Bastrop highlighted: a bakery, a custom lighting company, and new ownership of the existing frame shop. After submitting written business plans and making oral presentations to a panel of judges that included Greg Clary from the Texas Center for Rural Entrepreneurship, Jim Wilkinson from Lost Pines Toyota, Jan Triplett from Business Success Center in Austin, Shamsah Jaferali from BIG Austin, and John Eaton, a BISD Trustee, the winner was selected on November 14, 2013...and the scoring was very tight among the three.

Please meet Jennifer Johnson of Johnson's Bakery. We'd like to present her the "winner take all" prize package which includes:

- \$1000 in cash from Bastrop Economic Development Corporation
- \$1000 in cash from Bastrop Power & Light
- \$800 in cash combined from Frontier Bank, Prosperity Bank and Roscoe Bank
- A \$5000 guaranteed loan from BIG Austin, which also includes small business training classes, through them, for the owner
- \$1500 in consulting services from Medak & Oltmann, a local CPA firm

Jennifer has 12 months to open her new business somewhere in the City of Bastrop – welcome, Jennifer!

Plans are underway to repeat the competition in the fall of 2014 and we would like to thank all those who participate in this effort. Everyone is committed to "growing our own" businesses as part of the economic vitality of Bastrop.

THE STATE OF TEXAS

OATH OF OFFICE

I, Steve Adcock, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Chief of Police of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

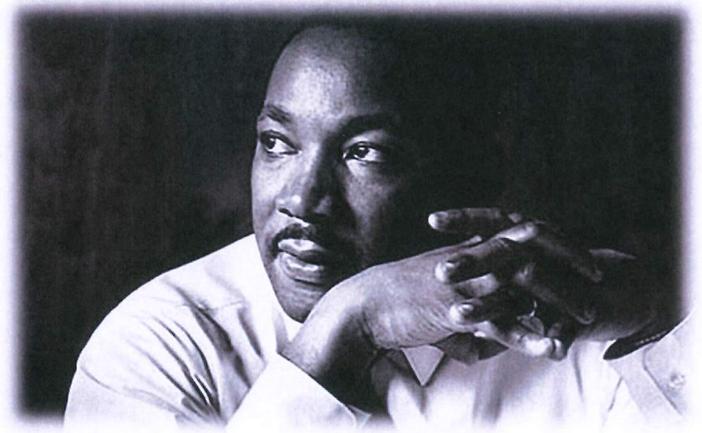
Steve Adcock

Sworn To and subscribed before me by affiant on the 2nd Day of January, 2014

Terry Orr
Mayor



*P*ROCLAMATION



Whereas, twenty-eight years ago Bastrop began the tradition of celebrating the life of Dr. Martin Luther King, Jr. with a program at the Paul Quinn African Methodist Episcopal Church with a rousing speech delivered by the late Mrs. Jewell Hodges at the invitation of Mrs. Zenobia Robinson,

Whereas, the following year Mrs. Hodges and Mrs. Robinson along with Jack Frasier of the Bastrop Advertiser and others from the Bastrop Independent School District and community formed the Bastrop Martin Luther King Scholarship Committee, and

Whereas, for 27 years students in the Bastrop Independent School District have benefitted from scholarships raised by the committee, and

Whereas, the effort has provided almost 100 students with the ability to continue their educational pursuits and reach leadership roles in our community and beyond, and

Whereas, the generosity of the local community has continued to support the committee, and

Whereas, 2014 marks the 25th Anniversary of the Bastrop County Martin Luther King Holiday Commission Walk for peace, justice and equality, and

Whereas, 25 years ago Bastrop City Council Member Dock Jackson enlisted the support of Elgin Council Member Gladys Ward and Smithville Council Member Clinton Wright to form the Commission, and

Whereas, the global impact of Dr. King's contributions are witnessed daily not only across the world but in the greater Bastrop County community, and

Whereas, the City of Bastrop joins in the commemoration of the Martin Luther King Holiday with the Bastrop Martin Luther King Scholarship Committee, the Bastrop County Martin Luther King Holiday Commission, the Bastrop County Schools, Bastrop County Churches and members of the community, and

Whereas, the theme continues to be "*Remember to Celebrate and Act On the King Holiday...as a Day On - Not a Day Off!!!*"

Now therefore be it resolved that, I Terry Orr, Mayor of the City of Bastrop do hereby proclaim January 19-20, 2014 as **DR. MARTIN LUTHER KING WEEKEND in Bastrop, Texas** and I urge all citizens to join in this momentous occasion in honoring one of America's true heroes.

Terry Orr, Mayor

CITY OF BASTROP

AGENDA ITEM

A-1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: **January 10, 2014**
MEETING DATE: **January 14, 2014**

1. Agenda Item: Approval of the meeting Minutes from the Regular City Council Meetings held on **December 10, 2013.**
2. Party Making Request: **Elizabeth Lopez, City Secretary**
3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

**BASTROP CITY COUNCIL
MINUTES OF REGULAR MEETING
December 10, 2013 at 6:15 pm**

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Regular Meeting on Tuesday, **December 10th, 2013 at 6:15 p.m.** at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER** - Mayor Terry Orr called the meeting to order at 6:15 p.m. A full quorum was present: Council Members Ken Kesselus, Kay Garcia McAnally, Dock Jackson, Willie De La Rosa and Mayor Pro-Tem Joe Beal.
2. **PLEDGE OF ALLEGIANCE AND INVOCATION** –Ms. McDaniel’s 1st Grade Class from Mina Elementary led the Pledge of Allegiance and Chaplain Bob Long led us in prayer.

The 1st Grade students from Mina Elementary added to the Christmas ambiance by singing Rudolf the Red Nosed Reindeer. The Mayor and Council Member’s took turns reading letters addressed to the Mayor with ideas/suggestions for the City of Bastrop. The Council Members acknowledged their depicting drawings for the following:

- ✚ Gayle would like to see a wrestling show in Bastrop,
- ✚ Cooper would like to see flying vehicles in Bastrop,
- ✚ Kenton would like to see shoes that walk up the wall,
- ✚ David, Garrett, Ophelia, Arisa and Bryan were all in agreement about adding a waterpark in Bastrop.

The Council Members extended their appreciation for Mrs. McDaniel’s 1st Grade Students time and they all acknowledged the children’s talent.

3. PRESENTATIONS

- A. Bastrop High Student, Chelsea Perry gave a perceptive presentation on “Perseverance” as a character trait. She was accompanied by her proud parents, Henry & Faith Perry. Bastrop Fire Chief Perry, expressed how proud he was of his daughter’s speech.
- B. Presentation of prize package to the First Annual Adult Entrepreneur Business Plan Competition to winner Jennifer Johnson & Johnson’s Bakery was postponed until January 14, 2014.

4. PROCLAMATIONS - None

- 5. ANNOUNCEMENTS** – Council Member Kay Garcia McAnally accepted Mayors invitation for public announcements and stated that The Bastrop Arts In Public Places Task Force had initially planned to hold all its meetings at the City Council Chambers, which has proved to be difficult due to some task force members due to schedule conflicts. Therefore, in an effort to organize meeting times and increase attendance to have a quorum; the BAIPP Task Force is advising that it will meet at various times and locations which are suitable for its task force members.

With no additional comments, Mayor Orr introduced City Manager Mike Talbot who presented his bi-weekly recap.

City Manager’s Informational Report for December 10, 2013: Items for update, discussion & possible action:

- A. **Meetings and Events Attended:**
 1. Attended a Monthly Meeting of the Main Street Advisory Board on December 2, 2013.
- B. **Update on City Projects and Issues:**
 1. Water Usage report for the period of November 25, 2013 through December 9, 2013.
 2. Update on the Short and Long Term Water Supply Options.
 3. Update on the Top 10 Strategic Priorities as Established by the City Council for 2013-2016.

4. Update on the Bastrop Economic Development Corporations Business Improvements Phase I.
5. Status of Board Vacancies.
6. Holiday Events for the Month of December.
7. City of Bastrop Holiday Schedule.
8. City Council Calendar for 2014.
9. Update on FEMA Grant for Gill Branch Drainage.
10. Main Street Department –Farmers Market.
11. Texas Water Law Seminar December 5 & 6, 2013.
12. Update on CARTS Agreement.
13. Parking in Bastrop Central Business District

C. Update on City Various City Operations:

1. Convention Center Activities
2. Main Street Program
3. Commercial/Residential Construction Projects in the City
4. YMCA Activities

Inviting input from the City Council Inviting input from the City Council related to issues for possible inclusion on future agenda's related to items such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

City Manager Mike Talbot pointed out the following items on his City Manager's report:

#8 City Council Calendar for 2014: City Manager Mike Talbot presented the draft calendar for the Council Meetings for their review and input. He brought highlight the City Council's Retreat Meeting date for their consideration.

#9 Update on FEMA Grant for Gill Branch Drainage: City Manager Talbot and staff met with members of the Texas Emergency Management Department to discuss this project. They advised that the City had cleared approximately 85% of the requirements on improvements to "Gills Branch". We are now pending Pan environmental assessment of Gils Branch Area from SH 95 to the railroad tracks near SH 71. The City expects to hear notification in June/July 2014 if the project has been approved by FEMA and the State.

#11 Texas Water Law Seminar December 5 & 6, 2013: City Manager Talbot attended the UT Annual Water Law Conference in Austin on December 5 & 6, 2013. It was an excellent conference that provided useful insight on the reorganization of the "Texas Water Development Board" and the Boards approach to spending the 2 billion dollars on water projects, none of which will be given in a form of grants; rather they will do only low interest loans. During the Holidays, the City Manager will undertake a complete review of the City's Water Conservation Plan/ordinance to ensure that it is up to date.

#13 Parking in Bastrop Central Business District: Per City Council's request, City Manager Mike Talbot prepared a map of the Central Business District to discuss the parking concern. Council Member Ken Kesselus thanked City Manager and suggested it would be a good idea to set up a task force to take comprehensive look and consider alternatives way to expand. It would be appropriate to have the Council and BEDC Members to participate. Council Member Willie DeLaRosa supported Council Member Ken Kesselus suggestions.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member(s) so request.

A.1 Approval of meeting Minutes for the Regular Council Meetings held on November 26, 2013.

A.2 Consideration, discussion and possible action on the SECOND READING of an ORDINANCE by the City Council of the City of Bastrop, Texas, Amending and Clarifying the City's Personnel Policies Manual: Chapter 5, Section 14; "Modified Work Duty Program," repealing conflicting Resolutions and Policies including a severability clause; and establishing an effective date.

A.3 Consideration, discussion and possible action on the SECOND READING of an ORDINANCE of the City Council of the City of Bastrop, Texas, AMENDING Section 1.15.126; "Ethics Ordinance –

Chair/Quorum” in the Code of Ordinances of the City of Bastrop; providing a severability clause; and providing an effective date.

A.4 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Amending Plat of Bluebonnet Acres, Section 1, Block 1 consisting of approximately 1.271 acres within the Extra Territorial Jurisdiction (ETJ) of Bastrop, Texas.

A.5 Approval of the proposed tax rebates for Historic Landmarks.

A.6 Approval of Bastrop Marketing Corporation’s Request for reimbursement of expenses.

There was no response to Mayor Terry Orr’s inquiry to withdraw a consent agenda item(s) for further discussion/consideration. Mayor Orr read the caption items on the consent agenda and requested that the minutes reflect that on Agenda Item A.5; he is the proprietor of 1109 Pecan Street, Bastrop, Texas and Mayor Pro-Tem Joe Beal is the proprietor of 1311 Pecan Street, Bastrop Texas. Mayor Terry Orr requested a motion to approve the items on the consent agenda.

Council Member Willie DeLaRosa made a motion to approve the consent agenda items A.1 through A.6. Seconded by Kay Garcia McAnally and motion carried unanimously. Vote was taken and motion passed **5-0**.

B. PUBLIC HEARINGS AND ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION - No items for consideration.

C. OLD BUSINESS – No items for consideration.

D. NEW BUSINESS

D.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF A PROPOSED REVISION TO AN ORDINANCE OF THE CITY COUNCIL OF BASTROP, TEXAS AMENDING SECTION 3.06.041 TITLED “CROSS-CONNECTION CONTROL PROGRAM”; CHAPTER 3 “BUILDING REGULATIONS”, IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Public Works Director Trey Job requested the City Council’s consideration on the approval of the First Reading of the proposed revision to Ch. 3 Section 3.06.041 of the Building Regulations.

Mayor Pro-Tem Joe Beal made a motion to approve the First Reading of a proposed revision to an ordinance of the City Council of Bastrop, Texas amending Section 3.06.041 Titled “CROSS-CONNECTION CONTROL PROGRAM”; Chapter 3 “BUILDING REGULATIONS”, in the Code of Ordinances of the City of Bastrop; establishing fines and penalties for violations; providing for enforcement; providing a severability clause; and providing an effective date; and hold the **SECOND READING** on the Consent Agenda of the City Council Meeting scheduled for **January 14th, 2014**

Seconded by Council Member Ken Kesselus and motion carried unanimously. Vote was taken and Motion passed **5-0**.

D2 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER TO THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) EXPRESSING THE CITY COUNCIL’S AND CITIZEN’S STRONG CONCERN OVER TXDOT’S FUTURE PLAN TO ROUTE ADDITIONAL VEHICULAR TRAFFIC ONTO GUTIERREZ STREET, PARALLEL TO AND SOUTH OF HIGHWAY 71, IN BASTROP, TEXAS.

The Council held an insightful discussion at which time Council Member Ken Kesselus requested the letter to TxDOT should reflect Gutierrez Street, Austin Street and the inclusion of Emile Street and request a map that reflects the impact to traffic on these streets.

After a continued discussion, Council Member Willie DeLaRosa made a motion to amend agenda item

to reflect authorizing the City Manager to provide a letter to the Texas Department of Transportation (TxDOT) expressing the City Council's and Citizen's strong concern over TxDOT's future plan to route additional vehicular traffic onto **Gutierrez Street, Austin, Street and inquire on the inclusion of Emile Street**, parallel to and south of S.H. 71, in Bastrop, Texas and have TxDOT provide a map elaborating the envisioned traffic flow at these street intersections. Seconded by Council Member Kay Garcia-McAnally and motion carried unanimously. Vote was taken and Motion passed 5-0.

D.3 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE UNAUDITED MONTHLY FINANCIAL REPORTS FOR THE PERIOD ENDING OF SEPTEMBER 30, 2013.

In response to the Council's inquiry of the percentage of taxes collected on the financial report, Chief Financial Officer Karla Stovall stated the report reflected approximately 97% of taxes collected.

Council Member Kay Garcia McAnally made a motion to accept the unaudited monthly financial reports for the period ending of September 30, 2013.

Seconded by Council Member Willie DeLaRosa and motion carried unanimously. Vote was taken and Motion passed 5-0.

E. EXECUTIVE SESSION

E.1 The Bastrop City Council met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. SECTION 551.071(1) (A) and SECTION 551.071(2) – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to **“Pine Forest Investments Group, LLC v The City of Bastrop, et al, cause No. 29,052, In the 21st Judicial District Court of Bastrop County, Texas,”** and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. SECTION 551.072– Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 7:11 pm, Mayor Orr convened the Bastrop City Council into Executive Session. Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take action(s) necessary related to the Executive Session noted herein at 9:03 pm.

Council Member Willie DeLaRosa motioned to have City Manager Mike Talbot authorized to take actions as deemed necessary to prosecute actions and to hold any persons who have responsibility for the damage that is occurring at the Bastrop Fire Station, concerning the failing brick veneer. Seconded by Council Member Kay Garcia McAnally and motion passed unanimously 5-0.

F. ADJOURN

At 9:05 pm, Council Member Willie DeLaRosa made the motion to adjourn the meeting. Seconded by Council Member Kay Garcia McAnally and motion was carried unanimously, vote of 5-0.

APPROVED:

ATTEST:

Terry Orr, Mayor

Elizabeth Minerva Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM **A-2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: **December 10, 2013**

MEETING DATE: **January 14, 2013**

1. Agenda Item: Consideration, Discussion and Possible Action on the **SECOND READING** of a proposed **REVISION TO AN ORDINANCE** of the City Council of the City of Bastrop, Texas, **AMENDING** Section 3.06.041 titled **“CROSS-CONNECTION CONTROL PROGRAM”**; **Chapter 3 “BUILDING REGULATIONS”**, in the Code of Ordinances of the City of Bastrop; Establishing Fines and Penalties for Violations; Providing Enforcement; Providing a severability clause; and providing an effective date.
2. Party Making Request: **Trey Job, Public Works Director**
3. Nature of Request: (Brief Overview) Attachments: Yes No
4. Policy Implication: **This is a policy we currently have in place and the ordinance is being amended to reflect it.**
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____			
8. Staff Recommendation: **Staff recommends approval of the proposed revision to the existing ordinance to allow Reimbursement through, the customer’s utility bill. Additional changes were made to extend the customer thirty days’ notice before action is taken to bring the customer back into compliance with the Cross Connection Control Program mandated by the Texas Commission on Environmental Quality.**
9. Advisory Board: Approved Disapproved None
10. Manager’s Recommendation: Approved Disapproved None
11. Action Taken: **First Reading approved at the City Council Meeting on December 10, 2013.**

City of Bastrop



Agenda Information Sheet:

City Council Meeting Date:

January 14, 2014

Public Notice Description:

CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE SECOND READING OF A PROPOSED REVISION TO AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTION 3.06.041 TITLED "CROSS-CONNECTION CONTROL PROGRAM"; CHAPTER 3 "BUILDING REGULATIONS", IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Item Summary:

Staff recommends a revision to the existing ordinance to allow reimbursement through the customer's utility bill. Additional changes were made to extend the customer thirty days' notice before action is taken to bring the customer back into compliance with the Cross Connection Control Program mandated by the Texas Commission on Environmental Quality.

Staff Recommendation: Staff recommends approval of the revision to section 3.06.041 Titled cross connection control program

City Contact:

Trey Job - Director
Public Works Department

Attachments:

Ordinance for Second Reading

ORDINANCE No. 2014-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTION 3.06.041 TITLED "CROSS-CONNECTION CONTROL PROGRAM"; CHAPTER 3 "BUILDING REGULATIONS", IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

WHEREAS, the City of Bastrop previously determined that it is the best interest of the health, safety and welfare of its citizens to mandate that all backflow prevention assemblies which are installed to provide protection against non-health hazards be tested by the customer every three (3) years by a recognized backflow prevention assembly tester; and

WHEREAS, the City of Bastrop previously determined that it is the best interest of the health, safety and welfare of its citizens to mandate that all backflow prevention assemblies which are installed to provide protection against health hazards be tested and certified by the customer to operate within specifications at least once (1) a year, by a recognized backflow prevention assembly tester; and

WHEREAS, the City's public water supplier has been assisting utility customers with completing the necessary backflow testing by providing a list of certified inspectors from the customer could select. However, in the event the customer fails to complete the required testing in the appropriate time frame, the City either has qualified City employees to perform the inspections or it hires independent, qualified contractors to do the work. The City must then charge the customer with a misdemeanor through municipal court if it wants to recoup the cost of the inspection and

WHEREAS, the TCEQ allows for the City's public water supplier to charge a fee, established by the public water system, and approved by the City Council, for backflow testing that is completed by the City on behalf of the customer;

WHEREAS, the City has determined that it would be in the best interest of the City to, in conjunction with the public water supplier, specify an appropriate fee in the event the water provider is required to complete the backflow inspection on behalf of the customer, and to provide a mechanism for reimbursement of the funds by charging the customer on his/her water bill.

WHEREAS, in order to accomplish this necessary goal and objective, the City of Bastrop now finds it necessary to amend Section 3.06.041 titled "Cross-Connection Control Program" to Chapter 13 titled "Building Regulations" of the existing Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Part 1: That Section 3.06.041 titled "Cross-Connection Control Program" of the Code of Ordinances of the City of Bastrop is amended to read as follows:

Sec. 3.06.041 Cross-connection control program

(a) Generally.

(1) No water service connection shall be made to any establishment where a potential or actual contamination hazard exists unless the water supply is protected in accordance with the state commission on environmental quality rules and regulations for public water systems (TCEQ rules) and this section. The city shall discontinue water service if a required backflow prevention assembly is not installed, maintained and tested in accordance with the TCEQ rules and this section.

(2) The state commission on environmental quality rules and regulations referred to herein shall mean those in effect at the effective date of this section (ordinance adopted March 12, 2002), or those made effective by any successor regulatory agency of the state.

(b) Backflow prevention assembly installation, testing and maintenance.

(1)

(A) All backflow prevention assemblies shall be tested upon installation, at the expense of the customer, by a recognized backflow prevention assembly tester and certified to be operating within specifications.

(B) Backflow prevention assemblies which are installed to provide protection against non-health hazards must also be tested and certified to be operating within specifications every three (3) years by a recognized backflow prevention assembly tester.

(C) Backflow prevention assemblies which are installed to provide protection against health hazards must also be tested and certified to be operating within specifications at least once a year, by a recognized backflow prevention assembly tester.

(D) In the event the customer fails to complete the required backflow inspection within 30 days after receipt of notice from the City that the inspection is past due, the City shall have the right to complete the back flow testing through a qualified City employee or a qualified professional, and then charge the customer on his/her water bill for the testing, as set forth in appendix A of the Code of Ordinances.

(2) All backflow prevention assemblies shall be installed and tested in accordance with the manufacturer's instructions, the American Water Works Association's Recommended Practice for Backflow Prevention and Cross-Connection Control (Manual M14) or the University Of Southern California Manual Of Cross-Connection Control.

(3) Assemblies shall be repaired, overhauled, or replaced at the expense of the customer whenever said assemblies are found to be defective. Original forms of such tests, repairs, and overhaul shall be kept and submitted to the city within five (5) working days of the test, repair or overhaul of each backflow prevention assembly.

(4) No backflow prevention assembly or device shall be removed from use, relocated, or other assembly or device substituted without the approval of the city. Whenever the existing assembly or device is moved from the present location or cannot be repaired, the backflow assembly or device shall be replaced with a backflow prevention assembly or device that complies with this section. The American Water Works Association's Recommended Practice for Backflow Prevention and Cross-Connection Control (Manual M14), current edition, the University of Southern California Manual of Cross-Connection Control, current edition, or the current plumbing code of the city, whichever is more stringent[, shall apply].

(5) Test gauges used for backflow prevention assembly testing shall be calibrated at least annually in accordance with the American Water Works Association's Recommended Practice for Backflow Prevention and Cross-Connection Control (Manual M14), current edition, or the University of Southern California's Manual of Cross-Connection Control, current edition. The original calibration form must be submitted to the city within five (5) working days after calibration.

(6) A recognized backflow prevention assembly tester must hold a current endorsement from the state commission on environmental quality (commission).

(c) Customer service inspections.

(1) A customer service inspection shall be completed prior to the service provider providing continuous water service to all new construction, on any existing service when the city has reason to believe that cross-connections or other contaminant hazards exist, or after any material improvement, correction, or addition to the private water distribution facilities. In the event the customer fails to complete the required inspection within 30 days after receipt of notice from the City that the inspection is past due, the City shall have the right to complete the inspection through a qualified City employee or a qualified professional, and then charge the customer on his/her water bill, as set forth in appendix A of the Code of Ordinances.

(2) Only individuals with the following credentials shall be recognized as capable of conducting a customer service inspection:

(A) Plumbing inspectors and water supply protection specialists that have been licensed by the state board of plumbing examiners.

(B) Certified waterworks operators, and members of other water-related professional groups who have completed a training course, passed an examination administered by the commission or its designated agent, and hold a current endorsement issued by the commission.

(3) The customer service inspection must certify that:

(A) No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by a properly installed air gap or an appropriate backflow prevention assembly.

(B) No cross-connection between the public water supply and a private water source exists; and where an actual properly installed air gap is not maintained between the public water supply and a private water supply, an approved reduced pressure-zone backflow prevention assembly is properly installed and a service agreement exists for annual inspection and testing by a recognized backflow prevention assembly tester.

(C) No connection exists which allows water to be returned to the public drinking water supply.

(D) No pipe or pipe fitting which contains more than 8% lead may be used for the installation or repair of plumbing at any connection that provides water for human use.

