



Bastrop City Council

1311 Chestnut Street, Bastrop, Texas 78602
Phone (512) 332-8800 Fax (512) 332.8819

PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, THE BASTROP CITY COUNCIL WILL HOLD A **REGULAR MEETING** ON TUESDAY, **July 8, 2014** AT **6:30 PM** AT THE CITY COUNCIL CHAMBERS LOCATED AT 1311 CHESTNUT STREET, BASTROP, TEXAS TO CONSIDER THE FOLLOWING MATTERS.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE -Neil and Betty Gurwitz
INVOCATION – Introduction by Neil and Betty Gurwitz of Rabbi Sam Rose, Assistant Rabbi at Congregation Beth Israel in Austin, Texas
3. PRESENTATION –Bastrop Student Character Trait Education “*Patriotism*” by Makayla Goertz
4. PROCLAMATION
5. CITIZEN COMMENTS
6. ANNOUNCEMENTS

City Manager’s Informational Report for July 8th, 2014: Items for update, discussion & possible action:

I. Meetings and Events Attended:

- A. Attended a Special Meeting of the Lost Pines Groundwater Conservation District on June 23, 2014.
- B. Attended the Monthly Meeting of the Planning & Zoning Commission on June 27, 2014.
- C. Attended the Monthly Meeting of the Bastrop Main Street Advisory Board on July 2, 2014

II. Update on City Projects and Issues:

- A. Discussion and Review of Water Usage Month of June.
- B. Update on the Short/Long Term Water Project.
- C. Update on the Hasler Street Reconstruction Project.
- D. Discussion and Review regarding the Construction of Left Turn Lane as part of the Hasler Street Reconstruction Project.
- E. Discussion and Update Regarding City of Bastrop “Public Access Channel”.
- F. Update on the AMI Project.
- G. Update on the Bastrop Main Street/Sidewalk Improvements Project.
- H. Update on the Form Based Codes Project.
- I. Update on the Chamber Street Reconstruction Project.
- J. Update on the Comprehensive Plan Project.
- K. Update and Review Regarding Dirty Water being Report in Various Parts of the City.
- L. Update on the Proposed Infrastructure Improvements for the Willow Street Groundwater Well Fields.
- M. S.H. 71 Proposed Improvements – Meeting with Network Modeling Center of the University of Texas.
- N. Update on the Proposed Improvements for Chestnut Street/Loop150.
- O. Update on the Purchase of the Advertiser Building.
- P. Update on the FY-15 Budget.
- Q. Update Regarding the Drafting of two (2) City Ordinances.
- R. Update and Discussion Regarding Arts in Public Places.
- S. Update and Discussion Regarding the City of Bastrop ongoing Partnership with the YMCA.
- T. Update on making Building Improvements to Fire Station #1 on Chestnut Street.

III. Other City Activities:

- A. City of Bastrop Convention Center Activities.
- B. The City of Bastrop Main Street Program.
- C. Planning Department – Inspection Report.
- D. Update on the YMCA Program.

Inviting input from the City Council related to issues for possible inclusion on future agenda’s related to items such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

	TAB	PG	REQUESTOR
A.1 Approval of Minutes for the City Council meetings held on June 24, 2014.	A.1	6	Lopez
A.2 Consideration, discussion, and possible action on approval of a petition by Sarah Chalmers for a VARIANCE allowing a PRIVATE WELL to be drilled within the city limits of The City of Bastrop Located at 404 CEDAR STREET Bastrop TX. 78602.	A.2	10	PW Director Job
A.3 Consideration, discussion, and possible action on requests from the “ BASTROP HOMECOMING COMMITTEE for a VARIANCE to Sec.8.02.002 of the City of Bastrop Code of Ordinances to ALLOW for the SALE & CONSUMPTION of ALCOHOLIC BEVERAGES at MAYFEST PARK .	A.3	22	City Manager Talbot
A.4 Approval of Bastrop Marketing Corporation’s request for reimbursement of expenses.	A.4	26	CFO Stovall
A.5 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of TED SCHAEFER as Place 1 member of the CEMETERY BOARD ; a THREE-YEAR TERM that expires JUNE 2017 .	A.5	30	Mayor Kesselus
A.6 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of MARY WILLIAMS as Place 2 member of the CEMETERY BOARD ; a THREE-YEAR TERM that expires JUNE 2017 .	A.6	33	Mayor Kesselus
A.7 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of ROGER CLINTON OSBORN, Gen. Contractor as Place 1 member of the CONSTRUCTION STANDARDS BOARD ; a TWO-YEAR TERM that expires JUNE 2016	A.7	36	Mayor Kesselus
A.8 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of DAVID MOORE as Place 3 member of the CONSTRUCTION STANDARDS BOARD ; a ONE-YEAR TERM that expires JUNE 2015	A.8	40	Mayor Kesselus
A.9 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of CHASE MCDONALD as Place 4 member of the CONSTRUCTION STANDARDS BOARD ; a TWO-YEAR TERM that expires JUNE 2016 .	A.9	43	Mayor Kesselus
A10 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of WILLIE DELAROSA, Council Rep. as Place 2 member of the ECONOMIC DEVELOPMENT CORP ; a TWO-YEAR TERM that expires JUNE 2016	A10	46	Mayor Kesselus
A11 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of GARY SCHIFF as Place 4 member of the ECONOMIC DEVELOPMENT CORP ; a TWO-YEAR TERM that expires JUNE 2016 .	A11	49	Mayor Kesselus
A12 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of MARILYN WHITES as Place 7 member of the HISTORIC LANDMARK COMMISSION ; a THREE-YEAR TERM that expires JUNE 2017 .	A12	52	Mayor Kesselus
A13 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of ANDREW COY as Place 2 member of the HOUSING AUTHORITY ; a ONE-YEAR TERM that expires in JUNE 2015 .	A13	55	Mayor Kesselus
A14 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of ANNETTE HYDER as the Place 3 member of the HOUSING AUTHORITY ; a TWO-YEAR TERM that expires JUNE 2016 .	A14	58	Mayor Kesselus
A15 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of NETTIE KIMBLE as the Place 4 member of the HOUSING AUTHORITY ; a TWO-YEAR TERM that expires JUNE 2016 .	A15	61	Mayor Kesselus
A16 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of PHILLIP WOODS as the Place 5 member of the HOUSING AUTHORITY ; a TWO-YEAR TERM that expires JUNE 2016 .	A16	64	Mayor Kesselus
A17 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of MICHAEL H. TALBOT, City Mgr as Pl. 1 member of the HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD ; a 3 YEAR TERM that expires JUNE 2017	A17	67	Mayor Kesselus
A18 Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of DARLENE LOUK, Developer Rep. as Pl. 2 member of the HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD ; a THREE-YEAR TERM that expires JUNE 2017	A18	69	Mayor Kesselus

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| A19 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of CARLOS LIRIANO , <i>Commercial Representative</i> as Place 3 member of the HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD ; a THREE-YEAR TERM that expires JUNE 2017 . | A19
75
Mayor
Kesselus |
| A20 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of WILLIAM DILDINE as Place 4 member of the HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD ; a THREE-YEAR TERM that expires JUNE 2017 . | A20
78
Mayor
Kesselus |
| A21 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of JAMES KERSHAW , <i>Citizen Representative</i> as Place 5 member of the HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD ; a THREE-YEAR TERM that expires JUNE 2017 . | A21
81
Mayor
Kesselus |
| A22 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of DOCK JACKSON , <i>Council Representative</i> as Place 6 member of the HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD ; a THREE-YEAR TERM that expires JUNE 2017 . | A22
84
Mayor
Kesselus |
| A23 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of BRANDON JOHNSON an HC Resident as Place 7 member of the HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD ; a THREE-YEAR TERM that expires in JUNE 2017 . | A23
87
Mayor
Kesselus |
| A24 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of RICHARD KINDRED as Place 6 member of the IMPACT FEE COMMITTEE & PLANNING /ZONING COMMISSION ; a 3 YR TERM that expires JUNE 2017 . | A24
90
Mayor
Kesselus |
| A25 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of DAVID BRAGG as Pl. 8 member of the IMPACT FEE COMMITTEE & PLANNING /ZONING COMMISSION ; a THREE-YEAR TERM that expires JUNE 2017 . | A25
94
Mayor
Kesselus |
| A26 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of WILLIAM ENNIS as Pl. 9 member of the IMPACT FEE COMMITTEE & PLANNING /ZONING COMMISSION ; a 3 YEAR TERM that expires JUNE 2017 . | A26
98
Mayor
Kesselus |
| A27 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of REBECCA BENNETT as Place 1 member of the LIBRARY BOARD ; a THREE-YEAR TERM that expires JUNE 2017 . | A27
101
Mayor
Kesselus |
| A28 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of LISA CRICK as Place 9 member of the LIBRARY BOARD ; a THREE-YEAR TERM that expires JUNE 2017 . | A28
104
Mayor
Kesselus |
| A29 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of KEITH GOERTZ as Place 4 member of the MAIN STREET ADVISORY BOARD ; a TWO-YEAR TERM that expires JUNE 2016 . | A29
107
Mayor
Kesselus |
| A30 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of BONNIE COFFEY as Place 5 member of the MAIN STREET ADVISORY BOARD ; a TWO-YEAR TERM that expires JUNE 2016 . | A30
113
Mayor
Kesselus |
| A31 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of SHAWN ANTHEA (PLETSCH) as Place 8 member of the MAIN STREET ADVISORY BOARD ; a TWO-YEAR TERM that expires JUNE 2016 . | A31
120
Mayor
Kesselus |
| A32 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of DANIEL HAYS-CLARK as Place 2 member of the MUNICIPAL SIGN REVIEW BOARD & ZONING BOARD OF ADJUSTMENT ; a TWO-YEAR TERM that expires JUNE 2016 . | A32
123
Mayor
Kesselus |
| A33 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of MICHAEL GIBBONS as Place 4 member of the MUNICIPAL SIGN REVIEW BOARD & ZONING BOARD OF ADJUSTMENT ; a TWO-YEAR TERM that expires JUNE 2016 . | A33
126
Mayor
Kesselus |
| A34 | Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of BOB ROGERS as the Alternate 2 member of the MUNICIPAL SIGN REVIEW BOARD & ZONING BOARD OF ADJUSTMENT ; a TWO-YEAR TERM that expires JUNE 2016 . | A34
129
Mayor
Kesselus |

- A35 Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **MARK GRACEY** as the **Place 3** member of the **PARKS BOARD & PUBLIC TREE ADVISORY BOARD**; a **THREE-YEAR TERM** that expires **JUNE 2017**. A35 **132** Mayor Kesselus
- A36 Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **BARBARA WOLANSKI** as the **Place 5** member of the **PARKS BOARD & PUBLIC TREE ADVISORY BOARD**; **3-YEAR TERM** that expires **JUNE 2017**. A36 **135** Mayor Kesselus
- A37 Consideration, discussion, and possible action on **APPROVAL OF THE STATUTORY DENIAL, FOR** a period of **180 DAYS** from the date of Council action on this request, for **PECAN PARK RESIDENTIAL, SECTIONS 4 AND 5 PRELIMINARY PLAT** being +/-40.93 tract out of a +/- 311.32 acre tract of land in the Mozea Rousseau Survey A-56 within the city limits of Bastrop, Texas. A37 **138** Planning Director McCollum
- A38 Consideration, discussion, and possible action on **APPROVAL OF THE PRELIMINARY PLAT FOR THE GROVE (8 COMMERCIAL LOTS)** being +/-52.684 acres within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West and east of The Centers of Woodland A38 **140** Planning Director McCollum

B. PUBLIC HEARINGS, ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION - NO ITEMS

 EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session. 1. SECTION 551.071 – Consultations with Attorney related to legal matters

C. OLD BUSINESS - NO ITEMS

D. NEW BUSINESS

- D.1 **CONNECTING BASTROP** – "Update Report from Bastrop's Vision Task Force which includes the updated Traveler's Report Survey recently conducted by Bastrop Marketing Corporation (updated from previous reports from Bastrop Positioning Project 2005/2007)." **REPORT BY** Councilmember Kay McAnally & Proof Advertising's Sparky Witte D.1 **144** Council Member McAnally
- D.2 Presentation and possible discussion from Civic Organizations seeking **COMMUNITY SUPPORT (CS) FUNDING** for services not currently provided by the City for the FY 2015. D.2 **145** CFO Stovall
 - a. Austin Habitat for Humanity, Inc.CS - **146**
 - b. Bastrop County Child Welfare BoardCS - **193**
 - c. Bastrop County Emergency Food Pantry & Support Center, Inc.CS - **221**
 - d. Bastrop County Women's Shelter, Inc. dba Family Crisis Center.....CS - **235**
 - e. Bastrop Pregnancy Resource CenterCS - **277**
 - f. Boys and Girls Club of Bastrop CountyCS - **292**
 - g. Children's Advocacy Center of Bastrop CountyCS - **307**
 - h. Colorado River AllianceCS - **325**
 - i. Combined Community Action, Inc.....CS - **369**
 - j. Court Appointed Special Advocates (CASA) of Bastrop County, Inc...CS - **402**
 - k. Literacy Volunteers of BastropCS - **428**
 - l. YMCA of Austin/Bastrop BranchCS - **454**
- D.3 Consideration, discussion, and possible action on **ACCEPTANCE** of the **UNAUDITED MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING OF MAY 31, 2014**. D.3 **470** CFO Stovall

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|------|--|------|------------|-----------------------|
| D.4 | Consideration, discussion and possible action on SELECTING an AUDITING FIRM to provide AUDITING SERVICES for the City of Bastrop for the year ending SEPTEMBER 30, 2014 , with the option to audit the financial statement(s) for each of the four subsequent years. | D.4 | 498 | CFO
Stovall |
| D.5 | Consideration, discussion, and possible action to AWARD for ADMINISTRATION SERVICES for the TEXAS DIVISION OF EMERGENCY MANAGEMENT GRANT PROJECT DR 1999-033 GILLS BRANCH Hazardous Fuel Reduction to (Langford Community Management Services). | D.5 | 503 | PW
Director
Job |
| D.6 | Consideration, discussion, and possible action to AWARD for ENGINEERING SERVICES for the TEXAS DIVISION OF EMERGENCY MANAGEMENT GRANT PROJECT DR 1999-033 GILLS BRANCH Hazardous Fuel Reduction to (BEFCO Engineering). | D.6 | 510 | PW
Director
Job |
| D.7 | Consideration, discussion, and possible action to AWARD for ADMINISTRATION SERVICES for the TEXAS DIVISION OF EMERGENCY MANAGEMENT GRANT PROJECT DR 1999-035 PINEY RIDGE Hazardous Fuel Reduction to Langford Community Management services. | D.7 | 512 | PW
Director
Job |
| D.8 | Consideration, discussion, and possible action to AWARD for ENGINEERING SERVICES for the TEXAS DIVISION OF EMERGENCY MANAGEMENT GRANT PROJECT DR 1999-035 PINEY RIDGE Hazardous Fuel Reduction to (BEFCO ENGINEERING). | D.8 | 517 | PW
Director
Job |
| D.9 | Consideration, discussion and possible action by the Bastrop City Council to CREATE a DOWNTOWN PARKING COMMITTEE . | D.9 | 519 | Mayor
Kesselus |
| D.10 | Consideration, discussion and possible action by the Bastrop City Council to APPROVE on the FIRST READING of an ORDINANCE of the City Council of Bastrop, Texas, AMENDING SECTION 1.15.501 "CREATION OF ETHICS COMMISSION" of the "ETHICS ORDINANCE" in the Code of Ordinances of the City of Bastrop; providing a severability clause; and providing an effective date. | D.10 | 523 | Mayor
Kesselus |

E. EXECUTIVE SESSION

- E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:
1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
 2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property
 3. **SECTION 551.074** – Personnel Matters – Evaluate City Manager
 4. **SECTION 551.086** - Certain Public Power Utilities: Competitive Matters
- E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATION

I certify that the above notice of meeting was posted at the Bastrop City Hall on the **3rd day of July 2014 at 5 pm.**

Elizabeth Lopez, Elizabeth Lopez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: KR

CITY OF BASTROP

AGENDA ITEM

A-1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Approval of Minutes from the City Council meetings held on June 24, 2014.

2. Party Making Request: Elizabeth Lopez, City Secretary

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
a) _____
b) _____
c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

BASTROP CITY COUNCIL
MINUTES OF REGULAR MEETING
June 24, 2014 at 6:15 pm

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Regular Meeting on the aforementioned date at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

- 1. CALL TO ORDER – A quorum being present; Mayor Pro-Tem DeLaRosa called the meeting to order at 6:33 p.m. Mayor Kesselus was on vacation.
2. PLEDGE OF ALLEGIANCE AND INVOCATION – Mayor Pro-Tem DeLaRosa invited Bastrop Main Street Program Director, Nancy Wood to lead the Pledge of Allegiance and Police Chief Adcock introduced Grady Chandler who led us in prayer.
3. PRESENTATIONS
4. PROCLAMATIONS – Mayor Pro-Tem DeLaRosa invited Council Member Dock Jackson to read the Proclamation for ‘The Paul Quinn African Methodist Episcopal Church ‘Mortgage Note Burning Service’ on Sunday, June 29, 2014 at 3:30 pm.
5. CITIZEN COMMENTS – Mayor Pro-Tem DeLaRosa invited citizen comments; former Council Member Bill Peterson & Cladie Haywood expressed their appreciation for the Council’s support on the recent Juneteenth Event.
6. ANNOUNCEMENTS – Mayor Pro-Tem DeLaRosa noted that Mayor Kesselus was on vacation.

A. CONSENT AGENDA - All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member(s) so request.

A.1 APPROVAL OF MINUTES FOR THE CITY COUNCIL MEETING HELD ON JUNE 3 & JUNE 10, 2014.

Mayor Pro-Tem DeLaRosa requested a motion to approve the item on the Consent Agenda.

MOTION – Council Member Beal made the motion to approve item A-1 on the Consent Agenda.

SECONDED - Council Member McAnally seconded the motion.

MOTION PASSED – Unanimous vote 4-0

B. PUBLIC HEARINGS & ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION - NONE

EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Govt.Code, Vernon’s Texas Code, Annotated, the item below will be discussed in closed session. SEC.551.071–Consultations w/Attorney related to legal matters

C. OLD BUSINESS – No Items

D. NEW BUSINESS

D.1 Presentations by Organizations seeking funding from Hotel Occupancy Tax for the 2015 Fiscal Year.

- a) Bastrop Chamber of Commerce.....P. 13
b) Bastrop Downtown Business AllianceP. 46
c) Bastrop Fine Arts Guild P. 74
d) Bastrop County Historical Society..... P. 93
e) Bastrop Homecoming Committee..... P. 112
f) Bastrop Juneteenth Committee.....P. 127
g) Bastrop Old Town Visitors CenterP. 146
h) Bastrop Opera HouseP. 165
i) Family Crisis CenterP. 202
j) Keep Bastrop County Beautiful P. 248
k) Retreat America.....P. 262
l) SupCup LLCP. 284
m) Texas non-profit Theaters P. 299
n) Upstart, Inc. P. 319
o) YMCA of Austin P. 339

Chief Financial Officer Stovall informed the Council that as reflected on the FY 2015 Hotel Occupancy Tax Calendar, June 24th, had been designated for organizations to present and discuss their applications for funding. A representative from each of the above listed organizations requested the Council's approval on funding and presented an outline of their accomplishments.

The Council Members thanked all the representatives for their time. Mayor Pro-Tem DeLaRosa advised the representatives that the Council would meet on August 12, 2014 to approve the preliminary funding levels for organizations.

D.2 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE AWARD OF CONTRACT FOR THE CHAMBERS STREET PAVING AND DRAINAGE IMPROVEMENTS.

Director of Public Works, Parks & Utilities requested the Council's consideration and approval to award the contract to Patin Construction as the lowest most responsible bidder for the Chambers Street paving and Drainage improvements for \$518,557.00.

Mayor Pro-Tem DeLaRosa requested a motion.

MOTION – Council Member Beal made the motion to award the contract for the Chambers Street Paving & Drainage Improvements to Patin Construction for \$518,557.00.

SECONDED – Council Member McAnally seconded the motion.

MOTION PASSED – Unanimous vote of 4-0

D.3 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON CHANGING THE TIME CITY COUNCIL MEETINGS WILL BE HELD.

Council Member McAnally requested the meeting time be changed from 6:15 pm to 6:30 pm to allow travel time for those attending the City Council Meetings.

Mayor Pro-Tem requested a motion.

MOTION – Council Member McAnally made the motion to change the City Council Meeting time from 6:15 pm to 6:30 pm.

SECONDED – Council Member Beal seconded the motion.

MOTION PASSED – Unanimous vote of 4-0

D.4 CONSIDERATION, DISCUSSION, REVIEW AND POSSIBLE ACTION ON WAVING FOR THE CALENDAR YEAR 2014 ARTICLE 1.04 SEC. 1.04.001(C2) IDENTIFYING IN APRIL OF EACH YEAR, THE CITY WILL PROVIDE NOTICE OF OPENINGS ON THE CITY'S ADVISORY BOARDS THROUGH LOCAL NEWSPAPERS, THE CITY WEBSITE, OTHER MEDIA SOURCES AND/OR OTHER APPROPRIATE MEANS.

City Manager Talbot requested the Council's approval to waive the advertisement of Board vacancies for this calendar year.

Mayor Pro-Tem requested a motion.

MOTION – Council Member McAnally made the motion to waive the notice of openings on the City's Advisory Boards through local newspapers, the City's website, other media sources, and/or other appropriate means for one year.

SECONDED – Council Member Gilleland seconded the motion.

MOTION PASSED – Unanimous vote of 4-0

D.5 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON A COMMUNITY CLEANUP PROGRAM FOR THE CITY OF BASTROP.

Mayor Pro-Tem DeLaRosa pulled this item from the Agenda.

D.6 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION WITH REPUBLIC SERVICES REGARDING BRUSH PICKUP IN THE CITY OF BASTROP.

The Council Members expressed their concerns on the lack of service provided by Republic Services, which was apparent by the significant amount of brush/garbage accumulating around the city.

Representatives from Republic Services advised the Council that they would address the concerns expressed by the Council and establish a new system to collect brush in their attempt to increase the service level at no additional cost to the consumer.

D.7 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION FOR CITY COUNCIL TO NOMINATE A CITY COUNCIL MEMBER TO THE MAYOR FOR APPOINTMENT ON THE HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION PUBLIC IMPROVEMENT DISTRICT BOARD.

The Hunters Crossing Local Government Corporation’s bylaws require that a City Council Member serve on the board. On behalf of Mayor Kesselus, Mayor Pro-Tem requested to appoint another Council Member to fill this role to avoid a controversial situation due to recent board appointments.

Mayor Pro-Tem DeLaRosa requested a nomination.

MOTION – Council Member Beal made the motion to nominate Council Member Jackson as their representative on the Hunter’s Crossing Local Government Corporation Public Improvement District Board.

SECONDED – Council Member McAnally seconded the motion.

MOTION PASSED – Unanimous vote of 3-0

D.8 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF A PETITION BY SARAH CHALMERS FOR A VARIANCE ALLOWING A PRIVATE WELL TO BE DRILLED WITHIN THE CITY LIMITS OF THE CITY OF BASTROP LOCATED AT 404 CEDAR STREET BASTROP TX. 78602.

Director of Public Works, Parks & Utilities Trey Job requested the Council’s approval for a variance submitted by Sarah Chalmers for a private well at 404 Cedar Street.

Mayor Pro-Tem DeLaRosa invited questions and comments; with no response, he requested a motion.

MOTION – Council Member McAnally made the motion to approve the variance for a private well to be drilled at 404 Cedar Street and requested to have this item placed on the Consent Agenda at the next City Council Meeting.

SECONDED – Council Member Jackson seconded the motion.

MOTION PASSED – Unanimous vote of 4-0

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq.* to discuss the following:

1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to **“Pine Forest Investments Group, LLC v The City of Bastrop, et al, cause No. 29,052, In the 21st Judicial District Court of Bastrop County, Texas.”** and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
3. **SECTION 551.074** – Personnel Matters

E.2 The Bastrop City Council will reconvene into open session to discuss, consider, and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 7:46 pm, Mayor Pro-Tem DeLaRosa convened the Bastrop City Council into Executive Session and reconvened the Bastrop City Council into open session to discuss, consider and/or take action(s) necessary related to the Executive Session noted herein at 8:03 pm.

After discussions regarding E.1-2 **SEC.551.072** – Deliberation regarding real property, the City Manager recommended that the Council accept the counter-offer from Cox Media for the City’s acquisition of the land and building currently used by the *Bastrop Advertiser*.

MOTION – Council Member Dock Jackson made the motion to accept the City Manager’s recommendation to accept the counter-offer from Cox Media for the City’s acquisition of the land and building currently used by the *Bastrop Advertiser*.

SECONDED – Council Member McAnally seconded the motion.

MOTION CARRIES – Unanimous vote 4-0

F.ADJOURNMENT - Mayor Pro-Tem DeLaRosa requested a motion to adjourn. Council Member McAnally made the motion, seconded by Council Member Gilleland, passed 4-0 vote. Meeting adjourned at 8:06 pm.

APPROVED: _____
Willie DeLaRosa, Mayor Pro-Tem

ATTEST: _____
Elizabeth Minerva Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM **A-2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 16, 2014

MEETING DATE: June 24, 2014

1. Agenda Item: **Consideration, discussion and possible action on approval of a petition by Sarah Chalmers for a Variance allowing a private well to be drilled within the city limits of The City of Bastrop Located at 404 Cedar Street Bastrop TX. 78602.**

2. Party Making Request: Trey Job, Public Works Director

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Staff Recommendation: Upon Approval from City council per sec. 4.09.022 the party requesting the variance completes the administrative portion of the petition for variance, by requesting a well drilling permit from the Lost Pines Water conservation District. Secondly returning it to the Director of Water wastewater for verification of completion, and be brought back before council for a final decision regarding the Variance; within thirty days of completing the administrative petition.

9. Advisory Board: _____Approved _____Disapproved None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: On June 24, 2014, The Council Member McAnally made the motion to approve and place the Consent Agenda for final approval. Seconded by Council Member Dock Jackson. Vote passed unanimously 4-0.

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date:



June 16, 2014

Public Notice Description: Consideration, discussion and possible action on approval of a petition for a Variance allowing a private well to be drilled within the city limits of The City of Bastrop Located at 404 Cedar Street Bastrop TX. 78602.

Item Summary: The property owner of 404 Cedar Street (Sarah Chalmers) is requesting the city council allow a private irrigation well to be drilled on the aforementioned property. The well will be 5 inches in diameter and an estimated 250' deep. Mrs. Chalmers has filled out a request for variance and would like the permission of the council to progress forward by requesting a drilling permit from the Lost Pines Groundwater Conservation District. If the request for a permit is approved by the LPGCD the petitioner can complete the administrative application for variance and return to the council for a final decision within thirty days of an administratively complete variance request.

City Contact:

Trey Job – Director of Public Works

Attachments:

Request for Variance petition

REQUEST FOR VARIANCE - Permit Application

Request For Variance To Drill A Water Well Within The Bastrop City Limits

If approved, this form will also serve as the Well Drilling Permit Application

Applicant's Name: Sarah Chalmers

Site Address: 404 Cedar

Mailing Address: 504 Laurel St.

Bastrop TX Zip 78602

TAX ASSESSORS PARCEL # R31010

Email: antsay@austin.RR.com

Phone: ()

Is the applicant the OWNER of the property? Yes / No

If no, list relationship to property:

Well Driller: Duke Jackson

Consultant:

Driller's Certificate Number:

Mailing Address:

Mailing Address: 242 Jeddoo Rd

Zip

Rosanky TX Zip 78953

Phone: () Fax: ()

Phone: (512) 247-4402 Fax: ()

Purpose of Water Well: Domestic [checked] Irrigation/Ag [checked] Commercial Other

If "Other", please describe purpose:

Well Description: Approximate Size/Depth Location of Well Lot behind home

Cost Estimate For Well (Including Specification) \$

NOTE: A copy of the engineering plans or detailed description of the operation to be conducted MUST be attached to this application as Exhibit 'A'.

[initials] (initials) Applicant agrees that after the Variance is granted by the Council, but prior to the issuance of the well drilling permit by the City, the Applicant must provide documentation to the Director of Utilities that he/she has received a well drilling permit from the Lost Pines Ground Water Conservation District (or other applicable authority).

[initials] (initials) Applicant agrees that NO DRILLING will be allowed until the Permit for Well Drilling has been issued by the City of Bastrop's Director of Utilities.

[initials] (initials) Applicant agrees that Driller (listed above) has or will perform all of the necessary line checks prior to beginning the requested work on the property.

[initials] (initials) Applicant agrees to be liable to the City for any and all damages that may occur as a result of the work on the property, pursuant to the indemnity clause set forth herein, executed and agreed to by the Applicant.

S (initials)

Applicant and/or Driller must provide the City with written documentation of the Driller's valid certificate of insurance, covering the general liability for the proposed drilling activities, in the minimum amount of \$1 million US Dollars. In addition, Driller agrees to be liable to the City for any and all damages that may occur as a result of the work on the property, pursuant to the indemnity clause set forth herein, executed and agreed to by the Driller.

S (initials)

Applicant agrees that this Variance shall remain valid and in affect for 120 days from the date executed by the City. A single extension of 60 additional days may be requested, in writing, by the Applicant and may be granted at the discretion of the Director of Utilities.

Indemnity Clause:

To the fullest extent permitted by law, the Driller and the Applicant shall indemnify and hold harmless the City and its' officers, agents, affiliates and employees from and against all claims, damages, losses and expenses, including, but not limited to attorney's fees, whether incurred in the investigation or defense of same, arising out of or related to the performance of any of the driller's activities on the property, whether for bodily or personal injury, sickness, disease or death, or injury to or destruction of personal property, including the loss of use of any personal property, in whole or in part, by any negligent, grossly negligent or intentional act or omission of the driller or anyone directly or indirectly employed by or working at the direction of or in concert with the driller.

Pursuant to Section 4.09.002 "Variances" of Chapter 4, Business Regulations, Article 4.09 "Drilling or Mining"; I, Sarah Chalmers, allege that strict compliance with the City's Code of

Name of Applicant

Ordinances would result in undue hardship and hereby request that a variance for water well drilling be granted.

Acknowledged and Agreed:

Sarah Chalmers
Applicant / Property Owner

4/23/2014
Date

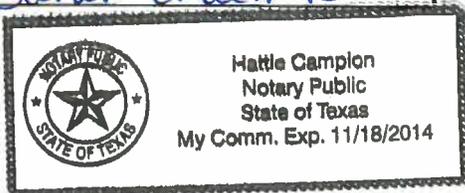
Notary:

State of Texas
County of Bastrop

Sworn to and subscribed before me on the 23 day of April, 20 14

by Sarah Chalmers

(Seal)



Hattie Campion
Notary Public's Signature

Acknowledged and Agreed:

Well Driller

Date

Notary:

State of Texas
County of _____

Sworn to and subscribed before me on the _____ day of _____, 20____
by _____.

(Seal)

Notary Public's Signature

This section to be completed by Mayor of City of Bastrop:

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BASTROP FINDS THAT:

The circumstances required for granting approval of the above described variance, as set out in Section 4.09.002 of the Code of Ordinances do exist on the Property, and therefore, after consideration of the input received from the Applicant and the City's Staff, the request to grant the variance to the Applicant IS HEREBY GRANTED, with the following conditions, if any:

The above request for a well drilling variance was heard and granted on _____ by
the City Council of Bastrop. Date

Ordered and Executed on Behalf of the City Council:

Mayor, City of Bastrop

STATE OF TEXAS

§

COUNTY OF BASTROP

§

I, Elizabeth Lopez, City Secretary of the City of Bastrop, hereby certify that the attached "Action of the City Council of the City of Bastrop Granting a Variance to Drill a Well Within the City Limits" is a true and correct copy of the original document located in the City Secretary's Office, and I further certify that such document accurately reflects the action granting a variance taken by the City Council on _____, 20_____.

Elizabeth Lopez
City Secretary
City of Bastrop

This section to be completed by the Director of Utilities

Forms Verification:

- Approved Variance Request Application
- Proof of Driller's Insurance (attached)
- Exhibit A (Diagram of Plans For Well)
- Certificate of Authenticity of Variance From City of Bastrop
- Copy of the City Council Minutes Reflecting the City's Final Action To Approve This Variance
- Copy of Well Permit (Issued by Lost Pines Ground Water Conservation District or other applicable authority.)

Permit # _____ for water well drilling inside the city limits of Bastrop has been approved and issued to _____ on this _____ day of _____, 20____.

Acknowledged By:

Trey Job, Director of Utilities, City of Bastrop

Lost Pines Groundwater
Conservation District Deposit
Receipt

Sarah B.
Chalmers
504 Laurel St.
Bastrop TX 78602-

Has deposited \$100.00 on 4/28/2014 by check 10284
for the drilling of a water well within the district's boundaries. The deposit will be returned
upon filing of a well completion report with the district.

Dana Boerj

*Joe Cooper, General Manager
Lost Pines Groundwater
Conservation District*

4-28-14

Date

LOST PINES GROUNDWATER
CONSERVATION DISTRICT
DRILLING REGISTRATION

Application Number: 5862250

Date Of Application: 4/28/2014

Owner:

Sarah B.

Chalmers

Address:

504 Laurel St.

Bastrop

T 78602-

Type Of Well: Exempt Domestic

It has been determined that the above applicant plans to drill a water well which would be exempt under Lost Pines Groundwater Conservation District rule 8.6. The applicant has registered the well with the District and may proceed with the drilling of the well. The drilling must comply with Lost Pines Groundwater Conservation District rules and must be completed within one hundred eighty (180) days.

**Joe Cooper, General Manager
Lost Pines Groundwater
Conservation District**

4-28-14
Date

Jackson Water Well Drilling & Service
 PO Box 234
 Rosanky, TX 78953
 512-581-1176
 dake@jacksonwaterwell.com
 www.jacksonwaterwell.com



Estimate

Date	Estimate No.
06/05/2014	1023
Exp. Date	

Address
Sarah Chalmers 404 Cedar St Bastrop, Texas 78602

Activity	Quantity	Rate	Amount
<ul style="list-style-type: none"> Water well drilling 8.75 bore hole, install 5" SDR 17 casing, gravel pack and air jetting Estimate 250' @ \$20.00/ ft Customer to pay actual footage drilled + or - 200 ft minimum 		5,000.00	5,000.00
<ul style="list-style-type: none"> State surface completion Cement surface to 10 ft with UV resistant sleeve 		500.00	500.00
<ul style="list-style-type: none"> 1.5 hp pump, 119 gallon pressure tank with controls Pump and tank 5 year warranty 		4,800.00	4,800.00
Total			\$10,300.00

Regulated by Texas Department of Licensing and Regulation PO Box 12157
 Austin, Texas 78711 1-800-803-9202 Lic# 59214WKP
 Jackson Water Well Drilling & Service is not responsible for groundwater quantity or quality.
 Customer responsible for providing electric to well head.

Accepted By _____

Accepted Date _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/22/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Garfield Ins Serv	CONTACT NAME: jim	FAX (A/C, No):
	PHONE (A/C, No, Ext): 512-247-4402	E-MAIL ADDRESS:
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Foremost		
INSURED Dake Jackson dba Jackson Water Well Drilling LLC 242 Jeddo Rd Rosanky, TX. 78953	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

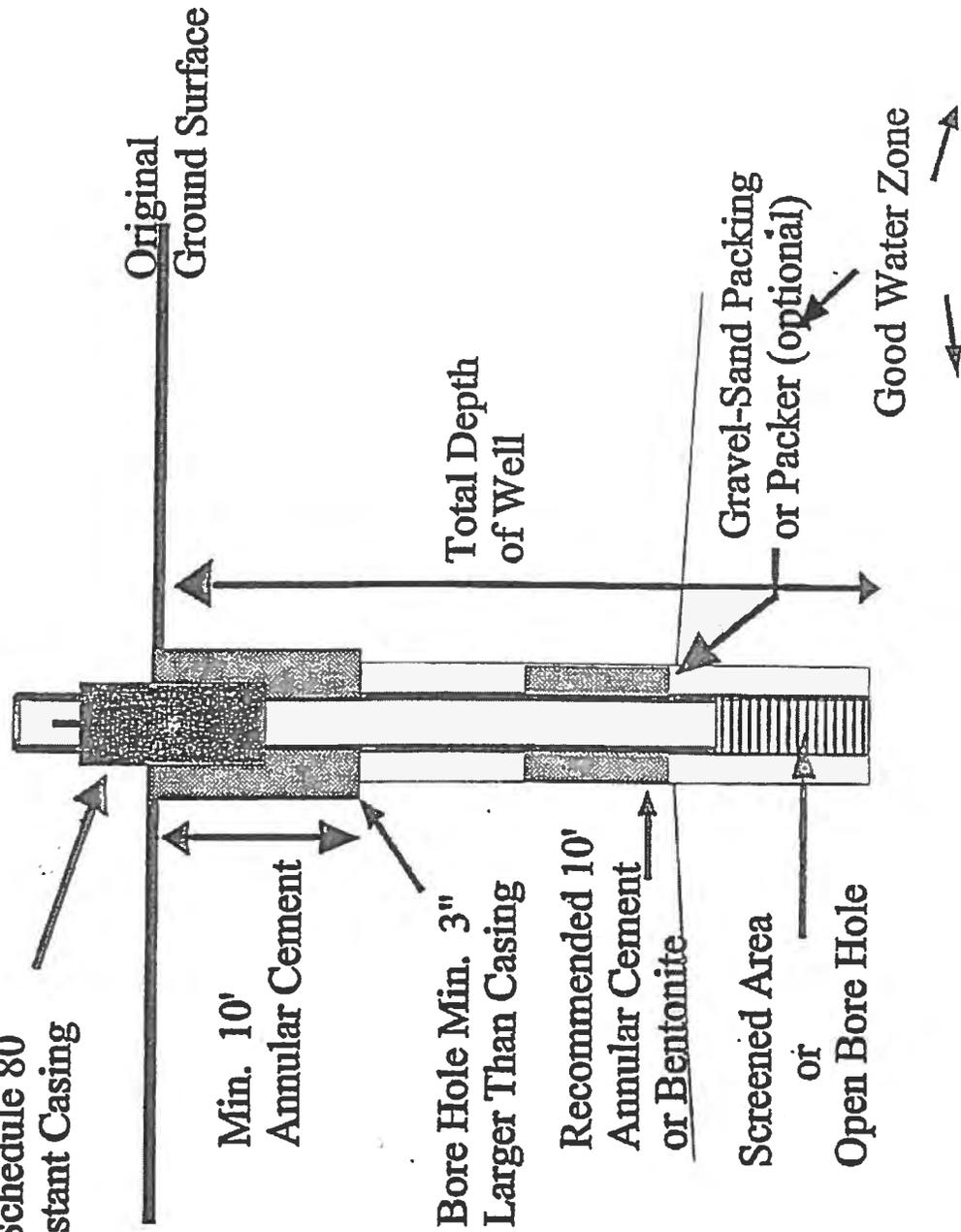
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		SCP 08138226	9/21/13	9/21/14	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10000 PERSONAL & ADV INJURY \$ 500000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CITY OF BASTROP	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

Alternative Surface Completion 76.1000 (d), (1)

Steel Sleeve to be 2"
Larger in Diameter
Than Plastic Casing
or PVC Schedule 80
Sun Resistant Casing



Min. 10'
Annular Cement

Bore Hole Min. 3"
Larger Than Casing

Recommended 10'
Annular Cement
or Bentonite

Screened Area
or
Open Bore Hole

Total Depth
of Well

Gravel-Sand Packing
or Packer (optional)

Good Water Zone

CITY OF BASTROP

AGENDA ITEM **A-3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 24, 2014

MEETING DATE: July 8, 2014

1. Agenda Item: CONSIDERATION,DISCUSSION AND POSSIBLE ACTION ON REQUESTS FROM THE "BASTROP HOMECOMING COMMITTEE FOR VARIANCE TO SECTION 8.02.002 OF THE CITY OF BASTROP CODE OF ORDINANCES TO ALLOW FOR THE SALE AND CONSUMPTION OF ALOCHOLIC BEVERAGES AT MAYFEST PARK.

2. Party Making Request: Michael H. Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No x_____

4. Policy Implication:

5. Budgeted: _____Yes _____No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Agenda Summary: The Bastrop Homecoming Committee is requesting a variance to Section 8.02.002 which prohibits the sale and possession in any City Park. The Homecoming Committee has used Mayfest Park for many years to hold their annual Homecoming Event. They have sold alcoholic beverages in the past with no problems. Homecoming has hired additional police officers as well as posted a one million dollar liquor liability insurance with the City.

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: XApproved _____Disapproved _____None.

11. Action Taken: _____



BASTROP
HOMECOMING COMMITTEE, INC.

P.O. Box 215 • Bastrop, Texas 78602

June 27, 2014

Mike Talbot, City Manager
City of Bastrop
PO Box 427
Bastrop, Texas 78602

Dear Mr. Talbot,

Bastrop Homecoming, Inc. is requesting a Variance to sell and allow consumption of alcoholic beverages during the Bastrop Homecoming & Rodeo event July 31 through August 2, 2014, at the area known as Mayfest (Maifest) Park located at 25 American Legion Drive. This area has been the venue for Bastrop Homecoming for more than 15 years.

All permits and liability insurance, to include liquor liability in the amount required by the City of Bastrop, have been obtained. Copies of insurance will be hand delivered to the city office by July 10, 2014.

We are requesting the use of all parking areas, public picnic areas, ticket booth, electric/water hookups, trash cans, and public restrooms. Bastrop Homecoming, Inc. holds the lease for the Bastrop Rodeo Arena, and the Ken Estep showbarn has been leased for the duration of our event.

Please contact me as soon as possible if you have other concerns or questions.

Respectfully submitted,

A handwritten signature in black ink that reads "Lori Chapin". The signature is written in a cursive, flowing style.

Lori Chapin, Treasurer
Bastrop Homecoming and Rodeo Committee
512-923-1440

- (3) Participated in or viewed a parade, festival, performance, rally, demonstration, or similar event;
- (4) Waited in line to purchase a ticket to or attend a performance or a public event;
- (5) Sat on a chair or bench that was supplied by an agency, entity, individual or business, unless the agency, entity, individual, or business requested that the person leave the chair or bench provided; or
- (6) Operated or patronized a commercial establishment that conducts business on the sidewalk, during the time business was being conducted thereon.

(c) Mental state. A culpable mental state is not required, and need not be proved, for an offense under this section to be cited.

(d) Fine/penalty for violations. Any person violating this section shall be guilty of a class C misdemeanor, which shall be punishable by a fine of not less than \$50.00 or more than \$500.00.

(Ordinance 2010-12 adopted 5/25/10)

ARTICLE 8.02 ALCOHOLIC BEVERAGES

Sec. 8.02.001 Definitions

The definitions contained in the Texas Alcoholic Beverage Code shall apply to the provisions of this article.

(1995 Code, sec. 4.101)

Sec. 8.02.002 Sale, possession and consumption prohibited in parks and certain other areas

(a) Prohibited areas. It shall be unlawful for any person to knowingly or willfully sell, possess with the intent to sell, possess, consume or possess with the intent to consume any alcoholic beverage in the following areas, except as provided herein:

- (1) Within any public park, playground or recreation area in the city, not including park land owned by the state.
- (2) Within any area zoned parks and open space within the city, not including park land owned by the state.
- (3) Within any park, recreation area, playground, athletic field or athletic facility owned by a public school district and located within the city.
- (4) Upon any public street, sidewalk, or right-of-way which is located within a public park, playground, recreation area, or area zoned parks and open space within the city,

not including land owned by the state. Streets which have been temporarily closed for use for parties, dances, or other recreational purposes shall be considered to be public recreation areas for purposes of this section.

(b) Granting of exemptions. Notwithstanding any provision contained herein, the city council at a regular meeting may exempt any area described above, and in so doing allow the sale, possession, consumption or possession with intent to consume of alcoholic beverages in such area for a period not to exceed forty-eight (48) hours. In making such exemption decision, the city council shall consider the impact on the surrounding neighborhood, whether the area is one in which there traditionally has been alcohol consumption or sale with no resultant problems, and whether there will be sufficient trash and refuse policing of the area by the person or persons requesting the exemption, as well as any citizen input deemed relevant. Further, the city council may require an applicant for such exemption to provide proof of such liability insurance as will, in the opinion of the city council, adequately protect the public and the city.

