



# Bastrop City Council

1311 Chestnut Street, Bastrop, Texas 78602  
Phone (512) 332-8800 Fax (512) 332.8819



Pursuant to the Texas Government Code, Chapter 551, the Bastrop City Council will hold a Regular Session on **October 14, 2014** at **6:30 pm** at the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas to consider the following matters:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE– *Council Member Kay Garcia McAnally, joined by other Breast Cancer Survivors*  
PRAYER – *The Reverend Jonah Beyer, Director of Mission U-Too*
3. PRESENTATION – Bastrop Student Character Trait Education “**Responsibility**”
4. PROCLAMATIONS – a) “*Breast cancer awareness month October 2014*”  
b) “*Kerr Community Center’s 100<sup>th</sup> Year of Service*”  
c) “*National Chamber of Commerce Week October 20-24*”
5. CITIZEN COMMENTS
6. ANNOUNCEMENTS

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## **City Manager’s Informational Report for October 14, 2014:** Items for update, discussion & possible action:

### **I. Meetings and Events Attended:**

- A. Attended National Night Out with the Police Department on October 7, 2014.

### **II. Update on City Projects and Issues:**

- A. Discussion and Review of Water Usage for the Month of September 2014 and from October 1, 2014 through October 12, 2014
- B. Update on the Short/Long Term Water Project.
- C. Review and Discussion Regarding the Bastrop County Shelter Grant and the YMCA.
- D. Update on the City of Bastrop’s Mobility Study Regarding the Proposed Improvements for S.H. 71 and status of State Hwy 71 Proposed improvements.
- E. Update on the Chamber Street Reconstruction Project.
- F. Update on the City Wide Clean-Up Project
- G. Update on the Restructuring the Convention Center Outstanding Debt.
- H. Update on the Red Camera District.
- I. Update on the Form Based Code Project
- J. Update on the Water Reuse Project.
- K. Update on upcoming Special City Council Meetings.
- L. Discussion Regarding a Request for Variance Concerning the Amount HOT Fund Balance that Entity is allowed at the End of Fiscal Year.
- M. Update on the Homecoming/Rodeo Area.
- N. Update on Repairs to Well G
- O. Update on Tahitian Village Overpass Bastrop Art in Public Places
- P. The Texas Memorial Cross Dedication on November 8, 2014.
- Q. Update on the Chestnut Street Parking.
- R. Update on the lease for the Parking Lot on the Conner of Pine Street and Water Street.
- S. Implementation by the Police Department of a “No Refusal Program”.
- T. **Review, Discussion and possible Action** regarding the Bastrop Economic Development Corporation Housing Study.

### **III. Other City Activities:**

- A. City of Bastrop Convention Center Activities
- B. The City of Bastrop Main Street Program
- C. Planning Department – Inspection Report
- D. Update on the YMCA Program

**Inviting input from the City Council related to issues for possible inclusion on future agenda’s related to items such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.**

**A. CONSENT AGENDA - All the following items are considered to be self-explanatory by the Council and will be enacted with one motion; there will be no separate discussion of these items unless a Council Member so requests.**

	TAB	PG	REQUESTOR
A.1 Approval of Minutes for Meetings on August 19 <sup>th</sup> & 26 <sup>th</sup> and September 9, 2014.	A.1	7	Lopez
A.2 Consideration, discussion and possible action on approval by the Bastrop City Council of a <b>REIMBURSEMENT TO KKG BASTROP INVESTMENTS</b> by the <b>Bastrop Economic Development Corporation.</b>	A.2	22	BEDC, Ryan
A.3 Approval of the <b>statutory denial, for a period of 180 days</b> from the date of Council action on this request, for the Administrative Plat of <b>Hoover's BB-45-EMS Subdivision</b> , to create 2 residential lots located south of Austin Street within the city limits of Bastrop, Texas.	A.3	25	Planning & Dvlpmnt Director McCollum
A.4 Approval of the request to <b>ACCEPT</b> the <b>ROADWAY IMPROVEMENTS</b> for the <b>RECONSTRUCTION</b> of <b>HASLER</b> Boulevard within the city limits of Bastrop, Texas.	A.4	27	City Engineer Brandon
A.5 Approval of <b>Bastrop Marketing Corporation's request for reimbursement of expenses for August 2014.</b>	A.5	30	CFO Stovall
A.6 Approval of <b>Bastrop Marketing Corporation's request for reimbursement of expenses for July 2014.</b>	A.6	33	CFO Stovall
A.7 Consideration, discussion and possible action on the approval of a <b>sign permit fee WAIVER</b> for the "Keep Bastrop County Beautiful" sign requested by Ms. Dorothy Skarnulis, President of KBCB, to be located at 1009 Main Street, Bastrop, Texas.	A.7	36	Planning & Dvlpmnt Director McCollum

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 EXECUTIVE SESSION: *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch. 551 Govt. Code, Vernon's TX Code, Annotated, the item below will be discussed in closed session.*  
 1. SECTION 551.071 – Consultations with Attorney related to legal matters  
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**B. PUBLIC HEARINGS, ORDINANCES, OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION**

B.1 <b>PUBLIC HEARING:</b> Consideration, discussion and possible action for a zoning district change, from LI,(Light Industrial) to SF-7, (Single Family Residential-7) zoning for the following properties: 1. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot 1, also known as 1508 Rosanky Street. (R33333) 2. Being a +/-0.364 acres within Young Subdivision, Building Block 5, Lot 2, also known as 1710 Linda Street. (R41403) 3. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot3, also known as 1702 Linda Street. (R33325) These properties are located in Building Block 5 of the Young Subdivision surrounded by Cypress, Linda and Rosanky Streets.	B.1	42	Planning & Dvlpmnt Director McCollum
B.2 Consideration, discussion and possible action on the <b>FIRST READING</b> of a proposed <b>ORDINANCE</b> of the City Council of the City of Bastrop, Texas for a zoning district change from LI, (Light Industrial) to SF-7, (Single Family Residential-7) comprising of all properties in Building Block 5 surrounded by Cypress, Linda and Rosanky Streets within the Young Subdivision more particularly described as 1. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot 1, also known as 1508 Rosanky Street. (R33333) 2. Being a +/-0.364 acres within Young Subdivision, Building Block 5, Lot 2, also known as 1710 Linda Street. (R41403) 3. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot 3, also known as 1702 Linda Street. (R33325) in the city limits of Bastrop, Texas; and establishing an effective date.	B.2	50	Planning & Dvlpmnt Director McCollum

**C. OLD BUSINESS**

**D. NEW BUSINESS**

D.1 Consideration, discussion and possible action on the <b>ACCEPTANCE</b> of the unaudited <b>Monthly Financial Report</b> and <b>Quarterly Investment Report</b> for the period ending <b>August 31, 2014.</b>	D.1	51	CFO Stovall
D.2 Consideration, discussion, and possible action on approval of the final proposed <b>FUNDING ALLOCATION</b> to entity's requesting <b>HOTEL MOTEL FUNDING</b> for Fiscal Year 2014-15.	D.2	79	CFO Stovall

- |      |  |             |            |  |
|------|--|-------------|------------|--|
| D.3  | Consideration, discussion and possible action on the <b>FIRST READING</b> of a proposed <b>ORDINANCE</b> of the City Council of the City of Bastrop Texas, amending the budget for the Fiscal Year 2014 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date.  | <b>D.3</b>  | <b>81</b>  | CFO<br>Stovall                                 |
| D.4  | Consideration, discussion and possible action on the <b>FIRST READING</b> of an <b>ORDINANCE</b> of the City Council of the City of Bastrop Texas, amending Chapter 6, of the Code of Ordinances of the City of Bastrop, Texas, entitled “HEALTH AND SANITATION,” Sections 6.04.001, 6.04.004, and 6.06.009, to provide for <b>MOWING PRIVATE PROPERTY UP TO EDGE OF PUBLIC PAVEMENTS(S) AND RIGHT-OF-WAY</b> ; establishing fines for the violation of said articles; establishing enforcement authority, repealing any inconsistent provisions; and providing an effective date. | <b>D.4</b>  | <b>90</b>  | Utility/<br>Public<br>Works<br>Director<br>Job |
| D.5  | Consideration, discussion and possible action on the <b>FIRST READING</b> of a <b>RESOLUTION</b> , on a project of the Bastrop Economic Development Corporation to commission a Bastrop Area Housing Study by Robert Charles Lesser & Co., LLC, (RCLCO), in an amount not to exceed \$35,000.  | <b>D.5</b>  | <b>95</b>  | BEDC/<br>Ryan                                  |
| D.6  | Consideration, discussion, and possible action regarding the speed bumps located on Alley “A” Street in Bastrop, Texas.  | <b>D.6</b>  | <b>108</b> | Council<br>Member<br>McAnally                  |
| D.7  | Consideration, discussion and action with respect to the <b>FIRST READING</b> an <b>ORDINANCE</b> of the City Council of the City of Bastrop, Texas, <b>AMENDING ORDINANCE 2005-22</b> , which adopted the City of Bastrop’s <b>Personnel Policies Manual</b> ; related to <b>Employee Benefits</b> ; repealing conflicting ordinances, resolutions and policies; including a savings clause; and establishing an effective date.  | <b>D.7</b>  | <b>109</b> | City<br>Manager<br>Talbot                      |
| D.8  | Board appointment by Mayor Kesselus, subject to <b>CONFIRMATION</b> by the Bastrop City Council, on the <b>APPOINTMENT</b> OF <b>JOSH COY</b> , as Pl. 7 Member of the Parks Board & Tree Advisory Board; a 2 year term that expires June 2016.  | <b>D.8</b>  | <b>110</b> | Mayor<br>Kesselus                              |
| D.9  | Board appointment by Mayor Kesselus, subject to <b>CONFIRMATION</b> by the Bastrop City Council, on the <b>APPOINTMENT</b> OF <b>KATHRYN NASH</b> , as Pl. 1 Member of the Art In Public Places Task Force; a 3 year term that expires June 2017.  | <b>D.9</b>  | <b>112</b> | Mayor<br>Kesselus                              |
| D.10 | Board appointment by Mayor Kesselus, subject to <b>CONFIRMATION</b> by the Bastrop City Council, on the <b>APPOINTMENT</b> OF <b>DEBORAH JOHNSON</b> as Chairperson of the Bastrop Arts in Public Places Task force.   | <b>D.10</b> | <b>114</b> | Mayor<br>Kesselus                              |

**E. EXECUTIVE SESSION**

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property
3. **SECTION 551.074 – PERSONNEL MATTERS – CITY MANAGER**

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

**F. ADJOURNMENT**

CERTIFICATION

I, Elizabeth Lopez, certify that this notice of meeting was posted at the Bastrop City Hall on the 10<sup>th</sup> day of October 2014 at 4:00 pm  
*Elizabeth Lopez*, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY’S OFFICE AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE. Confirm time: KR

# Mayoral Proclamation

## Breast Cancer Awareness Month October 2014

*This October*, we mark the 25<sup>th</sup> observance of National Breast Cancer Awareness Month, we renew our commitment to the struggle against breast cancer and salute the courage of those fighting or in remission of this serious disease. The effects of breast cancer have touched many of us, whether through personal diagnosis or the diagnosis of a family member, friend or coworker; and



*Whereas*, you may know someone who has survived breast cancer due to early detection and improved treatment. Unfortunately, we also know that a cure cannot come soon enough. By increasing awareness about the importance of early detection, we can reduce the incidence of breast cancer in our Nation; and

*Whereas*, until a cure is found, health care professionals agree that regular mammograms are essential to ensuring the early detection of breast cancer. The good news is that the message about early detection is being heard; and

*Whereas*, our goal is a future free of breast cancer, but to achieve this goal we must continue to develop new treatments, therapies and a better understanding what causes breast cancer; and

*Whereas* we urge all those at risk for breast cancer to use appropriate screenings that can detect it at its initial stages. Until we find a cure, early detection is our most essential tool in fighting this disease; and

*Now, Therefore*, I, Mayor, Ken Kesselus of the City of Bastrop, do hereby call upon our government officials, businesses, communities, health care professionals, educators and volunteers to publicly reaffirm our continuing commitment to the battle against Breast Cancer.

*Further, let it be proclaimed*, October 2014 as National Breast Cancer Awareness Month.

*Proclaimed*, I have hereunto set my hand this first day of October, in the year of our Lord two thousand fourteen, in the City of Bastrop, Texas.



Ken Kesselus, Mayor





# Mayoral Proclamation

## Kerr Community Center 100<sup>th</sup> Year of Service

*Whereas, built in 1914, the Kerr Community Center, known earlier as Kerr Hall, is arguably Bastrop's most important remaining structure reflecting the early 20<sup>th</sup> century history of Bastrop's African American community and is listed in the National Register of Historic Places; and*

*Whereas, since its formal dedication in 1952 as the Kerr Community Center, the Kerr Community Center Association has faithfully managed it for the good of the Bastrop community; and*

*Whereas, by the turn of the 21<sup>st</sup> century, the Center was in desperate need of repair to keep it from falling into ruin; and*

*Whereas, the Kerr Community Center Association, working with the Bastrop County Historical Society, and with the support of the entire Bastrop community, developed and successfully executed a plan to save the Center so that it may be enjoyed by future generations of Bastropians; and*

*Whereas, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and*

*Whereas, the Kerr Community Center is now concluding its 100<sup>th</sup> year of service to the greater Bastrop Community; and*

*Now, Therefore, I, Mayor Kesselus, am pleased to be able to proclaim*

*Kerr Hall  
now known as the*

## *Kerr Community Center*

*as a Centennial Treasure of the Bastrop Community, and urge all Bastropians to acknowledge and celebrate the important role that the Kerr Community Center continues to play in the life of our community.*

*In Witness Whereof, I have set my hand and caused the seal of the City of Bastrop to be affixed this 14<sup>th</sup> day of October 2014.*



Ken Kesselus, Mayor





## *Mayoral Proclamation*

*Texas Chamber of Commerce Week  
October 20 - 24, 2014*

*Whereas, more than six hundred local chambers of commerce in Texas distinguish themselves as the voice of business in our state; and*

*Whereas, the work accomplished by those local chambers has benefited our state through their economic development and community development programs; and*

*Whereas, the local chambers of commerce unceasingly promote their community for quality growth and development; and*

*Whereas, the business community, represented through local chambers of commerce, has been a driving force in fostering enhanced educational opportunities, infrastructure improvements, leadership development, the creation of jobs, and a positive vision of the future; and*

*Whereas, the chamber of commerce community in Texas has sought to achieve successful results for our state in a cooperative spirit with other organizations;*

*Now, Therefore, I, Mayor Kesselus, do hereby proclaim,  
October 20 - 24, 2014 as Chamber of Commerce Week  
the Bastrop City Council and I, call upon all citizens, businesses, and  
community organizations to join us in recognizing their commitment to  
the City of Bastrop, Texas.*

*In Witness Whereof, I have set my  
hand and caused the seal of the City of Bastrop  
to be affixed this 14<sup>th</sup> day of October 2014.*

*Ken Kesselus, Mayor*



CITY OF BASTROP

AGENDA ITEM

**A-1**

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: **October 10, 2014**

MEETING DATE: **October 14, 2014**

1. Agenda Item: Approval of Minutes for the Special Meeting/Budget Workshop held on August 19<sup>th</sup>, 2014 and the Regular Meetings held on August 26<sup>th</sup> and September 9, 2014.
2. Party Making Request: Elizabeth Lopez, City Secretary
3. Nature of Request: (Brief Overview) Attachments: **Yes X** No \_\_\_\_\_
4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A  
 Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
 Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
 Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**  
 a) \_\_\_\_\_  
 b) \_\_\_\_\_  
 c) \_\_\_\_\_
8. Staff Recommendation: \_\_\_\_\_
9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None
10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None
11. Action Taken: \_\_\_\_\_

**M I N U T E S**  
**BASTROP CITY COUNCIL**  
**SPECIAL MEETING/ BUDGET WORKSHOP**  
**August 19, 2014 at 6:30 pm**

**Subject To Change**

Date *City Council Oct 14*

*Pursuant to the Texas Government Code, Chapter § 551, the Bastrop City Council held a Special Workshop/Budget Meeting on the aforementioned date at the City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:*

1. **CALL TO ORDER** – A quorum being present, Mayor Pro-Tem DeLaRosa called the meeting to order at **6:30 pm**. Council Members Jackson, Beal, McAnally, and Gilleland were in attendance; Mayor Kesselus was on vacation.
2. **BUDGET WORKSHOP – THE BASTROP CITY COUNCIL WILL RECESS THE SPECIAL MEETING AND CONVENE INTO THE WORKSHOP SESSION TO DISCUSS:**
  - A. **2014-2015 BUDGET – A REVIEW AND DISCUSSION WITH THE CITY MANAGER REGARDING THE PROPOSED FISCAL YEAR 2015 BUDGET FOR THE CITY OF BASTROP.**

Mayor Pro-Tem DeLaRosa welcomed everyone and introduced City Manager Talbot. He began with a review of the proposed FY 2014-15 General Fund followed by the Water/Wastewater Fund and the Hotel Motel Fund.

City Manager Talbot offered three scenarios on General Fund Statement of Revenues and Expenditures proposed for FY14-15; a **.584** Tax Rate, a **.574** Tax Rate, and a **.564** Tax Rate followed by a brief summary of the Property Tax distributions and the General Fund for each proposed tax rate. The Council recognized City Manager Talbot's efforts in submitting a conservative budget and they acknowledged that he met their request to cut the tax rate by two-cents.

City Manager Talbot elaborated on the proposed budget cuts associated with the **.564** Tax Rate and thanked the Department Directors for their collaborative efforts to reduce the tax rate. He reviewed the Preliminary Debt Service Schedules for \$1,000,000 or \$1,500,000 in General Obligation Bonds–Series 2016 that may be assumed in November 2015 and sold in January 2016. City Manager Talbot continued with a summary of the Water/Wastewater Operating Fund and the Hotel Motel Fund which reflected a surplus that may be allocated at the Council's discretion. He ended with an outline of the Convention Center's revenues, operating expenses, and debt service payments. The Council Members were not in agreement on how to allocate the additional HOT Funds, but there some mention not to allot the additional HOT Funds towards the Convention Center's Debt Service.

Mayor Pro-Tem DeLaRosa called for presentations by the various organizations seeking additional HOT funds. The Council Members were in support of considering the organizations presentations, but would continue their discussions on their strategy for disbursement of HOT Funds.

Mayor Pro-Tem DeLaRosa thanked the City Manager for his responsiveness to the Council's requests to lower the tax rate, and followed with the adjournment of the Workshop Session.

3. **THE HE BASTROP CITY COUNCIL WILL RECESS THE BUDGET WORKSHOP SESSION AND RECONVENE INTO THE SPECIAL MEETING TO TAKE ANY NECESSARY ACTION(S).**  
 At 8:07 pm, Mayor Pro-Tem DeLaRosa adjourned the Budget Workshop and reconvened into the Special Meeting to take necessary action: no action was taken. Mayor Pro-Tem DeLaRosa skipped Executive Session Agenda Items 4 & 5, and proceeded to Agenda Item 6.
4. **EXECUTIVE SESSION -THE BASTROP CITY COUNCIL WILL RECESS THE SPECIAL MEETING AND CONVENE INTO CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVT. CODE, CH.551 TO DISCUSS THE FOLLOWING MATTERS:** No Executive Session held.
5. **THE BASTROP CITY COUNCIL WILL RECESS THE EXECUTIVE SESSION AND RECONVENE INTO SPECIAL MEETING TO TAKE ANY NECESSARY ACTION(S).** No Action Taken.
6. **ADJOURNMENT** – Mayor Pro-Tem DeLaRosa requested a motion. Council Member McAnally made the motion to adjourn the meeting, seconded by Council Member Gilleland and meeting adjourned at 8:08 pm.