(E) No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection that provides water for human use. A minimum of one lead test shall be performed for each inspection.

(d) Enforcement. In addition to charging an individual on his/her water bill for work completed by the City or a qualified professional, the City shall have the right to seek enforcement through the Municipal Court. Any person who violates this section, including preventing access by the City to the backflow assemblies, when required, is guilty of a misdemeanor and, upon conviction, shall be punished by a fine of not less than \$500.00 and not more than \$2,000.00. Each day that one or more of the provisions in this section is violated shall constitute a separate offense. If a person is convicted of violation(s) of this section, the city may, upon due notice to the customer, discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a reconnection charge, as set forth in appendix A of the Code of Ordinances, and any other costs incurred by the city in discontinuing service. Compliance with this section may also be sought through injunctive relief in the district court.

Part 2: All other provisions of Section 3.06.041 hereby shall remain in full force and effect.

Part 3: This ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bastrop, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any in such other ordinance or ordinances are superseded.

Part 4: If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 5: The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This ordinance shall become effective and be in full force and effect in accordance with the provisions of the Charter of the City of Bastrop.

PASSED AND APPROVED ON FIRST READING ON THIS 10th DAY OF DECEMBER, 2013.

PASSED AND APPROVED ON SECOND READING ON THE 14th DAY OF JANUARY, 2014.

APPROVED:

ATTEST:

Mayor Terry Orr

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown.
City Attorney

CITY OF BASTROP

AGENDA ITEM

A-3

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: **December 10, 2013**

MEETING DATE: **January 14, 2013**

1. Agenda Item: Update Meeting Room Policy at the Bastrop Public Library.
2. Party Making Request: **Mickey Duvall, Director Public Library**
3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No **X** N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
 a) _____
 b) _____
 c) _____
8. Staff Recommendation: Library Director Mickey Duvall requests Council's approval.
9. Advisory Board: **X** **Approved** _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

**BASTROP PUBLIC LIBRARY
MEETING ROOM / CONFERENCE ROOM POLICY**

The Bastrop Public Library encourages public use of its meeting facilities in keeping with the Library's overall mission to provide general and unrestricted access to informational, educational, cultural and recreational library materials and services in a clean, comfortable, secure environment for people of all ages.

The Meeting Room / Conference Room (meeting rooms) Policy establishes general guidelines and procedures for the use of the Library's meeting rooms. The Library Director or his appointee is responsible for implementing this Policy and for maintaining reservation lists. While these guidelines and procedures are intended to be comprehensive, other guidelines and rules may be identified and enforced, on a case-by-case basis, as the Library Director deems necessary under specific circumstances, as they may arise. The City of Bastrop reserves the right to revise this Policy, as it deems necessary from time to time.

Use of library meeting rooms by any group signifies acceptance of the terms of this policy.

I. General Guidelines

1. Meeting rooms at the Bastrop Public Library are designed to meet general informational, educational, cultural, and civic needs including activities such as discussion groups, panels, lectures, conferences, seminars, exhibits, displays, storytimes, puppet shows, and films.
2. To be eligible to use a meeting room you must belong to a club, organization, nonprofit or for-profit corporation or company.
3. There is no charge for the library, City, County, Federal agencies, nonprofit organizations or clubs to use the meeting rooms. For-profit organizations and companies will be charged a fee.
4. The library reserves the right to require written verification of the official status of organizations reserving our rooms. Such verification may be in the form of a letter of determination from the IRS or the Texas Secretary of State.
5. Use of the Library's meeting rooms by participants does not constitute Library or City of Bastrop endorsement of materials (written, audio, etc), opinions, or viewpoints of attendees or participants. Advertisements or announcements implying such endorsements are not permitted.
6. The library does not discriminate on the basis of race, religion, ethnicity, gender, disability or age for the use of the meeting room.
7. Meeting rooms may not be used for social gatherings such as showers, birthday parties, dances, family reunions, etc.
8. Meeting rooms may not be used for religious services or political campaigns (religious study groups and political forums that are sponsored by eligible clubs, or organizations and non-profit corporations are permitted).

9. All meeting rooms are closed on Sunday, official Bastrop City holidays and other designated dates.
10. City or Library needs may preempt any other scheduled event.
11. Conference rooms can only be reserved during normal library operating hours per the "Reservation" procedure noted below.
12. Smoking, tobacco products, alcoholic beverages or illegal drugs are not allowed.
13. When checking out an after-hours key it must be hand delivered to library staff the following day. Do not place key in book drop. If key is lost, cost of replacement key will be the responsibility of the organization or person checking it out and may be deducted from the security deposit.

II. Reservations

Reservation forms to utilize a meeting room or conference room are available by telephone, in writing, in person or online. Requests to use a conference or meeting room will be honored on a first-come, first served basis. A completed reservation form must be submitted in person and be on file a minimum of 72 hours prior to the meeting and all fees and deposits must be paid by this time.

1. When making a reservation, please clearly and completely fill-out a reservation form which you may obtain by telephone, online, in writing or at the library. **Completed reservation forms must be submitted in person.**
2. Reservations are accepted up to six months in advance. Only one reservation can be submitted at a time.
3. To provide an opportunity for all groups to use the meeting rooms, a group is limited to using the meeting room or conference room once a month, and the group may reserve only one meeting room for use at that time. The Library Director must approve exceptions to this rule in advance. Library or library related groups, or City of Bastrop employees may reserve a meeting room more than once a month.
4. Notice of cancellation should occur as soon as possible. If a group fails to appear after 30 minutes its reservation is forfeited.
5. Groups may not assign their reservations to other groups.
6. **A refundable \$100.00 deposit is required for use of the Meeting Room or conference room.**
7. The City of Bastrop is exempt from paying the \$100.00 deposit.
8. Non-profits must pay the deposit of \$100 at the same time the reservation form is submitted.
9. Reservations by for-profit corporations or companies must be paid in full at the time of registration. Payment includes the rental fees for the room and the deposit.
10. Reservations must include set-up and take-down time.

11. Library personnel must receive notice of a cancellation minimum of 72 hours in advance to receive a full refund. Cancellations received less than 72 hours prior to the reserved event time will be refunded the deposit only.
12. No shows, or failure to notify library personnel regarding a cancellation, will cause the person or entity to forfeit the rental fees.
13. Cancellation notification may be made by phone, email or in person.

III. Care and Use of Facilities

1. All organizations, profit and nonprofit, and government agencies and their representatives/members are responsible for their own set-up and take down and cleaning of the meeting rooms (chairs and tables are available upon request—but no setup or take-down or cleaning will be provided by the Library). All tables must be cleaned before returning to the rack.
2. Please leave meeting rooms as they are found. If the furniture is rearranged, it should be returned to the original arrangement at the end of the meeting.
3. Furniture and/or equipment from the main area of the library may not be brought into the meeting rooms.
4. Sound boards are not to be used as bulletin boards. The use of push pins, straight pens, sticky note pad paper, tape or glue on sound boards is prohibited.
5. Personal furniture or equipment may be provided by a group with prior approval. Arrangements for the use of personal furniture or equipment should be made at the time reservations are made.
6. Equipment, supplies, or personal effects cannot be stored or left in Library rooms before or after use. The Library and City shall not be responsible for materials, equipment, supplies or the personal effects of those using the meeting rooms.
7. Keep all exits unlocked at all times. Open aisles must be maintained within the seating arrangements to provide clear access to the exits.
8. Public entrances are to be used for entrance to and exit from the building, and for all deliveries.
9. No announcements or notices to publicize an activity may be posted or distributed on library property without prior approval from the Library Director.
10. Attendance at meetings will be limited to the capacity of the individual meeting rooms as listed at the end of this policy. Seating and/or supplementary furniture are not allowed in corridors outside the meeting rooms.
11. Simple refreshments including coffee, doughnuts, box or sack lunches, may be served in the Pressley Meeting room, but kitchen facilities or equipment will not be provided by the Library. No food allowed and beverages with twist tops only allowed in Maynard Conference room. **No red beverages allowed in the library.**
12. All trash resulting from the serving of refreshments must be removed by the organization and thrown in the dumpster on the East side of the building.

13. The individual making the reservation, as well as the membership of the group as a whole, will be held responsible for any and all damages and losses that may occur as a result of the use of the facilities.
14. User shall, upon demand, immediately reimburse the City for any damages caused by User, or User's employees, directors, officers, agents, representatives, affiliates, members, guests or invitees, to the leased premises, Library property or any other real or personal property owned or leased by the City, in the performance of this agreement. User's damage deposit shall be applied to the cost of the repair for any such damages, but said damage deposit shall in no way limit or restrict User's liability, or the City's legal remedies, for the full extent of such damages.
15. Permission to use Library meeting rooms may be withheld from groups failing to comply with the Meeting Room Policy and from any group that damages the room, carpet, equipment, or furniture or causes a disturbance.
16. The Library Director, or his designee, shall have the authority to end meetings and/or clear/close meeting rooms, as he deems necessary, to protect the health, safety and welfare of individuals and property, and to maintain proper use of the Library facilities.

The City of Bastrop is committed to compliance with the American With Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

Please address questions not covered within this policy to Library Administration at (512) 332-8881.

Available Meeting Facilities and Capacities
 Meeting room – 100 w/o tables – 50 w/ tables
 Conference Room - 10

Pressley Meeting Room Fee Schedule

Nonprofit--\$0.00
 For-Profit--\$100 per hour

Maynard Conference Room

Nonprofit--\$0.00
 For-profit--\$50 per hour

Deposit for all individuals, groups, or entities whether, for profit or non-profit is \$100.00

Revised: 11-22-2013
 Library Board Approval:
 City Council Approval:

**BASTROP PUBLIC LIBRARY
MEETING ROOM RESERVATION APPLICATION
MEETING ROOM / CONFERENCE ROOM**

Name of Individual filling out application _____

Organization Name _____

Organization Address _____

Organization or contact telephone number _____

Meeting Room ____ * Conference Room _____

*\$100 deposit required—Nonprofit or club

*\$100 deposit required—for-profit company or corporation

Approximate number of attendees _____

Meeting Date _____

Meeting Time (Including setup and cleanup) From: _____ To: _____

Purpose of function _____

As the authorized representative of the above organization, I hereby apply for the use of the Lina S. Pressley Meeting Room or Billy and Clara Maynard Conference Room of the Bastrop Public Library. My organization and I agree to follow all of the rules and procedures listed in the Meeting Room Policy, which I have been provided and have reviewed, and understand that my organization or me, personally, will be responsible for paying any damages or losses, or clean-up expenses that may result in the above group's use of library facilities.

Signature

Date

Title

Staff Information: Approved _____

Not Approved _____

Reason not approved: _____

\$100 deposit attached and received by: _____

Room rental payment attached and received by: _____ **\$100 per hour
for Pressley Meeting Room; \$50 per hour for Maynard Conference Room

Library Director

Date

Key # _____

Date picked up _____

Date returned _____

CITY OF BASTROP

AGENDA ITEM **A-4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: January 3, 2014

MEETING DATE: January 14, 2014

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.**
2. Party Making Request: **Karla Stovall, Chief Financial Officer**
3. Nature of Request: (Brief Overview) Attachments: Yes No
4. Policy Implication: _____
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____

**CITY OF BASTROP
FINANCE
DEPARTMENT**

Memo

To: Mayor, City Council and City Manager
From: Karla Stovall, Chief Financial Officer
Date: January 7, 2014
Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for NOV. 2013. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$78,573.05 for Nov. 2013 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

Updated: December 30, 2013

Bastrop Marketing Corporation ("BMC")
 October 2013 through September 2014 - Budget

	2	0	1	3	2	0	1	4	2013	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014							
	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	
HRLPR Room Revenues	\$2,387,884.80	\$2,336,906.88	\$2,647,834.09	\$1,315,168.00	\$892,860.00	\$1,232,552.00	\$3,452,761.00	\$2,231,338.00	\$3,206,271.00	\$3,414,844.00	\$3,575,066.00	\$3,327,267.00	\$2,884,675													
Exemptions	(18,460.71)	(6,695.57)	(11,056.00)	-	-	-	-	-	-	-	-	-	-													
Taxable Room Revenues	2,369,424.09	2,330,221.31	2,636,788.09	1,315,168.00	892,860.00	1,232,552.00	3,452,761.00	2,231,338.00	3,206,271.00	3,414,844.00	3,575,066.00	3,327,267.00	2,884,675													
City of Bastrop HOT Rate	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%													
City of Bastrop HOT Tax	\$ 185,859.69	\$ 163,115.49	\$ 184,573.77	\$ 92,061.76	\$ 62,500.20	\$ 86,278.64	\$ 241,693.27	\$ 156,193.66	\$ 224,438.97	\$ 239,039.06	\$ 250,254.62	\$ 232,908.69														
Gross Liability to City	\$ 165,859.69	\$ 163,115.49	\$ 184,573.77	\$ 184,573.77	\$ 92,061.76	\$ 62,500.20	\$ 86,278.64	\$ 241,693.27	\$ 156,193.66	\$ 224,438.97	\$ 239,039.08	\$ 250,254.62	\$ 232,908.69													
Hotel Owner Collection Allowance (1%)	(1,658.60)	(1,631.15)	(1,845.74)	(1,845.74)	(920.62)	(625.00)	(862.79)	(2,416.93)	(1,561.94)	(2,244.39)	(2,390.39)	(2,502.55)	(2,329.09)													
Net Collection by City	164,201.09	161,484.34	182,728.03	182,728.03	91,141.14	61,875.20	85,415.85	239,276.34	154,631.72	222,194.58	236,648.69	247,752.07	230,579.60													
Applicable % payable to BMC	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%													
Funds Available to BMC	70,606.47	69,438.27	78,573.05	78,573.05	39,190.69	26,606.34	36,728.82	102,888.83	66,491.64	95,543.67	101,758.94	106,533.39	99,149.23													
Total Budget	\$893,509.34	Allocated:	Allocated:	Allocated:	74,459.11	74,459.11	74,459.11	74,459.11	74,459.11	74,459.11	74,459.11	74,459.11	74,459.11													
Payment of Funds by City to BMC	70,606.47	69,438.27	78,573.05	78,573.05	39,190.69	26,606.34	36,728.82	102,888.83	66,491.64	95,543.67	101,758.94	106,533.39	99,149.23													
	Paid	Paid	Paid	Currently due																						

check: \$

CITY OF BASTROP

AGENDA ITEM **A-5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: January 7, 2014

MEETING DATE: January 14, 2014

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for River Oaks Subdivision, Section 2, Replat of a Portion of Lots 3, 4 and 33 consisting of approximately 1.204 acres within the Extra Territorial Jurisdiction (ETJ) of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE

CONCURRENCE

- a) _____
- b) _____
- c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

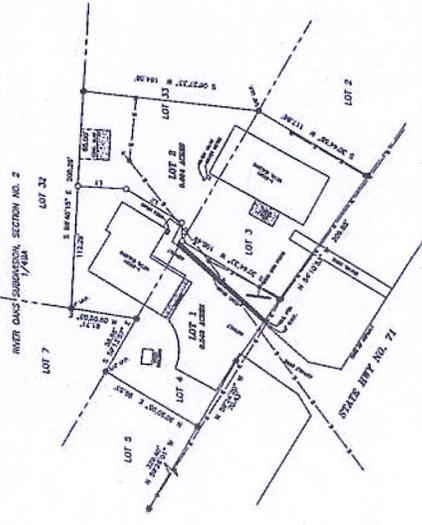
11. Action Taken: _____

RIVER OAKS SUBDIVISION, SECTION 2, REPLAT OF A PORTION OF LOTS 3, 4 AND 33



Legend table with 8 items: 1. Subdivision Boundary, 2. Easement, 3. Right-of-Way, 4. Survey Boundary, 5. Survey Line, 6. Survey Point, 7. Survey Station, 8. Survey Monument.

Lot Summary table: LOT 1: 0.846 ACRES, LOT 2: 0.844 ACRES, TOTAL: 1.690 ACRES.



Legend table with 8 items: 1. Subdivision Boundary, 2. Easement, 3. Right-of-Way, 4. Survey Boundary, 5. Survey Line, 6. Survey Point, 7. Survey Station, 8. Survey Monument.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED JOHN GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED ROOY GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

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STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED ROOY GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED JOHN GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED JOHN GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED ROOY GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED JOHN GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED JOHN GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED ROOY GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

STATE OF TEXAS, COUNTY OF BASTROP, KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED JOHN GARCIA, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

LEGAL DESCRIPTION:

BEING A 1.204 ACRE TRACT OF LAND LYING IN AND BEING A PORTION OF LOTS 3, 4 AND 33, RIVER OAKS SECTION 2 AS RECORDED BY PLAT IN CABINET 2, THAT CERTAIN TRACT OF LAND AS CONVEYED TO ROOY GARCIA AND FRANK GARCIA BY DEED RECORDED IN COUNTY RECORDS OF BASTROP COUNTY, TEXAS, PLAT NO. 1148N, BEING A PORTION OF LOTS 3, 4 AND 33, RIVER OAKS SECTION 2, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

STATE OF TEXAS, COUNTY OF BASTROP, II

I, ROSE PETSCH, COUNTY CLERK OF BASTROP COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHORIZATION HAVE BEEN FILED FOR RECORD IN THE PUBLIC RECORDS OF BASTROP COUNTY, TEXAS IN PLAT CABINET _____ PAGE _____.

FILED FOR RECORD ON THE _____ DAY OF _____, 2014, A.D.

DEED

BY _____

ATTEST: _____

TERRY ORR, MAYOR

CITY SECRETARY

STATE OF TEXAS, COUNTY OF BASTROP, II

I, JAMES E. GARRON, COUNTY CLERK OF BASTROP COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHORIZATION HAVE BEEN FILED FOR RECORD IN THE PUBLIC RECORDS OF BASTROP COUNTY, TEXAS IN PLAT CABINET _____ PAGE _____.

FILED FOR RECORD ON THE _____ DAY OF _____, 2014, A.D.

BY _____

ATTEST: _____

TERRY ORR, MAYOR

CITY SECRETARY

STATE OF TEXAS, COUNTY OF BASTROP, II

I, JAMES E. GARRON, COUNTY CLERK OF BASTROP COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHORIZATION HAVE BEEN FILED FOR RECORD IN THE PUBLIC RECORDS OF BASTROP COUNTY, TEXAS IN PLAT CABINET _____ PAGE _____.

FILED FOR RECORD ON THE _____ DAY OF _____, 2014, A.D.

BY _____

ATTEST: _____

TERRY ORR, MAYOR

CITY SECRETARY



JAMES E. GARRON & ASSOC. PROFESSIONAL LAND SURVEYORS, Bastrop, Texas 77602, (812) 303-4185, www.jamesegarron.com

CITY OF BASTROP

AGENDA ITEM **A-6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: January 7, 2014

MEETING DATE: January 14, 2014

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Administrative Plat of Kaiser Oaks consisting of approximately 5.3009 acres out of Bastrop Town Tract A-11 within the one mile Extra Territorial Jurisdiction (ETJ) of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____

8. Staff Recommendation:

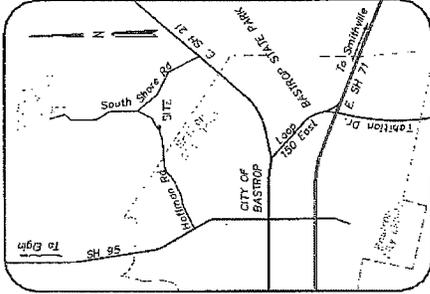
9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

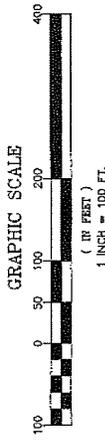
11. Action Taken: _____

KAISER OAKS
AN ADMINISTRATIVE PLAT

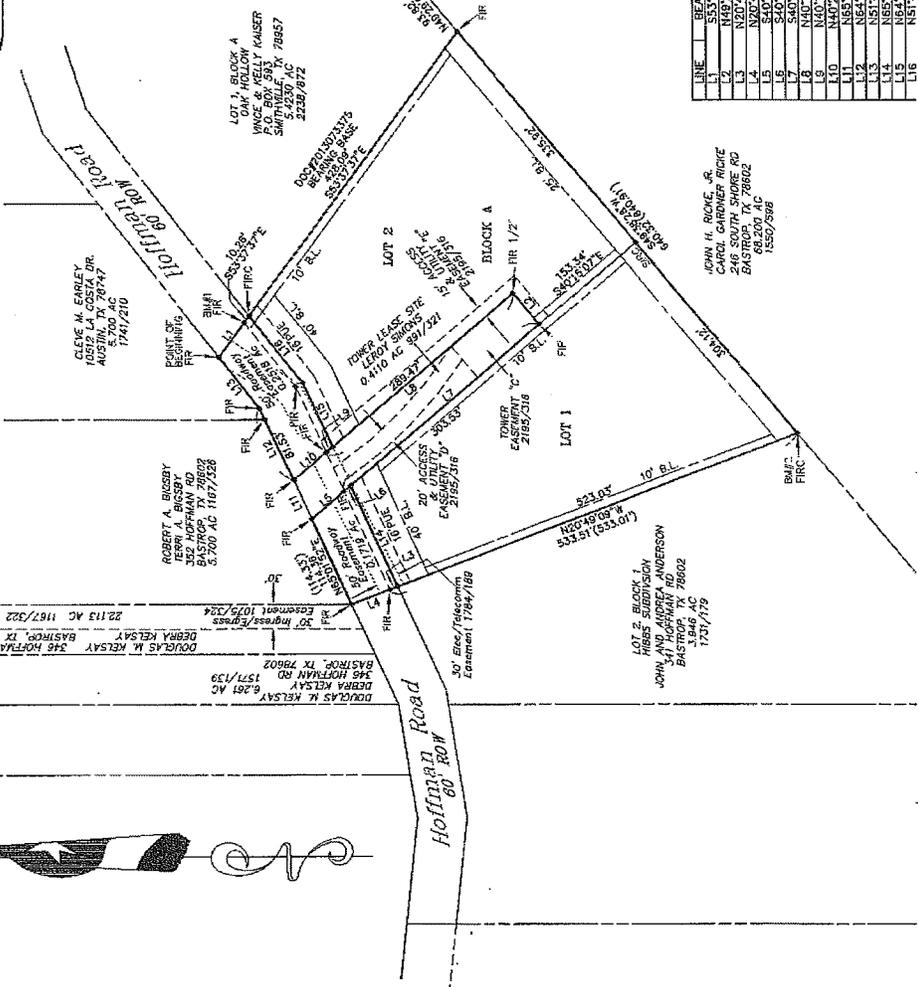
LOCATION MAP not to scale



- LEGEND
- SETBACK IRON ROD, W/ CAP 4.524' SIRC
 - FOUND 1 1/2" IRON PIPE FIP
 - FOUND 5/8" IRON ROD BL
 - BUILDING LINE P.U.E.
 - ELECTRIC UTILITY EASMENT E.E.
 - ELECTRIC EASMENT E.E.
 - POINT OF BEGINNING POB
 - CRD RECORDS BASTROP COUNTY TEXAS
 - BEARINGS BEACHMARK
 - BEARING BASE: VOLUME 2238, PAGE 872, OFFICIAL PUBLIC RECORDS



LOT 1, BLOCK A--2.4082 ACRES/104,816 SQ. FT.
 LOT 2, BLOCK A--2.4210 ACRES/107,638 SQ. FT.
 R.O.W. DEDICATION--0.4237 ACRES/18,483 SQ. FT.
 BLOCK A TOTAL--5.3000 ACRES/230,900 SQ. FT.