(1995 Code, sec. 4.110)

ARTICLE 8.03 MINORS

Division 1. Generally

Secs. 8.03.001–8.03.030 Reserved

Division 2. Curfew*

Sec. 8.03.031 Definitions

In this division:

Curfew hours.

- (1) 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday, until one-half hour before sunrise of the following day; and
- (2) 12:01 a.m. until one-half hour before sunrise on any Friday or Saturday; and
- (3) During school hours on any Monday, Tuesday, Wednesday, Thursday, or Friday when Bastrop Independent School District public schools are in session.

Custodian. A person over the age of 21 who is authorized or designated by a parent, guardian, or court of competent jurisdiction to supervise and control a minor.

Emergency. An unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes, but is not limited to, a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.

* **Editor's note**—Article 8.03, division 2, “curfew for minors” is continued in full force and effect in accordance with Ordinance 2006-7a adopted on January 24, 2006.

CITY OF BASTROP

AGENDA ITEM **A-4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: JUNE 30, 2014

MEETING DATE: JULY 8, 2014

1. Agenda Item: **Approval of Bastrop Marketing Corporation’s request for reimbursement of expenses.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

4. Policy Implication: _____

5. Budgeted: X Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

CITY OF BASTROP
FINANCE
DEPARTMENT

Memo

To: Mayor, City Council and City Manager
From: Karla Stovall, Chief Financial Officer
Date: July 3, 2014
Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for May 2014. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$92,628.85 for May 2014 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

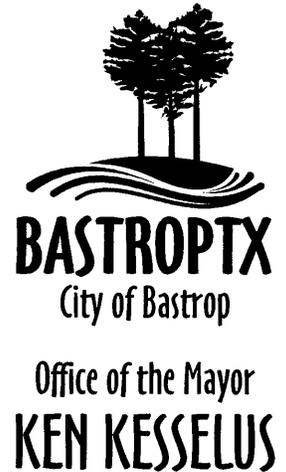
Bastrop Marketing Corporation ("BMC")
 October 2013 through September 2014 - Budget

Updated: June 23, 2014

	2 0 1 3				2 0 1 4								
	September	October	November	December	January	February	March	April	May	June	July	August	September
HRLPR Room Revenues	\$ 2,387,884.80	\$ 2,336,906.88	\$ 2,647,834.09	\$ 1,399,751.47	\$ 1,171,516.08	\$ 1,710,997.34	\$ 3,109,538.55	\$ 2,692,058.68	\$ 3,109,391.03	\$ 3,414,844.00	\$ 3,575,066.00	\$ 3,327,267.00	\$ 2,884,875
Exemptions	(18,460.71)	(6,685.57)	(11,066.00)	(1,911.00)	(1,421.14)	(672.00)	(370.00)	(15,413.29)	(936.00)	-	-	-	-
Taxable Room Revenues	2,369,424.09	2,330,221.31	2,636,768.09	1,397,840.47	1,170,094.94	1,710,325.34	3,109,168.55	2,676,645.39	3,108,455.03	3,414,844.00	3,575,066.00	3,327,267.00	
City of Bastrop HOT Rate	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%
City of Bastrop HOT Tax	\$ 165,859.69	\$ 163,115.49	\$ 184,573.77	\$ 97,848.83	\$ 81,906.65	\$ 119,722.77	\$ 217,641.80	\$ 187,365.18	\$ 217,591.85	\$ 239,039.08	\$ 250,254.62	\$ 232,908.69	
Gross Liability to City	\$ 165,859.69	\$ 163,115.49	\$ 184,573.77	\$ 97,848.83	\$ 81,906.65	\$ 119,722.77	\$ 217,641.80	\$ 187,365.18	\$ 217,591.85	\$ 239,039.08	\$ 250,254.62	\$ 232,908.69	
Hotel Owner Collection Allowance (1%)	(1,658.60)	(1,631.15)	(1,845.74)	(978.49)	(819.07)	(1,197.23)	(2,176.42)	(1,873.65)	(2,175.92)	(2,390.39)	(2,502.55)	(2,329.09)	
Net Collection by City	164,201.09	161,484.34	182,728.03	96,870.34	81,087.58	118,525.54	215,465.38	185,491.53	215,415.93	236,648.69	247,752.07	230,579.60	
Applicable % payable to BMC	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%
Funds Available to BMC	70,606.47	69,438.27	78,573.05	41,654.25	34,867.66	50,965.98	92,650.11	79,761.36	92,628.85	101,758.94	106,533.39	99,149.23	
Total Budget	<u>\$ 918,587.56</u>	Allocated: 76,548.96	76,548.96	76,548.96	76,548.96	76,548.96	76,548.96	76,548.96	76,548.96	76,548.96	76,548.96	76,548.96	76,549.00
Payment of Funds by City to BMC	\$ 70,606.47	\$ 69,438.27	\$ 78,573.05	\$ 41,654.25	\$ 34,867.66	\$ 50,965.98	\$ 92,650.11	\$ 79,761.36	\$ 92,628.85	\$ 101,758.94	\$ 106,533.39	\$ 99,149.23	
	Paid	Paid	Paid	Paid	Paid	Paid	Paid	Paid	Paid	Currently due			

check: \$ -

APPOINTMENTS OVERVIEW



I clearly and respectfully heard the council's views at our June 10 meeting about our partnership in filling places on the city's numerous commissions, committees, and boards, and I have carefully considered what you said. Above all, I am sure we all agree that the volunteer members of these boards, along with Mike and his staff, help provide essential ingredients that make our city government operate efficiently, and I want to work closely with the council to make sure we have the best available volunteers in place.

Accordingly, I have required that anyone who wants an appointment to such an office fill out the revised applications that you asked for. As per our rules, I have not appointed anyone who has not submitted one of the forms.

In addition, with the appointments, I have provided in what follows various comments about particular boards and specific supplementary information about some appointees, where I felt it would be helpful to you.

Because I want to heed your desire for significant time to consider whether to confirm my appointments, I am allowing 2 weeks for you to do so. These appointments are posted as appointments only, and they will be repeated at the July 22, 2014 meeting, at which time, following our rules, we can remove from the consent agenda any appointment for discussion. In the meantime, if you have any questions for me that would help with your decisions about any of the appointees, please call me at 512-940-7897. Since I also believe that anyone I have appointed will be happy to hear from you regarding any of your concerns, I urge you to contact them to gain the information you feel essential for making your decisions.

Finally, because we were delayed on the process this year, I believe it is important that we get this joint process done by July 22, 2014, so those who are appointed and approved can begin serving.

Thanks,



Ken Kesselus, Mayor

CITY OF BASTROP

AGENDA ITEM

A-5

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of TED SCHAEFER as PLACE 1 member of the CEMETERY BOARD; a THREE-YEAR TERM that expires in JUNE 2017.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____

8. Mayor Recommendation:

Since the city took over operations at Fairview Cemetery, we have been assisted by an advisory board that provides essential support for Karla and her staff.

Ted used to volunteer to be the "business manager" of the old Cemetery Association and has maintained a vital interest in its well-being.

I am pleased to appoint Ted Shaefer to the Cemetery Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
7/7/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Schaefer	First	Ted	Middle	Doss
Street Address	507 Elm St			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code	78602
Phone	(512) 321-5852		E-mail Address		
Date Available	immediately	I have lived in Bastrop	56	years.	Occupation/Profession
retired LCRA					
Have you filed an application here before?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed	
		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Reid Sharp	Relationship	friend
Company	First National Bank	Phone	(512) 321-3483
Full Name	Sarah Chalmers	Relationship	friend
Company	retired	Phone	(512) 321-5831
Full Name	Adena Lewis	Relationship	relative
Company	Bastrop County	Phone	(512) 423-8834

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Bastrop County Pecan Auxiliary

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input checked="" type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature *Ted Schaefer*

Date 6-16-14

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<i>6-17-14</i>	Application Received by:	<i>[Signature]</i>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-6

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **MARY WILLIAMS** as **PLACE 2** member of the **CEMETERY BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes** **No** _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____

8. Mayor Recommendation:

Since the city took over operations at Fairview Cemetery, we have been assisted by an advisory board that provides essential support for Karla and her staff.

I am pleased to appoint Mary Williams to the Cemetery Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

6/23/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name Williams		First Mary	Middle Kathryn
Street Address 2302 Wilson Street		Apartment/Unit # N/A	
City Bastrop	State TEXAS	ZIP Code 78602	
Phone (512) 225-4527	E-mail Address mary.k.williams@co.travis.tx.us		
Date Available Anytime	I have lived in Bastrop 57 (Lite) years.	Occupation/Profession Program Manager	
Have you filed an application here before? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		If so, when? N/A	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

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SECTION B: REFERENCES

Please list three professional references.

Full Name Patricia Alford	Relationship Friend
Company BIRD - Principal Gateway	Phone (512) 689-2109
Full Name Laura Pereto	Relationship Former Manager
Company Travis Co. Health + Human Services + Veterans Services	Phone (512) 854-7874
Full Name Corie Cormie	Relationship Program Administrator
Company Travis Co. Health + Human Services + Veterans Services	Phone (512) 854-3720

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Dorcas Chapel Primitive Baptist Church Member
Youth Sunday School Teacher
MISSION - Vice President
Formerly Victim Services Volunteer
Formerly Team Court Volunteer
" Fairview Cemetery Secretary

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.
Macedonia First Baptist Church / Church Clerk / Usher President (Formerly)

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input checked="" type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature Mary K. Will Date 06/21/14

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<u>6.23.14</u>	Application Received by:	<u>[Signature]</u>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-7

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **ROGER CLINTON OSBORN** a **General Contractor** as **PLACE 1** member of the **CONSTRUCTION STANDARDS BOARD**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.
2. Party Making Request: Ken Kesselus, Mayor
3. Nature of Request: (Brief Overview) Attachments: **Yes** **No** _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
8. Mayor Recommendation: **Construction Standards Board Overview**

Construction Standards Board Rick Welsh, former member of this board, told me that during his fifteen years of service there was only one meeting. A current member told me that Ted called a meeting a year or more ago and, at the end of the meeting, said they would get back together the next month. No subsequent meeting was called. Mike and I have agreed that this board needs to become active, not only to respond to hearing appeals of decisions and interpretations of the building official and consideration of variances of the technical codes, but also to provide advice about the appropriateness of our standards for the kind of city we want to be. Mike has assured me that Ted will arrange for several meetings over the next twelve months to begin examining our standards.

Please allow me to address a concern expressed by a council member about having construction standards board members who are actively engaged in construction trades. I asked Ted to provide some information about this. His comments are as follows.

“A majority of all past members have been existing ongoing construction owners and/or workers. Chapter three of the Code of Ordinances which is appointed for review of my decision or rulings. They also can grant variances to supersede the code. We have not had such a complaint since I’ve been here, hence very few meetings. It was not required that they

rule on code updates or changes. It was that if they were ok with code update council would ok the update. When we met they wanted a list of all the changes in the codes from 2000 to 2009. There are at least 4000 codes changes but many of them are clarifications. As soon as we can get a quorum I want to update to 2009.”

Because we have not done a very good job of listing on our website an accurate report of members of this board and because we have not had an active board, confusion has arisen about the membership. As it turns out, three of the five positions are vacant. I very much want to get this board up and running. As of early June, no one had applied for this board, so I recruited three qualified citizens whom I believe will add to the basis of what will be a fine, effective board.

In addition to what you see on the accompanying application about Roger Osborn, my appointment of him is based on the fact that he is a very well respected and conscientious member of this community, having served on the school board and as pastor of a local congregation. The success of his plumbing contracting business speaks clearly about his ability in this trade.

I appoint Roger Osborn to the Construction Standards Board.

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager’s Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

<http://www.cityofbastrop.org>



Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Osborn	First	Lopez	Middle	Clinton
Street Address	1812 Wilson St			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code	78602
Phone	(512) 321-6098	E-mail Address	NA		
Date Available	July 1st	I have lived in Bastrop	55	years.	Occupation/Profession
Have you filed an application here before?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed	
		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>		

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SECTION B: REFERENCES

Please list three professional references.

Full Name	David Lock	Relationship	Friend / Client
Company	Lock Deugs	Phone	(512) 321-9788
Full Name	Lay Long	Relationship	Friend / Client
Company	THE BBL Enterprise	Phone	(512) 321-6510
Full Name	Jim Keeshaw	Relationship	Friend / Client
Company	Keeshaw & Jenkins	Phone	(512) 321-2104

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Cedar Valley Baptist Church

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Former BISO Board Member 1994-2000

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

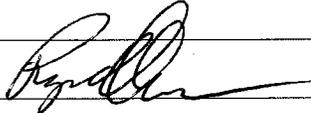
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature



Date 6-16-14

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6-17-14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-8

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **DAVID MOORE** as **PLACE 3** member of the **CONSTRUCTION STANDARDS BOARD**; a **ONE-YEAR TERM** that expires in **JUNE 2015**

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes** **No** _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation: **Construction Standards Board Overview**

Please see narrative under Appointment of Roger Osborn – Item A 7

In addition to what you see on the accompanying application about David Moore, my appointment of him is based on the fact that David did construction business in Bastrop for a long time and knows the situation of those in such a trade. David is a man who is willing to speak his mind and tell the truth as he sees it. That quality is necessary for successful service on any of our boards.

I appoint David Moore to the Construction Standards Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
7/10/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Moore	First	David	Middle	A
Street Address	1919 Main			Apartment/Unit #	N/A
City	Bastrop	State	Tx	ZIP Code	78602
Phone	(512) 284-1906	E-mail Address	N/A		
Date Available	6-16-14	I have lived in Bastrop	58 years.	Occupation/Profession	General Contractor
Have you filed an application here before?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	If so, when?	N/A		
Do you reside within the City Limits of Bastrop?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Jimmy Mathison	Relationship	Friend
Company	Mathison Heat & Air	Phone	(512) 321-3458
Full Name	Jerry Slater	Relationship	Friend
Company	Home Depot	Phone	(512) 332-0360
Full Name	Bill Stanberry	Relationship	Friend
Company	Stanberry & Ass (Real Estate)	Phone	(512) 303-5065

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Bastrop Opera House

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Bastrop Opera House

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input checked="" type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature  Date 6-15-14

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6/18/14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-9

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **CHASE MCDONALD** as **PLACE 4** member of the **CONSTRUCTION STANDARDS BOARD**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation: **Construction Standards Board Overview**

Please see narrative under Appointment of Roger Osborn – Item A 7

In addition to what you see on the accompanying application about Chase McDonald, my appointment of him is based on the fact that I know him to be a conscientious citizen who follows the example of parents and grandparents who consistently have given themselves in service in our community in many ways.

Chase is a young man with a desire to help this community grow better, and as a young construction contractor, he will, if confirmed, present a much-needed fresh view as he carries out duties on this board.

I appoint Chase McDonald to the Construction Standards Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.



New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION			
Last Name	McDonald	First	Chase
Middle	G		
Street Address	1805 Garfield St		Apartment/Unit #
City	Bastrop	State	Tx
ZIP Code	78602		
Phone	(512) 332-6733	E-mail Address	chasemcdonald06@gmail.com
Date Available	6/16/2014	I have lived in Bastrop	30 years.
Occupation/Profession	General Contractor		
Have you filed an application here before?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	If so, when?	6/10/2014
Do you reside within the City Limits of Bastrop?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<p><i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i></p>			

SECTION B: REFERENCES	
Please list three professional references.	
Full Name	Jay Moose
Relationship	Contractor
Company	Jay Moose Custom Homes
Phone	(512) 503-6046
Full Name	Bruce Kana
Relationship	Contractor
Company	Bruce Kana Custom Homes
Phone	(512) 748-9026
Full Name	A.J. Zimmerhanzel
Relationship	Customer
Company	Maxwell, Lock, & Ritter
Phone	(512) 304-5943

SECTION C: ADDITIONAL INFORMATION
<p>List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.</p> <p>Member of Calvary Episcopal Church, and current vestry member</p>

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES
<p>Comments: Please indicate any professional and or community activities that you are associated with.</p> <p>I participate in all local elections, active in all church related functions with Calvary Episcopal Church, and support local shopping & vendors.</p>

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

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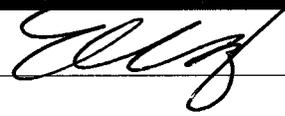
Signature  Date 6/16/2014

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6/17/14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-10

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **WILLIE DELAROSA** Council Representative as **PLACE 2** member of the **ECONOMIC DEVELOPMENT CORP**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation: The Bastrop Economic Development Corporation (BEDC) Board of Directors has the following duties in relation to the half-cent sales tax revenue it receives:

- Improving the economic environment of the community
- Assisting in the retention and expansion of business in Bastrop
- Strengthening the local tax base
- Supervising the EDC, which includes the annual BEDC budget

This is our most important board, and stability and experience in such service is essential. That said, I am mindful of the fact that numerous citizens question the composition of the board. I have been lobbied to change a situation in which so many members have been on the board for such a long time, based on the fact that there very seldom is an opening to allow for "fresh blood" to be injected into the mix, that the BEDC board is one that seems to have become insular. I have also heard concerns about a lack of diversity on the board.

I am very sensitive to such critique, and I take such comments very seriously. I realize that except for my recent inclusion on the board, ex officio, the same composition has existed for four years. Furthermore, I note that the years of consecutive service for the six other members are as follows: 19, 15, 14, 7 (and this member served an earlier series of terms for 8 years), 7, and 4 (the mayor pro tem who also served from 1995 – 97).

I hope that together the board, council, and I can find a way to provide more turn-over and more diversity without disrupting the good work this board does. For now, however, that process must remain in the future.

With a rookie mayor serving the dual positions of BEDC board member and council member, I think it is important to keep Willie on the board. He and I have pledged to keep the council well informed about the actions of the BEDC.

Accordingly, I appoint Willie Delarosa to the BEDC board, Place 2.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



RECEIVED
7/13/14

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	DeLaRosa	First	William	Middle	G.
Street Address	407 OAK ST.			Apartment/Unit #	
City	BASTROP	State	TEXAS	ZIP Code	78602
Phone	512-303-1535	E-mail Address			
Date Available	2014	I have lived in Bastrop	58	years.	Occupation/Profession
				U.S. Postal Service	
Have you filed an application here before?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed	
				YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<p>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</p>					

SECTION B: REFERENCES

Please list three professional references.

Full Name	DAVID LOCK	Relationship	Former Mayor
Company	Lock's Dwg	Phone	321-2551
Full Name	GARY GUTIERREZ	Relationship	Cousin
Company	Bluebonnet Elect Coy.	Phone	321-5746
Full Name	John H. Wieting	Relationship	Friend
Company	Self-Employed	Phone	321-8383

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Former boards - CASA - Literacy Volunteers of America, Boy's & Girls Club

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

(Signature)

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input checked="" type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input checked="" type="checkbox"/> City Resident / <input checked="" type="checkbox"/> BISD Area Resident)	
<input checked="" type="checkbox"/> Automated Red Light Advisory Committee		<input type="checkbox"/> Other:

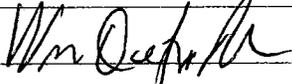
Historic Landmark Commission

*Please indicate which position(s) you are qualified to serve under.

- Architect, Planner, Designer
- Licensed Real Estate Professional
- Own Commercial Historic Structure/Property
- Own Residential Historic Structure/Property
- General Resident of City of Bastrop
- Planning and Zoning Member
- Bastrop County Historic Society Member

DISCLAIMER AND SIGNATURE

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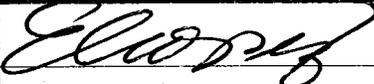
Signature  Date 6-12-14

WRITTEN NOTICE

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City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6/13/14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-11

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **GARY SCHIFF** as **PLACE 4** member of the **ECONOMIC DEVELOPMENT CORP**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation:

Please see narrative under item A-10 Bastrop Economic Develop Board – Appointment of Willie Delarosa

Gary serves as Vice President of the board and is a business owner who understands the workings of attracting the kind of economic development that we seek for the betterment of our community. Gary is very bright, knowledgeable, and has the courage to speak his mind. Everyone I have talked to has advised me that Gary is an essential member of the board. I appoint Gary Schiff to the BEDC Board, Place 4.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
7/18/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name SCHIFF		First GARY	Middle S
Street Address 118 LINCOLN		Apartment/Unit #	
City BASTROP		State TX	ZIP Code 78602
Phone (512) 789-3874		E-mail Address gschiff@schiffinterests.com	
Date Available IMMED.	I have lived in Bastrop 36 years.	Occupation/Profession ENGINEER	
Have you filed an application here before? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		If so, when? ?	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
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SECTION B: REFERENCES

Please list three professional references.

Full Name TOM SCOTT	Relationship FRIEND/FORMER BEDC CHAIR/MAJOR
Company	Phone (512) 581-2715
Full Name STEVE MILLS	Relationship FELLOW MEMBER & CHAIR OF BEDC
Company	Phone (512) 784-0289
Full Name TERRY ORR	Relationship FRIEND/FORMER BEDC CHAIR/MAJOR
Company	Phone (512) 304-0909

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.
BASTROP CHRISTIAN OUTREACH CENTER - BOARD MEMBER

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.
ORGANIZER OF ANNUAL BOYS & GIRLS CLUB "BASTROP JAM" FUNDRAISER.

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

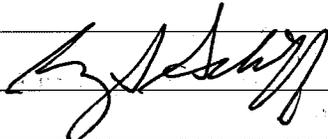
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input checked="" type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

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Signature



Date

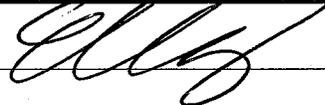
6/17/14

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 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6/18/14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-12

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of **MARILYN WHITES** as **PLACE 7** member of the **HISTORIC LANDMARK COMMISSION**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation: Marilyn has served in the past as the representative of those living in historic structures in Bastrop. She and her husband have owned such a home for many years, and have, through the operation of a Bed and Breakfast there, introduction many people, new comers and visitors, to the warmth and quality of old houses in our community. She loves that aspect of Bastrop and will continue to serve their needs well. I appoint Marilyn Whites to the Historic Landmark Commission.

Historic Landmark Commission – Chapter 14 Zoning Ordinance, Article 14.03

The Historic Landmark Commission (HLC) shall consist of seven (7) members with demonstrated interest, competence, and knowledge in historic preservation within the City. The purpose and intent of the HLC is to help with the historic landmark preservation and the protection, enhancement, and perpetuation of sites, landmarks or districts of historical and cultural importance. The HLC categorizes properties within the City related to its historical, cultural, architectural or archaeological significance and classifies properties into two categories of Significant Landmark or Historic Landmark. Properties that are Historic must receive a Certificate of Appropriateness from the HLC for construction, reconstruction, alteration, restoration, rehabilitation, or relocation of any historic landmark and must receive approval for material change in the signs, fences, or other exterior elements visible from a public right-of-way which affect the appearance and cohesiveness of any historic landmark. Currently there are 99 Significant Landmark properties and 75 Historic Landmark properties within the City of Bastrop.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
http://www.cityofbastrop.org

4/24/14

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name <i>Whites</i>		First <i>Marilyn</i>		Middle <i>C.</i>
Street Address <i>1802 Main Street</i>			Apartment/Unit # <i>---</i>	
City <i>Bastrop</i>		State <i>Texas</i>	ZIP Code <i>78602</i>	
Phone <i>(512) 303-5857</i>		E-mail Address		
Date Available <i>Anytime</i>	I have lived in Bastrop <i>35</i> years.		Occupation/Profession <i>Retired UT Staff</i>	
Have you filed an application here before? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		If so, when?		
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name <i>Mark Rose</i>	Relationship <i>Friend</i>
Company <i>Bladonnet Electric</i>	Phone <i>(512) 925-5064</i>
Full Name <i>Tom + Nancy Scott</i>	Relationship <i>Friend</i>
Company <i>Retired</i>	Phone <i>(512) 303-0760</i>
Full Name <i>Larry + Pat Orr</i>	Relationship <i>Friend</i>
Company <i>Retired</i>	Phone <i>(512) 304-0909</i>

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Historic Landmark Committee *Bastrop Historical Society*
Design Committee *Owner Historical Home*
Bastrop Main St. Advisory

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: *Please indicate any professional and or community activities that you are associated with.*

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input checked="" type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input checked="" type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input checked="" type="checkbox"/> Own Residential Historic Structure/Property <input checked="" type="checkbox"/> General Resident of City of Bastrop <input checked="" type="checkbox"/> Planning and Zoning Member <input checked="" type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature *Marilyn C. Whites* Date *June 23, 2014*

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<i>6/24/14</i>	Application Received by:	<i>[Signature]</i>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-13

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation on or after July 22, 2014 by the Bastrop City Council on the appointment of **ANDREW COY** as **PLACE 2** member of the **HOUSING AUTHORITY**; a **ONE-YEAR TERM** that expires in **JUNE 2015**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes** **No** _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation: Brandy Spencer, Executive Director, is eager to answer any question you may have. You may reach her at (512) 321-3398. She hopes I will appoint Phil Woods, Annette Hyde, and Nettie Kimble to terms beginning this year and requested that I find someone to fill a long-standing vacancy.

Phil Woods, chairperson of the Housing Authority, reported to me that often in the past this board found itself in the position of having to recruit members when vacancies occurred. He also told me that one gap in diversity on the board was the lack of a Hispanic member. I pledged to him that I would recruit someone to fill the gap.

Andrew Coy is a Hispanic citizen who belongs to a large, extended family that has made significant contributions to this community for decades. Andrew is a dedicated citizen who informed me several weeks ago that he wants to be of service to the community and to me in any way possible. I sincerely respect his attitude and honor his civic commitment as a model of what I seek from all citizens. He told me that he does not know much about the Housing Authority, but that he will put his heart and soul into helping the city in such a role if he were to be confirmed by the council. Andrew Coy will bring to play his experience, unique perspective, and love of Bastrop as a member of this board. I appoint Andrew Coy to the Bastrop Housing Authority with sincere confidence and enthusiasm.

You may read the Authority's Annual Report at <http://affordablehousingonline.com>

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.



New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name Coy		First ANDREW	Middle JUAREZ
Street Address 405 LINDEN STREET		Apartment/Unit #	
City BASTROP		State TEXAS	ZIP Code 78602
Phone 512-303-1425		E-mail Address ajcoy3@gmail.com	
Date Available ANYTIME	I have lived in Bastrop 63+ years.		Occupation/Profession RETIRED
Have you filed an application here before? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		If so, when? 4/14, 5/14	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name BLAS J. COY	Relationship COUSIN
Company N/A	Phone (512) 964-6652
Full Name ESTHER COY	Relationship SISTER
Company N/A	Phone (512) 308-9683
Full Name JOHNNY SANDERS	Relationship FRIEND
Company BLUEBONNET ELECTRIC	Phone (512) 376-8244

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

N/A

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

NONE

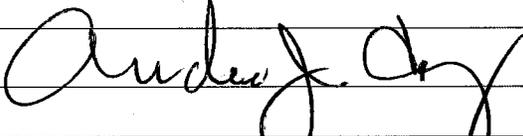
SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input checked="" type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input checked="" type="checkbox"/> Bastrop Library Board (<input checked="" type="checkbox"/> City Resident / <input checked="" type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input checked="" type="checkbox"/> Other: ENTERTAINMENT	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature		Date	6/15/14
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WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6-17-14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-14

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **ANNETTE HYDER** as the **PLACE 3** member of the **HOUSING AUTHORITY**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes** **No** _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation: Brandy Spencer, Executive Director, is eager to answer any question you may have. You may reach her at [\(512\) 321-3398](tel:5123213398). She hopes I will appoint Phil Woods, Annette Hyde, and Nettie Kimble to terms beginning this year and requested that I find someone to fill a long-standing vacancy.

Ms. Spencer has reported to me that Ms. Hyder was first appointed to the Board in September 2006. She has always been actively engaged during Board Meetings and since her election as Vice-Chairperson in 2013, she has become much more involved. She is very dependable and has always been available to serve the needs of the Housing authority.

I appoint Anette Hyder to the Housing Authority Board.

You may read the Authority's Annual Report at <http://affordablehousingonline.com>

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
7/20/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name <i>Hyder</i>		First <i>Annette</i>	Middle <i>Smith</i>
Street Address <i>1103 Hayse 1 St.</i>		Apartment/Unit #	
City <i>Bastrop</i>	State <i>TX</i>	ZIP Code <i>78602</i>	
Phone <i>512 308-7266</i>	E-mail Address <i>annettehyder@att.net</i>		
Date Available <i>now</i>	I have lived in Bastrop <i>20</i> years.	Occupation/Profession <i>retired</i>	
Have you filed an application here before? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		If so, when? <i>unknown</i>	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name <i>Rev. Robert Wellington</i>	Relationship <i>Assoc. Pastor</i>
Company <i>Mt Rose MB Church</i>	Phone <i>512 350-5685</i>
Full Name <i>Rev. Danny Peterson</i>	Relationship <i>Assoc. Pastor</i>
Company <i>Mt Rose Church</i>	Phone <i>512 985-5389</i>
Full Name <i>Retlaw Greene</i>	Relationship <i>Friend - Church Trustee</i>
Company <i>Mt. Rose Church</i>	Phone <i>512 2-33-9230</i> <i>Chair</i>

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that you are a member of and any additional information you would like us to consider.

*Mt Rose Baptist Church, Trustee Board Secretary
Church Secretary*

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input checked="" type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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Signature <i>Arnette S. Ayden</i>	Date <i>6/27/14</i>
-----------------------------------	---------------------

WRITTEN NOTICE

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City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<i>10-30-14</i>	Application Received by:	<i>Havi Chavez</i>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-15

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **NETTIE KIMBLE** as the **PLACE 4** member of the **HOUSING AUTHORITY**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes** **No** _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

8. Mayor Recommendation: Brandy Spencer, Executive Director, is eager to answer any question you may have. You may reach her at [\(512\) 321-3398](tel:5123213398). She hopes I will appoint Phil Woods, Annette Hyde, and Nettie Kimble to terms beginning this year and requested that I find someone to fill a long-standing vacancy.

Executive Director Brandy Spencer wrote me that Ms. Kimble was appointed as Resident Commissioner in 2012. Many small Housing Authorities have a difficult time recruiting residents that are able and willing to serve on the Housing Authority's Board. Ms. Kimble was recruited based on her involvement in resident meetings and participation in resident activities.

I hope you will confirm her so she can continue in that role. In my conversations with her, I found her very enthusiastic about her service on this board and she is eager to continue to represent the residents in every way possible. I appoint Nettie Kimble to the Housing Authority.

You may read the Authority's Annual Report at <http://affordablehousingonline.com>

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
CITY 7/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name <i>Nette Kimble</i>		First	Middle <i>M</i>
Street Address <i>1008 Emile St.</i>		Apartment/Unit # <i>A</i>	
City <i>Bastrop</i>		State <i>Texas</i>	ZIP Code <i>78602</i>
Phone <i>(512) 412-6030</i>		E-mail Address <i>—</i>	
Date Available <i>anytime</i>	I have lived in Bastrop <i>28</i> years.	Occupation/Profession <i>Retired/nurse asst.</i>	
Have you filed an application here before? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		If so, when?	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> <i>Ret.</i>	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name <i>Rev. Dr. F.F. Williams</i>	Relationship <i>Pastor</i>
Company <i>Bapt. Minister</i>	Phone <i>(512) 581-1673</i>
Full Name <i>Rev. Phillip Deslay</i>	Relationship <i>Minister Family friend</i>
Company <i>Bapt. minister</i>	Phone <i>(512) 988-0130</i>
Full Name <i>Jack Miller, Jr.</i>	Relationship <i>Ins. Certified Advisor</i>
Company <i>Licensed Agent Senior Advisor</i>	Phone <i>(310) 827-9972</i>

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

National Home Gardening Club

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: *Please indicate any professional and or community activities that you are associated with.*

Bastrop Housing Committee Personal

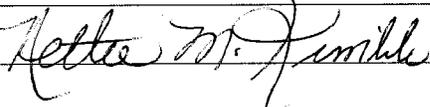
SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input checked="" type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature 	Date 6-16-14
---	--------------

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6-17-14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-16

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **PHILLIP WOODS** as the **PLACE 5** member of the **HOUSING AUTHORITY**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ **N/A**
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation: Brandy Spencer, Executive Director, is eager to answer any question you may have. You may reach her at [\(512\) 321-3398](tel:5123213398). She hopes I will appoint Phil Woods, Annette Hyde, and Nettie Kimble to terms beginning this year and requested that I find someone to fill a long-standing vacancy.

Ms. Spencer observes that Pastor Woods was appointed to the Board of Commissioners in June 2002. Prior to this appointment, he attended board meetings with the Resident Commissioner at the time. She notes that he quickly became an invaluable resource to the Housing Authority. Since his appointment to the Board, he has been elected as Vice-Chairperson and currently serves as Chairperson.

I know Phil to be a dedicated professional who, even though he does not live within the city limits, gives freely of himself to make Bastrop a better place. As chair he has carried out the role very effectively. I hope you will allow him to continue in that position for the sake of our citizens who are residents of dwellings run by our housing authority. I appoint Phil Woods to the Housing Authority.

You may read the Authority's Annual Report at <http://affordablehousingonline.com>

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.



New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Woods	First	Phillip	Middle	Leon
Street Address	471 Kelley Rd			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code	78602
Phone	512-627-5229		E-mail Address	woophill@aol.com	
Date Available	now	I have lived in Bastrop	19 years.	Occupation/Profession	Minister/Pastor
Have you filed an application here before?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Mike Hargett	Relationship	Co-worker
Company	First Assembly of God	Phone	(512) 917-4554
Full Name	Dr Steven Wright	Relationship	Personal Doctor/Friend
Company	Central Texas ENT	Phone	(817) 680-8808
Full Name	J. J Ramirez	Relationship	Friend
Company	S.O.S Ministries	Phone	(979) 218-4670

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

General Council of the Assemblies of God
North Texas District Assemblies of God

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Chair Board of Commissioners Bastrop Housing Authority

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input checked="" type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature

Philly J. Wood

Date

16 June 2014

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<i>6-17-14</i>	Application Received by:	<i>[Signature]</i>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-17

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: **July 1, 2014**

MEETING DATE: **July 3, 2014**

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **MICHAEL H. TALBOT** City Manager as **PLACE 1** member of the **HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.
2. Party Making Request: Ken Kesselus, Mayor
3. Nature of Request: (Brief Overview) Attachments: **Yes** No
4. Policy Implication: _____
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

A BRIEF OVERVIEW OF THE PID

Inception

This entity began with a petition from Sabine Investment Corp. and, in response, a 2001 resolution passed by the Bastrop City Council. It was created under the local government code by the Texas legislature, and was incorporated in February 2004 to provide for the construction of certain public improvements for use by the residents in Hunters Crossing that were above and beyond the “standard public improvements” required by developers in Bastrop and to provide for a mechanism for payment of the PID costs, via a levy of an assessment against property located within the PID boundaries.

In the beginning, Sabine paid about \$12,000,000 for the various improvements. Each year, assessments are paid by property owners to pay back a portion of these capital costs. In addition, property owners pay assessments for operation and maintenance costs for maintaining the public improvements authorized by the city. All assessment payments and financial accounting for the PID are done by the city and the funds are regularly audited.

Sometime around 2024/5 the PID will dissolve and the city will take over possession of and responsibility for the public improvements. At that time, it appears very unlikely that the developer will have received reimbursement for the initial and subsequent improvements outlined under the PID agreements.

As the successor company to Sabine, Forestar assumed its debt and gained the right to receive payments from the capital portion of the assessments.

For more details, please see city’s website under boards and commissions, and under the PID board - Q and A.

Board of Directors: The original incorporation called for a five-member board, the city manager, a council member, two developers, and a private citizens. Through its history the board has always had the following representation: the city manager, a city council member, and representatives of the developer. In 2011, an amendment to the bylaws required inclusion on the board of a city council member and a resident of Hunters Crossing. The current mayor and Brandon Johnson filled these seats through this June. In 2012, we added to this list a requirement to have a commercial representative on the board. Until June 2014 Mark Sheffield of Roscoe Bank occupied the commercial seat.

It appears that all positions on the board ended in June, and that the mayor needs to appoint an entire board for subsequent terms. It also appears that this board has never drawn for positions, as required, so that the terms will be staggered. I expect the members at the board’s first meeting after a quorum of members has been approved by the council to draw so that the terms will be divided into three classes.

8. Mayor Recommendation: *The following brief statement related to the appointed ‘make-up’ (membership) of the Hunters Crossing PID Board of Directors was prepared by the city attorney at my request and is presented for your information.*

It is my experience and observation that the PID Board benefits from having representatives from each type of entity and person that is directly involved with the Hxing PID Subdivision, whether the representative is a business owner, a developer, or a residential owner living in the subdivision. By receiving input from all of these various types of members, the Board can more carefully ensure that the assessed PID fees are “fair to all PID members” and, further, that the fees are used equitably by the Board, in compliance with the PID rules and to the benefit the PID members, as a whole.

While it is accurate to say that some of the appointed members of the PID Board have a ‘personal pecuniary interest’ in the PID, I am of the view that as long as the Council is fully aware of the extent of the financial interest of the representatives (i.e., that there are no “hidden/undisclosed” financial interests), and so long as none of the ‘groups’ represented have the controlling interest in the Board (i.e., no one entity or type of PID member has control of the Board by means of having a majority of the membership), then the diverse representation benefits everyone by ensuring that all affected persons have a “voice” on the Board.

This is true for the homeowner who pays a PID fee, or a businessman whose business is assessed a PID fee, and for the developer who made the very substantial, initial contribution of funds for the PID area improvements, and for the City. All have a financial interest and stake, and all can contribute to assist the City in ensuring that the PID Board operates effectively and fairly.

In short, I believe that these individuals and entities have a valid place on the PID Board **not** “in spite of” their pecuniary interest, but rather, “because of” it. It is my view that it is equitable to include them all.

While the City’s Ethic Ordinance states that board members may not act as board members in cases that affect their personal financial interest, I believe there are exceptions to this overarching prohibition for a body, such as the PID, if the Council knowingly and purposefully appointments members to ‘represent the interest of a certain affected population’, so long as those members’ interest is known to the Council and is disclosed prior to appointment. [It is also important to remember that the PID Board was created over a decade prior to the City’s adoption of the Ethics Ordinance. The PID was created by the City Council in 2001. Thus, the PID Board creation far predates the Ethics Ordinances’ prohibition concerning membership to City Boards.]

I have decided to fill the others positions by a similar form of representation, including four other classes, namely, the traditional inclusion of the city manager and a “neutral” citizen representative, as well as a resident of Hunters Crossing nominated by the Hunters Property Owner’s Association, and a representative of the Developer, nominated by Forestar.

Mike Talbot has served on the board since becoming City Manager, and has served as chairmen since he replaced Jeff Holberg. He and his staff have worked admirably and effectively to straighten out what has been a troublesome and confusing entity, and I believe it is essential that he be appointed this year.

I therefore appoint Michael H. Talbot to the PID Board.

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager’s Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM

A-18

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **DARLENE LOUK** a Developer Representative as **PLACE 2** member of the **HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

Please see narrative under A-17.

8. Mayor Recommendation: I have decided to fill the others positions by a similar form of representation, including four other classes, namely, the three traditional inclusion of the city manager and an “neutral” citizen representative, also well as a resident of Hunters Crossing nominated by the Hunters Property Owner’s Association, and a representative of the Developer, nominated by Forestar.

The following brief statement related to the appointed ‘make-up’ (membership) of the Hunters Crossing PID Board of Directors was prepared by the city attorney at my request and is presented for your information.

It is my experience and observation that the PID Board benefits from having representatives from each type of entity and person that is directly involved with the Hxing PID Subdivision, whether the representative is a business owner, a developer, or a residential owner living in the subdivision. By receiving input from all of these various types of members, the Board can more carefully ensure that the assessed PID fees are “fair to all PID members” and, further, that the fees are used equitably by the Board, in compliance with the PID rules and to the benefit the PID members, as a whole.

While it is accurate to say that some of the appointed members of the PID Board have a ‘personal pecuniary interest’ in the PID, I am of the view that as long as the Council is fully aware of the extent of the financial interest of the representatives (i.e., that there are no “hidden/undisclosed” financial interests), and so long as none of the ‘groups’ represented have the controlling interest in the Board (i.e., no one entity or type of PID member has control of the Board by means of having a majority of the membership), then the diverse representation benefits everyone by ensuring that all affected persons have a “voice” on the Board.

This is true for the homeowner who pays a PID fee, or a businessman whose business is assessed a PID fee, and for the developer who made the very substantial, initial contribution of funds for the PID area improvements, and for the City. All have a financial interest and stake, and all can contribute to assist the City in ensuring that the PID Board operates effectively and fairly.

*In short, I believe that these individuals and entities have a valid place on the PID Board **not** “in spite of” their pecuniary interest, but rather, “because of” it. It is my view that it is equitable to include them all.*

*While the City’s Ethic Ordinance states that board members may not act as board members in cases that affect their personal financial interest, I believe there are exceptions to this overarching prohibition for a body, such as the PID, **if** the Council knowingly and purposefully appointments members to ‘represent the interest of a certain affected population’, so long as those members’ interest is known to the Council and is disclosed prior to appointment. [It is also important to remember that the PID Board was created over a decade prior to the City’s adoption of the Ethics Ordinance. The PID was created by the City Council in 2001. Thus, the PID Board creation far predates the Ethics Ordinances’ prohibition concerning membership to City Boards.]*

With firm confidence in this logic and the importance of having a developer on the board, I asked Forestar to provide for me the name of someone who could represent them in this capacity. Accompanying this item is a letter from the Jim DeCosmo, President and Chief Executive Officer of the Forestar Group asking me to appoint Darlene Louk to represent his company on the PID board.

I hereby appoint Darlene Louk to the PID Board.

- 9. Advisory Board: _____Approved _____Disapproved _____None
- 10. Manager’s Recommendation: _____Approved _____Disapproved _____None
- 11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

<http://www.cityofbastrop.org>

RECEIVED
7/11/14

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	LOUK	First	Dartene	Middle	
Street Address	6300 Bee Caves Rd (Forestar Group)			Apartment/Unit #	
City	Austin,	State	TX	ZIP Code	78746
Phone	512-433-5235	E-mail Address	dartene.louk@forestargroup.com		
Date Available	immediately	I have lived in Bastrop	20 years in the past	Occupation/Profession	Vice President
Have you filed an application here before?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

* My Company owns property within the City limits, in Hunters Crossing development

SECTION B: REFERENCES

Please list three professional references.

Full Name	Lita Nelson	Relationship	colleague
Company	Block 16 Architects	Phone	512/657-7349
Full Name	Clay Ingram	Relationship	colleague
Company	First National Bank - Bastrop	Phone	512/923-2641
Full Name	Kay Wesson	Relationship	colleague
Company	Remax - Bastrop	Phone	512/303-4441

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

CREW - Commercial Real Estate Women
RECA - Real Estate Council of Austin

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Donor to CASA - Bastrop County, Bastrop County Ministerial Alliance, BISD, and Bluebonnet Fire Dept.

DARLENE LOUK

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input checked="" type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISSD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature <i>Darlene Louk</i>	Date <i>6/13/14</i>
-------------------------------	---------------------

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<i>6/15/14</i>	Application Received by:	<i>[Signature]</i>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	



June 17, 2014

Honorable Mayor Ken Kesselus
Bastrop City Hall
Bastrop, TX 78602

RE: Hunters Crossing Local Government Corporation Board

Dear Mayor Kesselus:

Thank you for inviting us to request your nomination of a representative on the Hunters Crossing Local Government Corporation Board.

The LGC was conceived and created as a joint project of the City of Bastrop and Forestar as a way to provide enhanced services and facilities to the Bastrop residents at Hunters Crossing. Forestar has had a representative on the Board of the LGC since its inception in 2004, due to our significant investment in the Hunters Crossing community and our expertise in managing the activities and projects of the LGC. We request that you reappoint our representative, Darlene Louk to this Board, due to her experience with the Board and having served on the Board since 2011.

