



Bastrop City Council

1311 Chestnut Street, Bastrop, Texas 78602
Phone (512) 332-8800 Fax (512) 332.8819

Pursuant to the Texas Government Code, Chapter 551, the Bastrop City Council will hold a Regular Session on **September 9, 2014 at 6:30 pm** at the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas to consider the following matters:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE – *Council Member Joe Beal*
PRAYER – *Charlie Amos, Recovery Minister “Ministry of Nuts”*
3. PRESENTATIONS
 - a) Bastrop Student Character Trait Education “*Honesty*”
 - b) Presentations requesting the Bastrop City Council’s consideration for additional funding.
 - (i) *Lost Pines Art Center & Sculpture Garden*
 - (ii) *Bastrop Opera House*
 - (iii) *Downtown Business Alliance*
 - (iv) *Homecoming Committee*
4. PROCLAMATION – “*Declaring September 17-23, 2014 as Constitution Week*”
5. CITIZEN COMMENTS
6. ANNOUNCEMENTS - *Government Finance Officers Association presented the City of Bastrop a “Certificate of Achievement for Excellence in Financial Reporting” for its Comprehensive Annual Financial Report for Fiscal Year Ended September 30, 2013.*

A. CONSENT AGENDA–*All of the following items are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.*

A.1 Approval of Minutes for Meetings held on August 5th, 2014.

TAB	PG	REQUESTOR
A.1	16	Lopez

B. PUBLIC HEARINGS, ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION

B.1 **CONDUCT A PUBLIC HEARING:** Consideration, discussion and possible action on an Amendment to the Zoning **Ordinance**, Chapter 14, Section 13 A. **Agricultural/Open Space**, being Section 13.2 **Permitted Uses** to 13.2.3 to **allow orchards and crops and retail operations limited to 500 square feet without a home occupation.** **B.1 19** Planning & Dvlpmt Director McCollum

B.2 Consideration, discussion and possible action on the **FIRST READING** of a proposed **ORDINANCE** of the City Council of the City of Bastrop, Texas amending Chapter 14, Section 13.2.3 Permitted Uses to reflect that **Agricultural/Open Space allow orchards and crops and retail operations of 500 square feet or less**, relating to the regulation of Agricultural/Open Space Permitted Uses; providing a severability clause; and providing an effective date. **B.2 22** Planning & Dvlpmt Director McCollum

B.3 **CONDUCT A PUBLIC HEARING:** Consideration, discussion and possible action on an Amendment to the Zoning **Ordinance**, Ch. 14, Sec. 36.11 Zoning Use Charts and A-3, Definitions. Amend to define and **allow breweries, wineries and distilleries with a Conditional Use Permit (CUP)** within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts. **B.3 27** Planning & Dvlpmt Director McCollum

- B.4 Consideration, discussion and possible action on the **FIRST READING** of a proposed **ORDINANCE** of the City Council of the City of Bastrop, Texas amending Chapter 14 Exhibit “A” Section 36.11 regarding the **addition of wineries and breweries and distilleries** as commercial uses allowed in the Central Business District (CBD), Commercial District Heavy (C-2) and Light Industrial (LI) with/under the terms of a Conditional Use Permit; amending Appendix A-3 entitled “Definitions” to include definitions for the terms winery, brewery, and distilleries; repealing conflicting provisions, providing for severability; and providing an effective date.

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Planning & Dvlpmnt Director McCollum
- B.5 Consideration, discussion and possible action on the **FIRST READING** of a proposed **ORDINANCE** of the City Council of the City of Bastrop, Texas amending Chapter 4, Business and Commerce, Article 4.02 related to the **sale and consumption of Alcoholic Beverages in the Central Business District (CBD)** repealing conflicting provisions, providing a savings clause; and providing an effective date.

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City Manager Talbot
- B.6 **CONDUCT A PUBLIC HEARING:** Consideration, discussion and possible action by the City Council on the acceptance of a **Resolution** approving an **application** for **funding** through the Department of Agriculture **Main Street Program**.

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City Manager Talbot
- B.7 Consideration, discussion and possible action by the City Council on the acceptance of a **RESOLUTION** approving an **APPLICATION** for **FUNDING** through the Department of Agriculture **MAIN STREET PROGRAM**.

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City Manager Talbot

EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any posted agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon’s Texas Code, Annotated, the specific item(s) noted below may be discussed in closed session. 1. SECTION 551.074 – Personnel Matters – City Manager’s Salary

- B.8 Consideration, discussion and possible action on the City Manager’s Salary.

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Mayor Kesselus
- B.9 **CONDUCT A PUBLIC HEARING:** The City Council will conduct a “**Public Hearing**” on the **PROPOSED BUDGET** for the City of Bastrop for **FISCAL YEAR 2015**.

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City Manager Talbot
- B.10 Consideration, discussion and possible action on approval of the **FIRST READING** of an **ORDINANCE** of the City of Bastrop, Texas, **ADOPTING A BUDGET** and appropriating resources for **FISCAL YEAR 2014-2015**; beginning October 1, 2014 ending September 30, 2015; in accordance with existing statutory requirements; repealing all conflicting ordinances; containing a severability clause; and providing for an effective date; with the second reading and final adoption of the City of Bastrop Budget for Fiscal Year 2014-2015 to be held on September 23, 2014.

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City Manager Talbot
- B.11 **CONDUCT A PUBLIC HEARING:** The City Council will conduct the **SECOND** “**Public Hearing**” on the **PROPOSED PROPERTY TAX RATE** for the City of Bastrop for **FISCAL YEAR 2015**.

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City Manager Talbot
- B.12 Consideration, discussion and possible action on approval of the **FIRST READING** of an **ORDINANCE FIXING THE TAX RATE AND LEVY** for the City of Bastrop, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2015, and for the further purpose of creating a sinking fund to retire the principle and interest of the bond indebtedness of the City; providing for a lien on all real and personal property to secure payment of taxes due thereon; containing a severability clause; repealing all ordinances and parts thereof in conflict herewith; and providing for an effective date.

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City Manager Talbot
- B.13 Consideration, discussion and possible action on the **FIRST READING** of an **ORDINANCE** amending the Bastrop City Code of Ordinances, Appendix A Fee Schedule, Article A13.02 “**WATER/WASTEWATER RATES AND CHARGES**” repealing conflicting provisions; providing severability; and providing an effective date.

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City Manager Talbot

C. OLD BUSINESS - NO ITEMS**D. NEW BUSINESS**

- D.1 Consideration, discussion and possible action on **ACCEPTANCE** of the unaudited **Monthly Financial Report** for the period **ending** of **July 31, 2014**. **D.1 71** CFO Stovall
- D.2 Consideration, discussion and possible **ACTION** on **SUPPORTING AN INITIATIVE TO CREATE A COMMUNITY-WIDE COLLABORATION OF THE CITY, CITIZENS, CHURCHES, BUSINESSES, CIVIC CLUBS, AND NON-PROFITS TO CREATE A GENUINE, CARING COMMUNITY**. **D.2 99** Mayor Kesselus
- D.3 Consideration, discussion and possible action on **AUTHORIZING** the **CITY MANAGER** to **FINANCE** the **PURCHASE** of the **FIRE PUMPER TRUCK** with **FIRST NATIONAL BANK**. **D.3 110** City Manager Talbot
- D.4 Consideration, discussion and possible action to approve financial support for **“TEAM UP TO CLEAN UP BASTROP”** (city-wide clean up and hazardous waste collection day/competition). *Presentation by Council Member Gilleland and Guest, Dorothy Skarnulis, Keep Bastrop County Beautiful.* **D.4 111** Council Member Gilleland
- D.5 Consideration, discussion and opportunity for the Council to advise the City Manager regarding the members indication or not to provide a **VARIANCE** to the **TEXAS AND SOUTHWESTERN CATTLE RAISERS ASSOCIATION** for the **SALE OF ALCOHOLIC BEVERAGES** at the **BASTROP RODEO ARENA** on **OCTOBER 10, 2014**; **if the Association complies with all City requirements**, and an opportunity for the public to respond. **D.5 113** Mayor Kesselus

E. EXECUTIVE SESSION

- E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:
1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
 2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property
 3. **SECTION 551.086** - Certain Public Power Utilities: Competitive Matters
- E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENTCERTIFICATION

I, Elizabeth Lopez, City Secretary, certify that this notice of meeting was posted at the Bastrop City Hall on the **5th** day of **September 2014** at **4:00 pm**

Elizabeth Lopez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE. Confirm time posted: KR



MAKE YOUR MARK ON BASTROP!

CAPITAL CAMPAIGN
STEERING COMMITTEE

- MARK ROSE
CO-CHAIR
- STEVE RIVERS
CO-CHAIR
- MARY MCMURREY
CO-CHAIR
- JOE BEAL
- GLENDA DAYTON
- KATHLEEN HANDY
- JANE HUNT
- LINDA WILSON
- ROBERT SAUNDERS
- TERESA SAUNDERS
- KAROL RICE
PROJECT DIRECTOR
- JEANETTE CONDRA
PROJECT FINANCE DIRECTOR

August 13, 2014

The Honorable Ken Kesselus, Mayor
 City of Bastrop
 1311 Chestnut Street
 Bastrop, TX 78602

Dear Mayor Kesselus,

Please accept this letter as the formal request by the Bastrop Fine Arts Guild to be placed on the agenda for the August 26, 2014, City Council meeting. The purpose will be to update you, the Council and City Manager on the progress of the Lost Pines Art Center & Sculpture Garden and to ask that the Council consider our request for additional City funding of this extraordinary economic development project in the amount of \$500,000.

We look forward to informing the Council members of our progress and addressing any questions you or Council members may have.

Best Regards,

Karol Rice

Karol Rice, Project Director
 Lost Pines Art Center & Sculpture Garden
 Bastrop Fine Arts Guild





BASTROP Opera House

P. O. Box 691

(512) 321-6283

711 Spring St.

Bastrop, TX 78602

July 15, 2014

Dear Mayor Kesselus, Council members: Garcia-McAnally, Gilleland, De La Rosa, Beal, Jackson and City Manager Talbot:

This letter is difficult for me to write. I have built the Bastrop Opera House (BOH) into a small arts business in our historic downtown over the last thirty years under my leadership. However, while we do pay our way, a structural need has become more prevalent than our routine business can address.

The 1979 roof needs to be repaired or replaced as assessed by Jim Whitten Roof Consultants last spring. Their conservative estimate was \$56,000.-76,000. covered in two options to address this issue. Whitten Consultants charged \$2,100. for the report which they donated back to BOH in full.

The BOH has raised \$22,000. held in our preservation/restoration savings account.

I am requesting your consideration of funding the re-roofing project and restoration of the leak damaged interior walls throughout the building. In addition these requested funds would cover interior restoration plastering, sanding and painting. If funds remain then the floors, windows and front doors would be refinished. Should the requested funds only cover the re-roofing, our savings would begin to address the interior upgrades.

(continued)

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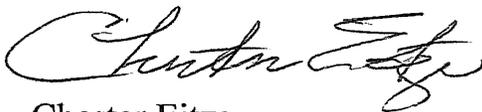
I am requesting \$100,000., in full or in part, to address the roofing project.

I, along with the new eleven-member BOH Production Board and the newly forming nine-member BOH Preservation Guild, both to be installed by September 30, 2014, welcome your guidance and proposals regarding this request.

The Production Board will be concerned with the daily operations and program activities while the Preservation Guild will oversee the projects and monies allocated to their tasks, including the roof project, the 715 Spring Street support building capital campaign, the eventual stage house extension construction and future property acquisitions. Both elements of the BOH governance would consider a partnership with the City of Bastrop.

Having built a significant theatre program, cultivated tourism development and maintained to the best of my abilities the visibility of this historic opera house throughout Texas, I appreciate your consideration of my bold request.

Respectfully,



Chester Eitze
Executive Director
Bastrop Opera House
chester@BastropOperaHouse.com
(512) 922-1159 personal cell



Steering Committee

Deborah Johnson, President
Nancy Wood, Vice-President
Deborah Viesel, Treasurer
Michelle Adams, Secretary
Debbie Moore
Tracy Stamper
Pam Ferguson
Brad Cook
Lee Harle
Naseem Khonsari
Drusilla Rogers, Past President

August 19, 2014

To Mayor Ken Kesselus
To Councilwoman Kelly Gilleland
To Councilman Willie DeLaRosa
To Councilwoman Kay Garcia McAnally
To Councilman Joe Beal
To Councilman Dock Jackson

Dear Mayor and Council members,

The purpose of this letter is to acquaint you with the current state of affairs with Bastrop Downtown Business Alliance, its current plans and ideas for the future, the effects of recent comments made by the mayor, the effects of recent decisions made by the city council, and what action DBA would like to take to address these recent developments.

DBA's purpose is to develop and maintain an environment in downtown Bastrop that helps local businesses thrive through promotion of downtown Bastrop. DBA began this promotion through the use of local events:

1. DBA was approached by the Bastrop Opera House to take over Yesterfest and, in doing so, moved the event downtown. It continued the traditional celebration of the historic heritage through re-enactors, demonstrators and live performances. It also added a street market and children's area. This event brings in 8,000-10,000 people each year.
2. DBA was asked by the Chamber of Commerce to take over the downtown Christmas event and has worked with the Main Street program to help develop Lost Pines Christmas Weekend by organizing the downtown events on Main Street as well as the Lighted Christmas Parade, resulting in 6,000-8,000 people being downtown each year.
3. DBA saw a need for a community event on Halloween to provide a fun and safe place for families to enjoy the night resulting in Halloweenfest and a crowd of 6,000-8,000 enjoying games, trick or treating, haunted houses, costume contests and music on Main Street and adjoining blocks. This event has been noted by several travel sites as one of the top community Halloween celebrations in the country.
4. DBA formed Veterans Day Classic Car Show as an event planned primarily to honor our veterans but also to provide fun. This event with the parade of honor, classic car show, live music, and street market gives over 12,000 people each year a fun event and, most importantly, a time to express appreciation to our veterans for their service to our country.
5. DBA wanted to offer a way for citizens and families to celebrate our country's Independence Day and started Pet and Pal Parade on the Saturday near 4th of July. While a small event, it is a fun and creative way for kids and kids at heart to celebrate and remember what it means to be an American.

In recent years DBA has responded to concerns expressed by both hotels and the city council that one day events do not put "heads in beds" and have worked to make Yesterfest, Veterans Day Classic Car Show, and Lost Pines Christmas all three day events:

1. Yesterfest 2013 added a Saturday night concert and Sunday morning cowboy breakfast. Yesterfest 2014 expanded the live music to a three-day El Camino Real Music Festival spanning Friday evening through Sunday afternoon, added the Friday night "Spirits of Bastrop Stroll", changed the street market to a two-day Juried Arts, Crafts and Antiques Fair, added Cowboy Church, clowning and story-telling to Sunday, and joined forces

with Bastrop County Family Rodeo to offer a three day Yesterfest Scholarship Rodeo. Plans are already underway for Yesterfest 2015 to continue and improve the programs offered in 2014 along with the addition of a chuck wagon cook-off, a stage featuring traditional dance groups including Native American dancers, cloggers, Irish step dancers, Ballet Folklorico, African dancing and tap and ballet performances. Plans also include a melodrama by the Opera House, performances of the Bastrop County Bar Association's historic trial re-enactments, and a Miss Yesterfest scholarship contest.

2. Veterans Day Classic Car Show has been a two day event with a nostalgic drive-in movie on Friday evenings and the car show and Veterans events on Saturday. In 2013, the committee joined forces with Smithville for a Veterans event on Sunday. This year's committee is formulating plans for Friday evening "Cruise Main Street" with '50's costume contest, car-hop restaurant service and maybe even an Elvis contest. Saturday evening plans are for a sock-hop at 921 Main and on Sunday to introduce a "Road Rally". This will make a fun-filled weekend that will encourage people to spend the whole weekend.
3. Lost Pines Christmas is already a wonderful 4-day event but needs more activity to entice families to spend the weekend. The Christmas Committee is working to add a "Winter Wonderland" to the lot at 921 Main with Friday evening through Sunday activities including an ice skating rink, an inflatable snow globe for family photo ops, and a street train, all dependent on securing funding for the rental of the equipment. The committee is also working to have local choirs perform on the other weekends in December on the stage at 921 Main.

These efforts to expand the weekends have resulted in at least three hotels and one bed and breakfast reporting that they were booked for Yesterfest weekend this year with those keeping track attributing the bookings to Yesterfest.

DBA acknowledges that the most important criteria for anything funded by HOT funds is bringing in more tourism, but also reminds the council that these events also proved a sense of community that will lead to a quality of life that will entice people to move to Bastrop to start businesses and raise families. DBA also notes that the amount of advertising (in excess of \$35,000 per year) across Central Texas, Austin, Houston, and San Antonio helps to brand Bastrop as a destination.

DBA has responded to the need for more customer traffic in the Main Street area at times other than the events by assuming the leadership of First Friday Art Walk, forming Shop, Rock and Roll for extra activities during the Christmas holiday season, and starting the Third Thursday shopping event all largely funded by the participating businesses. DBA also researches and offers information on cooperative advertising opportunities and offers various programs related to promoting and running small businesses. DBA has rented and maintained the lot at 921 Main as a performance venue and downtown gathering space. The lack of shade for daytime and lighting for night time has limited the use of the space but DBA is working with Main Street to apply for a grant to purchase lights, stage lights, and shade sails to make the space useful. Plans to apply for performance grants are also underway in order to pay for performances once the space is improved. This is anticipated to bring more traffic downtown, provide a public gathering place, and increase the visibility of Bastrop as a whole.

DBA has seen the need for more social media promotions of both events specifically and the downtown area in general and has hired a part time social media/technical specialist on a contract basis to do as much of this as the funding permits. Unfortunately, funds have only allowed a small portion of the twenty hours per week that is needed to do this job as thoroughly as it should be to benefit the events and downtown.

DBA is providing a tremendous service to the City of Bastrop as well as the restaurant, retail, entertainment, and service businesses through these events and programs that reach out to tourists in Texas as well as our local residents. This effort requires two major assets: money and volunteers. The cost of events, programming, and operations has resulted in a budget need of approximately \$125,000 to get the job done, of which HOT funds provide 40% and only in restricted areas. DBA has been able to leverage the advertising dollars coming from HOT funds into corporate sponsorship packages selling advertising coverage connected to the events. DBA has also been able to fund portions of the entertainment costs of the events through HOT funds. The funds raised from the sale of the sponsorship packages has to cover the 60% of the budget that is left including portions of three events not eligible to be covered by HOT funds (such as sound engineers and portapotties) as well as all of Halloweenfest and Pet and

Pal Parade and all of our programming and operating expenses. Please note, that as a 501c6 organization, DBA does not qualify for charitable donations.

The other need to do all of these events is the need for volunteers and DBA has been blessed with a small but strong core of volunteers. You probably know how many volunteers are needed to do an event if you have attended any but you may not be aware of the thousands of hours needed to raise funds and plan the events along with the other things that DBA does. Many of those dedicated early volunteers are getting weary and ready to move on to something else. The DBA Steering Committee and most of the event leadership is made up largely of downtown business owners, many of them single "mom and pop" businesses. They are taking a tremendous time away from their own businesses to do the work necessary to plan and execute these events and programs to benefit the City of Bastrop, their own businesses, and those businesses of owners unable or unwilling to volunteer. The Steering Committee has realized that to continue to do all of this, some paid professional staff is necessary, hence our request for funds to hire an event planner for our events starting with Yesterfest. We also asked for funds to bring the social media/technical support person up to at least 20 hours per week on marketing events and the downtown to encourage more tourists to come to Bastrop.

We offer apologies for the length of this letter but we hope that you have a better understanding of DBA and what its leadership is striving to accomplish. We, the steering committee of DBA, feel that there is an indication of a lack of support from the elected leadership of our city and hence a perceived lack of support for our downtown businesses. Please note that we are very happy with the support from the city staff—the city manager, Main Street office, police and fire departments, and public works and parks departments. They are always there with needed help and assistance in any way that they can.

When DBA formed and began doing the events, the City Council recognized the need for these events and began supporting these endeavors through the awarding of HOT funds for advertising and entertainment. This has resulted in DBA being in the top four non-profit organizations to receive HOT funds. DBA is very grateful for this level of support. In 2012, the council noted that funds would no longer be given for Pet and Pal Parade and Halloweenfest because they were too local to qualify under the "heads in beds" criteria. DBA accepted this decision

and worked to raise funds to continue the two events. In 2013 the council reduced the HOT funds given to DBA for the other three events despite the fact DBA was working to build these events to full weekends to put more "heads in beds" and despite the fact that no other organization receiving HOT funds brings in the number of people brought in every year by DBA events. DBA events bring in 32,000-40,000 people to the downtown and city every year. This number averages to over 100 people per day above all the other efforts to bring people to downtown Bastrop. We repeat, no other organization has this impact and it has been accomplished by a purely volunteer force thus far.

The reduction of funds has an impact. Decreasing the funds leads to less advertising and reduces our ability to sell our sponsor packages to fund all the other areas not eligible for HOT funds. In fact, DBA is the only organization that includes other events done in town on its advertising, such as including Homecoming, Patriot Festival, and SUP CUP on magazine ads and table tents. Advertising purchased with HOT funds serves another purpose besides promoting a single event. It promotes Bastrop every time someone sees an ad and brands it as a destination. Decreased funds for entertainment make it difficult to continue to offer the quality events that the city and the guests have come to expect. Especially in light of the need to make these full weekend events with activities all three days, the reduction in funds makes our task more and more difficult.

This year, in spite of finding an additional \$13,000 in HOT funds to award, the council again reduced our funds and did nothing to address our request for staffing help. These reduced funds were approved at the same meeting where one council member, with apparent support from others, stated that there appeared to be an additional \$300,000 of HOT funds available and advocated to use that amount to fund a specific organization and its project. Other Council members did note that, if indeed that kind of money was available, there may be other eligible organizations who would like to request those funds. DBA agrees with these council members that if there are more funds to award, all groups who qualify and have a need for more funds should be allowed to apply and be considered. DBA would like to be considered for a portion of the extra funds.

Attached to this letter is a request for funds that will enable DBA to continue to produce quality events in the near future as well as add some very necessary promotions to entice people to get off the highways and explore downtown

Bastrop. This will also mean that the events that help our city become a community will be able to continue and thrive. We are asking for \$60,625 to be used to contract a professional event planner to work with all events, to contract a social media/technical professional to design a better website and promote DBA events and to handle the paperwork associated with these events, and to purchase billboard advertising. **We ask that this request be put on the agenda at the next City Council meeting, August 26, 2014.** We will have representatives there to answer questions. We are also willing to meet with or speak with any council members prior to this time should there be questions.

These recent events have led the DBA Steering Committee to evaluate how it will move forward in the near future. The Council's decision to award these new funds or not will affect DBA and the plans we will be making plans this fall for 2015. We will have to decide how and if DBA will continue to produce events, and, if so, how many events our resources both financial and human will allow us to produce. We will have to decide how DBA will continue to promote the downtown, and how to finance any promotion activities. DBA will be making decisions for 2015 events in early October in order to begin the campaign for sponsorships for 2015 acknowledging that companies are building their advertising budgets for the next year. Time is of the essence in addressing these critical issues. DBA has worked very hard to build a vehicle to promote Bastrop. We have enjoyed the partnership with the city of Bastrop in doing this. We have endeavored to address the needs of downtown businesses to bring in more customers and to benefit the city through both increased sales tax and "heads in beds". However, we have reached the limits of what a purely volunteer organization can do and we are asking the City Council to help us climb this hurdle and continue to advertise and promote Bastrop and to continue to make the quality of life one such that people will want to visit, move to, start businesses in, and raise their families in Bastrop.

Thank you for your past support of DBA and its efforts and we hope to continue in partnership with the City of Bastrop.

Deborah Johnson, President, on behalf of the Steering Committee of DBA

Cc Mike Talbot

REQUEST FOR FUNDING

BASTROP DOWNTOWN BUSINESS ALLIANCE

The Bastrop Downtown Business Alliance requests the following funds from the City of Bastrop for the following purposes with funding to begin Fiscal Year 2015.

1. \$20,000 for Contract Labor position for Events Planner. This position will be for a part-time person with professional experience in large event planning. The person will work under the directions of the DBA Steering Committee and with the departments of the City of Bastrop to plan and execute events including but not limited to Yesterfest Weekend, Veterans Day Car Show Weekend, Lost Pines Christmas Weekend, Halloweenfest, Pet and Pal Parade, First Friday Art Walk, and Third Thursday, all for the purpose of promoting Bastrop as a destination for shopping, dining and recreation. This position will be for twenty (20) hours per week for fifty (50) weeks per year at \$20 per hour.
2. \$15,625 for Contract Labor position for Social Media and Technical Support of Events and Promotions. The person filling this position will be responsible for development of a new Website that is user friendly and tracks movements to lodging websites. The person will also manage all Facebook and social media promotions of events, work with advertising professionals on advertising of events, and develop and manage all forms and registrations related to events. This will lead to an increase in visibility of the events and lead to more people coming to Bastrop for them. The position will be for twenty-five (25) hours per week for fifty (50) weeks per year at \$12.50 per hour.
3. \$25,000 for billboard advertising campaign on the highways leading to Bastrop as a means to brand Bastrop as a destination. This amount will fund up to 4 billboards for a full year on Highways 71 and 290 with the goal of capturing drivers traveling between Austin and Houston with a message that Bastrop has a downtown that is worth getting off the highway and exploring.

The funds requested for staffing will enable DBA to continue to produce the five quality events that bring 32,000-40,000 people to the downtown area each year to stay in hotels, eat in the restaurants, shop in retail businesses, and take part in recreational activities. It will also fund the year-round efforts to bring people downtown through smaller events and social media promotions. The billboards will keep Bastrop in competition for tourism with nearby cities such as Columbus, La Grange, Smithville, Gruene, and Salado, all of which already have billboard campaigns.

This request includes a request to be on the City Council Agenda August 26, 2014, or at the soonest available date.

Respectfully submitted August 19, 2014 by Steering Committee, Bastrop Downtown Business Alliance, Deborah Johnson, president.

P ROCLAMATION



Constitution Week 2014

Whereas, September 17, 2014 marks the two hundred and twenty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

Now, Therefore, I, Ken Kesselus, Mayor of the City of Bastrop do hereby proclaim September 17 through 23, 2014 to be

CONSTITUTION WEEK

In Bastrop, Texas and I ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.



In Witness Whereof, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Bastrop on this seventeenth day of September in the year of our Lord two thousand fourteen and of the Independence of the United States of America the two-hundred and thirty seventh and of the Great State of Texas.

Ken H. Kesselus

 Ken Kesselus, Mayor



CITY OF BASTROP

AGENDA ITEM

A-1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 28, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: Approval of Minutes for the Special Meeting/Budget Workshop held on August 5, 2014.
2. Party Making Request: Elizabeth Lopez, City Secretary
3. Nature of Request: (Brief Overview) Attachments: Yes No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

M I N U T E S
BASTROP CITY COUNCIL
SPECIAL MEETING/ BUDGET WORKSHOP
August 5, 2014 at 6:30 pm

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Special Workshop/Utility Meeting on the aforementioned date at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER** – At 6:30 pm, Mayor Kesselus called the meeting to order. A full quorum was present; Council Members Jackson, Beal, McAnally, Gilleland and Mayor Pro-Tem Willie DeLaRosa were in attendance.
2. **BUDGET WORKSHOP – THE BASTROP CITY COUNCIL WILL RECESS THE SPECIAL MEETING AND CONVENE INTO THE WORKSHOP SESSION TO DISCUSS:**

A. PROPOSED TAX RATE – A REVIEW AND DISCUSSION REGARDING THE PROPOSED TAX RATE.

City Manager Talbot opened with his review of the proposed Fiscal Year 2015 General Fund Revenues by category.

The Proposed Revenues Total is \$9,279,210.00, comprised of Ad Valorem Taxes, Sales Taxes, Franchise & Other Taxes, Licenses & Permits, Services Fees, Fines & Forfeitures, Interest & other Revenue, Intergovernmental, Miscellaneous, and Transfer In funds. He stated that we have worked very hard on the Franchise fees which are currently at 3%-6% range.

He followed with the review of the General fund Proposed Expenditures by Function with a total of \$9,808,790.00 from General Government, Public Safety, Development Services, and Community Services. The Salary Benefit Summary with a total annual salaries of \$4,459,652.00 plus benefits of \$1,697,373.00 to equal a total General Fund personnel cost of \$6,157,024.00.