APPROVED: \_\_\_\_\_  
 Willie DeLaRosa, Mayor Pro-Tem

ATTEST: \_\_\_\_\_  
 Elizabeth Lopez, City Secretary

**MINUTES**  
**BASTROP CITY COUNCIL -REGULAR MEETING**  
**August 26, 2014 at 6:30 pm**

Pursuant to the Texas Government Code, Chapter § 551, the Bastrop City Council held a Regular Meeting on the aforementioned date at the City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER** – At 6:30 pm, Mayor Pro-Tem DeLaRosa called the meeting to order. A quorum was present, Council Members Dock Jackson, Joe Beal, Kay McAnally, and Kelly Gilleland were in attendance. Mayor Kesselus was on vacation.
2. **PLEDGE OF ALLEGIANCE AND INVOCATION** – Mayor Pro-Tem DeLaRosa invited Chief Financial Officer Stovall to lead the Pledge of Allegiance and The Reverend C.A. Williams from the Macedonia Baptist Church who lead us in prayer.
3. **PRESENTATION** – Evangelist Roland A. Nava thanked the Council Members for the opportunity to speak and inform the public about the “*In the Street – Hands Up High Ministry*”, a non-profit organization located at 607 B Linden Street, in Bastrop that helps feed the homeless every Tuesday and Thursday with a weekly Sunday Service at 3:00 pm. Those interested in assistance or helping others may contact Pastor Nava at 512-317-7503/[pastor.nava@itshuh-ministry.org](mailto:pastor.nava@itshuh-ministry.org).

Council Members McAnally, Gilleland, and Jackson expressed their appreciation and support for an organization that reaches out to those in need. Council Member Beal echoed the comment and wished him luck. City Manager Talbot thanked Pastor Nava for his much needed service to the community.

4. **PROCLAMATIONS** - None
5. **CITIZEN COMMENTS** - Citizen Anne Beck thanked the Council Members for the opportunity to speak in support of Bastrop TV. She requested the Council’s support in making the necessary changes to Bastrop TV that would be in the best interest of the community.

Citizen Faith Mathison thanked the Council Members for the time to speak and express her gratitude for the “*In the Street –Hands Up High Ministry*”, because she has personally benefited from the their contributions because she doesn’t meet the criteria for the Meals on Wheels Program.

The Council Members thanked Ms. Beck and Ms. Mathison for taking time to speak in support of community organizations.

6. **ANNOUNCEMENTS** – Mayor Pro-Tem DeLaRosa invited EDC Director Dave Quinn to provide an update on the Bastrop Economic Development Corporation. Mr. Quinn advised the Council Members that the EDC had recently met and discussed various issues and opportunities that may enhance our economic growth. The EDC Board met with two different companies in efforts to promote the Bastrop Industrial Park. Mr. Quinn concluded his update by stating there was a lot of momentum and the EDC Board were excited about their continued progress.

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**CITY MANAGER’S INFORMATION REPORT FOR AUGUST 26, 2014; ITEMS FOR UPDATE, DISCUSSION, AND POSSIBLE ACTION.**

Mayor Pro-Tem DeLaRosa invited City Manager Talbot to give his bi-weekly informational report. City Manager Talbot provided the Council Members a brief outline on the following projects:

- (L) **Update on Mayor Kesselus ’Parking Committee and the Possibility of Additional Parking in Downtown Bastrop** – City Manager Talbot invited Parking Committee Task Force Chairman Dan Hepker, who thanked the Council for the opportunity to serve on the Task Force. The Task Force proposed a three (3) party “Interlocal Agreement” (*County, City, and EDC*) to lease the parking lot located at Water Street and Pine Street. He added that a Task Force Member would contact the owner and express our interest to lease the property for additional parking in the Downtown area.

(M) **Review of Revision's to the City of Bastrop's Board Application Form** – City Manager Talbot provided the Council Members a revised copy of the “Bastrop Board, Committee, and Commission Application Form” for their consideration and input. The final revised copy will be provided at a future meeting for their approval.

(N) **Update on Bastrop West Village Project** – City Manager Talbot requested the Council Members consideration to apply the City's Professional Fee Ordinance to the project, this would cover the cost of: (1) determining the provision of wastewater services and (2) the cost of developing a wholesale wastewater agreement. City Manager Talbot recommended this item for action and requested the Council's approval. Mayor Pro-Tem DeLaRosa requested a motion.

**MOTION** – Council Member Jackson made the motion to authorize City Manager Talbot to apply the City's Professional Fee Ordinance to the Project to cover the costs associated with determining the provision of wastewater services and the cost of developing a wholesale wastewater agreement.

**SECOND** – Council Member McAnally seconded the motion.

Motion passed by unanimous vote of 4-0

(O) **Update on the FY-15 Budget** – City Manager Talbot invited the Council's feedback on the proposed FY14-15 Budget Workshop held on August 19, 2014. There were no inquiries, however the Council took a moment to acknowledge the two-cent tax reduction and thanked City Manager Talbot and his staff for their efforts.

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**A. CONSENT AGENDA** - All of the following items on the Consent Agenda are considered self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member(s) so request.

A.1 Approval of Minutes for meetings held on August 5<sup>th</sup>, July 22<sup>nd</sup> & August 12<sup>th</sup>, 2014.

A.2 Consideration, discussion and possible action on the Second Reading of a proposed Ordinance of the City Council of the City of Bastrop Texas, amending the budget for the FY2014 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date.

A.3 Consideration, discussion and possible action on the approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for Pecan Park Residential, Sec. 5A Final Plat being a +/-17.06 tract out of a +/- 311.32 acre tract of land in the Mozea Rousseau Survey A-56 within the city limits of Bastrop, Texas.

Mayor Pro-Tem DeLaRosa read the Consent Agenda caption outlined under A.2 in recognition of the second reading of an ordinance and followed with a request for a motion.

**MOTION** – Council Member Beal motioned to approve the items on the Consent Agenda.

**SECOND** – Council Member Gilleland seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0;

*Ayes: Beal, Gilleland, McAnally, and Jackson Nays: None Absent: Mayor Kesselus*

**B. PUBLIC HEARINGS, ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND ACTION**

**B.1 CONDUCT A PUBLIC HEARING:** THE CITY COUNCIL WILL CONDUCT THE FIRST “PUBLIC HEARING “ON THE PROPOSED PROPERTY TAX RATE FOR THE CITY OF BASTROP FOR FY 2015.

At 7:01 p.m., Mayor Pro-Tem DeLaRosa opened the Public Hearing and invited public comments, but there was no response to his invitation. Therefore, he acknowledged that the Property Tax Rate had been reduced by two-cents and thanked City Manager Talbot and staff for their efforts. The Public Hearing was closed at 7:03 pm.

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**EXECUTIVE SESSION:** *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Govt. Code, Vernon's TX Code, Annotated, the item below will be discussed in closed session. SEC.551.071–Consultations w/Attorney related to legal matters*  
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**PRELIMINARY**  
**Subject To Change**  
**Date** *City Council 10/14*

**C. OLD BUSINESS – No Items**

**D. NEW BUSINESS**

**D.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE PRESENTATION OF THE FISCAL YEAR 2015 BASTROP'S ART IN PUBLIC PLACES TASK FORCE BUDGET. (Stovall)**

Chief Financial Officer Stovall requested the Council's consideration and action for the Bastrop's Art In Public Places Task Force Budget for Fiscal Year 2015.

Mayor Pro-Tem DeLaRosa requested a motion.

**MOTION** – Council Member Beal made the motion to approve the Fiscal Year 2015 Budget for the Bastrop's Art in Public Places Task Force.

**SECONDED** – Council Member Gilleland seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0;

*Ayes: Beal, Gilleland, McAnally, and Jackson Nays: None Absent: Mayor Kesselus*

**D.2 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON FUNDING LEVEL ALLOCATION TO ENTITY'S REQUESTING COMMUNITY SUPPORT FUNDING FOR FY2014-2015. (STOVALL)**

Chief Financial Officer/ACM Stovall requested the Council's consideration and approval on the funding level allocation to the entity's requesting community support funding for Fiscal Year 2014-2015.

Council Member Joe Beal declared his abstention due to a conflict of interest. Mayor Pro-Tem DeLaRosa requested a motion.

**MOTION** – Council Member Jackson made the motion approve the funding level allocation to entity's requesting community support funding for Fiscal Year 2014-2015.

**SECONDED** – Council Member McAnally seconded the motion.

**ROLL CALL** – Motion passed by a majority vote of 3-1;

*Ayes: Jackson, McAnally, and McAnally Abstention: Beal Absent: Mayor Kesselus*  
*Council Member Beal abstained and filed the appropriate conflict of interest affidavit with the City Secretary.*

**D.3 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE BASTROP ECONOMIC DEVELOPMENT CORPORATION ENTERING INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH THE COGLAN GROUP, INC. (QUINN)**

EDC Director Dave Quinn informed the Council Members that the BEDC had accepted an agreement with the Coghlan Group, Inc. for the purchase of .38 acres in the Industrial Park for a second 40,000 sq. ft. facility for the expansion of their company, which provides logistic services for drug companies conducting medical studies. The BEDC is now seeking the Council's final approval of the agreement with the Coghlan Group.

The Council Members then held a discussion with consideration to the project, which followed with Mayor Pro-Tem Delarosa's request for a motion.

**MOTION** – Council Member Beal the motion "to approve the Bastrop's Economic Development Corporations Agreement with the Coghlan Group, Inc. to include setting the funds aside until the start of the project."

**SECONDED** – Council Member McAnally seconded the amended motion.

**ROLL CALL** – Motion passed by a majority vote of 3-1;

*Ayes: Beal, McAnally, and Gilleland Abstention: Jackson Absent: Mayor Kesselus*

At 7:25 pm, Mayor Pro-Tem DeLaRosa convened the Bastrop City Council into Executive Session to discuss Items E.1 through E.3 as posted.

**E. EXECUTIVE SESSION**

- E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq.*, to discuss the following:
1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda;
    - (a) PINE FOREST UNIT #6
    - (b) CLAIM AGAINST CITY BY QUALITY INN
  2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property
  3. **SECTION 551.074** – Personnel Matters – City Manager (*Personnel Administration*)
  4. ~~**SECTION 551.086** – Certain Public Power Utilities: Competitive Matters~~
- E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 7:55 pm, Mayor Pro-Tem DeLaRosa reconvened in open session to discuss, consider, and/or take necessary action(s) related to the Executive Session noted herein. City Manager Talbot recommended that he be given authority to resolve and settle a claim for damages with Quality Inn.

**MOTION** – Council Member Jackson made the motion to authorize the City Manager to resolve and settle a claim for damages with Quality Inn.

**SECOND** – Council Member McAnally seconded the motion

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: Jackson, McAnally, Gilleland, and Beal    Nays: None    Absent: Mayor Kesselus*

- F. ADJOURNMENT** - Mayor Pro-Tem DeLaRosa requested a motion to adjourn the meeting. Council Member McAnally made the motion, seconded by Council Member Gilleland and meeting adjourned at 8:00 pm.

APPROVED: \_\_\_\_\_  
 Willie DeLaRosa, Mayor Pro-Tem

ATTEST: \_\_\_\_\_  
 Elizabeth M. Lopez, City Secretary

AFFIDAVIT OF CONFLICT OF INTEREST

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THE STATE OF TEXAS §

COUNTY OF BASTROP §

Board/Commission: City Council

Date of Meeting: Aug. 26, 2014

Agenda Item Number: D2

I, Joseph Ben I make this affidavit of a conflict of interest and recusal, pursuant to the City of Bastrop's Ethic's Ordinance, and on oath state the following:

I am hereby recusing myself from the agenda item noted above, and from any participation, discussion, vote, or action related to this matter, because my action on this item is likely to affect the Economic Interests of me and/or the person(s) or entity(ies) I have noted below. (Check all which are applicable)

- me, or
- my parent(s), child(ren), spouse, or other family member(s) within the third degree of consanguinity or second degree of affinity, or
- member(s) of my household, or
- client(s) of mine, or
- outside employer(s) of mine or of my parent(s), child(ren), or spouse, or
- a Business Entity in which I or the people I know and/or am related to (as named above) hold an Economic Interest, or
- a Business Entity which I know is an affiliated business or partner of a Business Entity in which any of the persons I know and/or am related to (as named above) holds an Economic Interest, or
- a Business Entity or nonprofit entity for which I serve as an officer or director or in any other policy making position, or
- a person or Business Entity:

- (1) from whom, within the past twelve months, I or my spouse, child or parent, directly or indirectly has (i) solicited, (ii) received and not rejected, or (iii) accepted an offer of employment, whether compensated or not and regardless of the level of compensation; or

COPY

(2) with whom I or my spouse, directly or indirectly is engaged, or within the past twelve months engaged, in negotiations pertaining to business opportunities.

Upon the filing of this affidavit with the Official Record Keeper of the City, I affirm that I will abstain from voting on any decision involving this business entity and from any further participation on this matter whatsoever.

Signed this 26 day of August, 2014.

[Signature]  
Signature of Official

Council Member  
Title

BEFORE ME, the undersigned authority, this day personally appeared \_\_\_\_\_ and on oath stated that the facts hereinabove stated are true to the best of their knowledge or belief.

SWORN TO AND SUBSCRIBED BEFORE ME on this 26 day of August 2014

[Signature]  
Notary Public in and for the State of Texas



<sup>i</sup> *Economic Interest* includes, but is not limited to legal or equitable property interests in land, chattels, and intangibles, and contractual rights having more than *de minimis* value. Unpaid service by a City Official or Employee as an officer, director, advisor, or otherwise active participant in an educational, religious, charitable, fraternal, or civic organization does not create, for that City Official or Employee, an economic interest in the property of the organization. Ownership of an interest in a mutual or common investment fund that holds securities or other assets is not an economic interest in such securities or other assets unless the person in question participates in the management of the fund. Ownership of stock in a publicly traded corporation does not constitute ownership for purposes of this Code if the Employee or City Official owns less than 10% of the voting stock or shares of the entity and the fair market value of the stock is less than \$15,000.

**BASTROP CITY COUNCIL  
MINUTES OF REGULAR MEETING  
September 9, 2014 2014 at 6:30 pm**

**PRELIMINARY**  
**Subject To Change**  
**Date** *City Council Oct 14*

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Regular Meeting on the aforementioned date at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

**1. CALL TO ORDER** – At 6:30 pm, Mayor Kesselus called the meeting to order. A quorum was present, Council Members Dock Jackson, Kay McAnally, and Kelly Gilleland were in attendance. Council Member Joe Beal was not in attendance.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION** – Mayor Kesselus invited Council Member Kay McAnally to lead the pledge of allegiance and Minister Charlie Amos, of Minister of Nuts did the invocation.

**3. PRESENTATIONS**

a) Mayor Kesselus introduced Sophia Altamirano-Newman, 4<sup>th</sup> Grade Student at Emile Elementary who addressed the Council with her Student Character Trait Presentation on “*Honesty*.” She is involved in the UIL, and enjoys participating in soccer, basketball, gymnastics and playing the guitar.

Mayor Kesselus thanked Miss Sophia her for her presentation and acknowledged that she was accompanied by her parents, Sergio Altamirano, Sarah Newman and little sister Olivia Altamirano-Newman.

b) Mayor Kesselus invited the following groups who addressed the Council Members with their presentation to request additional funding:

(i) *Lost Pines Art Center & Sculpture Garden* – Mrs. Karol Rice thanked the Council for the opportunity and presented them with a wooden plaque that reflected a newspaper article in the Bastrop Advertiser “*Preserving History – One piece at a time*” noting that the New Lost Pines Art Center will reuse materials at historic site. The Council thanked Ms. Rice for the gift.

- She provided the Council a handout that outlined the first year Operating Budget for the Lost Pines Art Center and Sculpture Garden.
- She proceeded with her request for additional funding and conducted an in-depth presentation that highlighted the benefits of the three-phase multi- purpose facility and presented it as a capital investment project.

(ii) *Bastrop Opera House* – Mr. Chester Eitze requested the Council’s support for additional funding for much needed roof repairs at the Bastrop Opera House. He acknowledged the positive influences the Opera House has had on the community and the Bastrop Opera House Production Board’s efforts to continue the theatrical arts within our community.

(iii) *Downtown Business Alliance* – Ms. Deborah Johnson thanked the Council for the opportunity to be considered for additional funding to help with staffing needs and advertisement costs to promote local events that benefit the local businesses, i.e., Yester Fest, Street Market with a child’s area, Halloween, Veterans Day Classic Car Show, Independence Day and Pet & Pal Parade, and the Lost Pines Christmas Parade.

(iv) *Homecoming Committee* - Ms. J. Sanders and L. Chapin requested the Council’s support with their request for additional funding that would be used for advertising and billboards. They thanked the Council Members for their continued support.

Mayor Kesselus thanked all the representatives for their time and informative presentations.

**4. PROCLAMATIONS** – Mayor Kesselus read the Proclamation declaring September 17 – 23, 2014 as Constitution Week and noted that a representative for the Lost Pines D.A.R. organization would be picking up the proclamation later that week.

5. **CITIZEN COMMENTS** – Ms. Anne Beck approached the Council in support of the additional Hot Funds and suggested an open invitation to all those who had initially applied for funding. She requested that the Convention Center not be included for consideration. City Manager Talbot added clarification that other Convention Centers are subsidized by City funds.

Mayor Kesselus then invited Ms. Shawn Pletsch, who offered to speak in support for the Downtown Business Alliances' request for additional funds. She acknowledged the DBA's continued efforts to hold events that financially benefit the local businesses and increase overnight patrons.

6. **ANNOUNCEMENTS** – City Manager Talbot informed the Council Members that the “*Government Finance Officers Association had presented the City of Bastrop a “Certificate of Achievement for Excellence in Financial Reporting” for its Comprehensive Annual Financial Report for Fiscal Year Ended September 30, 2013.* He attributed this accomplishment to Chief Financial Officer Stovall and the Finance Department Staff. City Manager thanked them for their dedication.

- A. **CONSENT AGENDA** - All of the following items on the Consent Agenda are considered self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member(s) so request.

A.1 **APPROVAL OF MINUTES FOR MEETINGS HELD ON AUGUST 5<sup>TH</sup>, 2014.**

Mayor Kesselus read the caption on the Consent Agenda and requested a motion.

**MOTION**–Mayor Pro-Tem DeLaRosa made the motion to approve item A.1 on the Consent Agenda.

**SECONDED** – Council Member McAnally seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: DeLaRosa, McAnally, Gilleland, and Jackson*

*Absent: Beal*

- B. **PUBLIC HEARINGS & ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND ACTION**

B.1 **CONDUCT A PUBLIC HEARING : CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON AN AMENDMENT TO THE ZONING ORDINANCE, CHAPTER 14, SECTION 13 A. AGRICULTURAL/OPEN SPACE, BEING SECTION 13.2 PERMITTED USES TO 13.2.3 TO ALLOW ORCHARDS AND CROPS AND RETAIL OPERATIONS LIMITED TO 500 SQUARE FEET WITHOUT A HOME OCCUPATION. (McCollum)**

At 7:57 pm, Mayor Kesselus opened the Public Hearing and invited public comments; with no response, he closed the Public Hearing at 8:00 pm.

B.2 **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF A PROPOSED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING CHAPTER 14, SECTION 13.2.3 PERMITTED USES TO REFLECT THAT AGRICULTURAL/OPEN SPACE ALLOW ORCHARDS AND CROPS AND RETAIL OPERATIONS OF 500 SQUARE FEET OR LESS, RELATING TO THE REGULATION OF AGRICULTURAL/OPEN SPACE PERMITTED USES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. (McCollum)**

Planning & Development Director McCollum informed the Council that the Planning & Zoning Commission had held a Public Hearing on August 28, 2014, and they unanimously voted to recommend approval of the amendment to the Zoning Ordinance, Chapter 14, Section 13.2.3.

Mayor Kesselus requested a motion.