Forestar has made a substantial investment in Hunter's Crossing over the last 10 years and still owns significant commercial land that remains undeveloped and future single family lots that can be developed in the community. We appreciate your consideration in allowing our interests to be represented on this Board.

Sincerely,

A handwritten signature in black ink that reads "Jim DeCosmo". The signature is fluid and cursive, with a long horizontal line extending to the right.

Jim DeCosmo
President and Chief Executive Officer
Forestar Group



June 17, 2014

Honorable Mayor Ken Kesselus
Bastrop City Hall
Bastrop, TX 78602

RE: Hunters Crossing Local Government Corporation Board

Dear Mayor Kesselus:

Attached is my application for the Hunters Crossing Local Government Board. I appreciate your consideration in reappointing me to this Board, I have served on this Board since February of 2011.

I am a Vice President with Forestar and manage our Bastrop assets. We still have significant investment in the remaining commercial land and future single family lots than can be developed in the Hunters Crossing community. We still own a majority of the 72 lots recently developed for builder, DR Horton.

Two previous Forestar employees worked directly with the former City Manager (Jeff Holberg) in establishing the PID in Hunters Crossing in 2004. The LGC Board was established and comprised of two City representatives, two Developer representatives, and a 5th member as an impartial party, Mr. James Kershaw. The Board has operated cooperatively and efficiently with a mix of representatives from the City, the developer, the citizens and the local business community. Each one brings perspective and knowledge to the Board. The mix of Board representatives which has proven beneficial and effective should be continued. It is in this spirit that Forestar requests my reappointment to this Board.

Thank you for your consideration in reappointing me to this Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Darlene Louk".

Darlene Louk
Vice President
Forestar Group

CITY OF BASTROP

AGENDA ITEM

A-19

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

- 1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **CARLOS LIRIANO** a **Commercial Representative** as **PLACE 3** member of the **HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.
- 2. Party Making Request: Ken Kesselus, Mayor
- 3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
- 4. Policy Implication: _____
- 5. Budgeted: _____ Yes _____ No _____ **N/A**
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
- 6. Alternate Option/Costs: _____
- 7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

Please see narrative under A-17.

- 8. Mayor Recommendation: The Corporation’s bylaws require the following representation on the board: a resident of Hunter’s Crossing, a city council member, and a representative of commercial ownership interests.

Carlos Liriano owns Lost Pines Toyota, a primary commercial property in the Hunters Crossing subdivision. The amount of assessment his company currently pays is approximately \$100,000 per year, which represents nearly a third of the total assessments for all (commercial and residential) who pay into the fund. I believe this earns Mr. Liriano the right to advise the mayor about who should represent the commercial interests in the subdivision, and I asked him to nominate someone to fill that role. He gave me his own name.

I hereby appoint Carlos Liriano to the PID board.

- 9. Advisory Board: _____ Approved _____ Disapproved _____ None
- 10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None
- 11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
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Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

**Application for
City Board/Commission/Committee
Please Print or Type Clearly.**

RECEIVED
[Handwritten Signature]

Request for Re-Appointment:

New Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Liriano	First	Carlos	Middle	G.
Street Address	1208 Church Street			Apartment/Unit #	
City	Bastrop	State	Texas	ZIP Code	78602
Phone	(504) 416-2723		E-mail Address	carlos_liriano@lostpinestoyota.com	
Date Available	07/01/2014	I have lived in Bastrop	3 years.	Occupation/Profession	Dealer Principal Lost Pines Toyota
Have you filed an application here before?			YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	If so, when? N/A	
Do you reside within the City Limits of Bastrop?			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

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SECTION B: REFERENCES

Please list three professional references.

Full Name	Velma Sander	Relationship	Acquaintance
Company	Retired	Phone	(512) 321-2365
Full Name	Judy Lewis	Relationship	Acquaintance
Company	Retired	Phone	(512) 308-0878
Full Name	Molly McKnight	Relationship	Acquaintance
Company	Retired	Phone	(512) 985-6940

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Bastrop Chamber of Commerce - Board of Directors
Bastrop Chamber of Commerce - Governmental Affairs Committee Co-Chair
Austin Area Research Organization (AARO)

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Principal Advisory Committee - Bastrop High School
Stuff the Truck - Benefiting Bastrop County Emergency Food Pantry; Food Pantries at Premia Baptist, Rosanky Baptist, Trinity Zion
Read Across American with Bluebonnet Elementary
Rotary Events
Thanksgiving Food Basket Drive and Christmas Toy and Food Drive benefiting Bastrop Veterans and their families
Breast Cancer Awareness Campaign (various events throughout October)

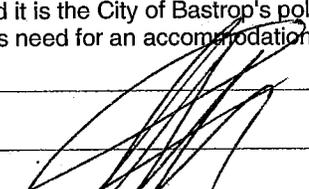
SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input checked="" type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature:  Date: 06/24/2014

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6-26-14	Application Received by:	TRACI CHAVEZ
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-20

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

- 1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **WILLIAM DILDINE** as **PLACE 4** member of the **HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.
- 2. Party Making Request: Ken Kesselus, Mayor
- 3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
- 4. Policy Implication: _____
- 5. Budgeted: _____ Yes _____ No _____ **N/A**
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
- 6. Alternate Option/Costs: _____
- 7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

Please see narrative under A-17.

- 8. Mayor Recommendation: I have decided to fill the others positions by a similar form of representation, including four other classes, namely, the three traditional inclusion of the city manager and an “neutral” citizen representative, also well as a resident of Hunters Crossing nominated by the Hunters Property Owner’s Association, and a representative of the Developer, nominated by Forestar.

I asked Terry Sanders, a long-time member of the board, to resign in order to allow me to put another resident member on the board. I am very grateful to this former city council member for graciously stepping aside so I could do so. Accordingly, I told the newly reorganized Hunter’s Crossing Property Owners Association to nominate a resident of Hunter’s Crossing. I told them I would appoint anyone they put forth as long as the person is a resident of Hunter’s Crossing. I also told them that, though I would not require it, I hoped they would present me with the name of a person who is a registered voter, and, at best, one who participates in city elections.

The board gave me the name of William Dildine, and I appointment him to the board as their representative.

- 9. Advisory Board: _____Approved _____Disapproved _____None
- 10. Manager’s Recommendation: _____Approved _____Disapproved _____None
- 11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602
 (512) 332-8800
<http://www.cityofbastrop.org>



**Application for
 City Board/Commission/Committee
 Please Print or Type Clearly.**

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION			
Last Name	Dildine	First	William
Middle	Dean		
Street Address	216 Pheasant Trl		Apartment/Unit #
City	Bastrop	State	Texas
ZIP Code	78602		
Phone	(512) 308-5708	E-mail Address	williamdildinejr@yahoo.com
Date Available	6/30/2014	I have lived in Bastrop	7 years.
Occupation/Profession	Business Analyst		
Have you filed an application here before?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If so, when?
Do you reside within the City Limits of Bastrop?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i>			

SECTION B: REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Lisa Hatzenbuehler
Relationship	Former Mgr
Company	LCRA
Phone	(512) 473-3200
Full Name	Kay Young
Relationship	Co-worker
Company	LCRA
Phone	(512) 473-3200
Full Name	Kevin Dunne
Relationship	Co-workder
Company	LCRA
Phone	(512) 473-3200

SECTION C: ADDITIONAL INFORMATION
<i>List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.</i>
Currently serve on the Parks Board

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES
Comments: <i>Please indicate any professional and or community activities that you are associated with.</i>
Coach Youth Baseball

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

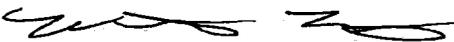
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input checked="" type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input checked="" type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	

<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under.
	<input type="checkbox"/> Architect, Planner, Designer
	<input type="checkbox"/> Licensed Real Estate Professional
	<input type="checkbox"/> Own Commercial Historic Structure/Property
	<input type="checkbox"/> Own Residential Historic Structure/Property
	<input type="checkbox"/> General Resident of City of Bastrop
	<input type="checkbox"/> Planning and Zoning Member
<input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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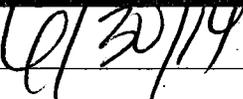
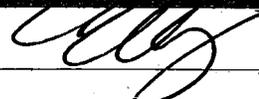
Signature 	Date 6-30-14
---	--------------

WRITTEN NOTICE

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City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-21

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **JAMES KERSHAW** a Citizen Representative as **PLACE 5** member of the **HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.
2. Party Making Request: Ken Kesselus, Mayor
3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ **N/A**
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

Please see narrative under A-17.

8. Mayor Recommendation: I have decided to fill the others positions by a similar form of representation, including four other classes, namely, the three traditional inclusion of the city manager and an “neutral” citizen representative, also well as a resident of Hunters Crossing nominated by the Hunters Property Owner’s Association, and a representative of the Developer, nominated by Forestar.

Jim Kershaw has served as a citizen member of the board since its inception. He is a highly honored and respected Bastropian who has served this community in many capacities since the early 1950s.

I know that he will continue to have the best interests of all concerned.

I hereby appoint James Kershaw to the PID board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____



received
Le 24/14

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Kershaw	First	James	Middle	B.
Street Address	908 Chestnut St.			Apartment/Unit #	
City	Bastrop	State	Texas	ZIP Code	78602
Phone	(512)303 4700		E-mail Address	stacicalvert@austin.rr.com	
Date Available	I have lived in Bastrop 63 years.		Occupation/Profession Attorney		
Have you filed an application here before?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<p><i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i></p>					

SECTION B: REFERENCES

Please list three professional references.

Full Name	Ken Kesselus	Relationship	Friend
Company	Mayor City Bastrop	Phone	512)940-7897
Full Name	Mike Talbot	Relationship	Friend
Company	City Manager, City Bastrop	Phone	(512) 332-8810
Full Name	Reid Sharp	Relationship	Friend
Company	First National Bank-Pres-CEO	Phone	512)321-2561

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

PID Board, City of Bastrop

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Calvary Episcopal Church, Bastrop, Texas

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input checked="" type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature James B. Kershaw Date June 24, 2014

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<u>6/24/14</u>	Application Received by:	<u>[Signature]</u>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-22

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

- 1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **COUNCIL REPRESENTATIVE DOCK JACKSON** as **PLACE 6** member of the **HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.
- 2. Party Making Request: Ken Kesselus, Mayor
- 3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
- 4. Policy Implication: _____
- 5. Budgeted: _____ Yes _____ No _____ **N/A**
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
- 6. Alternate Option/Costs: _____
- 7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

Please see narrative under A-17.

- 8. Mayor Recommendation: The Corporation’s bylaws require the following representation on the board: a resident of Hunter’s Crossing, a city council member, and a representative of commercial ownership interests.

For most of my term on the council, I served as the council representative on the PID board. After taking office as mayor I initially decided to appoint myself to the board in order to continue that role. However, in June, I found myself engaged in a somewhat controversial situation involving one of my appointments to the board. This left me, I believe, in an awkward position if I should stay on the board. Therefore, in order to remove any question or confusion about my appointments, I decided to allow another member of the council to fill this role. As you know, the Council nominated Council Member Dock Jackson at the June 24, 2014 City Council Meeting.

I appoint Council Member Dock Jackson to the PID Board.

- 9. Advisory Board: _____ Approved _____ Disapproved _____ None
- 10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None
- 11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602
 (512) 332-8800
<http://www.cityofbastrop.org>

**Application for
 City Board/Commission/Committee
 Please Print or Type Clearly.**

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION		
Last Name Jackson	First Dook	Middle Lee
Street Address 1712 Chestnut		Apartment/Unit #
City Bastrop	State Texas	ZIP Code 78602
Phone 512-308-2213	E-mail Address dockjackson@utexas.edu	
Date Available ASAP	I have lived in Bastrop 50+ years.	Occupation/Profession County Employee
Have you filed an application here before? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> If so, when? 2008		
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
<i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of Interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i>		

SECTION B: REFERENCES	
<i>Please list three professional references.</i>	
Full Name Rose Pietsch	Relationship Supervisor
Company Bastrop County Clerk	Phone 512-332-7236
Full Name Donna Van Gilder	Relationship Friend
Company Bastrop County Justice of the Peace	Phone 512-581-4258
Full Name Gayle Wilhelm	Relationship Friend
Company Bastrop County Judge's Office	Phone 512-332-7201

SECTION C: ADDITIONAL INFORMATION
<i>List any organizations / non-profit organizations that you are a member of and any additional information you would like us to consider.</i> Texas Municipal League, Texas Recreation and Park Society, Kerr Community Center Board, Bastrop Chamber of Commerce, Bastrop County MLK Holiday Commission, Bastrop Main Street Board, National Recreation and Park Association.

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES
Comments: <i>Please indicate any professional and or community activities that you are associated with.</i> Bastrop City and County organizations including BEST (Bastrop*Elgin*Smithville*Texas)

SECTION E: BOARDS/COMMISSIONS/COMMITTEES		
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.		
<input checked="" type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input checked="" type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input checked="" type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE	
<ul style="list-style-type: none"> It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee. I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application. I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary. I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA. 	
Signature 	Date 7-3-2014

WRITTEN NOTICE
A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:
City of Bastrop, TX City Secretary's Office 1311 Chestnut Street Bastrop, Texas 78602

OFFICE USE ONLY			
Date Application Received:	7/3/14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-23

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

- 1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **BRANDON JOHNSON** an HC Resident as **PLACE 5** member of the **HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.
- 2. Party Making Request: Ken Kesselus, Mayor
- 3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
- 4. Policy Implication: _____
- 5. Budgeted: _____ Yes _____ No _____ **N/A**
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
- 6. Alternate Option/Costs: _____
- 7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

Please see narrative under A-17.

8. Mayor Recommendation: Mayor Orr appointed Brandon Johnson as the first resident member of the board. He is a bright young man who lives in Hunter’s Crossing and has gained a good working knowledge of the PID’s responsibilities and limitations.

I am very pleased to appoint Brandon Johnson to the PID board.

- 9. Advisory Board: _____Approved _____Disapproved _____None
- 10. Manager’s Recommendation: _____Approved _____Disapproved _____None
- 11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

received
4/20/14
Request for Re-Appointment:

New Appointment:

SECTION A: APPLICANT INFORMATION

Last Name Johnson		First Brandon	Middle Kyle
Street Address 103 Thompson Trl		Apartment/Unit #	
City Bastrop		State Texas	ZIP Code 78602
Phone (512) 332-2230		E-mail Address brandon.johnson@bluebonnet-coop	
Date Available Now	I have lived in Bastrop 8 years.	Occupation/Profession Safety & Training Supervisor	
Have you filed an application here before? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		If so, when?	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name Ken Kesselus	Relationship CO-Worker
Company Bluebonnet Electric	Phone (512) 940-7897
Full Name Tim Self	Relationship Employer / Training Materials Provider
Company ISPC	Phone (407) 808-6468
Full Name Robert Thompson	Relationship Supervisor
Company Bluebonnet Electric	Phone (713) 202-6575

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

I am a Resident of Hunters Crossing and a Military Veteran

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Cast for kids Volunteer
Coach for T-ball, kid pitch and flag Football

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input checked="" type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature *Bruce Johnson* Date *6-17-14*

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<i>6/20/14</i>	Application Received by:	<i>[Signature]</i>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-24

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **RICHARD KINDRED** as **PLACE 6** member of the **IMPACT FEE COMMITTEE** and the **PLANNING /ZONING COMMISSION** ; a **THREE-YEAR TERM** that expires in **JUNE 2017**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ **N/A**
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation: Richard has done well on the commission, providing the perspective of one who lives in a well-planned development with property-owner restrictions. He freely speaks his mind and thinks independently. I appoint Richard Kindred to the Planning and Zoning Commission and the Impact Fee Board.

Impact Fee Advisory Committee - Chapter 10 Subdivisions, Article 10

In accordance with Chapter 395 of Texas Local Government Code the Impact Fee Advisory Committee shall assist the City in adopting land use assumptions, review the Capital Improvement Program (CIP) regarding water and wastewater and monitor and evaluate implementation of the CIP as well as advise the City regarding impact fees. Membership consists of member's from the Planning and Zoning Commission with the addition of a member from the real estate profession that resides within extraterritorial jurisdiction (ETJ).

Planning and Zoning Commission - Chapter 14 Zoning Ordinance, Section 8

In accordance with Subchapter 211.007 of Texas Local Government Code and the City Charter the Planning and Zoning Commission (P&Z) shall consist of nine (9) members which serve as an advisory body to the City Council. The P&Z shall make recommendations regarding amendments to the Comprehensive Plan, changes of zoning, Conditional Use Permits (CUP) and shall make recommendations regarding the approval of the plats of subdivisions as may be submitted to it for review and other planning related matters. The Planning and Zoning Commission shall serve in an advisory capacity on any planning related item(s) in the City.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Kindred	First	Richard	Middle	E
Street Address	608 Elizabeth Lane			Apartment/Unit #	
City	BASTROP	State	TEXAS	ZIP Code 78602	
Phone	(512) 779-1181	E-mail Address		RKindred@Austin.RR.com	
Date Available	now	I have lived in Bastrop	23 years.	Occupation/Profession STATE OF TEXAS / PUC / INVESTIGATOR	
Have you filed an application here before?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If so, when? prior Appointment	
Do you reside within the City Limits of Bastrop?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Rev. Bernie Jackson	Relationship	Friend
Company	Family Crisis Center	Phone	(512) 332-1967 512-321-7760
Full Name	Albert L. Black	Relationship	Brotherhood President / St. John Assoc
Company	Child Inc	Phone	(512) 451-7361
Full Name	Tommie Oates	Relationship	Friend
Company	State of Texas - Facilities Commission	Phone	(512) 463-3446

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

ATTACHED

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

ATTACHED

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input checked="" type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature Richard Kindred Date 6/22/14

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<u>6/24/14</u>	Application Received by:	<u>[Signature]</u>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

RICHARD KINDREB

Hello please let it be known that in addition to being a family man, I devote an extensive amount of time to **Macedonia First Baptist Church (MBC)** where I have been a member for over 20 years. While a member of MBC I have held various positions including, Chairman of Finance, Finance Committee Member, Sunday School Superintendent, Brotherhood President and Deacon Board Member. Currently I am serving as Chairman of the Deacon Board (8 Deacons) which is a position I have held over the last 8 years. The position requires me to assist my Pastor and oversee the daily business and services of MBC.

Outside of serving at MBC I am a member of **St. John Regular Baptist Association** where I have served as Bastrop Sub-District Brotherhood President for the last 6 years. As Bastrop Sub-District President, I direct the Brotherhood programs for 7 area churches in Bastrop County in addition to 2 churches in LaGrange, Texas.

I have served a prior term as **Planning and Zoning Commissioner for the City of Bastrop**, until June 2014 when my term expired.

Previously served as Board Secretary for The Bastrop County Women's Shelter, dba **Family Crisis Center**. My current 3 year term expires October 2014 (6th year of 6 year term limit).

I am a past Board Member of the **Bastrop County Taxpayers Association**.

Meals on Wheels Volunteer for the last 5 years.

Audit Team Member for the **Riverside Grove HOA**.

I have also worked with various political campaigns.

In my current position at the Public Utility Commission of Texas (PUCT) which I have held for the last 12 years, I am responsible for resolving electric and telecom industry complaints filed with the Customer Protection Division of the PUCT.

Prior to joining the PUCT I retired from Austin Energy – Revenue Measurement Division after 27 years of employment. In that position I managed field services operations which included meter reading, initiation/ disconnection of electric and water services, current diversion, collections and walk-in services.



6/22/2014

CITY OF BASTROP

AGENDA ITEM

A-25

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **DAVID BRAGG** as **PLACE 8** member of the **IMPACT FEE COMMITTEE** and the **PLANNING /ZONING COMMISSION** ; a **THREE-YEAR TERM** that expires in **JUNE 2017**.
2. Party Making Request: Ken Kesselus, Mayor
3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ **N/A**
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
8. Mayor Recommendation: While I understand that is it unusual for a mayor making an appointment of one person to comment on why he is not appointing another person, there is specific concern on the council about this matter, so I feel compelled to explain the latter before mentioning David.

Debbie Moore formerly held place 8 on P&Z. My decision not to appoint her to a term beginning in 2014 is not personal and is not based on any lack of confidence in her. In fact, when there was a vacancy several years ago, I recruited her, persuaded Mayor Orr to appoint her, and voted to confirm her as a member of the Planning and Zoning Commission.

When I became mayor and considered the fact that Debbie is a Democratic nominee for Justice of the Peace, Precinct 1, I felt uneasy about having someone in such a position in partisan politics serving on a board of a city that is thoroughly and legally non-partisan. I sought advice from the city manager who told me that such a situation could create problems for the city. He told me that while he was city manager of Mission, Texas, he witnessed a situation in which a city board member running for a county office led to a great deal of disruption within the city council and became very divisive. The city attorney advised me about the "spirit" of laws requiring certain office holders to resign in order to run for another office. She observed that what this involves is similar to other situations that without such a provision could create a kind of conflict of loyalty on the part of the candidate as the candidate might be prone to shift interest and allegiance from the current constituents to the voters of the office being sought.

I decided then to establish a policy about not appointing citizens to a commission, committee, or board who are involved as candidates or are office holders in partisan political positions. When Debbie asked to be appointed to a new term on P&Z, I told her of my decision. She let me know that she disagreed and wrote a note stating her concerns about my decision. I told her that I would review her expressions and seek further advice.

Consequently, I circled back with Mike and shared Debbie’s note with him. He did not change his position. J.C. was on vacation, so I consulted with two other prominent attorneys. I also had a thorough conversation with Judge Chris Duggan. All of these legal experts agreed with my policy and encouraged me not to change it. Finally, I talked separately to three experienced mayors of small towns who have similar appointive power. Each of them agreed with my policy and said that faced with a similar situation they would act as I proposed. Accordingly, my policy remains unchanged.

David Bragg is a most worthy citizen to serve on P&Z. He lives in a section of town, Piney Ridge, which is one of our moderately new subdivision and he has an office on Chestnut Street, giving him a good, close-up view of important aspects of life in Bastrop that come before this board. He has served admirably on the Parks Board, demonstrating his love for this community and his commitment to serving it well. His colleagues have shown their confidence in him by choosing him to lead the Bastrop County Bar Association. David’s ability to understand the complexities and nuances that often arise in matters before P&Z will enable him to provide a very helpful perspective.

I appoint David Bragg to the Planning and Zoning Commission and the Impact Fee Board.

Impact Fee Advisory Committee - Chapter 10 Subdivisions, Article 10

In accordance with Chapter 395 of Texas Local Government Code the Impact Fee Advisory Committee shall assist the City in adopting land use assumptions, review the Capital Improvement Program (CIP) regarding water and wastewater and monitor and evaluate implementation of the CIP as well as advise the City regarding impact fees. Membership consists of member’s from the Planning and Zoning Commission with the addition of a member from the real estate profession that resides within extraterritorial jurisdiction (ETJ).

Planning and Zoning Commission - Chapter 14 Zoning Ordinance, Section 8

In accordance with Subchapter 211.007 of Texas Local Government Code and the City Charter the Planning and Zoning Commission (P&Z) shall consist of nine (9) members which serve as an advisory body to the City Council. The P&Z shall make recommendations regarding amendments to the Comprehensive Plan, changes of zoning, Conditional Use Permits (CUP) and shall make recommendations regarding the approval of the plats of subdivisions as may be submitted to it for review and other planning related matters. The Planning and Zoning Commission shall serve in an advisory capacity on any planning related item(s) in the City.

- 9. Advisory Board: _____Approved _____Disapproved _____None
- 10. Manager’s Recommendation: _____Approved _____Disapproved _____None
- 11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
7/11/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name BRAGG		First DAVID	Middle F
Street Address 106 POSTOAK RIM		Apartment/Unit #	
City BASTROP		State TX	ZIP Code 78602
Phone (512) 581-0061		E-mail Address dbragg@sbcglobal.net	
Date Available Now	I have lived in Bastrop 8 years.	Occupation/Profession LAWYER	
Have you filed an application here before? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		If so, when? 2012	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name Chris Duggan	Relationship Professional / friend
Company DISTRICT JUDGE	Phone (512) 581-4037
Full Name Bryan Goertz	Relationship Professional / friend
Company DISTRICT ATTORNEY	Phone (512) 581-7125
Full Name Frank Evans	Relationship Professional / friend
Company Retired Judge	Phone (832) 465-2800

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Rotary Club of Bastrop (past chair, Service Projects Committee)
President, Bastrop County Bar Association

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Author, Dramaturge, "The Killing of Deputy Sheriff Isaac Bose Haffington"
Bastrop Opera House, May 2014 (scholarship fundraiser)

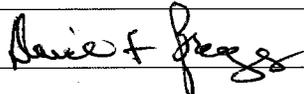
SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input checked="" type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

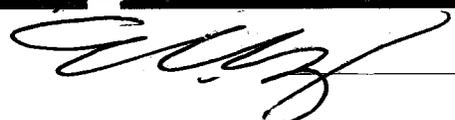
Signature  Date 6-11-2014

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6-17-2014	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-26

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **WILLIAM ENNIS** as **PLACE 9** member of the **IMPACT FEE COMMITTEE** and the **PLANNING /ZONING COMMISSION** ; a **THREE-YEAR TERM** that expires in **JUNE 2017**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation: Bill Ennis has been a wonderful example of individuals who conscientiously choose to move to Bastrop and quickly become involved in a city that they love. For more than two decades he has served on many boards, committees, and volunteer activities that have enriched us all. He is here to stay and continues to offer himself for our benefit. As the original and long-time chair of our Historic Landmark Commission and in fact its initiator, he gained a great deal of knowledge about matters that often arise at P&Z because of the relatively unplanned nature of our old town. He has a sharp mind, a courageous attitude, and the ability to be an effective team player.

I appoint William Ennis to the Planning and Zoning Commission and the Impact Fee Board.

Impact Fee Advisory Committee - Chapter 10 Subdivisions, Article 10

In accordance with Chapter 395 of Texas Local Government Code the Impact Fee Advisory Committee shall assist the City in adopting land use assumptions, review the Capital Improvement Program (CIP) regarding water and wastewater and monitor and evaluate implementation of the CIP as well as advise the City regarding impact fees. Membership consists of member's from the Planning and Zoning Commission with the addition of a member from the real estate profession that resides within extraterritorial jurisdiction (ETJ).

Planning and Zoning Commission - Chapter 14 Zoning Ordinance, Section 8

In accordance with Subchapter 211.007 of Texas Local Government Code and the City Charter the Planning and Zoning Commission (P&Z) shall consist of nine (9) members which serve as an advisory body to the City Council. The P&Z shall make recommendations regarding amendments to the Comprehensive Plan, changes of zoning, Conditional Use Permits (CUP) and shall make recommendations regarding the approval of the plats of subdivisions as may be submitted to it for review and other planning related matters. The Planning and Zoning Commission shall serve in an advisory capacity on any planning related item(s) in the City.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
[Signature]

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Ennis	First	William	Middle	Lance
Street Address	1408 Pecan Street			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code	78602
Phone	(512) 925 - 2295		E-mail Address bennis@txoga.org		
Date Available	Immediately	I have lived in Bastrop	22½	years.	Occupation/Profession Trade Association
Have you filed an application here before?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If so, when? As Landmark Commission Member		
Do you reside within the City Limits of Bastrop?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
<p><i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i></p>					

SECTION B: REFERENCES

Please list three professional references.

Full Name	The Rev. Lisa Stolley Hines	Relationship	Priest
Company	Calvary Episcopal Church	Phone	(512) 303- 7515
Full Name	Kay Garcia McAnally	Relationship	Friend
Company	City Council	Phone	(512) 581- 1341
Full Name	Dr. Robert Dougherty	Relationship	Friend
Company	Private Medical Practice	Phone	(512) 581-5016

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

I am a long time member of the Texas Society of Association Executives; the American Society of Association Executives; the Texas Public Relations Society; the Texas Daily Newspaper Association; the Galveston Historical Foundation; recognized by the Bastrop Chamber as a Point of Light & by the University of Texas Chancellor's Council.

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Former chair of the City's Historic Landmark Commission; former board member, secretary, treasurer, vice president & president of the Bastrop County Historical Society and current Advisor to the Board; former member of the Main Street Advisory Board and its Design Committee; former chair of Calvary Church Long Range Planning Committee; and others.

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input checked="" type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
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- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature		Date	06/25/2014
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WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	June 26, 2014	Application Received by:	Traci Chavez
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-27

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **REBECCA BENNETT** as **PLACE 1** member of the **LIBRARY BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**..

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ **N/A**
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation:

Board Chairperson Mary Jo Jenkins assured me that Rebecca Bennett has been a very effective member of the board for a number of years. She is very supportive of the library and like all of us, she wants to do what will serve the community best. I have known Becky for many years, and I can't think of anybody who could serve better in this position.

Therefore, I appoint Rebecca Bennett as Place 1 Member of the Library Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
7/8/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Bennett	First	Rebecca	Middle	Δ
Street Address	1605 Pecan St			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code	78602
Phone	(512) 964-6653	E-mail Address	rebecca.bennett@gmail.com		
Date Available	Immed.	I have lived in Bastrop	17	years.	Occupation/Profession
				teacher	
Have you filed an application here before?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	don't know	
Do you reside within the City Limits of Bastrop?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Terry Hamm	Relationship	former colleague
Company	TASSP / TASC	Phone	(512) 308-2088
Full Name	Lori Herschlag	Relationship	colleague
Company	Cedar Creek HS	Phone	(512) 332-6822
Full Name	Monica Roffol	Relationship	colleague
Company	Bastrop HS	Phone	(512) 303-1636

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Bastrop Federation of Teachers

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input checked="" type="checkbox"/> Bastrop Library Board (<input checked="" type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature Rebecca Bennett Date 6/23/14

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<u>6/25/14</u>	Application Received by:	<u>[Signature]</u>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-28

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **LISA CRICK** as **PLACE 9** member of the **LIBRARY BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ **N/A**

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation:

Board Chairperson Mary Jo Jenkins assured me that Lisa Crick has been a very effective member of the board for a number of years. She is very supportive of the library and like all of us, she wants to do what will serve the community best.

Therefore, I appoint Lisa Crick as Place 9 Member of the Library Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	CRICK	First	LISA	Middle	B
Street Address	1091 HWY 71 W			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code	78602
Phone	(512) 303-2424	E-mail Address	lisa.crick@ruralcapital.net		
Date Available	NOW	I have lived in Bastrop	21	years.	Occupation/Profession
				CASE WORKER	
Have you filed an application here before?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	1999 ?	
Do you reside within the City Limits of Bastrop?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
<p><i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i></p>					

I own a home in the city of Bastrop. The county has one position on →

SECTION B: REFERENCES

Please list three professional references.

Full Name	Mickey Duvall	Relationship	Friend
Company	Library	Phone	(512) 321-5441
Full Name	Ben Williams	Relationship	Area manager
Company	WorkForce Solutions	Phone	(512) 303-3916 x2035
Full Name	Montie May	Relationship	Program manager
Company	Res Care	Phone	(512) 332-6039

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

see below. I feel that it is an honor to serve the library and serve my community. I Love the Library!
THANK YOU.

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Bastrop Library Board - Vice President
Literacy Volunteers of Bastrop - Board member
Bastrop Friends of the animal shelter - volunteer
Friends of the Bastrop Public Library - volunteer

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input checked="" type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input checked="" type="checkbox"/> BISSD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature Lisa B. Creek Date 6-16-14

the Library Board. I have been that position.

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<u>6/7/14</u>	Application Received by:	<u>[Signature]</u>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-29

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **KEITH GOERTZ** as **PLACE 4** member of the **MAIN STREET ADVISORY BOARD**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation:

Please see attached letter from Steve Dewire regarding recommendations from the Main Street Board.

Following the recommendation of the Main Street Board, I appoint Keith Goertz to the Main Street Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602
 (512) 332-8800
<http://www.cityofbastrop.org>

Application for
 City Board/Commission/Committee
 Please Print or Type Clearly.

RECEIVED
 7/29/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Goertz	First	Keith	Middle	A
Street Address	3672 FM 535			Apartment/Unit #	
City	Red Rock	State	TX	ZIP Code	78662
Phone	512-431-9008		E-mail Address	keithgoertz@gmail.com	
Date Available	7/28/14	I have lived in Bastrop	total 30 years.	Occupation/Profession	Teacher
Have you filed an application here before?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<p><i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i></p>					

SECTION B: REFERENCES

Please list three professional references.

Full Name	Reid Sharp	Relationship	Friend
Company	First National Bank - Bastrop	Phone	512-321-2561
Full Name	Adelaida Olivares	Relationship	Supervisor
Company	Principal - Cedar Creek High School	Phone	512-772-7302
Full Name	Liz Wysocki	Relationship	Supervisor
Company	Assistant Principal - Cedar Creek High School	Phone	512-772-7302

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

- Graduate of Bastrop High School (1985)
- Former Peace Corps Volunteer
- Helped launch Denver Bike Share, a non-profit that operated the first large scale, high-tech bike share program in US.
- Director of Finance and Operations for The Joshua School, a non-profit school specializing in autism spectrum disorders.

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

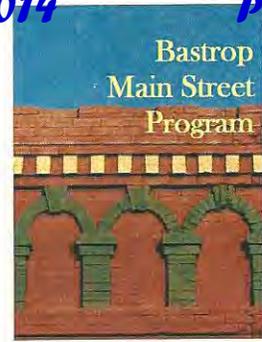
- Entrepreneur Ready Leadership Team
- Association of Texas Professional Educators
- Career Preparation Program Coordinator (2013/2014)

SECTION E: BOARDS/COMMISSIONS/COMMITTEES		
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.		
<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input checked="" type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE	
<ul style="list-style-type: none"> It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee. I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application. I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary. I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA. 	
Signature	Date 6/24/2014

WRITTEN NOTICE
A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:
City of Bastrop, TX City Secretary's Office 1311 Chestnut Street Bastrop, Texas 78602

OFFICE USE ONLY			
Date Application Received:	6/24/14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	



June 30, 2014

Mayor Ken Kesselus
City of Bastrop
1311 Chestnut Street
Bastrop, TX 78602

Dear Mayor Kesselus,

On behalf of the Main Street Advisory Board, we would like to submit our candidate for the open Board position being vacated by long serving member, Frank Huffman.

We will also express support for the two current Board members who have submitted their requests to be reappointed. Below please note the process from the organization's By-Laws:

ARTICLE III – MEMBERSHIP

1. The Board shall be composed of nine (9) voting members, plus ex-officio members.
2. The Organization Committee of the Board shall meet in November of each calendar year and will present nominations to the Board for members whose terms expire in June of the upcoming year. A list of nominees selected by the Board shall be recommended for appointment by the Mayor and confirmed by the Council.

The Board has engaged in a productive discussion about the current members, and the future goals that we have for balanced representation from our community.

MSAB is comprised of representatives of community organizations that have a key role in historic preservation and economic revitalization of the historic downtown. Additionally, we have individuals who have given a significant contribution in volunteer time, expertise in their careers, and a sincere care for our City.

The voting members currently represent:

- Hospitality: from B&B to medium and large property lodging
- Historical Society
- Downtown Business Alliance
- Local residents with Marketing, Finance, and Entrepreneurism backgrounds
- The Visitors Center

Other members include:

- The Chamber of Commerce
- Planning and Zoning
- BEDC
- Historic Landmark Commission
- The City Council as represented by Doc Jackson
- The City Manager

The MSAB serves as an Advisory Board to the City Council, and has a strong committee structure that meets monthly, completes tasks, supports projects, and brings issues to the Board for review. We have a wide diversity of individuals who participate actively on these committees as noted below:

- Design
- Economic Restructuring
- Organization
- Promotions

The Committee structure is a national model for Main Street organizations and that supports our work plan locally. Volunteerism is highly valued and reflects in the accomplishments and recognition that the Program has received since its inception in 2007.

Our Board goal is to promote candidates from these actively working groups for Board vacancies. Our commitment is to insure that the committee structure does just that.

The MSAB has also had a continuing conversation about our goals for the future, and the changing diversity of our community. We fully support your goal to have boards that are vigorous, and inclusive of new members who can bring fresh viewpoints and interests to the agendas of work.

The **Organization Committee** has presented the Board with their first choice for our one vacancy, and two of our current Board members who are requesting reappointment.

New Board Member:

Keith Goertz

Career and Technology Educator at Cedar Creek High School. Keith brings a strong connection to BISD which we feel is needed on the Board as the community continues to grow. He is actively engaged with the Entrepreneur Ready Leadership Team, which is a sub group of the Economic Restructuring Committee. Keith's has a high commitment to teaching these concepts to his students and fostering this mindset. One of his students from CCHS won first place in the Youth Entrepreneur Business Plan Competition.

For Reappointment:

Shawn Pletsch

Shawn is the co-chair of the MSAB Organization Committee. We continue to rely on her knowledge from 22 years on P&Z, and her business understanding and skill level in the hospitality industry.

Because this Board has term limits in the By-laws, this will be Shawn's last term for a time. With this reappointment, she can lead the Organization Committee to complete their project of making the Community Volunteer Center a viable addition to volunteerism in the community. Still to be put in place over the next two years is an annual Volunteer Fair, an archiving of the last 5 years of history for the BMSP, and completion of a totally interactive www.bastropvolunteercenter.org website that can be a center point for all organizations relying on volunteers to operate – including the city's fifteen Boards and Commissions.

Bonnie Coffey

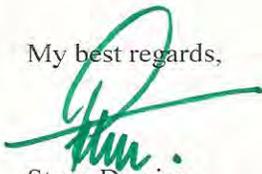
Bonnie serves as the Chair of the Entrepreneur Ready Leadership Team. We have been a model for this kind of project as it is not currently done in communities our size. ERLT has been a strong leadership effort to bring business thinking and advancement to students and adults. The winner of last year's adult Business Plan competition is opening her business next month! Additionally, we are the second community in Texas to be named as Entrepreneur Ready. This is a very significant accomplishment.

Many larger cities would have more resources to support the efforts regarding entrepreneurship and Bonnie in many ways has single handedly carried this banner for Main Street. She brings her background as an entrepreneur, Chamber executive, public speaker and champion of diversity to this board. Her leadership skills are many, and with this term on the Board and as chair of the Entrepreneur Ready Leadership Team she can cement the entrepreneurship projects into community fabric and have Bastrop known as a community that "builds our own" viable small businesses. Over the next two years she will build a strong team of volunteers dedicated to the entrepreneurship projects.

Thank you for reviewing and considering each of these individuals and we are happy to provide any additional information that may be needed or requested.

Looking forward as a Board, we will concentrate on promoting and/or maintaining members with specific skills, high levels of engagement, and to represent the diversity of our growing community. It is so exciting to see how much change and growth is in progress now, and more to come. We feel that the Bastrop Main Street Program is actively supporting and impacting this growth process. We appreciate being able to have representation from other equally active organizations and individuals.

My best regards,



Steve Dewire
Bastrop Main Street Program Advisory Board, President

Cc: Mike Talbot, City Manager
Elizabeth Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM

A-30

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **BONNIE COFFEY** as **PLACE 5** member of the **MAIN STREET ADVISORY BOARD**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation:

Please see letter from Steve Dewire under Item A-29, regarding recommendations from the Main Street Board.

In addition, one reason I raised the issue about diversity is that I received a communication from Bonnie about her concern over lack of diversity on one of our other boards, and I engaged her in a dialog about whether she felt the same way about all boards, including the Main Street Board. She assured me that she does. She also assured me that if I should appoint her to the board and if confirmed, she will work to make sure that the board follows through on the effort to provide more diversity.

Following the recommendation of the Main Street Board, I appoint Bonnie Coffey to the Main Street Advisory Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



6/24/14

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION			
Last Name	Coffey	First	Bonita
		Middle	Lynne
Street Address	710 Jefferson Street		Apartment/Unit #
City	Bastrop	State	TX
		ZIP Code	78602
Phone	512.983.6481	E-mail Address	bcoffey123@gmail.com
Date Available	ASAP	I have lived in Bastrop	5 mos. years
		Occupation/Profession	Trainer/Consultant
Have you filed an application here before?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	If so, when?	when 1st appointed
Do you reside within the City Limits of Bastrop?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<p><i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i></p>			

SECTION B: REFERENCES	
Please list three professional references.	
Full Name	Kay Garcia-McAnally
Relationship	Friend
Company	City Council
Phone	512.581.1341
Full Name	Jimmie Ann Vaughan
Relationship	Friend
Company	Retired
Phone	512.965.0000
Full Name	Russ & Lynda Miller
Relationship	Friends/Landlords
Company	
Phone	512.303.6841

SECTION C: ADDITIONAL INFORMATION
<p>List any organizations / non-profit organizations that you are a member of and any additional information you would like us to consider.</p> <p>Entrepreneur-Ready Leadership Team, BMSP - Chair Entrepreneur Team With a Dream/Adult Entrepreneur</p>

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES
<p>Comments: Please indicate any professional and or community activities that you are associated with.</p> <p>Chamber of Commerce Search Team</p>

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input checked="" type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input checked="" type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	

Historic Landmark Commission

*Please indicate which position(s) you are qualified to serve under.

- Architect, Planner, Designer
- Licensed Real Estate Professional
- Own Commercial Historic Structure/Property
- Own Residential Historic Structure/Property
- General Resident of City of Bastrop
- Planning and Zoning Member
- Bastrop County Historic Society Member

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature Bonita L. Coffey Date _____

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<u>6/24/14</u>	Application Received by:	<u>Kay Beretta</u>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	



Bonnie Coffey is an experienced speaker and trainer and a locally and nationally recognized business and community leader. Her far-reaching career has impacted business, political, financial and leadership organizations throughout the country. Her client list includes the AARP® Foundation, Heinz Family Philanthropies, Nebraska Society of Association Executives, University of Nebraska – Lincoln, Union College, Rensselaer Polytechnic Institute, Girl Scouts/Spirit of Nebraska, American Business Women's Association (ABWA), McCombs School of Business/University of Texas, National Black MBA Association/Austin Chapter and Union Pacific.

Her networking expertise is evident through successfully navigating 39 different homes while excelling in 27 different job titles. Bonnie has experienced an amazing variety of jobs that included classified document courier, medical practice manager, temporary services manager, and radio talk show host with her own live, two-hour program. She is a graduate of Leadership Lincoln,

the Gallup Leadership Institute, Midwest Academy's Direct Action Organizing and ICAN Influence. She's been featured in Kiplinger's Personal Finance Magazine, Creative Training Techniques, Women in Business and has been a monthly columnist for the Lincoln Journal Star since 2001. She currently writes for Texas Enterprise Magazine and Frank Tarkenton's *SmallBizClub.com*.



Bonnie is one of only nine Principal Consultants and Certified Trainers with Contacts Count, LLC, the premier networking strategy company offering a wide variety of learning opportunities nationwide, in Canada and overseas. Contacts Count programs are based on **The 8 Networking Competencies** as featured in the February 2010 issue of *Training & Development Magazine* (American Society of Training & Development).

Comments from attendees at Bonnie's presentations include...