City Manager Talbot provided an in-depth review of the Property Tax Distribution with the current tax rate of .58400 (rate per \$100) that reflected a Total Tax Collections \$4,595,400.00. Then a Property Tax Distribution tax rate with one-cent less .57400 (rate per \$100) that reflected a Total Tax Collection of \$4,595,400.00 for a difference of \$71,578.98 less than the total amount reflected with the current rate. City Manager Talbot then revisited the Tax Distribution Tax rate at .55340 (rate per \$100) that reflected a Total Tax Collection of \$4,376,369.00 which was \$219,030.75 less than the current tax rate.

The Council held a discussion, Council McAnally expressed her support of the one-cent tax increase which would allow for the additional police staff and the fire truck.

All the Council Members thanked City Manager Talbot for his efforts in fulfilling their request for a one cent reduction on the Tax Rate of .5740.

Mayor Kesselus inquired about the funds generated by the Cemetery in comparison to previous years; he requested a report. City Manager Talbot stated he would provide an update on his City Manager's Report.

-
- B. 2014-2015 BUDGET – A REVIEW AND DISCUSSION WITH THE CITY MANAGER REGARDING THE PROPOSED FISCAL YEAR 2015 BUDGET FOR THE CITY OF BASTROP.**

City Manager Talbot concluded his presentation of the proposed budget that addressed the following issues:

- (1) Evaluation of current and future economic growth of the City
- (2) Planning for the development and growth of the City
- (3) Planning for the equipment and vehicle needs of the various City departments
- (4) Planning for Capital projects and department expenditures
- (5) Maintaining services in an effective and efficient manner
- (6) Keeping the City's wage and compensation plan competitive with market condition for public employees for employee retention for the City's organization
- (7) Maintaining a "Competitive Tax Rate"
- (8) Developing a budget that will maintain the current service of delivery of the City Departments.

Council Members thanked the City Manager for all his work with the preparation of the Proposed Budget as he had fulfilled the requests proposed by the Council.

The Council held a discussion with respect to the City's budget and outstanding debt. After which, Council Member Beal stated that the budget submitted by the City Manager was very conservative and supported its approval.

Mayor Kesselus thanked those in attendance and moved to adjourn the Budget Workshop Session.

3. THE BASTROP CITY COUNCIL WILL RECESS THE BUDGET WORKSHOP SESSION AND RECONVENE INTO THE SPECIAL MEETING TO TAKE ANY NECESSARY ACTION(S).

At 7:58 pm, Mayor Kesselus adjourned the Budget Workshop Session and reconvened into the Special Meeting to take necessary action(s).

No Action was taken, Mayor Kesselus **skipped** the "Executive Session" (*Agenda Items 4 & 5*) and proceeded to adjournment (*Agenda Item F*).

4. EXECUTIVE SESSION – THE BASTROP CITY COUNCIL WILL RECESS THE SPECIAL MEETING AND CONVENE INTO CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVT. CODE, CH.551 TO DISCUSS THE FOLLOWING MATTERS:

No Executive Session held.

5. THE BASTROP CITY COUNCIL WILL RECESS THE EXECUTIVE SESSION AND RECONVENE INTO SPECIAL MEETING TO TAKE ANY NECESSARY ACTION(S).

No Action Taken.

6. ADJOURNMENT – Mayor Kesselus requested a motion to adjourn. Council Member McAnally made the motion to adjourn the meeting; seconded by Council Member Gilleland meeting adjourned at 7:59 pm.

APPROVED: _____
Ken Kesselus, Mayor

ATTEST: _____
Elizabeth Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM **B-1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 3, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **PUBLIC HEARING: Consideration, discussion and possible action on an Amendment to the Zoning Ordinance, Chapter 14, Section 13 A. Agricultural/Open Space, being Section 13.2 Permitted Uses to 13.2.3 to allow orchards and crops and retail operations limited to 500 square feet without a home occupation.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X X No

4. Policy Implication: _____

5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends approval of the Amendment to the Zoning Ordinance, Chapter 14, Section 13 A. Agricultural/Open Space, being Section 13.2 Permitted Uses to 13.2.3 to allow orchards and crops and retail operations limited to 500 square feet without a home occupation.**

9. Advisory Board Recommendation: XXXX Recommended Approval Denial None
The Planning and Zoning Commission conducted a Public Hearing on August 28, 2014 and voted unanimously 6-0 to recommend approval of the Amendment to the Zoning Ordinance, Chapter 14, Section 13 A. Agricultural/Open Space, being Section 13.2 Permitted Uses to 13.2.3 to allow orchards and crops and retail operations limited to 500 square feet without a home occupation and to forward the changes in ordinance form to City Council.

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

September 9, 2014

Public Hearing: Consideration, discussion and possible action on an Amendment to the Zoning Ordinance, Chapter 14, Section 13 A, Agricultural/ Open Space, being Section 13.2 Permitted Uses to revise 13.2.3 to allow orchards and crops and retail operations limited to 500 square feet without a home occupation.

Item Summary:

At the March 27, 2014, Planning and Zoning Commission meeting, the Commission recommended approval of potential ordinance changes to the A, Agricultural/Open Space section of the Zoning Ordinance. After the meeting staff further reviewed the language changes with legal and re-evaluated potential changes to the ordinance. Staff revisited the changes and is comfortable with the proposed modifications.

Background:

These language changes are a result from the February 27, 2014 meeting regarding the potential for a non-owner occupied orchard/blueberry farm opening in the Agricultural Zoning District.

The Planning and Zoning Commission directed staff to review the current Agricultural/Open Space Permitted Uses at the March 27, 2014 Planning and Zoning Commission meeting.

That Chapter 14 Exhibit "A" of the Code of Ordinances of the City of Bastrop, Section 13.2.3, shall be, and is hereby amended so that it shall hereafter read as follows:

SECTION 13 A - AGRICULTURAL/OPEN SPACE DISTRICT

13.1 GENERAL PURPOSE AND DESCRIPTION:

The AOS, Agricultural and Open Space, District is designed to permit the use of land for the propagation and cultivation of crops and similar uses of vacant land. Single family uses on large lots are also appropriate for this district. This district also contains open space, which is generally under the control of the public and usually used for parks and recreational areas. Open Space areas are designated on the Zoning Map with a light shade of green.

13.2 PERMITTED USES:

1. Those uses specified in Section 36 (Use Charts)
2. Single-family detached dwellings
3. Farms, barns, nurseries, greenhouses, crops, orchards or gardens on parcels three (3) acres or larger, limited to the propagation and cultivation of plants, provided no retail business is conducted on the premises ~~except as provided under home occupation (Appendix A-3, Definitions)~~ which the retail area exceeds 500 square feet. Barns or other similar structures located on less than three (3) acres shall not exceed one thousand (1000) five hundred (500) square feet in floor area.
4. Municipally-owned facilities and uses

5. Accessory buildings and uses, customarily incidental to the above uses and located on the same lot therewith, but not involving the conduct of a retail business except as provided herein:
 - a. The term accessory use shall include customary home occupations as herein defined.
 - b. Accessory buildings, including a private garage, shall not occupy more than fifty percent (50%) of the minimum required rear yard. When the accessory building is directly attached to the main building, it shall be considered an integral pad [part] of the main building. See Section 40 for additional accessory use requirements.
 - c. A detached private garage used in conjunction with the main building.
 - d. Antennae (amateur or CB radio) and/or satellite dish antennae, as specified in Section 43.5.
 - e. Detached garages and living quarters above a detached garage, or other accessory buildings such as barns, sheds, and other structures are permitted. Detached servants quarters without a garage shall be permitted by CUP and are required to be on a lot three (3) acres or larger. No such accessory building or quarters shall be used or occupied as a place of abode or dwelling by anyone other than a bona fide servant or farm worker actually and regularly employed by the land owner or occupant of the main building or is a guest or family member. The structure shall in any case not be leased or sold.
 - f. Private open space or other private recreational amenities as part of a residential subdivision and not for commercial purposes.
6. Swimming Pool (private)
7. Utilities (public)
8. Such uses as may be permitted under the provisions of Conditional Use Permits, Section 33.

Staff Recommendation: Staff recommends the above changes to the Zoning Ordinance, Chapter 14, Section 13 A, Agricultural/Open Space, being 13.2 Permitted Uses to revise 13.2.3 to add orchards and allow retail operations limited to 500 square feet without a home occupation.

Planning and Zoning Commission Recommendation:

The Planning and Zoning Commission conducted a Public Hearing August 28, 2014 and voted unanimously, 6-0 to recommend approval of the changes to the Zoning Ordinance, Chapter 14, Section 13 A, Agricultural/Open Space, being 13.2 Permitted Uses to revise 13.2.3 to add orchards and allow retail operations limited to 500 square feet without a home occupation and to forward the changes in ordinance form to City Council.

City Contact:

Melissa M. McCollum, AICP, LEED AP - Director
Planning and Development

Attachments:

None at this time.

CITY OF BASTROP

AGENDA ITEM **B-2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 3, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop, Texas amending Chapter 14, Section 13.2.3 Permitted Uses to reflect that Agricultural/Open Space allow orchards and crops and retail operations of 500 square feet or less, relating to the regulation of Agricultural/Open Space Permitted Uses; providing a severability clause; and providing an effective date.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends approval of the Amendment to the Zoning Ordinance, Chapter 14, Section 13 A. Agricultural/Open Space, being Section 13.2 Permitted Uses to 13.2.3 to allow orchards and crops and retail operations limited to 500 square feet without a home occupation.**

9. Advisory Board Recommendation: XXXX Recommended Approval Denial None
The Planning and Zoning Commission conducted a public hearing on August 28, 2014 and voted unanimously 6-0 to recommend approval of the Amendment to the Zoning Ordinance, Chapter 14, Section 13 A. Agricultural/Open Space, being Section 13.2 Permitted Uses to 13.2.3 to allow orchards and crops and retail operations limited to 500 square feet without a home occupation and to forward the changes in ordinance form to City Council.

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING CHAPTER 14, SECTION 13.2.3 PERMITTED USES TO REFLECT THAT AGRICULTURAL/OPEN SPACE ALLOW ORCHARDS AND CROPS AND RETAIL OPERATIONS OF 500 SQUARE FEET OR LESS, RELATING TO THE REGULATION OF AGRICULTURAL/OPEN SPACE PERMITTED USES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop adopted the Zoning Ordinance September 14, 1999 to provide for standards that is in keeping with the character of the community; and

WHEREAS, a request has been received to allow orchards and crops and retail operations of 500 square feet or less within the AOS, Agricultural/Open Space where currently it is not allowed; and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, a Public Hearing notice was published in the newspaper notifying the public of the scheduled public hearing dates for the Planning and Zoning Commission and City Council to hear and discuss the proposed amendment; and

WHEREAS, after notice and public hearing at their regular meeting August 28, 2014 the Planning and Zoning Commission recommended an amendment to Section 13.2.3 Permitted Uses, to allow orchards and crops and retail operations of 500 square feet or less within the AOS, Agricultural/Open Space; and

WHEREAS, after consideration of public input received at the public hearing, the information provided by the City of Bastrop Planning and Development Department, and all other information presented, the City Council finds that it is in the public interest to approve the amendment to Section 13.2.3 Permitted Uses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Part 1: That Section 13.2.3C of the Zoning Ordinance, Chapter 14 of the Bastrop City Code of Ordinances is hereby amended to read as follows.

SECTION 13 A - AGRICULTURAL/OPEN SPACE DISTRICT

13.1 GENERAL PURPOSE AND DESCRIPTION:

The AOS, Agricultural and Open Space, District is designed to permit the use of land for the propagation and cultivation of crops and similar uses of vacant land. Single family uses on large lots are also appropriate for this district. This district also contains open space, which is generally under the control of the public and usually used for parks and

recreational areas. Open Space areas are designated on the Zoning Map with a light shade of green.

13.2 PERMITTED USES:

1. Those uses specified in Section 36 (Use Charts)
2. Single-family detached dwellings
3. Farms, barns, nurseries, greenhouses, crops, orchards or gardens on parcels three (3) acres or larger, limited to the propagation and cultivation of plants, provided no retail business is conducted on the premises ~~except as provided under home occupation (Appendix A-3, Definitions) which the retail area exceeds 500 square feet.~~ Barns or other similar structures located on less than three (3) acres shall not exceed one thousand (1000) five hundred (500) square feet in floor area.
4. Municipally-owned facilities and uses
5. Accessory buildings and uses, customarily incidental to the above uses and located on the same lot therewith, but not involving the conduct of a retail business except as provided herein:
 - a. The term accessory use shall include customary home occupations as herein defined.
 - b. Accessory buildings, including a private garage, shall not occupy more than fifty percent (50%) of the minimum required rear yard. When the accessory building is directly attached to the main building, it shall be considered an integral pad [part] of the main building. See Section 40 for additional accessory use requirements.
 - c. A detached private garage used in conjunction with the main building.
 - d. Antennae (amateur or CB radio) and/or satellite dish antennae, as specified in Section 43.5.
 - e. Detached garages and living quarters above a detached garage, or other accessory buildings such as barns, sheds, and other

structures are permitted. Detached servants quarters without a garage shall be permitted by CUP and are required to be on a lot three (3) acres or larger. No such accessory building or quarters shall be used or occupied as a place of abode or dwelling by anyone other than a bona fide servant or farm worker actually and regularly employed by the land owner or occupant of the main building or is a guest or family member. The structure shall in any case not be leased or sold.

- f. Private open space or other private recreational amenities as part of a residential subdivision and not for commercial purposes.
6. Swimming Pool (private)
7. Utilities (public)
8. Such uses as may be permitted under the provisions of Conditional Use Permits, Section 33.

Part 2: The City Manager and/or his designees are hereby authorized and directed to make the necessary changes to all records of the City of Bastrop to reflect this amendment.

Part 3: All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect. If any provision of this ordinance or application thereof to any person or circumstance, shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 4: This Ordinance shall become effective in accordance with the City Charter and the laws of the State of Texas.

READ and ACKNOWLEDGED on First Reading on the _____ day of _____, 2014.

PASSED and ADOPTED on Second Reading on the _____ day of _____, 2014.

APPROVED:

ATTEST:

Ken Kesselus
Mayor

Elizabeth Lopez
City Secretary

CITY OF BASTROP

AGENDA ITEM **B-3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 3, 2014
MEETING DATE: September 9, 2014

1. Agenda Item: **PUBLIC HEARING: Consideration, discussion and possible action on an on an Amendment to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Charts and A-3, Definitions. Amend to define and allow breweries, wineries and distilleries with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends approval of changes to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Chart and A-3, Definitions. Amend to define and allow breweries, wineries and distilleries with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts.**

9. Advisory Board Recommendation: XXXX Recommended Approval Denial None
The Planning and Zoning Commission conducted a public hearing on August 28, 2014 and voted unanimously 6-0 to recommend approval of the changes to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Chart and A-3, Definitions. Amend to define and allow breweries, wineries and distilleries with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts and to forward the changes in ordinance format to City Council.

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____



City of Bastrop

Agenda Information Sheet:

City Council Meeting Date:

September 9, 2014

Public Hearing: Consideration, discussion and possible action on an Amendment to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Charts and A-3, Definitions. Amend to define and allow breweries, wineries and distilleries with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts.

Item Summary:

The City's zoning code does not currently speak to the operation and use of breweries, distilleries and wineries. This would amend the Zoning Code to allow these uses with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI).

Concurrently, additional changes to Chapter 4, Business and Commerce, that also references on and offsite sales of beer, wine and alcohol will be processed through City Council.

Background:

These language changes are a result of discussions among staff and City Council and requests from business owners to open breweries and wineries and potential distilleries.

Chapter 14 Exhibit "A" of the Code of Ordinances of the City of Bastrop, Section 36.11, shall be, and is hereby, amended so that Section 36.11 shall hereafter read as follows:

SECTION 36.11 ZONING USE CHART – COMMERCIAL TYPE USES

Commercial Type Uses	CBD	C-2	LI
Breweries	C	C	C
Wineries	C	C	C
Distilleries	C	C	C

Chapter 14, Exhibit A, Appendix A-3 of the Code of Ordinances of the City of Bastrop, shall be, and is hereby, amended to include the following definitions:

A-3 DEFINITIONS

BREWERY – a business that produces craft beers and which business holds a current, valid Texas Alcohol Beverage Commission (TCAB) type B permit, including operations related to the manufacture and sale of craft beer for both on-site and off-site consumption.

WINERY – a business that produces wine and which business holds a current, valid Texas Alcohol Beverage Commission (TABC) type “G permit,” including operations related to the production and sale of wine for both on-site and off-site consumption.

DISTILLERY – a business that produces distilled spirits and which business holds a current, valid Texas Alcoholic Beverage Commission (“TACB”) type D permit,” including operations related to the production and sale of distilled spirits, for only off-site consumption. *[TABC definition: "Distilled spirits" means alcohol, spirits of wine, whiskey, rum, brandy, gin, or any liquor produced in whole or in part by the process of distillation, including all dilutions or mixtures of them, and includes spirit coolers that may have an alcoholic content as low as four percent alcohol by volume and that contain plain, sparkling, or carbonated water and may also contain one or more natural or artificial blending or flavoring ingredients.]*

Staff Recommendation: Staff recommends the above changes to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Chart and A-3, Definitions. Amend to define and allow breweries, wineries and distilleries with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts.

Planning and Zoning Commission Recommendation:

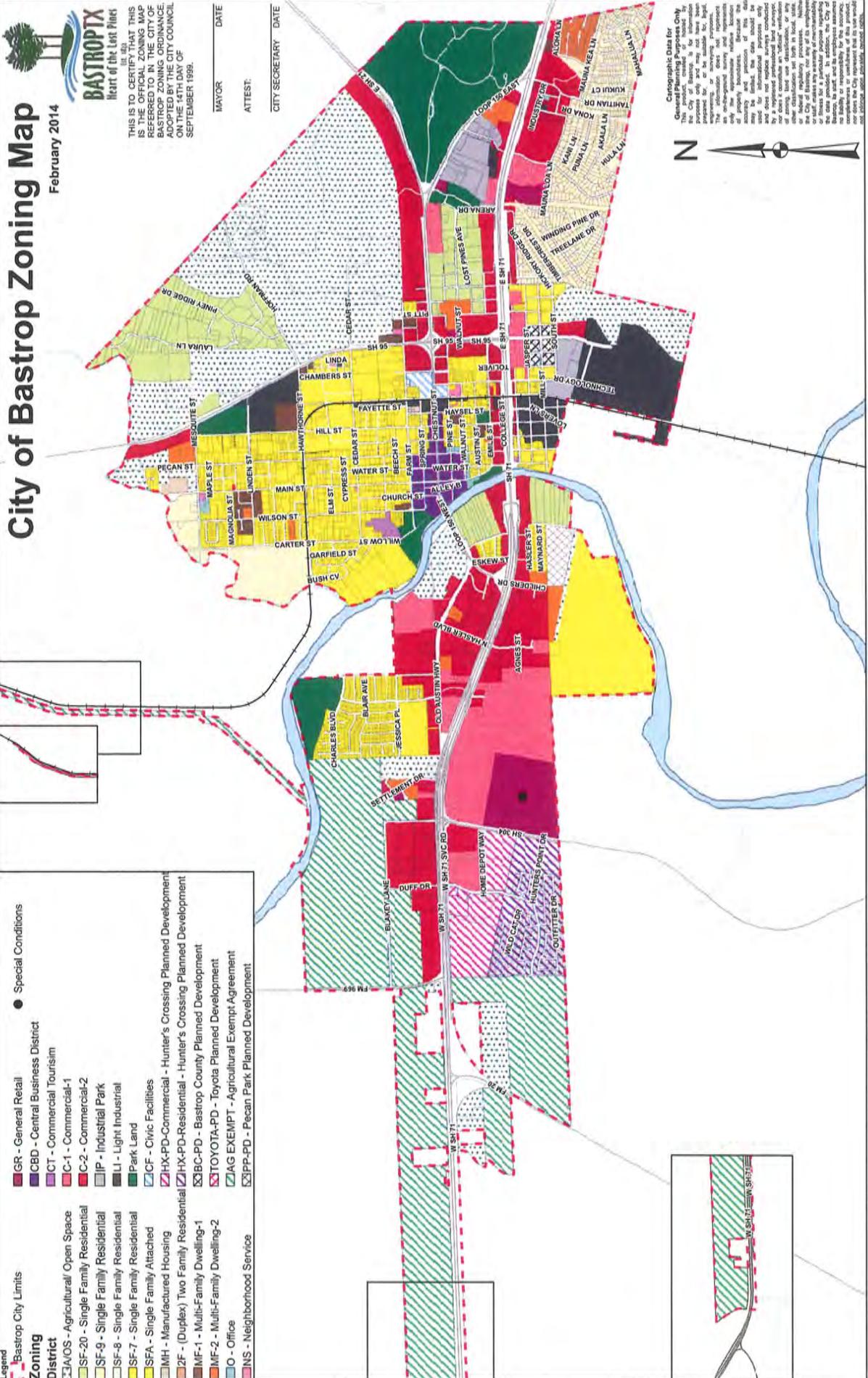
The Planning and Zoning Commission conducted a Public Hearing August 28, 2014 and voted unanimously, 6-0 to recommend approval of the changes to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Chart and A-3, Definitions. Amend to define and allow breweries, wineries and distilleries with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts and to forward the changes in ordinance format to City Council.

City Contact:

Melissa M. McCollum, AICP, LEED AP - Director
Planning and Development

Attachments:

Zoning Map



CITY OF BASTROP

AGENDA ITEM **B-4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 3, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: Consideration, discussion and possible action on the **FIRST READING** of a proposed Ordinance of the City Council of the City of Bastrop, Texas **amending Chapter 14 Exhibit "A" Section 36.11 regarding the addition of wineries and breweries and distilleries as commercial uses allowed in the Central Business District (CBD), Commercial District Heavy (C-2) and Light Industrial (LI) with/under the terms of a Conditional Use Permit; amending Appendix A-3 entitled "Definitions" to include definitions for the terms winery, brewery, and distilleries; repealing conflicting provisions, providing for severability; and providing an effective date.**
2. Party Making Request: **Melissa McCollum, Director of Planning and Development**
3. Nature of Request: (Brief Overview) Attachments: Yes ___ No ___
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
8. Staff Recommendation: Staff recommends approval of changes to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Chart and A-3, Definitions. Amend to define and allow breweries, wineries and distilleries with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts.
9. Advisory Board Recommendation: **XX Recommended Approval** ___ Denial ___ None
The Planning and Zoning Commission conducted a public hearing on August 28, 2014 and voted unanimously 6-0 to recommend approval of the changes to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Chart and A-3, Definitions. Amend to define and allow breweries, wineries and distilleries with a Conditional Use Permit (CUP) within the Central Business District (CBD), Commercial District-Heavy (C-2) and Light Industrial (LI) districts and to forward the changes in ordinance format to City Council.
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING CHAPTER 14 EXHIBIT "A" SECTION 36.11 REGARDING THE ADDITION OF WINERIES AND BREWERIES AND DISTILLERIES AS COMMERCIAL USES ALLOWED IN THE CENTRAL BUSINESS DISTRICT (CBD), COMMERCIAL DISTRICT HEAVY (C-2) AND LIGHT INDUSTRIAL (LI) WITH/UNDER THE TERMS OF A CONDITIONAL USE PERMIT; AMENDING APPENDIX A-3 ENTITLED "DEFINITIONS" TO INCLUDE DEFINITIONS FOR THE TERMS WINERY, BREWERY, AND DISTILLERIES; REPEALING CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop adopted the Zoning Ordinance September 14, 1999 to provide for standards that is in keeping with the character of the community; and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, a Public Hearing notice was published in the newspaper notifying the public of the scheduled public hearing dates for the Planning and Zoning Commission and City Council to hear and discuss the proposed amendment; and

WHEREAS, to include wineries, breweries and distilleries as commercial uses to be allowed in the Central Business District (CBD), Commercial District Heavy (C-2) and Light Industrial (LI) with and under the terms of a Conditional Use Permit(s), issued by the City; and

WHEREAS, after notice and public hearing at their regular meeting August 28, 2014 the Planning and Zoning Commission recommended to the City Council that it amend the Code to add definitions in the Zoning Code, Appendix A-3, to define the terms 'wineries', 'breweries' and 'distilleries'; and

WHEREAS, the Planning and Zoning Commission further recommended the City Council approve an amendment to Chapter 14 Exhibit "A" Section 36.11 of the City Code of Ordinances to include wineries, breweries and distilleries as commercial uses to be allowed in the Central Business District (CBD), Commercial District Heavy (C-2) and Light Industrial (LI), with and under the terms of a Conditional Use Permit(s), issued by the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

PART 1: That Chapter 14, Exhibit A, Appendix A-3 of the Code of Ordinances of the City of Bastrop, shall be, and is hereby, amended to include the following definitions:

BREWERY – a business that produces craft beers and which business holds a current, valid Texas Alcohol Beverage Commission (TCAB”) type B permit”, including operations related to the manufacture and sale of craft beer for both on-site and off-site consumption.

WINERY – a business that produces wine and which business holds a current, valid Texas Alcohol Beverage Commission (“TABC”) type “G permit,” including operations related to the production and sale of wine for both on-site and off-site consumption.

DISTILLERY – a business that produces distilled spirits and which business holds a current, valid Texas Alcoholic Beverage Commission (“TACB”) type D permit,” including operations related to the production and sale of distilled spirits, for only off-site consumption. [*TABC definition: "Distilled spirits" means alcohol, spirits of wine, whiskey, rum, brandy, gin, or any liquor produced in whole or in part by the process of distillation, including all dilutions or mixtures of them, and includes spirit coolers that may have an alcoholic content as low as four percent alcohol by volume and that contain plain, sparkling, or carbonated water and may also contain one or more natural or artificial blending or flavoring ingredients.*]

PART 2: That Chapter 14 Exhibit “A” of the Code of Ordinances of the City of Bastrop, Section 36.11, shall be, and is hereby, amended so that Section 36.11 shall hereafter read as follows:

SECTION 36.11 COMMERCIAL USES

Commercial Type Uses	CBD	C-2	LI
Breweries	C	C	C
Wineries	C	C	C
Distilleries	C	C	C

PART 3: That if any provision of this Ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

PART 4: That any provisions of the Bastrop City Code and any ordinances in conflict with this ordinance are, to the extent of any such conflict, hereby repealed.

PART 5: That this Ordinance shall take effect upon the date of final passage noted below, or when all applicable hearing and publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

READ and ACKNOWLEDGED on First Reading on the _____ day of _____, 2014.

PASSED and ADOPTED on Second Reading on the _____ day of _____, 2014.

APPROVED:

ATTEST:

Ken Kesselus
Mayor

Elizabeth Lopez
City Secretary

CITY OF BASTROP

AGENDA ITEM **B-5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 4, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop, Texas amending Chapter 4, Business and Commerce, Article 4.02 related to the sale and consumption of Alcoholic Beverages in the Central Business District (CBD) repealing conflicting provisions, providing a savings clause; and providing an effective date.**

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes ___ No ___

4. Policy Implication: _____

5. Budgeted: ___ Yes ___ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **These changes will support the Planning and Development Department Zoning Code revisions regarding breweries, distilleries and wineries within certain zoning classifications.**

This ordinance will allow the sale and consumption of alcoholic beverages within the Central Business District (CBD).

9. Advisory Board Recommendation: ___ Recommended Approval ___ Denial XXXX None

10. Manager's Recommendation: ___ Approved ___ Disapproved ___ None

11. Action Taken: _____

DRAFT 9.5.137.17.14 (On and Off)

ORDINANCE NO. 2013- _____

AN ORDINANCE AMENDING THE BASTROP CITY CODE, CHAPTER 4, TITLED "BUSINESS AND COMMERCE", ARTICLE 4.02 *ET SEQ.*, RELATED TO THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN THE CENTRAL BUSINESS DISTRICT; PROVIDING A SAVINGS CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council has developed and approved written policies and procedures that provide for and allow for the sale and consumption of alcoholic beverages in various locations in the City of Bastrop, and

WHEREAS, the City Council desires to amend the existing valid City Code in a manner that reflects and supports the Council's approval of and adoption of the Culinary District in the City of Bastrop to permit the on and off-site sale and consumption of beer and wine, only, in the Central Business District, when done in accordance with approved polices and procedures and in compliance with State permitting and licensing laws and regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP TEXAS:

PART 1: Sec. 4.02.008 -- "Permitted Locations " shall be amended, as follows:

Sec. 4.02.008 Permitted locations

(a) Establishments for the sale and consumption of beer and/or wine may be located in the following areas and none other (except as noted in section 4.02.004):

(1) Sale for consumption of beer and wine, on-premises, in food service establishments that derive less than fifty (50) percent of their gross revenue from on-premises sale and consumption of alcoholic beverages may be located in areas within the municipal limits with the following zoning designations:

- (A) The central business district;
- (B) The commercial tourism district;
- (C) The commercial-1 district (light);

DRAFT 9.5.137.17.14 (On and Off)

(D) The commercial-2 district (heavy).