**MOTION**–Council Member McAnally made the motion to approve the First Reading of an Ordinance amending Chapter 14, section 13.2.3 Permitting uses to reflect that agricultural/open space allow orchards and crops and retail operations of 500 square feet or less. She requested that the Second Reading of the Ordinance be placed on the Consent Agenda.

**SECONDED** – Council Member Jackson seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: McAnally, Jackson, Gilleland, and DeLaRosa*

*Absent: Beal*

- B.3 CONDUCT A PUBLIC HEARING: CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON AN AMENDMENT TO THE ZONING ORDINANCE, CH. 14, SEC. 36.11 ZONING USE CHARTS AND A-3, DEFINITIONS. AMEND TO DEFINE AND ALLOW BREWERIES, WINERIES AND DISTILLERIES WITH A CONDITIONAL USE PERMIT (CUP) WITHIN THE CENTRAL BUSINESS DISTRICT (CBD), COMMERCIAL DISTRICT-HEAVY (C-2) AND LIGHT INDUSTRIAL (LI) DISTRICTS. (McCollum)**

At 8:01 pm, Mayor Kesselus opened the Public Hearing and invited public comments; with no response, he closed the Public Hearing at 8:04 pm.

- B.4 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF A PROPOSED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING CHAPTER 14 EXHIBIT "A" SECTION 36.11 REGARDING THE ADDITION OF WINERIES AND BREWERIES AND DISTILLERIES AS COMMERCIAL USES ALLOWED IN THE CENTRAL BUSINESS DISTRICT (CBD), COMMERCIAL DISTRICT HEAVY (C-2) AND LIGHT INDUSTRIAL (LI) WITH/UNDER THE TERMS OF A CONDITIONAL USE PERMIT; AMENDING APPENDIX A-3 ENTITLED "DEFINITIONS" TO INCLUDE DEFINITIONS FOR THE TERMS WINERY, BREWERY, AND DISTILLERIES; REPEALING CONFLICTING PROVISIONS, PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (McCollum)**

Planning & Development Director McCollum informed the Council that the Planning & Zoning Commission had held a Public Hearing on August 28, 2014, and they unanimously voted to recommend approval of the Amendment to the Zoning Ordinance, Chapter 14, Section 36.11 Zoning Use Chart and A-3 Definitions.

Mayor Kesselus requested a motion.

**MOTION**—Council Member McAnally made the motion to approve the First Reading of an Ordinance amending Chapter 14, Section 36.11 regarding the addition of wineries and breweries and distilleries as commercial uses allowed in the Central Business District, Zoning Use Chart and A-3 Definitions. She requested that the Second Reading of the Ordinance be placed on the Consent Agenda.

**SECONDED** – Council Member Gilleland seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: McAnally, Gilleland, Jackson and DeLaRosa      Absent: Beal*

- B.5 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF A PROPOSED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING CHAPTER 4, BUSINESS AND COMMERCE, ARTICLE 4.02 RELATED TO THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN THE CENTRAL BUSINESS DISTRICT (CBD) REPEALING CONFLICTING PROVISIONS, PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE. (Talbot)**

City Manager Talbot advised the Council that the proposed Ordinance would support the Planning and Development Department's Zoning Code revisions regarding breweries, distilleries, and wineries within the Central Business District.

Mayor Kesselus requested a motion.

**MOTION**—Council Member Jackson made the motion to approve the First Reading of the Ordinance amending Chapter 4, Business and Commerce, Article 4.02 related to the sale and consumption of alcoholic beverage in the Central Business District. He requested to have the Second Reading of the Ordinance on the Consent Agenda.

**SECONDED** – Council Member Gilleland seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: Jackson, Gilleland, McAnally and DeLaRosa      Absent: Beal*

- B.6 CONDUCT A PUBLIC HEARING: CONSIDERATION, DISCUSSION AND POSSIBLE ACTION BY THE CITY COUNCIL ON THE ACCEPTANCE OF A RESOLUTION APPROVING AN APPLICATION FOR FUNDING THROUGH THE DEPARTMENT OF AGRICULTURE MAIN STREET PROGRAM. (Talbot)**

At 8:07 pm, Mayor Kesselus opened the Public Hearing and invited public comments.

Mayor Pro-Tem DeLaRosa inquired about the deadline to return the easement documents. City Manager Talbot acknowledged we had received 47% of the easements and attributed that to his Assistant Traci Chavez' hard work and dedication.

There were no additional comments, so Mayor Kesselus closed the Public Hearing at 8:10 pm.

**B.7 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION BY THE CITY COUNCIL ON THE ACCEPTANCE OF A RESOLUTION APPROVING AN APPLICATION FOR FUNDING THROUGH THE DEPARTMENT OF AGRICULTURE MAIN STREET PROGRAM. (Talbot)**

City Manager Talbot advised the Council that the proposed Resolution would approve an application for funding through the Department of Agriculture for the Main Street Program. He added that a match would be provided by the Bastrop Economic Development Corporation and proceeded to thank Grant Consultant Beth Schreiber and City Staff Member Nancy Wood for their efforts.

Mayor Kesselus requested a motion

**MOTION**– Mayor Pro-Tem DeLaRosa made the motion to accept the resolution approving the application for Grant Funding through the Department of Agriculture Main Street Program.

**SECONDED** – Council Member McAnally seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: DeLaRosa, McAnally, Gilleland, and Jackson      Absent: Beal*

\*\*\*\*\*  
**EXECUTIVE SESSION:** *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Govt. Code, Vernon's TX Code, Annotated, the item below will be discussed in closed session. SEC.551.074–Personnel Matters- City Manager's Salary.*  
\*\*\*\*\*

Mayor Kesselus pulled Agenda Item B.8 and requested that it be placed on the Agenda for the City Council Meeting scheduled for September 23, 2014. He then proceeded to Agenda Item B.9

**B.8 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE CITY MANAGER'S SALARY.**

**B.9 CONDUCT A PUBLIC HEARING: THE CITY COUNCIL WILL CONDUCT A "PUBLIC HEARING" ON THE PROPOSED BUDGET FOR THE CITY OF BASTROP FOR FISCAL YEAR 2015. (Talbot)**

At 8:13 pm, Mayor Kesselus opened the Public Hearing and invited public comments.

The Council Members held a discussion acknowledging City Manager Talbot's submission of a conservative budget that reflected a two-cent tax reduction. Mayor Kesselus recognized the City Manager's great tribute to the process and then closed the Public Hearing at 8:34 pm.

**B.10 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE FIRST READING OF AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2014-2015; BEGINNING OCTOBER 1, 2014 ENDING SEPTEMBER 30, 2015; IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE; WITH THE SECOND READING AND FINAL ADOPTION OF THE CITY OF BASTROP BUDGET FOR FISCAL YEAR 2014-2015 TO BE HELD ON SEPTEMBER 23, 2014. (Talbot)**

City Manager Talbot requested the Council's approval of the first reading of an ordinance adopting the budget for fiscal year 2014-2015.

Mayor Kesselus requested a motion

**MOTION**– Mayor Pro-Tem DeLaRosa made the motion to accept the First Reading of the Ordinance adopting the budget for fiscal year 2014-2015. He requested to have the Second Reading of the Ordinance on the Consent Agenda.

**SECONDED** – Council Member McAnally seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: DeLaRosa, McAnally, Gilleland, and Jackson      Absent: Beal*

- B.11 CONDUCT A PUBLIC HEARING: THE CITY COUNCIL WILL CONDUCT THE SECOND "PUBLIC HEARING" ON THE PROPOSED PROPERTY TAX RATE FOR THE CITY OF BASTROP FOR FISCAL YEAR 2015. (Talbot)**

At 8:36 pm, Mayor Kesselus opened the Public Hearing and invited the public comments; with no response, he closed the Public Hearing at 8:38 pm.

- B.12 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE FIRST READING OF AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF BASTROP, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPLE AND INTEREST OF THE BOND INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE. (Talbot)**

City Manager Talbot requested the Council's approval of the first reading of an ordinance fixing the tax rate and levy for the City of Bastrop, Texas for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2015.

Mayor Kesselus requested a motion

**MOTION**– Mayor Pro-Tem DeLaRosa made the motion to approve the first reading of an ordinance fixing the tax rate and levy for the City of Bastrop, Texas for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2015. He requested to have the Second Reading of the Ordinance on the Consent Agenda.

**SECONDED** – Council Member Jackson seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: DeLaRosa, Jackson, Gilleland, and McAnally Absent: Beal*

- B.13 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF AN ORDINANCE AMENDING THE BASTROP CITY CODE OF ORDINANCES, APPENDIX A FEE SCHEDULE, ARTICLE A13.02 "WATER/WASTEWATER RATES AND CHARGES" REPEALING CONFLICTING PROVISIONS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (Talbot)**

City Manager Talbot requested the Council's approval of the first reading of an ordinance amending the Bastrop City Code of Ordinances, Appendix A Fee Schedule, Article A13.02 "Water/Wastewater rates and charges.

Mayor Kesselus requested a motion

**MOTION**– Mayor Pro-Tem DeLaRosa made the motion to approve the first reading of an ordinance approval of the first reading of an ordinance amending the Bastrop City Code of Ordinances, Appendix A Fee Schedule, Article A13.02 "Water/Wastewater rates and charges. He requested to have the Second Reading of the Ordinance on the Consent Agenda.

**SECONDED** – Council Member Jackson seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: DeLaRosa, Jackson, Gilleland, and McAnally Absent: Beal*

**At 8:43 pm, Mayor Kesselus called for a five minute recess and reconvened into the Regular City Council Meeting at 8:48 pm.**

**C. OLD BUSINESS** – No Items

**D. NEW BUSINESS**

- D.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE UNAUDITED MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING OF JULY 31, 2014. (Stovall)**

Chief Financial Officer Stovall requested the Council's acceptance of the unaudited Monthly Financial Report for the period ending July 31, 2014.

**PRELIMINARY**  
**Subject To Change**  
**Date** 10/14

Mayor Kesselus took a moment to thank CFO Stovall for her efforts and followed with a request for a motion.

**MOTION** – Mayor Pro-Tem DeLaRosa made the motion to accept the unaudited Monthly Financial Report for the period ending of July 31, 2014.

**SECONDED** – Council Member Gilleland seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: DeLaRosa, Gilleland, McAnally, and Jackson Absent: Beal*

**D.2 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON SUPPORTING AN INITIATIVE TO CREATE A COMMUNITY-WIDE COLLABORATION OF THE CITY, CITIZENS, CHURCHES, BUSINESSES, CIVIC CLUBS, AND NON-PROFITS TO CREATE A GENUINE, CARING COMMUNITY. (Mayor Kesselus)**

Mayor Kesselus suggested creating a community wide collaboration of the City, Citizens, Churches, and business clubs that mimic a program that the City of Hutto had implemented. City Manager Talbot stated that he would be providing them a copy of the program bylaws he had obtained from the City of Hutto for their review and consideration.

The Council Members applauded the initiative and effort of this community collaboration. Mayor Kesselus followed with a request a motion.

**MOTION** – Council Member McAnally made the motion to support the initiative to create a community-wide collaboration between the City, citizens, churches, business, civic clubs, and non-profit organizations to create a genuine caring community.

**SECONDED** – Council Member Gilleland seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: McAnally, Gilleland, DeLaRosa, and Jackson Absent: Beal*

**D.3 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING THE CITY MANAGER TO FINANCE THE PURCHASE OF THE FIRE PUMPER TRUCK WITH FIRST NATIONAL BANK. (Talbot)**

City Manager Talbot requested the Council's authorization allowing him to finance the purchase of the Fire Pumper Truck with First National Bank for 1.8%.

The Council expressed their approval of the low interest rate and Mayor Kesselus followed with a request for a motion.

**MOTION** – Council Member Mayor Pro-Tem DeLaRosa made the motion to authorize City Manager Talbot to finance the purchase of the Fire Pumper Truck with First National Bank.

**SECONDED** – Council Member Jackson seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: DeLaRosa, Jackson, McAnally, and Gilleland Absent: Beal*

**D.4 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO APPROVE FINANCIAL SUPPORT FOR "TEAM UP TO CLEAN UP BASTROP" (CITY-WIDE CLEAN UP AND HAZARDOUS WASTE COLLECTION DAY/COMPETITION). PRESENTATION BY COUNCIL MEMBER GILLELAND AND GUEST, DOROTHY SKARNULIS, KEEP BASTROP COUNTY BEAUTIFUL. (Council Member Gilleland)**

Council Member Gilleland acknowledged that the "Team Up to Clean Up" was a collaboration with Keep Bastrop County Beautiful and thanked Republic Services for their support. She invited those interested to register at [www.keepbastropcountybecautiful.org](http://www.keepbastropcountybecautiful.org) or to pick up an application at the Bastrop City Hall.

City Manager Talbot offered the clarification that no action was required for this agenda item and added that the Public Works staff would provide the final details on the project and place the event information on the City's website.

The Council Members applauded Council Member Gilliland, and Mayor Kesselus acknowledged her effort during her first year as a Council Member. Council Member Gilleland graciously included the efforts and support of local businesses, city staff, and community organizations.

**D.5 CONSIDERATION, DISCUSSION AND OPPORTUNITY FOR THE COUNCIL TO ADVISE THE CITY MANAGER REGARDING THE MEMBERS INDICATION OR NOT TO PROVIDE A VARIANCE TO THE TEXAS AND SOUTHWESTERN CATTLE RAISERS ASSOCIATION FOR THE SALE OF ALCOHOLIC BEVERAGES AT THE BASTROP RODEO ARENA ON OCTOBER 10, 2014; IF THE ASSOCIATION COMPLIES WITH ALL CITY REQUIREMENTS, AND AN OPPORTUNITY FOR THE PUBLIC TO RESPOND.**  
(Mayor Kesselus)

City Manager Talbot requested the Council's consideration and approval on a variance request proposed by The Texas and Southwestern Cattle Raisers Association for the Sale of Alcoholic Beverages at the Bastrop Rodeo Arena on October 10, 2014. He informed the Council that Mr. Niedecken, Event Coordinator for The Texas & Southwestern Cattle Raisers Assoc. had submitted the required information outlined in the Special Event Application and were only pending the Homecoming Committee's written approval for the sale of alcohol at their site.

Mayor Kesselus requested a motion.

**MOTION** – Council Member McAnally made the motion to authorize the City Manager to provide a variance to The Texas and Southwestern Cattle Raisers Association for the Sale of Alcoholic Beverages at the Bastrop Rodeo Arena on October 10, 2014, with their compliance to all City requirements.

**SECONDED** – Mayor Pro-Tem DeLaRosa seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 4-0.

*Ayes: McAnally, DeLaRosa, Gilleland, and Jackson Absent: Beal*

Mayor Kesselus stated there would not be an executive session and proceeded to Agenda Item F.

**E. EXECUTIVE SESSION**

**E.1 THE BASTROP CITY COUNCIL WILL MEET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, ET SEQ, TO DISCUSS THE FOLLOWING:**

1. SECTION 551.071(1)(A) & SECTION 551.071(2) – CONSULTATION WITH ATTORNEY CONCERNING: (1) POTENTIAL, PENDING, THREATENED, AND/OR CONTEMPLATED LITIGATION OR CLAIMS, INCLUDING BUT NOT LIMITED TO AND/OR (2) MATTER UPON WHICH THE ATTORNEY HAS A DUTY AND/OR RESPONSIBILITY TO REPORT TO THE GOVERNMENTAL BODY, CONCERNING SAME, AND/OR ANY OTHER MATTERS POSTED ON THE AGENDA.  
A. CLAIM AGAINST THE CITY OF BASTROP FOR PROPERTY DAMAGES AT 1007 HILL ST.
2. SECTION 551.072 – DELIBERATION REGARDING REAL PROPERTY: REGARDING THE PURCHASE, EXCHANGE, LEASE, DISPOSITION, OR VALUE OF REAL PROPERTY.
3. SECTION 551.086 - CERTAIN PUBLIC POWER UTILITIES: COMPETITIVE MATTERS

**E.2 THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE EXECUTIVE SESSIONS NOTED HEREIN, OR REGULAR AGENDA ITEMS, NOTED ABOVE, AND/OR RELATED ITEMS.**

**F. ADJOURNMENT** - Mayor Kesselus requested a motion to adjourn. Mayor Pro-Tem DeLaRosa made the motion, seconded by Council Member Gilleland; meeting adjourned by unanimous vote of 4-0 at 9:26 pm.

APPROVED: \_\_\_\_\_  
Ken Kesselus, Mayor

ATTEST: \_\_\_\_\_  
Elizabeth M. Lopez, City Secretary

**PRELIMINARY**  
**Subject To Change**  
**Date** CC 10/14

**CITY OF BASTROP**

**AGENDA ITEM A-2**

**STANDARDIZED AGENDA RECOMMENDATION FORM**

**CITY COUNCIL**

**DATE SUBMITTED: October 6, 2014**

**MEETING DATE: October 14, 2014**

1. Agenda Item: Consideration, discussion and possible action on approval by the Bastrop City Council of a reimbursement to KKG Bastrop Investments by the Bastrop Economic Development Corporation.

2. Party Making Request: Angela Ryan, BEDC Executive Assistant

3. Nature of Request: (Brief Overview) Attachments: Yes X No \_\_\_\_\_

The Bastrop EDC entered into an agreement to reimburse KKG Bastrop Investments, owners of the Bastrop Art Warehouse, for the purchase price of their property located at 1505 Business Park Drive in the Bastrop Business and Industrial Park, once specific milestones were met by KKG. At the 09/22/14 BEDC Board Meeting, the Board of Directors of the BEDC reviewed KKG's documentation, concluded that all requirements had been met, and voted to approve rebating KKG the full purchase price of the property, in the amount of \$45,844. BEDC Staff is seeking Council's approval of this reimbursement, in order to provide the Finance Department with authorization to work with BEDC to accomplish this action.

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A  
 Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
 Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
 Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: Recommend Council's Approval of BEDC's reimbursement.

9. Advisory Board: √ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_

**RESOLUTION NO. R-2014-\_\_****A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS,  
APPROVING A PROJECT, USING FUNDS PROVIDED BY THE BASTROP  
ECONOMIC DEVELOPMENT CORPORATION, IN AN AMOUNT EXCEEDING  
\$10,000.**

---

**WHEREAS**, the Board of the Bastrop Economic Development Corporation ("BEDC") met on September 22, 2014, and at that time took formal action to support and provide funds for various 4B projects; and

**WHEREAS**, Section 505.158(b) of the Local Government code, a/k/a the Texas Economic Development Act, mandates that prior to the BEDC funding a project that does not directly create primary jobs, involving an expenditure by the BEDC of more than \$10,000, per project, the City Council shall adopt a Resolution authorizing the project, which Resolution shall be read by the City Council, on two separate occasions; and

**WHEREAS**, the City has reviewed the September 22, 2014, actions of the BEDC related to the project noted herein below, has considered and evaluated that project, and has found it meritorious of the Council's approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, THAT:**

- (1) The City Council of the City of Bastrop, Texas, hereby approves the following project, which had been approved for funding by the BEDC:
  - a. Commissioning a Bastrop area Housing Study, to be performed by Robert Charles Lesser & Co., LLC, (RCLCO) in an amount not to exceed \$35,000, as detailed in the agreement between the Bastrop Economic Development Corporation and RCLCO.
- (2) The City Manager is hereby authorized to convey a copy of this Resolution of approval, as appropriate.
- (3) That this Resolution shall take effect immediately from and after its passage, and is accordingly so resolved.

READ and ACKNOWLEDGED on First Reading on the 14th of October 2014.

READ and ADOPTED on Second Reading on the 28th day of October 2014.