- *Bonnie is full of energy and kindness. She has many exceptional tips on how to connect with people in professional settings. I recently attended an out of state conference alone, and using the tips from Bonnie's workshop, spoke with many people, and came out of the conference with many friends and professional acquaintances. I highly recommend her workshops!*

Craig M. McGill, M.M.
University of Nebraska – Lincoln

- *Bonnie Coffey is a serious genius when it comes to teaching networking and building a base of contacts. Once upon a time I was shy and uncomfortable "networking." Bonnie showed me the light and in my new author/preneur life I've literally doubled the number of contacts I have as compared to what I collected during my 15 years in corporate America. She's a real woman of inspiration and integrity. If you are looking to add effective networking / making connection to the conference agenda I don't know of a better speaker!*

Manisha Thakor
Author/Speaker/Financial Literacy Advocate

- *Bonnie Coffey's workshop gave us a model which showed us how to build a network structure. She gave us a framework in which we could fit our professional lives. Her presentation sparked productive dialogue among participants. The time was well spent.*

Debbie Kaminski, PhD,
Associate Professor of Mechanical Engineering, Rensselaer Polytechnic Institute

- *Kudos to Bonnie Coffey's Contacts Count Workshop! Bonnie's enthusiasm for networking and her ability to bring out the best in people during her workshop, helps individuals gain confidence, enabling them to be the successful networker!*

*Kathryn M. Wittman
Manager, Data Integrity
Union Pacific Railroad*

- *You engaged the audience the moment you began. Your style was professional and light. You interjected humor easily. You made three excellent points – not too many, not too few. Your audience was attentive to you every minute of your presentation.*

*Barbara Kenyon
Kenyon Coaching*

- *Of all the speakers, Bonnie Coffey was my absolute favorite. I will use many of her methods of networking for the rest of my life.*

Student, Union College

- *Bonnie's presentation illustrated the importance of 'quality' in professional practice – whether my students go on to become engineers, accountants or teachers, their success hinges on Bonnie's message; chiefly, that expert knowledge of the field and a deep understanding of how to connect honestly with others is what encourages others to communicate honestly with you. She didn't just 'tell' the students what to do, she 'showed' them how to practice understanding – and in doing so – motivate themselves and their classmates.*

*Jill Morstad, PhD
Union College*

- *There are two kinds of people, those that make things happen and those who watch things happen. Bonnie Coffey's presentation will inspire you to make things happen!*

*Vivienne Ewing, PhD
Habitat for Humanity - Omaha*

- *Bonnie's presentation style is so accessible – it's a joy to listen to her and easy to grasp the concepts!*

*Elaine Warren
President, Entrepreneur Navigator*

- *This should be taught in every business/professional training program.*

*Ann Lott, MD
Cosmetology, Dermatology & Laser Center*

- *Bonnie provided the student leaders at Nebraska Wesleyan University with some very inspiring thoughts. Her comments on the qualities called for in any leader and the skills required to move into a career were truly helpful to our students. She reminded our students that, more than ever, our communities and organizations need committed leaders. Bonnie's extensive, hands-on leadership experience and practical approach made the presentation more than simply an academic exercise. Since Bonnie's visit to our campus, our students have continued to say how appreciative they were to have her visit with them.*

*Pete Armstrong
Dean of Students, Nebraska Wesleyan University*

- *I would like to thank you for your presentation yesterday for the Girl Scouts Spirit of Nebraska. The information was amazing and I am excited to use it in my networking and communities. I truly believe in networking and making good contacts not only for your personal life, but also your professional life. Again, thank you for your inspiring presentation!*

*Susan Nickels
Girl Scouts - Spirit of Nebraska*

BONNIE COFFEY

710 Jefferson Street
Bastrop, TX 78602

512.983.6481
bonnie@bonniecoffey.com

I excel in managing multiple projects and am a take-charge, independent worker with team-building expertise. International travel has endowed me with a wide-ranging repertoire of experiences, awareness and respect for all cultures. Adept in public and corporate relations I am a liaison and professional networker. Articulate, poised, organized, efficient, experienced and accomplished in public speaking, can quickly establish personal and professional rapport. I enthusiastically contribute to team objectives and am known for "creating order out of chaos." Enthusiastic and optimistic, plans are initiated and accomplished; I deliver goals on time and on budget.

With an extensive executive and management experience interacting with government officials and news media, I possess a demonstrated track record of improved public relations. As a Principal Consultant/Certified Trainer for Contacts Count, LLC I help organizations and individuals nationwide develop professional competencies in networking skills and strategies that impact the bottom line and contribute to career success. As a professional presenter, I am comfortable and confident in front of any group.

Proven Results**Executive/Administrator**

- Contracted to provide skilled administrative, personnel, managerial and creative marketing skills a variety of clients, including dentists, physicians, a national major national foundation on pilot projects directed to improve women's economic status, a national program focused on financial literacy for girls/young women to provide project training across the country, a foundation to provide program management for program designed to encourage women to run for elected office and a federal agency to provide project management for program designed to increase financial literacy for women.
- Led national women's organization out of financial crisis, resulting in debt-free status and relationships with national funders, including transformation to 501(c)(3) status.
- Delivered innovative, ongoing programs on-time and under-budget and demonstrated unique ability to attract community and financial support.
- Through exceptional liaison-building and strong networking skills, provided platforms in all positions for recruiting and motivating volunteers.
- Possess human resource management skills honed over past 30 years, including development of policies and procedures handbooks, personnel legal issues, staff development, motivation and team building.

Communication Skills/Marketing

- Developed, produced and managed multiple innovative programs to address contemporary challenges of women and their families including media and metrics.
- Created dynamic, productive partnerships with local and national companies and organizations
- Hosted and produced "CoffeyTalk," a live two-hour, call-in talk show on contemporary issues on KLIN Radio in Lincoln, Nebraska.
- Presented at local and national conferences, conventions and workshops, garnering superior reviews.
- Created and implemented marketing campaign including professional newsletter and educational videos.

Bonnie Coffey

- Possess 30+ year writing career, including regular columns for civilian and military publications as well as regular newspaper columns, including post paper for *Camp Zama, Japan, Copperas Cove (TX) Press and Lincoln (NE) Journal Star* (contributing writer, "CoffeyTalk," since 2001). Published NACW Networking News. Author, "Dreams for Our Daughters".
- Produced and hosted informational television program on issues that impact women, "WomenTalk" on governmental channel.
- Featured in Kiplinger's *Personal Finance* and *Women in Business*.
- Developed and nurtured national partnerships for professional association yielding invaluable resources.
- Travelled internationally, gaining a wide-ranging repertoire of experiences, awareness and respect for all cultures.
- Media resource and public speaker on issues that impact women.

Leadership/Political Skills

- Cooperatively worked with public officials at local, state and national level on issues that impact women.
- Initiated successful chartering of three chapters of national women's organization.
- Served on board of National Association of Commissions for Women (NACW) 12 years, elected to secretary 2000, elected president 2005-2010, served as Executive Director 2011-2013.
- Graduate of Gallup Leadership Institute, ICAN Leadership for Women.
- Recruited, sponsored and worked on political candidate campaigns, including mayoral, city council and county commission.
- Secured rights to present nationally-recognized program for developing woman candidates for public office, *Ready to Run™*, and contracted by Women's Fund of Greater Omaha to annually produce workshop.
- Collaboratively worked with a large variety of organizations to develop political strategies
- Recognized and known for extensive local and national networking skills resulting in exceptionally effective partnerships and connections.

Experience

- Principal, Bonnie Coffey & Associates, LLC – November 2007 – present
- Executive Director, National Association of Commissions for Women (2011-2013)
- Principal Consultant and Certified Trainer & Associate, Contacts Count, LLC (www.contactscount.com) – January 2008 - present
- Director, Lincoln-Lancaster Women's Commission – June 1995 to November 2007
- Talk Show Host, KLIN Radio – April 1993 to June 1995
- President, Coffeyright – January 1993 to June 1995
- Administrator, The Anis Eye Institute – August 1989 to January 1993
- Branch Manager, Victor Temporary Services – 1985 to 1989
- Project Administrator, Federal Electric Corporation/ITT – 1983 to 1986
- Office Manager, Club Car, Inc. – 1982 to 1985
- Associate Manager/Acting Executive Vice President, Greater Killeen Chamber of Commerce – 1979 to 1982

References available upon request

CITY OF BASTROP

AGENDA ITEM

A-31

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **SHAWN ANTHEA (PLETSCH)** as **PLACE 8** member of the **MAIN STREET ADVISORY BOARD**; a **TWO-YEAR TERM** that expires **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes** **No** _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation:

Please see letter from Steve Dewire under Item A-29, regarding recommendations from the Main Street Board.

Following the recommendation of the Main Street Board, I appoint Shawn Anthea Pletsch to the Main Street Advisory Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
6/24/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Anthea-(Pletsch)	First	Shawn	Middle	
Street Address	1507 Pecan			Apartment/Unit #	
City	Bastrop TX	State	TX	ZIP Code	78602
Phone	(512) 488-1231	E-mail Address	innkeeper@pecanstreetinn.com		
Date Available	immediately	have lived in Bastrop	~30 years.	Occupation/Profession	hospitality
Have you filed an application here before?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	If so, when?	?		
Do you reside within the City Limits of Bastrop?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Kenneth Kesselus	Relationship	friend/associate
Company	Mayor, Bastrop, City	Phone	() - -
Full Name	Nancy Wood	Relationship	friend/associate
Company	Director, Bastrop City MSP	Phone	() - -
Full Name	Dock Jackson	Relationship	friend/associate
Company	Councilman, Bastrop, City	Phone	() - -

typo

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that you are a member of and any additional information you would like us to consider.

Founding, charter member Bastrop Main Street Program (2007)

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

"Professional" volunteer for various City/County/BISD Boards, Commissions/Volunteer organizations for 25+ years

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input checked="" type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input checked="" type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	

<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under.
	<input type="checkbox"/> Architect, Planner, Designer
	<input type="checkbox"/> Licensed Real Estate Professional
	<input type="checkbox"/> Own Commercial Historic Structure/Property
	<input type="checkbox"/> Own Residential Historic Structure/Property
	<input type="checkbox"/> General Resident of City of Bastrop
	<input type="checkbox"/> Planning and Zoning Member
<input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
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Signature	<i>James Arthur Peters</i>	Date	<i>6/20/14</i>
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WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<i>6.24.14</i>	Application Received by:	<i>[Signature]</i>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-32

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **DANIEL HAYS-CLARK** as **PLACE 2** member of the **MUNICIPAL SIGN REVIEW BOARD and the ZONING BOARD OF ADJUSTMENT;** a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation: Dan Hays-Clark is an essential member of the ZBOA. His experience positions him to continue contributing significantly to this quazi-judicial body. I appoint Dan Hays-Clark to the Municipal Sign Review Board and the Zoning Board of Adjustment, Place 2.

Municipal Sign Review Board – Chapter 3 Building Regulations, Section 3.20

The Municipal Sign Review Board is authorized to review applications for variances from the City’s sign code, conduct public hearings on said applications for variances from the City’s sign code, and is authorized to grant or deny such variances. Variances are approved with a majority vote when undue hardship will result from strict compliance. The members of the board are composed of the members of the Zoning Board of Adjustment. An appeal of the Municipal Sign Review Board is head by City Council.

Zoning Board of Adjustment - Chapter 14 Zoning Ordinance, Section 8

The Zoning Board of Adjustment (ZBA) shall consist of five (5) regular members and two (2) alternate members and subject to the standards established in Sections 211.008 to 211.011 of the Texas Local Government Code and those established by the City. The ZBA has the power and duty to hear appeals from administrative decisions regarding zoning, and in appropriate cases, subject to appropriate conditions and safeguards, may authorize variances from the terms of City of Bastrop Zoning Ordinance. The ZBA vote is final and any appeal will be presented to a court of record.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.



New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	HAYS-CLARK	First	DANIEL	Middle	DRAKE
Street Address	1408 PECAN STREET			Apartment/Unit #	
City	BASTROP	State	TEXAS	ZIP Code	78602
Phone	(512) 303-7701		E-mail Address	HAYS-CLARK@SBCGLOBAL.NET	
Date Available	TODAY	I have lived in Bastrop	23 years.	Occupation/Profession	Registered Interior Designer
Have you filed an application here before?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	?	
Do you reside within the City Limits of Bastrop?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Mrs. Kay Garcia McAnally	Relationship	Council Member
Company		Phone	(512) 581 - 1341
Full Name	Mr. Joe Beal	Relationship	Council Memeber
Company		Phone	(512) 303 - 1849
Full Name	Mr. Willie DeLaRosa	Relationship	Council Member
Company		Phone	(512) 303 - 1535

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

R.A. Green Mercantile Board, Chair / Calvary Episcopal Church
Bastrop County Historical Society, Trustee

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

City of Bastrop Main Street Program, Design Committee, Chair
City of Bastrop Historic Landmark Commission, Chair

HAS-CLARK, DANIEL

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	

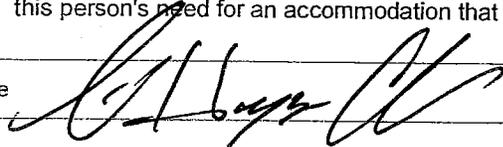
Historic Landmark Commission

*Please indicate which position(s) you are qualified to serve under.

- Architect, Planner, Designer
- Licensed Real Estate Professional
- Own Commercial Historic Structure/Property
- Own Residential Historic Structure/Property
- General Resident of City of Bastrop
- Planning and Zoning Member
- Bastrop County Historic Society Member

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature 	Date June 26, 2014
---	--------------------

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	June 26, 2014	Application Received by:	Traci Chavez
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-33

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **MICHAEL GIBBONS** as **PLACE 4** member of the **MUNICIPAL SIGN REVIEW BOARD** and the **ZONING BOARD OF ADJUSTMENT**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Mayor Recommendation: Michael Gibbons has been a conscientious performer on this important Board. He understands the process and will do well, if confirmed for another term.

I appoint Michael Gibbons to the Municipal Sign Review Board and the Zoning Board of Adjustment, Place 4.

Municipal Sign Review Board – Chapter 3 Building Regulations, Section 3.20

The Municipal Sign Review Board is authorized to review applications for variances from the City’s sign code, conduct public hearings on said applications for variances from the City’s sign code, and is authorized to grant or deny such variances. Variances are approved with a majority vote when undue hardship will result from strict compliance. The members of the board are composed of the members of the Zoning Board of Adjustment. An appeal of the Municipal Sign Review Board is head by City Council.

Zoning Board of Adjustment - Chapter 14 Zoning Ordinance, Section 8

The Zoning Board of Adjustment (ZBA) shall consist of five (5) regular members and two (2) alternate members and subject to the standards established in Sections 211.008 to 211.011 of the Texas Local Government Code and those established by the City. The ZBA has the power and duty to hear appeals from administrative decisions regarding zoning, and in appropriate cases, subject to appropriate conditions and safeguards, may authorize variances from the terms of City of Bastrop Zoning Ordinance. The ZBA vote is final and any appeal will be presented to a court of record.

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager’s Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
7/25/14

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name <i>GIBBONS</i>		First <i>Michael</i>	Middle <i>Todd</i>
Street Address <i>1501 Pecan</i>			Apartment/Unit #
City <i>BASTROP</i>		State <i>Tx</i>	ZIP Code <i>78602</i>
Phone <i>(512)332-0318</i>		E-mail Address <i>MGIBBONS@LCRA.ORG</i>	
Date Available <i>Anytime</i>	I have lived in Bastrop <i>15</i> years.	Occupation/Profession <i>Telecom mgr.</i>	
Have you filed an application here before? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		If so, when? <i>2008</i>	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name <i>Jimmy Don Havins</i>	Relationship <i>Co-Worker & Friend</i>
Company <i>LCRA VP Generation</i>	Phone <i>(512) 730-3324</i>
Full Name <i>Don Hays Clark</i>	Relationship <i>Neighbor & Friend</i>
Company <i>Paper White Design</i>	Phone <i>(512) 303-7701</i>
Full Name <i>Robert Saddler</i>	Relationship <i>Co-Worker & Friend</i>
Company <i>LCRA Engineer</i>	Phone <i>(512) 932-0951</i>

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Have been a BOA member since 2007.

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: *Please indicate any professional and or community activities that you are associated with.*

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input checked="" type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature  Date 6/24/2014

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6/25/14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-34

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

- 1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **BOB ROGERS** as the **ALTERNATE 2** member of the **MUNICIPAL SIGN REVIEW BOARD** and the **ZONING BOARD OF ADJUSTMENT**; a **TWO-YEAR TERM** that expires in **JUNE 2016**.
- 2. Party Making Request: Ken Kesselus, Mayor
- 3. Nature of Request: (Brief Overview) Attachments: Yes No
- 4. Policy Implication: _____
- 5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
- 6. Alternate Option/Costs: _____
- 7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
- 8. Mayor Recommendation: I believe that Bob’s experience listed on his application addresses his qualifications for this office. He volunteered for this service and is enthusiastic about the opportunity.

I appoint Bob Rogers to the Zoning Board of Adjustment, alternate position 2.

Municipal Sign Review Board – Chapter 3 Building Regulations, Section 3.20

The Municipal Sign Review Board is authorized to review applications for variances from the City’s sign code, conduct public hearings on said applications for variances from the City’s sign code, and is authorized to grant or deny such variances. Variances are approved with a majority vote when undue hardship will result from strict compliance. The members of the board are composed of the members of the Zoning Board of Adjustment. An appeal of the Municipal Sign Review Board is head by City Council.

Zoning Board of Adjustment - Chapter 14 Zoning Ordinance, Section 8

The Zoning Board of Adjustment (ZBA) shall consist of five (5) regular members and two (2) alternate members and subject to the standards established in Sections 211.008 to 211.011 of the Texas Local Government Code and those established by the City. The ZBA has the power and duty to hear appeals from administrative decisions regarding zoning, and in appropriate cases, subject to appropriate conditions and safeguards, may authorize variances from the terms of City of Bastrop Zoning Ordinance. The ZBA vote is final and any appeal will be presented to a court of record.

- 9. Advisory Board: _____Approved _____Disapproved _____None
- 10. Manager’s Recommendation: _____Approved _____Disapproved _____None
- 11. Action Taken: _____



Please RETURN by June 27, 2014 CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

REAPPOINTED
Request for Re-Appointment:

New Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Rogers	First	Bob	Middle	R
Street Address	1408 Wilson St			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code 78602	
Phone	(512) 629 1570	E-mail Address		prairie star 40@yahoo.com	
Date Available	6/20/14	I have lived in Bastrop	18 years.	Occupation/Profession Retired Building official planner	
Have you filed an application here before?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Currently Employed YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Robert Wood	Relationship	Former Boss
Company	City of West Lake Hills	Phone	(512) 422 3536
Full Name	Rick Roberts	Relationship	Former Boss
Company	ATS Engineering	Phone	(512) 328 6995
Full Name	Joe Bersley	Relationship	Former Councilman
Company	City of Austin	Phone	(830) 285 2295

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

president of Capital Area Building Officials Assoc.
ICCA member.

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Not member but support most all NON PROFITS IN Community, Education Foundation, CAC, Family Crisis, Food pantry, Rotary

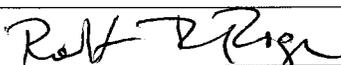
SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature  Date 6/20/14

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	6/24/14	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-35

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **MARK GRACEY** as the **PLACE 3** member of the **PARKS BOARD** and the **PUBLIC TREE ADVISORY BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**..

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation: Mark has a passion for our Parks and our community as a whole. In the past, he has provided helpful insight into the operations of our parks. He provides information about the community that links well with the mission of these boards.

I appoint Mark Gracey to the Parks Board and the Public Tree Advisory Board.

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
7/23/14
Request for Re-Appointment:

New Appointment:

SECTION A: APPLICANT INFORMATION

Last Name GRACEY		First MARK	Middle O.
Street Address 604 Mesquite St.		Apartment/Unit #	
City BASTROP		State TX	ZIP Code 78602
Phone (512) 321-9642		E-mail Address	
Date Available now	I have lived in Bastrop 8 years.	Occupation/Profession Retired	
Have you filed an application here before? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		If so, when? 2011 (?)	
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Currently Employed YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

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SECTION B: REFERENCES

Please list three professional references.

Full Name Terry Orr	Relationship friend
Company	Phone () -
Full Name Ron Lindzey	Relationship friend
Company	Phone () -
Full Name Todd McClanahan	Relationship PARKS BOARD
Company State Park	Phone () -

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Army NAT'L GUARD ABN RANGER Retired
KARATE INSTRUCTOR

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

currently ON PARKS BOARD

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input checked="" type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature Mark Gracey Date 6-23-14

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<u>6-23-14</u>	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM

A-36

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 3, 2014

1. Agenda Item: Board appointment by Mayor Kesselus and **subject to confirmation on or after July 22, 2014** by the Bastrop City Council on the appointment of **BARBARA WOLANSKI** as the **PLACE 5** member of the **PARKS BOARD** and the **PUBLIC TREE ADVISORY BOARD**; a **THREE-YEAR TERM** that expires in **JUNE 2017**.

2. Party Making Request: Ken Kesselus, Mayor

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

8. Mayor Recommendation: Over the past dozen years, Barbara has gained a great deal of valuable knowledge about the history of our parks and her insights in this regard are very helpful to the Board. Her years of living of Bastrop and teaching our children adds to her great passion for our parks and makes her a most valuable member of the Board.

I appoint Barbara Wolanski as the Place 5 member of the Parks Board and the Public Tree Advisory Board.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Please RETURN by June 27, 2014

CITY OF BASTROP

c/o Elizabeth Lopez, City Secretary

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

http://www.cityofbastrop.org

Application for
City Board/Commission/Committee
Please Print or Type Clearly.



New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name	Wolanski	First	Barbara	Middle	Bryant
Street Address	606 Jessica Place			Apartment/Unit #	
City	Bastrop	State	Tx	ZIP Code	78602
Phone	(512) 284-0383	E-mail Address	bcbw@hotmail.com		
Date Available	June 30, 14	I have lived in Bastrop	16 years.	Occupation/Profession	Retired Teacher
Have you filed an application here before? YES <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/> If so, when?					
Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Currently Employed YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>					
<i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i>					

SECTION B: REFERENCES

Please list three professional references.

Full Name	Evelyn Weibert	Relationship	Committee Chair
Company	Character Education	Phone	(512) 303-3689
Full Name	Joni Groom	Relationship	Co Worker (Former)
Company	Retired Teacher	Phone	(512) 304-5930
Full Name	Kim Miller	Relationship	Co Worker
Company	BISD	Phone	(713) 557-3221

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Foundation Christian Ministry
CASA
Character Education (Building Good Citizens)

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Peer Assistance and Leadership (BHS PAL) Former Sponsor
Boys and Girls Club of Bastrop - Bobby Bryant Memorial Golf Tournament
Nobility Project (Replanting the Park)

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input checked="" type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board and Appeals	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board (<input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	
<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. <input type="checkbox"/> Architect, Planner, Designer <input type="checkbox"/> Licensed Real Estate Professional <input type="checkbox"/> Own Commercial Historic Structure/Property <input type="checkbox"/> Own Residential Historic Structure/Property <input type="checkbox"/> General Resident of City of Bastrop <input type="checkbox"/> Planning and Zoning Member <input type="checkbox"/> Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

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- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature Barbara Wolanski Date 6/18/2014

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	<u>6/19/14</u>	Application Received by:	<u>[Signature]</u>
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CITY OF BASTROP

AGENDA ITEM **A-37**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 8, 2014

- 1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for Pecan Park Residential, Sections 4 and 5 Preliminary Plat being +/-40.93 tract out of a +/- 311.32 acre tract of land in the Mozea Rousseau Survey A-56 within the city limits of Bastrop, Texas.**
- 2. Party Making Request: **Melissa McCollum, Director of Planning and Development**
- 3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

FLOODPLAIN INFORMATION:

A PORTION OF THIS TRACT IS WITHIN THE BOUNDARIES OF THE 100 YEAR FLOODPLAIN PER THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP 48021C0355E, DATED JANUARY 19, 2006.

LEGAL DESCRIPTION:

BEING A 40.93 ACRE TRACT OF LAND OF AND OUT OF AND A PART OF THE MOZEA ROUSSEAU SURVEY A-56, BASTROP, COUNTY, TEXAS AS RECORDED IN VOLUME 1482 PAGE 70 OF THE BASTROP COUNTY OFFICIAL RECORDS.

UTILITIES:

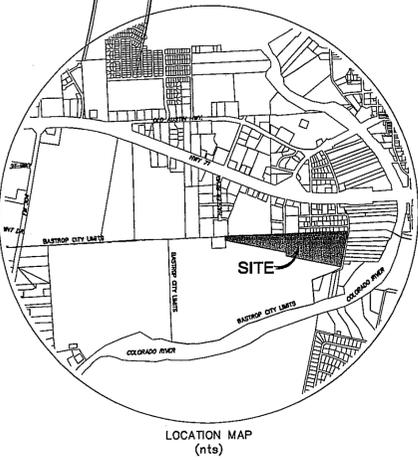
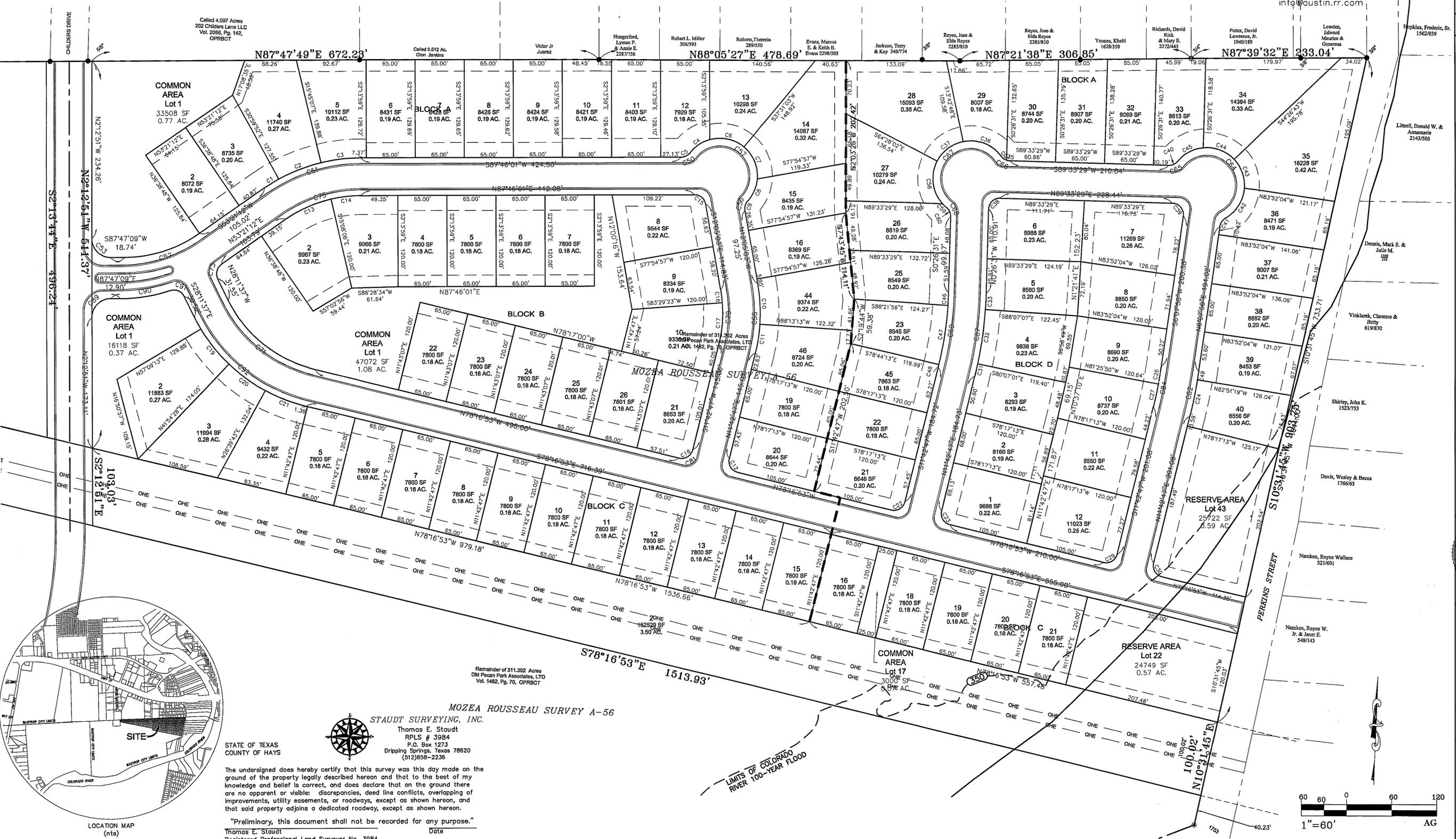
WATER: CITY OF BASTROP
WASTEWATER: CITY OF BASTROP
GAS: CENTERPOINT ENERGY
ELECTRIC: BLUEBONNET ELECTRIC
CITY OF BASTROP ELECTRIC
TELEPHONE: SOUTHWESTERN BELL TELEPHONE
CABLE: TIME WARNER CABLE

PECAN PARK RESIDENTIAL SECTIONS 4&5 PRELIMINARY PLAT

OWNER: DM PECAN PARK ASSOCIATES, LTD
1310 RR 620 Ste B200
AUSTIN, TEXAS 78746
DUKE McDOWELL
(512) 263-2214
duke@sterlinghomes.com

ENGINEER: ALDERSON GROUP, INC.
400 HWY 290 W.
BLDG C, STE 102
DRIPPING SPRINGS, TEXAS 78620
(512) 364-0989
LYNN ALDERSON, P.E.
lalderson@aldersongroup.com

SURVEYOR: STAUDT SURVEYING, INC.
P.O. Box 3984
Dripping Springs, Texas 78620
(512) 858-2236
THOMAS STAUDT, RPLS
info@staudtsurveying.com



STATE OF TEXAS COUNTY OF HAYS
The undersigned does hereby certify that this survey was this day made on the ground of the property legally described hereon and that to the best of my knowledge and belief is correct, and does declare that on the ground there are no apparent or visible: discrepancies, deed line conflicts, overlapping of improvements, utility easements, or roadways, except as shown hereon, and that said property adjoins a dedicated roadway, except as shown hereon.
"Preliminary, this document shall not be recorded for any purpose."
Thomas E. Staudt
Registered Professional Land Surveyor No. 3984

STAUDT SURVEYING, INC.
Thomas E. Staudt
RPLS # 3984
P.O. Box 1273
Dripping Springs, Texas 78620
(512) 858-2236

MOZEA ROUSSEAU SURVEY A-56

Remainder of 311.302 Acres
DM Pecan Park Associates, LTD
Vol. 1482, Pg. 70, OPRBCT

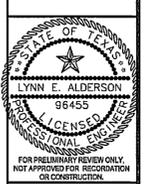
LIMITS OF COLORADO RIVER 100-YEAR FLOOD



Table with columns: #, DATE, REVISION. Includes entries for 6/27/2014 and 1313-01.

SCALE: 1"=60'
DATE: 6/27/2014
JOB: 1313-01
DRAWN BY: KS
CHECKED BY: LEA

400 Hwy 290 W
Bldg. C Ste 102
Dripping Springs, TX 78620
(512) 364-0989



DM PECAN PARK ASSOCIATES, LTD
HWY 71 EB FRONTAGE RD.
PECAN PARK RESIDENTIAL
SECTIONS 4 & 5
PRELIMINARY PLAT

CITY OF BASTROP

AGENDA ITEM **A-38**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 1, 2014

MEETING DATE: July 8, 2014

1. Agenda Item: **Approval of the Preliminary Plat for The Grove (8 commercial lots) being +/-52.684 acres within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West and east of The Centers of Woodland.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

Staff recommends approval of the requested Preliminary Plat for The Grove (8 commercial lots) being +/-52.684 acres within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West and east of The Centers of Woodland.

9. Advisory Board: XXX Recommended Approval Disapproved None

The Planning and Zoning Commission held their regular meeting June 26, 2014 and voted unanimously 6-0 to recommend approval of the Preliminary Plat for The Grove.

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

July 8, 2014

Project Description:

Approval of The Grove Preliminary Plat (8 commercial lots) being +/-52.684 acres within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West and east of The Centers of Woodland.

Item Summary:

Owner: 71 Retail Partners, L.P, Douglas MacMahon
Applicant/Agent: Tim Holland, P.E., Carlson, Brigance and Doering, Inc.
Location: Located south of Highway 71 West and east Highway 304 in the city limits
Utilities: Bluebonnet electric, City of Bastrop water and sewer

Background:

The Grove Preliminary Plat consists of 8 commercial tracts. This plat of approximately 53 acres has existing frontage and will have shared access to State Highway 71 West and Highway 304. The property is east of Centers of Woodland Village and the majority of the property is zoned C1, Commercial.

This plat will also be dedicating half, 30 feet, of the 60' (foot) Agnes Right of Way (ROW) that will be between the 42 area tract, Lot 8, and the remaining 93 acre tract to be platted in the future.

A Traffic Impact Analysis (TIA) has been submitted for this property.

Basis of Support:

Staff supports The Grove Preliminary Plat. The preliminary plat meets all subdivision requirements.

Comments:

Six (6) adjacent property owner notifications were mailed June 16, 2014. No comments have been received.

Staff Recommendation:

Staff recommends approval of the requested Preliminary Plat for The Grove (8 commercial lots) being +/-52.684 acres within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West and east of the Centers of Woodland.

Planning and Zoning Commission Recommendation:

The Planning and Zoning Commission held their regular meeting June 26, 2014 and voted unanimously 7-0 to recommend approval of the Preliminary Plat for The Grove.

Attachments:

Location map and plat layout

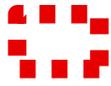
City Contact:

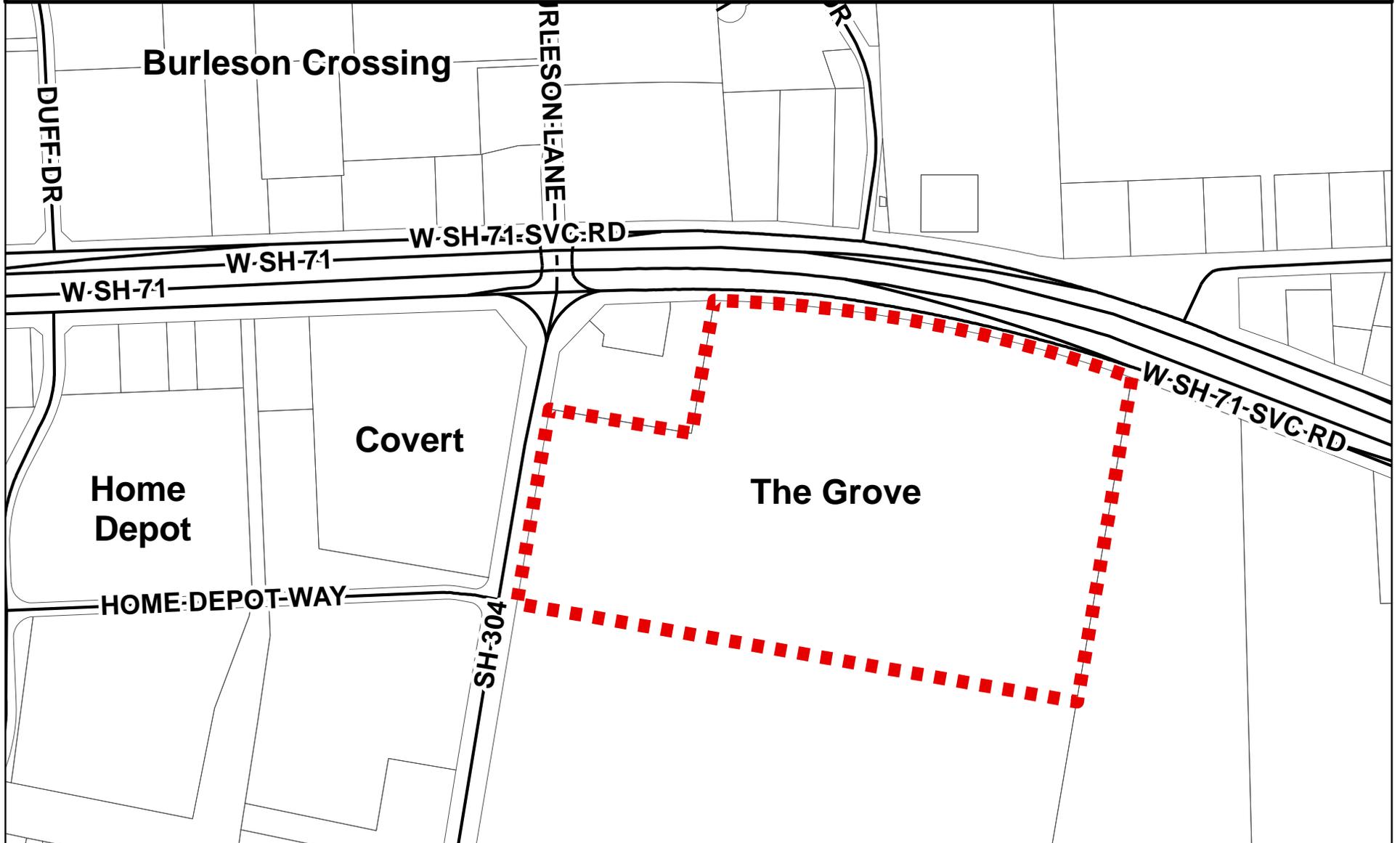
Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department



Property Location Map for The Grove Preliminary Plat

Legend

-  The Grove
-  Parcels





VICINITY MAP

FLOODPLAIN INFORMATION:

NO PORTION OF THIS TRACT IS WITHIN THE BOUNDARIES OF THE 100 YEAR FLOODPLAIN FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP 48021C0355E, DATED JANUARY 19, 2006.

LEGAL DESCRIPTION:

BEING A 52.68 ACRES TRACT OF LAND (81 AND OUT OF AND A PART) OF THE HANCO BLANEY SURVEY NO. 88, BASTROP COUNTY, TEXAS AS RECORDED IN VOLUME 2245 PAGE 876 OF THE BASTROP COUNTY OFFICIAL RECORDS.

UTILITIES:

WATER: CITY OF BASTROP
 WASTEWATER: CITY OF BASTROP
 GAS: CENTERPOINT ENERGY
 ELECTRIC: BLUEBONNET ELECTRIC
 TELEPHONE: SOUTHWESTERN BELL TELEPHONE
 CABLE: TIME WARNER CABLE

THE GROVE PRELIMINARY PLAT

OWNER: 71 RETAIL PARTNERS, L.P.
 8214 Westchester Drive, Suite 550
 Dallas TEXAS 75225
 (214) 849-9831
 Douglas MacMahon
 dm@merriacq.com

ENGINEER: CARLSON, BRIGANCE & DOERING, INC.
 5501 WEST WILLIAM CANNON DRIVE
 AUSTIN, TEXAS 78749
 (512) 280-5160
 TIMOTHY M. HOLLAND, P.E.
 NO. 94848
 tim@cbdenq.com

SCALE: 1"=100'
SURVEYOR: CARLSON, BRIGANCE & DOERING, INC.
 5501 WEST WILLIAM CANNON DRIVE
 AUSTIN, TEXAS 78749
 (512) 280-5160
 ROBERT J. GERTSON, RPLS
 NO. 6367
 rgertson@cbdenq.com

CURVE #	INT. TA.	RADIUS	ARC LENGTH	CH BEARING	CH LENGTH
C1	117°36'16"	5058.89	1554.38	S79°29'36"E	1548.27
C2	2°06'28"	5058.89	189.29	S87°15'1"E	189.28
C3	2°09'32"	5058.89	180.61	S88°04'37"E	180.60
C4	17°43'37"	5058.89	85.14	S87°27'04"E	85.14
C5	7°48'53"	5058.89	160.23	S82°08'18"E	160.22
C6	17°39'02"	5058.89	175.16	S80°09'21"E	175.15
C7	17°39'02"	5058.89	175.29	S78°07'17"E	175.28
C8	11°59'21"	5058.89	178.63	S78°08'07"E	178.62
C9	2°23'37"	5058.89	342.37	S73°17'03"E	342.36
C10	0°24'22"	5058.89	30.64	S70°58'30"E	30.66
C11	11°06'27"	970.00	168.05	N85°52'49"E	187.75
C12	11°05'05"	1000.00	163.43	S85°39'07"E	193.16

LEGEND

- 1/2" IRON ROD FOUND
- IRON ROD W/CAP SET 10/1/10
- IRON ROD W/CAP FOUND
- PROPERTY CORNER
- MNF MARK FOUND
- SMALL NAIL FOUND
- WIRE FENCE
- LIGHT POLE
- OVERHEAD UTILITY WIRE
- UTILITY POLE
- UTILITY POLE
- CONCRETE
- UNDERGROUND CABLE SIGN
- ELECTRIC EASEMENT
- PUBLIC UTILITY EASEMENT
- TEMPORARY CONSTRUCTION EASEMENT
- DRAINAGE INLET
- WELL

ZONING - LAND USE SUMMARY

LOT	ZONING	ACRES	LAND USE
1	C-1	2.34	COMMERCIAL
2	C-1	1.06	COMMERCIAL
3	C-1	1.69	COMMERCIAL
4	C-1	1.05	COMMERCIAL
5	C-1	1.82	COMMERCIAL
6	C-1	1.05	COMMERCIAL
7	C-1	0.87	COMMERCIAL
8	C-1/GR CO	42.33	COMMERCIAL
Sub-Total		53.25	COMMERCIAL
TOTAL		53.86	

STATE OF TEXAS COUNTY OF TRAVIS KNOW ALL MEN BY THESE PRESENTS: I, TIMOTHY M. HOLLAND, P.E. DO HEREBY CERTIFY THAT THE STREETS AND DRAINAGE DESIGN AS SHOWN HEREON, COMPLIES WITH THE SUBDIVISION REGULATIONS FOR THE CITY OF BASTROP, AND THAT THE 100 YEAR FLOOD PLAN IS AS SHOWN AND WILL BE COMPLETED WITHIN THE DRAINAGE EASEMENT AND OR DRAINAGE RIGHT-OF-WAY, AS SHOWN HEREON.

ENGINEERING BY: *Tim Holland* DATE: 6-16-14

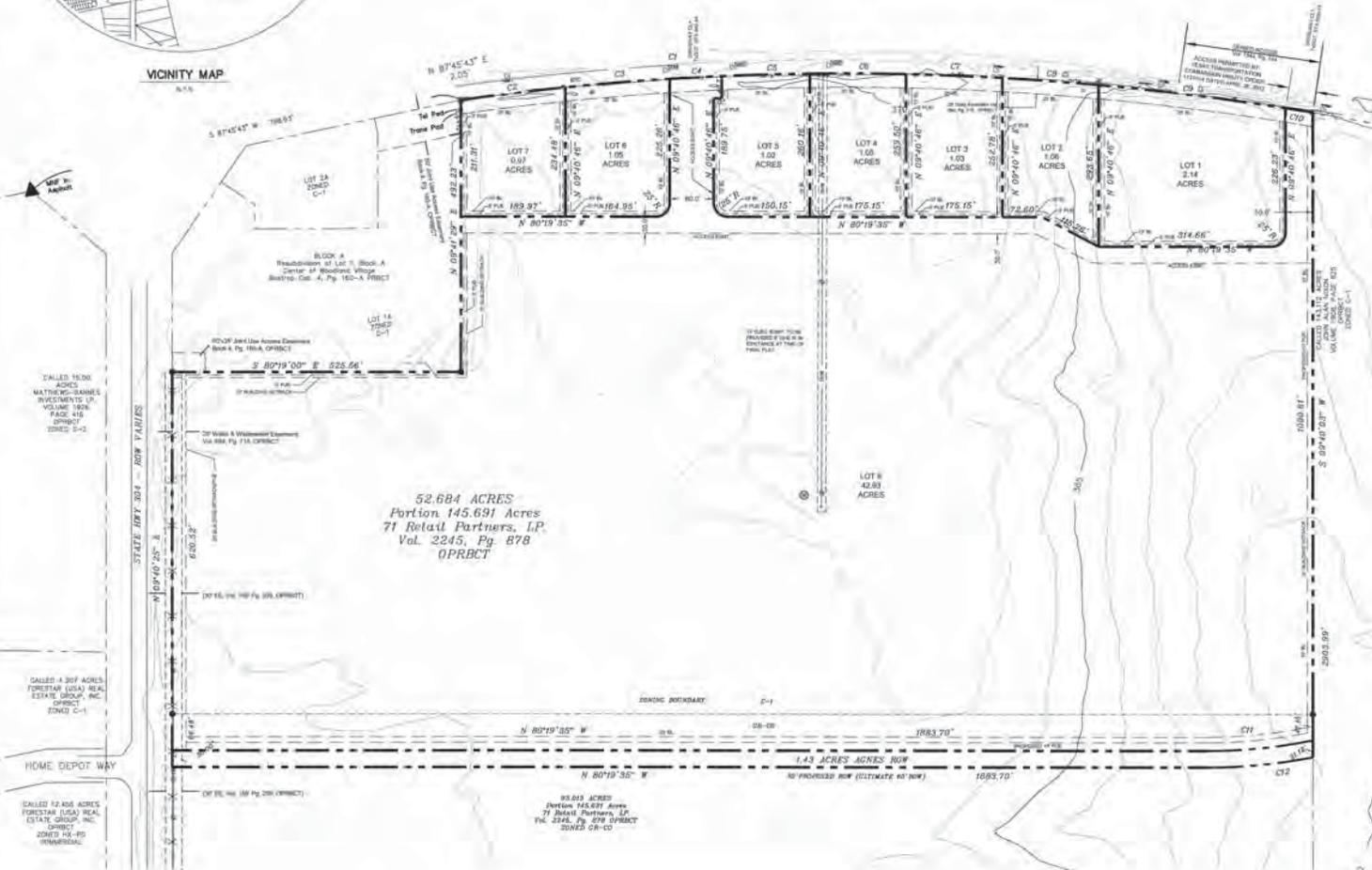
TIMOTHY M. HOLLAND, P.E. NO. 94848
 CARLSON, BRIGANCE & DOERING, INC.
 5501 WEST WILLIAM CANNON DRIVE
 AUSTIN, TEXAS 78749



STATE OF TEXAS COUNTY OF TRAVIS KNOW ALL MEN BY THESE PRESENTS: THAT I, ROBERT J. GERTSON, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE ON-THE-GROUND SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS. ALL EASEMENTS OF RECORD HAVE BEEN IDENTIFIED ON THIS PLAT TO THE BEST OF MY KNOWLEDGE.