(2) Notwithstanding the provisions noted above in subsection (1) of this section, sale for consumption of beer and wine, on-premises, is allowed in the following areas:

(A) Property fronting on State Highway 95 from the northern city limits line to the intersection of State Highway 71, which is zoned commercial-1, commercial-2, commercial tourist, industrial park or light industrial.

(B) Property fronting on State Highway 71 and property fronting on parallel frontage roads to State Highway 71 from the western city limits line to the eastern city limits line, which is zoned commercial-1, commercial-2, commercial tourist, industrial park or light industrial.

(C) Property fronting on Loop 150 from the western bank of the Colorado River to the intersection of Loop 150 and State Highway 71, which is zoned commercial-1, commercial-2, commercial tourist, industrial park or light industrial.

(D) Property fronting on Loop 150 from the intersection of Water Street and Loop 150 east to the intersection of Loop 150 and State Highway 71, which is zoned commercial-1, commercial-2, commercial tourist, industrial park or light industrial.

(E) Property fronting on State Highway 21 from the intersection of Loop 150 and State Highway 21 to the eastern city limits line, which is zoned commercial-1, commercial-2, commercial tourist, industrial park or light industrial.

(F) Property zoned central business district.

(3) Sale for consumption of beer and wine, off-premises. Any establishment within the city limits that is located in an area that is zoned:

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(a) commercial-1, commercial-2, commercial tourist, industrial park or light industrial, and

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(b) central business district so long as the beer and wine products sold in the central business district are "Texas-made" products and the display of such alcoholic products occupies less than 20 % of the retail sales floor space of the establishment.

DRAFT 9-5-137.17.14 (On and Off)

(b) Pursuant to a special option election held on February 5, 2005, the sale of mixed beverages on-premises is permitted in any establishment that has acquired a valid food and beverage certificate from the state alcoholic beverage commission, or successor agency, and that is located within the city limits in an area appropriately zoned for restaurant use.

[All provisions of Sec. 4.02 not specifically amended herein remain as stated in the City Code of Ordinances.]

PART 2: Severability: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this order.

PART 3: Disclaimer: This ordinance shall not create liability on the part of the community or any official or employee thereof for any damages that result from reliance on this order or any administrative decision lawfully made thereunder.

PART 4: Effective Date: The provisions of this Ordinance shall take effect immediately after passage and in accordance with applicable law.

READ and Approved on First Reading on the ____ day of _____, 2014.

READ and Adopted on Second Reading on the ____ day of _____, 2014.

APPROVED:

ATTEST:

Ken Kesselus
Mayor

Elizabeth Lopez
City Secretary

Approved as to Form:

Jo-Christy Brown, City Attorney

CITY OF BASTROP

AGENDA ITEM **B-6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 31, 2014

MEETING DATE: September 9, 2014

- 1. Agenda Item: **CONDUCT PUBLIC HEARING:** Consideration, discussion and possible action by the City Council on the acceptance of a **RESOLUTION** approving an **APPLICATION** for **FUNDING** through the Department of Agriculture **MAIN STREET PROGRAM.**
- 2. Party Making Request: **Mike Talbot, City Manager**
- 3. Nature of Request: (Brief Overview) Attachments: Yes No

Please note the wording below in bold must be read at the close of the "Public Hearing".

The Bastrop City Council will consider the acceptance of a Resolution approving an application for funding through the Department of Agriculture Main Street Program at the September 23, 2014 City Council Meeting at 6:30 pm at the City Hall located at 1311 Chestnut Street, Bastrop Texas 78602.

- 4. Policy Implication:
- 5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
- 6. Alternate Option/Costs: _____
- 7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
- 8. Staff Recommendation:
- 9. Advisory Board: Approved Disapproved None
- 10. Manager's Recommendation: Approved Disapproved None
- 11. Action Taken: _____

CITY OF BASTROP

Main Street

Activity Location

Sidewalk Improvements

The City of Bastrop is proposing to demo and install new sidewalks (colored and stamped) along Main Street. The following activities will be constructed:

The existing sidewalks from Chestnut Street to Pine Street and about 60 feet on the east side of Main and South of Pine Street will be demolished. The sidewalks will be replaced with colored and stamped sidewalks. At various locations along the route, new ADA ramps will be installed.

<u>Location</u>	<u>From</u>	<u>To</u>
Main Street	Chestnut Street	Pine Street
Main Street	Pine Street	60' South on east side of Main

TABLE 2 - BUDGET JUSTIFICATION OF RETAIL COSTS

Activity Description	HUD Act #	Materials/Facilities/Services	\$/Unit	Unit	Quantity	Construction	Engineering	Acquisition	Total
Sidewalks	03L	Demo	\$4.00	SF	9,000	\$36,000	\$10,000	\$0	\$46,000
Sidewalks	03L	Place Colored Concrete/Stamped	\$11.00	SF	9,000	\$99,000	\$20,000	\$0	\$119,000
			\$0.00		0	\$0	\$0	\$0	\$0
			\$0.00		0	\$0	\$0	\$0	\$0
						\$135,000	\$30,000	\$0	\$165,000

[Handwritten Signature]

August 7, 2014 +1 (979) 968-6474

Date: Phone Number

Signature of Registered Engineer/Architect Responsible For Budget Justification:

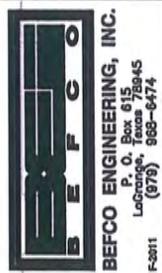
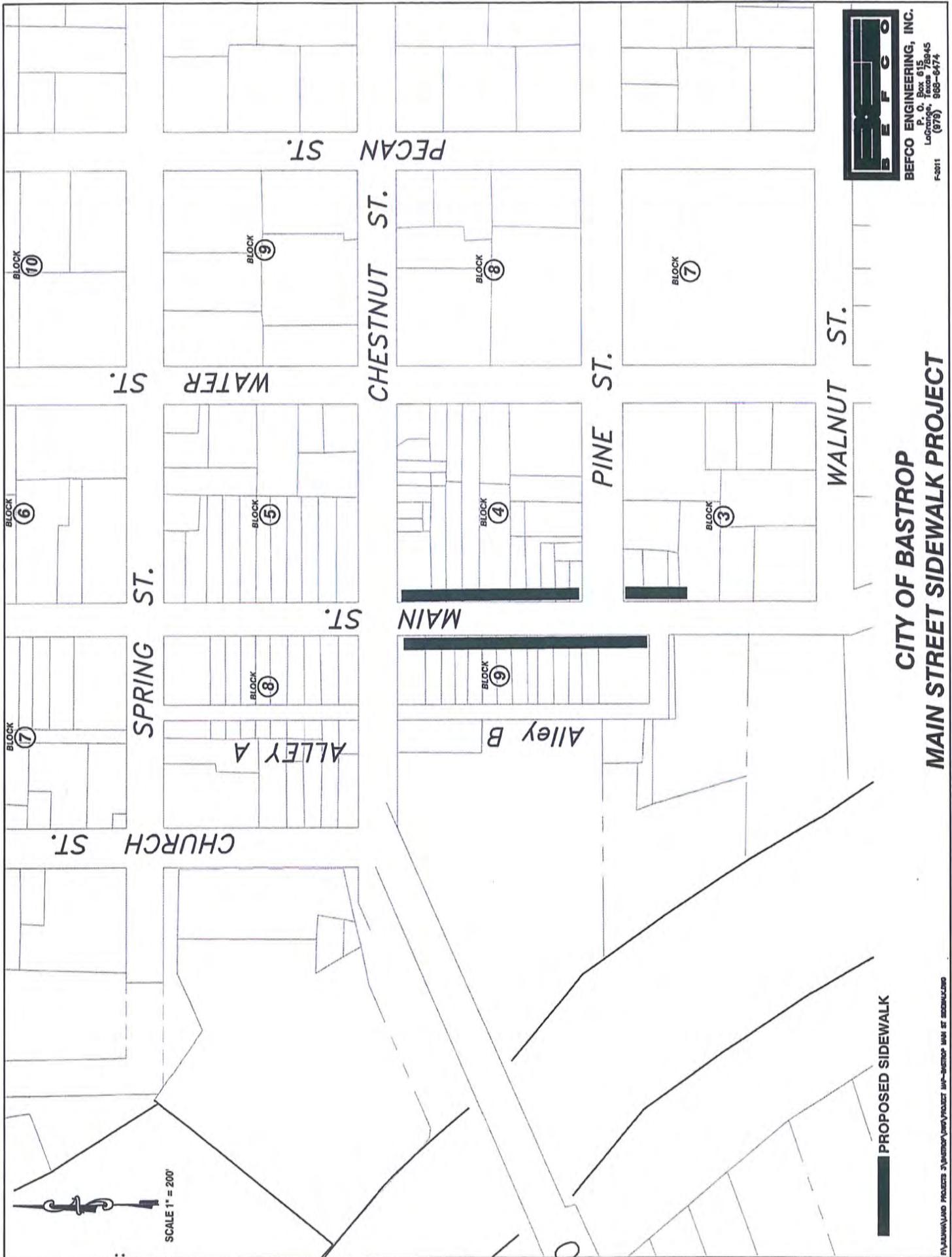
F-2011



Identify and explain the annual projected operation and maintenance costs associated with the proposed activities:

Normal sidewalk maintenance and cleaning - approximately \$1,000 per year

*** Labor Costs to include Davis-Bacon wage rates



BEFCO ENGINEERING, INC.
 P. O. Box 615
 LaGrange, Texas 75945
 (978) 988-6474
 F-2011

**CITY OF BASTROP
 MAIN STREET SIDEWALK PROJECT**

PROPOSED SIDEWALK

PLANS/PROJECTS/PROCESS/STREETS/PROJECT/MAIN-STREET-SIDEWALK

**BEFCO ENGINEERING, INC.***Consulting Engineering/Land Surveying*

P.O. BOX 615 485 NORTH JEFFERSON

LA GRANGE, TEXAS 78945-0615

979 / 968-6474 FAX 979 / 968-3056

www.befcoengineering.com E-mail: office@befcoengineering.com

Texas Registered Engineering Firm F-2011 Texas Licensed Surveying Firm #10001700

TEXAS MAIN STREET APPLICATION**CITY OF BASTROP****ENGINEERING FEE**

The engineering fee of \$30,000 will be used to perform the following tasks:

- Topographic Survey;
- Prepare Plans and Specifications;
- Solicit Bids;
- Review and award Project;
- Pre-Construction Meeting;
- Monitor Construction;
- Project Close-Out.

A handwritten signature in blue ink, appearing to read 'Gene Kruppa', is written over a horizontal line.

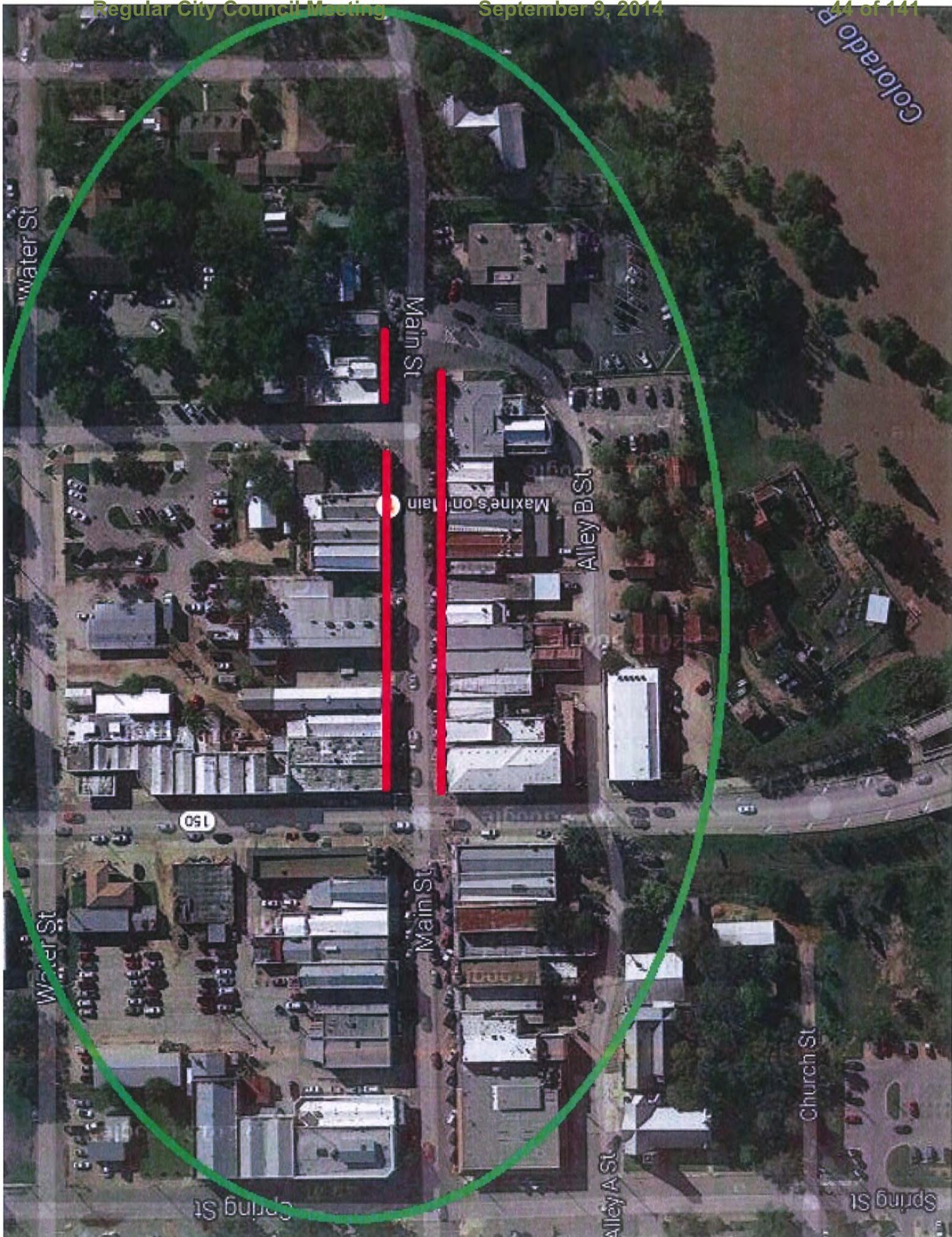
**Gene Kruppa, P.E., R.P.L.S.
BEFCO ENGINEERING, INC.**



8.7.14

"Proficient, practical engineering and land surveying services with a sense of small-town values and care"

F:\MSOFFICE\WINWORD\Bastrop, City of\11-5418.Bastrop, Texas Main St. Application.doc



NOTICE

The City of Bastrop has been made aware of the Texas Capital Fund Program administered by the Texas Department of Agriculture. It is the intent of the City of Bastrop to consider an application for grant assistance under the 2014 Texas Capital Fund Main Street Program.

One public hearing will be held. The hearing has been called for Tuesday, September 9, 2014 at 6:30 p.m. at City Hall in the City Council Chambers, 1311 Chestnut Street, Bastrop, Texas to provide information about all eligible activities and the past use of funds.

Please notify the City if assistance can be furnished to any persons with disabilities that wish to attend this public hearing. Written comments may be submitted by persons who are unable to attend this hearing at City Hall during normal business hours.

For further information, contact Nancy Wood, Main Street Director at 512-332-0068.

Ken Kesselus
Mayor

-
- * This notice must be published at least seventy-two (72) hours prior to the scheduled hearing.
 - ** The City must retain a copy of the published notice.
 - *** Publisher's Affidavit is needed for this notice.

TO BE PUBLISHED ONE TIME

PLEASE PLACE IN THE PUBLIC NOTICE SECTION OF THE CLASSIFIED ADS IN YOUR NEWSPAPER. Contact Langford Community Management Services at 512/452-0432 if further information is needed.

**PUBLIC NOTICE
CITY OF BASTROP
TEXAS CAPITAL FUND
TEXAS MAIN STREET PROGRAM**

The City of Bastrop is giving notice of the City's intent to submit a Texas Capital Fund application for a grant from the Texas Main Street Program. The grant application request is \$150,000.00 for sidewalk improvements in the Main Street Area along Main Street from Chestnut Street to about 60 feet south of Pine Street. Details of the application will be available for review at the City Hall during regular business hours.

For further information, contact Nancy Wood, Main Street Director at 512-332-0068.

Ken Kesselus
Mayor

* The City must retain a copy of the published notice.

** Publisher's Affidavit is needed for this notice.

TO BE PUBLISHED ONE TIME

CITY OF BASTROP

AGENDA ITEM **B-7**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 31, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: Consideration, discussion and possible action by the City Council on the acceptance of a **RESOLUTION** approving an **APPLICATION** for **FUNDING** through the Department of Agriculture **MAIN STREET PROGRAM**.

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE MAIN STREET PROGRAM

BE IT RESOLVED by the City Council of the City of Bastrop as follows:

SECTION 1.

The City Council has reviewed and hereby approves an application for:

Main Street Improvements -	\$135,000
Award Administration -	\$ 15,000

SECTION 2.

The City Council has reviewed and hereby agrees to comply with all assurances executed in connection with the application and, if funded the award.

SECTION 3.

The Mayor and City Manager are hereby authorized and directed to act on the city's behalf in all matters pertaining to this application and the anticipated grant which will follow.

SECTION 4.

The City Council hereby agrees to commit at a minimum \$45,000.00 as a cash contribution toward the activities of this Main Street project.

SECTION 5.

The City Council hereby approves the "Designated Main Street" as represented in the attached map. The area is detrimental and a threat to public health, safety and welfare due to the age and deteriorated state of the public infrastructure. The City Council supports the establishment of the area as blighted and finds that the area should be brought into compliance with ADA rules and regulations for the safety and welfare of its citizens.

SECTION 6.

The City Council has reviewed and hereby agrees not to participate in program income recapture and will return all program income to the State to be placed in a statewide Revolving Loan Fund to be used by the State to fund future economic development awards. By agreeing to this measure, the city understands that it will be eligible to receive as many Texas Capital Fund awards per program year as it has eligible projects.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Bastrop held on September 9, 2014 by the following vote:

AYES: _____ NAYES: _____ ABSENT: _____

Ken Kesselus, Mayor
City of Bastrop

ATTEST: _____
Elizabeth Lopez, City Secretary
City of Bastrop

CITY OF BASTROP

AGENDA ITEM

B-8

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 28, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **Consideration, discussion and possible action on the City Manager's Salary.**
2. Party Making Request: Ken Kesselus, Mayor
3. Nature of Request: (Brief Overview) Attachments: Yes No
4. Policy Implication: _____
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
8. Pursuant to the City Charter provision (Article IV/ Section 4.01); *“the City Manager shall receive such compensation as may be fixed by Council.”*
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **B-9**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 31, 2014
MEETING DATE: September 9, 2014

1. Agenda Item: **CONDUCT A PUBLIC HEARING: The City Council will conduct the second "Public Hearing "on the Proposed Property Tax Rate for the City of Bastrop for Fiscal Year 2015.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes No
In accordance with the "Truth in Taxation" laws of the State of Texas, if an entity's (the City of Bastrop) proposed tax rate exceeds the effective rate, the entity is required to conduct two public hearings. This evening the Council will conduct the second of the required "Public Hearings". The City Council cannot take any action regarding the tax rate at these public hearings. The sole purpose of the "Public Hearing" is to provide the public an opportunity to address the Council regarding the proposed tax rate.

Please note the wording below in bold must be read at the close of the "Public Hearing". The Bastrop City Council will consider the second reading of an ordinance to adopt the "Tax Rate" for the City of Bastrop Fiscal Year 2015 at the September 23, 2014 City Council Meeting at 6:30 pm at the City Hall located at 1311 Chestnut Street, Bastrop Texas 78602.

4. Policy Implication:

5. Budgeted: Yes No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

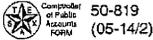
8. Staff Recommendation:

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

As stated above this is the "Second Public Hearing" regarding the FY-15 proposed tax and to provide an opportunity for the citizens of Bastrop to address the City Council regarding the proposed tax rate. What is of upmost important is at the close of the Public Hearing the read the section in bold advising the public when the Council will action to adopt the "Tax Rate".

11. Action Taken: _____



NOTICE OF 2014 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF BASTROP, TEXAS

A tax rate of \$.5640 per \$100 valuation has been proposed for adoption by the governing body of City of Bastrop, Texas. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

PROPOSED TAX RATE	\$ <u>.5640</u> per \$100
PRECEDING YEAR'S TAX RATE	\$ <u>.5840</u> per \$100
EFFECTIVE TAX RATE	\$ <u>.5534</u> per \$100
ROLLBACK TAX RATE	\$ <u>.5903</u> per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Bastrop, Texas from the same properties in both the 2013 tax year and the 2014 tax year.

The rollback tax rate is the highest tax rate that City of Bastrop, Texas may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Ms. Linda Harmon

Bastrop County tax assessor-collector

211 Jackson Street, Bastrop, Texas 78602

(512) 581-7161

linda.harmon@co.bastrop.tx.us

www.co.bastrop.tx.us

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 26, 2014 at 6:30pm at City Hall, 1311 Chestnut Street, Bastrop, Tx. 78602

Second Hearing: September 9, 2014 at 6:30pm at City Hall, 1311 Chestnut Street, Bastrop, Tx. 78602

CITY OF BASTROP

AGENDA ITEM **B-10**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 31, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **Consideration, discussion and possible action on approval of the FIRST READING of an Ordinance of the City of Bastrop, Texas, adopting a budget and appropriating resources for Fiscal Year 2014-2015; beginning October 1, 2014 ending September 30, 2015; in accordance with existing statutory requirements; repealing all conflicting ordinances; containing a severability clause; and providing for an effective date; with the second reading and final adoption of the City of Bastrop Budget for Fiscal Year 2014-2015 to be held on September 23, 2014.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

CITY OF BASTROP, TEXAS
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2014-2015 BUDGET

	GENERAL FUND	DEBT SERVICE FUNDS	CAPITAL IMPROVEMENT FUNDS	SPECIAL REVENUE FUNDS	WATER/WASTEWATER FUNDS	BASTROP POWER & LIGHT	BASTROP ECONOMIC DEVELOPMENT CORP.	TOTAL ALL FUNDS
BEGINNING BALANCES	\$ 3,392,398	\$ 733,213	\$ 13,750,000	\$ 4,567,720	\$ 4,033,241	\$ 3,807,480	\$ 2,366,890	\$ 32,650,942
REVENUES:								
AD VALOREM TAXES	2,841,670	1,610,570	-	-	-	-	-	4,452,240
SALES TAXES	3,430,000	-	-	-	-	-	1,715,000	5,145,000
FRANCHISE & OTHER TAXES	428,000	-	-	2,664,000	-	-	-	3,092,000
LICENSES & PERMITS	86,000	-	-	2,000	-	-	-	88,000
SERVICE FEES	45,600	-	-	609,500	4,528,745	7,508,000	69,000	12,760,845
FINES & FORFEITURES	245,100	-	-	765,000	-	-	-	1,010,100
INTEREST & OTHER REVENUE	5,000	1,918	6,450	10,390	750	5,000	6,650	36,158
INTERGOVERNMENTAL	1,460,500	551,025	-	461,579	-	-	-	2,473,104
MISCELLANEOUS	225,000	-	-	99,500	-	90,000	-	414,500
TOTAL REVENUES	8,766,870	2,163,513	6,450	4,611,969	4,529,495	7,603,000	1,790,650	29,471,947
TRANSFERS FROM	613,500	-	-	1,236,459	172,000	-	-	2,021,959
TOTAL AVAILABLE RESOURCES	12,772,768	2,896,726	13,756,450	10,416,148	8,734,736	11,410,480	4,157,540	64,144,848
EXPENDITURES:								
GENERAL GOVERNMENT	4,283,450	-	-	3,393,898	-	-	-	7,677,348
PUBLIC SAFETY	3,321,510	-	-	28,300	-	-	-	3,349,810
DEVELOPMENT SERVICES	893,790	-	-	-	-	-	-	893,790
COMMUNITY SERVICES	1,438,340	-	-	659,320	-	-	-	2,097,660
UTILITIES	-	-	-	-	2,856,518	6,980,595	-	9,837,113
DEBT SERVICE	-	2,225,375	-	551,025	1,242,728	159,695	526,153	4,704,976
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	1,264,497	1,264,497
CAPITAL PROJECTS	-	-	13,756,450	130,000	-	-	-	13,886,450
TOTAL EXPENDITURES	9,937,090	2,225,375	13,756,450	4,762,543	4,099,246	7,140,290	1,790,650	43,711,644
TRANSFER TO	-	-	-	1,236,459	172,000	613,500	-	2,021,959
ENDING FUND BALANCE	\$ 2,835,678	\$ 671,351	\$ -	\$ 4,417,146	\$ 4,463,490	\$ 3,656,690	\$ 2,366,890	\$ 18,411,245

TOTAL REVENUES: \$ 31,493,906
\$ 14,239,697
TOTAL APPROPRIABLE FUNDS: \$ 45,733,603

ORDINANCE NO. 2014

AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2014-2015, BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for the operation of the City during Fiscal Year 2014-2015; and

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council a proposed budget of the revenues and expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year beginning October 1, 2014 and ending September 30, 2015; and,

WHEREAS, the City Council on September 9, 2014 conducted a public hearing to receive input from citizens of the City concerning the content of the budget, and for which notices were duly posted in the *Bastrop Advertiser*; and

WHEREAS, the City has acknowledged that this budget will raise more total property taxes than last year's budget by \$231,970 or 5.49%, and of that amount \$191,765 is tax revenue to be raised from new property added to the tax roll this year; and

WHEREAS, the City Council having considered the proposed budget at length, and having provided input in its preparation, has determined that the proposed budget and the revenues and expenditures contained therein are in the best interest of the City and, therefore, the Council desires to approve and adopt the budget by formal action.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS, THAT:

Section 1. The proposed budget for the fiscal year beginning October 1, 2014 and ending September 30, 2015, as submitted to the City Council by the City Manager, which budget is attached hereto as Exhibit "A," for all purposes is hereby approved and adopted as the City's budget of all revenue and expenditures/expenses of the City of Bastrop, Texas for Fiscal Year 2014-2015; and

Section 2. The sum of forty five million, seven hundred and thirty three thousand, and six hundred and three U.S. Dollars (\$45,733,603) is hereby appropriated for the City's FY2014-2015 Budget. Further, these funds are for payment of operating, capital, and debt service

expenses associated with the operation and administration of the City, according to the various purposes and intents described in the FY 2014-2015 budget document.

Section 3. Should any paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

Section 4. This Ordinance shall be in full force and effect from and after its adoption by the City Council, pursuant to applicable State and local laws and the City Charter.

Section 5. All other ordinances and Code provisions that are in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency.

Section 6. The City Council of the City of Bastrop, Texas met in a public meeting on September 23, 2014, and adopted this ordinance with a majority vote as follows:

Mayor Pro Tem Joe Beal	YEA___	NAY___	ABSTAIN___	ABSENT___
Council Member Willie DeLa Rosa	YEA___	NAY___	ABSTAIN___	ABSENT___
Council Member Ken Kesselus	YEA___	NAY___	ABSTAIN___	ABSENT___
Council Member Kay Garcia McAnally	YEA___	NAY___	ABSTAIN___	ABSENT___
Council Member Dock Jackson	YEA___	NAY___	ABSTAIN___	ABSENT___

READ and ACKNOWLEDGED on First Reading on the 9th day of September 2014.

READ and ADOPTED on Second Reading on the 23rd day of September 2014.

APPROVED:

ATTEST:

Ken Kesselus, Mayor

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:
Law Offices of Jo-Christy Brown, PC
Jo-Christy Brown
City Attorney

CITY OF BASTROP

AGENDA ITEM **B-11**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 31, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **CONDUCT A PUBLIC HEARING:** The City Council will conduct the **SECOND "Public Hearing"** on the **PROPOSED PROPERTY TAX RATE** for the City of Bastrop for **FISCAL YEAR 2015**.

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: X Approved _____ Disapproved _____ None

As stated above this is the "Budget Hearing" regarding the FY-15 proposed budget and to provide an opportunity for the citizens of Bastrop to address the City Council regarding the proposed budget.