**APPROVED:**

---

Ken Kesselus, Mayor

**ATTEST:**

---

Elizabeth Lopez, City Secretary

**APPROVED AS TO FORM:**

Jo-Christy Brown, City Attorney

CITY OF BASTROP

AGENDA ITEM **A-3**

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: October 6, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Administrative Plat of Hoover's BB-45-EMS Subdivision, to create 2 residential lots located south of Austin Street within the city limits of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**A city must take action on a plat within 30 days or the plat is automatically approved.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A  
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
    Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing:   NAME/TITLE     INITIAL     DATE     CONCURRENCE    
a) \_\_\_\_\_  
b) \_\_\_\_\_  
c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_





The Honorable Ken Kesselus, Mayor  
& Members of the Bastrop City Council  
Bastrop City Hall  
1311 Chestnut Street  
Bastrop, Texas 78602



**RE: Hasler Boulevard Reconstruction**  
Acceptance of Roadway Improvements

Dear Mayor Kesselus and Members of the City Council:

I am pleased to report that the construction of roadway improvements for the above-referenced project is complete and ready for acceptance into the City's maintenance program. The final cost of construction came to \$331,076.00. The original contract amount was \$363,540.00.

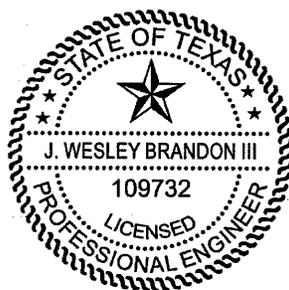
The improvements for this project were reviewed and inspected by City personnel, and all appropriate close-out documents (1-year maintenance bond, affidavit of bills paid, etc.) have been received by the contractor, Patin Construction.

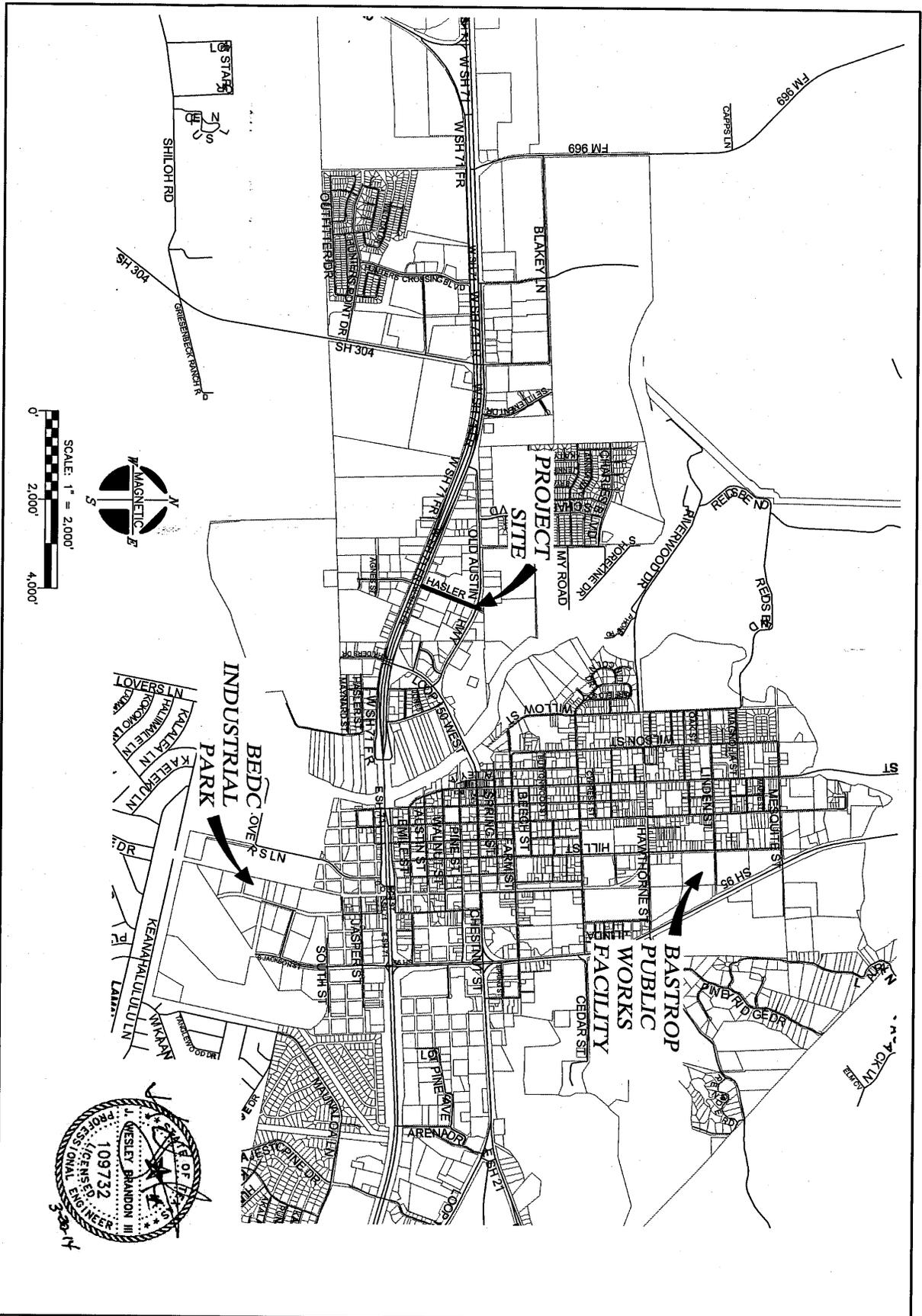
Please do not hesitate to contact me if you have any questions or need additional information regarding this project.

Sincerely,

*Wesley Brandon*

Wesley Brandon, P.E.  
City Engineer





REV	DESCRIPTION	DATE

<b>LOCATION MAP</b>	
HASLER BOULEVARD RECONSTRUCTION STATE HWY 71 TO OLD AUSTIN HWY	

PREPARED: JWB	DATE: 3/20/2014
CHECKED: JWB	SCALE: 1" = 2,000'
APPROVED: JWB	PROJECT NUMBER: 13-1010

	<b>02</b> OF 12 SHEETS
--	---------------------------

CITY OF BASTROP

AGENDA ITEM **A-5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: OCT 6, 2014

MEETING DATE: OCT 14, 2014

1. Agenda Item: **Approval of Bastrop Marketing Corporation’s request for reimbursement of expenses for August 2014.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

4. Policy Implication: \_\_\_\_\_

5. Budgeted:   X   Yes        No        N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing:   NAME/TITLE     INITIAL     DATE     CONCURRENCE  

8. Staff Recommendation: \_\_\_\_\_

9. Advisory Board:        Approved        Disapproved        None

10. Manager’s Recommendation:        Approved        Disapproved        None

11. Action Taken: \_\_\_\_\_

\_\_\_\_\_

**CITY OF BASTROP  
FINANCE  
DEPARTMENT**

# Memo

**To:** Mayor, City Council and City Manager  
**From:** Karla Stovall, Chief Financial Officer  
**Date:** October 7, 2014  
**Re:** Reimbursement of Accrued Bastrop Marketing Corporation Expenses

---

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for Aug 2014. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$109,545.72 for Aug 2014 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.



CITY OF BASTROP

AGENDA ITEM **A-6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: SEPT 2, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of expenses for July 2014.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes  No

4. Policy Implication: \_\_\_\_\_

5. Budgeted:  Yes  No N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: \_\_\_\_\_

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_

**CITY OF BASTROP  
FINANCE  
DEPARTMENT**

# Memo

**To:** Mayor, City Council and City Manager  
**From:** Karla Stovall, Chief Financial Officer  
**Date:** October 8, 2014  
**Re:** Reimbursement of Accrued Bastrop Marketing Corporation Expenses

---

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for July 2014. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$119,603.49 for July 2014 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.



CITY OF BASTROP

AGENDA ITEM **A-7**

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: **October 6, 2014**

MEETING DATE: **October 14, 2014**

1. Agenda Item: Consideration, discussion and possible action on the approval of a **sign permit fee waiver** for the "Keep Bastrop County Beautiful" sign requested by Ms. Dorothy Skarnulis, President of KBCB, to be located at 1009 Main Street, Bastrop, Texas.

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

4. Policy Implication: \_\_\_\_\_

5. Budgeted:        Yes        No   N/A    
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
    Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing:   NAME/TITLE     INITIAL     DATE     CONCURRENCE    
a) \_\_\_\_\_  
b) \_\_\_\_\_  
c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board:        Approved        Disapproved        None

10. Manager's Recommendation:        Approved        Disapproved        None

11. Action Taken: \_\_\_\_\_



## *Keep Bastrop County Beautiful*

---

October 7, 2014

To:

Mayor Ken Kesselus

Council Members Gilleland, Delarosa, Garcia, Beal and Jackson

From:

Dorothy Skarnulis, President

Keep Bastrop County Beautiful (KBCB) is a charitable 501(c)3 organization who has recently leased office space at 1009 Main St, Unit #6.

We wish to **reface** the approved sign for the previous tenant, David Baker Art Gallery. KBCB's sign would be the same size 1'x5', same mounting support and hang in the exact location. (see attached)

If approved, we ask for a waiver of the \$50 application fee as that money could be used for the refaced sign cost.

Appreciation your consideration,

Sincerely,

Dorothy Skarnulis  
President

Sign meets  
Sign code.  
M. Muran



# City of Bastrop, Texas Sign Permit Application

Keep Bastrop County Beautiful

Applicant Name

P.O. Box 166

Address

512 581 8258

Phone

Fax

chair@keepbastropcountybeautiful.org

Email

**Address of property where sign is to be located & Business name:**

1009 Main St, Unit 6

Address

**Approval of the property owner: (property owner signature required if property is leased or rented):**

Greg Warner

Property Owner Name

*Greg Warner*  
Signature

P.O. Box 225; Bastrop, TX 78602

Address

512 560 6048

Phone

Fax

Email

**Sign Contractor:**

Bastrop Sign

Sign Contractor firm name

\$100

Estimated Value of Sign

Tim Murphy

Contact Name

Hwy 304

Address

512 332 0803

Phone

Fax

timmurphy@bastropsigns.com

Email

*Joseph Sparnulis, Pres KBCB*  
Applicant Signature:

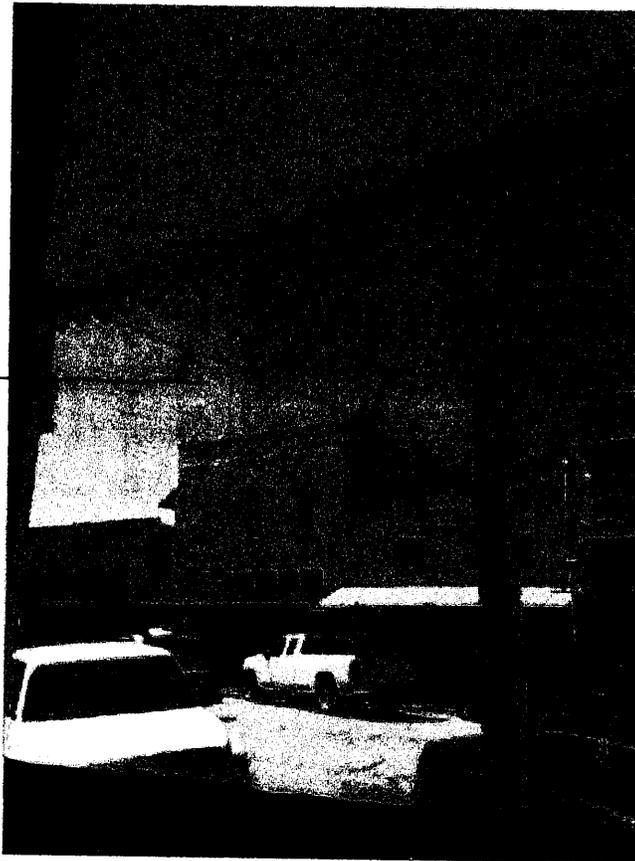
10/7/14

Date



Sign Support

at 1009 Main  
from previously  
approved sign.

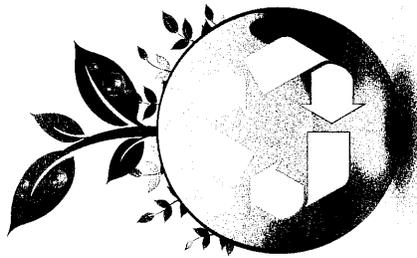


Sign:

1'x5'

Bottom of sign:

Hangs 8' above the sidewalk.



# KBOB

**Keep Bastrop County Beautiful**  
[www.keepbastropcountybeautiful.com](http://www.keepbastropcountybeautiful.com)

*Keeping the heart of Texas green*

A GOLD Level Affiliate of



CITY OF BASTROP

AGENDA ITEM **B-1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: **PUBLIC HEARING: Consideration, discussion and possible action for a zoning district change from LI, Light Industrial to SF-7, Single Family Residential-7 zoning for the following properties:**

- 1. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot 1, also known as 1508 Rosanky Street. (R33333)
- 2. Being a +/-0.364 acres within Young Subdivision, Building Block 5, Lot 2, also known as 1710 Linda Street. (R41403)
- 3. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot3, also known as 1702 Linda Street. (R33325)

**These properties are located in Building Block 5 of the Young Subdivision surrounded by Cypress, Linda and Rosanky Streets.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes  X X  No

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing:  NAME/TITLE          INITIAL          DATE          CONCURRENCE

8. Staff Recommendation: **Staff recommends approval of the zoning district classification of SF-7, Single Family Residential-7, for the 3 separate tracks comprising of Building Block 5 in the Young Subdivision.**

9. Advisory Board Recommendation: XXXX Recommended Approval Denial None  
**The Planning and Zoning Commission conducted a Public Hearing September 25, 2014 and voted unanimously, 8-0 to recommend approval of the City initiated zone change to SF7, Single Family Residential-7, for the 3 separate tracks comprising of Building Block 5 in the Young Subdivision and to forward, in ordinance format, to City Council.**

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_

## City of Bastrop



### Agenda Information Sheet:

City Council Meeting Date:

October 14, 2014

---

**Public Hearing:** Consideration, discussion and possible action for SF-7, Single Family Residential-7 zoning the following properties:

1. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.182 acres within Young Subdivision, BB 5, Lot 1, also known as 1508 Rosanky Street. (R33333)
2. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.364 acres within Young Subdivision, BB 5, Lot 2, also known as 1710 Linda Street. (R41403)
3. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.182 acres within Young Subdivision, BB 5, Lot3, also known as 1702 Linda Street. (R33325)

**These properties are located in Building Block 5 of the Young Subdivision surrounded by Cypress, Linda and Rosanky Streets.**

---

#### Item Summary:

**Owner:** Various Property owners

**Applicant:** City of Bastrop

**Location:** Frontage along Cypress, Rosanky and Linda Streets

**Utilities:** City water, sewer, and electric

**Zoning:** LI, Light Industrial

**Land Use Plan:** Single Family Residential

#### Background:

The City Manager and City Council received a request from one of the affected property owners that they would like the City to reevaluate their zoning designations based on actual use of property. They felt the Adopted Zoning Map, May 1, 1991 had inadvertently zoned the entire block LI, Light Industrial when the entire block is used as residential and is built with current residential homes and should be zoned SF-7, Single Family Residential-7.

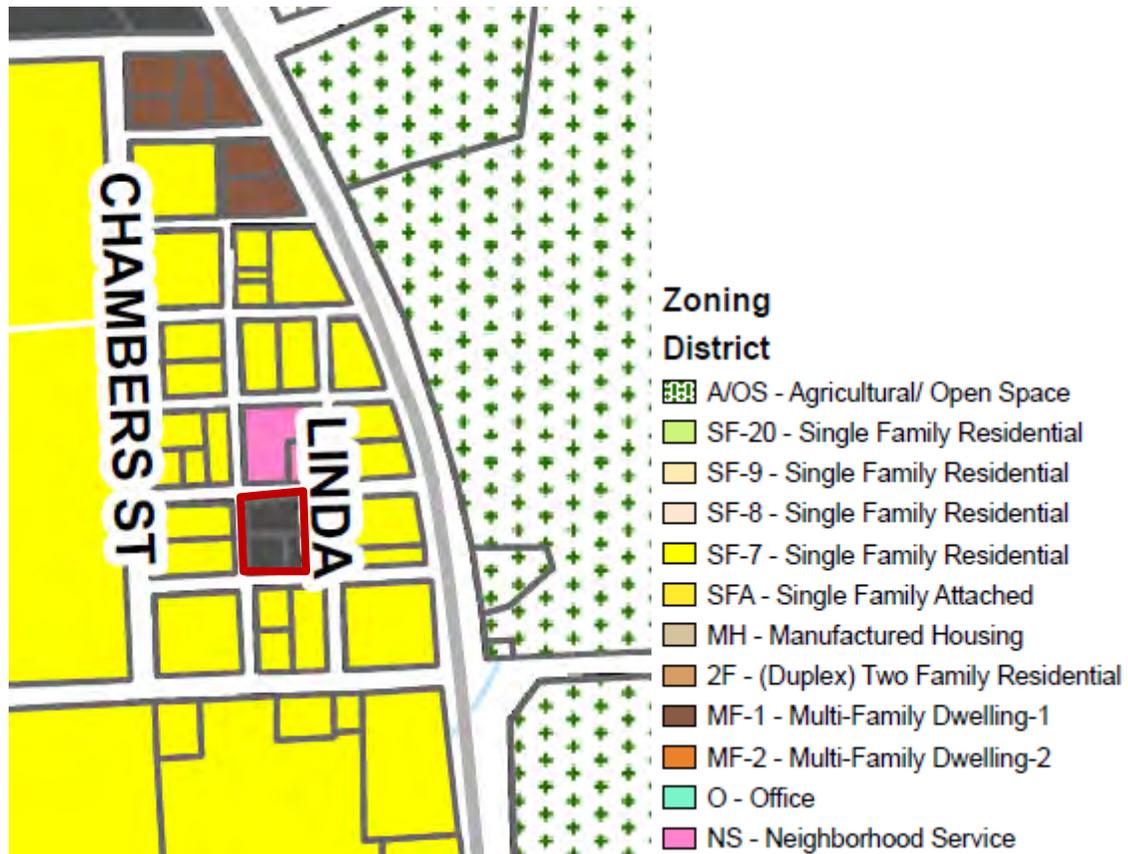
At the City Council meeting August 12, 2014, City Council recommended that the City initiate a rezoning of the parcels bounded by Cypress, Rosanky and Linda Streets in the Young Subdivision near the Bastrop High School. The entire block would be rezoned, Building Block 5, to SF-7, Single Family Residential-7.

#### Request:

The City has looked at a one block area, Building Block 5, to rezone. The following three (3) parcels are identified below.

1. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.182 acres within Young Subdivision, BB 5, Lot 1, also known as 1508 Rosanky Street. (R33333)
2. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.364 acres within Young Subdivision, BB 5, Lot 2, also known as 1710 Linda Street. (R41403)
3. Zone change from LI, Light Industrial to SF-7, Single Family Residential -7 for +/- 0.182 acres within Young Subdivision, BB5, Lot 3, also known as 1702 Linda Street. (R33325)

### Properties to be rezoned



#### Proposal:

The City is initiating a zoning change to SF-7, Single Family Residential-7 for the entire block 5 being three (3) properties to bring all similar size properties under a single zoning classification.

The following are the area regulations for SF-7, Single Family Residential -7.

### SECTION 17 SF-7 - SINGLE-FAMILY RESIDENTIAL-7 DISTRICT

#### 17.1 GENERAL PURPOSE AND DESCRIPTION:

The SF-7, Single-Family Residential-7, District is designed to provide for development of primarily detached single-family residences on smaller and more compact lots or parcels of land not less than seven thousand (7,000) square feet.