SURVEYED BY: *Robert J. Gertson* DATE: 6-16-14

ROBERT J. GERTSON - R.P.L.S. NO. 6367
 CARLSON, BRIGANCE & DOERING, INC.
 5501 WEST WILLIAM CANNON DRIVE
 AUSTIN, TEXAS 78749



52.684 ACRES
 Portion 145.691 Acres
 71 Retail Partners, L.P.
 Vol. 2245, Pg. 876
 OPRBCT

Carlson, Brigance & Doering, Inc.
 5501 West William Cannon Drive
 Austin, Texas 78749
 (512) 280-5160
 www.cbdenq.com

PRELIMINARY PLAT
 SHEET: APRIL 2014
 DRAWN BY: CJD
 CHECKED BY: JMH
 PROJECT: THE GROVE - BASTROP, TX
 LOT NUMBER: 4697
 SHEET: 1 OF 3

CITY OF BASTROP

AGENDA ITEM **D-1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 24, 2014

MEETING DATE: July 8, 2014

1. Agenda Item: **CONNECTING BASTROP** – "Update Report from Bastrop's Vision Task Force which includes the updated Traveler's Report Survey recently conducted by Bastrop Marketing Corporation (updated from previous reports from Bastrop Positioning Project 2005 and 2007)".

Councilmember Kay McAnally and Proof Advertising's Sparky Witte will give the report.

2. Party Making Request: **Kay McAnally, Council Member**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No x

4. Policy Implication:

5. Budgeted: _____Yes _____No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

CITY OF BASTROP

2015 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED

JUN 11 2014

ORGANIZATION INFORMATION:

Austin Habitat for Humanity, Inc.		June 9, 2014	
Official Name of Organization		Date	
310 Comal St, Ste 100	Ausin	TX	78702
Address	City	State	Zip
Kimberly Griffin	kgriffin@austinhabitat.org		
Contact Person	E-mail		
512-472-8788 x401	512-476-1304		
Phone Number	Fax Number		
74-2373217	0073651401		
Federal ID #	State ID #		

Is your Organization:

501(c)3

Other (provide description) _____

\$ 50,000
Funding Amount Requested

- Required Attachments:**
- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
 - 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding
 - 3) Copy of 501 (c) letter from Internal Revenue Service
 - 4) Articles of Incorporation
 - 5) Identify other sources of funding
 - 6) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

Austin Habitat for Humanity respectfully requests \$50,000 to complete at least five (5) critical home repair projects for low-income homeowners in the City of Bastrop whose homes have structural deficiencies as well as safety, accessibility, and/or livability issues. These repairs typically include replacing doors and windows; restoring structural integrity; installing grab bars, handrails and ADA ramps; and patching or replacing roofs. Repairs are prioritized according to the homeowners' needs and are designed to help the residents remain in their homes as long as possible.

Describe the organization's purpose.

Austin Habitat for Humanity brings people together to build homes, communities, and hope. Dedicated to ending the cycle of poverty housing, Austin Habitat focuses on the holistic experience of affordable homeownership as a catalyst for community change. Our programs are designed to help low-income families create and sustain homeownership as a means for developing financial stability, strengthening families, and strengthening our community.

CITY OF BASTROP
2015 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

Since 1985, Austin Habitat has built 370 new homes and repaired more than 170 existing homes, making it the largest provider of affordable homeownership to low-income residents in Central Texas. These accomplishments, along with our green building practices and comprehensive community development strategies, have earned Austin Habitat the title of a Habitat for Humanity "Affiliate of Distinction" - one of only seven in the nation. Austin Habitat for Humanity has been repairing homes for low-income homeowners since 2006. Since then, the program has expanded from 15 homes to 75 homes annually, and systems have been put in place to reach 100 homes annually by 2015. Three full-time staff members manage the delivery of this program. The team is lead by our Assistant Construction Director, who has been with the Home Repair program since 2010 and has more than 15 years of construction experience.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

N/A

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

In 2013, two Bastrop clients benefitted from our Housing Counseling services, and seven additional Bastrop residents attended a class taught by our HUD-approved Housing Counselor. These nine clients make up 13% of the families counseled and 0.8% of the total 1,091 families served in 2013.

PROGRAM SERVICES

Describe your program services.

The Home Repair Program provides critical home repairs at no cost to low-income homeowners to help them remain in their homes as long as possible. Most of these homeowners are elderly and/or disabled, and the repairs allow them to remain independent and avoid nursing care facilities that are usually unaffordable and unwanted. By helping homeowners stay in their homes, we are preserving existing affordable housing stock and furthering our mission to build homes, communities, and hope. After an applicant is determined to be income eligible and a good match for the program, the Home Repair Manager conducts a construction assessment to determine which repairs are needed, prioritizing emergency and accessibility repairs. Typical repairs include installing smoke detectors, making accessibility modifications (installing ADA ramps, grab bars, and hand rails), replacing doors and windows, patching or replacing roofs, restoring structural integrity to the house, and replacing electrical and mechanical systems.

CITY OF BASTROP
2015 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

Funds will be used to complete at least five (5) critical home repair projects for low-income households. Based on previous critical home repair projects, we anticipate that approximately \$10,000 will be spent per house. This will be determined on a per-house basis, based on the construction assessment completed by the Austin Habitat Home Repair Manager.

How will the program services benefit the community?

The repairs are prioritized according to the client's and the home's needs, with the goal of allowing our clients to safely maintain their independence as they grow older. These repairs reduce the immediate repercussions felt by the homeowners, many of whom had health problems due to allergens, dust, gas leaks, mold, and/or poor insulation. In 2011, more than 1.1 million elderly Texans fell in their homes. Accessibility modifications reduce injuries and hospitalizations due to falls, and subsequently reduce the community's burden to cover such costs. Weatherization provides a safer, healthier environment, and reduces utility bills, allowing homeowners to save for other expenses.

The combination of health, safety, and weatherization repairs allow our clients to age in place, preserving community neighborhoods. The impact of this program goes beyond the homeowners by contributing to neighborhood revitalization and inspiring entire blocks to better maintain their homes. Our clients report feeling much safer in their homes and experiencing a restored sense of independence, stability, and confidence that have improved their lives.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

We will serve five families with this funding, which is 0.3% of the population of the City of Bastrop, assuming an average household size of 4 people. The 5 projects make up 5% of the number of families that we will provide with home repair services in the 12 month grant period. This funding will also allow us to launch all of our program services in Bastrop. We anticipate serving at least 5 families through Home Repair and 50-100 families through Housing Counseling annually, beginning in the second half of 2014.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

According to the American Community Survey, 34% of Bastrop County homeowners pay more than 30% of their income on housing expenses, which means they are housing cost-burdened. Due to rapidly-increasing costs, low-income homeowners are forced to prioritize basic needs such as food and medical care over home maintenance. This is especially pronounced in elderly and disabled homeowners who typically have much higher medical bills. The elderly and disabled also spend more time indoors than any other demographic, making them more vulnerable in unhealthy home situations.

There are currently more than 220 households on our Home Repair wait list, two of which live in the City of Bastrop. We typically receive a call from a Bastrop resident every other month, but our current funding sources do not allow us to serve that region. The Bastrop County Emergency Food Pantry estimates that they receive 60-80 requests for home repair assistance per year, and we will coordinate with them to take referrals. Combined Community Action provides weatherization services to Bastrop County, but we are not aware of any agencies that provide home repairs.

CITY OF BASTROP
2015 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

We track all addresses, zip codes, and household sizes for families served in a master spreadsheet, so Bastrop residents will be apparent.

How will you evaluate if you were effective?

Within the 12-month funding period, success will be marked by the completion of at least 5 critical home repair projects for low-income residents of the City of Bastrop. We will survey the homeowners 1 year after repairs are completed to gather feedback on improvements in health, utility bills, safety, etc.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

As a founding member of the Austin Housing Repair Coalition (AHRC), Austin Habitat participates in community-wide evaluations that quantify and illustrate the impacts of home repairs. The 2012 Report on GO Repair Program Impacts reveals that respondents that felt safe in their homes increased from 26% to 92% after repairs were completed. 67% of respondents who reported breathing problems before repair reported improvement in their breathing ability after repairs were completed. 40% of respondents reported an improvement in their financial situation after the repairs. This is due to reduced utility bills, reduced home maintenance costs, and lower medical expenses. By keeping 217 seniors safely in their homes in 2012, the AHRC may have saved the community a total of \$7,291,200 in assisted living costs per year. Austin Habitat partners with Green Zone Homes to perform Blower Door Tests after weatherization projects are complete. In many cases, weatherization-related repairs can reduce a home's leakage by about 50%.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.

Authorized Signature for the Applicant (Handwritten signature)

Kelly Weiss

Name Printed or Typed

Date (Handwritten: 6-10-14)

Executive Director

Title

Return this application to:
City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 12, 2014

Electronic/Facsimile submissions will not be considered.

**AUSTIN HABITAT FOR
HUMANITY, INC.**

**Consolidated Financial Statements
and Supplemental Information
as of and for the Years Ended
December 31, 2013 and 2012 and
Independent Auditors' Report**



AUSTIN HABITAT FOR HUMANITY, INC.

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MAXWELL LOCKE & RITTER LLP
Accountants and Consultants
An Affiliate of CPAmerica International
(512) 370-3200 fax (512) 370-4250
www.mlr.com
Austin: 201 Congress Avenue, Suite 1100
Austin, TX 78701
Round Rock: 303 East Main Street
Round Rock, TX 78664

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Austin Habitat for Humanity, Inc.:

Report on Financial Statements

We have audited the accompanying consolidated financial statements of Austin Habitat for Humanity, Inc. and its affiliates, Austin Neighborhood Alliance for Habitat, Inc. and HomeBase Texas (nonprofit organizations) (collectively, the "Organization") which comprise the consolidated statements of financial position as of December 31, 2013 and 2012, and the related consolidated statements of activities and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

A Texas Company
ML&R WEALTH MANAGEMENT LLC
94 Registered Accountants
DBA: Maxwell Locke & Ritter, LLP

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of the Organization as of December 31, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying supplemental schedule of functional expenses is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. The accompanying consolidating schedules of financial position and activities are presented for purposes of additional analysis of the consolidated financial statements rather than to present the financial position and changes in net assets of the individual entities. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*, and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 29, 2014, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing on internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

Maxwell Locke + Ritter LLP

May 29, 2014
Austin, Texas

AUSTIN HABITAT FOR HUMANITY, INC.**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2013 AND 2012**

	<u>2013</u>	<u>2012</u>
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	\$ 1,001,899	\$ 1,572,495
Restricted cash	151,242	177,730
Marketable investments	1,139,235	-
Accounts receivable	452,853	192,203
Grants receivable	705,188	14,271
Mortgages receivable, current portion, net	292,909	273,816
ReStore inventory	394,454	290,481
Construction in progress	1,172,285	824,248
Prepaid expenses and other	<u>251,422</u>	<u>164,318</u>
Total current assets	5,561,487	3,509,562
LAND HELD FOR DEVELOPMENT	2,547,010	3,815,201
MORTGAGES RECEIVABLE, long-term portion, net	7,127,392	6,593,343
INVESTMENTS IN JOINT VENTURES	2,429,247	2,429,247
PROPERTY AND EQUIPMENT, net	365,276	440,883
INTANGIBLES, net	<u>133,588</u>	<u>151,511</u>
TOTAL ASSETS	<u>\$ 18,164,000</u>	<u>\$ 16,939,747</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES:		
Accounts payable	\$ 356,469	\$ 26,579
Accrued expenses	440,886	394,377
Loans payable - mortgages	729,549	468,469
Forgivable loans payable	2,311,890	3,223,508
Notes payable, current portion, net of discount	<u>51,188</u>	<u>31,775</u>
Total current liabilities	3,889,982	4,144,708
NOTES PAYABLE, long-term portion, net of discount	<u>4,051,545</u>	<u>3,477,530</u>
Total liabilities	<u>7,941,527</u>	<u>7,622,238</u>
NET ASSETS:		
Unrestricted	10,103,741	9,232,700
Temporarily restricted	<u>118,732</u>	<u>84,809</u>
Total net assets	<u>10,222,473</u>	<u>9,317,509</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 18,164,000</u>	<u>\$ 16,939,747</u>

See notes to consolidated financial statements.

AUSTIN HABITAT FOR HUMANITY, INC.

CONSOLIDATED STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2013

	Unrestricted	Temporarily Restricted	Total
REVENUES:			
Contributions and other:			
Contributions and grants	\$ 3,896,217	121,538	4,017,755
Gain on sale of property and equipment	71,632	-	71,632
Partnership income	24,266	-	24,266
In-kind professional services and other	3,585	-	3,585
Investment income	549	-	549
Other revenue	313,754	-	313,754
Net assets released from restrictions	87,615	(87,615)	-
Total contributions and other	<u>4,397,618</u>	<u>33,923</u>	<u>4,431,541</u>
ReStore revenues:			
In-kind contributions of inventory	876,853	-	876,853
ReStore sales of donated inventory	876,853	-	876,853
Donated inventory expense	(876,853)	-	(876,853)
ReStore sales of purchased inventory	579,429	-	579,429
ReStore cost of goods sold	(318,550)	-	(318,550)
Total ReStore revenues, net	<u>1,137,732</u>	<u>-</u>	<u>1,137,732</u>
Low-cost housing revenues:			
Home sales	1,505,000	-	1,505,000
In-kind contributions of labor and construction materials	899,021	-	899,021
Total low-cost housing revenues	<u>2,404,021</u>	<u>-</u>	<u>2,404,021</u>
Total revenues and net assets released from restrictions	<u>7,939,371</u>	<u>33,923</u>	<u>7,973,294</u>
EXPENSES:			
Low-cost housing program	5,713,286	-	5,713,286
ReStore program	514,703	-	514,703
Fundraising	358,145	-	358,145
Management and general	482,196	-	482,196
Total expenses	<u>7,068,330</u>	<u>-</u>	<u>7,068,330</u>
CHANGE IN NET ASSETS	871,041	33,923	904,964
NET ASSETS, beginning of year	<u>9,232,700</u>	<u>84,809</u>	<u>9,317,509</u>
NET ASSETS, end of year	<u>\$ 10,103,741</u>	<u>118,732</u>	<u>10,222,473</u>

See notes to consolidated financial statements.

AUSTIN HABITAT FOR HUMANITY, INC.

CONSOLIDATED STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2012

	Unrestricted	Temporarily Restricted	Total
REVENUES:			
Contributions and other:			
Contributions and grants	\$ 4,216,277	95,195	4,311,472
Gain on sale of property and equipment	174,673	-	174,673
Partnership income	13,732	-	13,732
In-kind professional services and other	17,060	-	17,060
Investment income	883	-	883
Other revenue	234,913	-	234,913
Net assets released from restrictions	77,051	(77,051)	-
Total contributions and other	<u>4,734,589</u>	<u>18,144</u>	<u>4,752,733</u>
ReStore revenues:			
In-kind contributions of inventory	831,504	-	831,504
ReStore sales of donated inventory	831,504	-	831,504
Donated inventory expense	(831,504)	-	(831,504)
ReStore sales of purchased inventory	468,620	-	468,620
ReStore cost of goods sold	(249,042)	-	(249,042)
Total ReStore revenues, net	<u>1,051,082</u>	<u>-</u>	<u>1,051,082</u>
Low-cost housing revenues:			
Home sales	1,723,924	-	1,723,924
In-kind contributions of labor and construction materials	841,860	-	841,860
Total low-cost housing revenues	<u>2,565,784</u>	<u>-</u>	<u>2,565,784</u>
Total revenues and net assets released from restrictions	<u>8,351,455</u>	<u>18,144</u>	<u>8,369,599</u>
EXPENSES:			
Low-cost housing program	6,158,867	-	6,158,867
ReStore program	476,607	-	476,607
Fundraising	289,428	-	289,428
Management and general	463,527	-	463,527
Total expenses	<u>7,388,429</u>	<u>-</u>	<u>7,388,429</u>
CHANGE IN NET ASSETS	963,026	18,144	981,170
NET ASSETS, beginning of year	<u>8,269,674</u>	<u>66,665</u>	<u>8,336,339</u>
NET ASSETS, end of year	<u>\$ 9,232,700</u>	<u>84,809</u>	<u>9,317,509</u>

See notes to consolidated financial statements.

AUSTIN HABITAT FOR HUMANITY, INC.

CONSOLIDATED STATEMENTS OF CASH FLOWS
YEARS ENDED DECEMBER 31, 2013 AND 2012

	2013	2012
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	\$ 904,964	\$ 981,170
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities:		
Mortgages receivable discount	478,318	500,200
Amortization - mortgages receivable discount	(398,996)	(435,641)
Debt discount	(17,448)	-
Noncash interest expense	2,737	-
Depreciation expense	56,971	46,871
Amortization expense - intangibles	17,923	12,913
Unrealized gain on investments	(549)	-
Gain on sale of property and equipment	(71,632)	(174,673)
Changes in assets and liabilities that (used) provided cash:		
Accounts receivable	(260,650)	(40,477)
Grants receivable	(690,917)	18,499
Mortgages receivable	(632,464)	(858,181)
ReStore inventory	(103,973)	(20,091)
Construction in progress	(348,037)	891,653
Prepaid expenses and other	(87,104)	42,311
Land held for development	1,268,191	(45,059)
Accounts payable	329,890	(165,336)
Accrued expenses	46,509	302,261
Forgivable loans payable	(911,618)	(1,075,933)
Net cash (used in) provided by operating activities	<u>(417,885)</u>	<u>(19,513)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Restricted cash	26,488	(127,671)
Purchases of investments	(1,138,686)	-
Investments in joint ventures	-	(1,431,009)
Purchases of property and equipment	(39,668)	(273,482)
Dispositions of of property and equipment	58,304	147,991
Proceeds from the sale of property and equipment	71,632	316,193
Purchases of intangible assets	-	(80,649)
Net cash used in investing activities	<u>(1,021,930)</u>	<u>(1,448,627)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Proceeds on notes payable	916,500	2,154,679
Payments on notes payable	(308,361)	(341,521)
Proceeds on loans payable - mortgages	261,080	148,234
Net cash provided by financing activities	<u>869,219</u>	<u>1,961,392</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	(570,596)	493,252
CASH AND CASH EQUIVALENTS, beginning of year	1,572,495	1,079,243
CASH AND CASH EQUIVALENTS, end of year	\$ 1,001,899	\$ 1,572,495
Supplemental disclosure of cash flow information -		
Interest paid on notes payable	<u>\$ 46,383</u>	<u>\$ 26,964</u>

See notes to consolidated financial statements.

AUSTIN HABITAT FOR HUMANITY, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2013 AND 2012**

1. ORGANIZATION

Austin Habitat for Humanity, Inc. (“AHFH”) is a nonprofit, affordable housing developer dedicated to the elimination of substandard housing in Austin, Texas. It is affiliated with Habitat for Humanity International, Inc. (“HFHI”) based in Americus, Georgia. AHFH was incorporated in 1985 under the laws of the State of Texas. While adhering to the policies and procedures prescribed by HFHI, AHFH exists as a separate corporation with its own Board of Directors. Local policies, strategies, operations, and fundraising are the responsibility of each U.S. Habitat affiliate.

Austin Neighborhood Alliance for Habitat, Inc., (the “Alliance”) is a non-profit corporation formed to support AHFH. The Alliance is certified by the Austin Housing Finance Corporation as a Community Housing Development Organization (“CHDO”). The Alliance receives federal financial assistance to acquire land and develop infrastructure for homes.

HomeBase Texas (“HomeBase”) is a non-profit corporation that provides affordable homeownership opportunities to homeowners that meet a higher family income threshold than those served by AHFH.

The Alliance’s and HomeBase’s financial statements are consolidated into the financial statements of AHFH because AHFH has control over and an economic interest in the Alliance and HomeBase. AHFH and its affiliates, the Alliance and HomeBase are collectively referred to as the Organization.

To be considered for home ownership, families must be low-income families who demonstrate a need for better housing, an ability to make mortgage payments, and a willingness to work in partnership with AHFH. The partnership consists, in part, of each family completing 300 hours of “sweat equity” and meeting monthly mortgage payments. AHFH acquires the land, finds and qualifies the families, raises the funding, finds and supervises construction volunteers, builds the houses, and funds the mortgages. Houses are sold at no profit and with no interest on the mortgage. By policy of HFHI, AHFH may accept government support for land, infrastructure improvements and construction.

AHFH also operates a ReStore in Austin. The ReStore program provides access to quality building materials, new and used, to economically disadvantaged people to help them create a better human habitat in which to live and work. The ReStore receives donated materials, purchases liquidation materials and sells them.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation - The consolidated financial statements are presented in accordance with generally accepted accounting principles in the United States of America ("U.S. GAAP") as defined by the Financial Accounting Standards Board Accounting Standards Codification.

Classification of Net Assets - The consolidated financial statements report information regarding the Organization's consolidated financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Net assets, revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified as follows:

Unrestricted net assets - These types of net assets are not subject to donor-imposed stipulations. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law.

Temporarily restricted net assets - These types of net assets are subject to donor imposed stipulations, which limit their use by the Organization to a specific purpose and/or the passage of time.

Permanently restricted net assets - These types of net assets are subject to donor-imposed stipulations, which require them to be maintained permanently by the Organization. The Organization has not received any permanently restricted net assets.

Use of Estimates - The preparation of consolidated financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Fair Value Measurements - The Organization measures and discloses fair value measurements in accordance with the authoritative literature. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value accounting requires characterization of the inputs used to measure fair value into a three-level fair value hierarchy as follows:

Level 1 - Inputs based on quoted market prices in active markets for identical assets or liabilities. An active market is a market in which transactions occur with sufficient frequency and volume to provide pricing information on an ongoing basis.

Level 2 - Observable inputs that reflect the assumptions market participants would use in pricing the asset or liability developed based on market data obtained from sources independent from the entity.

Level 3 - Unobservable inputs that reflect the Organization's own assumptions about the assumptions market participants would use in pricing the asset or liability developed based on the best information available.

There are three general valuation techniques that may be used to measure fair value: 1) market approach - uses prices generated by market transactions involving identical or comparable assets or liabilities, 2) cost approach - uses the amount that currently would be required to replace the service capacity of an asset (replacement cost), and 3) income approach - uses valuation techniques to convert future amounts to present amounts based on current market expectations.

Cash and Cash Equivalents - The Organization considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Restricted Cash - As a condition of the loan agreements with HFHI-SA NMTC VI, LLC and CCM Community Development XXVII, LLC, the holders of the promissory notes AHFH secured through its investment in two New Market Tax Credit ("NMTC") programs (see Note 8), AHFH established separate bank accounts for a segregated portion of the business, which are under the control of the lenders and in which the lenders have a lien and a security interest. The accounts are for the benefit of the lenders and are maintained and administered for the lenders for the purpose of receiving and disbursing certain amounts related to the NMTC transactions.

Marketable Investments - Investments are carried at fair market value based on quoted market prices. Any changes in market value are reported in the statements of activities as unrealized gains or losses.

Accounts Receivable - Accounts receivable are recorded at the amount the Organization expects to collect on outstanding balances. The Organization has not recorded an allowance for uncollectible receivables at December 31, 2013 or 2012 because management estimates all balances to be collectible.

Grants Receivable - Grants receivable are recorded at the amount the Organization expects to receive from grantors. No allowance for uncollectible grants receivable has been recorded as, historically, the Organization has not experienced material uncollectible amounts.

Home Sales and Mortgages Receivable - Home sales represent the sale to qualified families of houses built in Austin, Texas by the Organization. Homes are sold at cost when possible and the sales are financed by the Organization utilizing non-interest bearing 15 to 35 year mortgages due in monthly installments from the families. The mortgages are secured by the underlying real estate and are carried at the unpaid principal balances. The Organization obtains a deed of trust for any difference between the agreed-upon purchase price and the current fair value of the property. This difference, referred to as "the equity", is payable to the Organization should the homeowner sell the property before the mortgage is paid off or if the home is foreclosed and sold in the open market.

The mortgages receivable are discounted based upon prevailing market interest rates for low-income housing at the inception of the mortgages. The financing discounts are amortized and reflected as revenue when mortgage payments are collected, which is included net of discount on mortgages expense within the low-cost housing program. The present value discount on mortgages for homes sold is shown as discount on mortgages expense within the low-cost housing program.

The Organization monitors the mortgages on a monthly basis and considers all mortgages to be collectible, thus no allowance for loan losses has been recorded. The Organization maintains a partner relationship with the mortgagees ("partner families"). However, the Organization will consider foreclosure proceedings on any delinquent accounts if the partner family ceases to have the ability to pay and make payments on the mortgage or no longer has a willingness to partner with the Organization. At December 31, 2013, the Organization had no investment in foreclosed loans. At December 31, 2012, the Organization had recorded investment in foreclosed loans of \$51,065.

ReStore Inventory - ReStore inventory consists of donated building materials and purchased building materials available for sale. Donated inventory is recorded as in-kind contributions of inventory at fair value when received based on estimated sales value. Purchased inventory is stated at the lower of cost or market determined by the first-in, first-out method. As donated inventory is sold, the Organization records donated inventory expense.

Construction in Progress - Construction in progress represents home construction and land costs incurred on incomplete homes in progress and completed homes not yet conveyed to the recipient family. Construction in progress is expensed to cost of homes sold expense within the low-cost housing program when the home is transferred to the recipient family.

Investments in Joint Ventures - In November 2011, AHFH invested, along with eleven other Habitat affiliates, in a joint venture named HFHI-SA Leverage IX, LLC with 4.82% ownership to take advantage of NMTC financing. In July 2012, AHFH participated in a second NMTC transaction along with eleven other Habitat affiliates. As a result of this transaction, AHFH acquired a 9.09% ownership in a joint venture named CCML Leverage II, LLC. Since AHFH has no ability to influence the operating or financial policies of HFHI-SA Leverage IX, LLC and CCML Leverage II, LLC, the cost method is used to account for these investments. Under that method, AHFH records income only to the extent of distributions received. For the years ended December 31, 2013 and 2012, AHFH received \$24,266 and \$13,732 in distributions, respectively. These distributions are reported in the consolidated statements of activities as partnership income.

Property and Equipment - Property and equipment consists of land, buildings, and equipment. Property and equipment additions are recorded at cost if purchased or estimated fair value if donated less accumulated depreciation. The Organization capitalizes all additions over \$1,000 and expenses maintenance and repairs that do not improve or extend the useful lives of the respective assets. Depreciation is calculated on a straight-line basis over the estimated useful lives of the respective assets. Estimated useful lives are three to five years for computer equipment; five years for building improvements, software and vehicles; three to seven years for tools and construction equipment; and twenty to forty years for completed houses and buildings.

Intangibles - The Organization incurred structuring fees for the investments in the joint ventures and guarantee fees and closing costs for the loans to finance these investments and construction costs when transactions originated. The structuring and guarantee fees are being amortized over seven years and the loan closing costs are being amortized over sixteen years.

Loans Payable - Mortgages - The Texas Department of Housing and Community Affairs Department ("TDHCA") administers the Owner-Builder Loan Program, also known as the Texas Bootstrap Loan Program ("Bootstrap Program"). The Bootstrap Program is a self-help housing construction program that provides the owners and builders of very low-income families an opportunity to purchase or refinance real property on which to build new housing or repair their existing homes through "sweat equity." Owner builder's household income may not exceed 60% of Area Median Family Income. The Bootstrap Program loans payable are discounted based upon prevailing market interest rates at the inception of the mortgage. The financing discounts are amortized and reflected as expense when the mortgage payments are paid.

Forgivable Loans Payable - The Organization receives financial assistance for land acquisition and development costs for homes from the City of Austin, administered through the CHDO Program of the Austin Housing Finance Corporation ("AHFC") and from other grantors. Under the terms of agreements entered into with AHFC and other grantors, funds are provided to the Organization in the form of forgivable loans. The agreements provide for the forgivable loan to be secured by deeds of trust on the land acquired under the agreement. The loan under each agreement is forgiven upon the successful conveyance to eligible buyers of all the homes included in the agreement, subject to certain conditions. Amounts received are reflected as forgivable loans payable until all conditions necessary to secure the forgiveness of the debt are met, at which time the forgivable loans are recognized as grant revenue. Forgivable loans payable represent amounts received under agreements with AHFC and other grantors for which all conditions necessary to secure the forgiveness of the debt had not yet been met.

Contribution Revenue - All contributions are recorded at their fair value and are considered to be available for operations of the Organization unless specifically restricted by the donor. Unconditional promises to give cash and other assets are reported as temporarily restricted net assets, if they are received with donor stipulations that limit the use of donated assets. When donor restrictions expire, that is, when a stipulated time restriction ends or restricted purpose is accomplished, the related temporarily restricted net assets are reclassified to unrestricted net assets. This is reported in the consolidated statements of activities as net assets released from restrictions. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire within the fiscal year in which the contributions are received. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

Government Grant Revenue - The Organization receives funding from governmental financial assistance programs that supplement its traditional funding sources. The awards provide for reimbursement of qualifying costs incurred, as defined in the underlying award agreements. The Organization recognizes revenue from these awards as services are rendered and expenses are incurred.

In-Kind Service Contributions - A substantial number of volunteers have made significant contributions of their time to the Organization's program and supporting services. Donated services are recognized as contributions if the services (1) create or enhance non-financial assets, or (2) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. Under those criteria volunteer time to construct homes is recognized as contribution revenue and capitalized as construction in progress. When homes are transferred to recipient families, construction in progress is recorded as component of cost of homes sold within the low-cost housing program. Professional services are also reflected under those criteria and are recognized as in-kind professional services revenue and professional services expense in the period received.

Expense Allocation - The costs of providing various programs and other activities have been summarized on a functional basis in the consolidated statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Federal Income Taxes - AHFH, the Alliance and HomeBase are exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, except for any unrelated business activities. The Organization is subject to routine examinations of its returns; however, there are no examinations currently in progress. The December 31, 2010 and subsequent tax years remain subject to examination by the Internal Revenue Service.

Reclassifications - Certain amounts from prior year have been reclassified to conform to the presentation adopted in the current year. There was no impact on net assets.

3. CONCENTRATIONS OF CREDIT RISK

Financial instruments which potentially subject the Organization to concentrations of credit risk consist principally of cash and cash equivalents, marketable investments and receivables. The Organization places its cash and cash equivalents with a limited number of high quality financial institutions and may exceed the amount of insurance provided on such deposits. Management believes no significant risk exists with respect to cash and cash equivalents. Investments do not represent a significant concentration of credit risk due to the diversification of the Organization’s portfolio among instruments and issues. However, investment securities, including money market funds, are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the near-term could materially affect the amounts reported in the statement of financial position. The Organization does not maintain collateral for its receivables and does not believe significant risk exists at December 31, 2013 or 2012.

4. MARKETABLE INVESTMENTS

Marketable investments are stated at fair value using the market approach. The inputs used to determine the fair value of mutual funds were considered Level 1 and the inputs used to determine the fair value of government bonds were considered Level 2 in the fair value hierarchy.

Marketable investments at December 31, 2013 consisted of the following:

Government bonds	\$ 781,957
Mutual funds	357,278
Total	<u>\$ 1,139,235</u>

The Organization had no marketable investments at December 31, 2012.

5. RELATED PARTY TRANSACTIONS AND AFFILIATIONS

Board contributions for the years ended December 31, 2013 and 2012 were \$34,070 and \$20,115, respectively.

The Organization operates within a covenant agreement with HFHI. The Organization tithes to support HFHI’s international homebuilding work. Tithes to HFHI totaled \$48,000 and \$56,000 for the years ended December 31, 2013 and 2012, respectively.

The United States Department of Housing and Urban Development (“HUD”) has awarded grants to HFHI under the Self-Help Home Ownership Program (“SHOP”) for land acquisition and infrastructure improvements for houses. Grant funds are passed through by HFHI directly to participating U.S. affiliates in the form of a 75% grant and 25% loan. Notes payable to HFHI under SHOP arrangements totaled \$26,125 and \$46,913 at December 31, 2013 and 2012, respectively, and are included in notes payable in the consolidated statements of financial position.

6. MORTGAGES RECEIVABLE

Mortgages receivable consisted of the following at December 31:

	<u>2013</u>	<u>2012</u>
Mortgages receivable	\$ 12,143,849	\$ 11,330,549
Financing discount based on imputed interest at rates ranging from 4% to 8%	<u>(4,723,548)</u>	<u>(4,463,390)</u>
	<u>\$ 7,420,301</u>	<u>\$ 6,867,159</u>

Mortgages receivable were valued using the income approach and inputs were considered Level 2 under the fair value hierarchy. Future mortgage payments scheduled to be collected at December 31, 2013 are as follows:

2014	\$ 704,117
2015	699,873
2016	683,977
2017	670,450
2018	658,145
Thereafter	<u>8,727,287</u>
Total	<u>\$ 12,143,849</u>

7. RESTORE INVENTORY

ReStore inventory consisted of the following at December 31:

	<u>2013</u>	<u>2012</u>
Donated goods	\$ 155,000	\$ 155,000
Purchased materials	<u>239,454</u>	<u>135,481</u>
	<u>\$ 394,454</u>	<u>\$ 290,481</u>

8. INVESTMENTS IN JOINT VENTURES

AHFH participated in NMTC programs in November 2011 and in July 2012. The programs, administered by the U.S. Department of the Treasury, provide funds from outside investors to eligible organizations for investment in qualified low-income community investments. Outside investors receive new markets tax credits to be applied against their federal tax liability. Programs compliance requirements included creation of promissory notes and investments in qualified community development entities ("CDE or sub-CDE"). Tax credit recapture is required if compliance requirements are not met over a seven-year period after each transaction settlement date.

In November 2011, AHFH invested \$1,000,044 in HFHI-SA Leverage IX, LLC and secured a 16-year loan in the amount of \$1,320,965 payable to the sub-CDE named HFHI-SA NMTC VI, LLC (see Note 11). The loan proceeds are to be used solely for the purpose of constructing and selling qualified housing properties to low income residents. The loan requires semi-annual interest only payments until November 15, 2019 at 0.75%. Commencing November 15, 2019, semi-annual principal payments are due through maturity date of November 13, 2027. The loan is secured by substantially all the assets acquired by AHFH from the project loan proceeds. As part of the NMTC program, 99.98% of the interest payments will be refunded to the Organization on a semi-annual basis.

In November 2019, HFHI-SA Investment Fund VI, LLC (the "Fund"), the effective owner of HFHI-SA NMTC VI, LLC (holder of the promissory note due from AHFH), is expected to exercise a put option. Under the terms of the put option agreement, HFHI-SA Leverage IX, LLC is expected to purchase the ownership interest of the Fund. Exercise of the option will effectively allow AHFH to extinguish its outstanding debt owed to the Fund.

In July 2012, AHFH invested \$1,431,009 in CCML Leverage II, LLC and secured a 16-year loan in the amount of \$1,880,000 payable to the sub-CDE named CCM Community Development XXVII, LLC (see Note 11). The loan proceeds are to be used solely for the purpose of constructing and selling qualified housing properties to low income residents. The loan requires semi-annual interest only payments until August 10, 2019 at 0.76%. Commencing August 10, 2019, semi-annual principal payments are due through maturity date of July 26, 2028. The loan is secured by substantially all the assets acquired by AHFH from the project loan proceeds. As part of the NMTC program, 99.99% of the interest payments will be refunded to the Organization on a semi-annual basis.

In August 2019, CCM CD 27 Investment Fund, LLC (the "Fund"), the effective owner of CCM Community Development XXVII, LLC (holder of the promissory note due from AHFH), is expected to exercise a put option. Under the terms of the put option agreement, CCML Leverage II, LLC is expected to purchase the ownership interest of the Fund. Exercise of the option will effectively allow AHFH to extinguish its outstanding debt owed to the Fund.

The investments in the joint ventures are recorded at fair value using the cost approach. These investments are measured at fair value on a recurring basis using significant unobservable inputs (Level 3) as follows at December 31:

	<u>2013</u>	<u>2012</u>
Balance, beginning of year	\$ 2,249,247	\$ 998,238
Investment in joint venture in current year	-	1,431,009
Balance, end of year	<u>\$ 2,429,247</u>	<u>\$ 2,429,247</u>

9. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at December 31:

	<u>2013</u>	<u>2012</u>
Equipment	\$ 403,854	\$ 395,921
Building and improvements	399,668	450,733
Trucks	245,074	220,578
Land	<u>176,225</u>	<u>176,225</u>
Total	1,224,821	1,243,457
Accumulated depreciation	<u>(859,545)</u>	<u>(802,574)</u>
Property and equipment, net	<u>\$ 365,276</u>	<u>\$ 440,883</u>

10. INTANGIBLES

Intangibles consisted of the following at December 31:

	<u>2013</u>	<u>2012</u>
Loan closing costs	\$ 72,042	\$ 72,042
Structuring fees	49,801	49,801
Guarantee fees	<u>44,137</u>	<u>44,137</u>
Total	165,980	165,980
Accumulated amortization	<u>(32,392)</u>	<u>(14,469)</u>
Intangibles, net	<u>\$ 133,588</u>	<u>\$ 151,511</u>

11. DEBT

Notes payable consisted of the following at December 31:

	<u>2013</u>	<u>2012</u>
Non-interest bearing, unsecured notes payable to HFHI under SHOP grants, due in monthly installments through 2015.	\$ 26,125	\$ 46,913
Unamortized discount based on imputed interest rates averaging 4.0%.	<u>(1,952)</u>	<u>(1,952)</u>
	24,173	44,961
Mortgage note payable to a bank, due in monthly installments of \$3,139 plus interest at a variable rate (3.0% at December 31, 2013 and 2012) through 2017, secured by ReStore's land and building.	892,306	263,379
Unamortized discount	<u>(14,711)</u>	<u>-</u>
	877,595	263,379
Promissory note to HFHI-SA NMTC VI, LLC, semi-annual interest only payments until November 15, 2019 at 0.75% followed by semi-annual principal payments due through maturity date of November 13, 2027, secured by substantially all the assets acquired by AHFH from the NMTC project loan proceeds.	<u>1,320,965</u>	<u>1,320,965</u>
Promissory note to CCM Community Development XXVII, LLC, semi-annual interest only payments until August 10, 2019 at 0.76% followed by semi-annual principal payments due through maturity date of July 26, 2028, secured by substantially all the assets acquired by AHFH from the NMTC project loan proceeds.	1,880,000	1,880,000
	4,102,733	3,509,305
Current portion	<u>(51,188)</u>	<u>(31,775)</u>
Long-term portion	<u>\$ 4,051,545</u>	<u>\$ 3,477,530</u>

The Organization has an available \$525,000 revolving line of credit with a bank expiring November 1, 2014. The line provides for a variable rate of interest (3.25% at December 31, 2013 and 2012), and is secured by deposits with financial institutions, marketable securities, accounts receivable, inventory, and equipment, and is cross-collateralized with the mortgage note payable. There was no outstanding balance at December 31, 2013 and 2012.

The line of credit, notes payable and promissory note contain certain financial covenants, including requirements for liquidity, earnings, and fixed charge coverage. The agreements also contain additional conditions limiting indebtedness, capital expenditures, and various other covenants as defined in the agreements. Failure to comply with the covenants could result in the debt being called by the lenders.

For the years ended December 31, 2013 and 2012, interest incurred on debt and charged to expense was \$46,383 and \$26,964, respectively. Future maturities of debt at December 31, 2013 are as follows:

2014	\$ 51,188
2015	48,313
2016	37,664
2017	764,603
2018	-
Thereafter	<u>3,200,965</u>
Total	<u>\$ 4,102,733</u>

12. LETTERS OF CREDIT

The Organization had entered into letters of credit with financial institutions totaling \$168,875 each year at December 31, 2013 and 2012, respectively, pursuant to subdivision construction agreements with the City of Austin. The letters of credit expire in 2014 and specify that drafts may be drawn by the City of Austin Watershed Protection and Development Review Department. There have been no amounts drawn under these letters of credit.

13. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets were available for the following purposes at December 31:

	<u>2013</u>	<u>2012</u>
Caldwell Chapter	\$ 60,454	\$ 45,953
UT Campus Chapter	31,778	25,658
Bastrop Chapter	-	13,198
Onion Creek Floods	<u>26,500</u>	<u>-</u>
	<u>\$ 118,732</u>	<u>\$ 84,809</u>

14. RETIREMENT PLAN

The Organization sponsors a 401(k) plan that covers substantially all employees. The Organization's contributions to the plan for the years ended December 31, 2013 and 2012 were \$58,023 and \$58,255, respectively.

15. LEASE COMMITMENTS

The Organization leases office space, a construction warehouse, telephone equipment, and a copier under operating leases. Lease expense under these leases totaled \$125,915 and \$124,134, respectively, for the years ended December 31, 2013 and 2012. Future minimum lease payments under the leases at December 31, 2013 are as follows:

2014	\$ 83,556
2015	83,076
2016	59,259
2017	<u>3,744</u>
	<u>\$ 229,635</u>

16. CONTINGENCIES

The Organization receives government grants for specific purposes that are subject to review and audit by government agencies. Such audits could result in a request for reimbursement for expenditures disallowed under terms and conditions of the appropriate agency. In the opinion of the Organization’s management, such disallowances, if any, would not be significant.

On October 31, 2013, HomeBase entered into a \$1,250,000 forgivable loan agreement with Westgate Momark L.L.C. (“Momark”), a private developer, to acquire land and develop no fewer than 50 affordable new housing units to be sold to low and moderate-income buyers. The forgivable loan was funded by the AHFC. The loan proceeds were transferred to Momark who is responsible for developing the housing units; therefore, this forgivable loan is not recorded on HomeBase’s financials statements. HomeBase retains joint liability with Momark for the forgivable loan, which matures on February 28, 2016 and accrues no interest. In the event Momark fails to meet the forgivable loan requirements, HomeBase is still responsible for ensuring the completion of the project.

17. FEDERAL INCOME TAXES

The Organization is subject to federal income taxes on unrelated business income, which consists of ReStore sales of purchased materials. As of December 31, 2013 and 2012, the Organization has incurred cumulative net operating losses of approximately \$1,245,000 and \$1,200,000, respectively, for federal income tax purposes from the Organization’s activity. The net operating losses may be used to offset future taxable unrelated business income. If not utilized, these net operating losses would expire in the years 2022 through 2033. The net change in the total valuation allowance for the years ended December 31, 2013 and 2012 was \$15,300 and \$17,000, respectively. A full valuation allowance has been recorded as utilization is uncertain.

18. SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through May 29, 2014 (the date the consolidated financial statements were available to be issued), and no events have occurred from the consolidated statement of financial position date through that date that would impact the consolidated financial statements.

AUSTIN HABITAT FOR HUMANITY, INC.