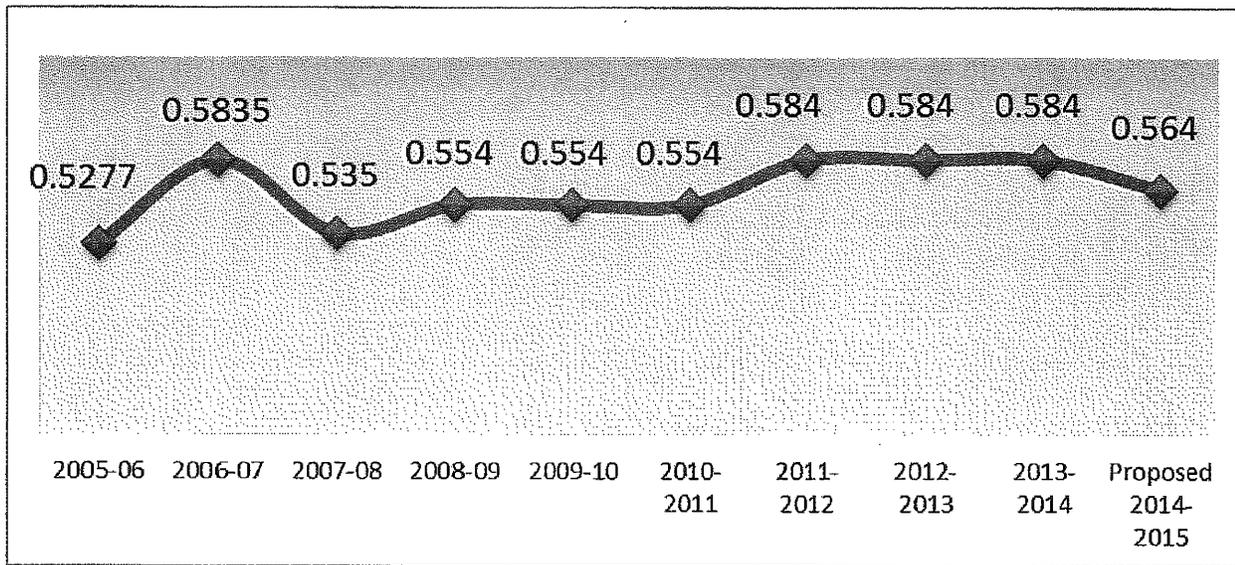
11. Action Taken: _____

Property Tax Calculations

(Ad Valorem Taxes)

	FY2015
	<u>Tax Year 2014</u>
TAX ROLL:	
Assessed Valuation (100%)	\$737,922,965
Rate per \$100	0.56400
<hr/>	
Tax Levy Freeze Adjusted	4,161,886
Tax Levy - Frozen (Disabled/ over 65)*	330,115
<hr/>	
Total Tax Levy	4,492,001
Percent of Collection	97%
<hr/>	
SUMMARY OF TAX COLLECTIONS:	
Current Tax	4,037,029
Revenue From Tax Freeze Property	320,211
Delinquent Tax	55,000
Penalty and Interest	40,000
<hr/>	
TOTAL TAX COLLECTIONS	\$4,452,240
<hr/>	

Property Tax Rate History



Property Tax Distribution

	TAX RATE	PERCENT	TOTAL
<u>GENERAL FUND:</u>			
Current Tax	\$0.3598		2,575,625
Revenue From Tax Freeze Property			204,295
Delinquent Tax			35,750
Penalty and Interest			26,000
Total General Fund	\$0.3598	63.80%	\$2,841,670
<u>DEBT SERVICE FUND:</u>			
Current Tax	\$0.2042		1,461,403
Revenues From Tax Freeze Property			115,917
Delinquent Tax			19,250
Penalty and Interest			14,000
Total Debt Service	\$0.2042	36.20%	\$1,610,570
DISTRIBUTION	\$0.5640	100.00%	\$4,452,240

CITY OF BASTROP

AGENDA ITEM **B-12**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 31, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **Consideration, discussion and possible action on approval of the FIRST READING of an Ordinance fixing the tax rate and levy for the City of Bastrop, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2015, and for the further purpose of creating a sinking fund to retire the principle and interest of the bond indebtedness of the City; providing for a lien on all real and personal property to secure payment of taxes due thereon; containing a severability clause; repealing all ordinances and parts thereof in conflict herewith; and providing for an effective date.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

ORDINANCE NO. 2014-

AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF BASTROP, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BOND INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of Bastrop, Texas has on this date, by way of separate Ordinance, duly approved and adopted a Budget for the operation for the City for fiscal year 2014-2015 (FY 2014-2015); and

WHEREAS, the aforesaid Ordinance anticipates and requires the levy of an *ad valorem* tax on all taxable property in the City of Bastrop; and

WHEREAS, the Chief Appraiser of Bastrop County Tax Appraisal District has prepared and certified the appraisal roll for the City of Bastrop, Texas, that roll being that portion of the approved appraisal roll of the Bastrop County Tax Appraisal District which lists property taxable by the City of Bastrop, Texas; and

WHEREAS, it is necessary to levy such an *ad valorem* tax at a given rate to generate revenues sufficient to meet the projected expenses of the City for FY 2014-2015; and

WHEREAS, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for FY 2014-2015.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. There is hereby levied for the FY 2014-2015 upon all real property situated within the corporate limits of the City of Bastrop, Texas, and upon all personal property which was owned within the corporate limits of the City of Bastrop, Texas, on January 1, 2014, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.5640 on each \$100 of assessed valuation on all taxable property, which total tax herein so levied shall consist and be comprised of the following components:

a) An *ad valorem* tax rate of \$0.3598 on each \$100 of assessed valuation of all taxable property is hereby levied for general City purposes and to pay the current operating expenses of the City of Bastrop, Texas, for the fiscal year ending September 30,

2015, which tax, when collected shall be appropriated to and for the credit of the General Fund of the City of Bastrop, Texas.

b) An *ad valorem* tax rate of \$0.2042 on each \$100 of assessed valuation of taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Bastrop, now outstanding and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Bastrop, Texas, for the fiscal year ending September 30, 2015.

Section 2. The City of Bastrop shall have lien on all taxable property located in the City of Bastrop to secure the payment of taxes, penalty, and interest, and all costs of collection, assessed and levied hereby.

Section 3. Taxes are payable in Bastrop, Texas at the Office of the Tax Assessor Collector of Bastrop County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

Section 4. The tax roll presented to the City Council, together with any supplements thereto, are hereby accepted and approved.

Section 5. Should any paragraph, sentence, provision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

Section 6. This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

Section 7. All other ordinances and Code provisions in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency and all other provisions of the Bastrop City Code not in conflict herewith shall remain in full force and effect.

Section 8. The repeal of any ordinance or parts thereof by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying or altering any penalty accruing or to accrue, nor as affecting any rights of the City under any section or provision of any ordinances at the time of passage of this Ordinance.

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS TAX RATE; AND THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.3 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$15.10.

READ and ACKNOWLEDGED on First Reading on the 9th day of September 2014.

READ AND ADOPTED on Second Reading on the 23rd day of September 2014.

APPROVED:

ATTEST:

Ken Kesselus, Mayor
On Behalf of the City Council
Of Bastrop, Texas

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:
Law Offices of Jo-Christy Brown, PC
Jo-Christy Brown
City Attorney

CITY OF BASTROP

AGENDA ITEM **B-13**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 31, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of an Ordinance amending the Bastrop City Code of Ordinances, Appendix A Fee Schedule, Article A13.02 "Water and Wastewater Rates and Charges" repealing conflicting provisions; providing severability; and providing an effective date.**

2. Party Making Request: **Michael H. Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: Projected growth indicates a near-future need for additional Water/Wastewater infrastructure and facilities. In response, the City prepared the City of Bastrop's Five Year Capital Improvement Program. This program is in its' first year of rate implementation and is consistent with Rimrock Consulting recommendation of the proposed rate increase of 11.5%.

5. Budgeted: Yes No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE
CONCURRENCE

8. Staff Recommendation: _____

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

ORDINANCE NO. ~~2012-~~ 2014-____

AN ORDINANCE AMENDING THE BASTROP CITY CODE OF ORDINANCES, APPENDIX A, FEE SCHEDULE, ARTICLE A13.02 "WATER AND WASTEWATER RATES AND CHARGES"; REPEALING CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as a result of study and evaluation undertaken by the City of Bastrop, Texas, the City Council has determined that aging municipal water and wastewater infrastructure exists in some areas of the Bastrop community, with the majority of such infrastructure generally located in the central portions of the City, and further, that portions of the City's aging infrastructure does/will need to be updated and/or replaced in order to increase service reliability to the City's customers, as well as to improve the appearance and taste of water provided to the public; and

WHEREAS, after careful engineering and technical analysis, the City has determined that due to increased demands resulting from population growth within the City, there is a potential that both the City's water and wastewater facilities and related infrastructure may not have the capacity or to adequately handle the current or future demands for water and wastewater service placed upon such facilities and infrastructure; and

WHEREAS, the Council has determined that the City's past and present water and sewer-wastewater rates have not kept pace with the escalating funding requirements that are necessary for the City to provide routine and necessary water and wastewater infrastructure and facility upgrades and replacements; and

WHEREAS, projected City growth indicates a near-future need for construction and installation of new water and wastewater facilities and related infrastructure and facilities, which need is reflected and discussed in detail in the "City of Bastrop's Five Year Capital Improvements Program, dated April 15, 2014; "City of Bastrop, Texas 2011 Water and Wastewater Capital Improvements Plan Summary Report" prepared by K*Frieese and Associates (dated October 17, 2011) ("Capital Improvements Program"); and

WHEREAS, in order to address these critical needs, City Staff and its-the City's professional consultants have developed a multi-year program to finance the needed water and wastewater facility and infrastructure improvements, with the objectives of providing for the health, and safety and welfare of Bastrop's citizens and providing for the orderly and equitable funding of these utility improvements which are necessary for the ongoing and future provision of water and wastewater services to the citizens of Bastrop; and

~~WHEREAS, on November 22, 2011 the Bastrop City Council amended the City Code of Ordinances Chapter 13, and Appendix A: Fee Schedule Article A13.02 Water and Wastewater Rates and Charges to implement the first year of implementation of the rate changes necessary to meet critical needs of the City's water wastewater system.~~

WHEREAS, the City Council of the City of Bastrop, Texas has determined that in order to continue the approved Capital Improvement Program ~~for its second year of implementation~~ and to properly provide water and wastewater service within the City, it is necessary to amend the City Code of Ordinances Chapter 13, and Appendix A: Fee Schedule Article A13.02 Water and Wastewater Rates and Charges, as noted below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

PART 1: That Appendix A: of the Code of Ordinances, entitled Fee Schedule Article A13.02 "Water and Wastewater Rates and Charges", shall be amended as follows:

ARTICLE A13.02 Water and Wastewater Rates and Charges

Sec. A13.02.002 Wastewater Service Charges

- (a) These rates are applicable to all residential, multifamily and commercial retail wastewater customers within the corporate limits of the city who have metered water connections and to whom city wastewater service has actually been connected, except for customers who have a city approved, on-site sewer system, septic system or other on-site wastewater system, and have not connected to the city's wastewater system, or customers who have a water meter for irrigation use only, as long as the irrigation meter does not provide water to plumbing fixtures.

Minimum Charge: ~~\$23.37~~ \$26.06

Plus the following charges for consumption per 1,000 gallons:

0-5,000 gallons	\$2.12 \$2.36
5,001-10,000 gallons	\$2.40 \$2.68
10,001-20,000 gallons	\$2.56 \$2.85
20,001-50,000 gallons	\$2.75 \$3.07
Over 50,000 gallons	\$3.00 \$3.35

In order to meet critical needs of the City's wastewater system, it is the City's intention to increase these rates, by separate ordinances, by not less than 3.5% each year, starting in December 2012, and each succeeding December until December 2020, consistent with the recommendations of the City's staff, K* Friese and Associates and Rimroek consulting. The intended future rate increases are as follows:

- December 2013 — Minimum and volume charges not less than 6.3% higher than those adopted in 2012;
- December 2014 — Minimum and volume charges not less than 3.5% higher than those adopted in 2013; and
- December 2015 — Minimum and volume charges not less than 3.5% higher than those adopted in 2014.
- December 2016 — Minimum and volume charges not less than 4.5% higher than those adopted in 2015;
- December 2017 — Minimum and volume charges not less than 4.5% higher than those adopted in 2016; and
- December 2018 — Minimum and volume charges not less than 4.0% higher than those adopted in 2017.
- December 2019 — Minimum and volume charges not less than 3.5% higher than those adopted in 2018; and

Sec. A13.02.004 Water Service Charges

These rates will be applicable to all sales or service of water within the corporate limits of the city.

- (1) Residential - In city limits.

Meter Size	Minimum Charge
3/4" (or smaller)	\$24.02 \$26.78
1"	\$40.84 \$45.54
1-1/2"	\$68.86 \$76.78
2"	\$102.49 \$114.28
3"	\$192.18 \$214.28
4"	\$221.02 \$246.44
6"	\$573.36 \$639.30

Plus the following charges for consumption per 1,000 gallons:

0–3,000 gallons	\$2.47 \$2.75
3,001–5,000 gallons	\$2.64 \$2.94
5,001–10,000 gallons	\$2.79 \$3.11
10,001–20,000 gallons	\$2.96 \$3.30
20,001–50,000 gallons	\$3.20 \$3.57
Over 50,000 gallons	\$3.35 \$3.74

Commercial - In city limits.

Meter Size	Minimum Charge
3/4" (or smaller)	\$24.02 \$26.78
1"	\$40.84 \$45.54
1-1/2"	\$68.86 \$76.78
2"	\$102.49 \$114.28
3"	\$192.18 \$214.28
4"	\$221.02 \$246.44
6"	\$573.36 \$639.30

Plus the following charges for consumption per 1,000 gallons:

0–3,000 gallons	\$2.47 \$2.75
3,001–5,000 gallons	\$2.64 \$2.94
5,001–10,000 gallons	\$2.79 \$3.11
10,001–20,000 gallons	\$2.96 \$3.30
20,001–50,000 gallons	\$3.20 \$3.57
Over 50,000 gallons	\$3.35 \$3.74

(2) Residential and Commercial - Outside city limits.

Meter Size	Minimum Charge
3/4" (or smaller)	\$36.04 \$40.18
1"	\$61.26 \$68.30
1-1/2"	\$103.31 \$115.19

2"	\$153.75 171.43
3"	\$288.28 \$321.43
4"	\$439.63 \$490.19
6"	\$860.02 \$958.92

Plus the following charges for consumption per 1,000 gallons:

0-3,000 gallons	\$3.58 \$3.99
3,001-5,000 gallons	\$3.83 \$4.27
5,001-10,000 gallons	\$4.07 \$4.54
10,001-20,000 gallons	\$4.31 \$4.81
20,001-50,000 gallons	\$4.67 \$5.21
Over 50,000 gallons	\$4.91 \$5.47

~~In order to meet critical needs of the City's water system, it is the City's intention to increase these rates, by separate ordinances, by not less than 3.5% each year, starting in December 2012, and each succeeding December until December 2020, consistent with the recommendations of the City's staff, K* Friese and Associates and Rimrock consulting. The intended future rate increases are as follows:~~

- ~~December 2013 — Minimum and volume charges not less than 6.3% higher than those adopted in 2012;~~
- ~~December 2014 — Minimum and volume charges not less than 3.5% higher than those adopted in 2013; and~~
- ~~December 2015 — Minimum and volume charges not less than 3.5% higher than those adopted in 2014.~~
- ~~December 2016 — Minimum and volume charges not less than 4.5% higher than those adopted in 2015;~~
- ~~December 2017 — Minimum and volume charges not less than 4.5% higher than those adopted in 2016; and~~
- ~~December 2018 — Minimum and volume charges not less than 4.0% higher than those adopted in 2017.~~
- ~~December 2019 — Minimum and volume charges not less than 3.5% higher than those adopted in 2018; and~~

Sec. A13.02.011 — Acceptance and treatment of wastes from on-site sewage facilities or septic systems.

Formatted: Justified

[No change in (d)].

(e) Wastewater treatment plant septic unloading fees.

Gallons	Rates
0-1,000	\$56.05 \$62.50
1,001-1,500	\$84.08 \$93.75
1,501-2,000	\$112.11 \$125.00
2,001-2,500	\$140.14 \$156.26
2,501-3,000	\$168.16 \$187.50
3,001-3,500	\$196.19 \$218.75
3,501-4,000	\$224.22 \$250.01
4,001-4,500	\$252.25 \$281.26
4,501-5,000	\$280.27 \$312.50
5,001-5,500	\$308.30 \$343.75
5,501-6,000	\$336.33 \$375.01
6,001-6,500	\$364.36 \$406.26
6,501-7,000	\$392.38 \$437.50
7,001-7,500	\$420.41 \$468.76
7,501-8,000	\$448.44 \$500.01
8,001-8,500	\$476.46 \$531.25
8,501-9,000	\$504.49 \$562.51
9,001-9,500	\$532.52 \$593.76
9,501-10,000	\$560.55 \$625.01

~~In order to meet critical needs of the City's acceptance and treatment of wastes from on-site sewage facilities or septic systems, it is the City's intention to increase these rates, by separate ordinances, by not less than 3.5% each year, starting in December 2012, and each succeeding December until December 2020, consistent with the recommendations of the City's staff, K* Friese and Associates and Rimroek consulting. The intended future rate increases are as follows:~~

- ~~December 2013 — Minimum and volume charges not less than 6.3% higher than those adopted in 2012;~~
- ~~December 2014 — Minimum and volume charges not less than 3.5% higher than those adopted in 2013; and~~

- ~~December 2015 — Minimum and volume charges not less than 3.5% higher than those adopted in 2014.~~
- ~~December 2016 — Minimum and volume charges not less than 4.5% higher than those adopted in 2015;~~
- ~~December 2017 — Minimum and volume charges not less than 4.5% higher than those adopted in 2016; and~~
- ~~December 2018 — Minimum and volume charges not less than 4.0% higher than those adopted in 2017.~~
- ~~December 2019 — Minimum and volume charges not less than 3.5% higher than those adopted in 2018; and~~

PART 2: If any provision of this eOrdinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this eOrdinance which can be given effect without the invalid provision or application, and to this end the provisions of this eOrdinance are hereby declared to be severable.

PART 3: That all ordinances, resolutions and orders heretofore passed, adopted and made, or any part of the same, affecting rates and charges for residential and commercial electric rates of the City of Bastrop, which are in conflict with this Ordinance, shall be, and the same are hereby, in all things repealed to the extent that the same conflict with this Ordinance, or with the laws of the State of Texas. All provisions not amended herein shall remain in full force and effect.

PART 4: The cChanges noted in this Ordinance shall become effective during the first municipal utility billing cycle in November in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

READ and APPROVED on First Reading on the ____ day of _____, 2014

READ and ADOPTED on Second Reading on the ____ day of _____, 2014

APPROVED:

ATTEST:

By: Ken Kesselus, Mayor

By: Elizabeth Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM **D-1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 27, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Report for the period ending of July 31, 2014.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Provide City Council monthly financial report overview for four major funds to include General Fund, Water-Wastewater Fund, Bastrop Power & Light and the Hotel Motel Fund.

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: Acceptance of monthly financial report.

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

**CITY OF BASTROP, TEXAS
MONTHLY FINANCIAL REPORT
FOR PERIOD ENDING JULY 31, 2014**



**CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF JULY 31, 2014**

Fiscal year 2014 is 10 month or 83.33% completed as of July 31, 2014.

- General Fund revenues reflect \$7,972,633 collected or 91% of the budgeted revenue received. Expenditures represent \$6,984,758 or 76% of the budget spent.
- Water/ Wastewater Fund revenues reflect 80% collected or \$3,235,459. Expenditures represent 81% spent or \$2,566,077.
- The Electric Fund revenues reflect 81% collected or \$5,656,406. Expenditures represent 82% spent or \$5,662,520.
- The Hotel /Motel Fund revenues reflect 90% collected or \$2,096,486. Expenditures represent 83% spent or \$1,945,398.

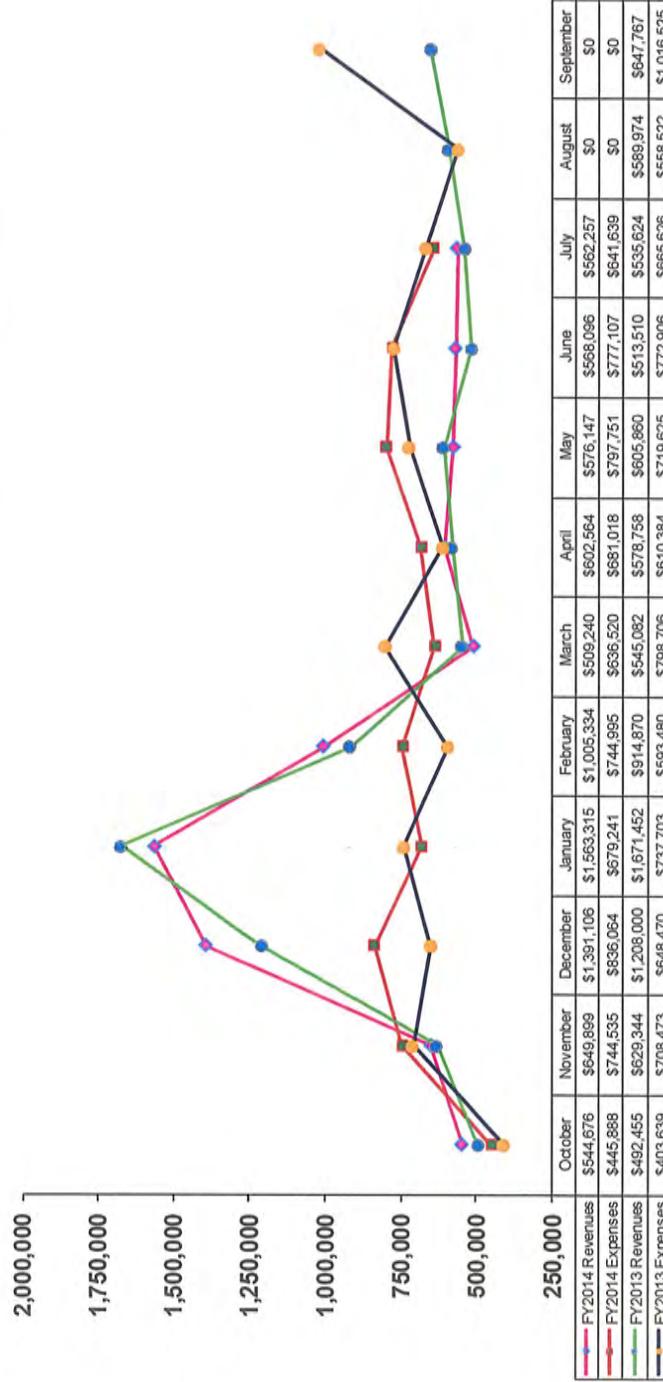
Revenues

	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget
General Fund	\$ 8,765,222	\$ 7,972,633	90.96%	\$ 9,191,222	\$ 6,984,758	75.99%
WWWW Fund	\$ 4,050,420	\$ 3,235,459	79.88%	\$ 3,226,624	\$ 2,566,077	79.53%
Electric Fund	\$ 6,960,000	\$ 5,656,406	81.27%	\$ 6,888,600	\$ 5,662,520	82.2%
Hotel Motel Fund	\$ 2,332,520	\$ 2,096,486	89.88%	\$ 2,353,010	\$ 1,945,398	82.68%

Expenditures

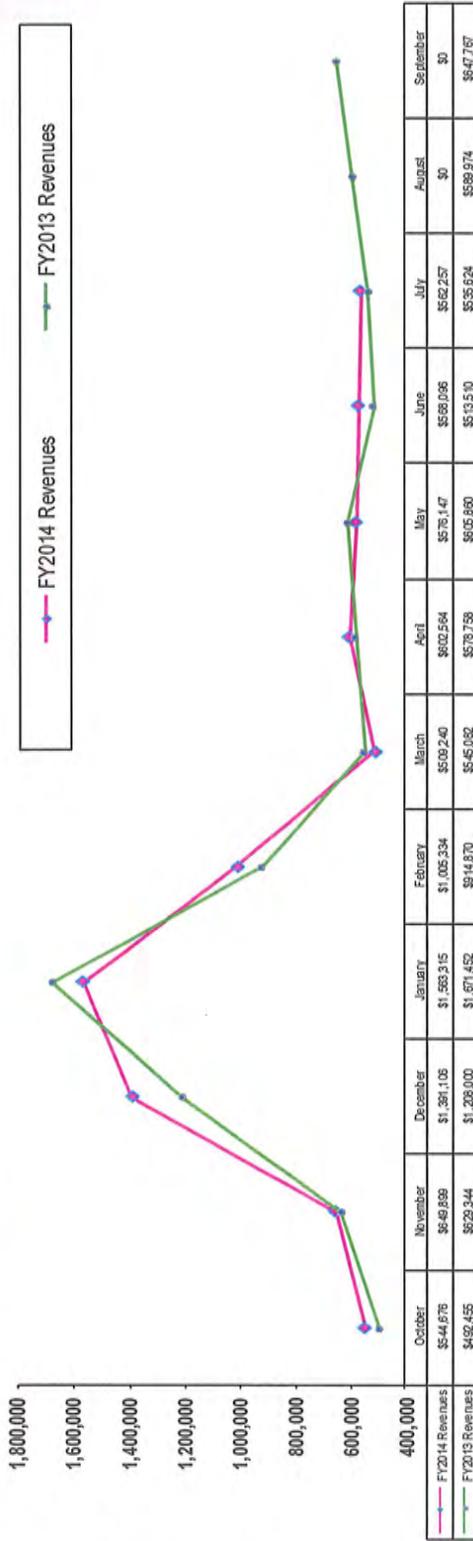
GENERAL FUND REVENUE & EXPENDITURES
AS OF JULY 31, 2014

- Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.