#### 17.4 AREA REGULATIONS:

##### A. Size of Lots:

1. Minimum Lot Area - Seven thousand (7,000) square feet
2. Minimum Lot Width - Sixty feet (60')
3. Minimum Lot Depth - One hundred ten feet (110')

##### B. Size of Yards:

1. Minimum Front Yard - Twenty-five feet (25')
2. Minimum Interior Side Yard - Ten feet (10')
3. Minimum Exterior Side Yard - Fifteen feet (15')
4. Minimum Rear Yard - Fifteen feet (15')

**Future Land Use Map**



**LEGEND**

- Agriculture/Rural Development
- Single Family Residential
- Duplex/Triplex/Quadraplex/  
Townhomes/Patio Homes
- Apartments (includes nursing homes)
- Manufactured Home Mix\*
- Retail/Office
- Light Commercial
- Heavy Commercial
- Light Industrial
- Office/Industrial Park
- Public/Semi Public/Institutional
- Parks and Open Space
- Central Business District (Mixed Use)

**Surrounding Zoning and Land Uses:**

Location	Zoning	Future Land Use Plan
North (Commercial)	NS, Neighborhood Service	Residential
South (Residential)	SF-7, Single Family Residential,	Residential
East (Residential)	SF-7, Single Family Residential	Residential
West (Residential)	SF-7, Single Family Residential	Residential

**Comprehensive Plan Conformance**

The City's Comprehensive Plan, adopted by Bastrop City Council on May 8, 2001, serves as a guide for land use policy decisions to be made by the City. State law requires that zoning regulations are in conformance with the City's Comprehensive Plan. The Land Use chapter of the Comprehensive Plan establishes land use policy priorities and goals for the City's future development. In establishing these policies, the Comprehensive Plan divides the community into various land use categories.

The subject tract is designated on the Land Use Plan and Future Land Use Plan map as Single Family Residential. This rezoning to SF-7, Single Family Residential-7 is in conformance with the Comprehensive Plan.

Single Family Residential (Light Yellow)  
Conventional detached dwellings

**Comments:** Three (3) property owners and seventeen (17) adjacent property owner notifications were mailed September 10, 2014. Zero (0) property owner comments have been received and two (2) adjacent property owner notification had been received one opposed and one in favor of the rezoning request.

**Staff Recommendation:** Staff recommends approval of the zoning district classification of SF-7, Single Family Residential-7, for the 3 separate tracks comprising of Building Block 5 in the Young Subdivision.

**Planning and Zoning Commission Recommendation:**

The Planning and Zoning Commission conducted a Public Hearing September 25, 2014 and voted unanimously, 8-0 to recommend approval of the City initiated zone change to SF7, Single Family Residential-7, for the 3 separate tracks comprising of Building Block 5 in the Young Subdivision and to forward, in ordinance format, to City Council.

**City Contact:**

Melissa McCollum, Planning Director  
Planning and Development

**Attachments:**

Location Maps, surrounding property owners

**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE GRANTING A ZONING DISTRICT CHANGE FROM LI, LIGHT INDUSTRIAL TO SF-7, SINGLE FAMILY RESIDENTIAL-7 COMPRISING OF ALL PROPERTIES IN BUILDING BLOCK 5 SURROUNDED BY CYPRESS, LINDA AND ROSANKY STREETS WITHIN THE YOUNG SUBDIVISION, MORE PARTICULARLY DESCRIBED AS**

1. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot 1, also known as 1508 Rosanky Street. (R33333)
2. Being a +/-0.364 acres within Young Subdivision, Building Block 5, Lot 2, also known as 1710 Linda Street. (R41403)
3. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot 3, also known as 1702 Linda Street. (R33325)

**IN THE CITY LIMITS OF BASTROP, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.**

---

**WHEREAS**, the City of Bastrop has determined that it is in the best interest of the public to change the existing zoning designation of three different parcels:

1. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.182 acres within Young Subdivision, BB 5, Lot 1, also known as 1508 Rosanky Street. (R33333)
2. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.364 acres within Young Subdivision, BB 5, Lot 2, also known as 1710 Linda Street. (R41403)
3. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.182 acres within Young Subdivision, BB 5, Lot3, also known as 1702 Linda Street. (R33325)

within Building Block 5 surrounded by Cypress, Linda and Rosanky Streets more particularly shown and described on a location map attached hereto as Exhibit "A" (the "Property"), from the designation of LI, Light Industrial to SF-7, Single Family Residential-7; and

**WHEREAS**, Building Block 5 is surrounded by Cypress, Linda and Rosanky Streets within the Young Subdivision as recorded in Volume 106, Page 430 in the Bastrop County Courthouse Records; and

**WHEREAS**, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the rezoning was given to all property owners located within two hundred (200) feet of the Property, and the Planning and Zoning Commission of the City of Bastrop held a public hearing on the rezoning request on September 25, 2014; and

**WHEREAS**, after notice and hearing, the Planning and Zoning Commission has recommended a zoning designation of all of the three different properties to SF7, Single Family Residential-7; and

**WHEREAS**, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the zoning request was given as required by the Ordinance, and the City Council of the City of Bastrop held a public hearing on the rezoning on October 14, 2014 to consider the City's intent to rezone all three properties to SF7, Single Family Residential-7; and

**WHEREAS**, after consideration of public input received at the hearing, the information provided by the City of Bastrop Planning Department, and all other information presented, City Council finds that it is in the public interest to approve the zone of all three Properties, which are currently identified as LI, Light Industrial to a new designation of SF-7, Single Family Residential-7.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP THAT:**

Part 1: The Property, situated in Building Block 5 surrounded by Cypress, Linda and Rosanky Streets within the Young Subdivision as more particularly shown and described on attached Exhibit "A", shall be and is hereby rezoned from its prior designation of LI, Light Industrial to a new zoning designation of SF-7, Single Family Residential-7.

1. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.182 acres within Young Subdivision, BB 5, Lot 1, also known as 1508 Rosanky Street. (R33333)
2. Zone change from LI, Light Industrial to SF-7, Single Family Residential-7 for +/-0.364 acres within Young Subdivision, BB 5, Lot 2, also known as 1710 Linda Street. (R41403)
3. 5+/-0.182 acres within Young Subdivision, BB 5, Lot3, also known as 1702 Linda Street. (R33325)

Part 2: This ordinance shall take effect upon passage and in accordance with the laws of the State of Texas.

READ and ACKNOWLEDGED on First Reading on the \_\_\_ day of October, 2014.

READ and APPROVED on the Second Reading on the \_\_\_ day of October, 2014.

**APPROVED:**

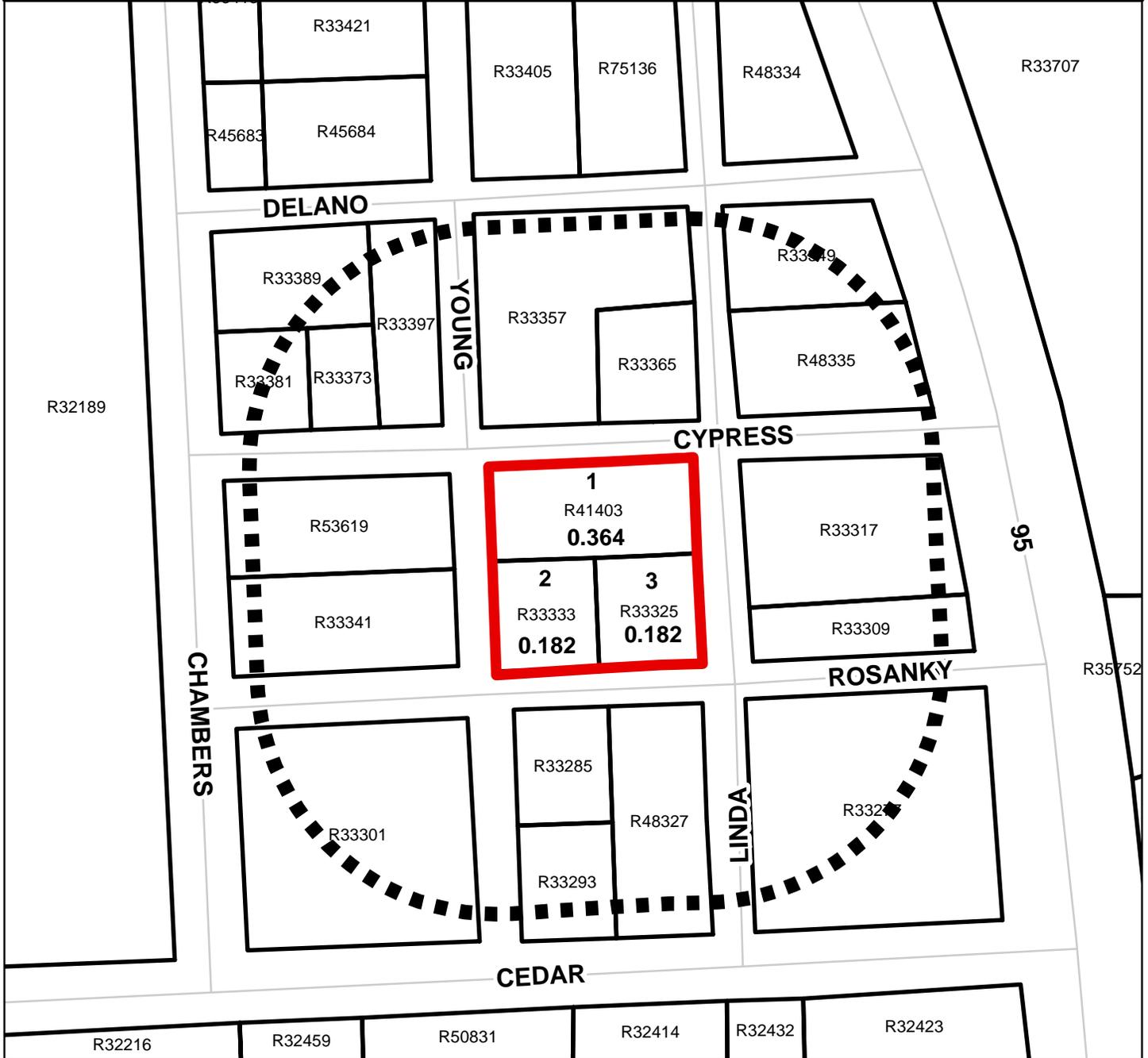
**ATTEST:**

\_\_\_\_\_  
**Ken Kesselus**  
Mayor

\_\_\_\_\_  
**Elizabeth Lopez**  
City Secretary



**Property Location Map**  
for  
**Young Subdivision, Building Block 5,**  
**Lots 1, 2 and 3**



# Legend



Properties for rezone



200' Buffer

CITY OF BASTROP

AGENDA ITEM **B-2**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: Consideration, discussion and possible action on the **FIRST READING** of a proposed Ordinance of the City Council of the City of Bastrop, Texas for a zoning district change from LI, Light Industrial to SF-7, Single Family Residential-7 comprising of all properties in Building Block 5 surrounded by Cypress, Linda and Rosanky Streets within the Young Subdivision more particularly described as

1. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot 1, also known as 1508 Rosanky Street. (R33333)
2. Being a +/-0.364 acres within Young Subdivision, Building Block 5, Lot 2, also known as 1710 Linda Street. (R41403)
3. Being a +/-0.182 acres within Young Subdivision, Building Block 5, Lot3, also known as 1702 Linda Street. (R33325)  
in the city limits of Bastrop, Texas; and establishing an effective date.

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_ No \_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A  
 Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
 Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends approval of the zoning district classification of SF-7, Single Family Residential-7, for the 3 separate tracks comprising of Building Block 5 in Young Subdivision.**

9. Advisory Board Recommendation: ~~XXXX~~ Recommended Approval \_\_\_ Denial \_\_\_ None  
**The Planning and Zoning Commission conducted a Public Hearing September 25, 2014 and voted unanimously, 8-0 to recommend approval of the City initiated zone change to SF7, Single Family Residential-7, for the 3 separate tracks comprising of Building Block 5 in Young Subdivision and to forward, in ordinance format, to City Council.**

10. Manager's Recommendation: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

11. Action Taken: \_\_\_\_\_

CITY OF BASTROP

AGENDA ITEM **D-1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 3, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Report for the period ending of August 31, 2014.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes  No

Provide City Council monthly financial report overview for four major funds to include General Fund, Water-Wastewater Fund, Bastrop Power & Light and the Hotel Motel Fund.

4. Policy Implication: \_\_\_\_\_

5. Budgeted:  Yes  No  N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

8. Staff Recommendation: Acceptance of monthly financial report.

9. Advisory Board:  Approved  Disapproved  None

10. Manager's Recommendation:  Approved  Disapproved  None

11. Action Taken: \_\_\_\_\_  
\_\_\_\_\_

**CITY OF BASTROP, TEXAS  
MONTHLY FINANCIAL REPORT  
FOR PERIOD ENDING AUGUST 31, 2014**



**CITY OF BASTROP  
SUMMARY OF REVENUES AND EXPENDITURES  
AS OF AUGUST 31, 2014**

**Fiscal year 2014 is 11 month or 92% completed as of August 31, 2014.**

- General Fund revenues reflect \$8,573,062 collected or 97% of the budgeted revenue received. Expenditures represent \$7,626,937 or 82% of the budget spent.
- Water/Wastewater Fund revenues reflect 85% collected or \$3,604,652. Expenditures represent 82% spent or \$2,852,853.
- The Electric Fund revenues reflect 93% collected or \$6,457,933. Expenditures represent 94% spent or \$6,454,530.
- The Hotel /Motel Fund revenues reflect 102% collected or \$2,419,842. Expenditures represent 90% spent or \$2,143,147.

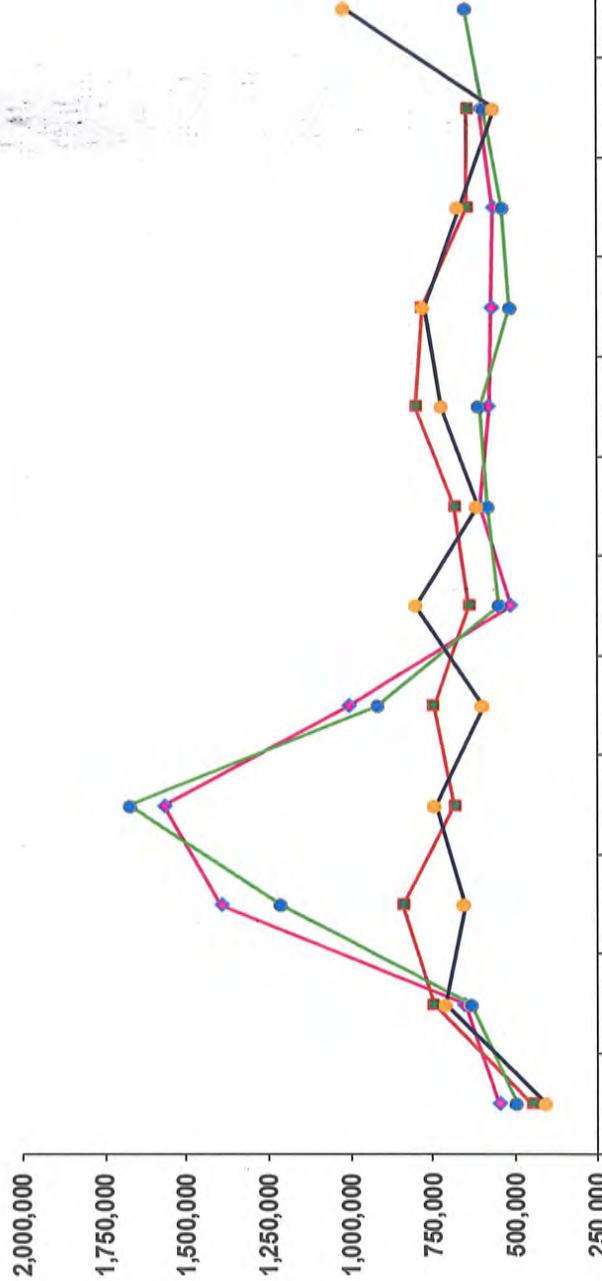
**Revenues**

	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget
General Fund	\$ 8,823,452	\$ 8,573,062	97.16%	\$ 9,249,452	\$ 7,626,937	82.46%
WWW Fund	\$ 4,222,105	\$ 3,604,652	85.38%	\$ 3,497,927	\$ 2,852,853	81.56%
Electric Fund	\$ 6,960,000	\$ 6,457,933	92.79%	\$ 6,888,600	\$ 6,454,530	93.70%
Hotel/Motel Fund	\$ 2,365,880	\$ 2,419,842	102.28%	\$ 2,386,370	\$ 2,143,147	89.81%

**Expenditures**

**GENERAL FUND REVENUE & EXPENDITURES  
AS OF AUGUST 31, 2014**

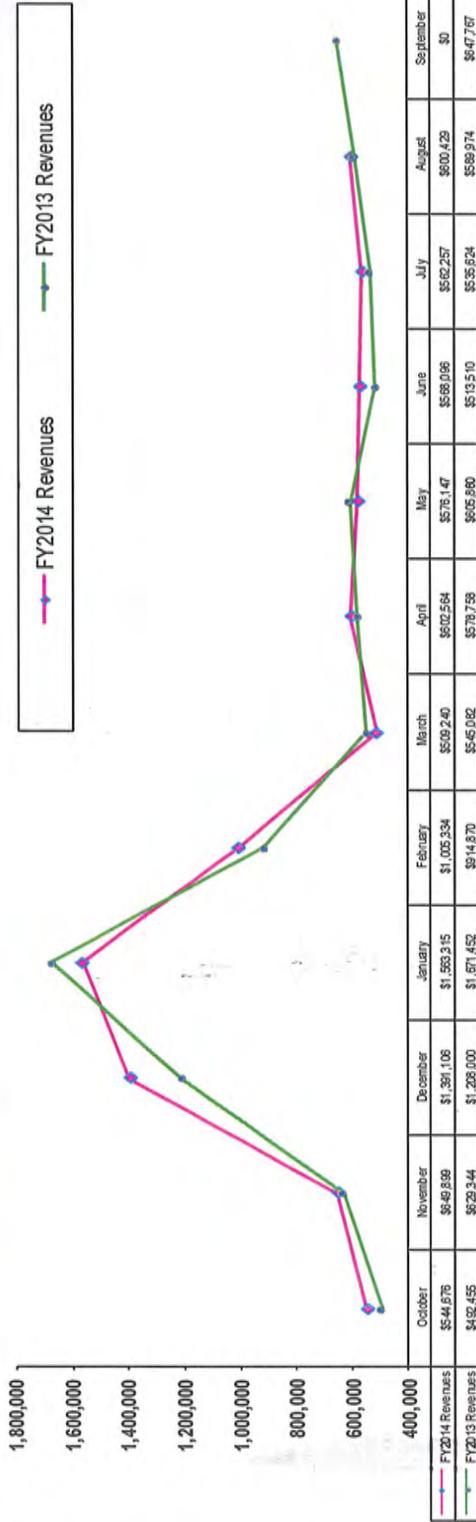
Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.