LINE TABLE

LINE	BEARING	DISTANCE	RECORD
L1	S53°41'27"E	51.97'	(51.98)
L2	N49°25'42"E	49.97'	(50.02)
L3	N20°49'08"W	10.46'	(50.15)
L4	S89°07'53"W	51.90'	(51.81)
L5	S40°17'53"E	10.31'	(51.81)
L6	S40°15'07"E	314.01'	(51.72)
L7	N40°14'23"W	300.10'	(51.81)
L8	N40°14'23"W	10.65'	(51.81)
L9	N40°14'23"W	10.65'	(51.81)
L10	N45°25'37"E	51.87'	(51.81)
L11	N45°25'37"E	95.84'	(51.81)
L12	N45°25'37"E	95.84'	(51.81)
L13	N51°48'35"E	80.05'	(51.81)
L14	N51°48'35"E	135.17'	(51.81)
L15	N51°48'35"E	86.28'	(51.81)
L16	N51°48'35"E	103.58'	(51.81)

STATE OF TEXAS,
 COUNTY OF BASTROP:

KNOW ALL PERSONS BY THESE PRESENTS, THAT VINCENT KAISER AND KELLY KAISER, OWNERS OF 5.3000 ACRES(S.303), OUT OF THE BASTROP TRACT, VINCENT KAISER AND KELLY KAISER, BASTROP, TEXAS, HAVE RECORDED IN VOLUME 2238, PAGE 872, OFFICIAL PUBLIC RECORDS, BASTROP COUNTY, TEXAS, DO HEREBY SUBDIVIDE SAID 5.3009 ACRES IN ACCORDANCE WITH THE PLAT SHOWN HEREON, SUBJECT TO ANY EASEMENTS OR RESTRICTIONS HERETOFORE GRANTED, TO BE KNOWN AS KAISER OAKS, AND DO DEDICATE TO THE PUBLIC THE USE OF THE STREETS AND EASEMENTS SHOWN HEREON.

WITNESS MY HAND THIS THE ____ DAY OF _____, 201__ A.D.

VINCENT KAISER
 P.O. BOX 593
 SMITHVILLE, TEXAS 78957

KELLY KAISER
 P.O. BOX 593
 SMITHVILLE, TEXAS 78957

STATE OF TEXAS,
 COUNTY OF BASTROP:

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED VINCENT AND KELLY KAISER, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ____ DAY OF _____, 201__ A.D.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
 MY COMMISSION EXPIRES _____

STATE OF TEXAS :
 COUNTY OF BASTROP :
 THAT FRONTIER BANK OF TEXAS, THE LEND HOLDER OF THE CERTAIN TRACT OF LAND SHOWN ON THE PLAT SHOWN HEREON, HAS APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY, AND APPROVE AND CONSENT TO ALL DEDICATION AND PLAT NOTE REQUIREMENTS SHOWN HEREON. I DO HEREBY APPROVE THE RECORDATION OF THE SUBDIVISION PLAT AND DEDICATE TO THE PUBLIC USE FOREVER, ANY EASEMENTS THAT ARE SHOWN HEREON, THIS TRACT TO BE KNOWN AS LOT 1, BLOCK A, DAK BLOTTOR

WITNESS MY HAND, THIS THE ____ DAY OF _____, 201__ A.D.

WANDA RUCKER, REPRESENTATIVE,
 FRONTIER BANK OF TEXAS
 1500 CHESTNUT ST.
 BASTROP, TEXAS, 78602

STATE OF TEXAS:
 COUNTY OF BASTROP:

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED WANDA RUCKER KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ____ DAY OF _____, 201__ A.D.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
 MY COMMISSION EXPIRES _____

BASED UPON THE REPRESENTATIONS OF THE ENGINEER OR SURVEYOR WHOSE SEAL IS AFFIXED HERETO, AND AFTER A REVIEW OF THE PLAT AS REPRESENTED BY SAID ENGINEER OR SURVEYOR, IT IS DETERMINED THAT THIS PLAT COMPLIES WITH THE REQUIREMENTS OF THE FLOOD DAMAGE PREVENTION ORDER FOR BASTROP COUNTY.

VICKIE BOX, CFM 0446-02N
 FLOODPLAIN ADMINISTRATOR

THIS SUBDIVISION CREATES NO NEW STREETS. EXISTING STREET NAMES AS SHOWN ARE CORRECTLY IDENTIFIED.

CITY OF BASTROP

AGENDA ITEM **A-7**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: November 5, 2013

MEETING DATE: November 12, 2013

1. Agenda Item: Board appointment by Mayor Terry Orr and confirmation by the Bastrop City Council Members on the appointment of **ROBIN F. DRAKE** as **PLACE 1** Member to the **Constructions Standards Board**; a **TWO-YEAR term** to commence on **January 2014 through January 2016**.

2. Party Making Request: **Elizabeth Minerva Lopez, City Secretary**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____

8. Staff Recommendation: The Boards/Commission/Committees Application was received on November 25th, 2013; submitted to Mayor Terry Orr on January 6, 2014 for his review/approval and recommendation of appointment.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

1/6/14 to Mayor

RECEIVED
1/25/14



APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES
FOR YEAR 2014

PLEASE TYPE OR PRINT CLEARLY

NAME: Robin F. Drake

TELEPHONE: (512) 785-5227 (H) (512) 385-2500 (W)

EMAIL ADDRESS: iwlu482drake@gmail.com

ADDRESS:(RESIDENCE) 213 Overhill

Bastrop, TX 78602

(MAILING) P.O. Box 1194 Bastrop, TX 78602

I have lived in Bastrop 10 years.

DO YOU RESIDE WITHIN THE CITY LIMITS OF BASTROP? YES NO

****Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.****

OCCUPATION OR AREA OF EXPERTISE: Ironworker
(If retired, please indicate former occupation or profession)

EDUCATION (Optional): _____

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: (currently in the Austin area)

Central Texas Bldg Trades vice president & recording secretary
Executive board member of Austin AFL-CIO
Volunteer at Austin Animal Center
Ironworkers local 482 business mgr. Financial Secretary,
& treasurer

ADDITIONAL PERTINENT INFORMATION/REFERENCES: _____

30 yrs. experience in construction from an
Apprentice Ironworker to a super intendent ironwork

PLEASE INDICATE THE BOARDS, COMMISSIONS OR COMMITTEES YOU ARE INTERESTED IN SERVING. (List in Order of Preference)

Bastrop Parks Board

Bastrop Library Board

City Resident

BISD Area Resident

Planning and Zoning Commission

Bastrop Housing Authority

Bastrop Economic Development Corporation

Historic Landmark Commission

*Please indicate which position/s you are qualified to serve under

Architect, Planner, Designer

Licensed Real Estate Professional

Own Commercial Historic Structure/Property

Own Residential Historic Structure/Property

General Resident of City of Bastrop

Planning & Zoning Member

Bastrop County Historic Society Member

Construction Standards Board of Adjustments and Appeals

Main Street Advisory Board

Board of Adjustment

Cemetery Advisory Board

Please indicate if you are currently serving on a board/commission/committee

Name of Board/Commission _____

Rob. Ouel
Signature of Applicant

11-20-13
Date

PLEASE RETURN THIS FORM TO:

**CITY OF BASTROP
CITY SECRETARY'S OFFICE
P.O. BOX 427
BASTROP, TX 78602**

FOR OFFICE USE ONLY:

APPOINTED TO _____ ON _____
TERM EXPIRES _____

APPLICATIONS ARE KEPT ON ACTIVE FILE IN THE CITY SECRETARY'S OFFICE FOR ONE (1) YEAR AND APPLICANTS MAY BE RECONSIDERED SHOULD A NEW VACANCY ARISE.

CITY OF BASTROP

AGENDA ITEM **B-1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: January 7, 2014

MEETING DATE: January 14, 2014

1. Agenda Item: **CONDUCT A PUBLIC HEARING to receive citizens input on a Replat of Lot 1, Bastrop West Commercial, Section 2, Little Colony Subdivision, being +/-1.402 acres within the city limits of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____

8. Staff Recommendation:

Staff recommends approval of the requested Replat of Lot 1, Bastrop West Commercial, Section 2, Little Colony Subdivision.

9. Advisory Board: _____ Recommended Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

City of Bastrop Agenda Information Sheet:



City Council Meeting Date:

January 14, 2014

Project Description:

Public Hearing, discussion, consideration and possible action to approve a Replat of Lot 1, Bastrop West Commercial, Section 2, Little Colony Subdivision, being +/-1.402 acres within the city limits of Bastrop, Texas.

Item Summary:

Owner: Walmart Real Estate Business Trust
Applicant: Walmart Real Estate Business Trust
Location: Located in the City Limits
Utilities: City water, sewer and Bluebonnet electric
Zoning: C2, Commercial-2

Background:

This property is located in the Bastrop West Commercial, Section 2 Subdivision, also known as the Walmart Subdivision, that was platted in 1994 and consisted of five commercial lots being approximately 39.87 acres. The property is being subdivided to create an additional commercial lot. The replatted lot consists of 1.402 acres (61,071 square feet) and has frontage on Agnes Street.

Basis of Support:

Staff supports the Replat of Lot 1 within the Bastrop West Commercial Subdivision. The replat was reviewed by the City Engineer and City Staff and meets all City of Bastrop subdivision requirements for a lot zoned C2, Commercial-2 and no variances are being requested.

Special Considerations: None.

Comments: Seventeen (17) surrounding property owner notifications were mailed December 26, 2013. No response from surrounding property owners has been received.

Staff Recommendation:

Staff recommends approval of the requested Replat of Lot 1, Bastrop West Commercial, Section 2, Little Colony Subdivision, being +/-1.402 acres within the city limits of Bastrop, Texas.

City Contact:

Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

Attachments:

Location Map and replat



N



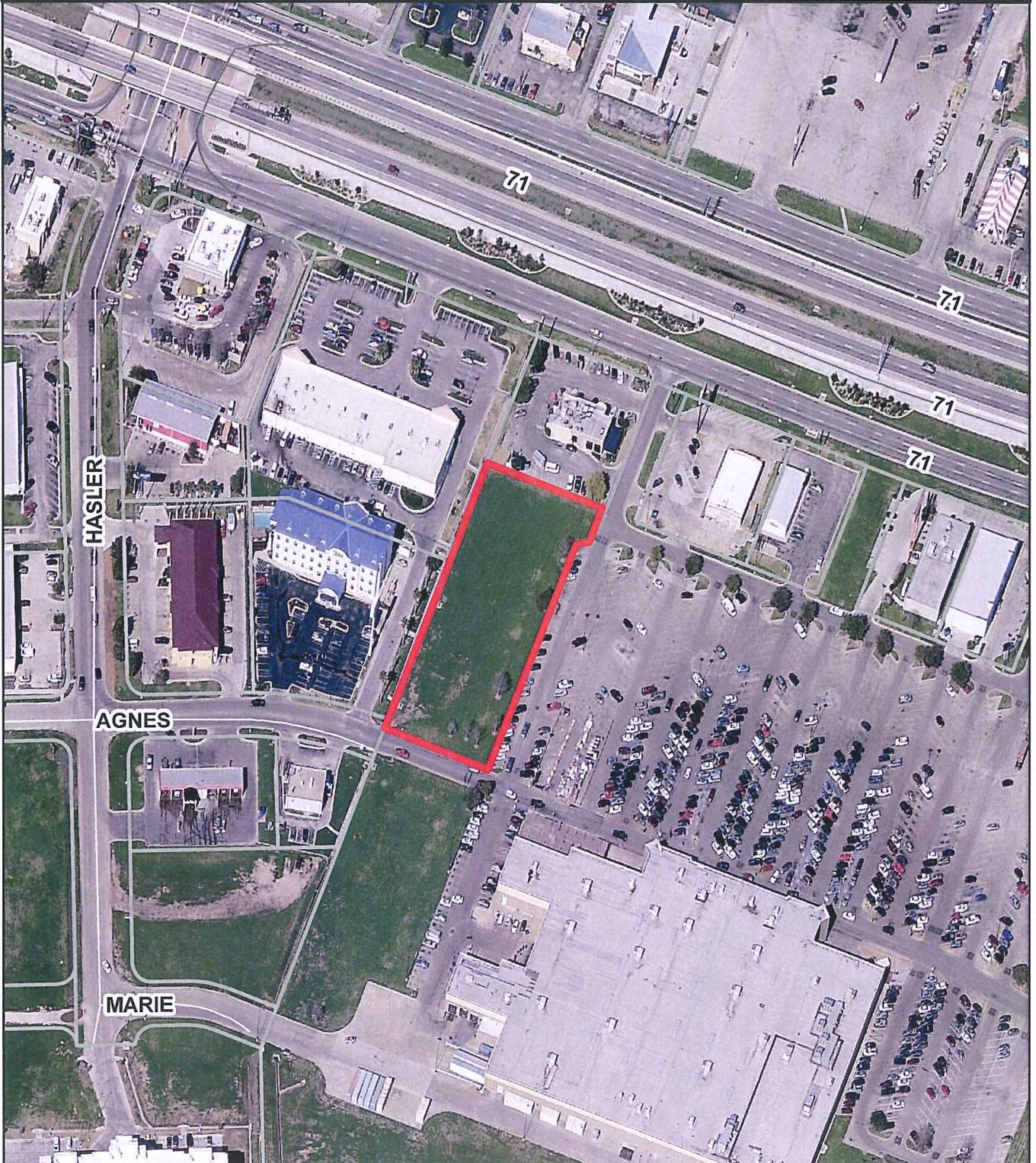
January 2014

Legend



Little Colony
Subdivision

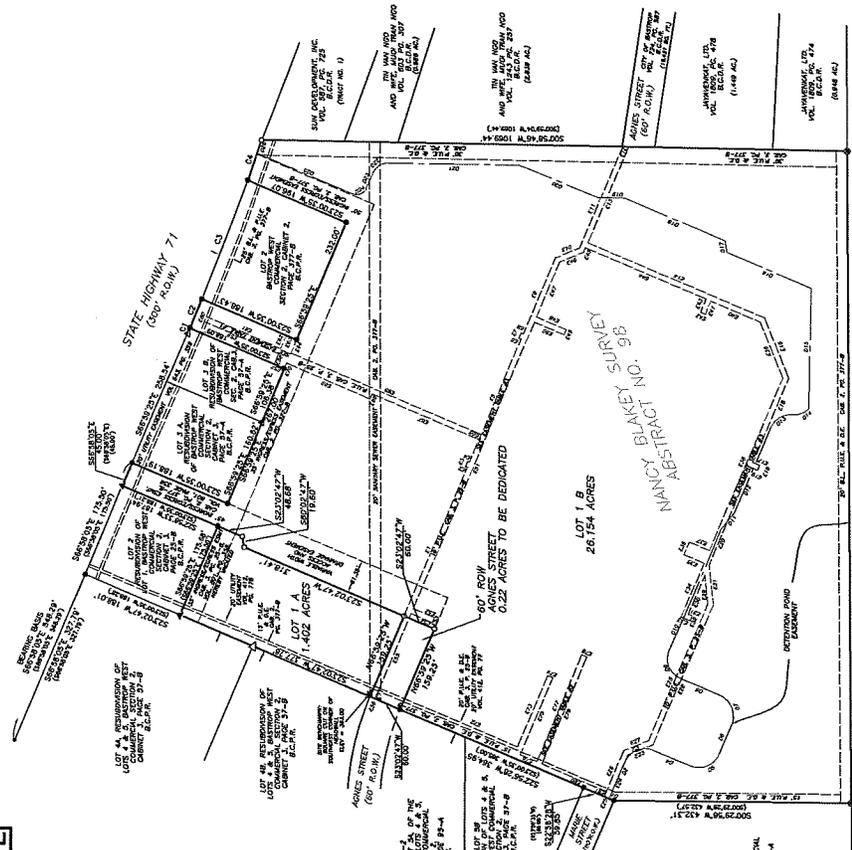
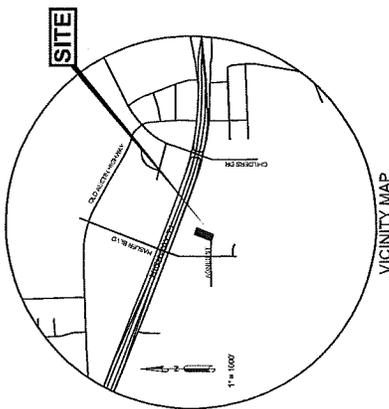
Location Map
Little Colony Subdivision
A Resubdivision of Lot 1
Bastrop West Commercial Section 2



LITTLE COLONY SUBDIVISION, A RESUBDIVISION OF LOT 1, BASTROP WEST COMMERCIAL SECTION 2

LITTLE COLONY RETAIL
OCTOBER 2013
P15 PROJECT NO. 0014-003

- LEGEND**
- 1/2" IRON ROUND (SEE NOTE)
 - 1/2" IRON PIPE ROUND
 - 1/2" IRON ROD SET WITH CAP
 - △ SURVEY CONTROL POINT / ILM
 - △ ILM MILE SET
 - △ CALCULATED POINT
 - △ SPANDED MARK
 - △ PUBLIC UTILITY CASHEMENT
 - △ B.L.P.A. BASTROP COUNTY PLAT RECORDS
 - △ B.L.P.A. BASTROP COUNTY DEED RECORDS
 - △ B.L.P.A. BASTROP COUNTY RECORDS
 - △ POINT OF BEGINNING



FLUGELAND SURVEYING
14810 DORIA DRIVE
AUSTIN, TX 78728
FIRMING 10189837
(512) 633-3996



ENGINEERING & DESIGN
FIRM # F-15324
307 E 2ND ST
AUSTIN, TEXAS 78701
(512) 394-1900
SHEET 1 OF 1

LINE TABLE EASEMENT #1

LINE	FROM	TO	BEARING	DISTANCE	REMARKS
1	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
2	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
3	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
4	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
5	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
6	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
7	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
8	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
9	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
10	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT

CURVE TABLE - PROPERTY LINES

LINE	BEARING	CHORD	ARC	ANGLE	AREA
1	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
2	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
3	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
4	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
5	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
6	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
7	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
8	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
9	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163
10	N 00° 00' 00" E	1000.00	1000.00	90.00	78539.8163

LINE TABLE EASEMENT #2

LINE	FROM	TO	BEARING	DISTANCE	REMARKS
1	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
2	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
3	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
4	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
5	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
6	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
7	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
8	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
9	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
10	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT

LINE TABLE EASEMENT #3

LINE	FROM	TO	BEARING	DISTANCE	REMARKS
1	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
2	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
3	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
4	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
5	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
6	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
7	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
8	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
9	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT
10	1000.00	1000.00	N 00° 00' 00" E	1000.00	START OF EASEMENT

DATE PLOTTED: 10/14/13 10:00 AM. PLOT BY: J. WUEST. PROJECT: LITTLE COLONY RETAIL. SHEET: 1 OF 1.

CITY OF BASTROP

AGENDA ITEM **B-2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: January 7, 2014

MEETING DATE: January 14, 2014

1. Agenda Item: **Consideration, discussion and possible action on a request for a Replat of Lot 1, Bastrop West Commercial, Section 2, Little Colony Subdivision, being +/-1.402 acres within the city limits of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____

8. Staff Recommendation:

Staff recommends approval of the requested Replat of Lot 1, Bastrop West Commercial, Section 2, Little Colony Subdivision.

9. Advisory Board: _____ Recommended Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **D-1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: December 17, 2013

MEETING DATE: January 14, 2014

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Report for the period ending of October 31, 2013.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE

CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

CITY OF BASTROP, TEXAS
MONTHLY FINANCIAL REPORTS
FOR PERIOD ENDING OCTOBER 31, 2013



**CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF OCTOBER 31, 2013**

Fiscal year 2014 is 1 month or 8.33% completed as of October 31, 2013.

- General Fund revenues reflect \$544,676 collected or 6.23% of the budgeted revenue received. Expenditures represent \$445,888 or 4.86% of the budget spent.
- Water/Wastewater Fund revenues reflect 7.95% collected or \$321,827. Expenditures represent 6.21% spent or \$200,329.
- The Electric Fund revenues reflect 8.83% collected or \$614,620. Expenditures represent 7.76% spent or \$534,255.
- The Hotel /Motel Fund revenues reflect 8.37% collected or \$195,331. Expenditures represent 19.18% spent or \$451,280.

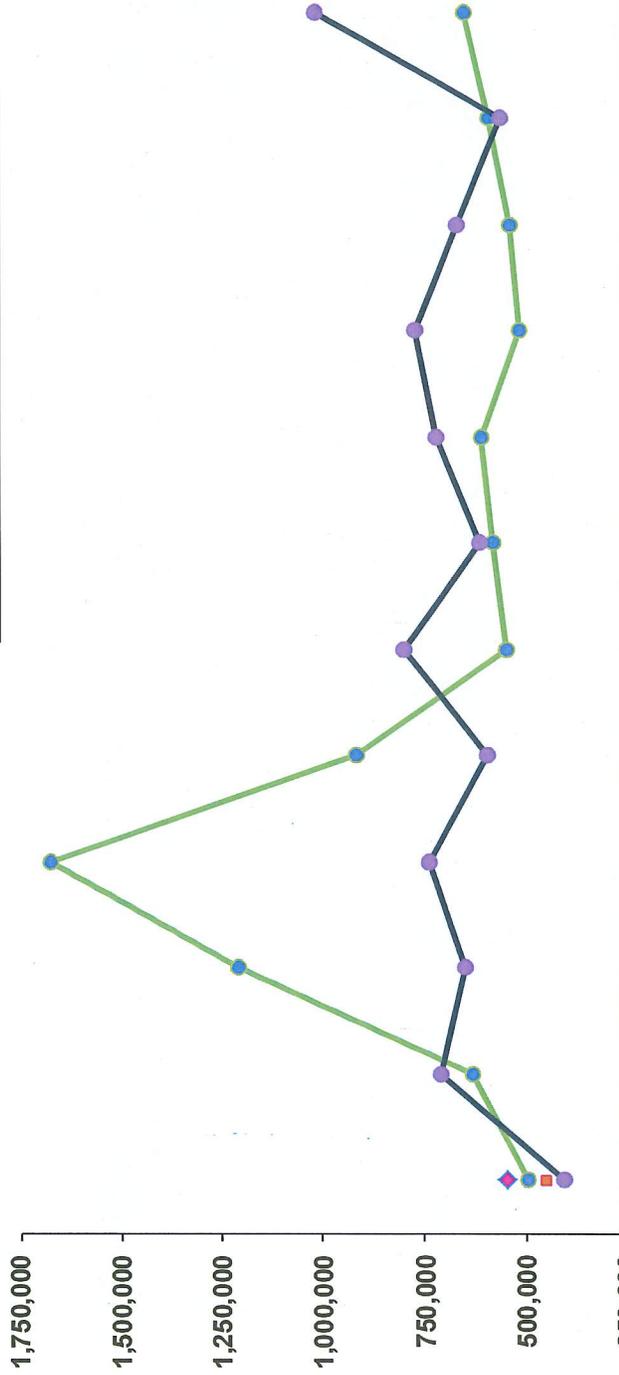
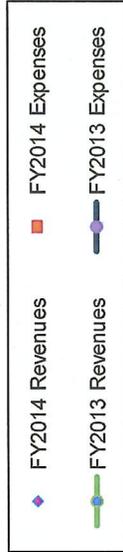
Revenues

	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget
General Fund	\$ 8,749,520	\$ 544,676	6.23%	\$ 9,175,520	\$ 445,888	4.86%
WWW Fund	\$ 4,050,420	\$ 321,827	7.95%	\$ 3,226,624	\$ 200,329	6.21%
Electric Fund	\$ 6,960,000	\$ 614,620	8.83%	\$ 6,888,600	\$ 534,255	7.76%
Hotel Motel Fund	\$ 2,332,520	\$ 195,331	8.37%	\$ 2,353,010	\$ 451,280	19.18%

Expenditures

GENERAL FUND REVENUE & EXPENDITURES AS OF OCTOBER 31, 2013

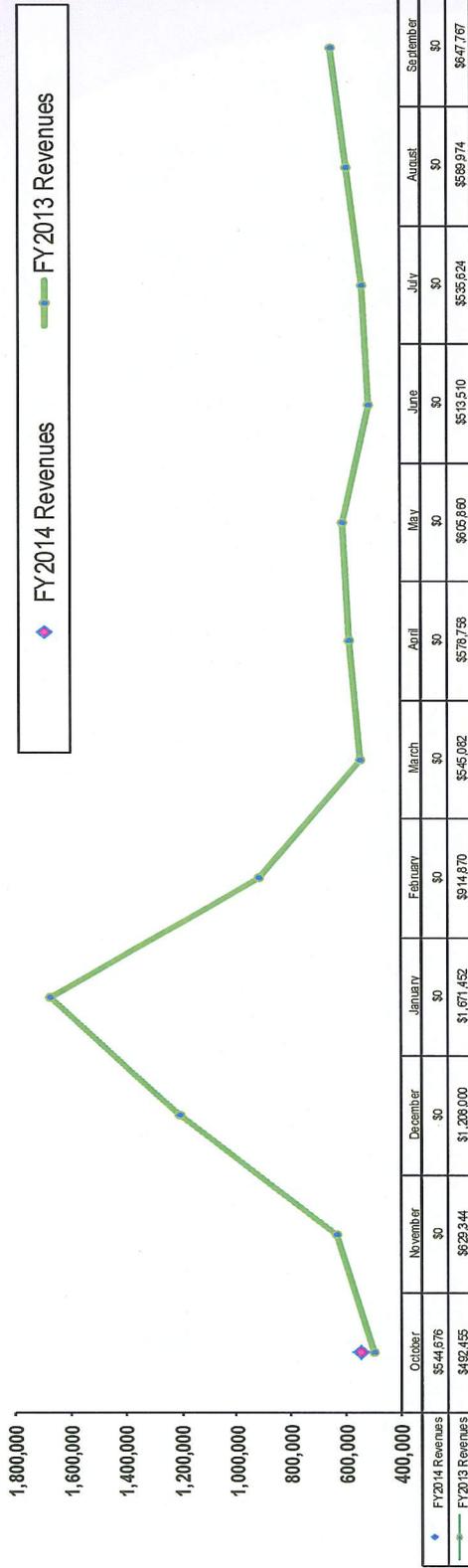
□ Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.