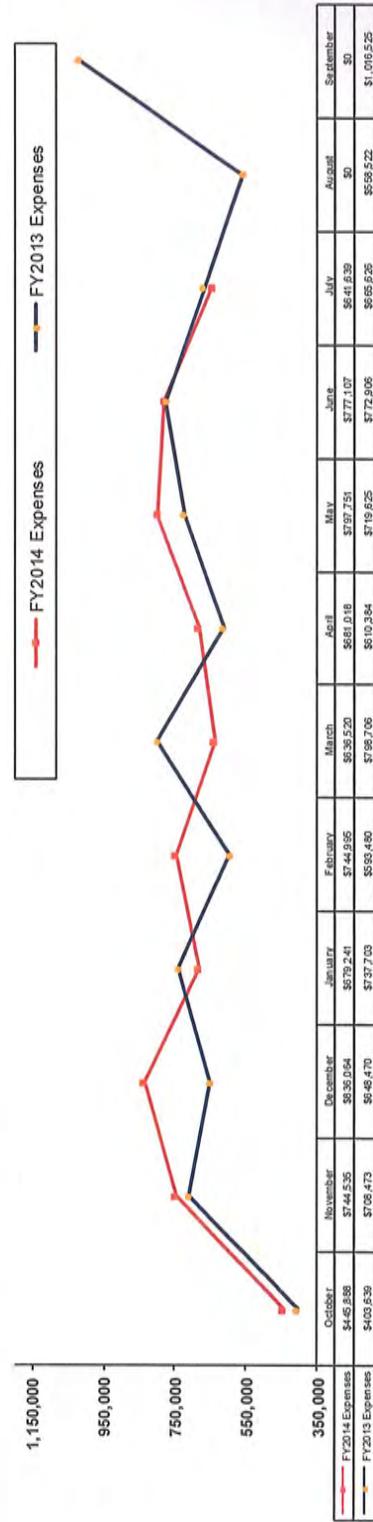


GENERAL FUND REVENUE & EXPENDITURES
AS OF JULY 31, 2014

FY 2013 & 2014 Revenues



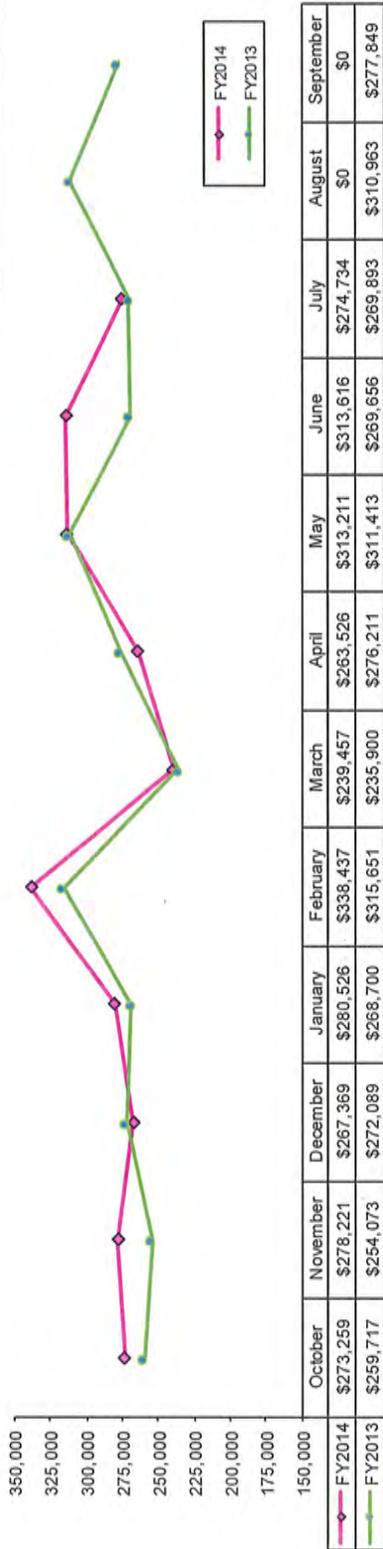
FY 2013 & 2014 Expenditures



**GENERAL FUND REVENUE
AS OF JULY 31, 2014**

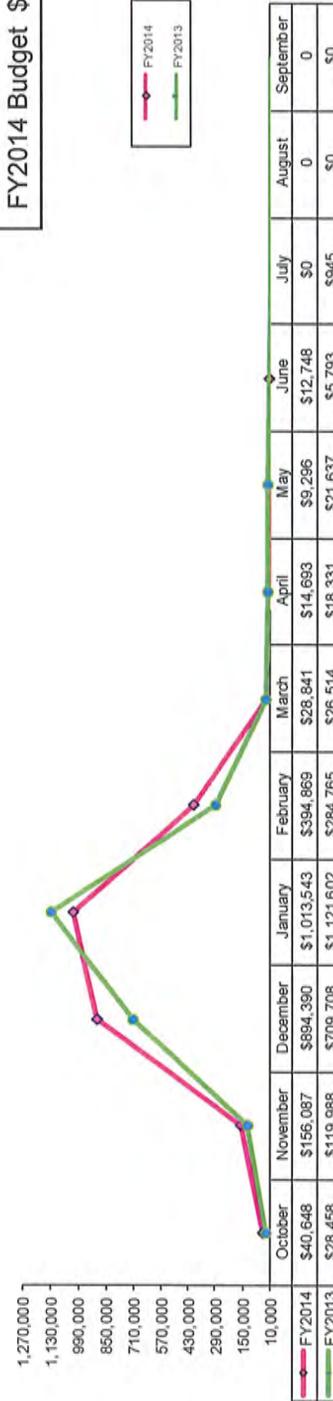
Sales Tax

FY2014 YTD \$2,842,356
FY2014 Budgeted \$3,155,000

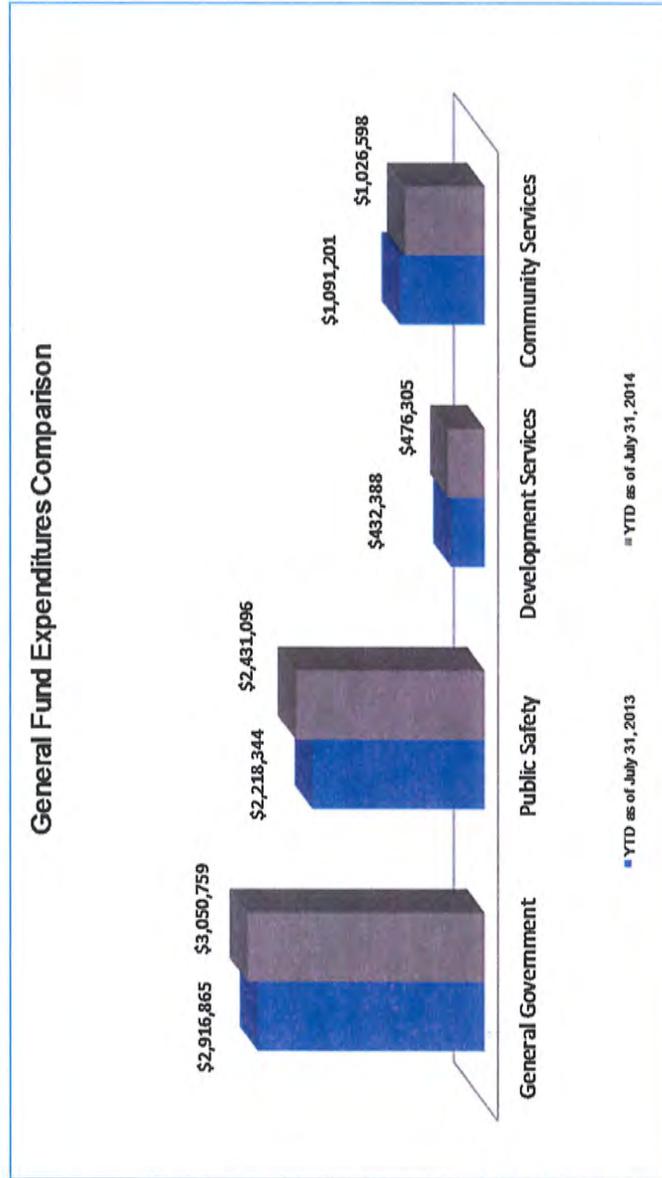


Ad Valorem Taxes

FY2014 YTD \$2,565,115
FY2014 Budget \$2,567,343



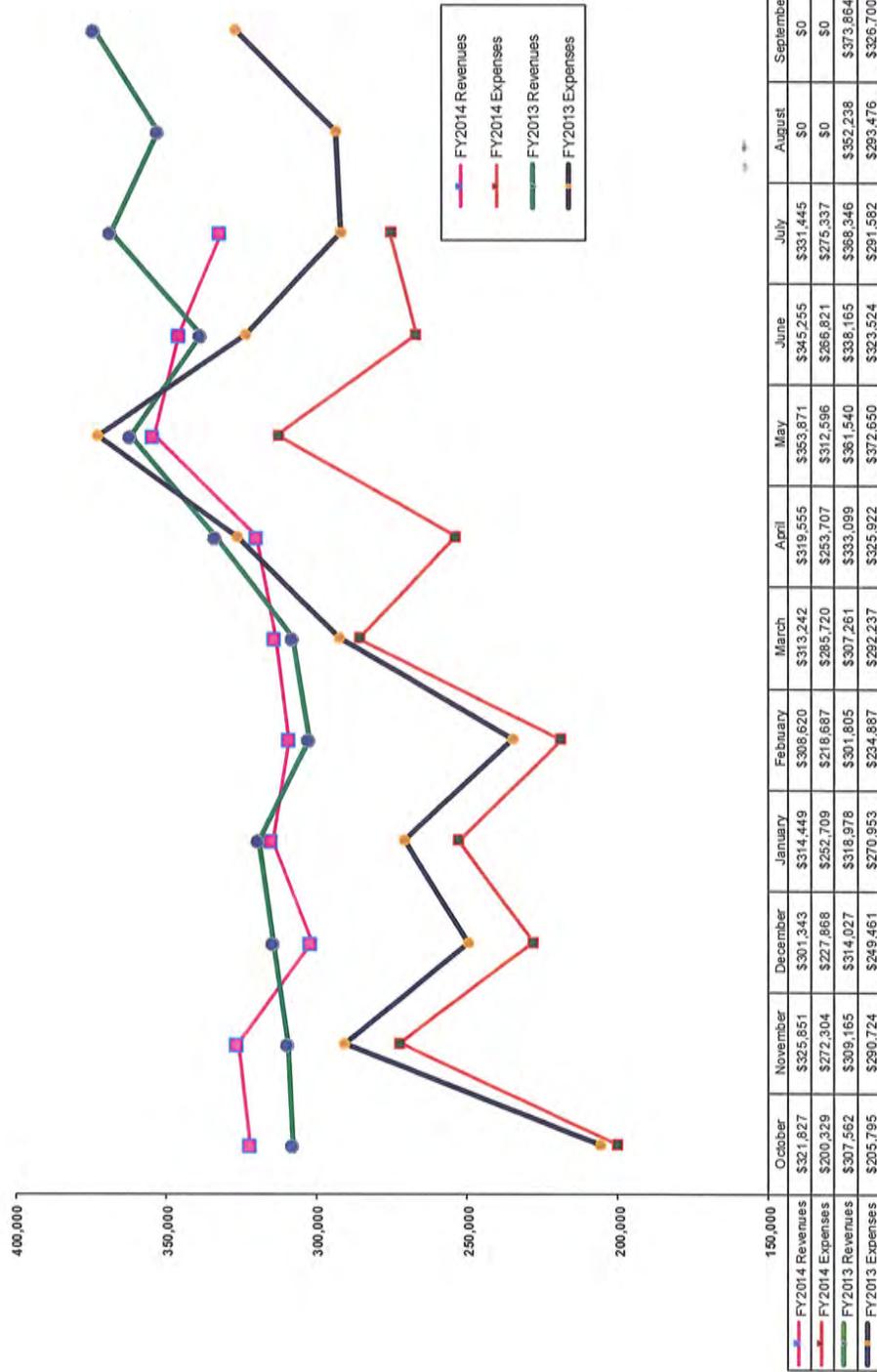
**GENERAL FUND EXPENDITURES
AS OF JULY 31, 2014**



- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes the Planning Department
- Community Services includes Recreation, Parks, and Library

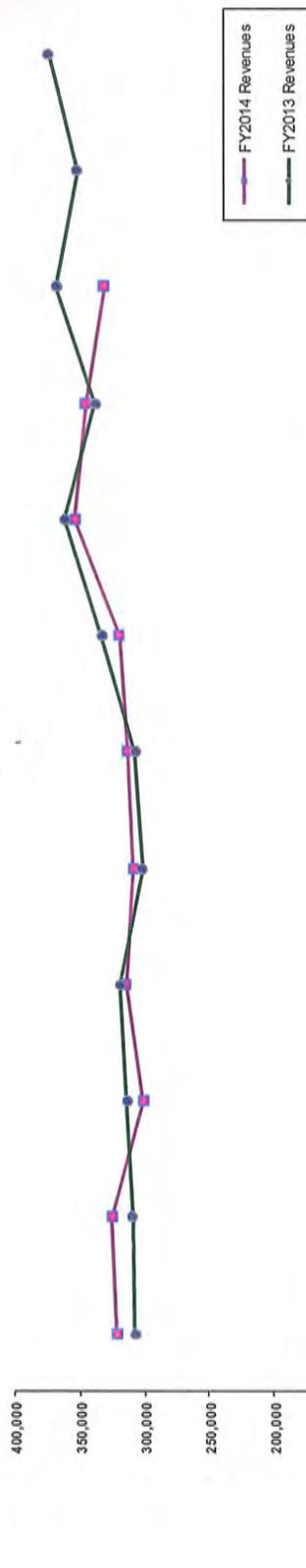
WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF JULY 31, 2014

- Water/Wastewater Fund Revenues Year-to-date (YTD) as of July 31, 2014 are \$3,235,459 or 79.88% of the year.

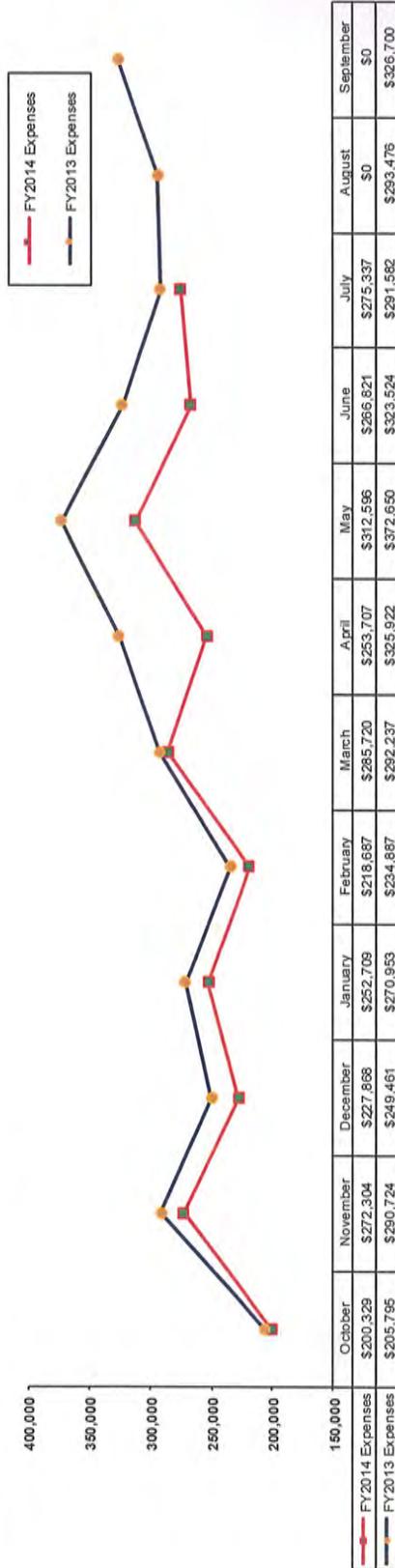


WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF JULY 31, 2014

FY 2013 & 2014 Revenues

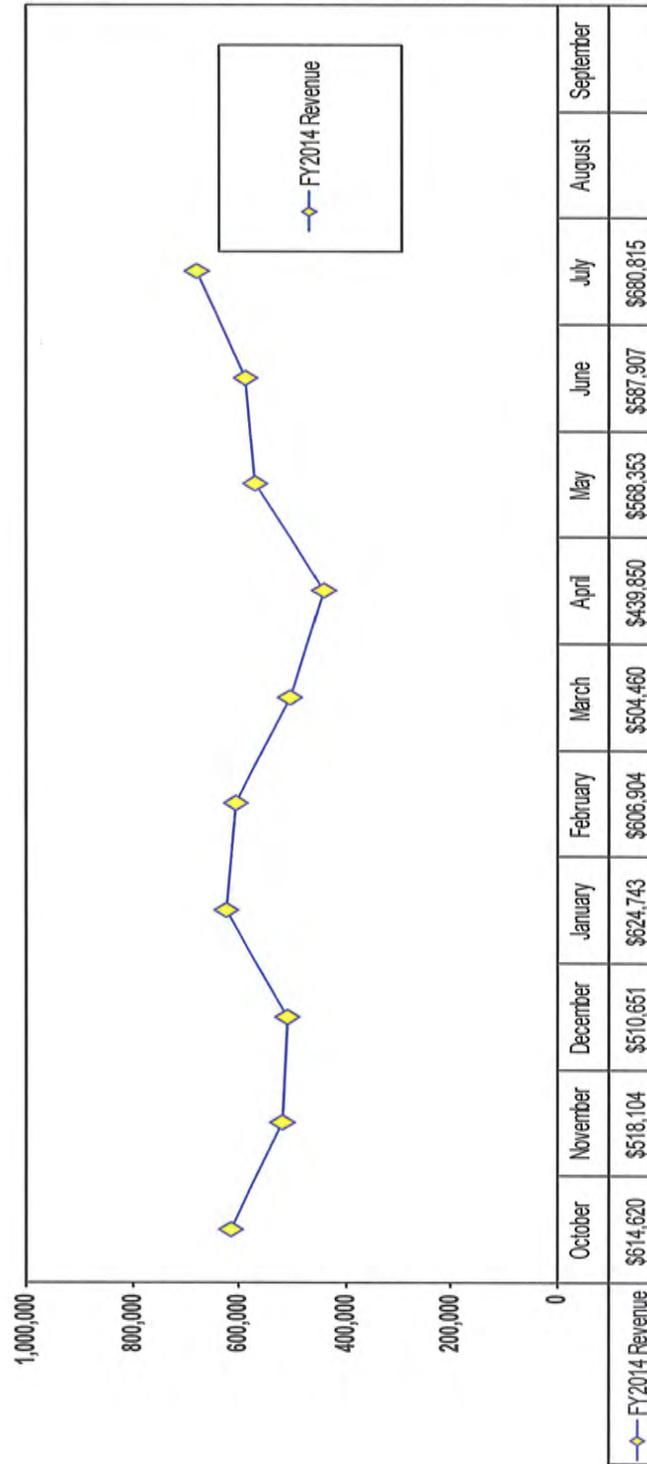


FY 2013 & 2014 Expenditures



**BASTROP POWER AND LIGHT / ELECTRIC FUND REVENUE
AS OF JULY 31, 2014**

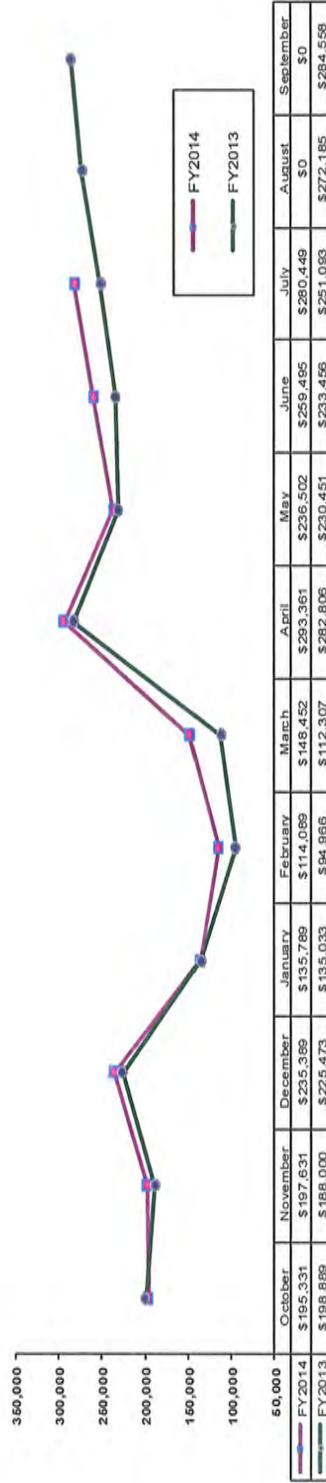
□ Electric Fund Revenues Year-to-date (YTD) as of July 31, 2014 are \$5,656,406 or 81.27% of the FY2014 adopted budget.



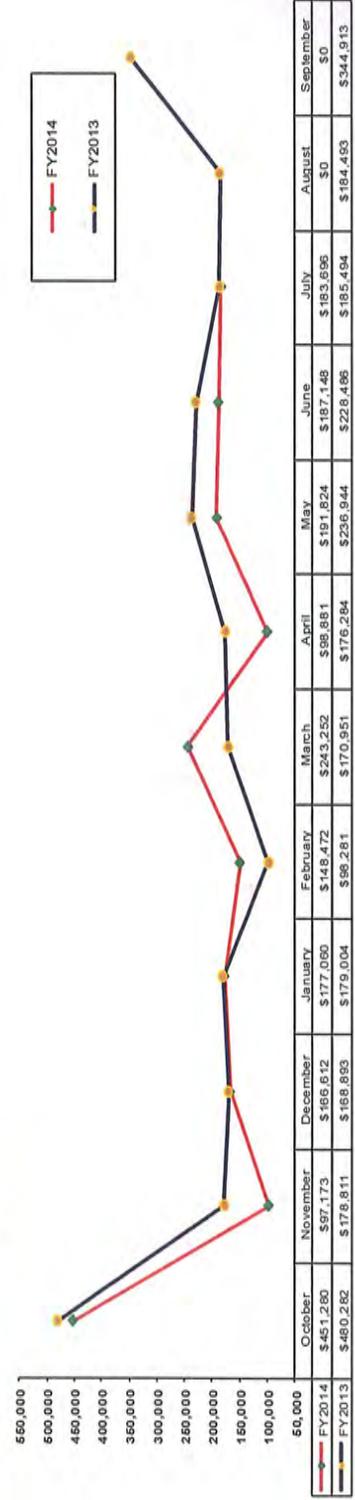
HOTEL MOTEL TAX REVENUE FUND REVENUE AND EXPENDITURES AS OF JULY 31, 2014

- Revenues as of July 31, 2014 represent YTD earned revenue of \$2,096,486. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate.
- Expenses in October are increased due to the one-time disbursement of funds to Hotel Motel funded organizations.

Hotel / Motel Fund Revenue



Hotel / Motel Fund Expenses



FINANCIAL STATEMENT REPORTS ARE ATTACHED

- General Fund
- Water/Wastewater Utility Fund
- Electric Fund
- Hotel Motel Fund

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	2,337,740.79	2,567,343.00	0.00	2,565,115.36	2,227.64	99.91
00-00-4002 DELINQUENT TAXES M&O	25,139.54	34,265.00	7,237.68	34,068.13	196.87	99.43
00-00-4003 PENALTIES & INTEREST M&O	25,418.04	27,412.00	2,697.01	22,868.91	4,543.09	83.43
00-00-4004 FRANCHISE TAX	264,770.03	400,000.00	23,918.34	270,268.00	129,732.00	67.57
00-00-4006 CITY SALES TAX	2,733,303.70	3,155,000.00	274,734.41	2,842,356.49	312,643.51	90.09
00-00-4008 OCCUPATION TAX	4,600.00	5,000.00	345.00	9,456.95	(4,456.95)	189.14
00-00-4009 MIXED BEVERAGE TAX	<u>22,158.38</u>	<u>20,000.00</u>	<u>8,720.04</u>	<u>28,898.98</u>	<u>(8,898.98)</u>	<u>144.49</u>
TOTAL TAXES & PENALTIES	5,413,130.48	6,209,020.00	317,652.48	5,773,032.82	435,987.18	92.98
<u>LICENSES & PERMITS</u>						
00-00-4020 BUILDING PERMITS	98,593.78	75,000.00	20,479.48	106,644.03	(31,644.03)	142.19
00-00-4021 ZONING FEES	1,607.00	3,000.00	300.00	1,803.00	1,197.00	60.10
00-00-4022 PLATTING FEES	18,350.00	6,000.00	900.00	12,695.00	(6,695.00)	211.58
00-00-4023 SPECIAL EVENT PERMIT FEE	900.00	2,000.00	600.00	2,800.00	(800.00)	140.00
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LICENSES & PERMITS	119,450.78	86,000.00	22,279.48	123,942.03	(37,942.03)	144.12
<u>CHARGES FOR SERVICES</u>						
00-00-4040 ANIMAL SERVICE RECEIPTS	340.00	200.00	10.00	280.00	(80.00)	140.00
00-00-4043 PARKS RECEIPTS	660.00	1,600.00	35.00	1,605.00	(5.00)	100.31
00-00-4044 PD ACCIDENT REPORTS	2,250.00	1,800.00	90.00	1,671.00	129.00	92.83
00-00-4045 DRUG DOG VISITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	11,687.97	40,800.00	(7,813.44)	8,629.29	32,170.71	21.15
00-00-4047 PROJ ESCROW REIMB	0.00	0.00	0.00	5,472.41	(5,472.41)	0.00
00-00-4049 TRANSFER STATION RECEIPTS	<u>9,264.60</u>	<u>10,000.00</u>	<u>420.00</u>	<u>4,266.02</u>	<u>5,733.98</u>	<u>42.66</u>
TOTAL CHARGES FOR SERVICES	24,202.57	54,400.00	(7,258.44)	21,923.72	32,476.28	40.30
<u>FINES & FORFEITURES</u>						
00-00-4070 MUNICIPAL COURT FINES	202,630.85	225,000.00	26,555.61	160,924.61	64,075.39	71.52
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONN	3,266.93	0.00	0.00	0.00	0.00	0.00
00-00-4076 LIBRARY RECEIPTS	14,409.25	16,000.00	1,778.35	13,524.33	2,475.67	84.53
00-00-4077 SANITATION PROCBEDS	14,166.83	0.00	0.00	0.00	0.00	0.00
00-00-4078 JUVENILE CASE MANAGER-M/C	6,184.87	5,100.00	803.73	4,575.01	524.99	89.71
00-00-4080 TEEN COURT (MC)	<u>1,519.00</u>	<u>1,000.00</u>	<u>100.00</u>	<u>1,072.58</u>	<u>(72.58)</u>	<u>107.26</u>
TOTAL FINES & FORFEITURES	242,177.73	247,100.00	29,237.69	180,096.53	67,003.47	72.88

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	128,770.77	40,702.00	7,891.98	52,952.03	(12,250.03)	130.10
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	511,250.00	613,500.00	51,125.00	511,250.00	102,250.00	83.33
00-00-4704 TRANS IN - SANITATION FUND	0.00	48,000.00	0.00	0.00	48,000.00	0.00
00-00-4706 TRANSFERS IN - BEDC	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	511,250.00	661,500.00	51,125.00	511,250.00	150,250.00	77.29
** TOTAL REVENUE **	7,694,954.61	8,765,222.00	562,257.06	7,972,633.02	792,588.98	90.96

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>LEGISLATIVE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	4,292.45	6,005.00	533.15	5,028.61	976.39	83.74
SUPPLIES & MATERIALS	3,535.60	5,850.00	1,562.65	4,511.94	1,338.06	77.13
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	5,409.89	8,700.00	681.50	6,935.54	1,764.46	79.72
CONTRACTUAL SERVICES	1,714.00	1,800.00	115.00	1,310.00	490.00	72.78
OTHER CHARGES	8,479.02	14,355.00	613.18	9,632.99	4,722.01	67.11
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	23,430.96	36,710.00	3,505.48	27,419.08	9,290.92	74.69
TOTAL LEGISLATIVE	23,430.96	36,710.00	3,505.48	27,419.08	9,290.92	74.69
<u>ORGANIZATIONAL</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	92,541.06	167,840.00	12,009.20	128,720.43	39,119.57	76.69
SUPPLIES & MATERIALS	12,075.56	14,655.00	1,084.89	12,425.90	2,229.10	84.79
MAINTENANCE & REPAIRS	3,504.49	8,860.00	525.69	7,617.45	1,242.55	85.98
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	452,896.32	460,070.00	30,243.10	373,663.15	86,406.85	81.22
OTHER CHARGES	290,772.93	423,070.00	(1,010.13)	317,126.01	105,943.99	74.96
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	17,402.19	22,500.00	0.00	22,500.00	0.00	100.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	869,192.55	1,096,995.00	42,852.75	862,052.94	234,942.06	78.58
TOTAL ORGANIZATIONAL	869,192.55	1,096,995.00	42,852.75	862,052.94	234,942.06	78.58
<u>CITY MANAGER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	228,525.30	287,431.00	25,240.13	261,119.05	26,311.95	90.85
SUPPLIES & MATERIALS	4,314.40	4,560.00	481.48	4,677.86	(117.86)	102.58
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	5,921.97	8,260.00	612.83	6,762.27	1,497.73	81.87
CONTRACTUAL SERVICES	165.79	275.00	0.00	108.50	166.50	39.45
OTHER CHARGES	7,989.25	11,705.00	71.49	9,785.39	1,919.61	83.60
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	246,916.71	312,231.00	26,405.93	282,453.07	29,777.93	90.46
TOTAL CITY MANAGER	246,916.71	312,231.00	26,405.93	282,453.07	29,777.93	90.46