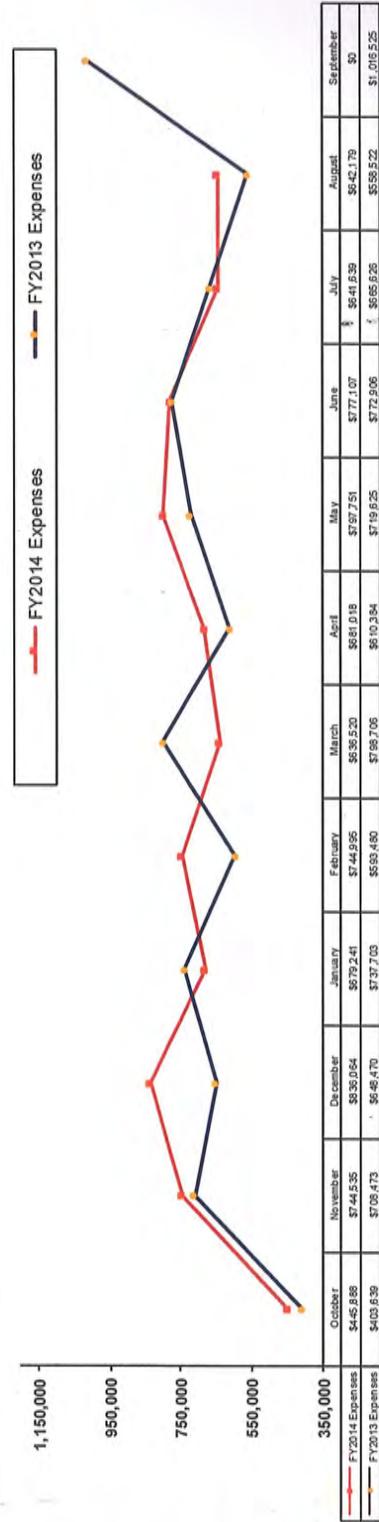
	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Revenues	\$544,676	\$649,899	\$1,391,106	\$1,563,315	\$1,005,334	\$509,240	\$602,564	\$576,147	\$568,096	\$562,257	\$600,429	\$0
FY2014 Expenses	\$445,888	\$744,535	\$636,064	\$879,241	\$744,995	\$636,520	\$881,018	\$797,751	\$777,107	\$641,639	\$642,179	\$0
FY2013 Revenues	\$492,455	\$629,344	\$1,208,000	\$1,671,452	\$914,870	\$545,082	\$578,758	\$605,860	\$513,510	\$535,624	\$589,974	\$647,767
FY2013 Expenses	\$403,639	\$708,473	\$648,470	\$737,703	\$593,480	\$798,706	\$610,384	\$719,625	\$772,906	\$665,626	\$558,522	\$1,016,525

# GENERAL FUND REVENUE & EXPENDITURES AS OF AUGUST 31, 2014

## FY 2013 & 2014 Revenues



## FY 2013 & 2014 Expenditures



**GENERAL FUND REVENUE  
AS OF AUGUST 31, 2014**

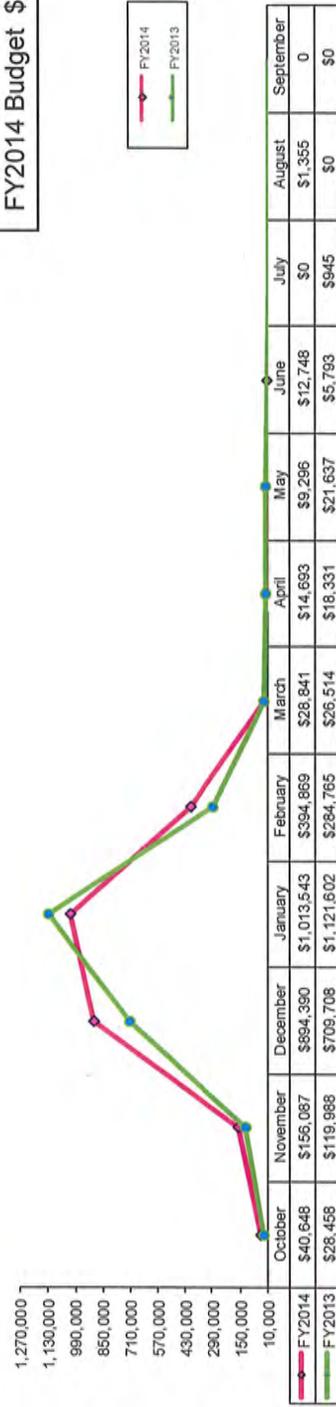
**Sales Tax**

FY2014 YTD \$3,173,182  
FY2014 Budgeted \$3,155,000

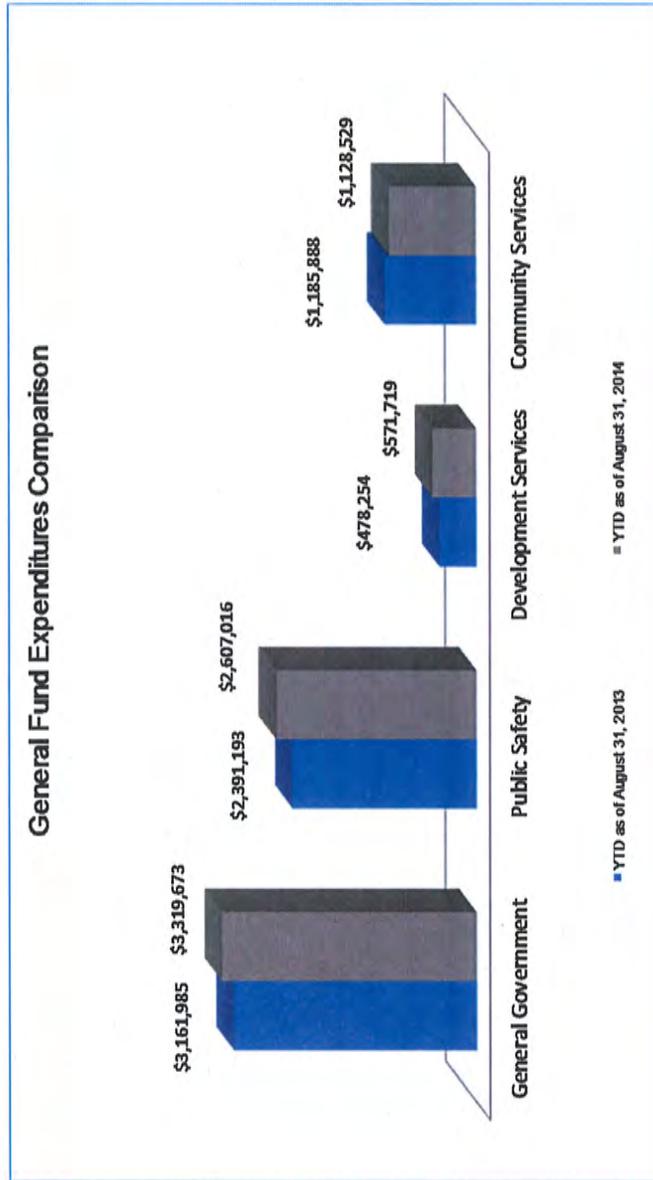


**Ad Valorem Taxes**

FY2014 YTD \$2,566,470  
FY2014 Budget \$2,567,343



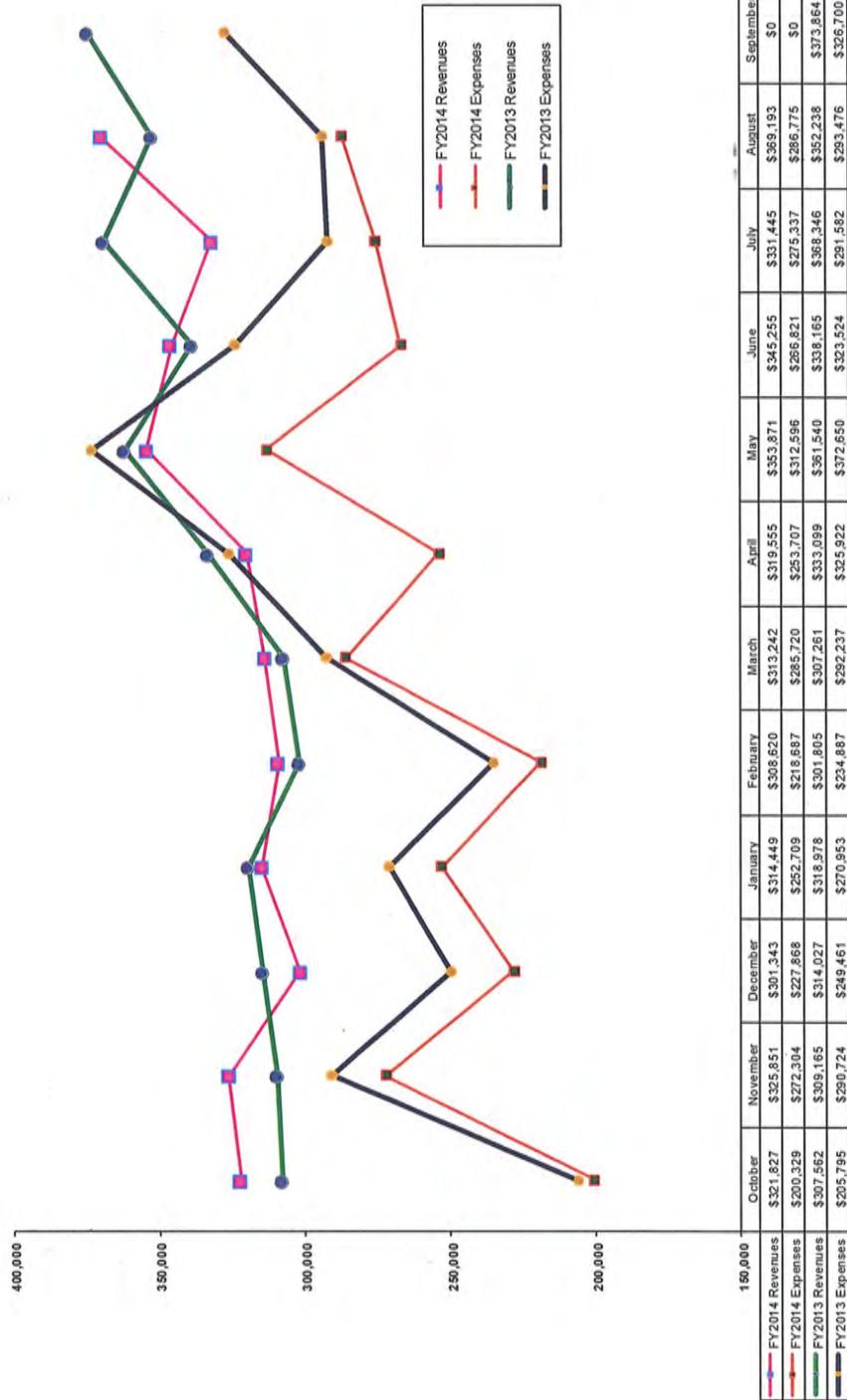
**GENERAL FUND EXPENDITURES  
AS OF AUGUST 31, 2014**



- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes the Planning Department
- Community Services includes Recreation, Parks, and Library

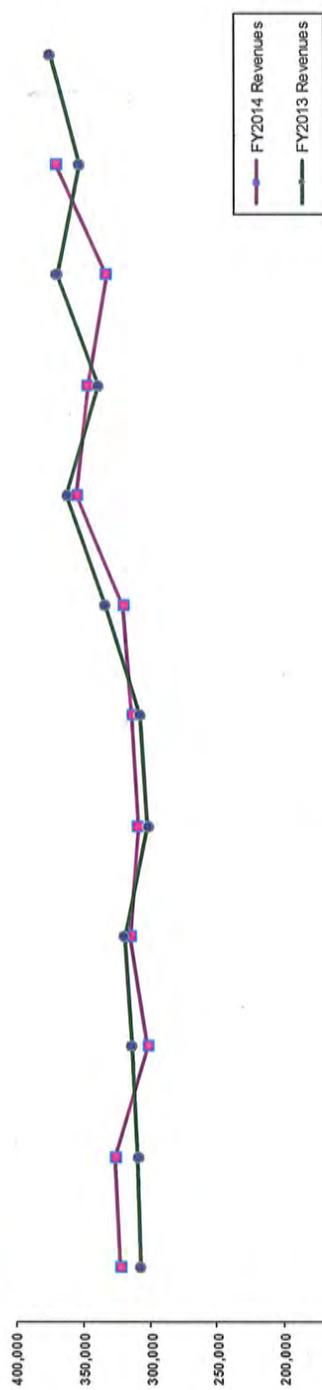
# WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF AUGUST 31, 2014

- Water/Wastewater Fund Revenues Year-to-date (YTD) as of August 31, 2014 are \$3,604,652 or 85.38% of the year.

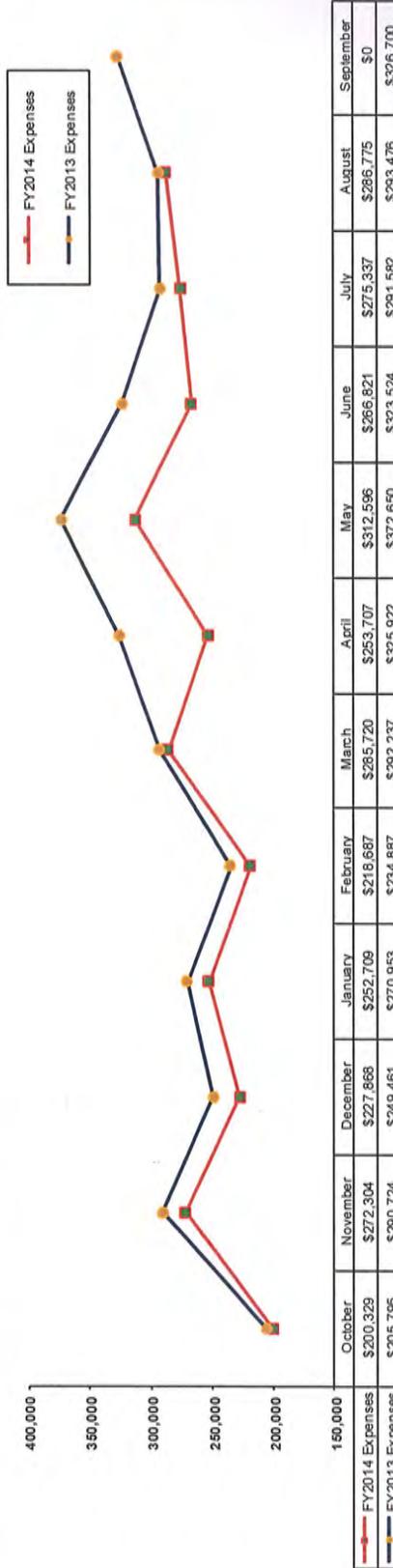


# WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF AUGUST 31, 2014

## FY 2013 & 2014 Revenues

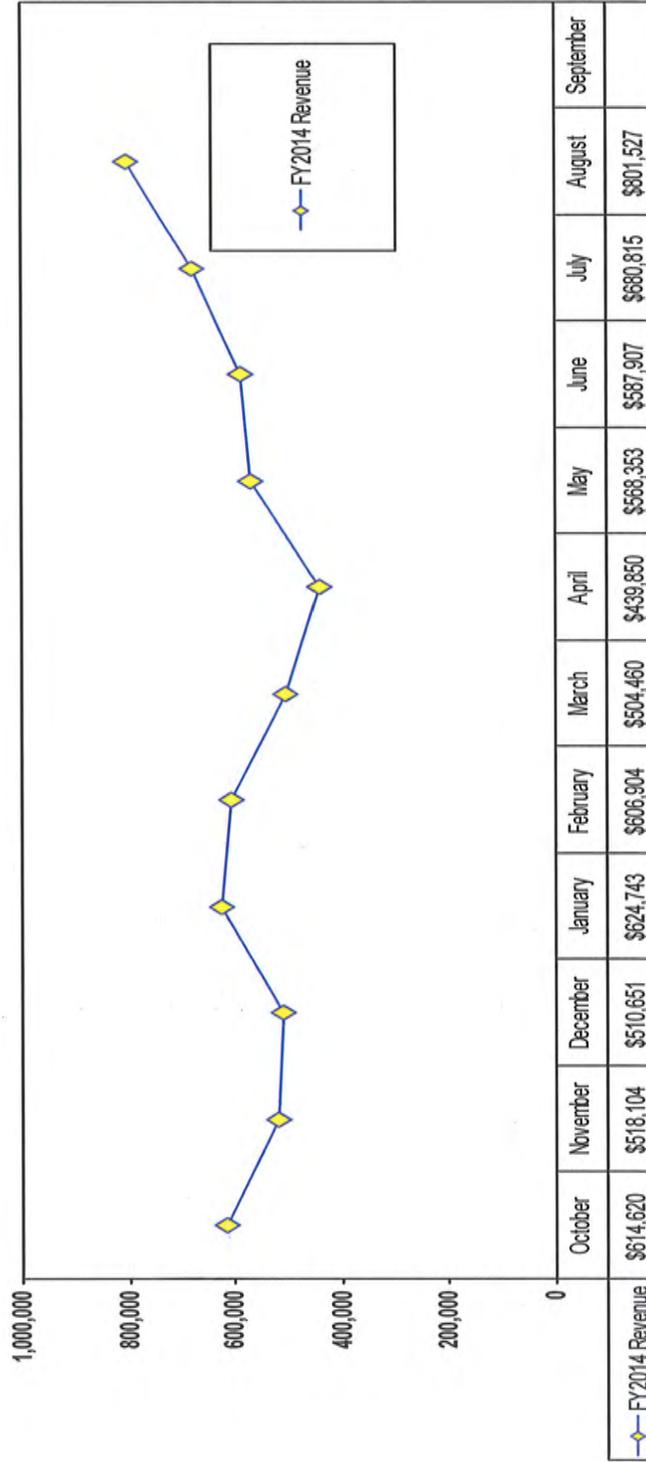


## FY 2013 & 2014 Expenditures



**BASTROP POWER AND LIGHT / ELECTRIC FUND REVENUE  
AS OF AUGUST 31, 2014**

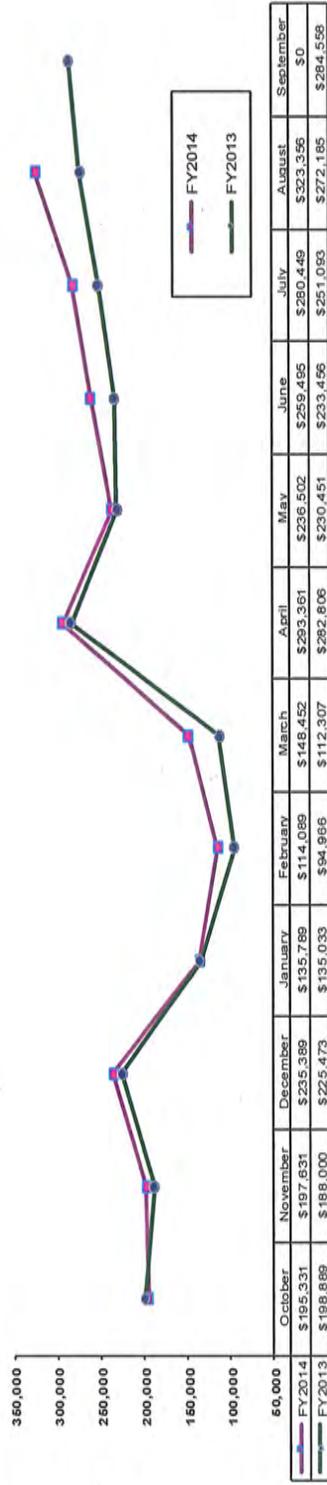
□ Electric Fund Revenues Year-to-date (YTD) as of August 31, 2014 are \$6,457,933 or 92.79% of the FY2014 adopted budget.