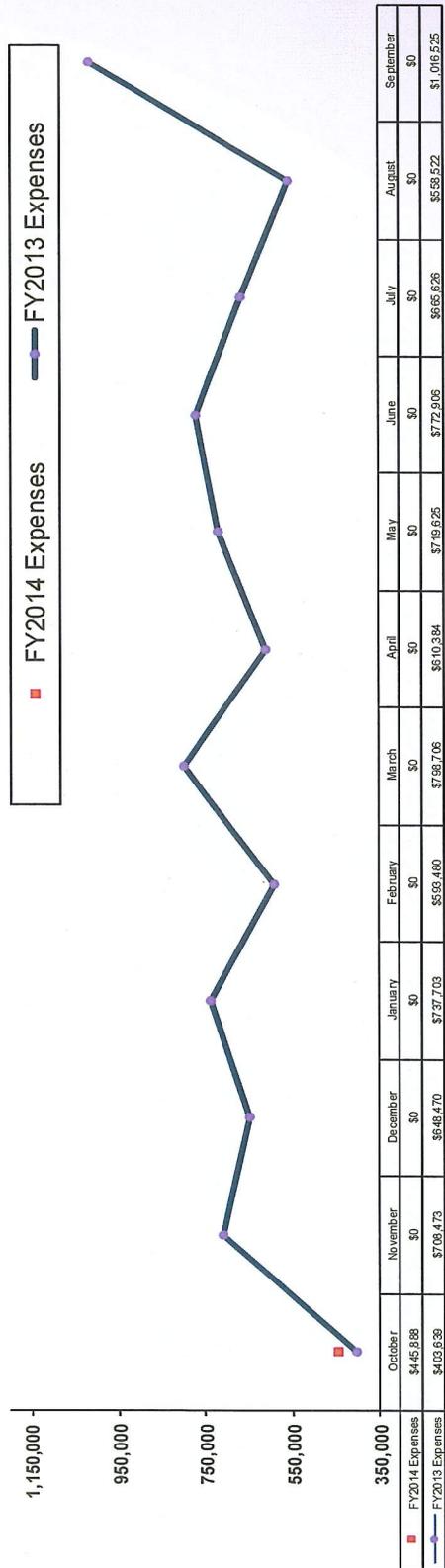
	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Revenues	\$544,676	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY2014 Expenses	\$445,888	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY2013 Revenues	\$482,455	\$629,344	\$1,208,000	\$1,671,452	\$914,870	\$545,082	\$578,758	\$605,860	\$513,510	\$535,624	\$589,974	\$647,767
FY2013 Expenses	\$403,639	\$708,473	\$648,470	\$737,703	\$593,480	\$798,706	\$610,384	\$719,625	\$772,906	\$665,626	\$558,522	\$1,016,525

GENERAL FUND REVENUE & EXPENDITURES AS OF OCTOBER 31, 2013

FY 2013 & 2014 Revenues

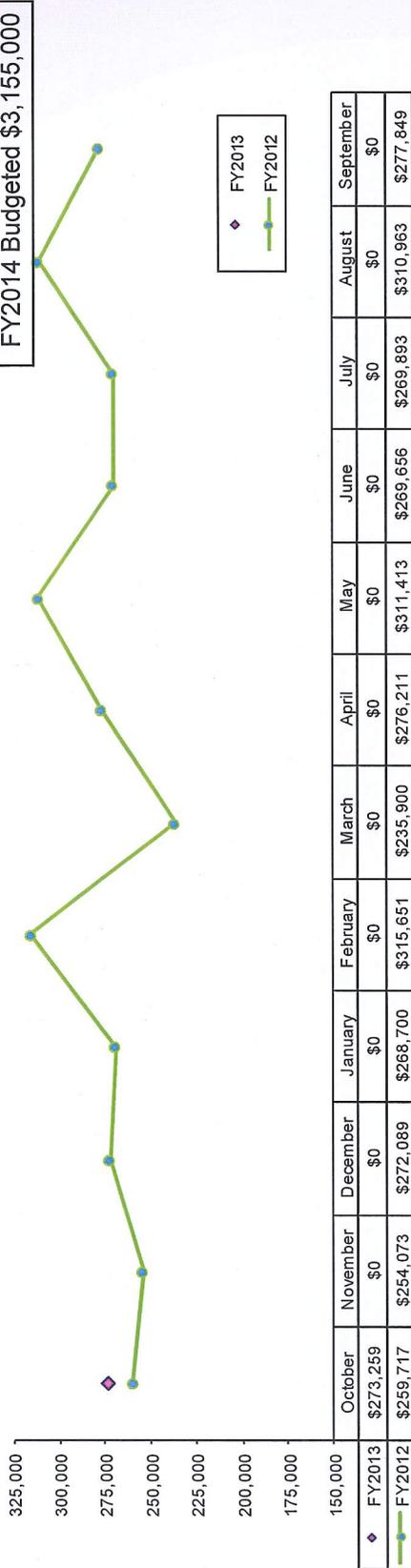


FY 2013 & 2014 Expenditures

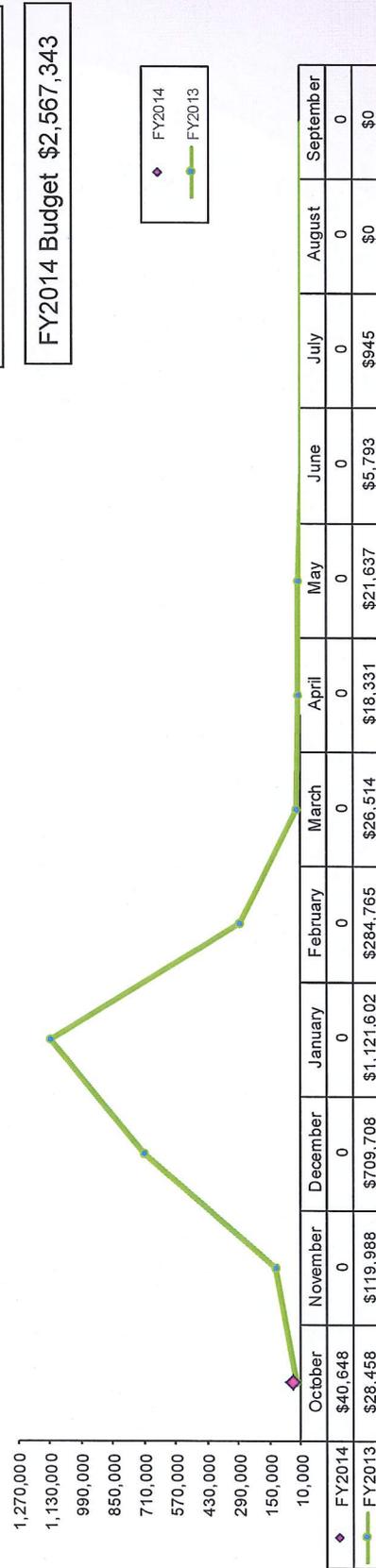


**GENERAL FUND REVENUE
AS OF OCTOBER 31, 2013**

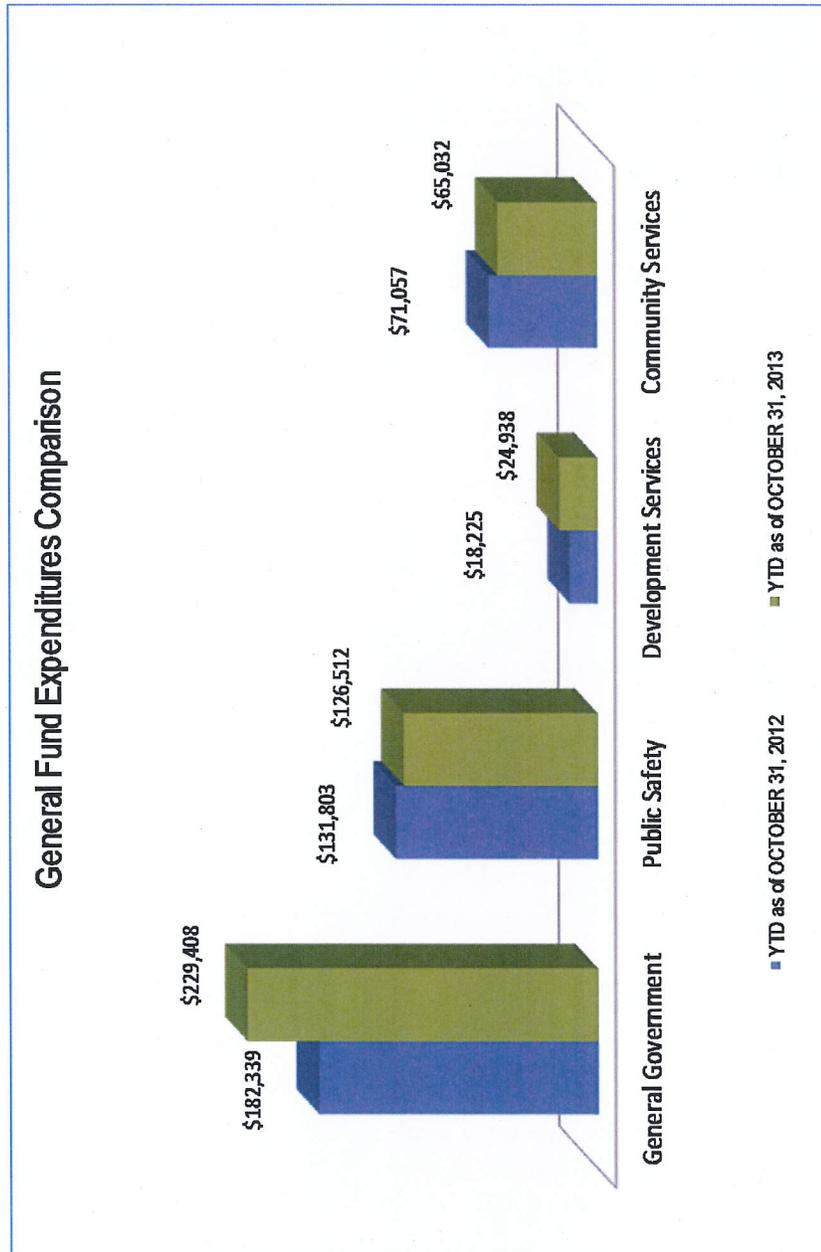
Sales Tax



Ad Valorem Taxes



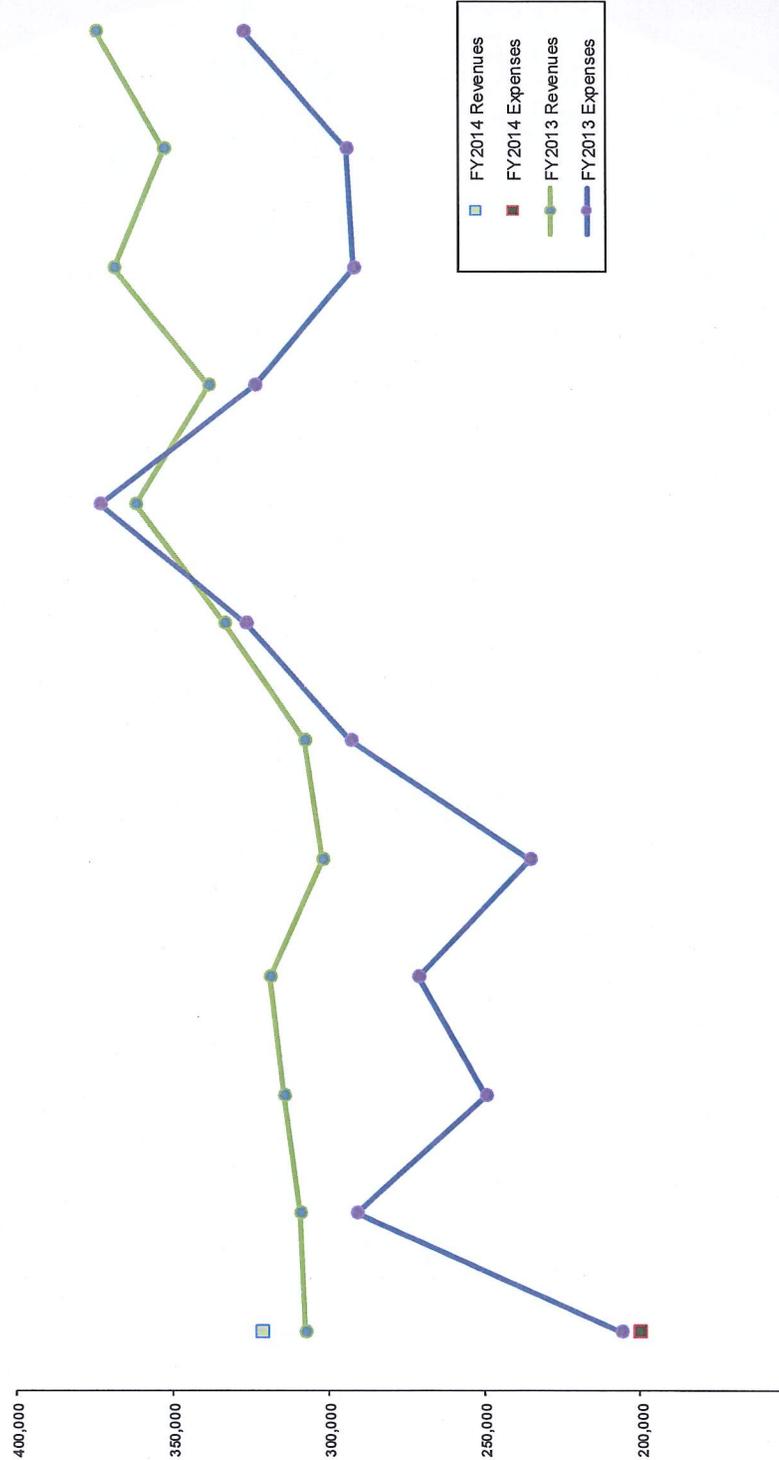
**GENERAL FUND EXPENDITURES
AS OF OCTOBER 31, 2013**



- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes Planning and Construction Manager
- Community Services includes Recreation, Parks, and Library

WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF OCTOBER 31, 2013

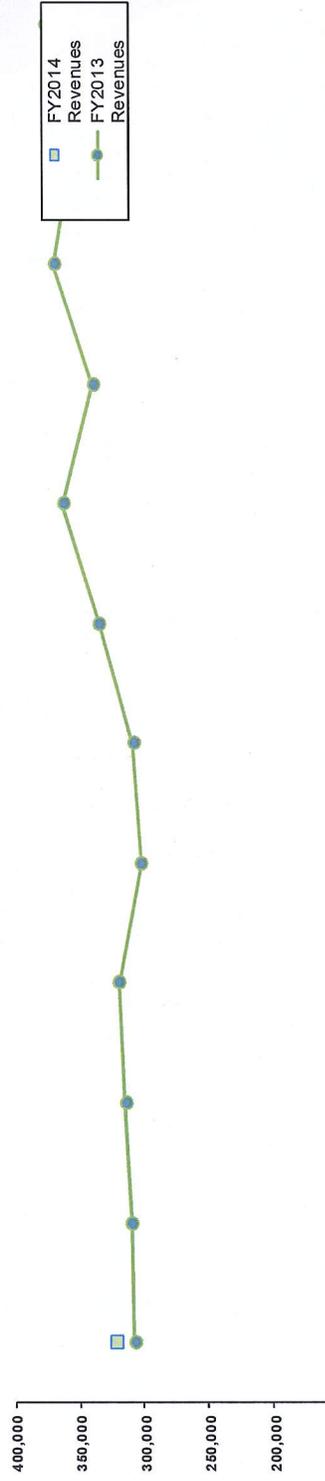
□ Water/Wastewater Fund Revenues Year-to-date (YTD) as of October 31, 2013 are \$321,827 or 7.95% of the year.



	October	November	December	January	February	March	April	May	June	July	August	September
FY 2014 Revenues	\$321,827	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 2014 Expenses	\$200,329	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 2013 Revenues	\$307,562	\$309,165	\$314,027	\$318,978	\$301,805	\$307,261	\$333,099	\$361,540	\$338,165	\$368,346	\$352,238	\$373,864
FY 2013 Expenses	\$205,795	\$290,724	\$249,461	\$270,953	\$234,887	\$292,237	\$325,922	\$372,650	\$323,524	\$281,582	\$293,476	\$326,700

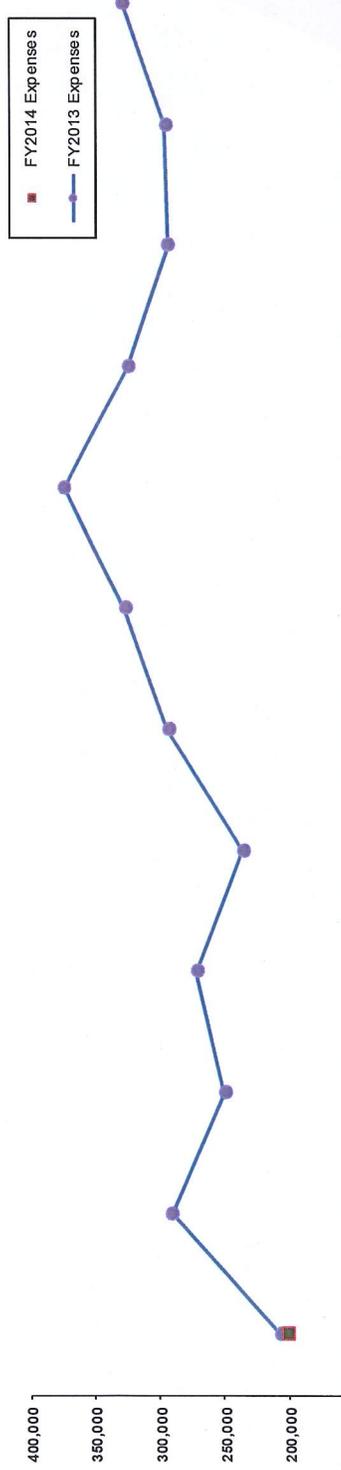
WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF OCTOBER 31, 2013

FY 2013 & 2014 Revenues



	October	November	December	January	February	March	April	May	June	July	August	September
FY 2014 Revenues	\$321,827	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 2013 Revenues	\$307,562	\$309,165	\$314,027	\$318,978	\$301,805	\$307,261	\$333,099	\$361,540	\$336,165	\$368,346	\$352,238	\$373,864

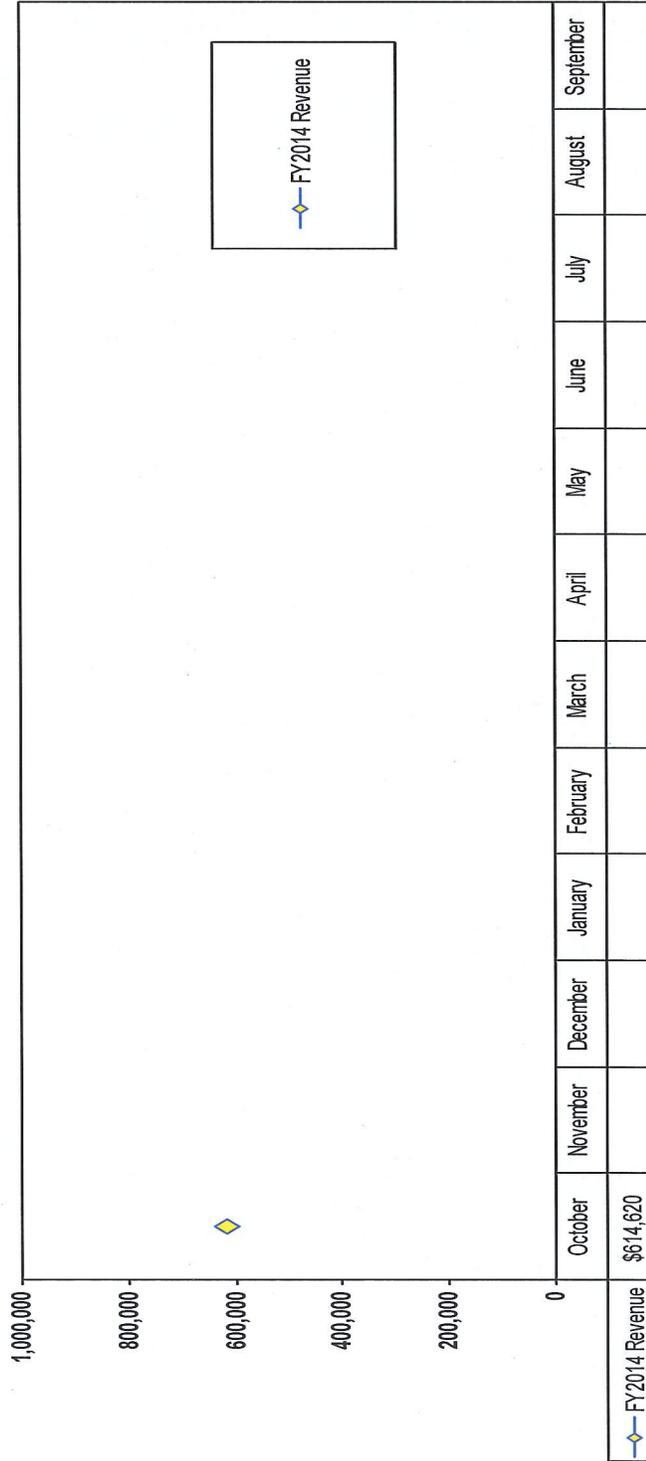
FY 2013 & 2014 Expenditures



	October	November	December	January	February	March	April	May	June	July	August	September
FY 2014 Expenditures	\$200,329	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 2013 Expenditures	\$205,795	\$290,724	\$249,461	\$270,953	\$234,887	\$292,237	\$325,922	\$372,650	\$323,524	\$291,562	\$293,476	\$326,700

BASTROP POWER AND LIGHT / ELECTRIC FUND REVENUE
AS OF OCTOBER 31, 2013

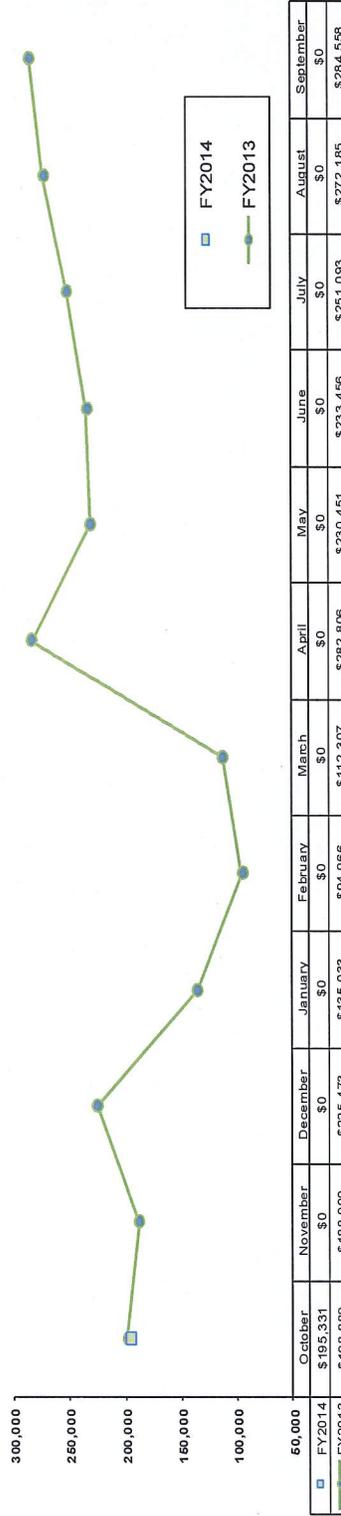
□ Electric Fund Revenues Year-to-date (YTD) as of October 31, 2013 are \$614,620 or 8.83% of the FY2014 adopted budget.