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CITY SECRETARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	50,591.82	69,590.00	5,501.67	57,586.36	12,003.64	82.75
SUPPLIES & MATERIALS	1,110.99	1,515.00	438.21	1,155.58	359.42	76.28
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	863.67	2,070.00	188.00	1,776.45	293.55	85.82
CONTRACTUAL SERVICES	956.45	3,100.00	0.00	950.00	2,150.00	30.65
OTHER CHARGES	21,147.89	35,920.00	1,528.29	31,230.91	4,689.09	86.95
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	74,670.82	112,195.00	7,656.17	92,699.30	19,495.70	82.62
TOTAL CITY SECRETARY	74,670.82	112,195.00	7,656.17	92,699.30	19,495.70	82.62
<u>FINANCE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	242,514.75	328,560.00	24,174.02	248,573.75	79,986.25	75.66
SUPPLIES & MATERIALS	3,093.19	9,810.00	798.18	5,620.32	4,189.68	57.29
MAINTENANCE & REPAIRS	27,396.26	38,000.00	1,200.00	32,918.95	5,081.05	86.63
OCCUPANCY	4,521.13	7,250.00	595.01	5,814.56	1,435.44	80.20
CONTRACTUAL SERVICES	27,713.01	49,350.00	624.47	27,238.86	22,111.14	55.20
OTHER CHARGES	8,145.87	12,150.00	1,501.94	9,543.98	2,606.02	78.55
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	313,384.21	445,120.00	28,893.62	329,710.42	115,409.58	74.07
<u>METER SERVICE</u>						
PERSONNEL SERVICES	260,084.34	342,010.00	26,681.50	273,300.80	68,709.20	79.91
SUPPLIES & MATERIALS	26,172.52	32,950.00	2,715.32	28,030.13	4,919.87	85.07
MAINTENANCE & REPAIRS	1,241.71	12,500.00	865.37	9,182.34	3,317.66	73.46
OCCUPANCY	7,362.01	13,620.00	684.97	9,713.75	3,906.25	71.32
CONTRACTUAL SERVICES	9,283.82	14,100.00	823.83	9,489.73	4,610.27	67.30
OTHER CHARGES	1,748.01	6,580.00	356.85	3,278.56	3,401.44	48.31
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	305,892.41	421,760.00	32,127.84	332,895.31	88,864.69	78.93
TOTAL FINANCE	619,276.62	866,880.00	61,021.46	662,605.73	204,274.27	76.44
<u>HUMAN RESOURCE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	73,965.99	97,310.00	7,437.11	77,382.12	19,927.88	79.52
SUPPLIES & MATERIALS	332.04	2,275.00	5.66	409.40	1,865.60	19.00
MAINTENANCE & REPAIRS	0.00	1,500.00	0.00	1,015.96	484.04	67.73
OCCUPANCY	1,958.06	3,445.00	287.19	2,736.77	708.23	79.44
CONTRACTUAL SERVICES	90.58	325.00	1.00	16.00	309.00	4.92
OTHER CHARGES	8,643.82	14,235.00	495.00	9,443.32	4,791.68	66.34
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	84,990.49	119,090.00	8,225.96	91,033.57	28,086.43	76.42

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	84,990.49	119,090.00	8,225.96	91,003.57	28,086.43	76.42
<u>INFORMATION TECHNOLOGY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	71,063.65	103,070.00	8,037.51	83,418.42	19,651.58	80.93
SUPPLIES & MATERIALS	2,927.68	9,132.00	404.11	7,231.64	1,900.36	79.19
MAINTENANCE & REPAIRS	18,751.21	39,285.00	11,695.09	39,095.23	189.77	99.52
OCCUPANCY	4,664.58	8,000.00	412.27	4,799.91	3,200.09	60.00
CONTRACTUAL SERVICES	17,012.63	18,865.00	3,405.53	11,110.11	7,754.89	58.89
OTHER CHARGES	2,801.61	3,900.00	641.76	3,822.62	77.38	98.02
CAPITAL OUTLAY	0.00	18,268.00	18,250.21	18,250.21	17.79	99.90
TOTAL 00-NON-PROGRAM	117,221.36	200,520.00	42,846.48	167,728.14	32,791.86	83.65
TOTAL INFORMATION TECHNOLOGY	117,221.36	200,520.00	42,846.48	167,728.14	32,791.86	83.65
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	245,684.84	358,316.00	26,353.52	247,194.93	111,121.07	68.99
SUPPLIES & MATERIALS	20,677.39	32,585.00	1,133.54	28,781.44	3,803.56	88.33
MAINTENANCE & REPAIRS	15,511.98	23,820.00	475.29	18,146.66	5,673.34	76.18
OCCUPANCY	40,553.83	50,020.00	3,384.70	43,684.96	6,335.04	87.33
CONTRACTUAL SERVICES	157,912.35	195,970.00	2,211.05	150,190.93	45,779.07	76.64
OTHER CHARGES	21,954.77	29,595.00	2,478.32	16,850.12	12,744.88	56.94
CAPITAL OUTLAY	0.00	58,970.00	0.00	58,970.00	0.00	100.00
TOTAL ADMINISTRATION	502,295.16	749,276.00	36,036.42	563,819.04	185,456.96	75.25
<u>CODE ENFORCEMENT</u>						
PERSONNEL SERVICES	38,218.57	49,321.00	3,975.64	31,877.54	17,443.46	64.63
SUPPLIES & MATERIALS	1,015.23	3,000.00	408.81	2,508.00	492.00	83.60
MAINTENANCE & REPAIRS	300.00	300.00	5.31	51.30	248.70	17.10
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	380.00	900.00	0.00	0.00	900.00	0.00
OTHER CHARGES	97.02	6,175.00	111.00	1,125.83	5,049.17	18.23
TOTAL CODE ENFORCEMENT	40,010.82	59,696.00	4,500.76	35,562.67	24,133.33	59.57
<u>EMERGENCY MANAGEMENT</u>						
SUPPLIES & MATERIALS	345.37	800.00	0.00	0.00	800.00	0.00
MAINTENANCE & REPAIRS	0.00	2,500.00	0.00	0.00	2,500.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	590.00	0.00	0.00	590.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT	345.37	3,890.00	0.00	0.00	3,890.00	0.00

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>POLICE-CID</u>						
PERSONNEL SERVICES	129,786.87	161,158.00	11,277.12	124,938.11	36,219.89	77.53
SUPPLIES & MATERIALS	7,132.28	4,250.00	322.49	1,631.42	2,618.58	38.39
MAINTENANCE & REPAIRS	177.67	1,460.00	0.00	329.38	1,130.62	22.56
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	2,764.41	3,500.00	0.00	2,296.26	1,203.74	65.61
OTHER CHARGES	3,051.38	5,120.00	2,728.00	3,108.00	2,012.00	60.70
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-CID	142,912.61	175,488.00	14,327.61	132,303.17	43,184.83	75.39
<u>POLICE-PATROL</u>						
PERSONNEL SERVICES	865,708.53	1,103,877.00	91,944.42	878,035.00	225,842.00	79.54
SUPPLIES & MATERIALS	48,753.02	68,180.00	6,227.83	51,490.89	16,689.11	75.52
MAINTENANCE & REPAIRS	21,948.24	35,302.00	2,213.55	32,082.17	3,219.83	90.88
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	9,025.61	18,625.00	765.13	16,053.54	2,571.46	86.19
OTHER CHARGES	7,785.01	9,525.00	40.00	5,218.15	4,306.85	54.78
CAPITAL OUTLAY	31,558.41	115,000.00	0.00	114,905.40	94.60	99.92
TOTAL POLICE-PATROL	984,778.82	1,350,509.00	101,190.93	1,097,785.15	252,723.85	81.29
<u>POLICE-CRIME PREVENTION</u>						
PERSONNEL SERVICES	0.00	76,902.00	6,300.16	68,067.89	8,834.11	88.51
SUPPLIES & MATERIALS	0.00	600.00	105.17	561.58	38.42	93.60
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	561.90	(561.90)	0.00
OTHER CHARGES	0.00	1,635.00	0.00	966.40	668.60	59.11
TOTAL POLICE-CRIME PREVENTION	0.00	79,137.00	6,405.33	70,157.77	8,979.23	88.65
<u>ANIMAL SERVICES</u>						
PERSONNEL SERVICES	21,219.21	42,695.00	181.22	29,228.53	13,466.47	68.46
SUPPLIES & MATERIALS	1,782.99	7,450.00	59.12	1,800.56	5,649.44	24.17
MAINTENANCE & REPAIRS	1,458.30	2,150.00	0.00	656.81	1,493.19	30.55
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	1,681.04	2,175.00	0.00	349.28	1,825.72	16.06
OTHER CHARGES	8,175.00	13,375.00	0.00	7,724.42	5,650.58	57.75
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	34,316.54	67,845.00	240.34	39,759.60	28,085.40	58.60
TOTAL POLICE	1,704,659.32	2,485,841.00	162,701.39	1,939,387.40	546,453.60	78.02
<u>FIRE-VOLUNTEER</u>						
<u>CO-NON-PROGRAM</u>						
PERSONNEL SERVICES	5,706.01	15,000.00	782.44	2,958.96	12,041.04	19.73
SUPPLIES & MATERIALS	48,283.24	57,914.00	2,567.24	47,883.26	10,030.74	82.68
MAINTENANCE & REPAIRS	51,881.22	45,811.00	1,892.45	28,862.54	16,948.46	63.00
OCCUPANCY	31,388.66	43,650.00	1,465.32	34,551.49	9,098.51	79.16
CONTRACTUAL SERVICES	23,084.52	24,000.00	0.00	23,002.53	997.47	95.84

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES	23,270.13	26,825.00	7,115.65	20,014.18	6,810.82	74.61
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	183,613.78	213,200.00	13,823.10	157,272.96	55,927.04	73.77
TOTAL FIRE-VOLUNTEER	183,613.78	213,200.00	13,823.10	157,272.96	55,927.04	73.77

MUNICIPAL COURT

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	224,605.62	299,040.00	22,825.21	233,910.89	65,129.11	78.22
SUPPLIES & MATERIALS	8,603.19	10,500.00	717.63	8,567.58	1,932.42	81.60
MAINTENANCE & REPAIRS	12,612.34	15,950.00	0.00	12,549.90	3,400.10	78.68
OCCUPANCY	7,485.87	10,310.00	878.87	8,486.84	1,823.16	82.32
CONTRACTUAL SERVICES	17,432.69	27,850.00	2,676.91	17,822.90	10,027.10	64.00
OTHER CHARGES	6,062.20	7,300.00	367.39	5,746.35	1,553.65	78.72
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	276,801.91	370,950.00	27,466.01	287,084.46	83,865.54	77.39
TOTAL MUNICIPAL COURT	276,801.91	370,950.00	27,466.01	287,084.46	83,865.54	77.39

PLANNING & DEVELOPMENT

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	270,069.89	451,300.00	34,351.60	358,311.06	92,988.94	79.40
SUPPLIES & MATERIALS	6,185.25	16,270.00	623.66	10,952.07	5,317.93	67.31
MAINTENANCE & REPAIRS	324.74	1,500.00	0.00	906.50	593.50	60.43
OCCUPANCY	6,460.75	11,810.00	870.47	8,178.50	3,631.50	69.25
CONTRACTUAL SERVICES	114,887.79	137,150.00	18,029.70	59,707.41	77,442.59	43.53
OTHER CHARGES	34,459.86	47,600.00	787.45	32,749.21	14,850.79	68.80
CAPITAL OUTLAY	0.00	7,000.00	0.00	5,500.00	1,500.00	78.57
TOTAL 00-NON-PROGRAM	432,388.28	672,630.00	54,662.88	476,304.75	196,325.25	70.81
TOTAL PLANNING & DEVELOPMENT	432,388.28	672,630.00	54,662.88	476,304.75	196,325.25	70.81

HEALTH

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	53,269.47	71,050.00	0.00	47,350.64	23,699.36	66.64
TOTAL 00-NON-PROGRAM	53,269.47	71,050.00	0.00	47,350.64	23,699.36	66.64
TOTAL HEALTH	53,269.47	71,050.00	0.00	47,350.64	23,699.36	66.64

PUBLIC WORKSADMINISTRATION

PERSONNEL SERVICES	487,724.69	666,300.00	49,733.49	511,453.74	154,846.26	76.76
SUPPLIES & MATERIALS	57,899.40	78,600.00	5,717.76	67,307.97	11,292.03	85.63
MAINTENANCE & REPAIRS	52,586.67	67,750.00	2,278.49	38,024.19	29,725.81	56.12
OCCUPANCY	11,814.00	14,010.00	680.53	9,612.50	4,397.50	68.61
CONTRACTUAL SERVICES	22,629.64	33,750.00	1,761.31	17,683.23	16,066.77	52.39

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES	51,355.55	70,700.00	4,921.54	52,526.96	18,173.04	74.30
CAPITAL OUTLAY	<u>65,765.55</u>	<u>68,700.00</u>	<u>12,950.00</u>	<u>36,627.80</u>	<u>32,072.20</u>	<u>53.32</u>
TOTAL ADMINISTRATION	749,775.50	999,810.00	78,043.12	733,236.39	266,573.61	73.34
<u>RECREATION</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	29,625.00	39,500.00	0.00	19,750.00	19,750.00	50.00
OTHER CHARGES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL RECREATION	29,625.00	39,500.00	0.00	19,750.00	19,750.00	50.00
<u>PARKS</u>						
PERSONNEL SERVICES	406,277.77	556,725.00	37,215.83	365,098.14	191,626.86	65.58
SUPPLIES & MATERIALS	45,899.22	44,470.00	2,468.13	36,131.82	8,338.18	81.25
MAINTENANCE & REPAIRS	35,175.34	43,750.00	2,933.67	36,437.48	7,312.52	83.29
OCCUPANCY	51,357.92	62,740.00	5,608.52	38,276.55	24,463.45	61.01
CONTRACTUAL SERVICES	6,004.27	11,080.00	1,446.55	10,944.80	135.20	98.78
OTHER CHARGES	3,753.25	9,850.00	739.67	6,329.21	3,520.79	64.26
CAPITAL OUTLAY	<u>5,750.00</u>	<u>13,200.00</u>	<u>0.00</u>	<u>13,198.40</u>	<u>11.60</u>	<u>99.91</u>
TOTAL PARKS	554,217.77	741,815.00	50,412.37	506,406.40	235,408.60	68.27
<u>BUILDING MAINTENANCE</u>						
PERSONNEL SERVICES	124,502.77	158,358.00	12,716.58	121,951.45	36,406.55	77.01
SUPPLIES & MATERIALS	2,657.07	8,400.00	1,077.04	4,755.88	3,644.12	56.62
MAINTENANCE & REPAIRS	2,342.23	3,800.00	115.77	2,894.55	905.45	76.17
OCCUPANCY	250.66	472.00	33.23	273.04	198.96	57.85
CONTRACTUAL SERVICES	1,635.94	2,090.00	165.59	1,592.98	497.02	76.22
OTHER CHARGES	0.00	110.00	0.00	92.58	17.42	84.16
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL BUILDING MAINTENANCE	<u>131,388.67</u>	<u>173,230.00</u>	<u>14,108.21</u>	<u>131,560.48</u>	<u>41,669.52</u>	<u>75.95</u>
TOTAL PUBLIC WORKS	1,465,006.94	1,954,355.00	142,563.70	1,390,953.27	563,401.73	71.17
<u>LIBRARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	396,282.28	526,035.00	39,323.55	378,109.31	147,925.69	71.98
SUPPLIES & MATERIALS	48,714.38	66,795.00	2,913.31	52,128.35	14,666.65	78.04
MAINTENANCE & REPAIRS	9,034.81	15,120.00	794.34	11,985.98	3,134.02	79.27
OCCUPANCY	24,570.14	37,380.00	3,319.05	28,689.51	8,690.49	76.75
CONTRACTUAL SERVICES	18,847.80	19,920.00	505.00	18,836.30	1,083.70	94.56
OTHER CHARGES	9,909.42	13,325.00	1,052.19	10,693.40	2,631.60	80.25
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 00-NON-PROGRAM	<u>507,358.83</u>	<u>678,575.00</u>	<u>47,907.44</u>	<u>500,442.85</u>	<u>178,132.15</u>	<u>73.75</u>
TOTAL LIBRARY	507,358.83	678,575.00	47,907.44	500,442.85	178,132.15	73.75
*** TOTAL EXPENSES ***	6,658,798.04	9,191,222.00	641,638.75	6,984,758.16	2,206,463.84	75.99

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUES OVER/(UNDER) EXPENDITURES	1,036,156.57	(426,000.00)	(79,381.69)	987,874.86	(1,413,874.86)	231.90-

*** END OF REPORT ***

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER REVENUES</u>						
00-00-4101 WATER SALES-RESIDENTIAL	989,471.41	1,255,000.00	106,075.60	970,827.39	284,172.61	77.36
00-00-4102 WATER SALES-COMMERCIAL	821,083.27	1,041,300.00	86,219.89	830,605.07	210,694.93	79.77
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	26,012.46	30,000.00	2,778.80	25,502.31	4,497.69	85.01
00-00-4152 WATER TAPPING FEES	10,000.00	1,000.00	0.00	8,175.00	(7,175.00)	817.50
00-00-4154 WATER SERVICE FEES	21,307.65	26,000.00	1,320.00	18,273.00	7,727.00	70.28
00-00-4155 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4156 OTHER	42,819.09	100.00	0.00	0.00	100.00	0.00
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	1,910,693.88	2,353,400.00	196,394.29	1,853,382.77	500,017.23	78.75
<u>WASTEWATER REVENUES</u>						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	675,186.45	838,380.00	69,319.05	682,601.40	155,778.60	81.42
00-00-4202 WASTEWATER SALES-COMMERCIAL	513,258.52	649,340.00	52,466.01	529,695.97	119,644.03	81.57
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	18,549.23	20,000.00	1,866.79	16,895.82	3,104.18	84.48
00-00-4252 SEWER TAPPING FEES	375.00	1,000.00	300.00	4,650.00	(3,650.00)	465.00
00-00-4253 SEPTIC TANK DUMP FEES	65,351.96	100,000.00	2,851.76	60,409.53	39,590.47	60.41
00-00-4256 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	1,272,721.16	1,608,820.00	126,803.61	1,294,252.72	314,567.28	80.45
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	3,069.66	4,200.00	416.64	2,437.10	1,762.90	58.03
00-00-4401 INTEREST RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	3,069.66	4,200.00	416.64	2,437.10	1,762.90	58.03
<u>MISCELLANEOUS</u>						
00-00-4501 GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4505 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4506 SANITATION PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 BACKFLOW TESTING COST	2,450.00	3,000.00	700.00	4,800.00	(1,800.00)	160.00
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4528 CONSERVATION PROGRAM	30.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	16,309.12	15,000.00	2,345.22	21,988.97	(6,988.97)	146.59
00-00-4548 LCRA/WCID	52,675.12	66,000.00	4,785.40	58,198.70	7,801.30	88.18
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	73,464.24	84,000.00	7,830.62	84,987.67	(987.67)	101.18

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS-IN</u>						
00-00-4702 TRANS IN-DEBT SRV FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4735 TRANS IN FUND #722	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS-IN	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER SOURCES</u>						
00-00-4805 GAIN/LOSS FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4810 INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>398.46</u>	<u>(398.46)</u>	<u>0.00</u>
TOTAL OTHER SOURCES	0.00	0.00	0.00	398.46	(398.46)	0.00
<hr/>						
** TOTAL REVENUE **	<u>3,259,948.94</u>	<u>4,050,420.00</u>	<u>331,445.16</u>	<u>3,235,458.72</u>	<u>814,961.28</u>	<u>79.88</u>

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER/WASTEWATER DEPT.</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	650,013.00	814,670.00	62,101.50	570,699.06	243,970.94	70.05
SUPPLIES & MATERIALS	49,629.29	47,210.00	4,334.12	31,888.30	15,321.70	67.55
MAINTENANCE & REPAIRS	12,271.93	21,630.00	875.42	9,380.84	12,249.16	43.37
OCCUPANCY	17,299.55	23,470.00	1,638.21	17,517.37	5,952.63	74.64
CONTRACTUAL SERVICES	652,194.99	672,340.00	61,478.03	568,119.40	104,220.60	84.50
OTHER CHARGES	52,458.18	41,950.00	3,165.86	30,143.80	11,806.20	71.86
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	62,084.80	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	490,825.00	657,290.00	63,075.67	630,756.70	26,533.30	95.96
TRANSFERS OUT	141,666.60	171,684.00	14,307.00	143,070.00	28,614.00	83.33
TOTAL ADMINISTRATION	2,128,443.34	2,450,244.00	210,975.81	2,001,575.47	448,668.53	81.69
<u>W/WW DISTRIBUT/COLLECT</u>						
SUPPLIES & MATERIALS	6,190.71	18,500.00	0.00	16,934.69	1,565.31	91.54
MAINTENANCE & REPAIRS	112,870.49	108,530.00	5,568.96	54,094.86	54,435.14	49.84
OCCUPANCY	30,767.19	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	18,947.15	6,267.00	268.20	1,704.45	4,562.55	27.20
OTHER CHARGES	0.00	1,500.00	0.00	516.00	984.00	34.40
CAPITAL OUTLAY	2,569.00	0.00	0.00	0.00	0.00	0.00
TOTAL W/WW DISTRIBUT/COLLECT	171,344.54	134,797.00	5,837.16	73,250.00	61,547.00	54.34
<u>WATER PRODUCTION/TREAT</u>						
SUPPLIES & MATERIALS	15,936.45	25,500.00	4,954.26	20,368.14	5,131.86	79.88
MAINTENANCE & REPAIRS	66,188.52	74,700.00	5,251.36	37,246.22	37,453.78	49.86
OCCUPANCY	66,771.24	116,000.00	10,074.07	88,253.19	27,746.81	76.08
CONTRACTUAL SERVICES	69,160.86	97,650.00	1,100.00	75,216.05	22,433.95	77.03
CAPITAL OUTLAY	(3,200.00)	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PRODUCTION/TREAT	214,857.07	313,850.00	21,379.69	221,083.60	92,766.40	70.44
<u>WW TREATMENT PLANT</u>						
SUPPLIES & MATERIALS	28,127.76	27,800.00	1,620.89	15,337.87	12,462.13	55.17
MAINTENANCE & REPAIRS	186,428.86	121,600.00	16,609.73	78,426.18	43,173.82	64.50
OCCUPANCY	83,898.56	117,800.00	13,502.63	125,280.45	(7,480.45)	106.35
CONTRACTUAL SERVICES	44,661.38	60,533.00	5,411.00	31,123.58	9,409.42	84.46
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	343,116.56	327,733.00	37,144.25	270,168.08	57,564.92	82.44
TOTAL WATER/WASTEWATER DEPT.	2,857,761.51	3,226,624.00	275,336.91	2,566,077.15	660,546.85	79.53

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CITY OF BASTROP

PAGE: 4

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
*** TOTAL EXPENSES ***	2,857,761.51	3,226,624.00	275,336.91	2,566,077.15	660,546.85	79.53
REVENUES OVER/(UNDER) EXPENDITURES	402,187.43	823,796.00	56,108.25	669,381.57	154,414.43	81.26

*** END OF REPORT ***

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CITY OF BASTROP

PAGE: 1

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	<u>1,945,218.05</u>	<u>2,329,020.00</u>	<u>280,222.10</u>	<u>2,095,193.87</u>	<u>233,826.13</u>	<u>89.96</u>
TOTAL TAXES & PENALTIES	1,945,218.05	2,329,020.00	280,222.10	2,095,193.87	233,826.13	89.96
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST EARNED	<u>2,023.25</u>	<u>3,500.00</u>	<u>226.48</u>	<u>1,292.25</u>	<u>2,207.75</u>	<u>36.92</u>
TOTAL INTEREST INCOME	2,023.25	3,500.00	226.48	1,292.25	2,207.75	36.92
<u>INTERGOVERNMENTAL</u>						
00-00-4418 TEXAS YES GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
00-00-4514 MISCELLANEOUS INCOME	<u>5,231.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
00-00-4529 LCRA HISTORICAL VIDEO GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	5,231.96	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	<u>1,952,473.26</u>	<u>2,332,520.00</u>	<u>280,448.58</u>	<u>2,096,486.12</u>	<u>236,033.88</u>	<u>89.88</u>

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CITY OF BASTROP

PAGE: 2

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2014

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>HOTEL/MOTEL TAX FUND</u>						
<u>00-NON-PROGRAM</u>						
CONTRACTUAL SERVICES	1,062,623.21	1,121,440.00	92,628.85	947,960.67	173,479.33	84.53
OTHER CHARGES	12,512.38	45,000.00	(7,813.44)	8,629.29	36,370.71	19.18
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	1,028,750.00	1,186,570.00	98,880.83	988,808.30	197,761.70	83.33
TOTAL 00-NON-PROGRAM	2,103,885.59	2,353,010.00	183,696.24	1,945,398.26	407,611.74	82.68
TOTAL HOTEL/MOTEL TAX FUND	2,103,885.59	2,353,010.00	183,696.24	1,945,398.26	407,611.74	82.68
*** TOTAL EXPENSES ***	2,103,885.59	2,353,010.00	183,696.24	1,945,398.26	407,611.74	82.68
REVENUES OVER/(UNDER) EXPENDITURES	(151,412.33)	(20,490.00)	96,752.34	151,087.86	(171,577.86)	737.37-

*** END OF REPORT ***

CITY OF BASTROP

AGENDA ITEM **D-2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 28, 2014 2014

MEETING DATE: September 9, 2014

1. Agenda Item: Consideration, discussion and possible **ACTION** on **SUPPORTING AN INITIATIVE TO CREATE A COMMUNITY-WIDE COLLABORATION OF THE CITY, CITIZENS, CHURCHES, BUSINESSES, CIVIC CLUBS, AND NON-PROFITS TO CREATE A GENUINE, CARING COMMUNITY.**

2. Party Making Request **Ken Kesselus, Mayor**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **For Council's Consideration - No Action Required.**

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

PURPOSE:

To demonstrate care for all members of the Bastrop community by connecting those with needs to those with resources in an effort to foster a broader culture of neighbor helping neighbor.

- Enabling the practice of being good neighbors in an effective and efficient way to ensure that those in need have a better quality of life within the Bastrop Community.
- Uniting organizations, businesses, and individuals to offer their unique gifts to help those in need and to build strength, pride and dignity for all members of our community.
- Helping provide a coordination of resources and their distribution in a more efficient manner by creating a center where resources and partnership information is shared, helping to reduce duplicate effort, remove walls within our community, and promote an attitude of cooperation making the process of supporting each.
- Creating a comprehensive data base of available resources.
- Forming a non-profit with memberships providing donations to make financial assistance available.
- Providing a central phone number for individuals in need to call for aid, to be run by a committee of volunteers who will monitor the phone and deal with those making requests in a timely fashion.

HOW WE INTEND TO ACCOMPLISH THIS

We intend to accomplish this by adopting the recognized Hutto Has Heart model, which utilizes the City's support and resources without additional cost to the taxpayer, under the leadership of the Mayor, points the way for a successful Bastrop initiative that may be customized to fit the unique soul of our community.

(Following is a copy of an application made by Hutto Has Heart for an award, which provides a summary of the program.)

We will engage every level of the community in cooperation to accomplish these goals – including the city staff and police, BISD, local churches, businesses, local service groups, chamber of commerce, , non profits, individuals, and anyone else interested.

EXAMPLES OF SUCCESSFUL PROJECTS AND COLLABORATIONS:

- By cultivating a partnership with High School automotive classes and local auto parts businesses, someone who may have otherwise lost a job due to unreliable transportation is able to remain employed
- A City Code Enforcement Officer works with the resource center and provides information which allows a community partner to repair the deck or mow the yard of an elderly citizen rather than issuing a fine.
- Ministerial Alliance and school counselors coordinate spiritual support in the aftermath of a student death.
- The City partners to assist families struggling with utility bills.
- Local hotels and apartment complexes partner by providing occasional discounted or free temporary housing.
- Student leadership groups raise money donating it to the coalition specifically for transportation to treatment for cancer patients.
- Local churches come together to assist neighbors with installing wheel chair ramps, fence repair and clean up projects.

EXAMPLE OF WAYS IN WHICH THE CITY CAN BE SUPPORTING

- (1) the possibility of working with the city to give some utility relief
- (2) use of the mayor's office phone
- (3) having the front desk at city hall for a drop off/pick up point
- (4) working on the idea of cooperating with the city's code enforcement division to help the under-served with compliance – that is, being proactive by find volunteer mowers, house repairers, etc
- (5) work closely with the police department's community relations officer

COMMITTEE:

Ken Kesselus, Sherry Armstrong, Shanda Hernandez, Steve Venzon, and Jerney Botkin.

2014 Texas Municipal League Municipal Excellence Awards

Award Application

City Name

City of Hutto

Population

20,750

Subject Category of Entry

City Spirit

Title of Entry

Hutto Has Heart

Project Summary (200 words or less)

The Hutto Has Heart program has been a community-wide collaboration of the City of Hutto, Hutto ISD, citizens, churches, businesses, civic clubs, and non-profits to create a genuine, caring community. The City took on the leadership role by organizing, hosting and facilitating the early discussions of the organization to help get it established. Staff members spent two years visiting with local churches and non-profits about the concept and encouraged community participation.

Community leaders recognized a need to assist those going through a difficult time with utility bills, medical expenses, housing, rent, groceries, meals, counseling and other issues producing stressed living conditions. Community leaders called everyone to the table and asked, "How can we make this a better community for all?"

Through this initiative, with numerous entities participating ranging from churches to other non-profits and governmental units, a strong under-girding of a supporting and caring community has been established - where there is a flow of information and communication, a collaboration of efforts in "promoting community building" and a strong "quality of life" for all our citizens. Specifics on citizens served is included as an attached report.