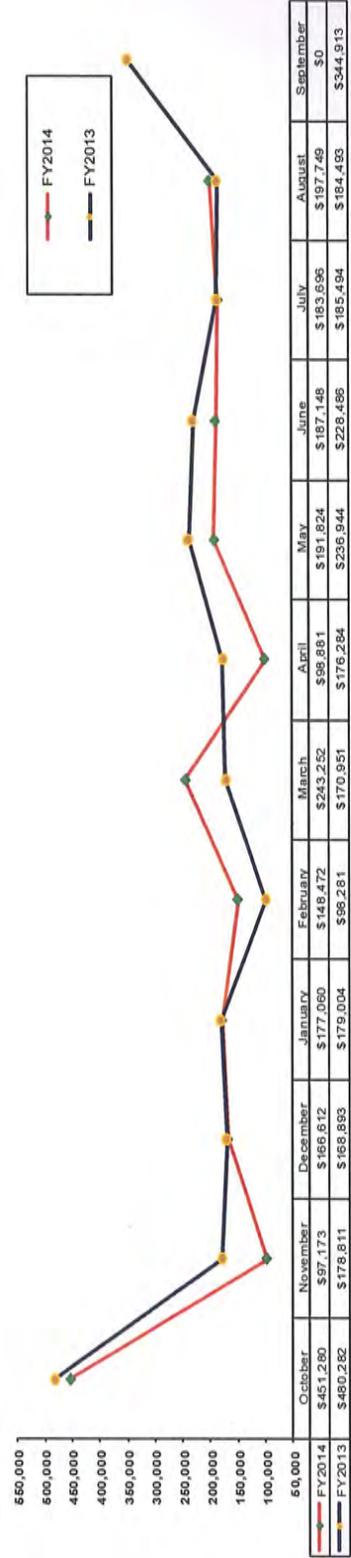
## HOTEL MOTEL TAX REVENUE FUND REVENUE AND EXPENDITURES AS OF AUGUST 31, 2014

- Revenues as of August 31, 2014 represent YTD earned revenue of \$2,419,842. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate.
- Expenses in October are increased due to the one-time disbursement of funds to Hotel Motel funded organizations.

### Hotel / Motel Fund Revenue



### Hotel / Motel Fund Expenses



FINANCIAL STATEMENT REPORTS ARE ATTACHED

- General Fund
- Water/Wastewater Utility Fund
- Electric Fund
- Hotel Motel Fund

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## CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES &amp; PENALTIES</u>						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	2,337,740.79	2,567,343.00	1,354.85	2,566,470.21	872.79	99.97
00-00-4002 DELINQUENT TAXES M&O	35,282.97	34,265.00	801.31	34,869.44	( 604.44)	101.76
00-00-4003 PENALTIES & INTEREST M&O	30,239.82	27,412.00	1,933.31	24,802.22	2,609.78	90.48
00-00-4004 FRANCHISE TAX	327,687.20	400,000.00	63,814.81	334,082.81	65,917.19	83.52
00-00-4006 CITY SALES TAX	3,044,266.77	3,155,000.00	330,825.80	3,173,182.29	( 18,182.29)	100.58
00-00-4008 OCCUPATION TAX	4,790.00	5,000.00	750.00	10,206.95	( 5,206.95)	204.14
00-00-4009 MIXED BEVERAGE TAX	<u>22,158.38</u>	<u>20,000.00</u>	<u>0.00</u>	<u>28,898.98</u>	<u>( 8,898.98)</u>	<u>144.49</u>
TOTAL TAXES & PENALTIES	5,802,165.93	6,209,020.00	399,480.08	6,172,512.90	36,507.10	99.41
<u>LICENSES &amp; PERMITS</u>						
00-00-4020 BUILDING PERMITS	105,316.78	75,000.00	7,425.04	114,069.07	( 39,069.07)	152.09
00-00-4021 ZONING FEES	1,946.00	3,000.00	0.00	1,803.00	1,197.00	60.10
00-00-4022 PLATTING FEES	19,140.00	6,000.00	2,970.00	15,665.00	( 9,665.00)	261.08
00-00-4023 SPECIAL EVENT PERMIT FEE	1,300.00	2,000.00	0.00	2,800.00	( 800.00)	140.00
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LICENSES & PERMITS	127,702.78	86,000.00	10,395.04	134,337.07	( 48,337.07)	156.21
<u>CHARGES FOR SERVICES</u>						
00-00-4040 ANIMAL SERVICE RECEIPTS	415.00	200.00	150.00	430.00	( 230.00)	215.00
00-00-4043 PARKS RECEIPTS	855.00	1,600.00	35.00	1,640.00	( 40.00)	102.50
00-00-4044 PD ACCIDENT REPORTS	2,400.00	1,800.00	330.00	2,001.00	( 201.00)	111.17
00-00-4045 DRUG DOG VISITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	11,687.97	40,800.00	0.00	8,629.29	32,170.71	21.15
00-00-4047 PROJ ESCROW REIMB	0.00	5,470.00	0.00	5,472.41	( 2.41)	100.04
00-00-4049 TRANSFER STATION RECEIPTS	<u>10,084.60</u>	<u>10,000.00</u>	<u>262.00</u>	<u>4,528.02</u>	<u>5,471.98</u>	<u>45.28</u>
TOTAL CHARGES FOR SERVICES	25,442.57	59,870.00	777.00	22,700.72	37,169.28	37.92
<u>FINES &amp; FORFEITURES</u>						
00-00-4070 MUNICIPAL COURT FINES	220,842.87	225,000.00	15,968.62	176,893.23	48,106.77	78.62
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	3,266.93	0.00	0.00	0.00	0.00	0.00
00-00-4076 LIBRARY RECEIPTS	15,815.03	16,000.00	1,289.23	14,813.56	1,186.44	92.58
00-00-4077 SANITATION PROCEEDS	14,166.83	0.00	0.00	0.00	0.00	0.00
00-00-4078 JUVENILE CASE MANAGER-M/C	6,979.90	5,100.00	630.36	5,205.37	( 105.37)	102.07
00-00-4080 TEEN COURT (MC)	<u>1,640.00</u>	<u>1,000.00</u>	<u>81.00</u>	<u>1,153.58</u>	<u>( 153.58)</u>	<u>115.36</u>
TOTAL FINES & FORFEITURES	262,711.56	247,100.00	17,969.21	198,065.74	49,034.26	80.16



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CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	129,379.04	40,702.00	1,107.03	54,059.06	( 13,357.06)	132.82
<b>TRANSFERS-IN</b>						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	562,375.00	613,500.00	51,125.00	562,375.00	51,125.00	91.67
00-00-4704 TRANS IN - SANITATION FUND	0.00	48,000.00	0.00	0.00	48,000.00	0.00
00-00-4706 TRANSFERS IN - BEDC	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	562,375.00	661,500.00	51,125.00	562,375.00	99,125.00	85.02
<b>** TOTAL REVENUE **</b>	<b>8,284,928.23</b>	<b>8,823,452.00</b>	<b>600,428.93</b>	<b>8,573,061.95</b>	<b>250,390.05</b>	<b>97.16</b>

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CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>LEGISLATIVE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	4,776.89	6,005.00	484.44	5,513.05	491.95	91.81
SUPPLIES & MATERIALS	3,536.06	5,850.00	640.07	5,152.01	697.99	88.07
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	6,021.84	8,700.00	726.93	7,662.47	1,037.53	88.07
CONTRACTUAL SERVICES	1,789.00	1,800.00	255.00	1,565.00	235.00	86.94
OTHER CHARGES	8,819.65	14,355.00	546.09	10,179.08	4,175.92	70.91
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	24,943.44	36,710.00	2,652.53	30,071.61	6,638.39	81.92
TOTAL LEGISLATIVE	24,943.44	36,710.00	2,652.53	30,071.61	6,638.39	81.92
<u>ORGANIZATIONAL</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	105,130.62	167,840.00	19,374.20	148,094.63	19,745.37	88.24
SUPPLIES & MATERIALS	12,605.38	15,855.00	643.30	13,069.20	2,785.80	82.43
MAINTENANCE & REPAIRS	5,307.08	8,460.00	161.86	7,779.31	680.69	91.95
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	469,889.65	482,820.00	34,365.40	408,028.55	74,791.45	84.51
OTHER CHARGES	291,619.52	422,270.00	1,012.56	318,138.57	104,131.43	75.34
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	17,402.19	22,500.00	0.00	22,500.00	0.00	100.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	901,954.44	1,119,745.00	55,557.32	917,610.26	202,134.74	81.95
TOTAL ORGANIZATIONAL	901,954.44	1,119,745.00	55,557.32	917,610.26	202,134.74	81.95
<u>CITY MANAGER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	277,172.44	322,911.00	25,698.68	286,817.73	36,093.27	88.82
SUPPLIES & MATERIALS	4,655.54	4,560.00	247.37	4,925.23	( 365.23)	108.01
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	6,545.45	8,260.00	651.72	7,413.99	846.01	89.76
CONTRACTUAL SERVICES	165.79	275.00	0.00	108.50	166.50	39.45
OTHER CHARGES	8,597.15	11,705.00	699.49	10,484.88	1,220.12	89.58
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	297,136.37	347,711.00	27,297.26	309,750.33	37,960.67	89.08
TOTAL CITY MANAGER	297,136.37	347,711.00	27,297.26	309,750.33	37,960.67	89.08

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## CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CITY SECRETARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	56,559.48	69,590.00	5,468.76	63,055.12	6,534.88	90.61
SUPPLIES & MATERIALS	1,242.21	1,525.00	68.63	1,224.21	300.79	80.28
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	960.97	2,210.00	196.49	1,972.94	237.06	89.27
CONTRACTUAL SERVICES	2,291.45	3,000.00	0.00	950.00	2,050.00	31.67
OTHER CHARGES	21,147.89	35,870.00	1,264.92	32,495.83	3,374.17	90.59
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	82,202.00	112,195.00	6,998.80	99,698.10	12,496.90	88.86
TOTAL CITY SECRETARY	82,202.00	112,195.00	6,998.80	99,698.10	12,496.90	88.86
<u>FINANCE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	266,195.47	328,560.00	24,505.45	273,079.20	55,480.80	83.11
SUPPLIES & MATERIALS	3,373.24	9,810.00	259.02	5,879.34	3,930.66	59.93
MAINTENANCE & REPAIRS	28,596.26	38,000.00	138.00	33,056.95	4,943.05	86.99
OCCUPANCY	5,003.71	7,250.00	614.03	6,428.59	821.41	88.67
CONTRACTUAL SERVICES	28,088.01	49,350.00	175.00	27,413.86	21,936.14	55.55
OTHER CHARGES	9,907.28	12,150.00	1,068.22	10,612.20	1,537.80	87.34
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	341,163.97	445,120.00	26,759.72	356,470.14	88,649.86	80.08
<u>METER SERVICE</u>						
PERSONNEL SERVICES	285,199.33	342,010.00	25,248.84	298,549.64	43,460.36	87.29
SUPPLIES & MATERIALS	30,084.66	32,950.00	2,809.28	30,839.41	2,110.59	93.59
MAINTENANCE & REPAIRS	1,479.94	12,500.00	9.94	9,192.28	3,307.72	73.54
OCCUPANCY	8,167.73	13,620.00	736.71	10,450.46	3,169.54	76.73
CONTRACTUAL SERVICES	10,164.76	14,100.00	1,195.20	10,684.93	3,415.07	75.78
OTHER CHARGES	1,867.67	6,580.00	0.00	3,178.56	3,401.44	48.31
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	336,964.09	421,760.00	29,999.97	362,895.28	58,864.72	86.04
TOTAL FINANCE	678,128.06	866,880.00	56,759.69	719,365.42	147,514.58	82.98
<u>HUMAN RESOURCE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	81,063.85	97,310.00	7,404.20	84,786.32	12,523.68	87.13
SUPPLIES & MATERIALS	339.78	2,275.00	427.26	836.66	1,438.34	36.78
MAINTENANCE & REPAIRS	0.00	1,500.00	0.00	1,015.96	484.04	67.73
OCCUPANCY	2,654.73	3,445.00	151.38	2,888.15	556.85	83.84
CONTRACTUAL SERVICES	91.58	325.00	7.74	23.74	301.26	7.30
OTHER CHARGES	8,823.82	14,235.00	0.00	9,443.32	4,791.68	66.34
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	92,973.76	119,090.00	7,990.58	98,994.15	20,095.85	83.13

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## CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	92,973.76	119,090.00	7,990.58	98,994.15	20,095.85	83.13
<u>INFORMATION TECHNOLOGY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	77,865.98	103,070.00	7,934.68	91,353.10	11,716.90	88.63
SUPPLIES & MATERIALS	2,932.78	9,132.00	100.63	7,332.27	1,799.73	80.29
MAINTENANCE & REPAIRS	18,763.63	39,285.00	155.02	39,250.25	34.75	99.91
OCCUPANCY	5,183.65	8,000.00	616.90	5,416.81	2,583.19	67.71
CONTRACTUAL SERVICES	18,561.63	18,865.00	738.96	11,849.07	7,015.93	62.81
OTHER CHARGES	2,849.28	3,900.00	0.00	3,822.62	77.38	98.02
CAPITAL OUTLAY	0.00	18,268.00	0.00	18,250.21	17.79	99.90
TOTAL 00-NON-PROGRAM	126,156.95	200,520.00	9,546.19	177,274.33	23,245.67	88.41
TOTAL INFORMATION TECHNOLOGY	126,156.95	200,520.00	9,546.19	177,274.33	23,245.67	88.41
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	262,501.12	358,316.00	25,197.41	272,392.34	85,923.66	76.02
SUPPLIES & MATERIALS	21,508.35	32,585.00	856.51	29,637.95	2,947.05	90.96
MAINTENANCE & REPAIRS	15,850.26	23,820.00	1,105.98	19,252.64	4,567.36	80.83
OCCUPANCY	43,312.70	50,020.00	3,669.09	47,354.05	2,665.95	94.67
CONTRACTUAL SERVICES	164,859.31	195,970.00	1,596.15	151,787.08	44,182.92	77.45
OTHER CHARGES	24,777.58	29,595.00	3,073.50	19,923.62	9,671.38	67.32
CAPITAL OUTLAY	0.00	58,970.00	0.00	58,970.00	0.00	100.00
TOTAL ADMINISTRATION	532,809.32	749,276.00	35,498.64	599,317.68	149,958.32	79.99
<u>CODE ENFORCEMENT</u>						
PERSONNEL SERVICES	41,841.54	49,321.00	4,011.36	35,888.90	13,432.10	72.77
SUPPLIES & MATERIALS	1,145.49	3,000.00	372.47	2,880.47	119.53	96.02
MAINTENANCE & REPAIRS	300.00	300.00	38.99	90.29	209.71	30.10
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	480.00	900.00	40.00	40.00	860.00	4.44
OTHER CHARGES	97.02	6,175.00	1,840.00	2,965.83	3,209.17	48.03
TOTAL CODE ENFORCEMENT	43,864.05	59,696.00	6,302.82	41,865.49	17,830.51	70.13
<u>EMERGENCY MANAGEMENT</u>						
SUPPLIES & MATERIALS	345.37	800.00	0.00	0.00	800.00	0.00
MAINTENANCE & REPAIRS	0.00	2,500.00	0.00	0.00	2,500.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	590.00	0.00	0.00	590.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT	345.37	3,890.00	0.00	0.00	3,890.00	0.00

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CITY OF BASTROP  
FINANCIAL STATEMENT  
AS OF: AUGUST 31ST, 2014

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>POLICE-CID</u>						
PERSONNEL SERVICES	141,634.97	161,158.00	11,214.32	136,152.43	25,005.57	84.48
SUPPLIES & MATERIALS	7,203.45	4,250.00	470.76	2,102.18	2,147.82	49.46
MAINTENANCE & REPAIRS	177.67	1,460.00	0.00	329.38	1,130.62	22.56
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	2,764.41	3,500.00	0.00	2,296.26	1,203.74	65.61
OTHER CHARGES	3,071.38	5,120.00	520.24	3,628.24	1,491.76	70.86
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-CID	154,851.88	175,488.00	12,205.32	144,508.49	30,979.51	82.35
<u>POLICE-PATROL</u>						
PERSONNEL SERVICES	943,816.43	1,103,877.00	75,352.84	953,387.84	150,489.16	86.37
SUPPLIES & MATERIALS	54,343.04	68,180.00	6,950.54	58,441.43	9,738.57	85.72
MAINTENANCE & REPAIRS	22,317.11	35,302.00	226.70	32,308.87	2,993.13	91.52
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	9,120.31	18,625.00	943.16	16,996.70	1,628.30	91.26
OTHER CHARGES	8,898.97	9,525.00	999.81	6,217.96	3,307.04	65.28
CAPITAL OUTLAY	31,558.41	115,000.00	0.00	114,905.40	94.60	99.92
TOTAL POLICE-PATROL	1,070,054.27	1,350,509.00	84,473.05	1,182,258.20	168,250.80	87.54
<u>POLICE-CRIME PREVENTION</u>						
PERSONNEL SERVICES	0.00	76,902.00	5,725.46	73,793.35	3,108.65	95.96
SUPPLIES & MATERIALS	0.00	600.00	74.67	636.25	( 36.25)	106.04
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	561.90	( 561.90)	0.00
OTHER CHARGES	0.00	1,635.00	506.47	1,472.87	162.13	90.08
TOTAL POLICE-CRIME PREVENTION	0.00	79,137.00	6,306.60	76,464.37	2,672.63	96.62
<u>ANIMAL SERVICES</u>						
PERSONNEL SERVICES	24,227.65	42,695.00	0.00	29,228.53	13,466.47	68.46
SUPPLIES & MATERIALS	2,155.95	7,450.00	56.46	1,857.02	5,592.98	24.93
MAINTENANCE & REPAIRS	1,501.79	2,150.00	0.00	656.81	1,493.19	30.55
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	2,099.99	2,175.00	0.00	349.28	1,825.72	16.06
OTHER CHARGES	9,175.00	13,375.00	0.00	7,724.42	5,650.58	57.75
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	39,160.38	67,845.00	56.46	39,816.06	28,028.94	58.69
TOTAL POLICE	1,841,085.27	2,485,841.00	144,842.89	2,084,230.29	401,610.71	83.84
<u>FIRE-VOLUNTEER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	5,706.01	15,000.00	0.00	2,958.96	12,041.04	19.73
SUPPLIES & MATERIALS	49,863.96	57,914.00	1,718.33	49,601.59	8,312.41	85.65
MAINTENANCE & REPAIRS	59,547.06	45,811.00	594.74	29,457.28	16,353.72	64.30
OCCUPANCY	32,909.72	43,650.00	2,277.28	36,828.77	6,821.23	84.37
CONTRACTUAL SERVICES	23,084.52	24,000.00	0.00	23,002.53	997.47	95.84

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## CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES	23,351.47	26,825.00	0.00	20,014.18	6,810.82	74.61
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	194,462.74	213,200.00	4,590.35	161,863.31	51,336.69	75.92
TOTAL FIRE-VOLUNTEER	194,462.74	213,200.00	4,590.35	161,863.31	51,336.69	75.92

MUNICIPAL COURT

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	245,611.54	299,040.00	22,159.59	256,070.48	42,969.52	85.63
SUPPLIES & MATERIALS	9,731.25	10,500.00	501.82	9,069.40	1,430.60	86.38
MAINTENANCE & REPAIRS	12,642.72	15,950.00	0.00	12,549.90	3,400.10	78.68
OCCUPANCY	8,311.31	10,310.00	929.10	9,415.94	894.06	91.33
CONTRACTUAL SERVICES	19,460.14	27,850.00	2,585.14	20,408.04	7,441.96	73.28
OTHER CHARGES	6,618.69	7,300.00	311.91	6,058.26	1,241.74	82.99
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	302,375.65	370,950.00	26,487.56	313,572.02	57,377.98	84.53
TOTAL MUNICIPAL COURT	302,375.65	370,950.00	26,487.56	313,572.02	57,377.98	84.53

PLANNING & DEVELOPMENT

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	303,157.31	451,300.00	35,447.71	393,758.77	57,541.23	87.25
SUPPLIES & MATERIALS	7,879.95	16,270.00	918.05	11,870.12	4,399.88	72.96
MAINTENANCE & REPAIRS	339.74	1,500.00	0.00	906.50	593.50	60.43
OCCUPANCY	7,191.71	11,810.00	638.20	8,816.70	2,993.30	74.65
CONTRACTUAL SERVICES	123,540.90	137,150.00	56,975.07	116,682.48	20,467.52	85.08
OTHER CHARGES	36,144.86	47,600.00	437.50	33,186.71	14,413.29	69.72
CAPITAL OUTLAY	0.00	7,000.00	997.54	6,497.54	502.46	92.82
TOTAL 00-NON-PROGRAM	478,254.47	672,630.00	95,414.07	571,718.82	100,911.18	85.00
TOTAL PLANNING & DEVELOPMENT	478,254.47	672,630.00	95,414.07	571,718.82	100,911.18	85.00