SUPPLEMENTAL SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2013

	2013				2012	
	Low-Cost Housing	ReStore	Fundraising	Management and General	Total	Total
Salaries	\$ 925,913	272,545	186,393	270,182	1,655,033	1,565,195
Fringe benefits	168,190	57,741	32,398	43,416	301,745	228,496
Payroll taxes	76,061	26,039	16,095	22,606	140,801	120,361
Advertisements	34,976	21,155	57,957	17,797	131,885	83,297
Office expenses	57,048	22,407	11,106	13,642	104,203	98,027
Information technology	36,864	9,565	4,030	5,845	56,304	29,358
Occupancy	96,371	33,961	14,217	25,324	169,873	160,469
Travel	43,509	28,437	1,484	1,900	75,330	77,144
Conferences, conventions, and meetings	3,481	1,399	1,843	4,120	10,843	3,797
Interest expense	13,951	4,596	5,102	19,998	43,647	26,964
Tithe to HFHI	48,000	-	-	-	48,000	56,000
Depreciation and amortization	31,051	4,854	8,003	30,985	74,893	59,784
Insurance	41,966	18,613	5,356	6,903	72,838	66,819
Warranty work	38,390	-	-	-	38,390	16,109
Tools and equipment	29,192	-	-	-	29,192	25,761
Service fees	39,472	6,390	4,212	4,768	54,842	85,160
NMTC transaction fees	26,487	-	-	-	26,487	16,646
Dues and subscriptions	9,156	6,891	9,206	10,461	35,714	28,741
Home Repair program	565,449	-	-	-	565,449	389,000
Discount on mortgages, net	79,322	-	-	-	79,322	212,793
Cost of homes sold	3,236,884	-	-	-	3,236,884	3,923,627
Other expense	111,553	110	743	4,249	116,655	114,881
Total functional expenses	\$ 5,713,286	514,703	358,145	482,196	7,068,330	7,388,429

AUSTIN HABITAT FOR HUMANITY, INC.

**CONSOLIDATING SCHEDULE OF FINANCIAL POSITION
DECEMBER 31, 2013**

	Austin Habitat for Humanity, Inc.	Austin Neighborhood Alliance for Habitat, Inc.	HomeBase Texas	Eliminations	Total
ASSETS					
CURRENT ASSETS:					
Cash and cash equivalents	\$ 606,210	12,039	383,650	-	1,001,899
Restricted cash	151,242	-	-	-	151,242
Marketable investments	1,139,235	-	-	-	1,139,235
Accounts receivable	70,560	-	382,293	-	452,853
Grants receivable	495,454	-	209,734	-	705,188
Mortgages receivable, current portion, net	292,909	-	-	-	292,909
Intercompany receivable	526,703	4,879,707	-	(5,406,410)	-
ReStore inventory	394,454	-	-	-	394,454
Construction in progress	1,172,285	-	-	-	1,172,285
Prepaid expenses and other	251,422	-	-	-	251,422
Total current assets	5,100,474	4,891,746	975,677	(5,406,410)	5,561,487
LAND HELD FOR DEVELOPMENT	2,547,010	-	-	-	2,547,010
MORTGAGES RECEIVABLE, long-term portion, net	7,127,392	-	-	-	7,127,392
INVESTMENTS IN JOINT VENTURES	2,429,247	-	-	-	2,429,247
PROPERTY AND EQUIPMENT, net	365,276	-	-	-	365,276
INTANGIBLES, net	133,588	-	-	-	133,588
TOTAL ASSETS	\$ 17,702,987	4,891,746	975,677	(5,406,410)	18,164,000
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES:					
Accounts payable	\$ 201,381	-	155,088	-	356,469
Accrued expenses	138,128	-	302,758	-	440,886
Intercompany payable	5,402,855	-	3,555	(5,406,410)	-
Loans payable - mortgages	729,549	-	-	-	729,549
Forgivable loans payable	1,615,730	696,160	-	-	2,311,890
Notes payable, current portion, net	51,188	-	-	-	51,188
Total current liabilities	8,138,831	696,160	461,401	(5,406,410)	3,889,982
NOTES PAYABLE, long-term portion, net	4,051,545	-	-	-	4,051,545
Total liabilities	12,190,376	696,160	461,401	(5,406,410)	7,941,527
NET ASSETS:					
Unrestricted	5,393,879	4,195,586	514,276	-	10,103,741
Temporarily restricted	118,732	-	-	-	118,732
Total net assets	5,512,611	4,195,586	514,276	-	10,222,473
TOTAL LIABILITIES AND NET ASSETS	\$ 17,702,987	4,891,746	975,677	(5,406,410)	18,164,000

AUSTIN HABITAT FOR HUMANITY, INC.

CONSOLIDATING SCHEDULE OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2013

	Austin Habitat for Humanity, Inc.	Austin Neighborhood Alliance for Habitat, Inc.	HomeBase Texas	Total
REVENUES:				
Contributions and other:				
Contributions and grants	\$ 3,317,564	565,111	135,080	4,017,755
Gain on sale of property and equipment	71,632	-	-	71,632
Partnership income	24,266	-	-	24,266
In-kind professional services and other	3,585	-	-	3,585
Investment income	549	-	-	549
Other revenue	26,820	-	286,934	313,754
Total contributions and other	3,444,416	565,111	422,014	4,431,541
ReStore revenues:				
In-kind contributions of inventory	876,853	-	-	876,853
ReStore sales of donated inventory	876,853	-	-	876,853
Donated inventory expense	(876,853)	-	-	(876,853)
ReStore sales of purchased inventory	579,429	-	-	579,429
ReStore cost of goods sold	(318,550)	-	-	(318,550)
Total ReStore revenues, net	1,137,732	-	-	1,137,732
Low-cost housing revenues:				
Home sales	1,505,000	-	-	1,505,000
In-kind contributions of labor and construction materials	899,021	-	-	899,021
Total low-cost housing revenues	2,404,021	-	-	2,404,021
Total revenues	6,986,169	565,111	422,014	7,973,294
EXPENSES:				
Low-cost housing program	5,525,645	376	187,265	5,713,286
ReStore program	514,703	-	-	514,703
Fundraising	358,145	-	-	358,145
Management and general	482,196	-	-	482,196
Total expenses	6,880,689	376	187,265	7,068,330
CHANGE IN NET ASSETS	105,480	564,735	234,749	904,964
NET ASSETS, beginning of year	5,407,131	3,630,851	279,527	9,317,509
NET ASSETS, end of year	\$ 5,512,611	4,195,586	514,276	10,222,473



MAXWELL LOCKE & RITTER LLP

Accountants and Consultants

An Affiliate of CPAs.com International

Tel: (512) 370-3200 Fax: (512) 370-3250

www.mlr.com

Austin: 200 Congress Avenue, Suite 1100
Austin, TX 78701Round Rock: 303 East Main Street
Round Rock, TX 78664

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board Directors of

Austin Habitat for Humanity, Inc., Austin Neighborhood Alliance for Habitat, Inc. and
HomeBase Texas:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Austin Habitat for Humanity, Inc. and its affiliates, Austin Neighborhood Alliance for Habitat, Inc. and HomeBase Texas (nonprofit organizations) (collectively, the "Organization"), which comprise the consolidated statement of financial position as of December 31, 2013, and the related consolidated statements of activities and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated May 29, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

William C. Cantamano

ML&R WEALTH MANAGEMENT LLC

1400 Congress Avenue, Suite 1100
Austin, Texas 78701

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Maxwell Locke + Ritter LLP

Austin, Texas
May 29, 2014



MAXWELL LOCKE & RITTER LLP

Accountants and Consultants

An Affiliate of CPAmerica, Inc. (NASDAQ)

Tel: (817) 428-3200 Fax: (512) 471-3250

www.ml&r.com

Austin: 67 Congress Avenue, Suite 1000
Austin, TX 78701Round Rock: 304 East 10th Street
Round Rock, TX 78664

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Board of Directors of

Austin Habitat for Humanity, Inc., Austin Neighborhood Alliance for Habitat, Inc. and HomeBase Texas:

Report on Compliance for the Major Federal Program

We have audited the compliance of Austin Habitat for Humanity, Inc. and its affiliates, Austin Neighborhood Alliance for Habitat, Inc. and HomeBase Texas (nonprofit organizations) (collectively, the "Organization") with the types of compliance requirements described in the *U.S. Office of Management and Budget ("OMB") Circular A-133 Compliance Supplement* that could have a direct and material effect on the Organization's major federal program for the year ended December 31, 2013. The Organization's major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for the Organization's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

ML&R WEALTH MANAGEMENT, LLC

1000 West 10th Street, Suite 1000
Austin, Texas 78701

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

Opinion on Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2013.

Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Maxwell Locke + Ritter LLP

Austin, Texas
May 29, 2014

AUSTIN HABITAT FOR HUMANITY, INC.

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 YEAR ENDED DECEMBER 31, 2013**

Federal Grantor/ Pass-Through Grantor/ Program Title	CFDA Number	Pass-Through Entity Identifying Number	Expenditures
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Passed through Texas Department of Housing and Community Affairs- Texas Neighborhood Stabilization Program	14.228	B-08-DN-48-0001	\$ 98,427
Passed through Austin Housing Finance Corporation- HOME Investments Partnership Program	14.239	M-10-MC-48-0500	295,000
Passed through Habitat for Humanity International- Section 4 Capacity Building for Community Development and Affordable Housing Grant	14.252	FR-5600-N-14	40,203
Passed through Austin Housing Finance Corporation- Community Development Block Grants/Entitlement Grants Program Loan	14.218	PS120143JW	642,896
Passed through Travis County- Community Development Block Grants/Entitlements Grants - Homebuyer Assistance Program	14.218	B-10-UC-48-0503	<u>40,661</u>
Total U.S. Department of Housing and Urban Development			<u>1,117,187</u>
U.S. DEPARTMENT OF TREASURY			
Passed through NeighborWorks America- National Foreclosure Mitigation Counseling	21.000	PL112-55:95X1350	13,203
CORPORATION FOR NATIONAL AND COMMUNITY SERVICE			
Passed through NCB Capital Impact- Company's Cornerstone Homeownership Innovation Program ("CHIP")	94.019	15984COP	<u>82,056</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 1,212,446</u>

See notes to schedule of expenditures of federal awards.

AUSTIN HABITAT FOR HUMANITY, INC.**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED DECEMBER 31, 2013**

1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Organization and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in or used in the preparation of the consolidated financial statements.

2. LOANS INCLUDED ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Section 205(b) of OMB Circular A-133 requires that the value of new loans made or received during the year and the outstanding balance of loans from previous years for which the federal government imposes continuing compliance requirements be included on the schedule of expenditures of federal awards. The amounts reported in the schedule of expenditures of federal awards for the HOME Investments Partnership Program, the Texas Neighborhood Stabilization Program and the Community Development Block Grants represent new loan funds expended during the year ended December 31, 2013. The schedule of expenditures of federal awards does not include outstanding loan balances for these programs for loans received in previous years since none of the loans received in the past were deemed to have continuing compliance requirements.

AUSTIN HABITAT FOR HUMANITY, INC.

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2013**

SECTION I - SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued: unmodified

Internal control over financial reporting:

- Material weakness(es) identified? _____yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____yes x none reported

Noncompliance material to financial statements noted? _____yes x no

FEDERAL AWARDS

Identification of the major program and type of auditors' report issued on compliance for the major program:

CFDA Number	Name of Federal Program	Opinion Type
14.218	U.S. Department of Housing and Urban Development - Passed through Travis County and the Austin Housing Finance Corporation – Community Development Block Grants / Entitlement Grants	Unmodified

Internal control over major program:

- Material weakness(es) identified? _____yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____yes x none reported

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? _____yes x no

Dollar threshold used to distinguish between federal type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? x yes _____no

AUSTIN HABITAT FOR HUMANITY, INC.

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2013**

SECTION II - FINANCIAL STATEMENT FINDINGS

No findings or questioned costs required to be reported in accordance with *Government Auditing Standards* for the years ended December 31, 2013 and 2012.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No findings or questioned costs required to be reported in accordance with section 510(a) of OMB Circular A-133 for the years ended December 31, 2013 and 2012.

City of Bastrop
 2015 Community Support Funding Application
Attachments 2 & 5: Project Budget & Other Funding Sources
 October 1, 2014 - September 30, 2015

**Austin Habitat for Humanity
 Program Expenses for 5 Repair Projects**

Funding Source	Building Materials & Labor	Permits & Fees	Admin Costs	Total
City of Bastrop 2015 CS	\$ 50,000			\$ 50,000
Centex Foundation Repair Inkind	\$ 10,000			\$ 10,000
Valspar Paint Inkind	\$ 2,500			\$ 2,500
Hunter Doungeas Blinds Inkind	\$ 1,850			\$ 1,850
Dow Inkind	\$ 1,050			\$ 1,050
Austin Habitat for Humanity		\$ 500	\$ 8,500	\$ 9,000
	\$ 65,400	\$ 500	\$ 8,500	\$ 74,400

Internal Revenue Service

Date: September 19, 2003

Austin Habitat for Humanity, Inc.
310 Comal Street, Suite 100
Austin, TX 787022-4450

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Dottie Downing 3108029
Customer Service Specialist
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
74-2373217

Dear Sir or Madam:

This is in response to your request of September 12, 2003, regarding your organization's tax-exempt status. We have updated our records accordingly.

On August 16, 1985, we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

-2-

Austin Habitat for Humanity, Inc.
74-2373217

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

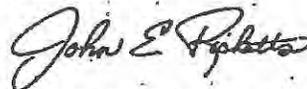
Section 6104 of the Internal Revenue Code requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. The law also requires organizations that received recognition of exemption on July 15, 1987, or later, to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. Organizations that received recognition of exemption before July 15, 1987, and had a copy of their exemption application on July 15, 1987, are also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. For additional information on disclosure requirements, please refer to Internal Revenue Bulletin 1999 - 17.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

00013300900

FILED
In the Office of the
Secretary of State of Texas

JAN 23 1985

Clerk B
Corporations Section

ARTICLES OF INCORPORATION
OF
AUSTIN HABITAT FOR HUMANITY, INC.

ARTICLE ONE

The name of the corporation is Austin Habitat For Humanity, Inc.

ARTICLE TWO

The corporation is a non-profit corporation.

ARTICLE THREE

The period of its duration is perpetual.

ARTICLE FOUR

The purpose or purposes for which the corporation is organized are as follows:

(a) To implement the gospel of Jesus Christ throughout the United States and around the world by working with economically disadvantaged people to help them create a better human habitat in which to live and work.

(b) To cooperate with other charitable organizations, through grants and otherwise, which are working to develop a better habitat for economically disadvantaged people.

(c) To communicate the gospel of Jesus Christ by means of the spoken word, and by distribution of Bibles and other Christian literature.

(d) To receive, maintain and accept, as assets of the corporation, any property, whether real, personal or mixed, by way of gift, bequest, devise or purchase, from any person, firm, trust or corporation, to be held, administered and disposed of in accordance with and pursuant to the provisions of this Charter of Incorporation; but no gift, bequest, devise or purchase of any such property shall be received or made and accepted if it is conditioned or limited in such manner as shall require the disposition of income or principal to any organization other than a "charitable organization" or for any purpose other than "charitable purposes" within the respective meanings of such quoted terms as defined in Articles VIII and

00013300989

IX, or which would jeopardize the Federal Income Tax exemption of this corporation pursuant to Section 501(c)(3) of the Internal Revenue Code of 1954, as now in force or acts in amendment thereof of substitution therefor.

(e) To engage in such other and further activities which may be lawfully engaged in by the Corporation as a non-profit corporation under the Texas Non-Profit Corporation Act and as a §501(c)(3) exempt organization under the Internal Revenue Code of 1954 or the corresponding provisions of any future United States Internal Revenue law.

ARTICLE FIVE

The street address of the initial registered office is 700 Lavaca, 13th Floor, Austin, Texas 78701 and the name of its initial registered agent at such address is D. Michael Dodd.

ARTICLE SIX

The number of directors constituting the initial Board of Directors of the corporation is nine (9) and the names and address of the persons who are to serve as the initial directors are:

1. Richard T. Pruiksma
1606 E. 20th Street
Austin, Texas 78722
2. Margaret Ann Holcomb
1606 E. 20th Street
Austin, Texas 78722
3. Claire Williams
4912 Strass
Austin, Texas 78731
4. Mindy Gholston
4310-A Bellvue Avenue
Austin, Texas 78756
5. Sandy Owen
1504 Ridgemont
Austin, Texas 78723
6. Bill McDonald
610 E. 45th Street
Austin, Texas 78751
7. Julie Mahon
3209 China Grove
Austin, Texas 78745

00013300490

- 8. Mary Dodd
1200 Barton Hills Drive
Apt. #337
Austin, Texas 78704
- 9. D. Michael Dodd
1200 Barton Hills Drive
Apt. #337
Austin, Texas 78704

ARTICLE SEVEN

The corporation shall have no members.

ARTICLE EIGHT

The initial bylaws of the corporation shall be adopted by its Board of Directors and the power to alter, amend or repeal the bylaws or to adopt new bylaws shall be vested in the Board of Directors.

ARTICLE NINE

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operating exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954, or the corresponding provisions of any future United States Internal Revenue law, as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction upon suitable proceedings brought for the purpose exclusively for such purposes or to such organization or organizations as said court shall determine which are organized and operated exclusively for such purposes.

ARTICLE TEN

The corporation may take and hold any donations, grants, devises or bequests which may be made in the support of its purposes. All funds of the corporation, whether from donation or otherwise, in excess of the expenditures necessary for the proper administration of such funds, shall be used exclusively for carrying on and promoting the charitable, religious, educational and other non-profitable purposes for which the corporation is formed as herein set forth.

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The corporation shall make distributions at such time and in such manner as not to subject it to tax under Section 4942 of the Internal Revenue Code of 1954; the corporation shall not engage in any act of self-dealing which would be subject to tax under Section 4941 of the Code; the corporation shall not retain any excess business holdings which would subject it to tax under Section 4943 of the Code; the corporation shall not make any investments which would subject it to tax under Section 4944 of the Code; and the corporation shall not make any taxable expenditures which would subject it to tax under Section 4945 of the Code.

ARTICLE ELEVEN

The corporation is a non-profit corporation organized solely for the purposes specified in Article Four, and no part of its property, whether income or principal, shall ever inure to the benefit of any director, officer or employee of the corporation, or any individual having a personal or private interest in the activities of the corporation, nor shall any such director, officer, employee or individual receive or be lawfully entitled to receive any profit from the operations of the corporation except a reasonable allowance for salaries or other compensation for personal services actually rendered in carrying out one or more of its stated purposes.

ARTICLE TWELVE

Anything to the contrary herein notwithstanding, the corporation and the directors shall not engage, participate or intervene in any activity or transaction which would cause the corporation to lose its status as an exempt organization under the provisions of the Internal Revenue code of 1954 or corresponding provisions hereafter in effect; and the use, directly or indirectly, of any part of the corporation's assets in any such activity or transaction is hereby expressly prohibited. Furthermore, no loans shall be made by the corporation to the directors or officers.

ARTICLE THIRTEEN

The name and street address of each incorporator is:

Richard T. Pruiksma
1606 E. 20th Street
Austin, Texas 78722

Margaret Ann Holcomb
1606 E. 20th Street
Austin, Texas 78722

00013300992

Claire Williams
4912 Strass
Austin, Texas 78731

IN WITNESS WHEREOF, we have hereunto set our hands this
21st day of January, 1985.

Richard T. Pruiksma

Margaret Ann Holcomb

Claire Williams

STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was sworn before me on the 21st
day of January, 1985 by Richard T. Pruiksma.

Nevelyn Lippert

[SEAL]

My Commission Expires: 8/5/85

STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was sworn before me on the 21st
day of January, 1985 by Margaret Ann Holcomb.

Nevelyn Lippert

[SEAL]

My Commission Expires: 8/5/85

00013300993

STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was sworn before me on the 22nd day of January, 1985 by Claire Williams.

Nevelyn Lippert

[SEAL]

My Commission Expires: 8/5/85



2014 Board of Directors

Ross Buhrdorf
HomeAway.com

Dilum Chandrasoma
Small Business Owner

Ken Corby
Nielson Bainbridge

Mildred Davis
City of Austin

Chip Dart
IBM

Chris Elliott
Graves Dougherty Heron & Moody

George Gau
McCombs School of Business, Univ. of Texas

Mark Hutcheson, Vice Chair
Popp Hutcheson, PLLC

Mark Masten
Wells Fargo

Nikelle Meade
Husch Blackwell

Robbi Millest, Secretary
Attorney

Lana Morris
LBJ School, University of Texas

Everett Plante, Chair
Silicon Labs

Estrella Posey
Project Pay-It-Forward

Representative Eddie Rodriguez
Texas House of Representatives

Mike Rovner
Ovation Partners

Jeff Serra
Vida Capital

Eric Smith
TalentCare

Sarah Stasney-Chun, Treasurer
Silicon Valley Bank

Sherine Thomas
Travis County Attorney's Office

Suzanne Weinert
Flatiron Pictures

Meredith Young
Weber Shandwick

JUN 11 2014



Affiliate of Distinction 2013-2015

June 9, 2014

City of Bastrop
Finance Department
PO Box 427
Bastrop, TX 78602

Re: Community Support Application

To the City of Bastrop,

Enclosed please find the application and supporting documents for the FY 2015 Community Support funding.

Austin Habitat for Humanity is proud to begin serving Bastrop residents with our comprehensive affordable homeownership services, and we would be grateful to partner with you in the delivery of such services.

If you need any additional materials, please do not hesitate to contact our Grants Manager, Kimberly Griffin, at kgriffin@austinhabitat.org or 512-472-8788 x401.

Sincerely,

Kelly Weiss
President & CEO

Board Members:

Everett Plante, Chair

Mark Hutcheson, Vice Chair

Robbi Millest, Secretary

Sarah Stasney-Chun, Treasurer

Ross Buhrdorf

Dilum Chandrasoma

Ken Corby

Mildred Davis

Chip Dart

Chris Elliott

George Gau

Mark Masten

Nikelle Meade

Lana Morris

Estrella Posey

Representative
Eddie Rodriguez

Mike Rovner

Jeff Serra

Eric Smith

Sherine Thomas

Suzanne Weinert

Meredith Young

Kelly Weiss, President & CEO

310 Comal, Suite 100
Austin, Texas 78702

2015 COMMUNITY SUPPORT FUNDING APPLICATION

JUN 12 2014

ORGANIZATION INFORMATION:

Bastrop County Child Welfare Board		6/11/2014	
Official Name of Organization		Date	
804 Pecan	Bastrop	TX	78602
Address	City	State	Zip
William Pina	william.pina@co.bastrop.tx.us		
Contact Person	E-mail		
512-332-7295 (w); 512-796-2164 (cell)			
Phone Number	Fax Number		
EIN 80-0714683 (effective 5/9/2011)	80-0714683		
Federal ID #	State ID #		

Is your Organization:

501(c)3

Other (provide description) non-profit without 501(c) 3

\$ 2,525

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

To advocate for the welfare of children in Bastrop County. Board members interpret the child welfare program to county residents by increasing public awareness. Citizens become involved through activities such as the observance of Child Abuse Prevention Month in April and other community awareness and informational events. The Child Welfare Board develops policies governing the allocation of board funds, acts as financial liaison between the Texas Department of Family and Protective Services (DFPS) and the county commissioners, represents the child welfare program to the community, and sponsors special events for foster parents and children served through Child Protective Services (CPS). The Child Welfare Board is authorized in Texas Family Code, Subsection 264.005.

Describe the organization's purpose.

To advocate for the welfare of children in Bastrop County. Board members interpret the child welfare program to county residents by increasing public awareness. Citizens become involved through activities such as the observance of Child Abuse Prevention Month in April and other community awareness and informational events. The Child Welfare Board develops policies governing the allocation of board funds, acts as financial liaison between the Texas Department of Family and Protective Services (DFPS) and the county commissioners, represents the child welfare program to the community, and sponsors special events for foster parents and children served through Child Protective Services (CPS). The Child Welfare Board is authorized in Texas Family Code, Subsection 264.005.

2015 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

Our quarterly reports reflect the Bastrop County Child Welfare Board provided fund assistance on items such as educational trips; support classes; school supplies; car seats; clothing; misc. personal items; Xmas gifts; birthday cards; for 2012 as follows:
1st qtr-- -13 children served;
2nd qtr-- 32 children served;
3rd qtr---144 children served;
4th qtr---210 children served

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

None

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

The Child Protective Services Board report for fiscal year 2013 to date reflects the total number of children that come under the umbrella of Child Protective Services during a critical time of their lives.

For 2013, the monthly average was 155 children in foster care, of those 130 children were removed. For 2014, the monthly average thru May 2014 is 172 children, of those 93 children were removed.

PROGRAM SERVICES

Describe your program services.

To advocate for the Welfare of the children. Board members interpret the child welfare program to county residents by increasing public awareness. Citizens become involved through activities such as the observance of Child Abuse Prevention Month in April and other community awareness and informational events. The Child Welfare Board develops policies governing the allocation of board funds, acts as financial liaison between the Texas Department of Family and Protective Services (DFPS) and the county commissioners, represents the child welfare program to the community, and sponsors special events for foster parents and children served through Child Protective Services (CPS). The Child Welfare Board is authorized in Texas Family Code, Subsection 264.005.

2015 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

The Bastrop County Child Welfare Board will consider fund assistance requests for Bastrop county foster children on items such as educational trips; support classes; school supplies; car seats; clothing; misc. personal items; Xmas gifts; birthday cards, and promoting awareness of child abuse prevention month activities.

How will the program services benefit the community?

The foster children that are supported through the Bastrop County Child Welfare Board need the same things as other children. As advocates and sponsors to this organization you are an important key to letting these children know they are loved and important. Please support the foster children in Bastrop County through our efforts.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

The Bastrop County Child Welfare Board will fund assistance to foster children in Bastrop County on items such as educational trips; support classes; school supplies; car seats; clothing; misc. personal items; Xmas gifts; birthday cards, and promoting awareness of child abuse prevention month activities. The percent of foster children in the City of Bastrop is estimated at 15%.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

Currently, there are currently 170 children in foster care. The number of children in foster for last year for the same period was 164. The requests for foster care children are submitted by the Child Protective Services staff. Each requests documents the reason for the request and if other resources were explored and reason request was not funded through other funding sources.

2015 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

Quarterly reports are prepared by the Treasurer which include the number of children served and services provided.

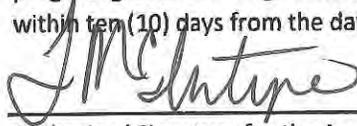
How will you evaluate if you were effective?

The monthly report from the Child Protective Services staff provides information on foster care statistics in Bastrop County.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

The monthly report provided by the Child Protective Services staff provides information on foster care statistics in Bastrop County.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant

Tamera McIntyre

Name Printed or Typed

Date

Vice-Chair

Title

Return this application to:
City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 12, 2014

Electronic/Facsimile submissions will not be considered.

BASTROP COUNTY WELFARE BORD
Profit & Loss Statement Summary
01/01/2013--12/31/2013

INCOME	
CITY	\$ 2,525.00
COUNTY	\$ 2,500.00
INTEREST	\$ 65.53
GIFTS/DONATIONS	\$ 10,446.30
TOTAL INCOME	\$ 15,536.83
EXPENSES	
Birthdays	\$ 850.00
Christmas	\$ 2,525.00
CPS REQUESTS	\$ 8,552.65
Membership	\$ 115.00
Misc	\$ 19.23
Postage & Delivery	\$ 83.10
Printing & Reproduction	\$ 230.31
TOTAL EXPENSES	\$ 12,375.29
OVERALL TOTAL	\$ 3,161.54

DATE	NUM	PAYEE	CATGEGORY	AMOUNT	AMOUNT
EXPENSES					\$ (12,375.29)
BIRTHDAYS					\$ (850.00)
07/11/13	2708	WALMART	BIRTHDAY CARDS	\$ (650.00)	
11/22/13	2791	WALMART	BIRTHDAY CARDS	\$ (200.00)	
CHRISTMAS					\$ (2,525.00)
12/06/13	2793	XMAS GIFTS-FIRST NAT'L B	XMAS GIFTS	\$ (2,525.00)	
CPS REQUESTS					\$ (8,552.65)
12/19/12	2703	ELSA SEPULVEDA	CPS REQUEST	\$ (350.00)	
01/08/13	2728	CHRISTIE GARTMAN	CPS REQUEST	\$ (125.00)	
01/08/13	2726	FIRST NATIONAL BANK	CPS REQUEST	\$ (105.00)	
01/08/13	2727	VITAL STATISTICS	CPS REQUEST	\$ (25.00)	
01/28/13	2730	BASTROP COUNTY CLERK	CPS REQUEST	\$ (23.00)	
01/28/13	2732	BASTROP COUNTY CLERK	CPS REQUEST	\$ (23.00)	
01/28/13	2733	VITAL STATISTICS	CPS REQUEST	\$ (25.00)	
03/08/13	2736	DEL VALLE LITTLE LEAGUE	CPS REQUEST	\$ (130.00)	
03/08/13	2737	DSHS-VITAL STATISTICS	CPS REQUEST	\$ (22.00)	
03/08/13	2738	DSHS-VITAL STATISTICS	CPS REQUEST	\$ (15.00)	
03/14/13	2739	ANGELA LAGNEAUX	CPS REQUEST	\$ (75.00)	
03/14/13	2740	CHERYL ANSTEAD	CPS REQUEST	\$ (150.00)	

Bastrop County Child Welfare Board
 Jan. 2013-Dec. 2013

DATE	NUM	PAYEE	CATGEGORY	AMOUNT	AMOUNT
04/03/13	2705	CDPH VITAL RECORDS	CPS REQUEST	\$ (20.00)	
04/05/13	2706	DSHS-VITAL STATISTICS	CPS REQUEST	\$ (20.00)	
04/05/13	2707	FIRST NATIONAL BANK	CPS REQUEST	\$ (305.00)	
04/09/13	2741	DEL VALLE LITTLE LEAGUE	CPS REQUEST	\$ (65.00)	
04/23/13	2744	FIRST NATIONAL BANK	CPS REQUEST	\$ (130.00)	
04/25/13	2743	WALMART STORE	CPS REQUEST	\$ (75.00)	
06/07/13	2746	BASTROP COUNTY CLERK	CPS REQUEST	\$ (21.00)	
06/07/13	2748	DENISE GREENUP	CPS REQUEST	\$ (115.35)	
06/07/13	2745	LA GRANGE ISD	CPS REQUEST	\$ (45.00)	
06/20/13	2713	WALMART	CPS REQUEST	\$ (28.48)	
06/26/13	2749	FNB-VISA CARD	CPS REQUEST	\$ (130.00)	
06/27/13	2715	AMY ARDLT	CPS REQUEST	\$ (125.00)	
06/27/13	2714	BROOKHAVEN YOUTH RAN	CPS REQUEST	\$ (125.00)	
07/03/13	2711	FIRST NATIONAL-B. Wilson	CPS REQUEST	\$ (75.00)	
07/11/13	2709	BASTROP COUNTY CLERK	CPS REQUEST	\$ (23.00)	
07/11/13	2712	BASTROP COUNTY CLERK	CPS REQUEST	\$ (23.00)	
07/11/13	2710	TONIE REESE	CPS REQUEST	\$ (75.00)	
07/11/13	2716	TONIE REESE	CPS REQUEST	\$ (75.00)	
07/23/13	2717	SARA MEEKS	CPS REQUESTS	\$ (225.00)	
07/31/13	2720	WALMART-SCHOOL SUPPLI	CPS REQUEST	\$ (1,450.00)	

Bastrop County Child Welfare Board
Jan. 2013-Dec. 2013

DATE	NUM	PAYEE	CATGEGORY	AMOUNT	AMOUNT
07/31/13	CASH	WITHDRAWAL--CASH	CPS REQEST-SCHOOL SUP	\$ (2,910.00)	
08/08/13	2721	LYZET CASTILLO	CPS REQUEST	\$ (50.00)	
08/09/13	2722	ZANDRA ROBB	CPS REQUEST	\$ (100.00)	
08/14/13	2725	WALMART	CPS-SCHOOL SUPPLIES	\$ (100.00)	
08/22/13	2777	CINDI BOYD	CPS REQUEST	\$ (50.00)	
08/22/13	2778	MICHELLE SCHWALBACK	CPS REQUEST	\$ (75.00)	
08/22/13	2776	SARAH MEEKS	CPS REQUEST	\$ (150.00)	
08/22/13	2779	WALLACE R. DUGGER	CPS REQUEST	\$ (75.00)	
09/13/13	2781	PHYLLIS MIKULAK	CPS REQUEST	\$ (80.00)	
09/13/13	2780	TONI REESE	CPS REQUEST	\$ (150.00)	
09/23/13	2782	VALERIE RASCO	CPS REQUEST	\$ (150.00)	
10/16/13	2783	WALMART	CPS REQUEST	\$ (50.00)	
10/31/13	2787	ETTA FAYE HARRELL	CPS REQUEST	\$ (75.00)	
10/31/13	2785	SENTERA HARPER	CPS REQUEST	\$ (100.00)	
11/12/13	2789	WORLD FOR CHILDREN	CPS REQUEST	\$ (143.82)	
11/22/13	2790	WALMART	CPS REQUEST	\$ (75.00)	
MEMBERSHIP				\$	(115.00)
04/16/13	2742	SMITHVILLE CHAMBER	MEMBERSHIP-CHAMBER	\$ (40.00)	
11/22/13	2792	BASTROP CHAMBER	MEMBERSHIP-CHAMBER	\$ (75.00)	
MISC				\$	(19.23)

06/10/2014

DATE	NUM	PAYEE	CATGEGORY	AMOUNT	AMOUNT
11/04/13	2788	WALMART	MISC-OFFICE SUPPLIES	\$ (19.23)	
POSTAGE & DELIVERY					\$ (83.10)
07/05/13	2750	USPS	POSTAGE	\$ (27.90)	
07/31/13	2723	WALMART-STAMPS	POSTAGE	\$ (36.80)	
03/13/13	2703	USPS	POSTAGE	\$ (18.40)	
PRINTING & REPRODUCTION					\$ (230.31)
10/16/13	2784	G&C PRINTING	PRINTING & REPRODUCTION	\$ (230.31)	
			Overall Total	\$	\$ 3,161.54

Bastrop County Child Welfare Board
Jan. 2013-Dec. 2013

BASTROP COUNTY WELFARE BORD
PROPOSED 2014-2015 BUDGET
10/1/2014--09/30/2015

CONTRIBUTIONS

CITY	\$	2,500.00
COUNTY	\$	2,900.00
GIFTS/DONATIONS	\$	7,000.00
	\$	<u>12,400.00</u>

EXPENSES

Birthdays	\$	800.00
Christmas	\$	2,800.00
CPS REQUESTS	\$	8,225.00
Membership	\$	125.00
Misc	\$	100.00
Postage & Delivery	\$	100.00
Printing & Reproduction	\$	250.00
TOTAL EXPENSES	\$	<u>12,400.00</u>

Internal Revenue Service
District Director

Department of the Treasury

1100 COMMERCE STREET
DALLAS TX 75242 0000

Date: FEB 17 1989

Employer Identification Number:
74-2304542

Contact Person:
EO TECHNICAL ASSISTOR

Contact Telephone Number:
(214) 767-3526

BASTROP COUNTY WOMENS SHELTER INC
P O BOX 736
BASTROP, TX 78602

Our Letter Dated:
July 10, 1984

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(1).

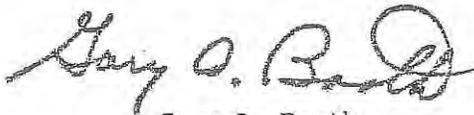
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions please contact the person whose name and telephone number are shown above.

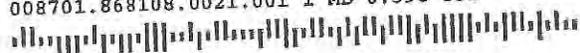
Sincerely yours,



Gary O. Booth
District Director

 **IRS** DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
OGDEN UT 84201-0023

008701.868108.0021.001 1 MB 0.390 532



BASTROP COUNTY CHILD PROTECTIVE
% WILLIAM M PINA
804 PECAN ST
BASTROP TX 78602

008701

Date of this notice: 05-09-2011

Employer Identification Number:
80-0714683

Form: SS-4

Number of this notice: CP 575 F

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 80-0714683. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for formal recognition of tax-exempt status, most organizations will need to complete either Form 1023, Application for Recognition Under Section 501(c)(3) of the Internal Revenue Code, or Form 1024, Application for Recognition of Exemption Under Section 501(a). Submit the completed form, all applicable attachments, and the required user fee to:

Internal Revenue Service
PO Box 12192
Covington, KY 41012-0192

The Pension Protection Act of 2006 contains numerous changes to the tax law provisions affecting tax-exempt organizations, including an annual electronic notification requirement (Form 990-N) for organizations not required to file an annual information return (Form 990 or Form 990-EZ). Additionally, if you are required to file an annual information return, you may be required to file it electronically. Please refer to the Charities & Non-Profits page at www.irs.gov for the most current information on your filing requirements.

Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
Bastrop County Child Protective Services Board

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
 Other (see instructions) ▶ _____

Exempt payee

Address (number, street, and apt. or suite no.)
804 Pecan Street

City, state, and ZIP code
Bastrop, TX 78602

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								
			-			-		

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									
8	0	-	0	7	1	4	6	8	3

Part II Certification

- Under penalties of perjury, I certify that:
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
 - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
 - I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ 

Date ▶ **1-24-13**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Sec. 264.005. COUNTY CHILD WELFARE BOARDS. (a) The commissioners court of a county may appoint a child welfare board for the county. The commissioners court and the department shall determine the size of the board and the qualifications of its members. However, a board must have not less than seven and not more than 15 members, and the members must be residents of the county. The members shall serve at the pleasure of the commissioners court and may be removed by the court for just cause. The members serve without compensation.

(b) With the approval of the department, two or more counties may establish a joint child welfare board if that action is found to be more practical in accomplishing the purposes of this chapter. A board representing more than one county has the same powers as a board representing a single county and is subject to the same conditions and liabilities.

(c) The members of a county child welfare board shall select a presiding officer and shall perform the duties required by the commissioners court and the department to accomplish the purposes of this chapter.

(d) A county child welfare board is an entity of the department for purposes of providing coordinated state and local public welfare services for children and their families and for the coordinated use of federal, state, and local funds for these services. The child welfare board shall work with the commissioners court.

(e) A county child welfare board is a governmental unit for the purposes of Chapter 101, Civil Practice and Remedies Code.

(f) A county child protective services board member may receive information that is confidential under Section 40.005, Human Resources Code, or Section 261.201 when the board member is acting in the member's official capacity.

(g) A child welfare board may conduct a closed meeting under Section 551.101, Government Code, to discuss, consider, or act on a matter that is confidential under Section 40.005, Human Resources Code, or Section 261.201.

Added by Acts 1995, 74th Leg., ch. 20, Sec. 1, eff. April 20, 1995.
Amended by Acts 1997, 75th Leg., ch. 575, Sec. 24, eff. Sept. 1, 1997.

Sec. 264.006. COUNTY FUNDS. The commissioners court of a county may appropriate funds from its general fund or any other fund for the administration of its county child welfare board. The court may provide for services to and support of children in need of protection and care without regard to the immigration status of the child or the child's family.

Added by Acts 1995, 74th Leg., ch. 20, Sec. 1, eff. April 20, 1995.
Amended by Acts 1997, 75th Leg., ch. 575, Sec. 25, eff. Sept. 1, 1997.

Sec. 264.007. COOPERATION WITH DEPARTMENT OF HEALTH AND HUMAN SERVICES. The department is the state agency designated to cooperate with the United States Department of Health and Human Services in:

(1) establishing, extending, and strengthening public welfare services for the protection and care of abused or neglected children;

(2) developing state services for the encouragement and assistance of adequate methods of community child welfare organizations and paying part of the cost of district, county, or other local child welfare services in rural areas and in other areas of special need; and

(3) developing necessary plans to implement the services contemplated in this section and to comply with the rules of the United States Department of Health and Human Services under the federal Social Security Act (42 U.S.C. Section 651 et seq.).

Added by Acts 1995, 74th Leg., ch. 20, Sec. 1, eff. April 20, 1995.

Sec. 264.008. CHILD WELFARE SERVICE FUND. The child welfare service fund is a special fund in the state treasury. The fund shall be used to administer the child welfare services provided by the department.

Added by Acts 1995, 74th Leg., ch. 20, Sec. 1, eff. April 20, 1995.

Bastrop County Child Welfare Board

MISSION STATEMENT

The mission of the Bastrop County Child Welfare Board is to provide encouragement and monetary support to the children and families of Bastrop County under the auspices of the Texas Department of Family and Protective Services (DFPS), their foster parents, and the Child Protective Services (CPS) staff. The Board will initiate and maintain public awareness of the needs of these children among the local government entities, businesses, and the public at large. The Board will maintain awareness of local CPS activities and its effectiveness in securing the well being of these children.

**BASTROP COUNTY CHILD WELFARE BOARD
By Laws**

Based upon statutory provision made by the State of Texas, Texas Family Code, §264.005 – County Child Welfare Boards, for the establishment of Child Welfare Boards, the bylaws hereinafter set forth are adopted for organization and functioning of the Bastrop County Child Welfare Board.

ARTICLE I

Name

This organization shall be known as the Bastrop County Child Welfare Board, refer to in the bylaws as the "Board". Furthermore, in the bylaws, County of Bastrop is referred to as the "County" and Texas Department of Family and Protective Services is referred to as the "Department" and the Department's staff as "CPS" an acronym for "Child Protective Services".

ARTICLE II

Purpose

The Board should keep in mind these four objectives toward which their service is directed:

1. To know the needs and to develop a program for the protection, care, health and well-being of all children with the focus being given to the neglected, delinquent and abused children of County.
2. To familiarize the citizens of the County with the needs of these children and the program of the Board.

Bastrop County Child Welfare Board

3. To stimulate families, communities, and County toward the acceptance of the responsibility for adequate planning for children in need of assistance and services.
4. To encourage and promote in the County such activities as will benefit the children who are in need of these services and to perform such specific duties as the County, by Commissioner's Court action, or the State of Texas, by action of the Department, may require of this Board.

ARTICLE III

Administrative Procedure

The Board shall carry out its purpose through the professional staff appointed by and under the administration of the Department. The Board shall work directly with the CPS supervisor. All decisions concerning casework will remain entirely with the CPS supervisor and other members of the professional staff.

ARTICLE IV

Membership

The Board will consist of no less than seven (7) no more than fifteen (15) persons appointed by the Commissioners' Court. Members are encouraged to participate in all fundraisers and serve without compensation.

Ex-Officio Members

Ex-Officio members of the Board are the County Judge, District Attorney, District Judge, and County Court-at-Law Judge.

Terms

Each member will serve a three-year term on a rotating basis. Initially, the appointees will be designated to serve the following terms: 1/3 of the members appointed to three-year term; 1/3 of the members to a two-year term; and 1/3 of the members to a one-year term. In successive years, two (2) to five (5) new members will be appointed.

Vacancy

A vacancy may be filled as they occur by appointment of the Commissioners' Court. The person appointed shall assume the same status as to term of appointment of the vacating member.

Bastrop County Child Welfare Board

Removal

Members serve at the pleasure of the Commissioners' Court. However, the Board may ask any member to resign upon their failing to attend three (3) consecutive regular meetings without giving notification by phone or email to an officer of the Board.

- A. If a member fails to attend a regular meeting and does not contact an officer of the Board for three (3) times in one fiscal year, then they will automatically be dismissed of their duties as a board member.
- B. If a member is absent for any meeting, it is their responsibility to contact by phone or email an officer of the Board giving the reason for missing the meeting.
 - 1. Any member in attendance may ask the Chair to call for a vote to determine if the absent member's reason is an excused or unexcused absence. It will be voted on the day of the meeting.
 - 2. After three (3) unexcused absences in one fiscal year, the member is removed from all duties and responsibilities as a board member.

Texan Penal Code or Texas Controlled Substances Act Violations

Any member who is alleged to have committed an offense of abuse, neglect, or exploitation, or an offense against a person, an offense against a family, or an offense involving public indecency under the Texas Penal Code; or an offense under the Texas Controlled Substances Act, is removed from the Child Welfare Board.

The member may be reinstated if it is determined that the member did not commit such offenses. However, the Commissioners' Court is to notify the Texas Department of Family and Protective Services of its intent to do so ten (10) working days before reinstatement.