The mission states, "Hutto Has Heart seeks to serve and empower the emotional, financial, educational and spiritual well-being of the Hutto community members by organizing and sustaining collaborative partnerships."

Project Description

Two years ago, local churches, the school district and the City recognized an urgent need in our community to assist those who were struggling with various life issues. The Hutto Has Heart program was established to answer that need.

The entire community has benefited from this program through a sense of community building and the collaboration of many entities, including the City, Hutto ISD, local churches, businesses, local service groups, the chamber of commerce, non-profits, and individuals. The City's cost has been a commitment of staff time in establishing a firm foundation for the program. City staff spent two years visiting with local churches, other entities and non-profits, encouraging participation.

There have been two very distinct styles of leadership and community character (the heart and soul of our community,) which has emerged as a result of this effort - "participatory" and "collaborative." The partnership and collaborative efforts have created one united voice in the community. The support gained from each other has not only benefitted the community, but has created a deeply caring community. There seems to be overall theme shared by all - "What can we do to make our community better and improve the quality of life for all our citizens?"

The vision for this program is that it will one day become a Community Resource Center run by area churches and non-profits, which will have a significant impact on our community.

The evolvement of the Hutto Has Heart program began in the Fall of 2011 when the Bastrop fires erupted. Caring citizens brought an abundance of needed supplies to City Hall to assist our neighboring city. A local business with a delivery truck began making deliveries to Bastrop from Hutto. The outpouring of support from our community was tremendous. Leaders recognized the big heart of our community.

In the spring of 2012 a local mother of two teenagers with terminal brain cancer was struggling. The community again stepped up. Nightly meals were brought in to the home for months. Local pastors began meeting with the family. The teen sons were counseled and other needed assistance was provided to the family. A local family with a bed-ridden four year old with brain damage was given financial assistance for utilities, meals brought in and Christmas presents for the entire family. That fall, a high school teen committed suicide. The Hutto Has Heart ministers all joined together with the school district in providing counseling for the high school students in need.

Throughout the summer and fall of 2012, assistance was given to many families through requests for help that were sent out, including car repairs, dental work, utility billing assistance, rental assistance, gas money, food, clothing, and medical assistance.

Project Description

The City began organizing, hosting and facilitating monthly meetings in the Fall of 2012. City staff continued meeting one-on-one with local churches and businesses to talk about the Hutto Has Heart initiative and encourage involvement and participation. The meetings began to grow from a dozen participants to as many as forty. Area churches began working together and businesses began supporting the program.

In the Spring of 2013, the Hutto Has Heart group asked the City Council to establish a charitable assistance program through the utility billing. During this time, the group recognized the need to become a "formal" organization, so a team gathered at a retreat to establish by-laws and forming a tax exempt corporation. Again, these efforts were led by City staff.

In the Fall of 2013, various groups, clubs and churches began raising funds for the Hutto Has Heart group. One of Hutto High School fund raising efforts raised \$10,000 and requested that the funds go to the Hutto Has Heart program to specifically address the needs of those families struggling with cancer.

By December of 2013, the Hutto Has Heart program applied with the U.S. Treasury Department for a 501 (c) 3 status. By February 2014 the Hutto Has Heart program was ready to open its membership and an official board of directors was formed in accordance with the by-laws. City staff took a significant role in moving these efforts forward.

In the Spring of 2014, Hutto Has Heart was invited to participate in a Williamson County Summit and was highlighted in the Austin American Statesman. Area cities begin calling the City staff and asking questions about how this program was formed.

Since its inception, Hutto Has Heart has received donations in excess of \$34,000 with over \$9,325 going back into the community as charitable assistance to raise the quality of life for those citizens struggling with life's issues.

Some specific impacts that have been made in the community include:

A partnership was establishment with the United Way to offer free tax return preparation sites for Hutto citizens.

Assistance from church teams in cleaning up yards, fence repair, building wheel chair ramps, and home maintenance for the elderly and home bound.

Provide meals to families in need.

Medical assistance and dental assistance.

Numerous utility bills paid.

Rent and mortgages paid.

Auto repairs with assistance from the auto tech program at the high school and auto businesses providing parts.

Project Description

Temporary housing was provided through overnight rooms at the local Holiday Inn for families in need.

The Orange Santa Program worked through Hutto Has Heart in 2013 by supporting families in need at Christmas including turkey dinners, presents for the children, news shoes and coats for those in need.

Hutto High School students raised and gave \$10,000 to Hutto Has Heart to assist families struggling with effects of cancer.

The City continues to monitor the pulse of this young group and encourages local churches and non-profits to participate and become involved in this program. One of the Council's Strategic Guide policies addresses the Quality of Life for our citizens. Hutto Has Heart clearly meets the criteria for improving the quality of life. A council member has been assigned to sit on the Board of Directors along with the City's Community Resource Officer. The City's charitable assistance fund will be an on-going source of revenue to assist the Hutto Has Heart program. This year the program applied to the City for Outside Agency Funding. Hopefully one day the program will morph into a Community Resource Center.

Signature of Chief Elected or Appointed Official

Printed Name

Karen Daly

Title

City Manager

Please provide the following information in case there are questions about the award application:

Contact Name

Patti Gilmore

Title

Chief of Staff

Address

City of Hutto, 401 W. Front Street

City Hutto

State TX

Zip 78634

Phone

512-759-4030

Email

Patti.Gilmore@HuttoTx.gov

Hutto Has Heart

ENTITIES	NON-PROFITS
City of Hutto	Hutto Area Food Pantry
Hutto ISD	St. Vincent DePaul
Hutto Area Chamber of Commerce	United Way
East Williamson County Higher Education Center	Coats for Kids
Hutto Family YMCA	Leo's Club
	Life Steps Council
CHURCHES	Hippo Clothes Closet
St. Patrick's Catholic Church	Hutto Education Foundation
Hutto Bible Church	The Caring Place
Hutto Discovery Methodist Church	Life Point Counseling Center
Hutto Lutheran Church	Sandbox at Madeline's Place
Family of God	The United Way of Williamson County
Crossroads Church	Hutto Education Foundation
Life Point Church	Helping Hands Pregnancy Resource Center
Nueva Vida Church	Round Rock Serving Center
Resonate Church	
New Hope Church	PROGRAMS SUPPORTED BY HUTTO HAS HEART
New Life Church	
Little Ebenezer Church	Orange Santa
Family of God	Coats for Kids
	Weekend Lunchbox
	Trunk or Treat

Hutto Has Heart

Below are a few examples of the many successes of assistance this program has been able to provide families in need in our community. There are two aspects to building a healthy community. The physical, tangible needs which include streets, water and sewer lines, public safety and recreation. Then there is the character of a community to include the heart, soul and spirit that must be nurtured and developed through community building. Hutto Has Heart is part of the heart, soul and spirit of Hutto.

Assisted young mother with brain cancer locate a pharmaceutical company willing to issue a "compassionate care" drug in late stages of her disease.

Area pastors assist Hutto High School with counseling after student suicide.

Weekend Lunchbox launches as a ministry through the Hutto Bible Church supported by community and Hutto Has Heart. About 55 children are served each week.

Orange Santa 2013 is sponsored by Hutto Has Heart. Over 100 families are given Christmas presents and turkey dinners.

Hutto Has Heart assists with Coats for Kids project. Over 400 children receive new coats.

Hutto High School hosts Pink Out and donates \$10,000 to the Hutto Has Heart fund to assist families struggling through a family member with cancer.

Hutto Has Heart works with City and United Way to host free tax sites in Hutto for 2 years. Over 150 citizens are served.

Utility Bill assistance serves 22 families.

Electric bill assistance serves 11 families.

Rent and mortgage payments made to assist 6 families.

Two citizens are assisted with dental work.

An elderly couple without heat – Hutto Has Heart purchases new heating unit.

Hutto Has Heart supports the Hippo Clothes Closet and refers many families for assistance with clothing needs.

Hutto Has Heart churches join together to host Trunk or Treat in conjunction with City's Halloween Treats on East Street event in downtown Hutto two years in a row in support of "community building".

Hutto Has Heart churches join together to assist a number of elderly citizens with yard clean-up, repairing fences, trimming trees, renovating decks, porches, installing wheel chair ramps and mowing.

Hutto Has Heart coordinates car repairs (3) with High School auto tech class and local auto parts stores for those in need.

Six families are assisted with over-night temporary housing at the local Holiday Inn. Hutto Has Heart coordinates stay.

Local family in need of a refrigerator. Hutto Has Heart locates used refrigerator and delivers.

Hutto Has Heart works with City and United Way on Day of Caring, assisting families in need of yard cleanup.

Hutto Has Heart churches co-host with Hutto ISD a 911 breakfast for police officers, firefighters and EMS first responders.

Two families struggling with a family member stricken with cancer are assisted with funding.

In the past two years about \$35,000 in donations have been given to the Hutto Has Heart program with over \$10,000 in assistance given to those in need. Equally important has been the character of the community that has been built as a result of this program. The Hutto City Council has been consistent in their drive to "build community" through partnerships, participation and collaboration with others in the community, to focus on quality of life for all our citizens and to address the humanitarian needs through caring efforts. The Hutto Has Heart program certainly has done much to pull the Hutto community together in ways we never imagined.

CITY OF BASTROP

AGENDA ITEM **D-3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 2, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: **Consideration, discussion and possible action on authorizing the City Manager to finance the purchase of the Fire Pumper Truck with First National Bank.**

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: The Finance Department contacted local banks and concluded First National Bank provided the lowest quote for financing the Fire Pumper Truck. The City does not recommend other financing alternatives due to their restrictions and fees. The Fire Pumper truck will be purchased from Hall Buick, Pontiac, and GMC in Tyler Texas from direction by the City Council to the City Manager.

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: _____

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **D-4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 28, 2014 2014

MEETING DATE: September 9, 2014

1. Agenda Item: Consideration, discussion and possible action to approve financial support for **“TEAM UP TO CLEAN UP BASTROP”** (city-wide clean up and hazardous waste collection day/competition). *Presentation by Council Member Gilleland and Guest, Dorothy Skarnulis, Keep Bastrop County Beautiful.*
2. Party Making Request **Council Member, Gilleland**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
8. Staff Recommendation: **For Council’s Consideration - No Action Required.**
9. Advisory Board: Approved Disapproved None
10. Manager’s Recommendation: Approved Disapproved None
11. Action Taken: _____



City of Bastrop FD
 802 Chestnut Street
 Bastrop, TX 78602

INVOICE

9/2/2014	14-05457		COD	JC107903
One FFA Inc. custom pumper mounted on one 2014 HME Ember chassis Serial #44KFT4289EWZ22521		1	Ea	\$475,386.00

Buy Board Contract 399-12

H-5311

\$475,386.00

5721 Highway 31 West • Tyler, Texas 75709
 E-mail: hallbuickpontiacgmc@hotmail.com
 Phone 903-266-7800

\$475,386.00

CITY OF BASTROP

AGENDA ITEM

D.5

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 4, 2014

MEETING DATE: September 9, 2014

1. Agenda Item: Approval of Variance to Sell Alcohol at Mayfest Park on October 10, 2014

2. Party Making Request: Bastrop Homecoming Inc./
Texas and Southwestern Cattle Raisers Association

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

September 5, 2014, 2014

I am writing this letter to inform the TABC that I am aware that TSCRA (Texas and Southwestern Cattle raisers Assn. will be selling alcohol at the Ken Estepp Show Barn in Bastrop Texas Friday, October 10, 2014

As the Treasurer and Board Member in charge of the Lease agreements of the Bastrop Area Livestock Show and Fair Association I am working with the TSCRA to coordinate their event and I give them my permission to allow them to have alcohol on the premises on the above stated dates.

Sincerely,

A handwritten signature in cursive script, appearing to read "Phyllis Mathison".

Phyllis Mathison

Treasurer and Board Member of

Bastrop Area Livestock Show and Fair Association



Texas and Southwestern Cattle Raisers Association

1301 W. SEVENTH ST. * SUITE 201 * FORT WORTH, TEXAS 76102-2665
817-332-7064 * 800-242-7820 * F:817-332-6441 * WWW.TSCRA.ORG



September 5, 2014

Elizabeth Lopez
Bastrop City Secretary
City of Bastrop
PO Box 427
Bastrop, TX.78602

VIA EMAIL TO ELOPEZ@CITYOFBASTROP.ORG

Dear Ms. Lopez:

I approve charges for the processing fee and security deposit for the TSCRA Ranch Rodeo on October 10.

Mastercard



Name: Timothy Niedecken

Please email any receipts to me.

Sincerely,

Tim Niedecken
Executive Director, Association Services
Direct: 817-916-1747
Email: tniedecken@tscra.org



CITY OF BASTROP (512) 332-8830
***** REPRINT RECEIPT*****

REC#: 00834652 9/05/2014 11:15 AM
OPER: UTL TERM: 016
REF#:

ACCT #: XXXX-XXXX-XXXX-6367
AUTH #: 062431
TRAN #: 000000000195

TRAN: 254.0000 SPECIAL EVENTS
TSCRA RANCH RODEO 10-10-14
101-00-00-2230
SPECIAL EVENT/PARK 500.00CR
101-00-00-4023
SPECIAL EVENT PERMI 100.00CR

TENDERED: 600.00 CREDIT CARD
APPLIED: 600.00-

CHANGE: 0.00

HOURS OF OPERATION:
LOBBY: MON-FRI 8:00-4:00
DRIVE THRU: MON-FRI 7:00-4:30
WWW.CITYOFBASTROP.ORG



Texas and Southwestern Cattle Raisers Association

1301 W. SEVENTH ST. * SUITE 201 * FORT WORTH, TEXAS 76102-2665
817-332-7064 * 800-242-7820 * F:817-332-6441 * WWW.TSCRA.ORG



September 5, 2014

Elizabeth Lopez
Bastrop City Secretary
City of Bastrop
PO Box 427
Bastrop, TX 78602

VIA EMAIL TO ELOPEZ@CITYOFBASTROP.ORG

Dear Ms. Lopez:

Attached to this letter is the Special Event Permit Application for the TSCRA Ranch Rodeo. The only portion of this application which is incomplete is the TABC permit. We will not hold a permit for the event. Rather, we intend to work through a local permit-holder who will be responsible for serving beer.

As background, Bastrop is the intended location for the final 2014 TSCRA ranch rodeo, primarily because of your proximity to a large portion of the state's cattle owners and our 16,000 members but also because we have a unique opportunity to showcase Bastrop and the local community to the Five Nations Beef Alliance (FNBA). The FNBA is an international group comprised of beef industry representatives from the US, Canada, Mexico, Australia, and New Zealand. Together these groups represent 1/3 of global beef production.

The 2014 FNBA Conference's week long tour of south and central Texas will be ending in Bastrop on October 10. Delegates from each country will attend this event. We hope to showcase the Texas ranching industry to FNBA attendees with the ranch rodeo.

Although there has been some confusion locally about leasing the venue and approval of this application, TSCRA is committed to the ranch rodeo and looks forward to featuring Bastrop to the FNBA attendees. We believe this would help showcase Bastrop within the region and highlight the unique ranching heritage in the local area.

We are prepared to work with the city of Bastrop, Bastrop Homecoming committee, and any others in the local area to hold a high quality ranch rodeo in Bastrop. We do not wish to bypass any city ordinances and are not asking for special exemptions with the exception of expediting the approval process. We look forward to hosting a fantastic event in Bastrop.

Sincerely,

A handwritten signature in blue ink that reads "Tim Niedecken".

Tim Niedecken
Executive Director, Association Services
Direct: 817-916-1747
Email: tniedecken@tscra.org

Eliz. 512-988-9125
mobile

Bastrop City Secretary
1311 Chestnut • P. O. Box 427 • Bastrop, TX 78602 • (512) 332-8811

Checklist for Special Event Permit Application

Revised 2/3/2014 4:30 PM

Name of Event: TSCRA Ranch Rodeo

Date(s) and Day(s) of Event: Friday Oct. 10, 2014

This application must be submitted IN PERSON and BY APPOINTMENT ONLY at least two (2) months but no more than six (6) months prior to the date of event: (512) 332-8811. Incomplete applications will not be accepted.

Processing fee \$100.00 (cashier's check or post office-issued money order only) for nonprofit applicants with proof of nonprofit status.

- Fee **cannot be waived**.
- If same applicant hosts multiple events, processing fee required for each event.

Processing fee \$300.00 (cashier's check or post office-issued money order only) for all other applicants.

- Fee **cannot be waived**.
- If same applicant hosts multiple events, processing fee required for each event.

Security deposit \$500 (cashier's check or post office-issued money order only).

- **Cannot be waived**.
- Refunded within 30 days after date of event (minus any incurred damage expenses).
- Organization hosting multiple events may pay a one-time security deposit fee to be refunded within 30 days following the conclusion of final event.
- If security deposit is revoked or reduced, another security deposit fee must be submitted with next application.

Nonprofit status letter or certificate, if applicable and not on file with us already.

Insurance certificate (\$1 million comprehensive general liability) naming City as additional insured, or letter of intent to insure preferably from insurance carrier. Actual certificate due ASAP prior to event.

Map showing site locations of vendors, registration, parade routes, etc.

Sound Permit, if amplified sound is used.

Banner permit, if applicable.

Fireworks permit and safety plan, if applicable.

TABC permit required if alcohol will be sold/consumed at event.

City Manager issues a variance letter to coordinator if Council approves sale/consumption of alcohol on city property at event.

There must be enough time to process the paperwork through the appropriate channels:

Special Event Review Committee meeting: _____

Parks Board meeting, if required (1st Thursday of month): _____

City Council meeting (2nd and 4th Tuesdays of month): _____

Final walk-through review meeting, if required: _____

Sec. 2: Definitions

Special Event means a temporary event, gathering, or organized activity on any City Street, public property, or private property, or in any City park, building, or other facility, when an organized activity is conducted involving one (1) or more of the following factors:

1. Closing of a public Street, Sidewalk, or alleyway;
2. Blocking or restricting public property;
3. Blocking or restricting access to private property of others;
4. Use of pyrotechnics or special effects;
5. Use of open flame, explosions, or other potentially dangerous displays or actions;
6. Use or display of animals, aircraft, or watercraft;
7. Sale or service of merchandise, food, or non-alcoholic and alcoholic beverages on public and private property where otherwise prohibited by Ordinance;
8. Installation of a stage, band shell, vehicle(s) of any kind, trailer, van, portable building, booth, grandstand, or bleachers on public or private property where otherwise prohibited by Ordinance;
9. Placement of portable toilets on public or private property where otherwise prohibited by Ordinance;
10. Placement of "No Parking" signs or barricades in a public right-of-way;
11. Amplification of music, voices, sounds, or activities that require a Sound Permit;
12. The Special Event Coordinator reasonably determines that the event will result in substantial impact on City resources, facilities, or public safety services in response thereto;
13. Examples of Special Events include but are not limited to: Concerts, dances, assemblages, processions, parades, circuses, amusement rides, fairs, festivals, block parties, community events, marathons and other running events, bicycle races and tours, football games, basketball games, baseball games, golf tournaments, boat races, and other organized activity conducted for the purpose of fundraising for profit, non-profit fundraising, community promotion, or charity.
14. The Special Event Coordinator shall consult with the City Manager to determine if a Special Event Permit is required. The City Manager's determination is final.



Bastrop City Secretary
1311 Chestnut • P. O. Box 427 • Bastrop, TX 78602 • (512) 332-8811

Special Event Permit Application

Revised 2/3/2014

Name of event: TSCRA Ranch Rodeo

Website: www.tscra.org FEES \$ 10/person

Event date(s): Day(s): Oct. 10, 2014, Friday Date(s):

Location of event: Downtown [] Park [x] Manifest Park rodeo arena Other []

Community Entertainment [] OR Fundraiser [x] for TSCRA youth programs

Name of event organization: Texas & Southwestern Cattle Raisers Assn.

Address of event organization: 1301 W. 7th, Suite 201, Ft. Worth, TX 76102

Event coordinator #1: Tim Niedecken Phone No: 817-332-7064

E-mail address: tniedecken@tscra.org 817-914-4042

Event coordinator #2: Phone No:

E-mail address:

[x] EVENT ROUTE MAP AND ITINERARY FOR THE DAYS EVENT(S) It must accompany application

[] Will you provide doggy bags for your guest participants? YES (NO)

[] Trash Receptacles can be provided

PROCESSING FEE (CANNOT BE WAIVED and must accompany application - NO PERSONAL OR BUSINESS CHECKS):

- [] \$100.00 for all nonprofit applicants
• [] Nonprofit status letter submitted
• [] Nonprofit status letter on file from prior event(s)
• [] \$300 for all applicants without nonprofit status
• Cashier's Check # OR Post Office-issued Money Order # payable to City of Bastrop

SECURITY DEPOSIT FEE (CANNOT BE WAIVED and must accompany application - NO PERSONAL OR BUSINESS CHECKS):

- [x] \$500.00 for all applicants
• Refunded if City property is clean and free of litter and damage after the event
• Cashier's Check # OR Post Office-issued Money Order # payable to City of Bastrop
• [] On file from prior event(s)
• [] An After Event Checklist has been provided for your reference in the event additional costs are incurred due to damages or lack of cleanup after the event.

POLICE OFFICERS FEE (CANNOT BE WAIVED and must accompany application - NO PERSONAL OR BUSINESS CHECKS):

- [] At the first meeting held to review and discuss the event details; the Police Chief will note how many polices officers the event will necessitate and the cost per officers is \$40.00 per hour, payment is due 30 days prior to the event.

INSURANCE (\$1 million comprehensive general liability policy naming City and other affected entities as insured parties):

- [x] Certificate submitted with app
• [] Letter of intent to insure event from potential insurance carrier preferred or coordinator submitted with app
• [] Renewal or new certificate to be submitted on
• [] On file from prior event(s)

Please mark "x" or "✓" or "N/A" (not applicable) where appropriate:

Alcohol: yes, to be served by FFA boosters or other approved parties
• TABC permit required upon Council approval and City Manager-issued variance letter for sale/consumption of alcohol on city property

Animals (waste control): NO shavings will be used

Attendance (anticipated #): 500

Banner Permit: N/A Submitted sites: _____

Electrical (cord covers): N/A Hot check sites: _____

Emergency Services: 1st Aid Station site: N/A Ambulance site: will have EMT at the event

Fireworks Permit & Safety Plan (State Fire Marshal 512-305-7932): N/A Submitted _____

Inspections: Stage(s) tent(s) larger than 10x10 Carnival rides Inflatables Dunking booths Other: _____

Litter Control: City recycling boxes Dumpster Event crew Assistance from City crew _____

Parking Plan: Public areas Shuttle: _____ Other: using adjacent areas of Mayfest Park

Portacans (how many and site locations): TBD pending use of adjacent pavillion

Rodeo Arena (Rhonda Lock 512/563-8816): yes, will use rodeo arena

Security Plan: Police Off-duty police Private security Event crew plan to use local police, pending local policy

Show Barn (Allen Stewart 512/413-8512): TBD, pending special event permit approval

Signage (street closures, activity site-- removed within 24 hours after event): N/A

Sound Permit (for amplified sound): Yes Submitted N/A using PA system at arena

Temporary Structures (stages, tents, etc—show on map): N/A

Vehicles, Equipment, etc (description and location—show on map): N/A

Vendors (Valid Tax ID#): Food (must display Bastrop County Health and Sanitation Department permit 512- 332-7276) Other N/A

Volunteers (how many & how identified): will use volunteers for key functions, approx. 8-10 ppl.

Water/Wastewater requirements: N/A

Please mark "N/A" if not applicable:

Day 1: Day: Friday, October 10 Date: _____

Times event open to public: Start: 5:00 pm End: 10:00 pm

List activities: Ranch Rodeo & Dance

Staging/setup: Day: Friday, Oct. 10 Date: _____

Staging/setup times for vendors: N/A

Staging/setup times for street closures for vendors: N/A

List street closures for vendors (show on map): N/A

Staging/setup times for parade: N/A

Staging/setup times for street closures for parade: N/A

List street closures for parade (show on map): N/A

Day 2: Day: N/A Date: _____

Times event open to public: Start: _____ End: _____

List activities: _____

Staging/setup: Day: _____ Date: _____

Staging/setup times for vendors: _____

Staging/setup times for street closures for vendors: _____

List street closures for vendors (show on map): _____

Staging/setup times for parade: _____

Staging/setup times for street closures for parade: _____

List street closures for parade (show on map): _____

Day 3: Day: N/A Date: _____

Times event open to public: Start: _____ End: _____

List activities: _____

Staging/setup: Day: _____ Date: _____

Staging/setup times for vendors: _____

Staging/setup times for street closures for vendors: _____

List street closures for vendors (show on map): _____

Staging/setup times for parade: _____

Staging/setup times for street closures for parade: _____

List street closures for parade (show on map): _____

Day 4: Day: N/A Date: _____

Times event open to public: Start: _____ End: _____

List activities: _____

Staging/setup: Day: _____ Date: _____

Staging/setup times for vendors: _____

Staging/setup times for street closures for vendors: _____

List street closures for vendors (show on map): _____

Staging/setup times for parade: _____

Staging/setup times for street closures for parade: _____

List street closures for parade (show on map): _____

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Tim Niedecken

Applicant – Please print or write legibly

9/5/2014

Date

Event Review Committee Signatures

The City's Special Event Coordinator will obtain the following applicable signatures.
 In order to expedite the process, a designee may sign for any of the following in his or her absence.

<input checked="" type="checkbox"/> Trey Job, Public Works, Parks, & Recreation Director	Date _____
<input checked="" type="checkbox"/> Steve Adcock, Chief of Police	Date _____
<input checked="" type="checkbox"/> City Manager	Date _____

<input type="checkbox"/> INSURANCE PROVIDED	Date _____
<input type="checkbox"/> ROUTE MAP & ITINARY PROVIDED	Date _____
<input type="checkbox"/> PROCESSING FEE \$ _____ CHECK # _____	Date _____
<input type="checkbox"/> POLICE OFFICER PAYMENT # _____ \$ _____ CHECK # _____	Date _____
<input type="checkbox"/> EVENT DEPOSIT \$ _____ Check # _____	Date _____
<input type="checkbox"/> EVENT DEPOST REFUNDED	Date _____

Bastrop City Secretary
 1113 Chestnut *physical address*
 P. O. Box 427 *mailing address*
 Bastrop, TX 78602
 (512) 332-8811 – *Elizabeth Lopez*
 (512) 332-8819 *fax*



Trey Job, Director, Public Works, Parks, & Rec	512/848-5716
Kevin Wilson, Public Works Foreman	512/848-6916
Jason Alfaro, Parks Superintendent	512/718-3766
Curtis Ervin, Director, Power & Light	512/848-6934
Steve Adcock, Police Chief	512/848-6930
Ted Bowers, City Inspector	512/629-5033

This application must be submitted in person and by appointment only: (512) 332-8811.

This application will not be accepted without the following applicable items:

✓ Item	✓ Item	✓ Item	✓ Item
Dated w/coordinator's signature	Nonprofit status letter	Map(s)	Fireworks permit & safety plan
Processing fee	Insurance certificate OR ↓	Sound permit	
Security deposit	Letter of intent to insure	Banner permit	

- *TABC permit required if alcohol will be sold/consumed at event.*
- *City Manager issues a variance letter to coordinator if Council approves sale/consumption of alcohol on city property at event.*

Special Events Checklist

Special Event Title: TSCRA Ranch Rodeo

Date: Oct. 10, 2014

Please check item if there isn't any damage to rented area(s). List any issues/problems below.

Downtown (Main St., Farm St., etc..)

- All animal waste, crates, and bedding removed.
- All banners/signs removed from Downtown area.
- All extension cords / items borrowed from City are returned.
- All booths, tents, and stages have been removed from the Downtown area.

Please circle and check off items below:

- All trash has been removed by special event volunteers / City employees.
- Portacans are still at location / have been removed.

Comments:

Parks (Mayfest, Fisherman's, Kerr, etc..)

Please check item if there isn't any damage to rented area(s). List any issues/problems below

- All animal waste, crates, and bedding removed.
- All banners/signs removed from Park.
- All extension cords / items borrowed from City are returned.
- All booths, tents, and stages have been removed from the Park.

Please circle and check off items below:

- All trash has been removed by special event volunteers / City employees.
- Portacans are still at location / have been removed.

Comments:

Event: TSCRA Ranch Rodeo Date(s): Oct. 10, 2014 Date Submitted: Sept 5, 2014

Sound Permit Application

Revised 1/13/2014 1:12 PM



Bastrop City Secretary
1311 Chestnut; Bastrop, Texas 78602
Tel: (512) 332-8811 • Fax: (512) 332-8819

Office Hours: 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.