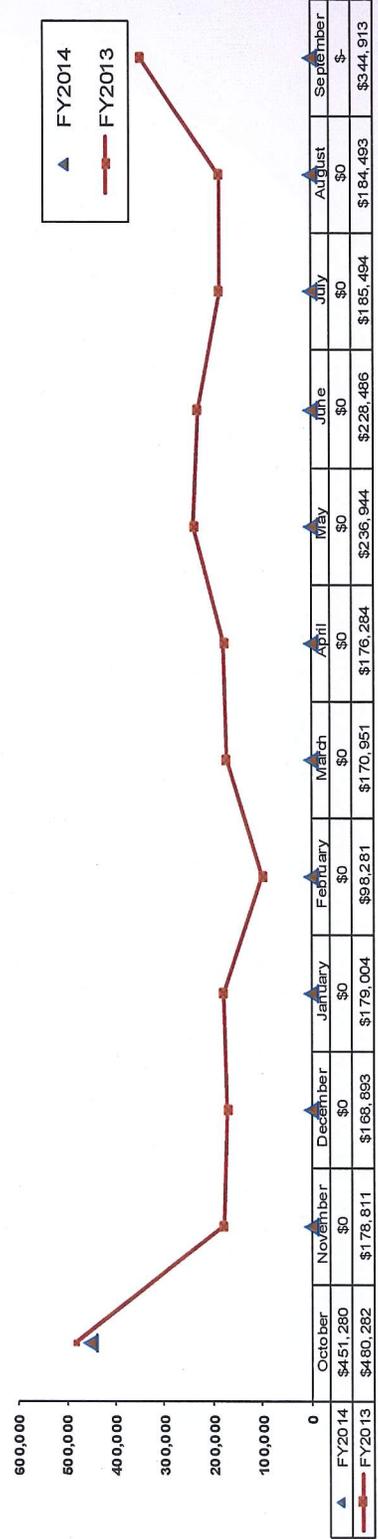
HOTEL MOTEL TAX REVENUE FUND REVENUE AND EXPENDITURES AS OF OCTOBER 31, 2013

- Revenues as of October 31, 2013 represent YTD earned revenue of \$195,331. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate.
- Expenses in FY2013 are increased in October due to the one-time disbursement of funds to HOT organizations consequently in FY2012 organizations received their funding in quarterly payments.

Hotel / Motel Fund Revenue



Hotel / Motel Fund Expenses



FINANCIAL STATEMENTS ARE ATTACHED

- General Fund
- Water/Wastewater Utility Fund
- Electric Fund
- Hotel/Motel Fund

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	28,458.07	2,567,343.00	40,648.48	40,648.48	2,526,694.52	1.58
00-00-4002 DELINQUENT TAXES M&O	194.63	34,265.00	12,051.71	12,051.71	22,213.29	35.17
00-00-4003 PENALTIES & INTEREST M&O	2,706.64	27,412.00	810.75	810.75	26,601.25	2.96
00-00-4004 FRANCHISE TAX	130.21	400,000.00	203.98	203.98	399,796.02	0.05
00-00-4006 CITY SALES TAX	259,716.89	3,155,000.00	273,258.88	273,258.88	2,881,741.12	8.66
00-00-4008 OCCUPATION TAX	275.00	5,000.00	0.00	0.00	5,000.00	0.00
00-00-4009 MIXED BEVERAGE TAX	0.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL TAXES & PENALTIES	291,481.44	6,209,020.00	326,973.80	326,973.80	5,882,046.20	5.27
<u>LICENSES & PERMITS</u>						
00-00-4020 BUILDING PERMITS	6,164.52	75,000.00	10,866.35	10,866.35	64,133.65	14.49
00-00-4021 ZONING FEES	0.00	3,000.00	300.00	300.00	2,700.00	10.00
00-00-4022 PLATTING FEES	20.00	6,000.00	0.00	0.00	6,000.00	0.00
00-00-4023 SPECIAL EVENT PERMIT FEE	0.00	2,000.00	100.00	100.00	1,900.00	5.00
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES & PERMITS	6,184.52	86,000.00	11,266.35	11,266.35	74,733.65	13.10
<u>CHARGES FOR SERVICES</u>						
00-00-4040 ANIMAL SERVICE RECEIPTS	25.00	200.00	40.00	40.00	160.00	20.00
00-00-4043 PARKS RECEIPTS	50.00	1,600.00	105.00	105.00	1,495.00	6.56
00-00-4044 PD ACCIDENT REPORTS	220.00	1,800.00	114.00	114.00	1,686.00	6.33
00-00-4045 DRUG DOG VISITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	40,800.00	0.00	0.00	40,800.00	0.00
00-00-4049 TRANSFER STATION RECEIPTS	1,388.75	10,000.00	481.00	481.00	9,519.00	4.81
TOTAL CHARGES FOR SERVICES	1,683.75	54,400.00	740.00	740.00	53,660.00	1.36
<u>FINES & FORFEITURES</u>						
00-00-4070 MUNICIPAL COURT FINES	15,004.93	225,000.00	14,335.72	14,335.72	210,664.28	6.37
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	715.56	8,000.00	0.00	0.00	8,000.00	0.00
00-00-4076 LIBRARY RECEIPTS	1,462.31	16,000.00	1,644.37	1,644.37	14,355.63	10.28
00-00-4077 SANITATION PROCEEDS	0.00	40,000.00	0.00	0.00	40,000.00	0.00
00-00-4078 JUVENILE CASE MANAGER-M/C	512.67	5,100.00	563.27	563.27	4,536.73	11.04
00-00-4080 TEEN COURT (MC)	180.00	1,000.00	82.01	82.01	917.99	8.20
TOTAL FINES & FORFEITURES	17,875.47	295,100.00	16,625.37	16,625.37	278,474.63	5.63

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4540 HUNTERS CROSSING REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4543 PINEY CREEK SUBDIVISION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	4,491.32	25,000.00	4,728.68	4,728.68	20,271.32	18.91
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	51,125.00	613,500.00	51,125.00	51,125.00	562,375.00	8.33
00-00-4706 TRANSFERS IN - BEDC	9,923.32	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	61,048.32	613,500.00	51,125.00	51,125.00	562,375.00	8.33
** TOTAL REVENUE **	492,455.18	8,749,520.00	544,675.70	544,675.70	8,204,844.30	6.23

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENT

<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00

LEGISLATIVE

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	403.70	5,970.00	533.15	533.15	5,436.85	8.93
SUPPLIES & MATERIALS	169.84	4,900.00	154.10	154.10	4,745.90	3.14
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	606.62	8,000.00	675.14	675.14	7,324.86	8.44
CONTRACTUAL SERVICES	226.00	1,800.00	95.00	95.00	1,705.00	5.28
OTHER CHARGES	896.52	16,040.00	1,090.34	1,090.34	14,949.66	6.80
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	2,302.68	36,710.00	2,547.73	2,547.73	34,162.27	6.94
TOTAL LEGISLATIVE	2,302.68	36,710.00	2,547.73	2,547.73	34,162.27	6.94

ORGANIZATIONAL

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	9,641.84	140,000.00	13,264.82	13,264.82	126,735.18	9.47
SUPPLIES & MATERIALS	424.38	14,790.00	1,152.40	1,152.40	13,637.60	7.79
MAINTENANCE & REPAIRS	454.25	6,660.00	332.06	332.06	6,327.94	4.99
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	44,380.59	442,070.00	50,612.04	50,612.04	391,457.96	11.45
OTHER CHARGES	1,140.92	394,320.00	5,791.16	5,791.16	388,528.84	1.47
CONTINGENCY	0.00	325,000.00	0.00	0.00	325,000.00	0.00
CAPITAL OUTLAY	0.00	22,500.00	22,500.00	22,500.00	0.00	100.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	56,041.98	1,345,340.00	93,652.48	93,652.48	1,251,687.52	6.96
TOTAL ORGANIZATIONAL	56,041.98	1,345,340.00	93,652.48	93,652.48	1,251,687.52	6.96

CITY MANAGER

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	12,944.14	284,100.00	12,024.43	12,024.43	272,075.57	4.23
SUPPLIES & MATERIALS	538.22	5,060.00	654.34	654.34	4,405.66	12.93
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	664.95	8,760.00	783.27	783.27	7,976.73	8.94
CONTRACTUAL SERVICES	0.00	350.00	0.00	0.00	350.00	0.00
OTHER CHARGES	2,247.40	10,630.00	2,928.46	2,928.46	7,701.54	27.55
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	16,394.71	308,900.00	16,390.50	16,390.50	292,509.50	5.31
TOTAL CITY MANAGER	16,394.71	308,900.00	16,390.50	16,390.50	292,509.50	5.31

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CITY SECRETARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	3,065.68	62,060.00	3,563.66	3,563.66	58,496.34	5.74
SUPPLIES & MATERIALS	0.00	1,490.00	331.85	331.85	1,158.15	22.27
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	96.59	2,070.00	170.51	170.51	1,899.49	8.24
CONTRACTUAL SERVICES	26.45	5,100.00	0.00	0.00	5,100.00	0.00
OTHER CHARGES	1,055.00	34,380.00	1,850.34	1,850.34	32,529.66	5.38
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	4,243.72	105,100.00	5,916.36	5,916.36	99,183.64	5.63
TOTAL CITY SECRETARY	4,243.72	105,100.00	5,916.36	5,916.36	99,183.64	5.63
<u>FINANCE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	12,991.64	317,810.00	15,388.72	15,388.72	302,421.28	4.84
SUPPLIES & MATERIALS	487.65	9,810.00	845.72	845.72	8,964.28	8.62
MAINTENANCE & REPAIRS	1,600.00	38,000.00	600.00	600.00	37,400.00	1.58
OCCUPANCY	477.01	7,250.00	561.96	561.96	6,688.04	7.75
CONTRACTUAL SERVICES	0.00	49,350.00	0.00	0.00	49,350.00	0.00
OTHER CHARGES	829.40	12,150.00	382.41	382.41	11,767.59	3.15
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	16,385.70	434,370.00	17,778.81	17,778.81	416,591.19	4.09
<u>METER SERVICE</u>						
PERSONNEL SERVICES	14,751.86	329,050.00	15,235.79	15,235.79	313,814.21	4.63
SUPPLIES & MATERIALS	251.99	32,950.00	2,952.86	2,952.86	29,997.14	8.96
MAINTENANCE & REPAIRS	0.00	9,500.00	0.00	0.00	9,500.00	0.00
OCCUPANCY	820.16	13,620.00	935.81	935.81	12,684.19	6.87
CONTRACTUAL SERVICES	0.00	17,100.00	615.00	615.00	16,485.00	3.60
OTHER CHARGES	134.32	6,580.00	22.90	22.90	6,557.10	0.35
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	15,958.33	408,800.00	19,762.36	19,762.36	389,037.64	4.83
TOTAL FINANCE	32,344.03	843,170.00	37,541.17	37,541.17	805,628.83	4.45
<u>HUMAN RESOURCE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	3,859.66	93,770.00	3,867.21	3,867.21	89,902.79	4.12
SUPPLIES & MATERIALS	0.00	2,275.00	10.68	10.68	2,264.32	0.47
MAINTENANCE & REPAIRS	0.00	1,500.00	0.00	0.00	1,500.00	0.00
OCCUPANCY	107.70	3,445.00	264.23	264.23	3,180.77	7.67
CONTRACTUAL SERVICES	0.00	325.00	0.00	0.00	325.00	0.00
OTHER CHARGES	0.00	13,685.00	313.11	313.11	13,371.89	2.29
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	3,967.36	115,000.00	4,455.23	4,455.23	110,544.77	3.87

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	3,967.36	115,000.00	4,455.23	4,455.23	110,544.77	3.87
<u>INFORMATION TECHNOLOGY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	3,702.27	88,270.00	3,791.30	3,791.30	84,478.70	4.30
SUPPLIES & MATERIALS	199.99	3,200.00	1,196.79	1,196.79	2,003.21	37.40
MAINTENANCE & REPAIRS	1,488.00	21,000.00	893.87	893.87	20,106.13	4.26
OCCUPANCY	530.23	8,000.00	375.73	375.73	7,624.27	4.70
CONTRACTUAL SERVICES	0.00	18,850.00	0.00	0.00	18,850.00	0.00
OTHER CHARGES	214.85	3,900.00	0.00	0.00	3,900.00	0.00
CAPITAL OUTLAY	0.00	42,500.00	0.00	0.00	42,500.00	0.00
TOTAL 00-NON-PROGRAM	6,135.34	185,720.00	6,257.69	6,257.69	179,462.31	3.37
TOTAL INFORMATION TECHNOLOGY	6,135.34	185,720.00	6,257.69	6,257.69	179,462.31	3.37
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	13,896.81	345,464.00	11,183.67	11,183.67	334,280.33	3.24
SUPPLIES & MATERIALS	6,189.76	22,680.00	2,997.22	2,997.22	19,682.78	13.22
MAINTENANCE & REPAIRS	153.75	28,070.00	8.00	8.00	28,062.00	0.03
OCCUPANCY	2,218.11	50,020.00	3,574.99	3,574.99	46,445.01	7.15
CONTRACTUAL SERVICES	113.86	195,970.00	0.00	0.00	195,970.00	0.00
OTHER CHARGES	2,564.00	33,185.00	1,181.90	1,181.90	32,003.10	3.56
CAPITAL OUTLAY	0.00	64,500.00	0.00	0.00	64,500.00	0.00
TOTAL ADMINISTRATION	25,136.29	739,889.00	18,945.78	18,945.78	720,943.22	2.56
<u>CODE ENFORCEMENT</u>						
PERSONNEL SERVICES	2,283.84	48,056.00	2,219.13	2,219.13	45,836.87	4.62
SUPPLIES & MATERIALS	(156.90)	3,000.00	114.19	114.19	2,885.81	3.81
MAINTENANCE & REPAIRS	0.00	300.00	0.00	0.00	300.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	900.00	0.00	0.00	900.00	0.00
OTHER CHARGES	0.00	5,750.00	0.00	0.00	5,750.00	0.00
TOTAL CODE ENFORCEMENT	2,126.94	58,006.00	2,333.32	2,333.32	55,672.68	4.02
<u>EMERGENCY MANAGEMENT</u>						
SUPPLIES & MATERIALS	0.00	800.00	0.00	0.00	800.00	0.00
MAINTENANCE & REPAIRS	0.00	2,500.00	0.00	0.00	2,500.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT	0.00	5,300.00	0.00	0.00	5,300.00	0.00

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FINANCIAL STATEMENT

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>POLICE-CID</u>						
PERSONNEL SERVICES	8,348.46	230,660.00	8,079.45	8,079.45	222,580.55	3.50
SUPPLIES & MATERIALS	294.69	3,350.00	126.96	126.96	3,223.04	3.79
MAINTENANCE & REPAIRS	0.00	1,460.00	0.00	0.00	1,460.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	3,500.00	652.01	652.01	2,847.99	18.63
OTHER CHARGES	0.00	6,120.00	0.00	0.00	6,120.00	0.00
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL POLICE-CID	8,643.15	245,090.00	8,858.42	8,858.42	236,231.58	3.61
<u>POLICE-PATROL</u>						
PERSONNEL SERVICES	47,135.05	1,093,470.00	50,120.12	50,120.12	1,043,349.88	4.58
SUPPLIES & MATERIALS	3,991.80	68,140.00	6,023.63	6,023.63	62,116.37	8.84
MAINTENANCE & REPAIRS	4,653.85	17,900.00	1,284.83	1,284.83	16,615.17	7.18
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	403.79	12,000.00	109.95	109.95	11,890.05	0.92
OTHER CHARGES	1,613.96	10,200.00	0.00	0.00	10,200.00	0.00
CAPITAL OUTLAY	<u>0.00</u>	<u>115,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>115,000.00</u>	<u>0.00</u>
TOTAL POLICE-PATROL	57,798.45	1,316,710.00	57,538.53	57,538.53	1,259,171.47	4.37
<u>ANIMAL SERVICES</u>						
PERSONNEL SERVICES	2,170.44	39,130.00	1,975.99	1,975.99	37,154.01	5.05
SUPPLIES & MATERIALS	83.05	7,450.00	191.33	191.33	7,258.67	2.57
MAINTENANCE & REPAIRS	0.00	2,150.00	38.99	38.99	2,111.01	1.81
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	2,175.00	0.00	0.00	2,175.00	0.00
OTHER CHARGES	0.00	13,800.00	0.00	0.00	13,800.00	0.00
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ANIMAL SERVICES	<u>2,253.49</u>	<u>64,705.00</u>	<u>2,206.31</u>	<u>2,206.31</u>	<u>62,498.69</u>	<u>3.41</u>
TOTAL POLICE	95,958.32	2,429,700.00	89,882.36	89,882.36	2,339,817.64	3.70
<u>FIRE-VOLUNTEER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	15,000.00	782.44	782.44	14,217.56	5.22
SUPPLIES & MATERIALS	1,112.49	57,914.00	1,212.87	1,212.87	56,701.13	2.09
MAINTENANCE & REPAIRS	2,869.32	45,811.00	1,392.85	1,392.85	44,418.15	3.04
OCCUPANCY	1,961.64	43,650.00	2,316.64	2,316.64	41,333.36	5.31
CONTRACTUAL SERVICES	0.00	24,000.00	0.00	0.00	24,000.00	0.00
OTHER CHARGES	3,067.91	26,825.00	443.96	443.96	26,381.04	1.66
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 00-NON-PROGRAM	<u>9,011.36</u>	<u>213,200.00</u>	<u>6,148.76</u>	<u>6,148.76</u>	<u>207,051.24</u>	<u>2.88</u>
TOTAL FIRE-VOLUNTEER	9,011.36	213,200.00	6,148.76	6,148.76	207,051.24	2.88

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FINANCIAL STATEMENT

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MUNICIPAL COURT</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	12,276.25	289,720.00	12,109.07	12,109.07	277,610.93	4.18
SUPPLIES & MATERIALS	362.05	10,500.00	859.51	859.51	9,640.49	8.19
MAINTENANCE & REPAIRS	11,930.90	15,950.00	12,549.90	12,549.90	3,400.10	78.68
OCCUPANCY	821.84	10,310.00	927.37	927.37	9,382.63	8.99
CONTRACTUAL SERVICES	0.00	27,850.00	2,378.50	2,378.50	25,471.50	8.54
OTHER CHARGES	1,442.00	7,300.00	1,656.00	1,656.00	5,644.00	22.68
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>26,833.04</u>	<u>361,630.00</u>	<u>30,480.35</u>	<u>30,480.35</u>	<u>331,149.65</u>	<u>8.43</u>
TOTAL MUNICIPAL COURT	26,833.04	361,630.00	30,480.35	30,480.35	331,149.65	8.43
<u>PLANNING & DEVELOPMENT</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	14,570.09	435,470.00	19,381.94	19,381.94	416,088.06	4.45
SUPPLIES & MATERIALS	55.17	16,270.00	893.82	893.82	15,376.18	5.49
MAINTENANCE & REPAIRS	22.00	1,500.00	0.00	0.00	1,500.00	0.00
OCCUPANCY	471.16	11,810.00	782.90	782.90	11,027.10	6.63
CONTRACTUAL SERVICES	418.75	137,150.00	78.65	78.65	137,071.35	0.06
OTHER CHARGES	2,688.31	47,600.00	3,800.81	3,800.81	43,799.19	7.98
CAPITAL OUTLAY	0.00	7,000.00	0.00	0.00	7,000.00	0.00
TOTAL 00-NON-PROGRAM	<u>18,225.48</u>	<u>656,800.00</u>	<u>24,938.12</u>	<u>24,938.12</u>	<u>631,861.88</u>	<u>3.80</u>
TOTAL PLANNING & DEVELOPMENT	18,225.48	656,800.00	24,938.12	24,938.12	631,861.88	3.80
<u>HEALTH</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	71,050.00	0.00	0.00	71,050.00	0.00
TOTAL 00-NON-PROGRAM	<u>0.00</u>	<u>71,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,050.00</u>	<u>0.00</u>
TOTAL HEALTH	0.00	71,050.00	0.00	0.00	71,050.00	0.00
<u>PUBLIC WORKS</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	29,064.19	594,700.00	30,458.39	30,458.39	564,241.61	5.12
SUPPLIES & MATERIALS	4,411.27	81,500.00	12,430.32	12,430.32	69,069.68	15.25
MAINTENANCE & REPAIRS	11,437.18	67,000.00	3,778.69	3,778.69	63,221.31	5.64
OCCUPANCY	1,207.75	14,010.00	1,395.62	1,395.62	12,614.38	9.96
CONTRACTUAL SERVICES	1,216.44	34,050.00	1,204.34	1,204.34	32,845.66	3.54
OTHER CHARGES	4,787.65	70,150.00	4,669.37	4,669.37	65,480.63	6.66
CAPITAL OUTLAY	0.00	67,000.00	0.00	0.00	67,000.00	0.00
TOTAL ADMINISTRATION	<u>52,124.48</u>	<u>928,410.00</u>	<u>53,936.73</u>	<u>53,936.73</u>	<u>874,473.27</u>	<u>5.81</u>

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONSTRUCTION MANAGER</u>						
PERSONNEL SERVICES	5.84	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONSTRUCTION MANAGER	5.84	0.00	0.00	0.00	0.00	0.00
<u>RECREATION</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.45	39,500.00	0.00	0.00	39,500.00	0.00
OTHER CHARGES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL RECREATION	0.45	39,500.00	0.00	0.00	39,500.00	0.00
<u>PARKS</u>						
PERSONNEL SERVICES	25,299.92	522,810.00	21,023.90	21,023.90	501,786.10	4.02
SUPPLIES & MATERIALS	2,990.80	41,370.00	3,185.79	3,185.79	38,184.21	7.70
MAINTENANCE & REPAIRS	5,039.24	42,550.00	2,782.20	2,782.20	39,767.80	6.54
OCCUPANCY	6,963.84	62,740.00	4,666.48	4,666.48	58,073.52	7.44
CONTRACTUAL SERVICES	749.62	12,880.00	473.00	473.00	12,407.00	3.67
OTHER CHARGES	733.87	6,550.00	597.90	597.90	5,952.10	9.13
CAPITAL OUTLAY	<u>0.00</u>	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>0.00</u>
TOTAL PARKS	41,777.29	704,900.00	32,729.27	32,729.27	672,170.73	4.64
<u>BUILDING MAINTENANCE</u>						
PERSONNEL SERVICES	7,964.31	154,228.00	7,988.77	7,988.77	146,239.23	5.18
SUPPLIES & MATERIALS	153.69	9,100.00	343.76	343.76	8,756.24	3.78
MAINTENANCE & REPAIRS	14.35	3,600.00	134.08	134.08	3,465.92	3.72
OCCUPANCY	29.80	472.00	28.12	28.12	443.88	5.96
CONTRACTUAL SERVICES	615.85	1,690.00	213.30	213.30	1,476.70	12.62
OTHER CHARGES	0.00	110.00	0.00	0.00	110.00	0.00
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL BUILDING MAINTENANCE	<u>8,778.00</u>	<u>169,200.00</u>	<u>8,708.03</u>	<u>8,708.03</u>	<u>160,491.97</u>	<u>5.15</u>
TOTAL PUBLIC WORKS	102,686.06	1,842,010.00	95,374.03	95,374.03	1,746,635.97	5.18
<u>LIBRARY</u>						