ARTICLE V

Fiscal Year

The fiscal year of the Board shall be the same as followed by the County of Bastrop.

ARTICLE VI

Audit

At the close of each fiscal year an audit of the financial affairs of the Board will be held and completed by a committee selected by the Board with the results of such audit to be

Bastrop County Child Welfare Board

reported to the Board.

ARTICLE VII

Meetings

Meetings shall be held on a monthly basis, in some suitable place, and at a suitable time as provided by the Board. Special meetings may be called at the discretion of the Chair and any Board member, after written notice stating time, place and purpose of the meeting. However, all meetings must be posted in accordance with the Texas Open Meetings Act.

Three Board members shall constitute a quorum for the transaction of all business, and actions taken by the Board shall be upon a majority vote of members present. The latest edition of Robert's Rule of Order shall govern parliamentary procedure of the Board.

Between meetings, three Board members may approve a transaction of a CPS funding request through email if it is an emergency and requested by a CPS supervisor.

ARTICLE VIII

Officers

The Board shall elect a Chair, Vice Chair, Secretary, and Treasurer at each December meeting. These officers will begin serving their term of office in January of the following year and end in December. The unexpired terms of office shall be filled by a vote of the membership.

- A. The Chair shall be the presiding officer of the Board. He/she shall perform all duties pertaining to his/her office and those additional duties delegated by the Board. He/she shall also be an ex-officio member of all committees appointed from the Board.
- B. The Vice-Chair of the Board shall perform the duties of Chair in case of the absence of the Chair. He/she shall perform all other duties delegated to him/her by the Board.
- C. The Secretary shall be the recording officer of the Board. He/she shall keep the minutes of the meetings of the Board and conduct the correspondence for the Board. He/she shall perform all other duties delegated to him/her by the Board.
- D. The Treasurer shall be the chief financial officer of the Board and chair the budget

Bastrop County Child Welfare Board

committee. The Treasurer shall receive all funds allocated, reimbursed or donated to the Board and disburse all expenditures approved by the Board. The Treasurer shall also perform all other duties delegated to him/her by the Board.

ARTICLE IX

Committees

The Chair appoints Board members to committees, as needed, to carry out the Board's objectives. There are four standing committees.

- A. Rainbow Room – a Board member chairs this committee consisting of other Board members and volunteers in coordination with the CPS staff. This Committee maintains the Rainbow Room.
- B. Foster Children Birthday Cards and Gift Cards – the Board Secretary chairs this committee consisting of other Board members in coordination with the Board Treasurer and CPS staff. This Committee mails birthday cards with gift cards to the foster children on a monthly basis.
- C. Budget – the Board Treasurer chairs this committee consisting of other Board members. This Committee sets the budget for the fiscal year.
- D. Fundraising – the Board Vice-Chair chairs this committee consisting of other Board members. This Committee finds opportunities in fundraising.
- E. Advisory Committee – The Bastrop County Child Welfare Board appoints county residents in an advisory capacity to assist in promoting and achieving the Board goals and objectives. Advisory Committee members are non-voting members of the Board.

ARTICLE X

Responsibilities

Responsibilities of the Board shall be:

- A. To cooperate with the requirements established by the Department which determine policies regarding professional services, office management, and foster home care.
- B. To advise CPS on the welfare of children in the County and ensure its required reporting.

Bastrop County Child Welfare Board

- C. To cooperate with all local, state, and national agencies in coordinating and promulgating the community program for the welfare of children.
- D. Cooperating with CPS staff in:
 - 1. Developing local resources for child care.
 - 2. Interpreting to the community the program as it develops.
 - 3. Maintaining high standards of casework.
 - 4. Safeguarding the confidential status of all social records.
 - 5. Assuming responsibility to appear personally before the Commissioner's Court sessions as arranged by the Court and the Chair of the Board.

ARTICLE XI

Amendments to the Bylaws

Amendments shall be voted on by the Board at the next meeting after written notice has been submitted to each Board member. Two-thirds of the Board shall be required to amend the Bylaws.

**Bastrop County Child Welfare Board Members 2014
1-31-14**

William M. "Willie" Piña, Chair
(appointed April 23, 2007)
141 Koolua Drive
Bastrop, Texas 78602
(H) 512-303-4136
(O) 512-332-7295
(C) 512-796-2164
william.pina@co.bastrop.tx.us

Tamera McIntyre, Vice Chair
PO Box 1052
Bastrop, Texas 78602
844-7856
tmcintyre@cityofbastrop.org

Yolanda Morales, Treasurer
(appointed January 24, 2011)
PO Box 1166
Bastrop, Texas 78602
(C) 512-733-3648
(H) 512-308-9600
yolanda.morales@co.bastrop.tx.us

Charlotte Collins, Secretary
(appointed May 26, 2009)
PO Box 486
Smithville, Texas 78957
(H) 512-848-8770
(O) 512-478-8753
charcoll99@gmail.com

Sherika L. Morrison (appointed May 26, 2009)
404 Vista West Drive, Apt A
Bastrop, Texas 78602
(C) 512-529-6892
morrisonsherika@yahoo.com

PK Barnett (appointed May 26, 2009)
310 MLK Jr. Drive
Bastrop, Texas 78602
(H) 303-0848 or 303-6667
(C) 718-8000
PK.barnett@bluebonnetmhmr.org

Donnie Spivey-Clack (appointed July 23, 2012)
165 Haliimaile Lane
Bastrop, Texas 78602
(H) 512-581-0258
(C) 512-663-3179 *
donnieclack@yahoo.com

Kristy Ramon (appointed January 27, 2014)
108 Akala Lane
Bastrop, Texas 78602
(C) 512-771-1915
(O) 512-581-4001
kristy.ramon@co.bastrop.tx.us

Sonia Thomas (appointed January 27, 2014)
337 Blue Flame Rd, Unit D
Cedar Creek, Texas 78612
(C) 512-789-6353
sonia.thomas@co.bastrop.tx.us

Child Protective Services Liaison

Brian Webb, CPS Supervisor for Bastrop County
Texas Department Family & Protective Services
3809 Loop 150E
Bastrop, Texas 78602
(O) 512-321-8138
(C) 512-629-6144
brian.webb@dfps.state.tx.us

Other CPS Staff

Carolyn Belz, 321-8132
Ester Ihegborow, 321-8161

Child Protective Services
 Summary Report for the Texas Council of Child Welfare Boards

Fiscal Year: 2013

County: BASTROP

Region: 007

Description	September	October	November	December	January	February	March	April	May	June	July	August
Intakes Assigned	47	66	57	46	49	61	51	57	82	57	56	56
Investigations Completed	38	44	40	37	66	46	36	49	54	42	59	58
Children Removed From Home	11	14	6	17	12	3	9	11	9	14	14	10
Children Removed From Home African American	0	0	2	2	1	1	0	0	0	0	0	2
Children Removed From Home Anglo	8	7	1	7	10	2	5	4	5	7	2	3
Children Removed From Home Hispanic	2	2	3	7	1	0	4	7	4	7	9	5
Children Removed From Home Other	1	5	0	1	0	0	0	0	0	0	3	0
Family Based Safety Services Open at the End of the Month	37	32	35	35	34	33	33	33	36	36	37	41
Children in Subcare	139	149	151	151	155	163	157	159	164	161	165	158
Children in Subcare Ages 0 - 2	36	42	43	46	50	52	50	49	49	47	49	51
Children in Subcare Ages 0 - 2 Male	16	19	20	23	28	28	26	24	24	24	27	28
Children in Subcare Ages 0 - 2 Female	20	23	23	23	22	23	24	25	25	23	22	23
Children in Subcare Ages 3 - 5	28	31	29	28	27	26	31	30	29	29	33	35
Children in Subcare Ages 3 - 5 Male	11	13	11	10	9	9	11	12	12	12	13	13
Children in Subcare Ages 3 - 5 Female	17	18	18	18	18	17	20	18	17	17	20	22
Children in Subcare Ages 6 - 9	30	30	29	26	28	25	27	31	31	31	30	29
Children in Subcare Ages 6 - 9 Male	14	13	13	12	14	13	14	15	15	14	14	16
Children in Subcare Ages 6 - 9 Female	16	17	16	14	14	12	13	16	16	17	16	13
Children in Subcare Ages 10 - 13	17	19	21	23	23	21	22	21	24	24	26	19
Children in Subcare Ages 10 - 13 Male	7	9	10	11	11	10	10	8	10	11	12	8
Children in Subcare Ages 10 - 13 Female	10	10	11	12	12	11	12	13	14	13	14	11
Children in Subcare Ages 14 - 17	24	23	25	24	23	24	22	23	26	25	22	20
Children in Subcare Ages 14 - 17 Male	14	13	14	13	12	13	12	13	15	14	13	12
Children in Subcare Ages 14 - 17 Female	10	10	11	11	11	11	10	10	11	11	9	8
Children in Subcare Ages 18 and Above	4	4	4	4	4	5	5	5	5	5	5	4
Children in Subcare Ages 18 and Above Male	3	3	3	3	3	3	3	3	3	3	3	2
Children in Subcare Ages 18 and Above Female	1	1	1	1	1	2	2	2	2	2	2	2
Children in Subcare Placed in County from This County	40	51	53	60	65	65	72	76	72	75	86	79

Notes:
 The children in subcare and their age and gender breakdown is by placement county prior to fiscal year 2009 and by legal county for fiscal year 2009 forward.
 The sum of all exit types may not match the sum of children exiting care (see Outcomes) because children exiting care includes adoptions consummated out-of-state.
 The sum of male and female counts may not match the count of children in each age group due to the possibility of undetermined gender.
 TCCWB_01c reflects data (counts and totals) as of the last day of the month prior to the "MDC - Warehouse Data As of" date listed below.

Child Protective Services
 Summary Report for the Texas Council of Child Welfare Boards

Fiscal Year: 2013

County: BASTROP

Region: 007

Description	September	October	November	December	January	February	March	April	May	June	July	August
Children in Subcare Placed in County from Another County	68	68	70	69	64	62	48	67	72	71	65	64
Children in Subcare Placed Outside County	99	98	98	91	90	88	85	83	92	86	79	79
Children in Kinship Care	50	58	57	62	70	66	75	78	84	77	86	77
Children with PMC/Parental Rights Terminated	37	40	41	41	43	40	40	40	42	42	38	46
Children Awaiting Adoption	24	24	23	25	30	27	23	24	27	33	29	35
Children Not Awaiting Adoption	13	16	18	16	13	13	17	16	15	9	9	11
Children Exited Care (Outcomes)	4	12	3	12	4	7	10	4	7	3	12	9
Exit Type Adoptions Consummated	3	0	1	2	0	3	1	1	1	0	9	0
Exit Type Reunification	0	10	0	1	2	0	4	2	1	0	2	7
Exit Type Custody Given to Relatives	1	2	2	8	1	4	5	1	4	3	1	2
Exit Type Emancipated	0	0	0	1	1	0	0	0	1	0	0	0
Exit Type Other	0	0	0	0	0	0	0	0	0	0	0	0
Average Daily Caseload Investigation	18.1	18.2	17.8	20.2	19.7	17.5	20.2	22.3	24.6	25.0	23.2	21.1
Average Daily Caseload Family Based Services	21.0	18.7	20.3	21.9	21.1	17.5	19.4	17.8	19.7	20.3	21.2	25.0
Average Daily Caseload Substitute Care	43.3	51.6	55.8	50.5	61.7	53.8	54.6	56.6	55.4	53.4	55.8	48.3

Notes:
 The children in subcare and their age and gender breakdown is by placement county prior to fiscal year 2009 and by legal county for fiscal year 2009 forward.
 The sum of all exit types may not match the sum of children exiting care (see Outcomes) because children exiting care includes adoptions consummated out-of-state.
 The sum of male and female counts may not match the count of children in each age group due to the possibility of undetermined gender.
 TCCWB_01c reflects data (counts and totals) as of the last day of the month prior to the "MDC - Warehouse Data As of" date listed below.

Child Protective Services
 Summary Report for the Texas Council of Child Welfare Boards

Fiscal Year : 2014

County: BASTROP

Region: 007



Description	September	October	November	December	January	February	March	April	May	June	July	August
Intakes Assigned	81	62	73	63	76	64	61	80	92	0	0	0
Investigations Completed	34	41	47	33	49	69	63	61	53	0	0	0
Children Removed From Home	8	15	7	13	9	15	4	13	9	0	0	0
Children Removed From Home African American	0	2	0	2	0	6	2	1	0	0	0	0
Children Removed From Home Anglo	5	9	4	5	8	7	1	1	9	0	0	0
Children Removed From Home Hispanic	3	3	1	5	1	2	0	8	0	0	0	0
Children Removed From Home Other	0	1	2	1	0	0	1	3	0	0	0	0
Family Based Safety Services Open at the End of the Month	34	40	39	28	28	22	19	27	28	0	0	0
Children in Subcare	162	166	163	178	178	179	175	174	170	0	0	0
Children in Subcare Ages 0 - 2	48	45	44	46	44	43	40	40	39	0	0	0
Children in Subcare Ages 0 - 2 Male	25	24	23	24	25	24	24	24	25	0	0	0
Children in Subcare Ages 0 - 2 Female	23	21	21	22	19	19	16	16	14	0	0	0
Children in Subcare Ages 3 - 5	37	38	35	43	45	40	40	42	39	0	0	0
Children in Subcare Ages 3 - 5 Male	14	14	15	20	20	18	17	19	18	0	0	0
Children in Subcare Ages 3 - 5 Female	23	24	20	23	25	22	23	23	21	0	0	0
Children in Subcare Ages 6 - 9	29	32	36	37	39	42	40	40	41	0	0	0
Children in Subcare Ages 6 - 9 Male	15	15	17	15	19	21	20	19	20	0	0	0
Children in Subcare Ages 6 - 9 Female	14	17	19	22	20	21	20	21	21	0	0	0
Children in Subcare Ages 10 - 13	22	25	24	26	25	29	33	35	35	0	0	0
Children in Subcare Ages 10 - 13 Male	11	14	13	15	14	17	20	21	23	0	0	0
Children in Subcare Ages 10 - 13 Female	11	11	11	11	11	12	13	14	12	0	0	0
Children in Subcare Ages 14 - 17	22	22	21	23	22	23	20	16	15	0	0	0
Children in Subcare Ages 14 - 17 Male	13	13	12	13	10	10	9	8	7	0	0	0
Children in Subcare Ages 14 - 17 Female	9	9	9	10	12	13	11	8	8	0	0	0
Children in Subcare Ages 18 and Above	4	4	3	3	3	2	2	1	1	0	0	0
Children in Subcare Ages 18 and Above Male	2	2	1	1	1	1	1	0	0	0	0	0
Children in Subcare Ages 18 and Above Female	2	2	2	2	2	1	1	1	1	0	0	0
Children in Subcare Placed in County from This County	80	83	79	83	80	86	87	82	78	0	0	0

Notes:
 The children in subcare and their age and gender breakdown is by placement county prior to fiscal year 2009 and by legal county for fiscal year 2009 forward.
 The sum of all exit types may not match the sum of children exiting care (see Outcomes) because children exiting care includes adoptions consummated out-of-state.
 The sum of male and female counts may not match the count of children in each age group due to the possibility of undetermined gender.
 TCCWB_01c reflects data (counts and totals) as of the last day of the month prior to the "MDC - Warehouse Data As of" date listed below.

Child Protective Services
 Summary Report for the Texas Council of Child Welfare Boards

Fiscal Year: 2014

Region: 007 County: BASTROP

Description	September	October	November	December	January	February	March	April	May	June	July	August
Children in Subcare Placed in County from Another County	68	60	55	54	55	46	52	47	50	0	0	0
Children in Subcare Placed Outside County	82	83	84	95	98	93	88	92	92	0	0	0
Children in Kinship Care	76	80	80	88	90	99	103	97	91	0	0	0
Children with PMC/Parental Rights Terminated	51	56	60	63	61	59	61	61	60	0	0	0
Children Awaiting Adoption	43	47	51	55	54	54	56	57	53	0	0	0
Children Not Awaiting Adoption	8	9	9	8	7	5	5	4	7	0	0	0
Children Exited Care (Outcomes)	6	15	13	3	11	13	4	10	14	0	0	0
Exit Type Adoptions Consummated	0	0	2	0	4	4	3	7	5	0	0	0
Exit Type Reunification	5	10	9	2	2	7	0	2	6	0	0	0
Exit Type Custody Given to Relatives	0	5	2	0	4	2	0	0	2	0	0	0
Exit Type Emancipated	1	0	0	1	1	0	1	0	1	0	0	0
Exit Type Other	0	0	0	0	0	0	0	1	0	0	0	0
Average Daily Caseload Investigation	23.8	26.4	31.0	34.5	34.2	39.8	32.8	28.4	31.5	0	0	0
Average Daily Caseload Family Based Services	22.1	25.3	20.2	0	0	0	0	0	0	0	0	0
Average Daily Caseload Substitute Care	39.0	36.4	37.1	41.6	42.5	39.8	36.3	35.9	33.2	0	0	0

Notes:
 The children in subcare and their age and gender breakdown is by placement county prior to fiscal year 2009 and by legal county for fiscal year 2009 forward.
 The sum of all exit types may not match the sum of children exiting care (see Outcomes) because children exiting care includes adoptions consummated out-of-state.
 The sum of male and female counts may not match the count of children in each age group due to the possibility of undetermined gender.
 TCCWB_01c reflects data (counts and totals) as of the last day of the month prior to the "MDC - Warehouse Data As of" date listed below.

For More Information About
Texas Child Welfare Boards:

www.tccwb.org/AboutUs.asp



CHILDREN FIRST

Protected & Connected



CTCCPB Mission Statement

"To advocate for the Welfare of the children and to assist local boards in the achievement of goals. Regional Councils provide training and information on regional and statewide issues. Presentations may include information from the TCCWB, information about current CPS initiatives and CPS policies/procedures, legislative issues related to CPS and local regional issues impacting services to families and children."

Currently, our mission is being fulfilled through the 30 Child Welfare Boards across Region 7.

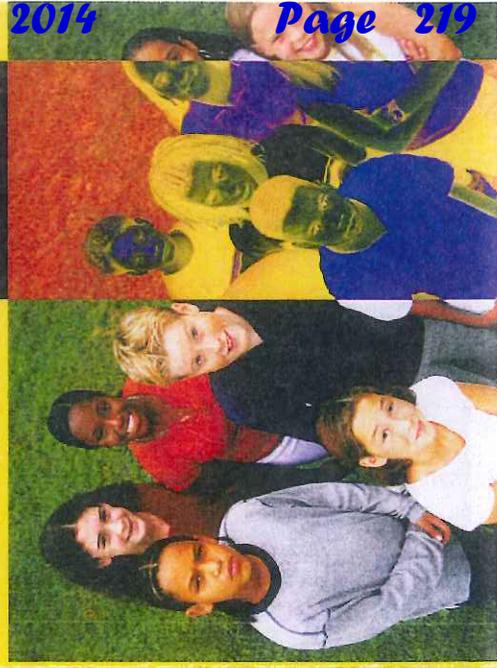
**REPORT CHILD ABUSE
1-800-252-5400**



**Central Texas Council of
Child Protection Boards, Inc.**

Serving Texas Children since 1931

Funded By: Central Texas Council of Child Protection Boards, Inc. and
Texas Department of Family & Protective Services



CITY OF BASTROP
2015 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED JUN 12 2014

ORGANIZATION INFORMATION:

Bastrop County Emergency Food Pantry & Support Center Inc. June 1, 2014
Official Name of Organization Date
806 Fayette Street Bastrop Texas 78602
Address City State Zip
Tresha Silva director@bastropfoodpantry.org
Contact Person E-mail
(512)303-0033 (512)321-4544
Phone Number Fax Number
74-2485884
Federal ID # State ID #

Is your Organization:
 501(c)3 Other (provide description)

\$ 19,000.00
Funding Amount Requested

- Required Attachments:
1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding
3) Copy of 501 (c) letter from Internal Revenue Service
4) Articles of Incorporation
5) Identify other sources of funding
6) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

The Bastrop County Emergency Food Pantry & Support Center, Inc. (BCEFP) is requesting \$19,000.00 in funding from the City of Bastrop. These funds will be used to support our programs, services, and operational cost.

Describe the organization's purpose.

The mission of the Bastrop County Emergency Food Pantry & Support Center is to serve Bastrop County Residents going through periods of transition by providing Emergency Food Assistance, Education & Support.

CITY OF BASTROP
2015 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

The Food Pantry was incorporated in 1987 in response to the community's urgent needs for emergency food assistance and has evolved into a multi-service agency. The mission of the Bastrop County Emergency Food Pantry & Support Center is to serve Bastrop County residents going through periods of transition by providing emergency food assistance, education and support. The Pantry currently provides emergency food and basic needs assistance, short-term counseling, advocacy, and education in managing resources while emphasizing health and nutrition. They also provide information and referrals to clients to meet their other needs. In 2013, Bastrop County Emergency Food Pantry provided services to 13,744 household 25,736 people in the County and distributed over 341,332 pounds of nutritious food. BCEFP experienced a 6.5% increase in household served and a 11.9% increase in pounds of food distributed.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

The City of Bastrop has always been an important partner to the Bastrop County Emergency Food Pantry's mission. During 2013 the City stepped up again to provide the Food Pantry in-kind support by waiving the \$50.00 permit fee for hanging a sign on the Old Iron Gate Bridge to support our fund-raising efforts for one of our largest fund-raising events, Empty Bowl Project. City of Bastrop was also a partner for our Sounds Of Sharing concert which also raised money to help support the mission of the Bastrop County Emergency Food Pantry & Support Center.

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

In 2012, 15% of our total organizations purpose benefited the City of Bastrop and its citizens.

PROGRAM SERVICES

Describe your program services.

Our Emergency Food Assistance Program (EFAP) gives disadvantaged individuals and families a three week supply of food including meats, vegetables, dairy, personal care items, fruit and whole grains during emergency situations such as sudden unemployment, high utility bills or unplanned medical expenses just to name a few. In addition to providing emergency food, EFAP helps clients in need with referral information, counseling, system navigation, and financial literacy. Our Brown Bag and Open Arms Programs help low income elderly citizens (Brown Bag Program) and children and adults who have physical or mental disabilities (Open Arms Program). Brown Bag and Open Arms members receive a monthly supplement of nutritious food, and whole grain and produce three times a week through our Whole Grains Program. Our Senior Education Program provides social, health, and nutritional activities to at-risk elderly clients in our community with provided transportation twice a month. Our Stronger Families Today Program (SFT) provides financial education workshops, case management and financial assistance to low-income individuals. Our Fresh Food for Families Program gives Bastrop residents access to fresh fruits and vegetables once a month.

CITY OF BASTROP
2015 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

The City of Bastrop funds will be used to support a portion of the program cost related to providing assistance to disadvantaged individuals, low-income seniors, the disabled, the homeless, and families that are experiencing food insecurity and facing crisis.

How will the program services benefit the community?

The programs and services provided by Bastrop County Emergency Food Pantry will benefit the community by filling a gap that the state and local government cannot address directly due to budget constraints and budget cuts. Our programs and services also address systemic issues and empower clients to take steps toward becoming self sufficient. These services are critical to our city because they address hunger and other issues immediately.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

Bastrop County Emergency Food Pantry & Support Center estimates that 20% of Bastrop citizens will benefit from the funding requested

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

If the Bastrop County Emergency Food Pantry had to close its doors due to a lack of funding, those citizens who are under the poverty level, who are the working poor, or who are elderly, will go hungry. Bastrop County Emergency Food Pantry is the only pantry that is accessible to the entire population of the City of Bastrop, five days a week, seven hours a day. There are some great church pantries, but their hours and resources are very limited. We currently work alongside them to assist in their efforts to fight hunger. In 2013, we provided support to other organizations by donating over 10,200 pounds of food. There has been a demand for our services since 1987 and in the year 2013 alone BCEFP received over 1200 referrals for service from our local Health and Human Service Office. During the same time period, we also received 400 referrals from Family Crisis Center, CASA, BISD, TX Workforce Solutions and a number of other local organizations whose clients are in need of our services.

CITY OF BASTROP

2015 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED

JUN 12 2014

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

Every program participant goes through an intake process and is given a client satisfaction survey. Client demographic, geographic, and services information is tracked through the Pantry Information Entry and Reporting System (PIERS) program. Information is compiled for monthly review by Executive Director, Board of Directors and staff.

How will you evaluate if you were effective?

Bastrop County Emergency Food Pantry & Support Center evaluates the effectiveness of our programs in three different ways. First, we evaluate the effectiveness of our programs by looking at our mission statement to see if we are working toward our mission. Next, we evaluate client interactions and what the clients says was helpful about the services we provided. The final way we evaluate how effective we are is by looking at the data we collect to determine how many clients are utilizing the information and services we provided and what a difference the information and services are making for them. Clients are also given an opportunity to complete an evaluation form about the services that they have been provided.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

Bastrop County Emergency Food Pantry and Support Center has seen many lives changed for the better. Our consumers have gained immediate access to nutritious food and vital resources. Those who have participated in our education classes have increased skills that have impacted how they budget, shop and prepare food. One of our success stories for 2013 is a 75 year old lady. Her husband passed away last year. When her husband passed away, that left the client with a monthly income of \$740 – less than half the income needed to financially survive. The client lost her home to foreclosure. She is on the waiting list for low-income housing and was told it may take a year before she can secure a home. The BCEFP has provided extensive case management. The client is a member of our Brown Bag Support Program and has found an affordable place to rent.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.

Tresha Silva

Authorized Signature for the Applicant

Tresha Silva

Name Printed or Typed

June 1, 2014

Date

Executive Director

Title

Return this application to:
City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 12, 2014

Electronic/Facsimile submissions will not be considered.

Bastrop County Emergency Food Pantry & Support Center, Inc.
Profit & Loss

January through December 2013

	Jan - Dec 13
Ordinary Income/Expense	
Income	
Program Revenue	3,188.14
4080 · City	18,650.00
4030 · Contributions Income	
4310 · Individuals Gifts	44,262.43
4320 · Organization/Businesses	60,510.55
Total 4030 · Contributions Income	104,772.98
4090 · County	12,500.00
4050 · Grant Income	155,997.66
4500 · Interest	2,927.59
4400 · Special Event Income	84,879.18
4100 · United Way	31,343.68
4510 · Miscellaneous Income	159.19
Total Income	414,418.42
Expense	
Gain/Loss on Investments	10,682.11
5020 · Volunteer recruitment	278.18
5040 · Automobile Expense	
5050 · Automobile Expense - Gas	2,368.49
5040 · Automobile Expense - Other	3,839.87
Total 5040 · Automobile Expense	6,208.36
5060 · Bank fee	854.68
5030 · Client Assistance	80,830.58
5070 · Consulting Expense	9,145.00
5080 · Depreciation Expense	23,273.00
5090 · Equipment	978.10
5100 · Fundraising Expenses	14,656.40
5110 · Insurance	8,751.00
5150 · Maintenance	
5160 · Building Repairs	1,063.13
5170 · Computer Repairs	674.55
5180 · Equipment Repairs	82.50
5150 · Maintenance - Other	2,397.10
Total 5150 · Maintenance	4,217.28
Marketing	943.88
5190 · Membership and Dues	419.00
5200 · Miscellaneous	219.04
5210 · Payroll Expenses/Benefits	
Salaries	165,933.76
5220 · Taxes	13,551.22
Total 5210 · Payroll Expenses/Benefits	179,484.98

**Bastrop County Emergency Food Pantry & Support Center, Inc.
Profit & Loss**

January through December 2013

	Jan - Dec 13
Direct Job Expense	
5230 · Bonus	3,983.40
Total Direct Job Expense	3,983.40
5240 · Postage and Delivery	4,247.25
5250 · Professional Development	667.00
5260 · Promotion and Printing	1,480.06
6770 · Supplies	
5270 · Admin	5,211.05
5280 · Program Supplies-food	63,706.46
5290 · ProgramExpense-Supplies nonfood	2,418.95
Total 6770 · Supplies	71,336.46
5300 · Telecommunications	3,736.10
6350 · Travel & Ent	
5310 · Meals	1,029.34
5320 · Travel Expense	1,395.53
6350 · Travel & Ent - Other	54.13
Total 6350 · Travel & Ent	2,479.00
6390 · Utilities	
5330 · Internet Service	2,738.64
5340 · Electric, Water & Trash	9,688.27
5350 · Gas	1,239.14
Total 6390 · Utilities	13,666.05
Total Expense	442,536.91
Net Ordinary Income	-28,118.49
Other Income/Expense	
Other Income	
4200 · Donations Inkind	48,932.71
Total Other Income	48,932.71
Net Other Income	48,932.71
Net Income	20,814.22

Bastrop County Emergency Food Pantry & Support Center
City of Bastrop
Program Budget
10/1/14 - 9/30/15

<i>Salaries</i>		
Intake Coordinator		\$ 17,566.57
<i>Fringe</i>		
FICA taxes	7.65%	1,343.84
SUTA tax	0.51%	89.59
Total		\$ <u>19,000.00</u>

INTERNAL REVENUE SERVICE
District Director

DEPARTMENT OF THE TREASURY
1100 Commerce St., Dallas, TX 75242

BASTROP COUNTY EMERGENCY FOOD
PANTRY, INC
1201 PINE ST
BASTROP, TX 78602-0953

Person to Contact:
Vivian Randle

Telephone Number:
(214)767-1602

Refer Reply to:
EP/EO:MC:4940 DAL

Date: SEPTEMBER 23, 1993

EIN: 74-2485884

Dear Sir or Madam:

Our records show that BASTROP COUNTY EMERGENCY FOOD PANTRY INC is exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code. This exemption was granted JUNE, 1989 and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are an organization described in section 170(b)(1)(A)(vi).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely yours,



EP/EO Correspondence Examiner
Customer Service Section

0 0 0 - 2 3 0 3 8 9 2

FILED
In the Office of the
Secretary of State of Texas

ARTICLES OF INCORPORATION OF
BASTROP FOOD PANTRY, INC.

NOV 02 1987

Corporations Section

We, the undersigned and natural persons, at least two of whom are citizens of the State of Texas, and who are at least 18 years of age, acting as incorporators of a non-profit corporation under the The Texas Nonprofit Corporation Act, do hereby adopt the following Articles of Incorporation for such corporation:

ARTICLE I. NAME.

The name of this corporation is the Bastrop Food Pantry, Inc.

ARTICLE II. NON-PROFIT.

The corporation is a nonprofit corporation.

ARTICLE III. DURATION.

The period of its duration is continual.

ARTICLE IV. PURPOSES.

The corporation is formed for the following purposes:

1. To receive and maintain a fund or funds of real or personal property, or both, and subject to the restrictions and limitations hereinafter set forth, to use and apply the whole or any part of the income therefrom and the principal thereof exclusively for charitable, religious, church, scientific, literary or educational purposes, either directly or by contributions, to organizations that qualify as exempt organizations under Section 501 of the Internal Revenue Code of 1954 and its Regulations as they now exist or as they may hereafter be amended;

2. No part of the net earnings of the corporation shall inure to the benefit of any director of the corporation, officer of the corporation, or any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the corporation. No substantial part of the activities of the corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

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3. The corporation shall distribute its income for each taxable year at such time and in such manner as not to become subject to tax on undistributed income imposed by applicable provisions of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

4. The Corporation shall not engage in any act of self-dealing as defined in Section 4941 (d) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent provisions of any subsequent federal tax laws.

5. The corporation shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

6. The corporation shall not make any investments in such manner as to subject to tax under Section 4944 of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

7. The corporation shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

8. Notwithstanding any other provision of these Articles of Incorporation, the corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt from taxation under Section 501 of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

9. Upon dissolution of the corporation or the winding up of its affairs, the assets of the corporation shall be distributed exclusively to charitable, religious, scientific, testing for public safety, literary, or educational organizations which would then qualify under the provisions of Section 501 of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE V. INITIAL REGISTERED OFFICE AND AGENT

The street address of the initial registered office of the corporation is 1201 Main Street, Bastrop, Texas 78602, and the name of its registered agent at that address is Reverend Lon A. Spear.

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ARTICLE VI. BOARD OF DIRECTORS

There will be three (3) directors. Initially, the first director will serve a one-year term, the second director will serve a two-year term and the third director will serve the full three-year term; thereafter, each director will serve a full three-year term. The name and address of the initial board of directors is:

First Director:
Jimmie Jones, 1528 Main Street, Bastrop, Texas 78692;

Second Director:
Marnie Burke, Rt. 1, Box 163-A, Bastrop, Texas 78692;

Third Director:
Jewell Hodges, 2318 Hill Street, Bastrop, Texas 78692.

ARTICLE VII. INCORPORATORS

The name and street address of each incorporator is the same as for the initial board of directors listed in the previous article.

IN WITNESS WHEREOF, we have hereunto set our hands on this the 29 day of October, 1987.

Jimmie Jones
Jimmie Jones

Marnie Burke
Marnie Burke

Jewell Hodges
Jewell Hodges

STATE OF TEXAS
COUNTY OF BASTROP

I, the undersigned notary public, do hereby certify that on October 29, 1987, personally appeared before me, Jimmie Jones, Marnie Burke and Jewell Hodges, known to me to be the persons whose names are subscribed to the foregoing document and, being by me first duly sworn, declared that the statements therein contained are true and correct.

(Seal)

Marjorie Simpson
Notary Public in and for
the State of Texas
MARJORIE SIMPSON

commission expires: 3-31-89 printed name:

Other Sources of Revenue or Funding

1. St. David's Foundation
2. Bastrop County
3. TXDOT
4. Individual Donations
5. Churches, Business and Organizations
6. Three Annual Fundraisers

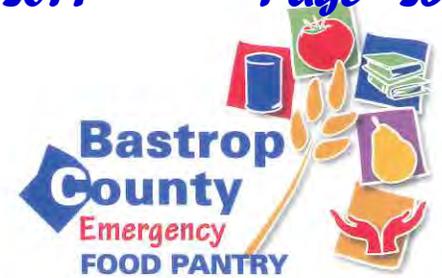
**Bastrop County Emergency Food Pantry & Support Center, Inc.
Board of Directors 2014**

Name	Address	Phone	Term End
Tonda Owens President	138 Haliimaile Lane Bastrop, TX 78602 tondalier1114@yahoo.com	512-799-4359 Cell	12/2015
Lynn Kipfer	158 Parkland Drive Cedar Creek, TX 78612 lkipfer@gmail.com	512-906-9346 Cell	12/2014
Stephanie Wood Secretary	272 Plum Street Bastrop, TX 78602 stephanie.wood@edwardjones.c	512-718-2153 Cell 512-321-5525 Work	12/2013
Roy Blanco Treasurer	114 Murchison Drive Cedar Creek, TX 78612 rblanco@aplusfcu.org	512-421 -2740 Work 512-303-9303 Home 512-669-9111 Cell	12/2014
Lisa Hohle	183 Old Potato Paige, TX 78659 Buffmom42@yahoo.com	979-325-9201 Cell	12/2014
Carlos Iwabuchi	12025 Crownstone Manor, TX 78653 lwabuchi79@msn.com	512-968-0972 cell 512-321-2288 work	12/2014
Rebecca "Bekki" Callaway	13805 Calera Cove Manor, TX 78653 Bekki_Callaway@hotmail.com	512-272-8970 home 512-626-0826 cell	12/2014
Barbara Adkins	103 Buck Shot Court Bastrop, Texas 78602 grandmanapkins@yahoo.com	(512)581-0612 home	12/2015
Julie Smith	192 Tahitian Drive Bastrop, Texas 78602 wmsjas@gmail.com	512-308-2449 home	12/2015
Tresha Silva Executive Director	1201 Pine Street Bastrop, TX 78602 tresha@austin.rr.com	512-303-0033 Work 512-203-8570 Cell	Executive Director

Updated 3/31/14

RECEIVED

JUN 12 2014



June 12, 2014

City of Bastrop
City Council
1311 Chestnut Street
Bastrop, Texas 78602

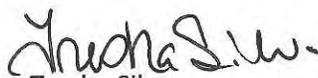
RE: FY2015 Funding

Dear City Council Members,

Attached is the Bastrop County Emergency Food Pantry's application for funding for the Fiscal Year 2015. We are requesting these funds in order to continue our mission of serving residents going through periods of transition by providing emergency food assistance, education, and support. With your continued support from the Community Support Funding we would be able to continue to fill this need in the community.

Please feel free to call me if you have any questions. Thank you for all you do to help us fulfill our Mission.

Sincerely,


Tresha Silva
Executive Director

CITY OF BASTROP

2015 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED

JUN 06 2014

ORGANIZATION INFORMATION:

Bastrop County Women's Shelter, dba Family Crisis Center		6/2/2014	
Official Name of Organization		Date	
P.O. Box 736	Bastrop	TX	78602
Address	City	State	Zip
Sherry Murphy	sherrym@familycrisiscenter.us		
Contact Person	E-mail		
(512) 321-7760	512-321-7771		
Phone Number	Fax Number		
74-2304542	174-2304542		
Federal ID #	State ID #		

Is your Organization:

501(c)3

Other (provide description) _____

\$ 11,000
Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

The Family Crisis Center requests \$11,000 in funding from the City of Bastrop to support a portion of the agency's direct victim service programs including crisis intervention services, emergency shelter services, transitional housing for victims and their families, and individual and group counseling services. The Center provides a continuum of care through its core victim service programs, which are aimed at creating sustainable change in the lives of individuals impacted by domestic violence and sexual assault.

Describe the organization's purpose.

The Bastrop County Women's Shelter, dba Family Crisis Center started in 1981 from a coalition of rural Texas women with a shared vision of offering hope, support, and assistance to women victimized by domestic violence. Since becoming an incorporated nonprofit in 1983, the Center has evolved into a community leader in rural Central Texas. The mission of the Family Crisis Center is to be the expert resource and service provider in eliminating domestic and sexual violence in Bastrop, Colorado, Fayette and Lee counties. The Center strives to provide comprehensive programs to assure victim safety and offender accountability with the ultimate goal of helping families create violence-free lives. The Center envisions a safe community built on equality without the existence of violence.

CITY OF BASTROP
2015 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

The Family Crisis Center has maintained an emergency shelter program for victims of domestic and sexual violence since before the agency was incorporated in 1983. The first dedicated shelter facility was established for victims of domestic and sexual violence in 1989. The Center collaborated with Bastrop County on the first area Arrest Program grant project in 1999. The grant supported the development of the local Coordinated Community Response Team (CCRT). The Center completed an expansion of the emergency shelter and development of the transitional housing complex in 2001; the creation of a local Sexual Assault Integrated Nursing Team (SAINT) in 2005; and the construction of a new thrift store facility in 2006. In fiscal year 2013, the Center provided 1,131 individuals with crisis services; 6,182 nights of emergency shelter were provided for 165 adults and 114 children; transitional housing was provided for 37 adults and 47 children; 11 adult victims and 19 youth victims of sexual assault were provided with forensic medical exams; and 84 individuals were assisted with protective orders.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

The City of Bastrop has waived fees for the agency relating to various projects including construction of the agency's community thrift store in 2005; construction of the transitional housing apartment complex in 1999; and construction of the agency's direct service/administrative office in 1996.

Over the past year, identify what percentage of your total organizations purpose benefitted City of Bastrop citizens.

Approximately 30% of total organization purpose benefitted City of Bastrop citizens in the most recently completed fiscal year (FY2013).

PROGRAM SERVICES

Describe your program services.

Program services include crisis intervention services, emergency shelter, transitional housing, and individual and group counseling services. Crisis intervention services are accessible through the agency's 24-hour crisis hotline and include the coordination of emergency transportation, and resources for individuals in immediate crisis; housing assistance; case management and advocacy; assistance accessing other mainstream services; and legal advocacy. Emergency shelter services are available for up to 30 days, with extensions provided on a case-by-case basis, and transitional housing services are available for up to 24 months in the agency's 21-unit transitional housing apartment complex. Residential services also include transportation; life-skills training; case management; and emergency food and clothing. Counseling services incorporate various modalities including solution focused therapy, cognitive behavioral therapy, client-centered therapy, and psychodynamic therapy designed to foster self-confidence and to assist adult and youth clients to recognize their own resiliency.

CITY OF BASTROP

2015 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

Funds will support core victim services provided to City of Bastrop citizens including crisis intervention services; emergency shelter; transitional housing; and counseling services for victims of domestic and sexual violence and their families.

How will the program services benefit the community?

By providing comprehensive victim services, the Family Crisis Center works to ensure victim safety, reduce the number of individuals who experience re-victimization, and empower survivors to move beyond crisis and develop new skills that will help them reach their goals. Crisis intervention services focus on victim safety and providing clients with support, information and options. Counseling services meet a critical need for individuals in rural communities to overcome the challenges resulting from violence. Emergency shelter services are a vital resource for individuals and families fleeing their homes due to domestic or sexual violence. Transitional housing provides families with the time and support necessary to begin rebuilding their lives free from violence. Additionally, agency staff provides Spanish-language services for underserved, immigrant clients including translation, advocacy, accompaniment, and counseling services.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

In the last fiscal year, the Family Crisis Center served 361 individuals from the City of Bastrop who were impacted by domestic violence, sexual assault, and/or stalking. Services included assistance with food, clothing, and personal necessities, information regarding the protective order process, court accompaniment during protective order hearings and criminal court cases, emergency shelter, group counseling for survivors of domestic violence, and transitional housing. While these individuals represent approximately 5% of the population of the City of Bastrop, funding for victim service programs ultimately benefits the community as a whole. These programs provide information and support for victims as well as representatives of local service systems in order to increase reported incidents of domestic and sexual violence, support case investigation, and prosecution of offenders. These activities serve to strengthen the community's response to these forms of violence and to increase community safety.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

In 2012, 622 incidents of family violence, 59 incidents of sexual assault, and 51 incidents of rape were reported in Bastrop County. The Family Crisis Center provides the only emergency shelter and transitional housing services in the City of Bastrop for victims of domestic and sexual violence. Last year, the Center sheltered 77 City of Bastrop citizens for 1,891 nights. The agency also coordinates and secures funding for the local Sexual Assault Integrated Nursing Team (SAINT) Program, a collaborative initiative with Children's Advocacy Center that provides forensic medical examinations for victims of sexual assault. Last year, Sexual Assault Nurse Examiners (SANEs) administered 18 adult exams and 22 youth exams. Additionally, the Center collaborates with other social service agencies and organizations, representatives of local government, the criminal justice system, and community groups and participates in several community initiatives aimed at increasing victim safety and maintaining offender accountability.

CITY OF BASTROP
2015 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

The Family Crisis Center's staff will track and record services provided to citizens of the City of Bastrop through client service files and staff service logs, which are turned in on a weekly basis. Client and service data is maintained in the Center's client database. Client data includes demographic information such as address, city of residence, county of residence, and postal code for statistical and reporting purposes.

How will you evaluate if you were effective?

The Family Crisis Center evaluates program effectiveness based on a variety of outcomes measures. Direct service programs are evaluated based on client satisfaction; symptom abatement through therapeutic treatment; client and counselor alliance as determined by the client; increased knowledge of the dynamics of domestic and sexual violence; and increased knowledge of available community resources and strategies for enhancing safety. Outcomes are measured through client surveys and session/outcome rating scales utilized in counseling treatment.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

The agency's victim service programs are ongoing. The following reflects outcome data for the most recently completed fiscal year (FY2013): 97% of clients surveyed reported increased knowledge of available community resources; 97% of clients surveyed reported increased knowledge of strategies for enhancing their safety; 98% of clients surveyed reported feeling that their children were more safe; and 94% of clients surveyed reported decreased feelings of isolation as a result of the services provided.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.

[Handwritten Signature]
Authorized Signature for the Applicant

Sherry Murphy

Name Printed or Typed

6/2/2014

Date

Executive Director

Title

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 12, 2014

Electronic/Facsimile submissions will not be considered.