- Special Event on City Property Special Event on Private (not City) Property
- Park Pavilion Rental Activity on City Property Activity on Private (not City) Property

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party: TSCRA
 Address: 1301 West 7th, Suite 201, Ft. Worth, TX, 76102
 Phone No: 817-332-7064/817-914-4042 Fax No: N/A
 E-mail address: fnriedecken@tscra.org
 Date(s) of event, rental, or activity: October 10, 2014
 Name of event or activity: TSCRA Ranch Rodeo
 Location(s) of event, rental, or activity: Mayfest Park, ranch rodeo
 Location(s) of amplified sound equipment: built-in PA system

Start time (AM or PM) : 5:00 PM End time (AM or PM): 10:00 PM
event will be 6:30 - 8:30 PM, pavillion from 8:30-11

Comments: rodeo will be announced using rodeo arena PA; if pavillion is used for dance, will use band's PA with overcans.

Signature of Applicant

9/5/2014
Date

Event: TSCRA Ranch Rodeo Date(s): Oct. 10, 2014 Date Submitted: Sept. 5, 2014

Banner Dropped Off: _____
Goes Up: _____
Comes Down: _____
Picked Up: _____



Special Event Banner Permit Application for Banner Plaza

Revised 12/09/2013 3:16 PM

Special Event: TSCRA Ranch Rodeo

Date(s) of Event: Oct. 10, 2014

Contact person: Tim Niedecken

Address: 1301 West 7th, Suite 201, Ft. Worth, TX 76102

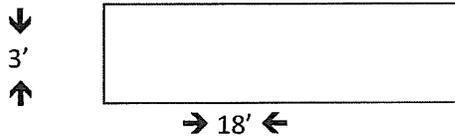
E-Mail: tniedecken@tscra.org

Phone: (817) 332-7064 Fax: () Cell Phone: 817-914-4042

ONLY NON-PROFIT organization banners will be hung on Banner Plaza, which is at the intersection of Perkins and Loop 150 (a/k/a Chestnut). **Fees are automatically waived for nonprofit organizations with submission of proof of nonprofit status.**

Proof of nonprofit status submitted: Yes No

- a. Banner Plaza will accommodate 3 banners at a time.
- b. Banners will hang for *no more than 3 weeks prior to date of the event*. If there are more than 3 banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.
- c. Banners must measure **18 feet in width and 3 feet in height**.



- d. Banners made of vinyl must have **numerous slits** to prevent wind tears.
- e. A banner must have **grommets/eyelets** (metal reinforced holes) on each corner and at least one in the middle of both sides, as well as grommets/eyelets spaced equally across the top and bottom of the banner.
- f. Banners must be delivered to the City Secretary with a **storage container** (pvc pipe with cap on each end, plastic bin, plastic storage bag, etc) **labeled with event name and a contact name and number**.
- g. Please contact the City Secretary at (512) 332-8811 **within 1 week** after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.

Event: TSRA Ranch Rodeo Date(s): Oct. 10, 2014 Date Submitted: 9/5/2014

Banner Dropped Off: _____
Goes Up: _____
Comes Down: _____
Picked Up: _____



Special Event Banner Permit Application for Old Iron Bridge Light Poles

Revised 12/09/2013 3:17 PM

Special Event: _____

Date(s) of Event: N/A, not doing this

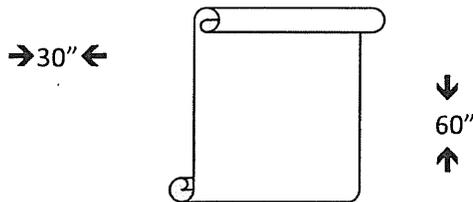
Contact person: _____

Address: _____

E-Mail: _____

Phone: (____) _____ Fax: (____) _____ Cell Phone: _____

- a. Banners will hang for **no more than 3 weeks** prior to date of the event. If more than one banner permit is requested for the same time period, the timeframe for each permit may be shortened at the discretion of the City staff.
- b. Banners must measure 30 inches in width (rods inserted inside pockets across top and bottom of banner) x 60 inches in height (down the sides from top to bottom).



- c. This is standard size. There are nine (9) poles. Nancy Wood, Main Street Manager, at (512) 332-8996 can assist with current vendor catalogs/information.
- d. Banners made of vinyl, canvas, Sunbrella, or other materials must be durable and able to withstand extreme wind buffs.
- e. Banners must be delivered to the City Secretary with a storage container (pvc pipe with cap on each end, plastic bin, plastic storage bag, etc) labeled with event name and a contact name and number.
- f. Please contact the City Secretary at (512) 332-8811 **within 1 week** after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.

Event: TSCRA Ranch Pkwy Date(s): Oct. 10, 2014 Date Submitted: 9/5/2014

Banner Dropped Off: _____

Goes Up: _____

Comes Down: _____

Picked Up: _____



Special Event Banner Permit Application for Chestnut & Main Streets

Revised 12/09/2013 3:17 PM

Special Event: _____

Date(s) of Event: N/A, not doing this

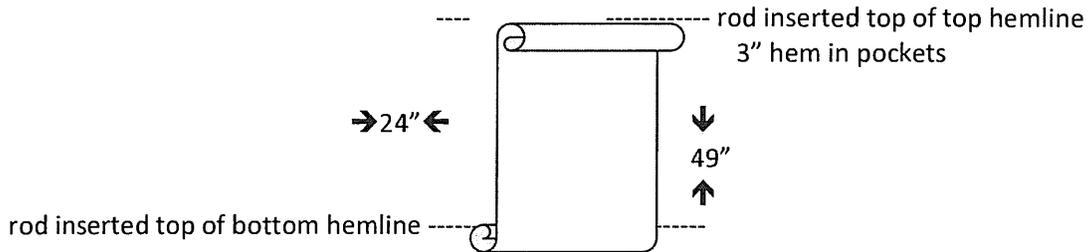
Contact person: _____

Address: _____

E-Mail: _____

Phone: (____) _____ Fax: (____) _____ Cell Phone: _____

- a. Banners will hang for **no more than 3 weeks** prior to date of the event. If more than one banner permit is requested for the same time period, the timeframe for each permit may be shortened at the discretion of the City staff.
- b. Banners must measure 24 inches in width (rods inserted inside pockets along the top of the top hemline and along the top of the bottom hemline) x 49 inches in height (down the sides from top to bottom) with 3" hemlines in top and bottom pockets.



- c. This is a special size and must be custom-made. Nancy Wood, Main Street Manager, at (512) 332-8996 can assist with current vendor catalogs/information.
- d. Banners made of vinyl, canvas, Sunbrella, or other materials must be durable and able to withstand wind buffs. Vinyl banners must have air-flow slits to prevent wind tears.
- e. Banners must be delivered to the City Secretary with a storage container (pvc pipe with cap on each end, plastic bin, plastic storage bag, etc) labeled with event name and a contact name and number.
- f. Please contact the City Secretary at (512) 332-8811 **within 1 week** after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.

Event: TSCRA Ranch Rodeo Date(s): Oct. 10, 2014 Date Submitted: 9/5/2014

Banner Dropped Off: _____
Goes Up: _____
Comes Down: _____
Picked Up: _____



Special Event Banner Permit Application for TxDOT ROW at College & Pecan

Revised 12/09/2013 3:17 PM

Special Event: _____

Date(s) of Event: N/A, not doing this.

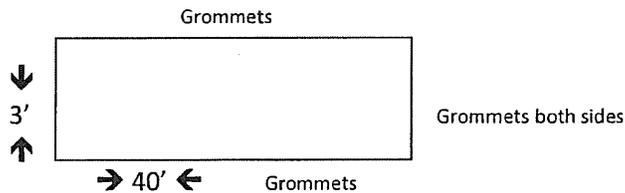
Contact person: _____

Address: _____

E-Mail: _____

Phone: (____) _____ Fax: (____) _____ Cell Phone: _____

- a. Banners hung on TxDOT right-of-ways require Permit Form 2057 to be approved by the Department of Transportation on Hwy 21 and Loop 150, (512) 321-2221. **A copy of the signed approval must be submitted to the City Secretary before the banner can be hung** on College/Pecan (feeder) road.
- b. Banners will hang for **no more than 3 weeks** prior to date of the event. If there are more banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.
- c. Banners must measure 40 feet in width x 3 feet in height.



- d. Banners **must be made of mesh** to prevent wind tears.
- e. A banner must have grommets/eyelets (metal reinforced holes) on **each corner** and at least one in the **middle of both sides**, as well as grommets/eyelets **spaced equally across the top and bottom** of the banner.
- f. Banners must be delivered to the City Secretary with a storage container (pvc pipe with cap on each end, plastic bin, plastic storage bag, etc) labeled with event name and a contact name and number.
- g. Please contact the City Secretary at (512) 332-8811 **within 1 week** after completion of the event to arrange to pick up banner(s). Unclaimed banners will be disposed of due to lack of storage space.

T R E A S U R Y D E P A R T M E N T

Washington

Office of
Commissioner of Internal Revenue

January 2, 1936.

Address reply to
Commissioner of Internal Revenue
and refer to
IT:E:RR
HRB

Texas and Southwestern Cattle Raisers Association,
Coliseum,
Fort Worth, Texas.

Sirs:

Reference is made to the evidence submitted by you in support of your claim for exemption from Federal income and capital stock taxes.

The evidence presented discloses that you are an unincorporated association of livestock producers and handlers who are residents of and conduct their business in the States of Texas, New Mexico, Oklahoma and Kansas. Your activities consist of doing all things calculated to advance the collective interests of your members and include specifically, among other things, the employment of brand inspectors to prevent theft of members' cattle, the publication of a monthly magazine devoted to the cattle industry and assisting in the prosecution of cattle thieves. The employment of brand inspectors and the assistance rendered in the prosecution of cattle thieves are for the general benefit of members, cattle raisers and the cattle industry as a whole rather than for the individual benefit of the persons whose cattle have been stolen. Your activities in these lines are not limited to the safeguarding of your members' cattle but extend to any case which is brought to your attention. It further appears that your principal source of income is membership fees, dues and assessments supplemented by paid advertising in your magazine and subscriptions thereto; that the income is used to pay necessary expenses of your organization including the publication of your magazine; and that none of your income inures to the benefit of any individual.

Based on the facts presented, it is held that you are entitled to exemption under the provisions of section 101(7) of the Revenue Act of 1934 and the corresponding provisions of prior revenue acts. You are not, therefore, required to file returns for 1934 and prior years, nor will returns be required for 1935 and subsequent years so long as there is no change in your organization, your purposes or method of operation.

Any changes in the form of organization or method of operation, as shown by the evidence submitted, must be immediately reported to the collector of internal revenue for your district in order that the effect of such changes upon your present exempt status may be determined.

- 2 -

Texas and Southwestern Cattle Raisers Association.

The exemption granted in this letter does not apply to taxes levied under other titles or provisions of the respective revenue acts, except insofar as exemption is granted expressly under those provisions to organizations enumerated in section 101 of the Revenue Act of 1934 and the corresponding provisions of earlier revenue acts.

You will be further advised with respect to your exemption from filing a capital stock tax return.

A copy of this letter is being transmitted to the Collector of Internal Revenue for your district.

By direction of the Commissioner.

Respectfully,

(Signed) Wm. T. Sherwood

Acting Deputy Commissioner.



[Print Report](#)

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TEXAS & SOUTHWESTERN CATTLE RAISERS ASSOCIATION

Fort Worth, TX

- Summary
- Financials
- Forms 990 & Docs
- People & Governan
- Programs
- Impact
- External Perspectiv
- Contractors

Need More Info on This Nonprofit?

GuideStar Summary

	GuideStar Exchange	Organization has not participated in the GuideStar Exchange
	Registered with IRS	Legitimacy information is available
	Financial Data	Annual Revenue and Expense data reported
	Forms 990	2012, 2011, and 2010 Forms 990 filed with th
	Mission Objectives	Mission Statement is available
	Impact Summary	Impact Summary from the nonprofit is <i>not</i> ava
		No Personal Reviews available Write a Revi



FREE: Gain immediate access to the following

Address, phone, website and/or contact information

Forms 990 for 2012, 2011, and 2010

Access to the GuideStar Knowledge Base Search

GET ALL THIS NOW FREE

Basic Organization Information

TEXAS & SOUTHWESTERN CATTLE RAISERS ASSOCIATION

Physical Address: Fort Worth, TX 76102

Need the ability to download nonprofit data and more advanced search options? Consider a Premium or Premium Pro subscription.

**TEXAS & SOUTHWESTERN CATTLE RAISERS
ASSOCIATION**

EIN: 75-0608420
Web URL: www.tscra.org
NTEE Category: S Community Improvement,
Capacity Building
S41 (Promotion of Business
(Chambers of Commerce))
Ruling Year: 1936

[Sign in](#) or [create an account](#) to see this organization's full address, contact information, and more!

Mission Statement

TO IMPROVE THE CATTLE RAISING INDUSTRY IN TEXAS AND THE
SOUTHWEST THROUGH EDUCATION, MARKET INSPECTION, LAW
ENFORCEMENT AND OTHER MEMBER SERVICES

Legitimacy Information

This organization is registered with the IRS.

This organization is required to file an IRS Form 990 or 990-EZ.

Institutional funders should note that an organization's inclusion on GuideStar.org does not satisfy IRS Rev. Proc. 2011-33 for identifying supporting organizations.

Learn more about [GuideStar Charity Check](#), the only pre-grant due diligence tool that is 100% compliant with IRS Rev. Proc 2011-33.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/5/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER M2 Insurance Services, LLC 5900 S. Lake Forest Dr. #300 McKinney TX 75380		CONTACT NAME: Pattie Hubbard PHONE (A/C, No. Ext): (800) 204-1523 FAX (A/C, No): (214) 383-3279 E-MAIL ADDRESS: phubbard@csicoverage.com	
INSURED Texas and Southwestern Cattle Raisers Association 1301 West 7th #201 Fort Worth TX 76102		INSURER(S) AFFORDING COVERAGE INSURER A: United States Fire Insurance NAIC # 21113 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL148400156 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		SRPG-101-0414	10/10/2014	10/11/2014	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> Host Liquor Liability						PERSONAL & ADV INJURY \$ 1,000,000
GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS							COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$							EACH OCCURRENCE \$ AGGREGATE \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below							WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Event: Ranch Rodeo at Mayfest Park
 The Certificate holder is added as an Additional Insured, but only with respect to liability arising out of operations of the Named Insured during the policy period.

CERTIFICATE HOLDER City of Bastrop P.O. Box 427 Bastrop, TX 78602	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Pattie Hubbard/PATTIE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/4/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER M2 Insurance Services, LLC 5900 S. Lake Forest Dr. #300 McKinney TX 75380	CONTACT NAME: Pattie Hubbard	
	PHONE (A/C No. Ext): (800) 204-1523	FAX (A/C No.): (214) 383-3279
E-MAIL ADDRESS: phubbard@csicoverage.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: United States Fire Insurance		21113
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
 Texas and Southwestern Cattle Raisers Association
 1301 West 7th #201
 Fort Worth TX 76102

COVERAGES **CERTIFICATE NUMBER:** CL148400156 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY						EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		SRPG-101-0414	10/10/2014 12:01AM	10/11/2014 12:01AM	MED EXP (Any one person)	\$ 5,000
	<input checked="" type="checkbox"/> Host Liquor Liability						PERSONAL & ADV INJURY	\$ 1,000,000
GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$							EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below							WC STATUTORY LIMITS	OTHER
Y/N <input type="checkbox"/> N/A							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Event: Ranch Rodeo - estimated attendees 700.
 The Certificate holder is added as an Additional Insured, but only with respect to liability arising out of operations of the Named Insured during the policy period.

CERTIFICATE HOLDER Mayfest Park 25 American Legion Drive Bastrop, TX 78602	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Pattie Hubbard/PATTIE <i>Pattie Hubbard</i>



September 5, 2014

To Whom It May Concern:

This letter is to inform you that, Bastrop Homecoming, Inc. is the current lease holder of the Bastrop Rodeo Arena, owned by the City of Bastrop, where the Texas and Southwestern Cattle Raisers Assn. Ranch Rodeo event will be held beginning at 5pm, Friday, October 10, 2014. Permission is granted to serve alcoholic beverages at this event.

Sincerely,

A handwritten signature in cursive script that reads "Lori Chapin".

Lori Chapin
Bastrop Homecoming Committee, Treasurer

www.bastrophomecomingrodeo.org

September 5, 2014, 2014

I am writing this letter to inform the TABC that I am aware that TSCRA (Texas and Southwestern Cattle raisers Assn. will be selling alcohol at the Ken Estepp Show Barn in Bastrop Texas Friday, October 10, 2014

As the Treasurer and Board Member in charge of the Lease agreements of the Bastrop Area Live stock Show and Fair Association I am working with the TSCRA to coordinate their event and I give them my permission to allow them to have alcohol on the premises on the above stated dates.

Sincerely,

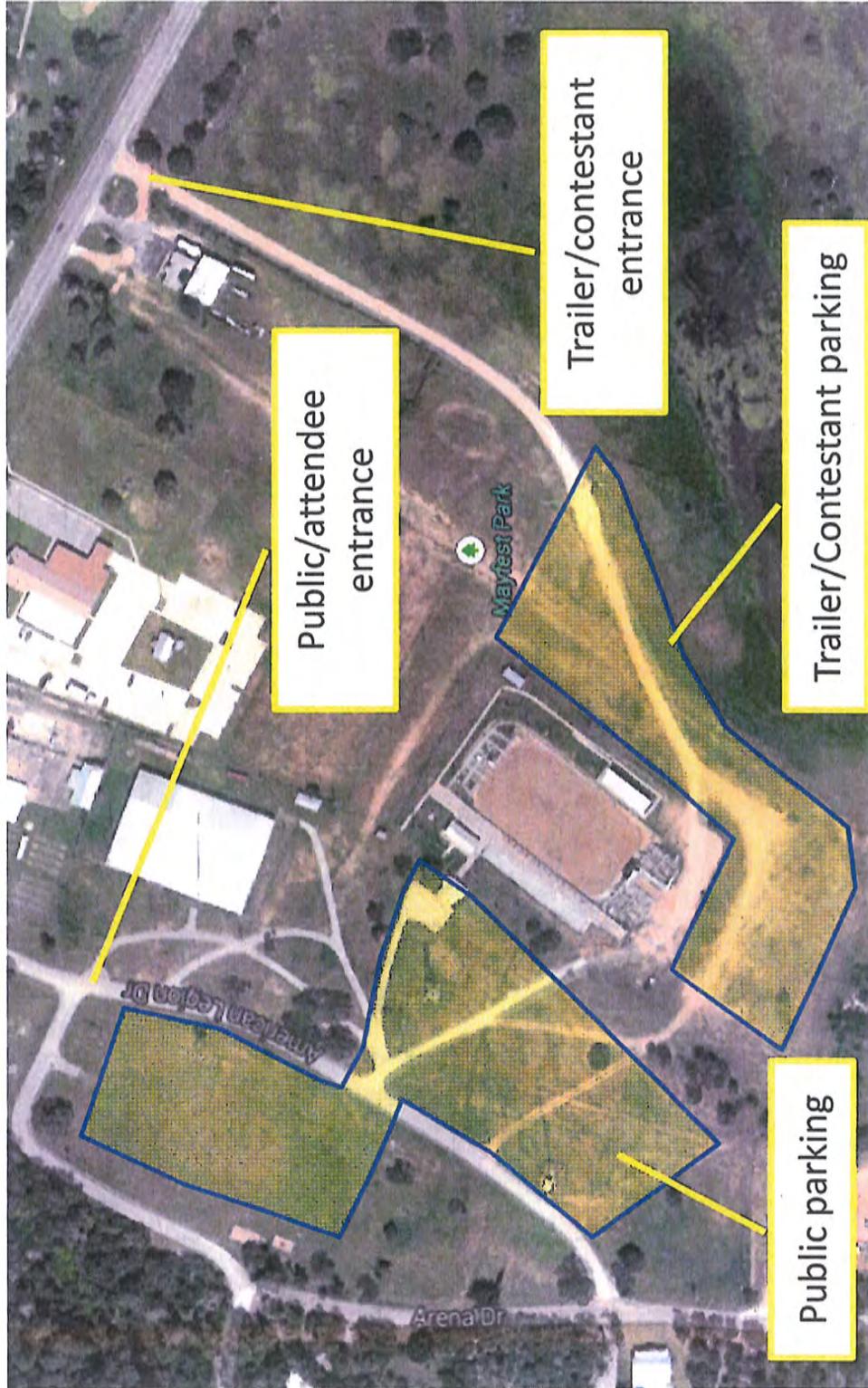


Phyllis Mathison

Treasurer and Board Member of
Bastrop Area Livestock Show and Fair Association

TSCRA Ranch Rodeo
October 10, 2014

Traffic and Parking Plan



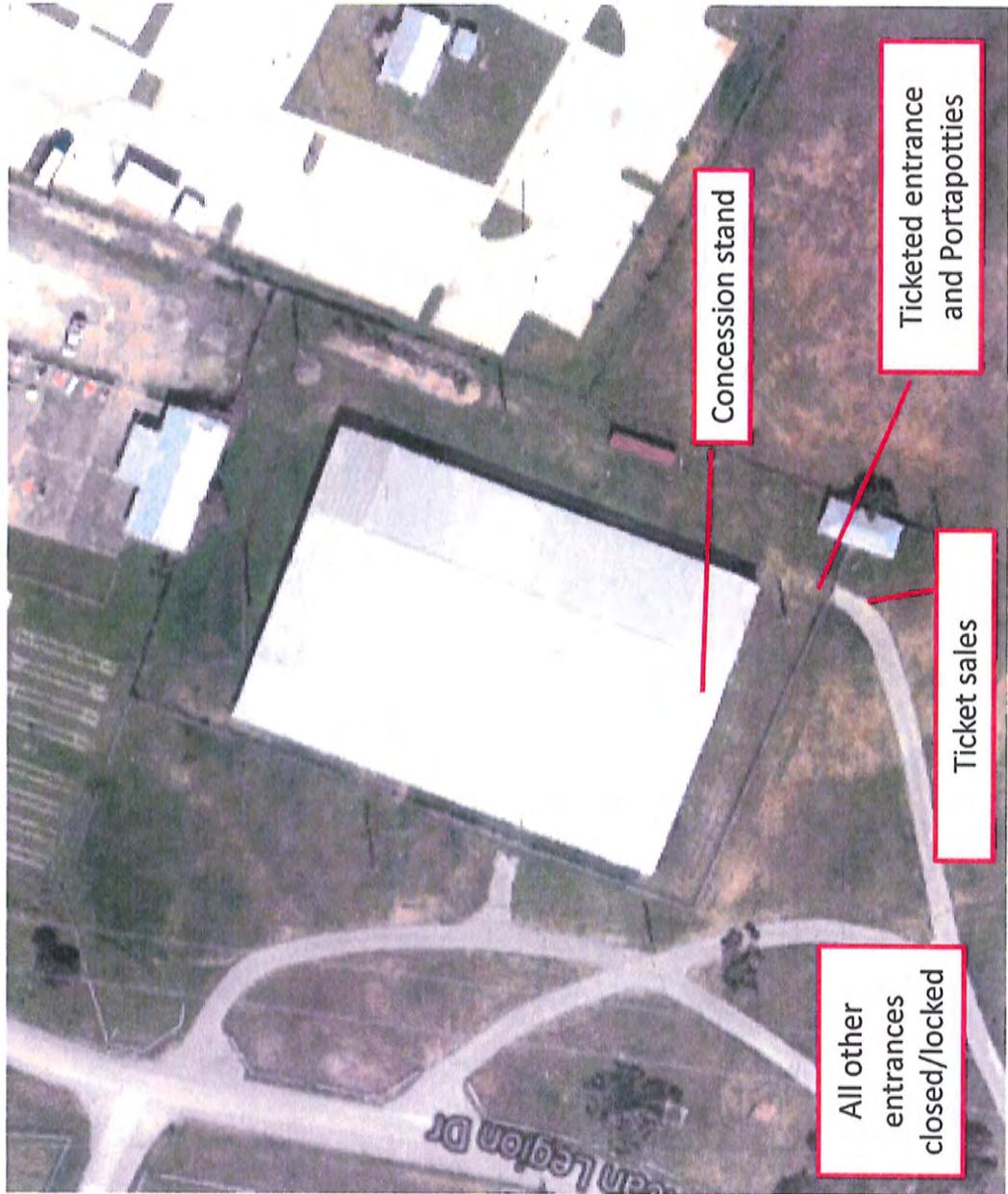
TSCRA Ranch Rodeo
October 10, 2014

Rodeo Arena Site Plan



TSCRA Ranch Rodeo
October 10, 2014

Pavilion Site Plan





Texas and Southwestern Cattle Raisers Association

1301 W. SEVENTH ST. • SUITE 201 • FORT WORTH, TEXAS 76102-2665
817-332-7064 • 800-242-7820 • F:817-332-6441 • WWW.TSCRA.ORG



September 4, 2014

Elizabeth Lopez
Bastrop City Secretary
City of Bastrop
PO Box 427
Bastrop, TX 78602

VIA EMAIL TO ELOPEZ@CITYOFBASTROP.ORG

Dear Ms. Lopez:

As you are aware, the Texas and Southwestern Cattle Raisers Association (TSCRA) has been in discussions with numerous groups regarding a ranch rodeo, planned for October 10, 2014 at Mayfest Park. There has been considerable confusion among various parties over who can lease the venue, who must grant alcohol variances, etc. I am writing today to request to be added to the agenda for the September 9, 2014 Bastrop City Council agenda so that they may approve a variance to serve alcohol at the rodeo.

As background, Bastrop has been planned as the destination for the final 2014 TSCRA ranch rodeo, primarily because it was in central Texas and appealed to our 16,000 members but also because we have an unique opportunity to showcase Bastrop and the local community to the Five Nations Beef Alliance (FNBA). The FNBA is an international group comprised of beef industry representatives from the US, Canada, Mexico, Australia, and New Zealand. Together these groups represent 1/3 of global beef production.

The 2014 FNBA Conference will be ending in Bastrop on October 10. Delegates from each country will attend this event. We hoped to showcase the Texas ranching industry to FNBA attendees with the ranch rodeo.

As background, in May, TSCRA was put in contact with Doug Staton with the understanding that he would be able to lease the venue out. In June TSCRA and FNBA representatives visited the Mayfest Park rodeo arena and began making plans to hold the event there.

In July TSCRA was sent a lease agreement for the Bastrop Rodeo Arena. The lease was explicit regarding exclusive use of the venue by TSCRA. There was no language in the lease regarding the City of Bastrop's ownership of the venue, Special Event Permits, or any other type of city involvement in the arena. We were told the date was held and that the event could be held at the Mayfest Park arena. TSCRA moved forward with insurance, promotions, and stock contractor agreements for the rodeo performance.

TSCRA Request to be on Bastrop City Council Agenda
Page 2

On August 27, while working on TABC permits, TSCRA was informed that the Mayfest Park was owned and managed by the City of Bastrop and therefore a Special Event Permit and special lease assignment would be required to hold the ranch rodeo. TSCRA received the special event application on August 28.

TSCRA has spoken with Mike Talbot, Bastrop City Manager, who clarified the necessary approvals and timelines involved for the numerous approvals and lease assignments required to conduct the ranch rodeo. Mr. Talbot indicated that the earliest opportunity for approval by the city council is Sept. 23, only 17 days prior to the ranch rodeo. Such a late approval date presents numerous risks to TSCRA as hosts of the event. In the event of any variances, we will not have enough time to respond and the rodeo would likely need to be cancelled.

Today we received information that the original lease from Doug Staton is valid and that the only required city council approval is for the alcohol variance. This is the sole item we request to be added to the September 9 city council agenda.

TSCRA's desire is to conduct this ranch rodeo and feature Bastrop to the Five Nation's Beef Alliance attendees. We believe this would help showcase Bastrop within the region and highlight the unique ranching heritage in the local area.

We are prepared to take any necessary measures to hold this event in Bastrop. Accordingly, we do not wish to bypass any city ordinances and are not asking for special exemptions. We simply hope that the City of Bastrop can assist us in expediting the permit application so that we may focus on hosting a fantastic event in Bastrop.

Sincerely,



Tim Niedecken
Executive Director, Association Services
Direct: 817-916-1747
Email: tniedecken@tscra.org

Cc: Mike Talbot, City of Bastrop