FINANCIAL STATEMENT

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	21,562.80	508,650.00	19,757.40	19,757.40	488,892.60	3.88
SUPPLIES & MATERIALS	4,379.47	72,105.00	7,750.83	7,750.83	64,354.17	10.75
MAINTENANCE & REPAIRS	125.00	11,000.00	1,332.09	1,332.09	9,667.91	12.11
OCCUPANCY	2,670.32	37,380.00	2,617.65	2,617.65	34,762.35	7.00
CONTRACTUAL SERVICES	0.00	19,920.00	0.00	0.00	19,920.00	0.00
OTHER CHARGES	542.74	12,135.00	845.15	845.15	11,289.85	6.96
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>29,280.33</u>	<u>661,190.00</u>	<u>32,303.12</u>	<u>32,303.12</u>	<u>628,886.88</u>	<u>4.89</u>
TOTAL LIBRARY	29,280.33	661,190.00	32,303.12	32,303.12	628,886.88	4.89
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*** TOTAL EXPENSES ***	403,424.41	9,175,520.00	445,887.90	445,887.90	8,729,632.10	4.86
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REVENUES OVER/(UNDER) EXPENDITURES	89,030.77	(426,000.00)	98,787.80	98,787.80	(524,787.80)	23.19-

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202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER REVENUES</u>						
00-00-4101 WATER SALES-RESIDENTIAL	91,324.61	1,255,000.00	97,368.10	97,368.10	1,157,631.90	7.76
00-00-4102 WATER SALES-COMMERCIAL	81,564.73	1,041,300.00	84,943.76	84,943.76	956,356.24	8.16
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	3,530.65	30,000.00	2,646.96	2,646.96	27,353.04	8.82
00-00-4152 WATER TAPPING FEES	2,725.00	1,000.00	2,725.00	2,725.00	(1,725.00)	272.50
00-00-4154 WATER SERVICE FEES	1,275.15	26,000.00	1,610.50	1,610.50	24,389.50	6.19
00-00-4155 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4156 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	180,420.14	2,353,400.00	189,294.32	189,294.32	2,164,105.68	8.04
<u>WASTEWATER REVENUES</u>						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	63,090.65	838,380.00	68,352.76	68,352.76	770,027.24	8.15
00-00-4202 WASTEWATER SALES-COMMERCIAL	48,109.07	649,340.00	51,809.70	51,809.70	597,530.30	7.98
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	2,082.62	20,000.00	1,637.87	1,637.87	18,362.13	8.19
00-00-4252 SEWER TAPPING FEES	0.00	1,000.00	0.00	0.00	1,000.00	0.00
00-00-4253 SEPTIC TANK DUMP FEES	6,977.19	100,000.00	2,716.40	2,716.40	97,283.60	2.72
00-00-4256 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	120,259.53	1,608,820.00	124,516.73	124,516.73	1,484,303.27	7.74
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	420.06	4,200.00	610.15	610.15	3,589.85	14.53
00-00-4401 INTEREST RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	420.06	4,200.00	610.15	610.15	3,589.85	14.53
<u>MISCELLANEOUS</u>						
00-00-4501 GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4505 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4506 SANITATION PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 BACKFLOW TESTING COST	300.00	3,000.00	0.00	0.00	3,000.00	0.00
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4528 CONSERVATION PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	1,449.32	15,000.00	1,480.91	1,480.91	13,519.09	9.87
00-00-4548 LCRA/WCID	4,712.57	66,000.00	5,924.95	5,924.95	60,075.05	8.98
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	6,461.89	84,000.00	7,405.86	7,405.86	76,594.14	8.82

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS-IN</u>						
00-00-4702 TRANS IN-DEBT SRV FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSFERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4735 TRANS IN FUND #722	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS-IN	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>						
** TOTAL REVENUE **	<u>307,561.62</u>	<u>4,050,420.00</u>	<u>321,827.06</u>	<u>321,827.06</u>	<u>3,728,592.94</u>	<u>7.95</u>

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CITY OF BASTROP

PAGE: 3

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER/WASTEWATER DEPT.</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	35,273.01	819,670.00	30,296.51	30,296.51	789,373.49	3.70
SUPPLIES & MATERIALS	1,805.99	47,210.00	4,319.27	4,319.27	42,890.73	9.15
MAINTENANCE & REPAIRS	431.77	21,630.00	231.31	231.31	21,398.69	1.07
OCCUPANCY	2,001.94	19,270.00	2,028.66	2,028.66	17,241.34	10.53
CONTRACTUAL SERVICES	51,701.30	652,870.00	52,971.22	52,971.22	599,898.78	8.11
OTHER CHARGES	4,406.40	31,950.00	1,284.15	1,284.15	30,665.85	4.02
CONTINGENCY	0.00	10,000.00	0.00	0.00	10,000.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	657,290.00	54,774.17	54,774.17	602,515.83	8.33
TRANSFERS OUT	62,916.66	171,684.00	14,307.00	14,307.00	157,377.00	8.33
TOTAL ADMINISTRATION	158,537.07	2,431,574.00	160,212.29	160,212.29	2,271,361.71	6.59
<u>W/WW DISTRIBUT/COLLECT</u>						
SUPPLIES & MATERIALS	86.81	6,800.00	1,407.98	1,407.98	5,392.02	20.71
MAINTENANCE & REPAIRS	5,282.08	130,000.00	2,042.30	2,042.30	127,957.70	1.57
OCCUPANCY	2,247.75	42,000.00	2,671.60	2,671.60	39,328.40	6.36
CONTRACTUAL SERVICES	300.00	16,967.00	57.95	57.95	16,909.05	0.34
OTHER CHARGES	0.00	1,500.00	0.00	0.00	1,500.00	0.00
CAPITAL OUTLAY	0.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL W/WW DISTRIBUT/COLLECT	7,916.64	202,267.00	6,179.83	6,179.83	196,087.17	3.06
<u>WATER PRODUCTION/TREAT</u>						
SUPPLIES & MATERIALS	0.00	23,500.00	2,112.34	2,112.34	21,387.66	8.99
MAINTENANCE & REPAIRS	7,132.32	76,000.00	4,070.28	4,070.28	71,929.72	5.36
OCCUPANCY	8,941.01	116,000.00	8,040.70	8,040.70	107,959.30	6.93
CONTRACTUAL SERVICES	0.00	96,350.00	6,022.20	6,022.20	90,327.80	6.25
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PRODUCTION/TREAT	16,073.33	311,850.00	20,245.52	20,245.52	291,604.48	6.49
<u>WW TREATMENT PLANT</u>						
SUPPLIES & MATERIALS	29.89	29,800.00	1,854.60	1,854.60	27,945.40	6.22
MAINTENANCE & REPAIRS	2,495.99	122,100.00	53.52	53.52	122,046.48	0.04
OCCUPANCY	10,313.73	80,000.00	8,907.37	8,907.37	71,092.63	11.13
CONTRACTUAL SERVICES	10,428.60	49,033.00	2,876.00	2,876.00	46,157.00	5.87
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	23,268.21	280,933.00	13,691.49	13,691.49	267,241.51	4.87
TOTAL WATER/WASTEWATER DEPT.	205,795.25	3,226,624.00	200,329.13	200,329.13	3,026,294.87	6.21

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
*** TOTAL EXPENSES ***	205,795.25	3,226,624.00	200,329.13	200,329.13	3,026,294.87	6.21
REVENUES OVER/(UNDER) EXPENDITURES	101,766.37	823,796.00	121,497.93	121,497.93	702,298.07	14.75

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	198,585.00	2,329,020.00	195,000.00	195,000.00	2,134,020.00	8.37
TOTAL TAXES & PENALTIES	198,585.00	2,329,020.00	195,000.00	195,000.00	2,134,020.00	8.37
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST EARNED	304.39	3,500.00	331.10	331.10	3,168.90	9.46
TOTAL INTEREST INCOME	304.39	3,500.00	331.10	331.10	3,168.90	9.46
<u>INTERGOVERNMENTAL</u>						
00-00-4418 TEXAS YES GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
00-00-4514 MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4529 LCRA HISTORICAL VIDEO GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	198,889.39	2,332,520.00	195,331.10	195,331.10	2,137,188.90	8.37

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2013

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>HOTEL/MOTEL TAX FUND</u>						
<u>00-NON-PROGRAM</u>						
CONTRACTUAL SERVICES	382,406.70	1,121,440.00	354,106.47	354,106.47	767,333.53	31.58
OTHER CHARGES	0.00	45,000.00	0.00	0.00	45,000.00	0.00
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	97,875.00	1,186,570.00	97,173.33	97,173.33	1,089,396.67	8.19
TOTAL 00-NON-PROGRAM	480,281.70	2,353,010.00	451,279.80	451,279.80	1,901,730.20	19.18
TOTAL HOTEL/MOTEL TAX FUND	480,281.70	2,353,010.00	451,279.80	451,279.80	1,901,730.20	19.18
*** TOTAL EXPENSES ***	480,281.70	2,353,010.00	451,279.80	451,279.80	1,901,730.20	19.18
REVENUES OVER/(UNDER) EXPENDITURES	(281,392.31)	(20,490.00)	(255,948.70)	(255,948.70)	235,458.70	1,249.14

*** END OF REPORT ***

CITY OF BASTROP

AGENDA ITEM **D2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: December 17, 2013

MEETING DATE: January 14, 2014

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Report for the period ending of November 30, 2013.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

**CITY OF BASTROP, TEXAS
MONTHLY FINANCIAL REPORTS
FOR PERIOD ENDING NOVEMBER 30, 2013**



**CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF NOVEMBER 30, 2013**

Fiscal year 2014 is 2 month or 16.66% completed as of November 30, 2013.

- General Fund revenues reflect \$1,194,575 collected or 13.65% of the budgeted revenue received. Expenditures represent \$1,190,423 or 12.97% of the budget spent.
- Water/ Wastewater Fund revenues reflect 15.99% collected or \$647,678. Expenditures represent 14.65% spent or \$472,633.
- The Electric Fund revenues reflect 16.27% collected or \$1,132,724. Expenditures represent 15.28% spent or \$1,052,550.
- The Hotel /Motel Fund revenues reflect 16.85% collected or \$392,962. Expenditures represent 23.31% spent or \$548,453.

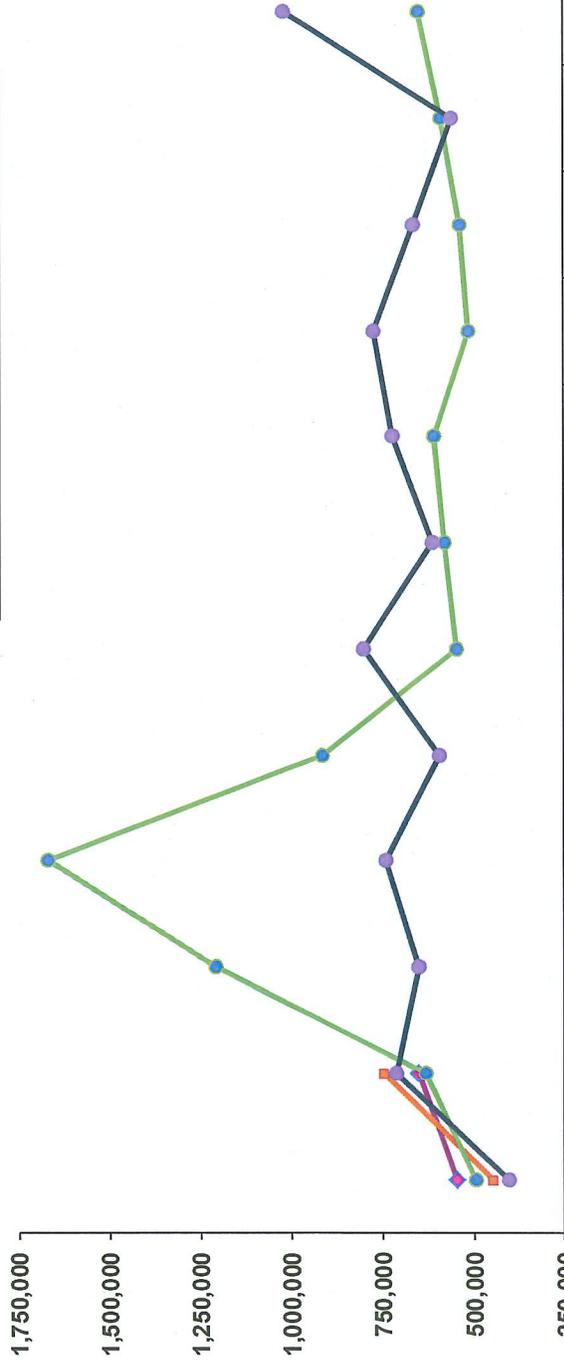
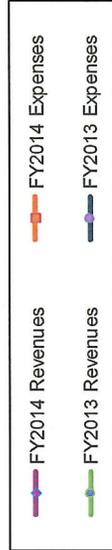
Revenues

	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget
General Fund	\$ 8,749,520	\$ 1,194,575	13.65%	\$ 9,175,520	\$ 1,190,423	12.97%
W/WW Fund	\$ 4,050,420	\$ 647,678	15.99%	\$ 3,226,624	\$ 472,633	14.65%
Electric Fund	\$ 6,960,000	\$ 1,132,724	16.27%	\$ 6,888,600	\$ 1,052,550	15.28%
Hotel Motel Fund	\$ 2,332,520	\$ 392,962	16.85%	\$ 2,353,010	\$ 548,453	23.31%

Expenditures

**GENERAL FUND REVENUE & EXPENDITURES
AS OF NOVEMBER 30, 2013**

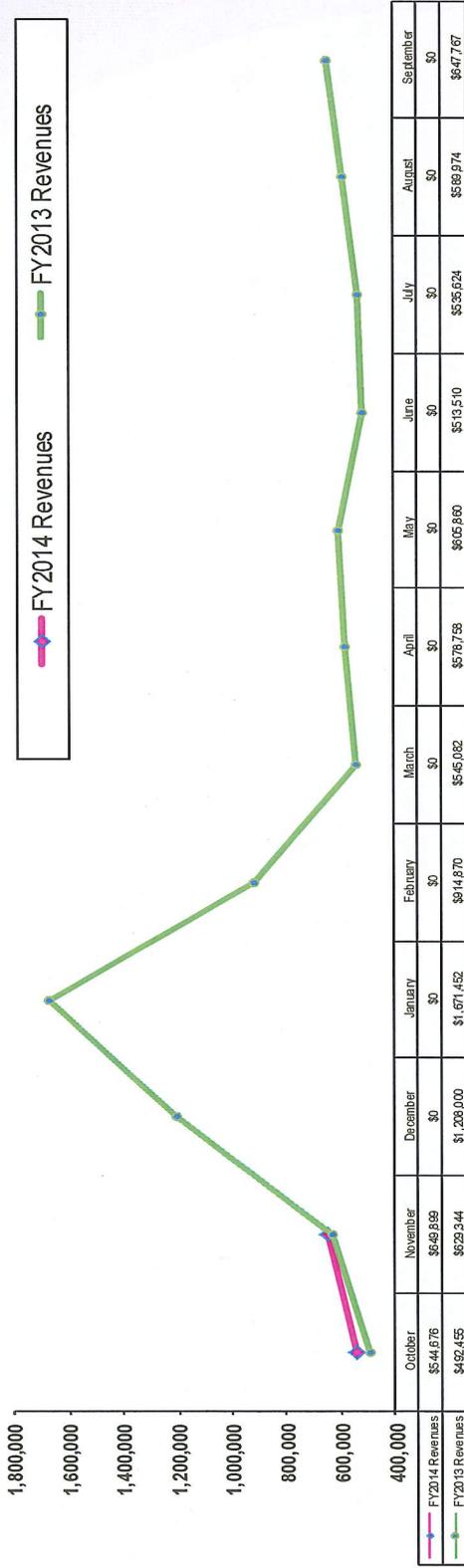
☐ Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.



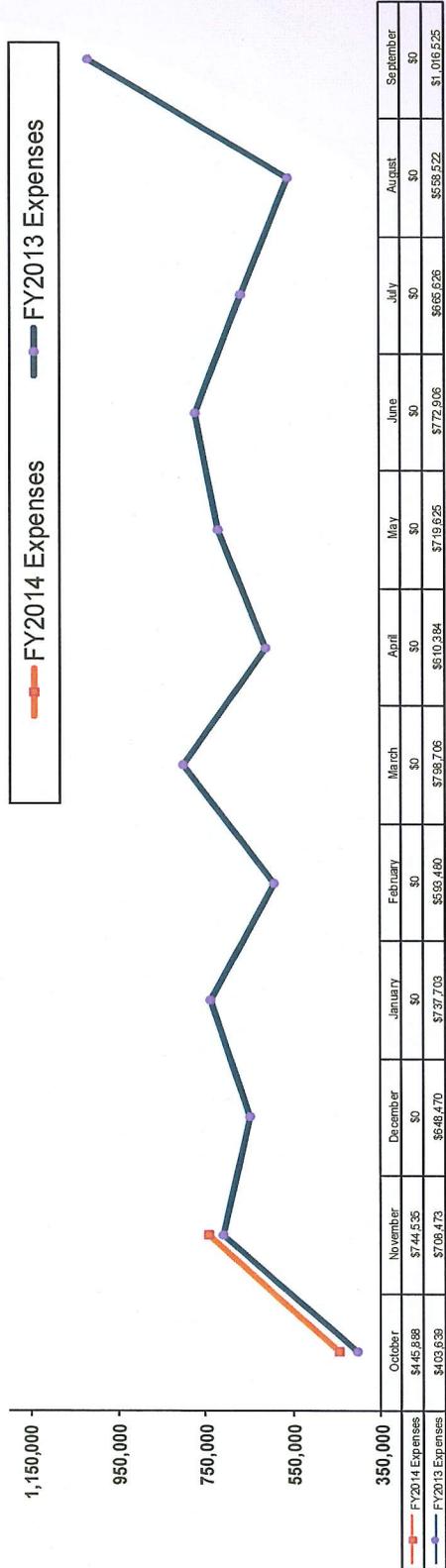
	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Revenues	\$544,676	\$649,899	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY2014 Expenses	\$445,888	\$744,535	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY2013 Revenues	\$492,455	\$629,344	\$1,208,000	\$1,671,452	\$914,870	\$545,082	\$578,758	\$605,860	\$513,510	\$535,624	\$589,974	\$647,767
FY2013 Expenses	\$403,639	\$708,473	\$648,470	\$737,703	\$593,460	\$798,706	\$610,384	\$719,625	\$772,906	\$665,626	\$558,522	\$1,016,525