ANNUAL FINANCIAL REPORT

of the

**BASTROP COUNTY WOMEN'S
SHELTER, INC.
DBA FAMILY CRISIS CENTER**

For the Years Ended
September 30, 2013 and 2012

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

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September 30, 2013 and 2012

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the
Bastrop County Women's Shelter, Inc.,
dba Family Crisis Center:

Report on the Financial Statements

We have audited the accompanying statements of the Bastrop County Women's Shelter, Inc., dba Family Crisis Center (the "Crisis Center"), a nonprofit organization, which comprise the Statements of Financial Position as of September 30, 2013 and 2012, and the related Statements of Activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Crisis Center's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Crisis Center's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Crisis Center as of September 30, 2013 and 2012 and the changes in its net assets and its cash flows for the years then ended in accordance with generally accepted accounting principles in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The financial schedules noted as supplementary information in the table of contents are presented for purposes of additional analysis and are not required parts of the financial statements. The accompanying schedule of expenditures of federal awards, as required by the Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 5, 2014 on our consideration of the Crisis Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Crisis Center's internal control over financial reporting and compliance.

 BELT HARRIS PECHACEK, LLLP

Belt Harris Pechacek, LLLP
Certified Public Accountants
Bellville, Texas
March 5, 2014

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER
STATEMENTS OF FINANCIAL POSITION

September 30, 2013 and 2012

ASSETS	<u>2013</u>	<u>2012</u>
<u>Assets</u>		
Cash and cash equivalents	\$ 217,609	\$ 187,825
Certificates of deposit	178,683	177,666
Grants receivable	131,994	139,188
Pledge receivable	25,000	25,000
Prepaid expenses	4,066	1,818
Inventory	20,000	20,000
Total Current Assets	<u>577,352</u>	<u>551,497</u>
<u>Capital Assets</u>		
Land	153,866	153,866
Building	3,211,429	3,211,429
Furniture and equipment	526,254	515,979
Less: accumulated depreciation	<u>(1,459,605)</u>	<u>(1,375,461)</u>
Total Capital Assets	<u>2,431,944</u>	<u>2,505,813</u>
<u>Other Assets</u>		
Deposits	150	150
Total Other Assets	<u>150</u>	<u>150</u>
Total Assets	<u>\$ 3,009,446</u>	<u>\$ 3,057,460</u>
LIABILITIES AND NET ASSETS		
<u>Current Liabilities</u>		
Accounts payable and accrued expenses	\$ 57,041	\$ 55,536
Grant advance	6,005	5,468
Deferred revenue	7,875	6,800
Rent deposits	3,600	3,900
Compensated absences payable	18,835	15,132
Notes payable, current portion	56,031	53,244
Total Current Liabilities	<u>149,387</u>	<u>140,080</u>
<u>Long-Term Liabilities</u>		
Notes payable, less current portion	1,247,272	1,303,303
Total Long-Term Liabilities	<u>1,247,272</u>	<u>1,303,303</u>
Total Liabilities	<u>1,396,659</u>	<u>1,443,383</u>
<u>Net Assets</u>		
Unrestricted	1,573,940	1,571,258
Temporarily restricted	38,847	42,819
Total Net Assets	<u>1,612,787</u>	<u>1,614,077</u>
Total Liabilities and Net Assets	<u>\$ 3,009,446</u>	<u>\$ 3,057,460</u>

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER
STATEMENTS OF ACTIVITIES

For the Years Ended September 30, 2013 and 2012

	2013			2012 Total
	Unrestricted	Temporarily Restricted	Total	
Public Support and Revenues				
Grants - federal awards	\$ -	\$ 854,719	\$ 854,719	\$ 654,255
Grants - state awards	-	268,467	268,467	248,666
Contributions	104,813	117,166	221,979	259,420
Cash: in-kind	318,543	-	318,543	329,539
Thrift store, net of \$155,103 in cost of sales	163,304	-	163,304	166,151
Program	41,493	-	41,493	48,871
Special events	109,315	-	109,315	116,009
Rent income	-	40,629	40,629	45,330
Miscellaneous	21,768	-	21,768	45,955
Total Revenues	<u>759,236</u>	<u>1,280,981</u>	<u>2,040,217</u>	<u>1,914,196</u>
Net Assets Released from Restriction and Satisfaction of Purpose Restrictions	<u>1,284,953</u>	<u>(1,284,953)</u>	<u>-</u>	<u>-</u>
Total Public Support, Revenues and Reclassification	<u>2,044,189</u>	<u>(3,972)</u>	<u>2,040,217</u>	<u>1,914,196</u>
Expenses				
Program expenses	1,609,640	-	1,609,640	1,493,342
Administration	98,303	-	98,303	110,631
Fundraising	333,565	-	333,565	352,505
Total Expenses	<u>2,041,508</u>	<u>-</u>	<u>2,041,508</u>	<u>1,956,477</u>
Net Operating Income (Loss)	<u>2,681</u>	<u>(3,972)</u>	<u>(1,291)</u>	<u>(42,281)</u>
Beginning net assets	1,571,258	42,819	1,614,077	1,656,358
Ending Net Assets	<u>\$ 1,573,939</u>	<u>\$ 38,847</u>	<u>\$ 1,612,786</u>	<u>\$ 1,614,077</u>

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER
STATEMENTS OF FUNCTIONAL EXPENSES

For the Years Ended September 30, 2013 and 2012

	2013			Total	2012
	Program	Administrative	Fundraising		Total
Salaries	\$ 1,039,512	\$ 80,599	\$ 147,010	\$ 1,267,121	\$ 1,175,372
Payroll taxes	82,555	6,251	12,063	100,869	95,531
Retirement	19,104	1,209	2,282	22,595	24,671
Employee insurance	23,185	1,614	2,884	27,683	19,319
Workers' compensation	2,608	460	4,420	7,488	14,653
Travel	45,304	1,063	2,059	48,426	40,089
Training	4,423	-	-	4,423	1,715
Specific assistance	116,652	-	-	116,652	105,443
Supplies	13,886	479	4,173	18,538	33,148
Postage	603	517	529	1,649	2,391
Furnishings and equipment	5,733	517	270	6,520	2,204
Equipment lease	17,149	1,096	570	18,815	16,522
Telephone	22,564	670	1,833	25,067	29,142
Utilities	32,805	847	13,984	47,636	54,201
Insurance	20,155	832	8,098	29,085	26,657
Contracts and professional fees	12,486	722	1,284	14,492	19,542
Maintenance and repairs	30,900	1,087	4,397	36,384	28,859
Subscriptions and memberships	5,510	153	17	5,680	5,796
Interest expense	43,560	-	29,884	73,444	76,718
Hospitality	902	106	50	1,058	836
Advertising	630	25	168	823	1,062
Vehicle expense	4,032	-	-	4,032	4,418
Miscellaneous	5,983	56	2,447	8,486	9,169
Special events	-	-	70,398	70,398	85,837
Depreciation	59,399	-	24,745	84,144	83,182
Expenses of the					
Statements of Activities	\$ 1,609,640	\$ 98,303	\$ 333,565	\$ 2,041,508	\$ 1,956,477

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER

STATEMENTS OF CASH FLOWS

For the Years Ended September 30, 2013 and 2012

	2013	2012
Cash Flows from Operating Activities		
(Decrease) in Net Assets - Operating	\$ (1,291)	\$ (42,281)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operating Activities		
Depreciation	84,144	83,182
(Increase) decrease in assets:		
Grants receivable	7,194	(56,144)
Pledges receivable	-	(2,500)
Prepaid expenses	(2,248)	392
Other assets	-	2,400
Increase (decrease) in liabilities:		
Accounts payable and accrued expenses	1,505	18,056
Grant advances	537	1,676
Deferred revenue	1,075	6,100
Rent deposits	(300)	800
Compensated absences	3,703	1,290
Net Cash Provided by Operating Activities	94,319	12,971
Cash Flows from Investing Activities:		
Net investment activity from certificate of deposits	(1,017)	(1,687)
Purchase of property and equipment	(10,275)	(1,500)
Net Cash Used by Investing Activities	(11,292)	(3,187)
Cash Flows from Financing Activities:		
Reduction of debt (principal)	(53,244)	(50,531)
Net Cash Used by Financing Activities	(53,244)	(50,531)
Net Increase (Decrease) in Cash and Cash Equivalents	29,783	(40,747)
Beginning cash and cash equivalents	187,825	228,572
Ending Cash and Cash Equivalents	\$ 217,608	\$ 187,825
Supplemental cash flow information:		
Interest incurred and paid	\$ 29,884	\$ 32,597
In-kind interest reported	\$ 43,560	\$ 44,121

See notes to financial statements.

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS
For the Years Ended September 30, 2013 and 2012

NOTE 1 – ORGANIZATION

Bastrop County Women's Shelter, Inc., dba Family Crisis Center (the "Crisis Center") is a not-for-profit corporation chartered in November 1983. The primary purpose of the Crisis Center is to provide crisis intervention, shelter, counseling, crime victim advocacy, public education awareness, and support services to victims of family violence and sexual assault and child abuse in Bastrop, Lee, Fayette and Colorado counties.

The Crisis Center is supported primarily through federal and state grants, donor contributions, and the United Way. Approximately 55 percent of the Crisis Center's support for the year ended September 30, 2013 came from federal and state grants.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Method of Accounting

The Crisis Center maintains its books on the accrual basis of accounting where revenues are recorded when earned and expenses are recognized when an obligation is incurred.

Financial Statement Presentation

The Crisis Center adopted the Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Crisis Center is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Crisis Center is required to present a statement of cash flows.

Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expired, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

Unrestricted Net Assets

Unrestricted net assets include operating reserves and cash reserves designated by the Executive Committee and represent expendable funds available for support of the Crisis Center operations.

Temporarily Restricted Net Assets

Temporarily restricted net assets are those for which use by the Crisis Center has been limited by donors to a specific time period or purpose.

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS (Continued)
For the Years Ended September 30, 2013 and 2012

Permanently Restricted Net Assets

Permanently restricted net position is subject to donor-imposed stipulations and must be maintained permanently by the Crisis Center.

Deferred Revenue

Revenue from grants are deferred and recognized over the periods to which the grants relate.

Federal Income Taxes

The Crisis Center is an exempt organization for federal income tax purposes under Section 501(c)(3) of the Internal Revenue Code.

Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Functional Expenses

The expenses of the Crisis Center's various programs and supporting services have been reported on a functional basis. Certain expenses are allocated between program and supporting services based on estimates made by management.

Cash and Cash Equivalents

The Crisis Center considers all cash and other highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude restricted cash and cash equivalents.

Donated Property and Services

Donated property and services are recorded at fair market value on the date of the donation as in-kind contributions if all qualifications for reporting have been met.

Compensated Absences

The Crisis Center expenses vacation in the year earned. Upon termination, the employee is compensated for any accrued but unused vacation, not to exceed the maximum of 40 hours.

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS (Continued)
For the Years Ended September 30, 2013 and 2012

Property and Equipment

Property and equipment are recorded at cost and depreciated over their estimated useful lives, ranging from three to 40 years, using the straight-line method. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts, and any resulting gain or loss is recognized in the period. Maintenance and repairs are charged to expenses as incurred, and significant renewals and betterments are capitalized. The Crisis Center capitalizes assets over \$500 that have a useful life greater than one year or significantly extends the useful life of an asset. Donations of property and equipment are recorded at fair market value on the date of donation.

Inventory

Inventory is valued at estimated fair wholesale value and consists 100 percent of donated goods. The estimated fair wholesale value of donated goods is recorded as an in-kind contribution. Those donated items that are determined to not be salable are either given away to clients or scrapped. The items determined not to be salable are not recorded in these financial statements, nor have any values been placed on them. Costs related to bringing donated materials to a salable condition are included in expenses as incurred. The proceeds from the sale of such materials are recognized as revenue when received.

NOTE 3 – CAPITAL ASSETS

Capital assets at September 30, 2013, and 2012 are as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>(Decreases)</u>	<u>Ending Balance</u>
Capital assets not being depreciated:				
Land	\$ 153,866	\$ -	\$ -	\$ 153,866
Capital assets being depreciated:				
Buildings	3,211,429	-	-	3,211,429
Furniture and equipment	486,494	10,276	-	496,770
Vehicles	29,485	-	-	29,485
Total capital assets being depreciated	<u>3,727,408</u>	<u>10,276</u>	<u>-</u>	<u>3,737,684</u>
Less accumulated depreciation for:				
Buildings	(865,212)	(82,023)	-	(947,235)
Furniture and equipment	(480,764)	(2,121)	-	(482,885)
Vehicles	(29,485)	-	-	(29,485)
Total accumulated depreciation	<u>(1,375,461)</u>	<u>(84,144)</u>	<u>-</u>	<u>(1,459,605)</u>
Capital assets, net	<u>2,351,947</u>	<u>(73,868)</u>	<u>-</u>	<u>2,278,079</u>
Totals	<u>\$ 2,505,813</u>	<u>\$ (73,868)</u>	<u>\$ -</u>	<u>\$ 2,431,945</u>

**BASTROP COUNTY WOMEN’S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

NOTE 4 – NOTES PAYABLE

The Center obtained \$1,000,000 in construction financing from the Texas Department of Housing and Community Affairs (TDHCA) under the HOME Multifamily Housing Program for the construction of apartment units to be known as the Bastrop County Women’s Shelter. This financing is secured by a first lien note and deed of trust against the property and improvements. This loan financed the construction of 21 apartment units. The loan consists of two notes as follows:

	<u>2013</u>	<u>2012</u>
Loan Balance:	\$ 200,998	\$ 212,165
Maturity Date:	September 1, 2031	
Interest Rate:	0% per annum	
Payment Terms:	Payments are due and payable in monthly installments of \$930.56 beginning September 2001 and continuing regularly every month thereafter for a period of 360 months. Tract I and II are held as collateral as described in the warranty deed with vendor's lien.	

	<u>2013</u>	<u>2012</u>
Loan Balance:	\$665,000	\$665,000
Maturity Date:	September 1, 2041	
Interest Rate:	0% per annum	
Payment Terms:	Payments are due and payable beginning September 2001 in monthly installments in an amount equal to 98% of the monthly "net cash flow" and continuing for a period of 480 months. Provided there is no event of default, the Department may waive and forgive repayment of any remaining principal on the loan after its maturity. Tract I and II are held as collateral as described in the warranty deed with vendor's lien.	

The TDHCA loans imposed additional restrictions as to the use of the property for which it funded, including providing housing for low-income individuals for a period of 30 years.

No maturities for the TDHCA note (\$665,000) are reported in the next five years since the payments are dependent on future net cash flow from rentals.

Interest expense has been imputed on both notes at the rate of five percent of the average principal balance throughout the fiscal year. This expense is offset by a corresponding amount for in-kind contributions, totaling \$43,560 for the year ended September 30, 2013.

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER
NOTES TO FINANCIAL STATEMENTS (Continued)
 For the Years Ended September 30, 2013 and 2012

The Crisis Center obtained construction financing from First State Bank Central Texas for the new thrift store. The terms are as follows:

	<u>2013</u>	<u>2012</u>
Loan Balance:	\$ 437,305	\$ 479,382
Maturity Date:	June 16, 2016, unless extended as provided in the loan document	
Interest Rate:	6.5% per annum	
Payment Terms:	Payments are due and payable in 59 monthly installments of \$5,997 beginning July 16, 2011 and continuing regularly every month thereafter through May 16, 2016, and in one final installment on June 16, 2016 in the amount of the unpaid principal and unpaid accrued interest. Surface estate only of various lots in Tahitian Village are held as collateral as described in the deed of trust security agreement.	

The schedule of maturities of long-term debt is as follows:

<u>Fiscal Year</u> <u>Ended</u>	<u>Amount</u>
2014	\$ 56,031
2015	59,035
2016	62,241
2017	65,662
2018	69,311
2019-2023	236,695
2024-2028	55,835
2029-2031	33,493
Total	<u>638,303</u>
 Debt - current portion	 (56,031)
Debt referring to TDHCA note	<u>665,000</u>
 Long Term Debt, Less Current Portion	 <u>\$ 1,247,272</u>

NOTE 5 – OPERATING LEASE COMMITMENT

The Crisis Center receives (from the respective counties) office space for its Fayette, Lee and Colorado County locations. These counties provide office space free of charge. The fair market value of this rent is included in the revenues for in-kind contributions and totals \$19,470 for the year ended September 30, 2013 and \$19,470 for the year ended September 30, 2012.

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

The Crisis Center also leases the land upon which its administrative and direct services office is situated. The landlord donated the land in the form of a long-term lease with a \$1 lease option for 50 years. The lease expires on September 30, 2044. The fair market value of this estimated contributed rent expense is offset by a corresponding amount for in-kind contributions, totaling \$21,421 for years ended September 30, 2013 and 2012.

NOTE 6 – EMPLOYEE BENEFIT PLAN

The Crisis Center has a defined contribution plan, 403(b) Thrift Plan, (the "Plan") covering substantially all employees. Under the Plan, the Crisis Center contributes three percent of each eligible employee's salary. Contribution expense incurred by the Crisis Center during 2013 and 2012 was \$22,547 and \$24,671, respectively.

The Crisis Center also provides a salary deferral plan for substantially all employees; however, this is funded only by employee contributions.

NOTE 7 – DONATED SERVICES

The Crisis Center receives a significant amount of donated services from unpaid volunteers who assist in direct services, fundraising, and special projects. No amounts have been recognized in the Statement of Activities because the criteria for recognition under SFAS No. 116 have not been satisfied.

NOTE 8 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are unspent contributions received by various organizations and agencies.

The following is a detail of the temporarily restricted net assets:

	<u>2013</u>	<u>2012</u>
Community Justice Assistance Division - BIPP	\$ -	\$ 2,987
United Way	44	853
St. David's Foundation	38,803	38,980
Total	<u>\$ 38,847</u>	<u>\$ 42,819</u>

NOTE 9 – LINE OF CREDIT

The Crisis Center maintains various lines of credit in the form of individual credit cards available for use by certain members of management and professional staff to carry on Crisis Center activity. The available credit limit for all cards totaled \$62,050 for the years ended September 30, 2013 and 2012. The cards have variable interest rates and payment terms. Each credit card has a set credit limit, with the outstanding monthly balances being paid in full by the due date.

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

NOTE 10 – CONTINGENCIES

The Crisis Center participates in a number of federal and state financial assistance programs. These programs are subject to financial and compliance audits by the grantors or their representatives and regulatory authorities. The purpose of the audits is to ensure compliance with conditions relating to the granting of funds and other reimbursement regulations. The Crisis Center's management believes that any liability for reimbursement which could arise as the result of these audits will not be material to the financial position of the Crisis Center.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

March 5, 2014

To the Board of Directors of the
Bastrop County Women's Shelter, Inc.,
dba Family Crisis Center:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bastrop County Women's Shelter, Inc., dba Family Crisis Center (the "Crisis Center") (a nonprofit organization), which comprise the statement of financial position as of and for the year ended September 30, 2013, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated March 5, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Crisis Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion the effectiveness of the Crisis Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Crisis Center's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Crisis Center's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Bastrop County Women's Shelter, Inc.
dba Family Crisis Center

Page 2 of 2

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Crisis Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Crisis Center's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Crisis Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BELT HARRIS PECHACEK, LLLP

Belt Harris Pechacek, LLLP
Certified Public Accountants
Bellville, Texas

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY OMB CIRCULAR A-133 AND SCHEDULE
OF EXPENDITURES OF FEDERAL AWARDS**

March 5, 2014

To the Board of Directors of the
Bastrop County Women's Shelter, Inc.,
dba Family Crisis Center:

Report on Compliance for Each Major Federal Program

We have audited the Bastrop County Women's Shelter, Inc., dba Family Crisis Center's (the "Crisis Center") compliance with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Crisis Center's major federal programs for year ended September 30, 2013. The Crisis Center's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Crisis Center's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Crisis Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Crisis Center's compliance.

Bastrop County Women's Shelter, Inc.
dba Family Crisis Center

Page 2 of 3

Opinion on Each Major Federal Program

In our opinion, the Crisis Center complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2013.

Report on Internal Control Over Compliance

Management of the Crisis Center is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Crisis Center's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Crisis Center's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Bastrop County Women's Shelter, Inc.
dba Family Crisis Center

Page 3 of 3

Schedule of Expenditures of Federal and State Awards

We have audited the financial statements of the Crisis Center as of and for the years ended September 30, 2013 and 2012, and have issued our report thereon dated March 5, 2014, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal and state awards is presented for purposes of additional analysis as required by OMB Circular A-133 and the State of Texas Single Audit Circular and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

BELT HARRIS PECHACEK, LLLP

Belt Harris Pechacek, LLLP
Certified Public Accountants
Bellville, Texas

**BASTROP COUNTY WOMEN’S SHELTER, INC.
DBA FAMILY CRISIS CENTER
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended September 30, 2013**

A. SUMMARY OF AUDIT RESULTS

1. The auditors’ report expresses an unmodified opinion on the financial statements of the Crisis Center.
2. Significant deficiencies in internal control were not disclosed by the audit of the basic financial statements.
3. No instances of noncompliance material to the financial statements were disclosed during the audit.
4. Significant deficiencies in internal control over major federal award programs were not disclosed by the audit.
5. The auditors’ report on compliance for the major federal award programs expresses an unmodified opinion.
6. No audit findings relative to the major federal award programs for the Crisis Center are reported in Part C of this schedule.
7. The programs included as major programs are:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
14.231	Family Violence Prevention and Services
16.590	OVW-Grants to Encourage Arrest Policies
16.736	OVW-Transitional Housing Assistance Grant

8. The threshold for distinguishing Type A and B programs was \$300,000.
9. The Crisis Center did qualify as a low-risk auditee.

B. FINDINGS – BASIC FINANCIAL STATEMENT AUDIT

None Noted

C. FINDINGS – FEDERAL AWARDS

None Noted

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

For the Year Ended September 30, 2013

PRIOR FINDINGS

None Noted

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended September 30, 2013

<u>Federal Grantor/Pass Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Award Amount</u>	<u>Federal Expenditures</u>
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
<i>Passed Through the Office of the Community Planning and Development-Advocacy Outreach</i>				
Emergency Solutions Grant Program	14.231	42120001524	\$ 77,441	\$ 76,843
TOTAL DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			<u>77,441</u>	<u>76,843</u>
U.S. DEPARTMENT OF JUSTICE - OFFICE OF JUSTICE PROGRAMS				
<i>Passed Through the Office of the Governor of Texas (Criminal Justice Division)</i>				
Victims of Crime Act Formula	16.575	VA-13V30-20922-05	75,000	4,856
Victims of Crime Act Formula	16.575	VA-13V30-21079-05	65,000	3,669
CFDA Totals			<u>140,000</u>	<u>8,525</u>
Violence Against Women Formula Grants	16.588	WF-12-V30-20922-04	75,000	70,762
Violence Against Women Formula Grants	16.588	WF-12-V30-21079-04	65,000	60,566
Violence Against Women Formula Grants	16.588	WF-12-V30-21083-04	47,829	44,704
Violence Against Women Formula Grants	16.588	WF-13-V30-21083-05	48,307	3,066
CFDA Totals			<u>236,136</u>	<u>179,097</u>
TOTAL U.S. DEPARTMENT OF JUSTICE - OFFICE OF JUSTICE PROGRAMS			<u>376,136</u>	<u>187,623</u>
U.S. DEPARTMENT OF JUSTICE - OFFICE OF VIOLENCE AGAINST WOMEN				
<i>Direct Award</i>				
Rural Grant Program	16.589	2011-WR-AX-0028	332,700	97,872
CFDA Totals			<u>332,700</u>	<u>97,872</u>
<i>Direct Award</i>				
Transitional Housing Grant Program	16.736	2012-WH-AX-0065	249,177	68,577
CFDA Totals			<u>249,177</u>	<u>68,577</u>

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)

For the Year Ended September 30, 2013

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal CFDA Number	Contract Number	Award Amount	Federal Expenditures
<i>Passed Through Bastrop County</i>				
Grants to Encourage Arrest Policies	16.590	2012-WE-AX-0043	218,352	101,332
		CFDA Totals	<u>218,352</u>	<u>101,332</u>
TOTAL U.S. DEPARTMENT OF JUSTICE - OFFICE OF VIOLENCE AGAINST WOMEN			<u>800,229</u>	<u>267,781</u>
U.S. DEPARTMENT OF HOMELAND SECURITY				
<i>Direct Award</i>				
Emergency Food and Shelter National Board	97.024	LRO ID: 787600-002	2,500	2,500
TOTAL U.S. DEPARTMENT OF HOMELAND SECURITY			<u>2,500</u>	<u>2,500</u>
U.S. DEPARTMENT OF EDUCATION - OFFICE OF ELEMENTARY AND SECONDARY EDUCATION				
<i>Passed Through Texas Education Agency</i>				
Education for Homeless Children and Youth	84.196	Region XIII	6,850	4,415
TOTAL U.S. DEPARTMENT OF EDUCATION - OFFICE OF ELEMENTARY AND SECONDARY EDUCATION			<u>6,850</u>	<u>4,415</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES - ADMINISTRATION FOR CHILDREN AND FAMILIES				
<i>Passed Through Texas Health and Human Services Commission</i>				
Family Violence Prevention and Services	93.671	529-14-0053-00017	46,478	3,117
Family Violence Prevention and Services	93.671	529-13-0017-00009	50,840	46,731
Family Violence Prevention and Services	93.671	529-11-0007-00008B	95,000	88,885
Family Violence Prevention and Services	93.671	529-11-0007-00008C	88,184	5,641
		CFDA Totals	<u>280,502</u>	<u>144,374</u>
Social Services Block Grant	93.667	529-14-0053-00017	116,584	7,819
Social Services Block Grant	93.667	529-13-0017-00009	115,387	106,443
		CFDA Totals	<u>231,971</u>	<u>114,262</u>
TOTAL US DEPARTMENT OF HEALTH AND HUMAN SERVICES - ADMINISTRATION FOR CHILDREN AND FAMILIES			<u>512,473</u>	<u>258,635</u>

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)

For the Year Ended September 30, 2013

<u>Federal Grantor/Pass Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Award Amount</u>	<u>Federal Expenditures</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES - CENTERS FOR DISEASE CONTROL AND PREVENTION				
<i>Passed Through Office of the Attorney General of the State of Texas</i>				
Injury Prevention and Control Research	93.136	1338730	45,143	38,870
		CFDA Totals	<u>45,143</u>	<u>38,870</u>
Injury Prevention and Control Research	93.991	1231034-03	45,696	5,269
Injury Prevention and Control Research	93.991	1340512	12,898	12,898
		CFDA Totals	<u>58,594</u>	<u>18,167</u>
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES - CENTERS FOR DISEASE CONTROL AND PREVENTION			<u>103,737</u>	<u>57,037</u>
TOTAL EXPENDITURES FROM FEDERAL AWARDS				<u>\$ 854,834</u>

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended September 30, 2013

NOTE 1: BASIS OF ACCOUNTING

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Bastrop County Women's Shelter, Inc., dba Family Crisis Center and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



Bastrop County Women's Shelter, dba Family Crisis Center
 Fiscal Year 2014 Budget - Approved 1/14/2014
 Consolidated for All Facilities and Programs
 October 1, 2013 - September 30, 2014

Anticipated Revenues	Total Budget Rev. #2
Government Grants	1,193,919
United Way for Greater Austin	20,000
Private & Corporate Foundations	90,000
Local City & County Funding	46,000
Local Contributions & Workplace Designations	45,000
Program Fees	35,000
Transitional Housing Rent Income	42,000
Special Event/Fundraising Income	110,000
Thrift Store Income	319,000
Interest, Dividends, Refunds, & Other Income	10,000
Total Anticipated Revenues	1,910,919
Anticipated Expenditures	
Salaries	1,295,297
Payroll Taxes and Employee Benefits	178,656
Staff Travel (staff mileage providing agency services/functions)	62,700
Direct Client Assistance (shelter food, supplies & other direct client assistance)	35,625
Supplies (office consumables, program specific supplies & postage)	19,579
Equipment and Equipment Lease/Maintenance Contracts	24,900
Telephone (office lines, cell phones, hotline, long distance services, and internet fees)	14,200
Utilities/Facility Costs (electric, water, sewer & garbage for all facilities)	47,900
Insurance (property, general & professional liability, D&O, and vehicle)	29,100
Contracts/Professional Fees (audit & 990 costs, Spanish Counseling, SANE)	15,000
Maintenance/Repairs (document shredding, building maint., network & software)	41,831
Interest and Debt Reduction	83,131
Special Event/Fundraising Expenses	44,000
Subscriptions, Memberships, Fees, and Advertising	9,800
Staff and Volunteer Training and Support	7,000
Vehicle Costs	2,200
Total Anticipated Expenditures	1,910,919

Internal Revenue Service
District Director

Department of the Treasury

1100 COMMERCE STREET
DALLAS TX 75242 0000

Date: FEB 17 1989

Employer Identification Number:
74-2304542

Contact Person:
EO TECHNICAL ASSISTOR

Contact Telephone Number:
(214) 767-3526

BASTROP COUNTY WOMENS SHELTER INC
P O BOX 736
BASTROP, TX 78602

Our Letter Dated:
July 10, 1984

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(1).

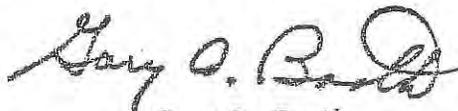
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions please contact the person whose name and telephone number are shown above.

Sincerely yours,



Gary O. Booth
District Director



0180603723

FILED
In the Office of the
Secretary of State of Texas

MAR 18 1994

Corporations Section

The State of Texas

Secretary of State

JOHN HANNAH, JR.
SECRETARY OF STATE

CHARTER NO. 00658401-01
ARTICLE 9.01, T.N.P.C.A. REPORT
FILING FEE \$5.00

PURSUANT TO THE PROVISIONS OF ARTICLE 9.01 OF THE TEXAS NON-PROFIT CORPORATION ACT, THE UNDERSIGNED CORPORATION HEREBY FILES ITS REPORT SETTING FORTH:

1. THE NAME OF THE CORPORATION IS:

BASTROP COUNTY WOMEN'S SHELTER, INC.

2. IT IS INCORPORATED UNDER THE LAWS OF: TEXAS

3. THE STREET ADDRESS OF THE REGISTERED OFFICE OF THE CORPORATION IN THE STATE OF TEXAS IS: 705 SPRING ST. BASTROP, TX 78602 (MAKE ANY CHANGES HERE)

4. ITS REGISTERED AGENT AT SUCH ADDRESS IS: DEBBIE BRESSETTE (MAKE ANY CHANGES HERE)

5. IF A FOREIGN CORPORATION, THE STREET ADDRESS OF ITS PRINCIPAL OFFICE IN THE STATE OR COUNTRY UNDER THE LAWS OF WHICH IT IS INCORPORATED IS:

6. THE NAMES AND RESPECTIVE ADDRESSES OF ITS DIRECTORS (OR TRUSTEES, ETC.) AND OFFICERS ARE: (NAME AT LEAST 3)

NAME	TITLE	ADDRESS
Debbie Bresette	Executive Director	P.O. Box 736, Bastrop, Tx 78602
Julia Hickman	Board President	909 Pecan, Bastrop, Tx 78602
Mark Owen	Board Treasurer	105 E. 2nd, Elgin, Tx 78621
Steve Logan	Board Secretary	1104 Pecan, Bastrop, Tx 7860

7. THE FOREGOING INFORMATION IS GIVEN AS OF THE DATE OF THE EXECUTION OF THIS REPORT:

DATED March 17, 19 94

Bastrop County Women's Shelter

NAME OF CORPORATION

BY

(SIGNATURE)

ITS

(TITLE OF OFFICER SIGNING)

RECEIVED
SECRETARY OF STATE

MAR 18 1994

CORPORATIONS SECTION
MAIL CLERK

NOTE: ALL ITEMS MUST BE COMPLETED. MAKE CHANGES TO ITEMS 3 AND 4 AS NECESSARY. RETURN TO SECRETARY OF STATE, CORPORATIONS SECTION, P.O. BOX 13697, AUSTIN, TEXAS 78711-3697 WITH A \$5.00 FEE.

1211500248

AMENDED AND RESTATED
ARTICLES OF INCORPORATION OF
BASTROP COUNTY WOMEN'S SHELTER, INC.

FILED
In the Office of the
Secretary of State

NOV 30 1989

Corporations Section

We, the undersigned and natural persons, at least two of whom are citizens of the State of Texas, and who are at least 18 years of age, acting as incorporators of a non-profit corporation under the Texas Non-profit Corporation Act, do hereby adopt the following Amended and Restated Articles of Incorporation for such corporation:

ARTICLE I. NAME.

The name of this corporation is the Bastrop County Women's Shelter, Inc.

ARTICLE II. NON-PROFIT.

The corporation is a non-profit corporation.

ARTICLE III. DURATION.

The period of its duration is perpetual.

ARTICLE IV. PURPOSES.

The corporation is formed for the following purposes:

1. To assist the community by providing temporary refuge and comprehensive services which are responsive to the individual needs of the women and children who are experiencing family violence, sexual assault and child abuse.
2. To receive and maintain a fund or funds of real or personal property, or both, and subject to the restrictions and limitations hereinafter set forth, to use and apply the whole or any part of the income therefrom and the principal thereof exclusively for charitable, religious, church, scientific, literary or educational purposes, either directly or by contributions, to organizations that qualify as exempt organizations under Section 501 of the Internal Revenue Code of 1954 and its Regulations as they now exist or as they may hereafter be amended.
3. No part of the net earnings of the corporation shall inure to the benefit of any director of the corporation, officer of the corporation, nor shall any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the corporation. No substantial part of the activities of the corporation shall be carrying on of propaganda,

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or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

4. The corporation shall distribute its income for each taxable year at such time and in such manner as not to become subject to tax on undistributed income imposed by applicable provisions of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

5. The Corporation shall not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent provisions of any subsequent federal tax laws.

6. The corporation shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

7 The corporation shall not make any investments in such manner as to subject to tax under Section 4944 of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

8. The corporation shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

9. Notwithstanding any other provision of these Articles of Incorporation, the corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt from taxation under Section 501 of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

10. Upon dissolution of the corporation or the winding up of its affairs, the assets of the corporation shall be distributed exclusively to charitable, religious, scientific, testing for public safety, literary, or educational organizations which would then qualify under the provisions of Section 501 of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE V. REGISTERED OFFICE AND AGENT

The street address of the registered office of the corporation is 705 Spring Street, Bastrop, Texas, 78602, and the name of its registered agent at that address is Debbie Bresette.

ARTICLE VI. BOARD OF DIRECTORS

There are presently twelve (12) directors. Each director position shall be numbered. Directors shall be elected to office by vote of a majority of the directors then in office. Even-numbered positions shall be filled by election in even-numbered years and odd-numbered positions shall be filled by election in odd-numbered years. The names and addresses of the directors are:

1. Becky Rivers, Star Rt. Box 9, Bastrop, Texas, 78602;
2. Andy Blaschke, Rt. 1, Box 37-A, McDade, Texas, 78650;
3. Lamar Wiginton, 1302 Hill St., Bastrop, Texas, 78602;
4. Philip Ducloux, P.O. Box 3, Bastrop, Texas, 78602;
5. Steve Katz, Rt. 1, Box 342, Cedar Creek, Texas, 78612;
6. Sue Meserole, Box 127, Manor, Texas, 78603;
7. Elaine Rutledge, Rt. 1, Box 163FE, Bastrop, Texas, 78602;
8. Tim Horton, Rt. 1, Box 183A, Elgin, Texas, 78621;
9. Angela Beck, P.O. Box 10, La Grange, Texas, 78945;
10. Beiankalynn Harris, P.O. Box 600, Giddings, Texas, 78942;
11. Peggy Kelsey, Rt. 1, Box 813, Elgin, Texas, 78621;
12. James Spacht, P.O. Box 834, Giddings, Texas, 78942;

ARTICLE VII. INCORPORATORS

The name and street address of each incorporator is:

- Becky Rivers, Star Rt., Box 9, Bastrop, Texas, 78602;
Andy Blaschke, Rt. 1, Box 37-A, McDade, Texas, 78650;
Philip Ducloux, P.O. Box 3, Bastrop, Texas, 78602.

ARTICLE VIII. AMENDMENTS

These articles have been amended in the following ways:

1. Article Four, Purposes, was amended to add "sexual assault and child abuse" to the end of paragraph "1."

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2. Article Five, Registered Office and Agent, was amended to change the address of the registered office and the name of the registered agent of the corporation.

3. Article Six, Board of Directors, was amended to state the names and addresses of the present board of directors.

4. The provisions of Article Eight and Nine were combined into Article IV, Purposes, of these Restated Amended Articles of Incorporation, without substantive change in those provisions.

5. There are no members having voting rights. Amendments made herein were adopted by resolution approved by a majority of the board of directors in office, at its regular meeting on August 14, 1989.

ARTICLE IX. VERIFICATION OF AMENDMENT AND RESTATEMENT

1. Every amendment herein has been effected in conformity with the provisions of Art. 1396, V.A.T.C.S., Non-Profit Corporation Act.

2. This instrument accurately copies the original articles of incorporation and all amendments thereto in effect to date and as further amended as shown herein. This instrument contains no other change.

IN WITNESS WHEREOF, we have hereunto set our hands on this the 21st day of November, 1989.

Becky Rivers
BECKY RIVERS
President

Andy Blaschke
ANDY BLASCHKE
Vice-President

Philip R. Ducloux
PHILIP DUCLoux
Secretary

STATE OF TEXAS
COUNTY OF BASTROP

I, the undersigned notary public, do hereby certify that on November 21st, 1989, personally appeared before me, Becky Rivers, Andy Blaschke and Philip R. Ducloux, known to me to be the persons whose names are subscribed to the foregoing document and, being by me first duly sworn, declared that the statements therein contained are true and correct.



Staci Calvert
Notary Public in and for
the State of Texas

FILED
In the Office of the
Secretary of State of Texas

JUN 03 1983

ARTICLE OF INCORPORATION

OF

Clerk D
Corporations Section

BASTROP COUNTY WOMEN'S SHELTER, INC.

WE, the undersigned natural persons of the age of twenty-one (21) years or more, at least two of whom are citizens of the State of Texas, acting as incorporators of a corporation under the Texas Non-Profit Corporation Act, do hereby adopt the following Articles of Incorporation for such corporation:

ARTICLE ONE

The name of the corporation is: BASTROP COUNTY WOMEN'S SHELTER, INC.

ARTICLE TWO

The corporation is a non-profit corporation.

ARTICLE THREE

The period of duration is perpetual.

ARTICLE FOUR

The purpose for which the corporation is organized is to assist the community by providing temporary refuge and comprehensive services which are responsive to the individual needs of the women and children who are experiencing family violence.

ARTICLE FIVE

The street address of the initial registered office of the corporation is Route 1, Box 115A8, Bastrop, Texas 78602. The name of the initial registered agent at such address is Debbie Woods.

ARTICLE SIX

The number of directors constituting the initial Board of Directors is three and the names and addresses of the persons who are to serve as the initial directors are:

- Debbie Woods, Route 1, Box 115A8, Bastrop, Texas 78602
- Jeanene Steffen, Route 1, Box 102, Smithville, Texas 78957
- Laura Spector, Red Rock, Bastrop County, Texas 78662

ARTICLE SEVEN

The name and address of each incorporator is:

- Debbie Woods, Route 1, Box 115A8, Bastrop, Texas 78602

Jeanene Steffen, Route 1, Box 102, Smithville, Texas 78957
Laura Spector, Red Rock, Bastrop County, Texas 78662

ARTICLE EIGHT

The corporation formed hereby shall have no capital stock. It shall be composed of members rather than shareholders. The conditions and regulations of membership and the rights or other privileges of the classes of members shall be determined and fixed by the By-Laws.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Four hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including publishing or distributing statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal Income tax under section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provisions of any future United States Internal Revenue Laws.

ARTICLE NINE

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the corporation dispose of all the assets of the corporation exclusively for the purposes of the corporation in such a manner, or to such organization or organizations organized and operated exclusively for similar purposes as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provisions of any future United States Internal Revenue laws, as the Board of Directors shall determine. Any of such assets not so disposed of shall be

disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

IN WITNESS WHEREOF, we here unto set our hands this the 3 day of June, 1983.

Debbie Woods
DEBBIE WOODS

Laura Spector
LAURA SPECTOR

Jeanene Steffen
JEANENE STEFFEN

THE STATE OF TEXAS
COUNTY OF BASTROP

Before me, the undersigned authority, on this 3d day of June, 1983, personally appeared before me Debbie Woods, Laura Spector, and Jeanene Steffen, who each being by me duly sworn, declared that they are the persons who signed the foregoing documents as incorporators, and that the statements therein contained are true.

My commission expires: 6-20-84

Rozak Reid
NOTARY PUBLIC, STATE OF TEXAS



**Family Crisis Center
Direct Victim Services
FY 2015 Proposed
October 1, 2014 - September 30, 2015**

**Other Sources of Funding
Government Grants**

- Criminal Justice Div.-General Victim Assistance Direct Services - Non-Residential Services
- Criminal Justice Div.-General Victim Assistance Direct Services - Residential Services
- Criminal Justice Div.-Violent Crimes Against Women Grant
- Office of the Attorney General - Other Victims Assistance Grant
- Office of the Attorney General - Sexual Assault Prevention and Crisis Services-State & Federal
- Office on Violence Against Women - Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program Grant
- Office on Violence Against Women - Rural Sexual Assault, Domestic Violence, Dating Violence, and Stalking Program Grant
- Office on Violence Against Women - Transitional Housing Sexual Assault, Domestic Violence, Dating Violence, and Stalking Program Grant
- TX Dept. of Health and Human Services - Family Violence Program Grant
- TX Dept. of Health and Human Services - Special Nonresidential Project Grant
- Community Justice Assistance Division-Batterer's Intervention Program

City/County Funding

Community Support

Foundation & Corporate Grants

Fundraising/Special Events

Thrift Store Revenue

United Way for Greater Austin - Community Investment Program Grant



PO Box 736/431 Old Austin Highway
Bastrop, TX 78602
512-321-7760 | 888-311-7755 (toll free)
www.family-crisis-center.org

Bastrop County Women's Shelter, dba Family Crisis Center's Board of Directors:

Deborah Andrews – Vice Chairman
IRS Sr. Tax Consultant
112 Mcloed Pl., Cedar Creek, TX 78612
Cell Phone: (512) 923-5935
E-Mail: deb@1xpd.com
Term: 6/12 – 5/14

JoAnn Felter
Advanced Practice Nurse
141 Mitchell, Smithville, TX 78957
Home Phone: (512) 237-1034
Cell Phone: (979) 732-1845
E-Mail: Joannf@austin.rr.com
Term: 10/13 – 9/15

Michael Goebel
Retired Business Manager
136 Carriage Court, Bastrop, TX 78602
Home Phone: (512) 332-2159
Cell: (512) 944-4707
E-Mail: micraygoe@yahoo.com
Term: 2/14 – 1/16

Alan Ford – Treasurer
Semi-Retired CPA
153 Carriage Ct., Bastrop, TX 78602
Home Phone: (512) 321-4132
Cell Phone: (512) 217-5550
E-Mail: alanford@austin.rr.com
Term: 10/13 – 9/15

Robyn Goodson – Secretary
Retired DHS Case Manager
2730 CR 223, Giddings, TX 78942
Home Phone: (979) 542-9488
Cell Phone: (979) 540-0570
E-Mail: goodsonrobyn@yahoo.com
Term: 10/13 – 9/15

Richard Kindred
Investigator - Public Utility Commission
608 Elizabeth Lane, Bastrop, TX 78602
Home Phone: (512) 581-9251
Work Phone: (512) 936-7143
E-Mail: rkindred@austin.rr.com
Term: 10/12 – 9/14

Albert Matus – Chairman
Retired Teacher & School Administrator
146 Jaeger, Giddings, TX 78972
Home Phone: (979) 542-3008
Cell Phone: (979) 540-6632
E-mail: matus_al@yahoo.com
Term: 04/13 – 3/15

Diane Newsom – Parliamentarian
Retired from Williamson County Sheriff's Dept.
263 Akaloa Dr., Bastrop, TX 78602
Home Phone: (512) 963-2592
Email: ladedinumber1@yahoo.com
Term: 6/12 – 5/14

Doran Williams
Attorney
P.O. Box 427, Elgin, TX 78621
Home Phone: (512) 856-2294
Work Phone: (512) 636-6090
E-Mail: georgewiley@msn.com
Term: 10/12 – 9/14