GENERAL FUND REVENUE & EXPENDITURES
AS OF NOVEMBER 30, 2013

FY 2013 & 2014 Revenues

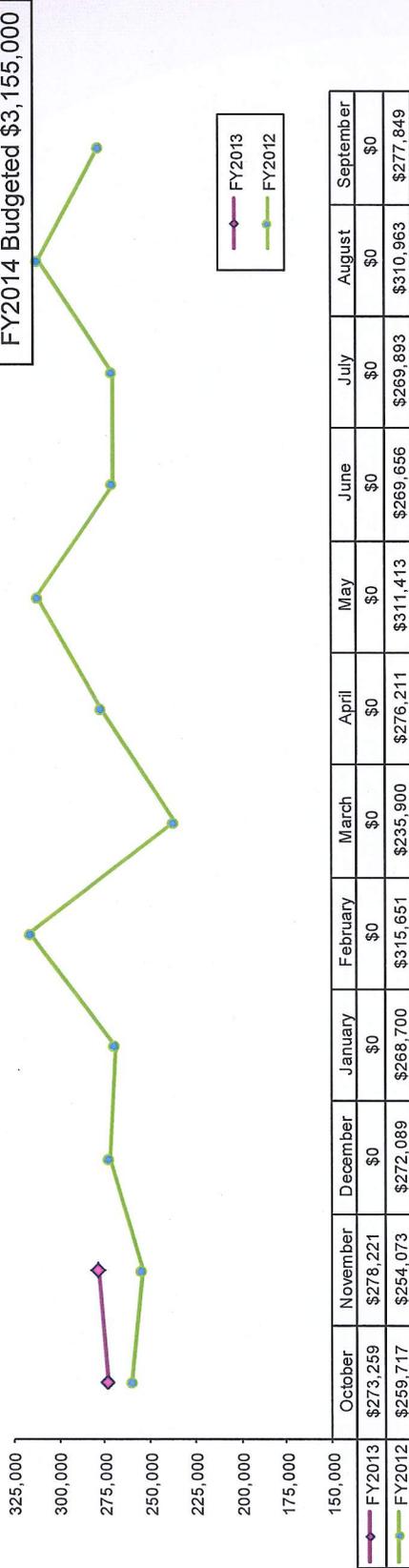


FY 2013 & 2014 Expenditures

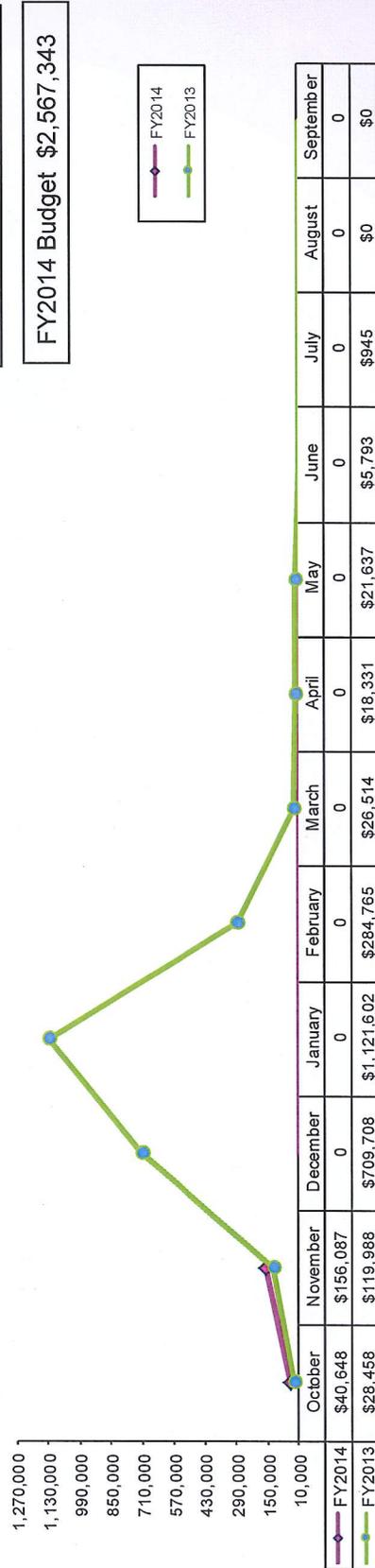


**GENERAL FUND REVENUE
AS OF NOVEMBER 30, 2013**

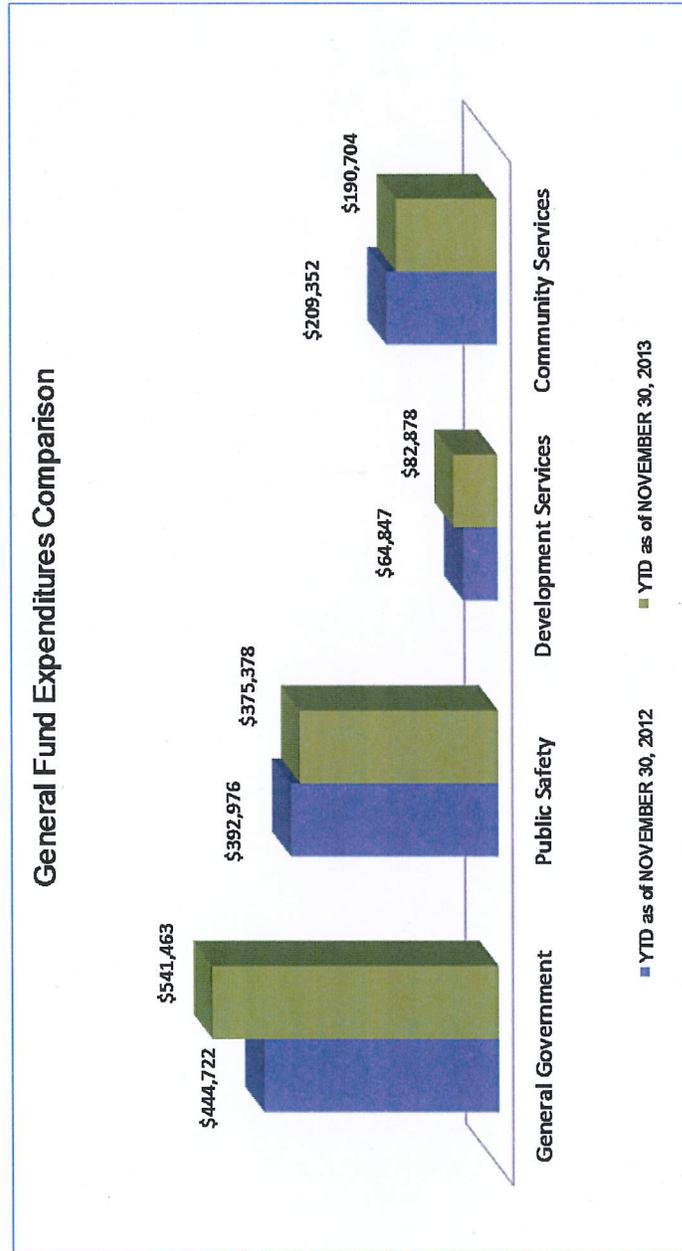
Sales Tax



Ad Valorem Taxes



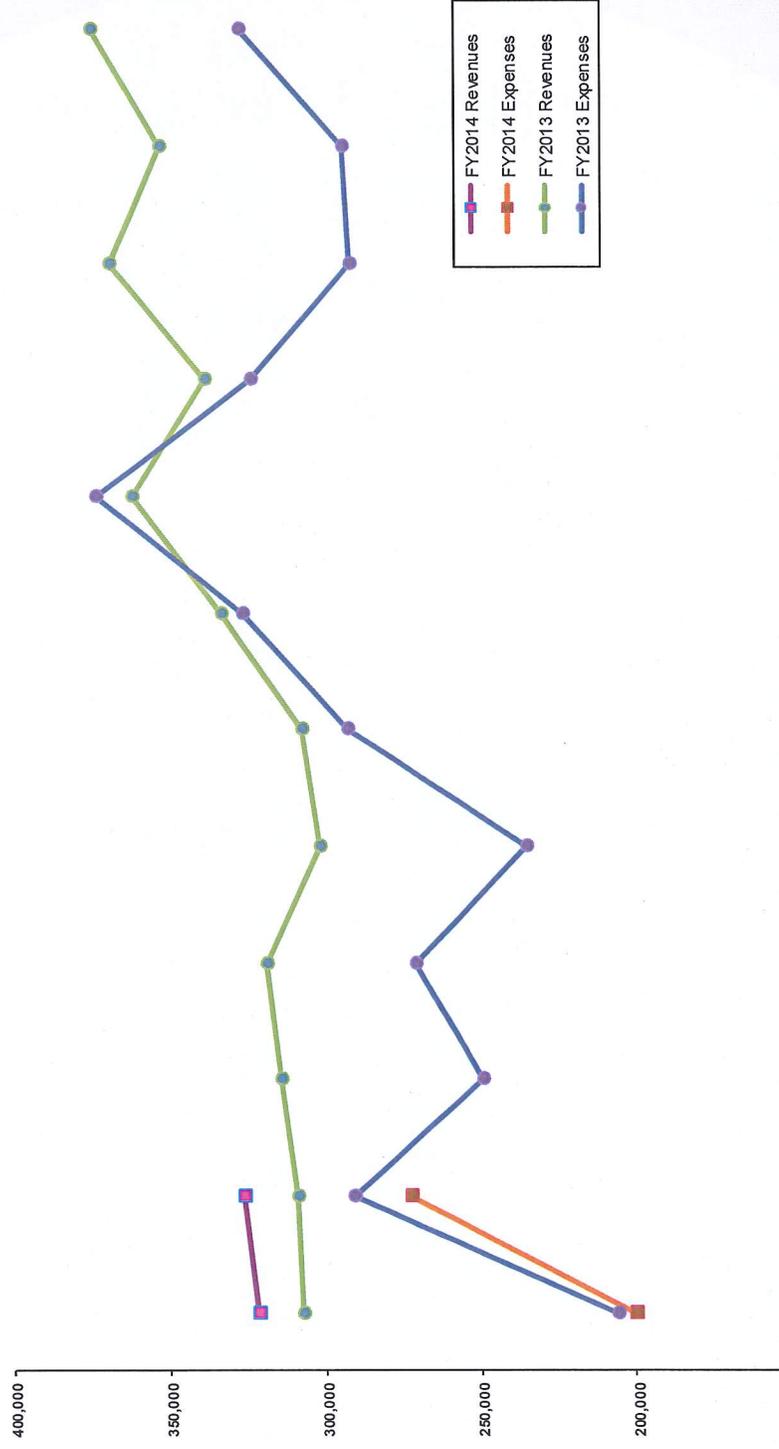
**GENERAL FUND EXPENDITURES
AS OF NOVEMBER 30, 2013**



- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes the Planning Department
- Community Services includes Recreation, Parks, and Library

WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF NOVEMBER 30, 2013

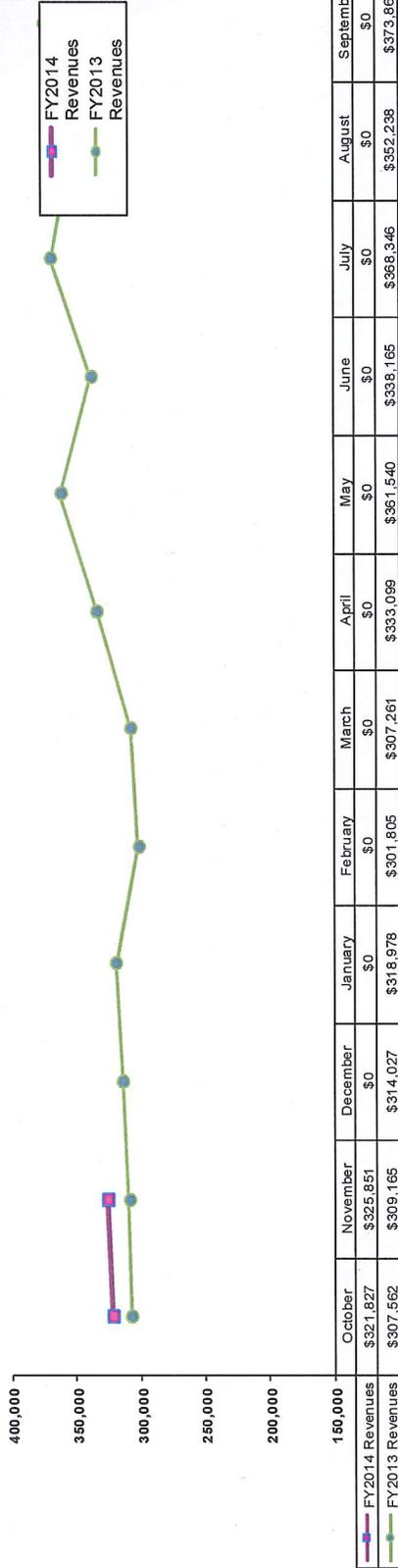
☐ Water/Wastewater Fund Revenues Year-to-date (YTD) as of November 30, 2013 are \$647,678 or 15.99% of the year.



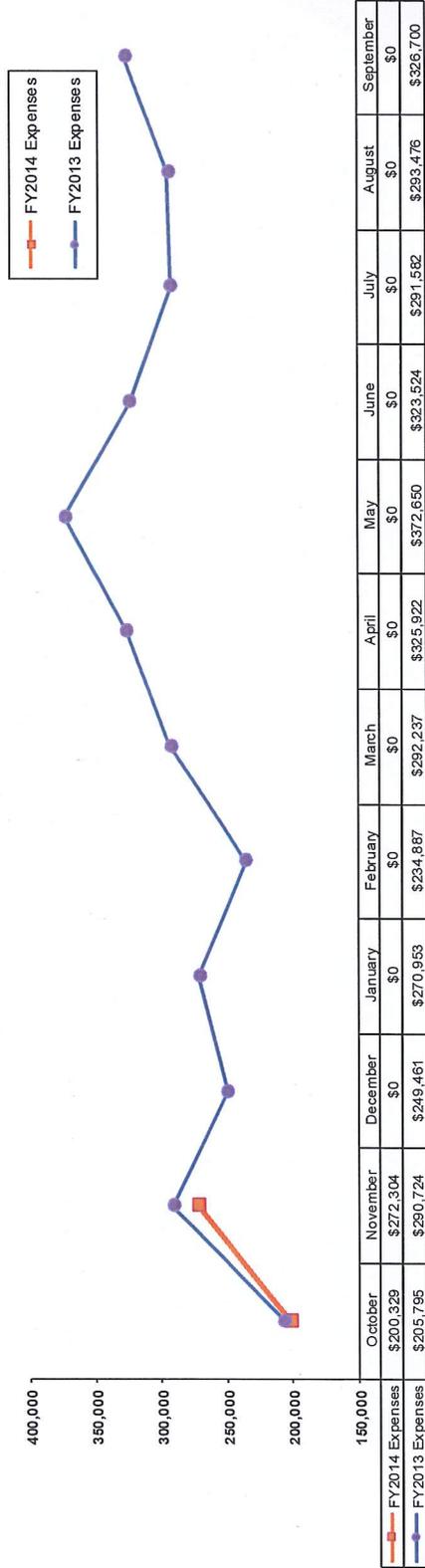
	October	November	December	January	February	March	April	May	June	July	August	September
FY 2014 Revenues	\$321,827	\$325,851	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 2014 Expenses	\$200,329	\$272,304	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 2013 Revenues	\$307,562	\$309,165	\$314,027	\$318,978	\$307,805	\$307,261	\$333,099	\$361,540	\$338,165	\$368,346	\$352,238	\$373,864
FY 2013 Expenses	\$205,795	\$290,724	\$249,461	\$270,953	\$234,887	\$292,237	\$325,922	\$372,650	\$323,524	\$291,562	\$293,476	\$326,700

WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF NOVEMBER 30, 2013

FY 2013 & 2014 Revenues

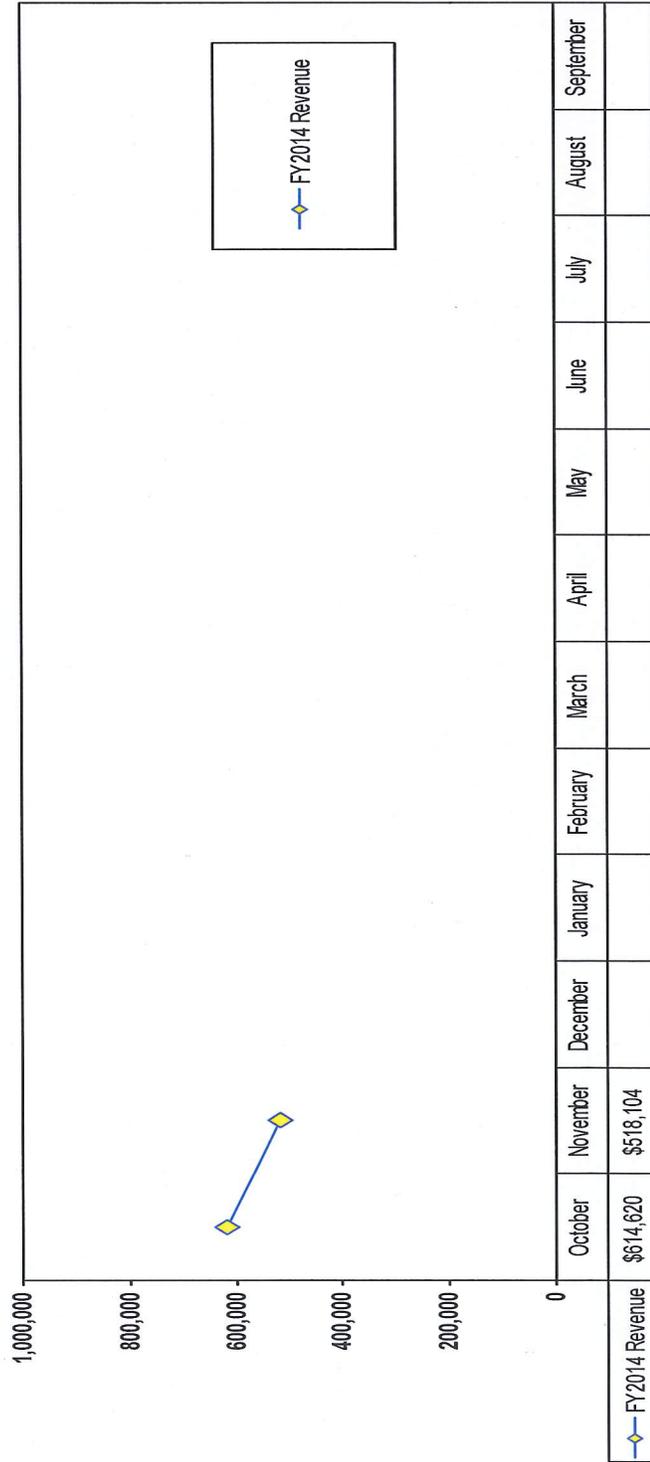


FY 2013 & 2014 Expenditures



**BASTROP POWER AND LIGHT / ELECTRIC FUND REVENUE
AS OF NOVEMBER 30, 2013**

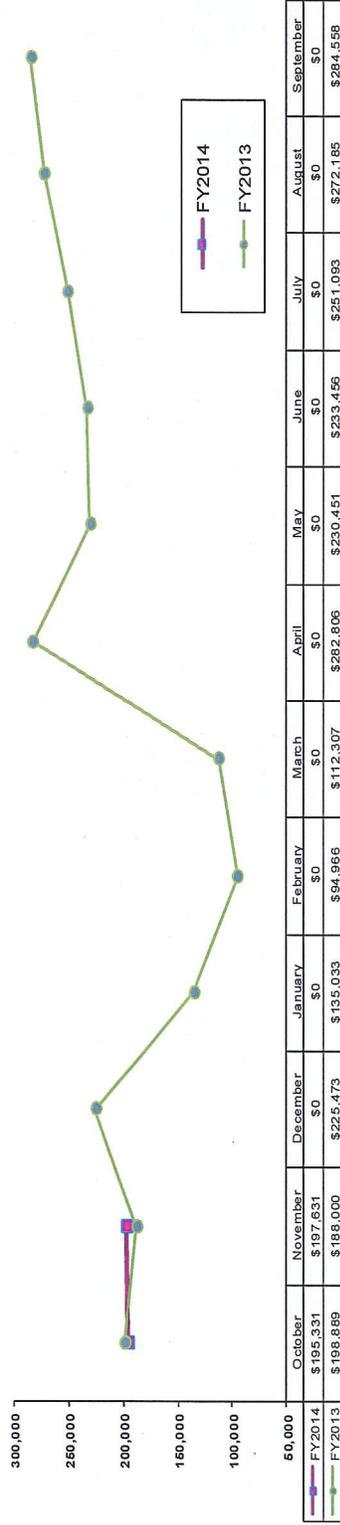
□ Electric Fund Revenues Year-to-date (YTD) as of November 30, 2013 are \$1,132,724 or 16.27% of the FY2014 adopted budget.



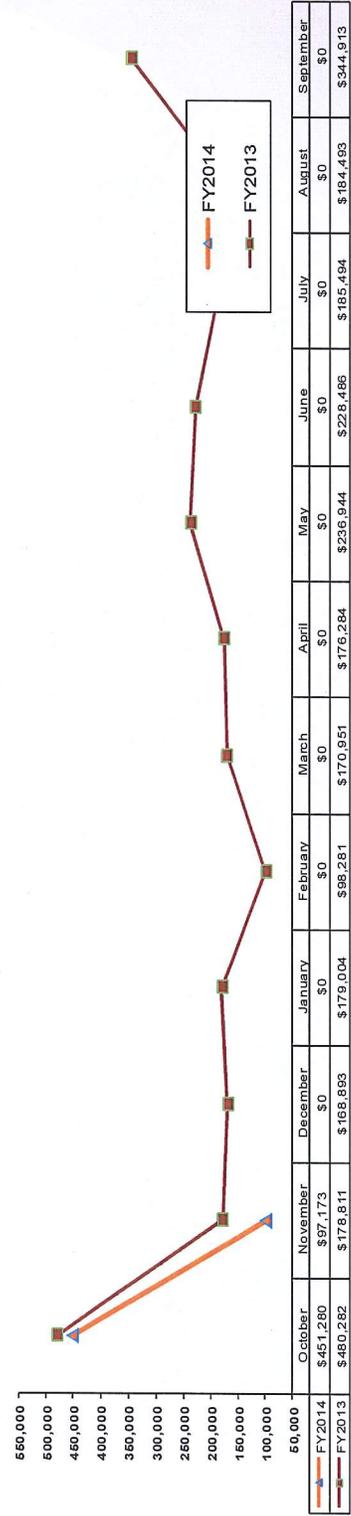
HOTEL MOTEL TAX REVENUE FUND REVENUE AND EXPENDITURES AS OF NOVEMBER 30, 2013

- Revenues as of November 30, 2013 represent YTD earned revenue of \$392,962. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate.
- Expenses in October are increased due to the one-time disbursement of funds to Hotel Motel funded organizations.

Hotel / Motel Fund Revenue



Hotel / Motel Fund Expenses



FINANCIAL STATEMENT REPORTS ARE ATTACHED

- General Fund
- Water/Wastewater Utility Fund
- Electric Fund
- Hotel Motel Fund

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	148,445.62	2,567,343.00	156,087.23	196,735.71	2,370,607.29	7.66
00-00-4002 DELINQUENT TAXES M&O	1,720.08	34,265.00	2,332.40	14,384.11	19,880.89	41.98
00-00-4003 PENALTIES & INTEREST M&O	3,718.34	27,412.00	1,606.63	2,417.38	24,994.62	8.82
00-00-4004 FRANCHISE TAX	31,968.48	400,000.00	17,062.73	17,266.71	382,733.29	4.32
00-00-4006 CITY SALES TAX	513,790.08	3,155,000.00	278,220.86	551,479.74	2,603,520.26	17.48
00-00-4008 OCCUPATION TAX	818.00	5,000.00	470.00	470.00	4,530.00	9.40
00-00-4009 MIXED BEVERAGE TAX	0.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL TAXES & PENALTIES	700,460.60	6,209,020.00	455,779.85	782,753.65	5,426,266.35	12.61
<u>LICENSES & PERMITS</u>						
00-00-4020 BUILDING PERMITS	11,657.66	75,000.00	9,246.41	20,112.76	54,887.24	26.82
00-00-4021 ZONING FEES	300.00	3,000.00	0.00	300.00	2,700.00	10.00
00-00-4022 PLATTING FEES	1,370.00	6,000.00	900.00	900.00	5,100.00	15.00
00-00-4023 SPECIAL EVENT PERMIT FEE	0.00	2,000.00	300.00	400.00	1,600.00	20.00
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES & PERMITS	13,327.66	86,000.00	10,446.41	21,712.76	64,287.24	25.25
<u>CHARGES FOR SERVICES</u>						
00-00-4040 ANIMAL SERVICE RECEIPTS	35.00	200.00	55.00	95.00	105.00	47.50
00-00-4043 PARKS RECEIPTS	50.00	1,600.00	35.00	140.00	1,460.00	8.75
00-00-4044 PD ACCIDENT REPORTS	406.00	1,800.00	61.00	175.00	1,625.00	9.72
00-00-4045 DRUG DOG VISITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	40,800.00	0.00	0.00	40,800.00	0.00
00-00-4049 TRANSFER STATION RECEIPTS	1,737.75	10,000.00	180.00	661.00	9,339.00	6.61
TOTAL CHARGES FOR SERVICES	2,228.75	54,400.00	331.00	1,071.00	53,329.00	1.97
<u>FINES & FORFEITURES</u>						
00-00-4070 MUNICIPAL COURT FINES	31,612.24	225,000.00	10,455.47	24,791.19	200,208.81	11.02
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	1,286.39	8,000.00	0.00	0.00	8,000.00	0.00
00-00-4076 LIBRARY RECEIPTS	2,296.42	16,000.00	1,218.86	2,863.23	13,136.77	17.90
00-00-4077 SANITATION PROCEEDS	7,089.49	40,000.00	0.00	0.00	40,000.00	0.00
00-00-4078 JUVENILE CASE MANAGER-M/C	994.34	5,100.00	289.73	853.00	4,247.00	16.73
00-00-4080 TEEN COURT (MC)	340.00	1,000.00	43.10	125.11	874.89	12.51
TOTAL FINES & FORFEITURES	43,618.88	295,100.00	12,007.16	28,632.53	266,467.47	9.70

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101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4540 HUNTERS CROSSING REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4543 PINEY CREEK SUBDIVISION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	7,538.25	25,000.00	534.40	5,263.08	19,736.92	21.05
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	102,250.00	613,500.00	51,125.00	102,250.00	511,250.00	16.67
00-00-4706 TRANSFERS IN - BEDC	19,846.64	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	122,096.64	613,500.00	51,125.00	102,250.00	511,250.00	16.67
** TOTAL REVENUE **	1,121,799.23	8,749,520.00	649,898.86	1,194,574.56	7,554,945.44	13.65

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FINANCIAL STATEMENT

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>LEGISLATIVE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	807.40	5,970.00	484.44	1,017.59	4,952.41	17.05
SUPPLIES & MATERIALS	417.46	4,900.00	25.65	179.75	4,720.25	3.67
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,008.74	8,000.00	759.26	1,434.40	6,565.60	17.93
CONTRACTUAL SERVICES	376.00	1,800.00	75.00	170.00	1,630.00	9.44
OTHER CHARGES	2,069.27	16,040.00	2,500.00	3,590.34	12,449.66	22.38
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	4,678.87	36,710.00	3,844.35	6,392.08	30,317.92	17.41
TOTAL LEGISLATIVE	4,678.87	36,710.00	3,844.35	6,392.08	30,317.92	17.41
<u>ORGANIZATIONAL</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	16,150.47	140,000.00	11,986.50	25,251.32	114,748.68	18.04
SUPPLIES & MATERIALS	1,240.64	14,790.00	986.76	2,139.16	12,650.84	14.46
MAINTENANCE & REPAIRS	1,246.78	6,660.00	586.36	918.42	5,741.58	13.79
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	54,170.39	442,070.00	23,585.69	74,197.73	367,872.27	16.78
OTHER CHARGES	3,772.28	394,320.00	889.61	6,680.77	387,639.23	1.69
CONTINGENCY	0.00	325,000.00	0.00	0.00	325,000.00	0.00
CAPITAL OUTLAY	0.00	22,500.00	0.00	22,500.00	0.00	100.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	76,580.56	1,345,340.00	38,034.92	131,687.40	1,213,652.60	9.79
TOTAL ORGANIZATIONAL	76,580.56	1,345,340.00	38,034.92	131,687.40	1,213,652.60	9.79
<u>CITY MANAGER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	43,344.68	284,100.00	36,547.99	48,572.42	235,527.58	17.10
SUPPLIES & MATERIALS	1,672.81	5,060.00	1,513.00	2,167.34	2,892.66	42.83
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,160.97	8,760.00	663.78	1,447.05	7,312.95	16.52
CONTRACTUAL SERVICES	26.29	350.00	0.00	0.00	350.00	0.00
OTHER CHARGES	3,112.32	10,630.00	2,264.55	5,193.01	5,436.99	48.85
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	49,317.07	308,900.00	40,989.32	57,379.82	251,520.18	18.58
TOTAL CITY MANAGER	49,317.07	308,900.00	40,989.32	57,379.82	251,520.18	18.58

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FINANCIAL STATEMENT

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CITY SECRETARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	10,752.02	62,060.00	8,326.54	11,890.20	50,169.80	19.16
SUPPLIES & MATERIALS	33.30	1,490.00	7.89	339.74	1,150.26	22.80
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	160.00	2,070.00	182.05	352.56	1,717.44	17.03
CONTRACTUAL SERVICES	26.45	5,100.00	0.00	0.00	5,100.00	0.00
OTHER CHARGES	4,498.99	34,380.00	3,956.28	5,806.62	28,573.38	16.89
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	15,470.76	105,100.00	12,472.76	18,389.12	86,710.88	17.50
TOTAL CITY SECRETARY	15,470.76	105,100.00	12,472.76	18,389.12	86,710.88	17.50
<u>FINANCE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	45,768.90	317,810.00	31,412.20	46,800.92	271,009.08	14.73
SUPPLIES & MATERIALS	279.62	9,810.00	67.85	913.57	8,896.43	9.31
MAINTENANCE & REPAIRS	1,600.00	38,000.00	0.00	600.00	37,400.00	1.58
OCCUPANCY	814.29	7,250.00	620.57	1,182.53	6,067.47	16.31
CONTRACTUAL SERVICES	2,752.56	49,350.00	1,125.00	1,125.00	48,225.00	2.28
OTHER CHARGES	1,629.40	12,150.00	613.91	996.32	11,153.68	8.20
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	52,844.77	434,370.00	33,839.53	51,618.34	382,751.66	11.88
<u>METER SERVICE</u>						
PERSONNEL SERVICES	48,532.02	329,050.00	37,574.36	52,810.15	276,239.85	16.05
SUPPLIES & MATERIALS	3,169.95	32,950.00	2,532.24	5,485.10	27,464.90	16.65
MAINTENANCE & REPAIRS	122.47	9,500.00	119.44	119.44	9,380.56	1.26
OCCUPANCY	1,387.54	13,620.00	716.11	1,651.92	11,968.08	12.13
CONTRACTUAL SERVICES	1,472.45	17,100.00	1,135.11	1,750.11	15,349.89	10.23
OTHER CHARGES	134.32	6,580.00	39.84	62.74	6,517.26	0.95
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	54,818.75	408,800.00	42,117.10	61,879.46	346,920.54	15.14
TOTAL FINANCE	107,663.52	843,170.00	75,956.63	113,497.80	729,672.20	13.46
<u>HUMAN RESOURCE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	13,904.96	93,770.00	10,559.41	14,426.62	79,343.38	15.39
SUPPLIES & MATERIALS	150.93	2,275.00	107.69	118.37	2,156.63	5.20
MAINTENANCE & REPAIRS	0.00	1,500.00	0.00	0.00	1,500.00	0.00
OCCUPANCY	179.99	3,445.00	132.97	397.20	3,047.80	11.53
CONTRACTUAL SERVICES	29.58	325.00	0.00	0.00	325.00	0.00
OTHER CHARGES	0.00	13,685.00	0.00	313.11	13,371.89	2.29
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	14,265.46	115,000.00	10,800.07	15,255.30	99,744.70	13.27

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	14,265.46	115,000.00	10,800.07	15,255.30	99,744.70	13.27
<u>INFORMATION TECHNOLOGY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	13,332.50	88,270.00	11,972.68	15,763.98	72,506.02	17.86
SUPPLIES & MATERIALS	1,310.16	3,200.00	636.59	1,833.38	1,366.62	57.29
MAINTENANCE & REPAIRS	3,264.57	21,000.00	8,144.97	9,038.84	11,961.16	43.04
OCCUPANCY	903.80	8,000.00	574.14	949.87	7,050.13	11.87
CONTRACTUAL SERVICES	5,622.41	18,850.00	645.00	645.00	18,205.00	3.42
OTHER CHARGES	904.05	3,900.00	355.95	355.95	3,544.05	9.13
CAPITAL OUTLAY	0.00	42,500.00	0.00	0.00	42,500.00	0.00
TOTAL 00-NON-PROGRAM	25,337.49	185,720.00	22,329.33	28,587.02	157,132.98	15.39
TOTAL INFORMATION TECHNOLOGY	25,337.49	185,720.00	22,329.33	28,587.02	157,132.98	15.39
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	50,067.76	345,464.00	25,460.02	36,643.69	308,820.31	10.61
SUPPLIES & MATERIALS	8,624.61	22,680.00	1,072.37	4,069.59	18,610.41	17.94
MAINTENANCE & REPAIRS	1,113.75	28,070.00	832.19	840.19	27,229.81	2.99
OCCUPANCY	4,826.29	50,020.00	3,793.02	7,368.01	42,651.99	14.73
CONTRACTUAL SERVICES	134.20	195,970.00	62.25	62.25	195,907.75	0.03
OTHER CHARGES	4,869.00	33,185.00	2,669.75	3,851.65	29,333.35	11.61
CAPITAL OUTLAY	0.00	64,500.00	0.00	0.00	64,500.00	0.00
TOTAL ADMINISTRATION	69,635.61	739,889.00	33,889.60	52,835.38	687,053.62	7.14
<u>CODE ENFORCEMENT</u>						
PERSONNEL SERVICES	7,375.69	48,056.00	5,284.09	7,503.22	40,552.78	15.61
SUPPLIES & MATERIALS	(13.85)	3,000.00	225.12	339.31	2,660.69	11.31
MAINTENANCE & REPAIRS	0.00	300.00	0.00	0.00	300.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	160.00	900.00	0.00	0.00	900.00	0.00
OTHER CHARGES	0.00	5,750.00	0.00	0.00	5,750.00	0.00
TOTAL CODE ENFORCEMENT	7,521.84	58,006.00	5,509.21	7,842.53	50,163.47	13.52
<u>EMERGENCY MANAGEMENT</u>						
SUPPLIES & MATERIALS	0.00	800.00	0.00	0.00	800.00	0.00
MAINTENANCE & REPAIRS	0.00	2,500.00	0.00	0.00	2,500.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT	0.00	5,300.00	0.00	0.00	5,300.00	0.00

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>POLICE-CID</u>						
PERSONNEL SERVICES	25,066.87	230,660.00	17,920.55	26,000.00	204,660.00	11.27
SUPPLIES & MATERIALS	634.14	3,350.00	67.46	194.42	3,155.58	5.80
MAINTENANCE & REPAIRS	0.00	1,460.00	0.00	0.00	1,460.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	778.95	3,500.00	410.00	1,062.01	2,437.99	30.34
OTHER CHARGES	0.00	6,120.00	0.00	0.00	6,120.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-CID	26,479.96	245,090.00	18,398.01	27,256.43	217,833.57	11.12
<u>POLICE-PATROL</u>						
PERSONNEL SERVICES	174,241.45	1,093,470.00	129,938.91	180,059.03	913,410.97	16.47
SUPPLIES & MATERIALS	12,198.62	68,140.00	4,408.92	10,432.55	57,707.45	15.31
MAINTENANCE & REPAIRS	6,398.50	17,900.00	3,116.00	4,400.83	13,499.17	24.59
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	1,761.35	12,000.00	510.01	619.96	11,380.04	5.17
OTHER CHARGES	3,972.60	10,200.00	1,501.47	1,501.47	8,698.53	14.72
CAPITAL OUTLAY	0.00	115,000.00	0.00	0.00	115,000.00	0.00
TOTAL POLICE-PATROL	198,572.52	1,316,710.00	139,475.31	197,013.84	1,119,696.16	14.96
<u>ANIMAL SERVICES</u>						
PERSONNEL SERVICES	6,489.35	39,130.00	4,572.75	6,548.74	32,581.26	16.74
SUPPLIES & MATERIALS	376.45	7,450.00	198.02	389.35	7,060.65	5.23
MAINTENANCE & REPAIRS	0.00	2,150.00	0.00	38.99	2,111.01	1.81
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	2,175.00	0.00	0.00	2,175.00	0.00
OTHER CHARGES	0.00	13,800.00	0.00	0.00	13,800.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	6,865.80	64,705.00	4,770.77	6,977.08	57,727.92	10.78
TOTAL POLICE	309,075.73	2,429,700.00	202,042.90	291,925.26	2,137,774.74	12.01
<u>FIRE-VOLUNTEER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	15,000.00	0.00	782.44	14,217.56	5.22
SUPPLIES & MATERIALS	4,171.10	57,914.00	1,853.54	3,066.41	54,847.59	5.29
MAINTENANCE & REPAIRS	6,935.25	45,811.00	2,607.06	3,999.91	41,811.09	8.73
OCCUPANCY	3,811.89	43,650.00	1,812.76	4,129.40	39,520.60	9.46
CONTRACTUAL SERVICES	0.00	24,000.00	0.00	0.00	24,000.00	0.00
OTHER CHARGES	7,112.06	26,825.00	2,093.13	2,537.09	24,287.91	9.46
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	22,030.30	213,200.00	8,366.49	14,515.25	198,684.75	6.81
TOTAL FIRE-VOLUNTEER	22,030.30	213,200.00	8,366.49	14,515.25	198,684.75	6.81

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MUNICIPAL COURT</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	42,938.34	289,720.00	34,166.79	46,275.86	243,444.14	15.97
SUPPLIES & MATERIALS	1,355.83	10,500.00	629.11	1,488.62	9,011.38	14.18
MAINTENANCE & REPAIRS	11,930.90	15,950.00	0.00	12,549.90	3,400.10	78.68
OCCUPANCY	1,226.80	10,310.00	873.63	1,801.00	8,509.00	17.47
CONTRACTUAL SERVICES	1,640.37	27,850.00	1,173.64	3,552.14	24,297.86	12.75
OTHER CHARGES	2,778.22	7,300.00	1,614.35	3,270.35	4,029.65	44.80
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>61,870.46</u>	<u>361,630.00</u>	<u>38,457.52</u>	<u>68,937.87</u>	<u>292,692.13</u>	<u>19.06</u>
TOTAL MUNICIPAL COURT	61,870.46	361,630.00	38,457.52	68,937.87	292,692.13	19.06
<u>PLANNING & DEVELOPMENT</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	50,682.88	435,470.00	48,723.48	68,105.42	367,364.58	15.64
SUPPLIES & MATERIALS	417.82	16,270.00	661.42	1,555.24	14,714.76	9.56
MAINTENANCE & REPAIRS	22.00	1,500.00	0.00	0.00	1,500.00	0.00
OCCUPANCY	1,028.05	11,810.00	824.50	1,607.40	10,202.60	13.61
CONTRACTUAL SERVICES	8,334.75	137,150.00	7,298.26	7,376.91	129,773.09	5.38
OTHER CHARGES	4,361.69	47,600.00	431.74	4,232.55	43,367.45	8.89
CAPITAL OUTLAY	0.00	7,000.00	0.00	0.00	7,000.00	0.00
TOTAL 00-NON-PROGRAM	<u>64,847.19</u>	<u>656,800.00</u>	<u>57,939.40</u>	<u>82,877.52</u>	<u>573,922.48</u>	<u>12.62</u>
TOTAL PLANNING & DEVELOPMENT	64,847.19	656,800.00	57,939.40	82,877.52	573,922.48	12.62
<u>HEALTH</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	71,050.00	0.00	0.00	71,050.00	0.00
TOTAL 00-NON-PROGRAM	<u>0.00</u>	<u>71,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,050.00</u>	<u>0.00</u>
TOTAL HEALTH	0.00	71,050.00	0.00	0.00	71,050.00	0.00
<u>PUBLIC WORKS</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	90,189.01	594,700.00	74,390.78	104,849.17	489,850.83	17.63
SUPPLIES & MATERIALS	6,737.66	81,500.00	614.95	13,045.27	68,454.73	16.01
MAINTENANCE & REPAIRS	12,874.28	67,000.00	5,125.49	8,904.18	58,095.82	13.29
OCCUPANCY	2,090.01	14,010.00	818.73	2,214.35	11,795.65	15.81
CONTRACTUAL SERVICES	4,618.34	34,050.00	1,578.46	2,782.80	31,267.20	8.17
OTHER CHARGES	9,467.82	70,150.00	6,025.07	10,694.44	59,455.56	15.25
CAPITAL OUTLAY	0.00	67,000.00	0.00	0.00	67,000.00	0.00
TOTAL ADMINISTRATION	<u>125,977.12</u>	<u>928,410.00</u>	<u>88,553.48</u>	<u>142,490.21</u>	<u>785,919.79</u>	<u>15.35</u>

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONSTRUCTION MANAGER</u>						
PERSONNEL SERVICES	5.84	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONSTRUCTION MANAGER	5.84	0.00	0.00	0.00	0.00	0.00
<u>RECREATION</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	5.55	39,500.00	0.00	0.00	39,500.00	0.00
OTHER CHARGES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL RECREATION	5.55	39,500.00	0.00	0.00	39,500.00	0.00
<u>PARKS</u>						
PERSONNEL SERVICES	79,802.82	522,810.00	51,241.99	72,265.89	450,544.11	13.82
SUPPLIES & MATERIALS	5,450.82	41,370.00	818.53	4,004.32	37,365.68	9.68
MAINTENANCE & REPAIRS	9,327.35	42,550.00	3,926.53	6,708.73	35,841.27	15.77
OCCUPANCY	11,694.51	62,740.00	2,942.28	7,608.76	55,131.24	12.13
CONTRACTUAL SERVICES	2,108.25	12,880.00	706.35	1,179.35	11,700.65	9.16
OTHER CHARGES	891.99	6,550.00	443.00	1,040.90	5,509.10	15.89
CAPITAL OUTLAY	<u>0.00</u>	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>0.00</u>
TOTAL PARKS	109,275.74	704,900.00	60,078.68	92,807.95	612,092.05	13.17
<u>BUILDING MAINTENANCE</u>						
PERSONNEL SERVICES	24,053.64	154,228.00	17,302.76	25,291.53	128,936.47	16.40
SUPPLIES & MATERIALS	623.40	9,100.00	500.41	844.17	8,255.83	9.28
MAINTENANCE & REPAIRS	14.35	3,600.00	987.28	1,121.36	2,478.64	31.15
OCCUPANCY	53.60	472.00	29.10	57.22	414.78	12.12
CONTRACTUAL SERVICES	680.86	1,690.00	257.58	470.88	1,219.12	27.86
OTHER CHARGES	0.00	110.00	0.00	0.00	110.00	0.00
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL BUILDING MAINTENANCE	<u>25,425.85</u>	<u>169,200.00</u>	<u>19,077.13</u>	<u>27,785.16</u>	<u>141,414.84</u>	<u>16.42</u>
TOTAL PUBLIC WORKS	260,690.10	1,842,010.00	167,709.29	263,083.32	1,578,926.68	14.28

LIBRARY

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	74,460.59	508,650.00	48,865.19	68,622.59	440,027.41	13.49
SUPPLIES & MATERIALS	11,792.10	72,105.00	4,348.36	12,099.19	60,005.81	16.78
MAINTENANCE & REPAIRS	1,692.27	11,000.00	1,530.00	2,862.09	8,137.91	26.02
OCCUPANCY	4,798.85	37,380.00	3,466.12	6,083.77	31,296.23	16.28
CONTRACTUAL SERVICES	6,168.80	19,920.00	7,143.30	7,143.30	12,776.70	35.86
OTHER CHARGES	1,157.30	12,135.00	239.38	1,084.53	11,050.47	8.94
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>100,069.91</u>	<u>661,190.00</u>	<u>65,592.35</u>	<u>97,895.47</u>	<u>563,294.53</u>	<u>14.81</u>
TOTAL LIBRARY	100,069.91	661,190.00	65,592.35	97,895.47	563,294.53	14.81
<hr/>						
*** TOTAL EXPENSES ***	<u>1,111,897.42</u>	<u>9,175,520.00</u>	<u>744,535.33</u>	<u>1,190,423.23</u>	<u>7,985,096.77</u>	<u>12.97</u>
<hr/>						
REVENUES OVER/(UNDER) EXPENDITURES	9,901.81	(426,000.00)	(94,636.47)	4,151.33	(430,151.33)	0.97-

*** END OF REPORT ***

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER REVENUES</u>						
00-00-4101 WATER SALES-RESIDENTIAL	181,291.38	1,255,000.00	95,793.16	193,161.26	1,061,838.74	15.39
00-00-4102 WATER SALES-COMMERCIAL	168,286.60	1,041,300.00	88,277.75	173,221.51	868,078.49	16.64
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	5,355.49	30,000.00	2,100.91	4,747.87	25,252.13	15.83
00-00-4152 WATER TAPPING FEES	3,925.00	1,000.00	700.00	3,425.00	(2,425.00)	342.50
00-00-4154 WATER SERVICE FEES	2,045.15	26,000.00	2,770.00	4,380.50	21,619.50	16.85
00-00-4155 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4156 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	360,903.62	2,353,400.00	189,641.82	378,936.14	1,974,463.86	16.10
<u>WASTEWATER REVENUES</u>						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	125,270.97	838,380.00	69,043.19	137,395.95	700,984.05	16.39
00-00-4202 WASTEWATER SALES-COMMERCIAL	99,046.33	649,340.00	54,000.84	105,810.54	543,529.46	16.30
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	3,450.12	20,000.00	1,596.83	3,234.70	16,765.30	16.17
00-00-4252 SEWER TAPPING FEES	375.00	1,000.00	375.00	375.00	625.00	37.50
00-00-4253 SEPTIC TANK DUMP FEES	13,633.37	100,000.00	3,250.33	5,966.73	94,033.27	5.97
00-00-4256 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	241,775.79	1,608,820.00	128,266.19	252,782.92	1,356,037.08	15.71
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	828.44	4,200.00	121.65	731.80	3,468.20	17.42
00-00-4401 INTEREST RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	828.44	4,200.00	121.65	731.80	3,468.20	17.42
<u>MISCELLANEOUS</u>						
00-00-4501 GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4505 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4506 SANITATION PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 BACKFLOW TESTING COST	550.00	3,000.00	0.00	0.00	3,000.00	0.00
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4528 CONSERVATION PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	3,059.33	15,000.00	2,223.10	3,704.01	11,295.99	24.69
00-00-4548 LCRA/WCID	9,609.25	66,000.00	5,598.35	11,523.30	54,476.70	17.46
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	13,218.58	84,000.00	7,821.45	15,227.31	68,772.69	18.13

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FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS-IN</u>						
00-00-4702 TRANS IN-DEBT SRV FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSFERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4735 TRANS IN FUND #722	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS-IN	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>						
** TOTAL REVENUE **	<u>616,726.43</u>	<u>4,050,420.00</u>	<u>325,851.11</u>	<u>647,678.17</u>	<u>3,402,741.83</u>	<u>15.99</u>

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER/WASTEWATER DEPT.</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	115,015.06	819,670.00	67,292.99	97,589.50	722,080.50	11.91
SUPPLIES & MATERIALS	8,581.41	47,210.00	1,376.10	5,695.37	41,514.63	12.06
MAINTENANCE & REPAIRS	1,617.80	21,630.00	2,832.46	3,063.77	18,566.23	14.16
OCCUPANCY	3,214.58	19,270.00	1,344.47	3,373.13	15,896.87	17.50
CONTRACTUAL SERVICES	108,937.93	652,870.00	65,833.31	118,804.53	534,065.47	18.20
OTHER CHARGES	6,801.39	31,950.00	1,242.22	2,526.37	29,423.63	7.91
CONTINGENCY	0.00	10,000.00	0.00	0.00	10,000.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	657,290.00	54,774.17	109,548.34	547,741.66	16.67
TRANSFERS OUT	125,833.32	171,684.00	14,307.00	28,614.00	143,070.00	16.67
TOTAL ADMINISTRATION	370,001.49	2,431,574.00	209,002.72	369,215.01	2,062,358.99	15.18
<u>W/W DISTRIBUT/COLLECT</u>						
SUPPLIES & MATERIALS	102.93	6,800.00	334.02	1,742.00	5,058.00	25.62
MAINTENANCE & REPAIRS	31,726.20	130,000.00	1,234.65	3,276.95	126,723.05	2.52
OCCUPANCY	5,464.03	42,000.00	2,476.41	5,148.01	36,851.99	12.26
CONTRACTUAL SERVICES	618.40	16,967.00	58.90	116.85	16,850.15	0.69
OTHER CHARGES	0.00	1,500.00	0.00	0.00	1,500.00	0.00
CAPITAL OUTLAY	0.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL W/W DISTRIBUT/COLLECT	37,911.56	202,267.00	4,103.98	10,283.81	191,983.19	5.08
<u>WATER PRODUCTION/TREAT</u>						
SUPPLIES & MATERIALS	4,922.92	23,500.00	1,715.86	3,828.20	19,671.80	16.29
MAINTENANCE & REPAIRS	8,700.62	76,000.00	3,956.16	8,026.44	67,973.56	10.56
OCCUPANCY	15,289.70	116,000.00	9,976.39	18,017.09	97,982.91	15.53
CONTRACTUAL SERVICES	18,890.09	96,350.00	13,492.85	19,515.05	76,834.95	20.25
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PRODUCTION/TREAT	47,803.33	311,850.00	29,141.26	49,386.78	262,463.22	15.84
<u>WW TREATMENT PLANT</u>						
SUPPLIES & MATERIALS	4,039.07	29,800.00	2,158.77	4,013.37	25,786.63	13.47
MAINTENANCE & REPAIRS	7,378.75	122,100.00	3,214.80	3,268.32	118,831.68	2.68
OCCUPANCY	15,896.77	80,000.00	10,016.90	18,924.27	61,075.73	23.66
CONTRACTUAL SERVICES	13,488.60	49,033.00	14,665.00	17,541.00	31,492.00	35.77
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	40,803.19	280,933.00	30,055.47	43,746.96	237,186.04	15.57
TOTAL WATER/WASTEWATER DEPT.	496,519.57	3,226,624.00	272,303.43	472,632.56	2,753,991.44	14.65

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
*** TOTAL EXPENSES ***	496,519.57	3,226,624.00	272,303.43	472,632.56	2,753,991.44	14.65
REVENUES OVER/(UNDER) EXPENDITURES	120,206.86	823,796.00	53,547.68	175,045.61	648,750.39	21.25
*** END OF REPORT ***						

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	386,290.67	2,329,020.00	197,564.18	392,564.18	1,936,455.82	16.86
TOTAL TAXES & PENALTIES	386,290.67	2,329,020.00	197,564.18	392,564.18	1,936,455.82	16.86
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST EARNED	598.38	3,500.00	66.32	397.42	3,102.58	11.35
TOTAL INTEREST INCOME	598.38	3,500.00	66.32	397.42	3,102.58	11.35
<u>INTERGOVERNMENTAL</u>						
00-00-4418 TEXAS YES GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
00-00-4514 MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4529 LCRA HISTORICAL VIDEO GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	386,889.05	2,332,520.00	197,630.50	392,961.60	1,939,558.40	16.85

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2013

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>HOTEL/MOTEL TAX FUND</u>						
<u>00-NON-PROGRAM</u>						
CONTRACTUAL SERVICES	463,342.20	1,121,440.00	0.00	354,106.47	767,333.53	31.58
OTHER CHARGES	0.00	45,000.00	0.00	0.00	45,000.00	0.00
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	195,750.00	1,186,570.00	97,173.33	194,346.66	992,223.34	16.38
TOTAL 00-NON-PROGRAM	659,092.20	2,353,010.00	97,173.33	548,453.13	1,804,556.87	23.31
TOTAL HOTEL/MOTEL TAX FUND	659,092.20	2,353,010.00	97,173.33	548,453.13	1,804,556.87	23.31
*** TOTAL EXPENSES ***	659,092.20	2,353,010.00	97,173.33	548,453.13	1,804,556.87	23.31
REVENUES OVER/(UNDER) EXPENDITURES	(272,203.15)	(20,490.00)	100,457.17	(155,491.53)	135,001.53	758.87

*** END OF REPORT ***