HEALTH

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	53,269.47	71,050.00	0.00	47,350.64	23,699.36	66.64
TOTAL 00-NON-PROGRAM	53,269.47	71,050.00	0.00	47,350.64	23,699.36	66.64
TOTAL HEALTH	53,269.47	71,050.00	0.00	47,350.64	23,699.36	66.64

PUBLIC WORKS

<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	534,716.05	666,300.00	43,436.40	554,890.14	111,409.86	83.28
SUPPLIES & MATERIALS	62,637.88	78,785.00	5,641.43	72,949.40	5,835.60	92.59
MAINTENANCE & REPAIRS	58,494.19	67,665.00	1,194.79	39,218.98	28,446.02	57.96
OCCUPANCY	13,064.89	14,010.00	649.02	10,261.52	3,748.48	73.24
CONTRACTUAL SERVICES	24,426.72	33,080.00	1,022.22	18,705.45	14,374.55	56.55

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## CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES	55,803.65	69,470.00	4,783.60	57,310.56	12,159.44	82.50
CAPITAL OUTLAY	<u>65,765.55</u>	<u>68,700.00</u>	<u>32,050.00</u>	<u>68,677.80</u>	<u>22.20</u>	<u>99.97</u>
TOTAL ADMINISTRATION	814,908.93	998,010.00	88,777.46	822,013.85	175,996.15	82.37
<u>RECREATION</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	29,625.00	39,500.00	0.00	19,750.00	19,750.00	50.00
OTHER CHARGES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL RECREATION	29,625.00	39,500.00	0.00	19,750.00	19,750.00	50.00
<u>PARKS</u>						
PERSONNEL SERVICES	442,741.61	556,725.00	38,510.54	403,608.68	153,116.32	72.50
SUPPLIES & MATERIALS	50,461.83	44,420.00	3,358.72	39,490.54	4,929.46	88.90
MAINTENANCE & REPAIRS	38,309.56	45,250.00	1,597.17	38,034.65	7,215.35	84.05
OCCUPANCY	57,248.57	62,740.00	5,834.03	44,110.58	18,629.42	70.31
CONTRACTUAL SERVICES	9,110.24	11,080.00	0.00	10,944.80	135.20	98.78
OTHER CHARGES	3,878.25	10,200.00	156.88	6,486.09	3,713.91	63.59
CAPITAL OUTLAY	<u>5,750.00</u>	<u>13,200.00</u>	<u>0.00</u>	<u>13,188.40</u>	<u>11.60</u>	<u>99.91</u>
TOTAL PARKS	607,500.06	743,615.00	49,457.34	555,863.74	187,751.26	74.75
<u>BUILDING MAINTENANCE</u>						
PERSONNEL SERVICES	136,241.85	158,358.00	11,754.74	133,706.19	24,651.81	84.43
SUPPLIES & MATERIALS	2,941.66	8,400.00	1,543.33	6,299.21	2,100.79	74.99
MAINTENANCE & REPAIRS	2,392.97	3,800.00	0.00	2,894.55	905.45	76.17
OCCUPANCY	281.61	472.00	36.76	309.80	162.20	65.64
CONTRACTUAL SERVICES	1,722.62	2,090.00	0.00	1,592.98	497.02	76.22
OTHER CHARGES	0.00	110.00	0.00	92.58	17.42	84.16
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL BUILDING MAINTENANCE	<u>143,580.71</u>	<u>173,230.00</u>	<u>13,334.83</u>	<u>144,895.31</u>	<u>28,334.69</u>	<u>83.64</u>
TOTAL PUBLIC WORKS	1,595,614.70	1,954,355.00	151,569.63	1,542,522.90	411,832.10	78.93
<u>LIBRARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	431,729.47	526,035.00	37,254.74	415,364.05	110,670.95	78.96
SUPPLIES & MATERIALS	50,474.11	66,795.00	9,245.96	61,374.31	5,420.69	91.88
MAINTENANCE & REPAIRS	9,273.27	15,120.00	797.21	12,783.19	2,336.81	84.54
OCCUPANCY	27,564.97	37,380.00	4,912.33	33,601.84	3,778.16	89.89
CONTRACTUAL SERVICES	18,847.80	19,920.00	0.00	18,836.30	1,083.70	94.56
OTHER CHARGES	10,873.06	13,325.00	261.87	10,955.27	2,369.73	82.22
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 00-NON-PROGRAM	<u>548,762.68</u>	<u>678,575.00</u>	<u>52,472.11</u>	<u>552,914.96</u>	<u>125,660.04</u>	<u>81.48</u>
TOTAL LIBRARY	548,762.68	678,575.00	52,472.11	552,914.96	125,660.04	81.48
*** TOTAL EXPENSES ***	7,217,320.00	9,249,452.00	642,178.98	7,626,937.14	1,622,514.86	82.46

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUES OVER/(UNDER) EXPENDITURES	1,067,608.23	( 426,000.00)	( 41,750.05)	946,124.81	( 1,372,124.81)	222.10-

\*\*\* END OF REPORT \*\*\*

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CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER REVENUES</u>						
00-00-4101 WATER SALES-RESIDENTIAL	1,112,189.27	1,255,000.00	122,889.03	1,093,716.42	161,283.58	87.15
00-00-4102 WATER SALES-COMMERCIAL	908,578.71	1,041,300.00	102,706.96	933,312.03	107,987.97	89.63
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	28,386.07	30,000.00	2,448.96	27,951.27	2,048.73	93.17
00-00-4152 WATER TAPPING FEES	10,000.00	1,000.00	300.00	8,475.00	( 7,475.00)	847.50
00-00-4154 WATER SERVICE FEES	23,895.15	26,000.00	1,645.00	19,918.00	6,082.00	76.61
00-00-4155 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4156 OTHER	42,819.09	100.00	0.00	0.00	100.00	0.00
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	2,125,868.29	2,353,400.00	229,989.95	2,083,372.72	270,027.28	88.53
<u>WASTEWATER REVENUES</u>						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	747,111.21	838,380.00	70,949.44	753,550.84	84,829.16	89.88
00-00-4202 WASTEWATER SALES-COMMERCIAL	565,708.64	649,340.00	54,985.03	584,681.00	64,659.00	90.04
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	20,048.95	20,000.00	1,564.26	18,460.08	1,539.92	92.30
00-00-4252 SEWER TAPPING FEES	375.00	1,000.00	300.00	4,950.00	( 3,950.00)	495.00
00-00-4253 SEPTIC TANK DUMP FEES	68,399.95	100,000.00	112.11	60,521.64	39,478.36	60.52
00-00-4256 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	1,401,643.75	1,608,820.00	127,910.84	1,422,163.56	186,656.44	88.40
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	3,570.24	4,200.00	110.88	2,547.98	1,652.02	60.67
00-00-4401 INTEREST RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	3,570.24	4,200.00	110.88	2,547.98	1,652.02	60.67
<u>MISCELLANEOUS</u>						
00-00-4501 GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4505 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4506 SANITATION PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 BACKFLOW TESTING COST	2,450.00	3,000.00	1,400.00	6,200.00	( 3,200.00)	206.67
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4528 CONSERVATION PROGRAM	30.00	0.00	182.66	182.66	( 182.66)	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	20,116.97	15,000.00	3,439.49	25,428.46	( 10,428.46)	169.52
00-00-4548 LCRA/WCID	58,507.77	66,000.00	6,159.25	64,357.95	1,642.05	97.51
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	81,104.74	84,000.00	11,181.40	96,169.07	( 12,169.07)	114.49

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS-IN</u>						
00-00-4702 TRANS IN-DEBT SRV FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	171,685.00	0.00	0.00	171,685.00	0.00
00-00-4735 TRANS IN FUND #722	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS-IN	0.00	171,685.00	0.00	0.00	171,685.00	0.00
<u>OTHER SOURCES</u>						
00-00-4805 GAIN/LOSS FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4810 INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>398.46</u>	<u>( 398.46)</u>	<u>0.00</u>
TOTAL OTHER SOURCES	0.00	0.00	0.00	398.46	( 398.46)	0.00
<b>** TOTAL REVENUE **</b>	<b>3,612,187.02</b>	<b>4,222,105.00</b>	<b>369,193.07</b>	<b>3,604,651.79</b>	<b>617,453.21</b>	<b>85.38</b>

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CITY OF BASTROP

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## FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

## 202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER/WASTEWATER DEPT.</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	707,808.92	814,670.00	60,032.78	630,731.84	183,938.16	77.42
SUPPLIES & MATERIALS	51,937.56	39,810.00	3,325.32	35,213.62	4,596.38	88.45
MAINTENANCE & REPAIRS	12,307.93	13,708.00	1,619.22	11,000.06	2,707.94	80.25
OCCUPANCY	18,836.36	23,470.00	1,802.56	19,319.93	4,150.07	82.32
CONTRACTUAL SERVICES	738,366.53	669,340.00	60,416.38	628,535.78	40,804.22	93.90
OTHER CHARGES	53,488.48	35,550.00	3,554.77	33,698.57	1,851.43	94.79
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	62,084.80	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	539,907.50	928,593.00	63,075.67	693,832.37	234,760.63	74.72
TRANSFERS OUT	155,833.26	171,684.00	14,307.00	157,377.00	14,307.00	91.67
TOTAL ADMINISTRATION	2,340,571.34	2,696,825.00	208,133.70	2,209,709.17	487,115.83	81.94
<u>W/WW DISTRIBUT/COLLECT</u>						
SUPPLIES & MATERIALS	6,190.71	17,975.00	0.00	16,934.69	1,040.31	94.21
MAINTENANCE & REPAIRS	129,241.88	96,977.00	4,740.71	58,835.57	38,141.43	60.67
OCCUPANCY	33,939.28	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	19,039.30	4,937.00	98.80	1,803.25	3,133.75	36.53
OTHER CHARGES	0.00	1,500.00	0.00	516.00	984.00	34.40
CAPITAL OUTLAY	2,569.00	0.00	0.00	0.00	0.00	0.00
TOTAL W/WW DISTRIBUT/COLLECT	190,980.17	121,389.00	4,839.51	78,089.51	43,299.49	64.33
<u>WATER PRODUCTION/TREAT</u>						
SUPPLIES & MATERIALS	17,118.39	25,500.00	2,998.10	23,366.24	2,133.76	91.63
MAINTENANCE & REPAIRS	90,560.89	74,700.00	4,115.92	41,362.14	33,337.86	55.37
OCCUPANCY	75,535.70	116,000.00	12,674.90	100,928.09	15,071.91	87.01
CONTRACTUAL SERVICES	76,923.06	98,880.00	12,814.40	88,030.45	10,849.55	89.03
CAPITAL OUTLAY	3,200.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PRODUCTION/TREAT	256,938.04	315,080.00	32,603.32	253,686.92	61,393.08	80.52
<u>WW TREATMENT PLANT</u>						
SUPPLIES & MATERIALS	31,197.78	27,800.00	1,116.00	16,453.87	11,346.13	59.19
MAINTENANCE & REPAIRS	191,327.55	137,600.00	22,953.83	101,380.01	36,219.99	73.68
OCCUPANCY	91,860.38	138,700.00	12,379.10	137,659.55	1,040.45	99.25
CONTRACTUAL SERVICES	48,362.38	60,533.00	4,750.00	55,873.58	4,659.42	92.30
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	362,748.09	364,633.00	41,198.93	311,367.01	53,265.99	85.39
TOTAL WATER/WASTEWATER DEPT.	3,151,237.64	3,497,927.00	286,775.46	2,852,852.61	645,074.39	81.56

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
*** TOTAL EXPENSES ***	3,151,237.64	3,497,927.00	286,775.46	2,852,852.61	645,074.39	81.56
REVENUES OVER/ (UNDER) EXPENDITURES	460,949.38	724,178.00	82,417.61	751,799.18	( 27,621.18)	103.81

\*\*\* END OF REPORT \*\*\*

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES &amp; PENALTIES</u>						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	<u>2,217,060.93</u>	<u>2,362,380.00</u>	<u>323,287.10</u>	<u>2,418,480.97</u>	<u>( 56,100.97)</u>	<u>102.37</u>
TOTAL TAXES & PENALTIES	2,217,060.93	2,362,380.00	323,287.10	2,418,480.97	( 56,100.97)	102.37
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST EARNED	<u>2,365.01</u>	<u>3,500.00</u>	<u>68.51</u>	<u>1,360.76</u>	<u>2,139.24</u>	<u>38.88</u>
TOTAL INTEREST INCOME	2,365.01	3,500.00	68.51	1,360.76	2,139.24	38.88
<u>INTERGOVERNMENTAL</u>						
00-00-4418 TEXAS YES GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
00-00-4514 MISCELLANEOUS INCOME	<u>5,231.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
00-00-4529 LCRA HISTORICAL VIDEO GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	5,231.96	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	<u>2,224,657.90</u>	<u>2,365,880.00</u>	<u>323,355.61</u>	<u>2,419,841.73</u>	<u>( 53,961.73)</u>	<u>102.28</u>

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2014

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>HOTEL/MOTEL TAX FUND</u>						
<u>00-NON-PROGRAM</u>						
CONTRACTUAL SERVICES	1,149,240.82	1,154,800.00	98,867.72	1,046,828.39	107,971.61	90.65
OTHER CHARGES	12,512.38	45,000.00	0.00	8,629.29	36,370.71	19.18
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	1,126,625.00	1,186,570.00	98,880.83	1,087,689.13	98,880.87	91.67
TOTAL 00-NON-PROGRAM	2,288,378.20	2,386,370.00	197,748.55	2,143,146.81	243,223.19	89.81
TOTAL HOTEL/MOTEL TAX FUND	2,288,378.20	2,386,370.00	197,748.55	2,143,146.81	243,223.19	89.81
*** TOTAL EXPENSES ***	2,288,378.20	2,386,370.00	197,748.55	2,143,146.81	243,223.19	89.81
REVENUES OVER/(UNDER) EXPENDITURES	( 63,720.30)	( 20,490.00)	125,607.06	276,694.92	( 297,184.92)	1,350.39-

\*\*\* END OF REPORT \*\*\*



CITY OF BASTROP  
FY 2015 HOT FUNDING REQUEST FORM

Organization	FY 2013-2014 FUNDING APPROVED	FY 2014-2015 FUNDING REQUEST	FY 2014-2015 PROPOSED FUNDING
Bastrop Chamber of Commerce	\$ 48,500	\$ 50,000	\$ 48,000.00
Bastrop Downtown Business Alliance	\$ 51,500	\$ 75,125	\$ 50,800.00
Bastrop Fine Arts Guild	\$ 8,000	\$ 14,000	\$ 8,000.00
Bastrop Historical Society	\$ 16,200	\$ 25,000	\$ 18,200.00
Bastrop Homecoming Committee	\$ 17,300	\$ 60,000	\$ 20,400.00
Bastrop Juneteenth Committee	\$ 5,100	\$ 10,000	\$ 5,450.00
Bastrop Old Town Visitor's Center	\$ 55,100	\$ 75,600	\$ 60,700.00
Bastrop Opera House	\$ 50,700	\$ 57,000	\$ 50,700.00
Family Crisis Center	\$ 1,600	\$ 1,600	\$ 1,800.00
Keep Bastrop County Beautiful	\$ 5,200	\$ 10,000	\$ -
Retreet America	\$ 1,600	\$ 3,000	\$ 1,950.00
Sup Cup LLC	\$ -	\$ 15,500	\$ 6,250.00
Texas Non-Profit Theatres, Inc	\$ -	\$ 10,000	\$ 5,150.00
Upstart, Inc.	\$ 12,000	\$ 50,490	\$ 14,000.00
YMCA of Austin	\$ 2,900	\$ 6,000	\$ 3,550.00
Other-Organizations not requesting funding for 2015	\$ 7,800		
<b>Total</b>	<b>\$ 283,500</b>	<b>\$ 463,315</b>	<b>\$ 294,950.00</b>

CITY OF BASTROP

AGENDA ITEM **D-3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 8, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop Texas, amending the budget for the Fiscal Year 2014 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes  No

4. Policy Implication: These budget amendments increase the budget appropriations for Fiscal Year 2014. See attached memo.

5. Budgeted:  Yes  No  N/A  
Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends approval of the Budget Amendments**

9. Advisory Board:  Approved  Disapproved  None

10. Manager's Recommendation:  Approved  Disapproved  None

11. Action Taken: \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2014 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2014; and,

WHEREAS, the Mayor and Council have now provided for and conducted a public hearing on the budget as provided by law. Now, Therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS:

That the proposed budget amendments for the Fiscal Year 2014, as submitted to the City Council by the City Manager and which budget amendments are attached hereto as Exhibit "A" is hereby adopted and approved as the amended budget of said city for Fiscal Year 2014; and

Ordinance and prior actions in conflict herewith are hereby repealed; and

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

READ and APPROVED on First Reading on the \_\_\_\_\_ day of October, 2014.

READ and ADOPTED on Second Reading on the \_\_\_\_\_ day of October, 2014.

APPROVED:

ATTEST:

\_\_\_\_\_  
Ken Kesselus, Mayor

\_\_\_\_\_  
Elizabeth Lopez, City Secretary

**City of Bastrop  
Memorandum**

**TO: Mayor & City Council Members**

**FROM: Karla Stovall, Chief Financial Officer**

**SUBJECT: Ordinance Amending FY 2014 Budget**

**DATE: October 14, 2014**

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**Recommendation:**

To approve Ordinance Amending the Budget for unanticipated revenue and expenses incurred not included in the original budget approved by City Council.

**Background:**

The city charter requires that when the budget is amended that the amendment be by ordinance. The budget amendments include an increase to the budget appropriations for Fiscal Year 2014. Funds included in these amendments include: General Fund, Sanitation Fund and Hotel Motel Fund and BPL.

- General Fund includes:
  - Fire Department: Revenue and Expense associated with purchase of Fire Pumper Truck
  - Parks Department: Revenue and Expense associated with Park Vehicle purchase by Bastrop Economic Development Corporation – Year End Accounting Entry
  - Organizational Department: Increase Professional Services and Legal
  - City Secretary – Increase expenses due to Elections expenses and Equipment Rental – (printing costs).
- Sanitation Fund includes:
  - Revenue and Expense offset to establish year-end Transfer
- Hotel Motel Fund includes:
  - Revenue and Expense offset to for Bastrop Marketing Payment
- BPL
  - Revenues and Expenses attributable to BP&L (Executive Session – Certain Public Utility Matters – Competitive Proprietary Information.)

**FY 2014  
BUDGET AMENDMENTS  
GENERAL FUND**

Fund Balance as of 9-30-13	3,575,905
FY 2014 Budgeted Revenues	8,750,070
FY 2014 Budgeted Appropriations	(9,176,070)
3/2014 Budget Amendments (net)	0
6/2014 Budget Amendments (net)	0
9/2014 Budget Amendments (net)	0
Ending Fund Balance	<u>3,149,905</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	475,000	Other Sources - Bank Loan - Fire	101-00-00-5418
	Neutral	30,000	Transfer In for Parks Truck from EDC	101-00-00-xxxx
New Revenue:				
	Increase	45,000	Building Permits	101-00-10-4020
	Increase	10,000	Platting Fees	101-00-00-4022
	Increase	10,000	Mixed Beverage	101-00-00-4009
	Increase	11,800	BISD Project Receipts	101-00-00-4413
	Total Revenues	<u>581,800</u>		
Matching Expenditures to Revenues:				
	Neutral	(475,000)	Fire Pumper Truck	101-11-00-6122
	Neutral	(30,000)	Park Vehicle	101-18-19-6030
New Expenditure:				
	Increase	(40,000)	Professional Services	101-02-00-5505
	Increase	(30,000)	Legal Services	101-02-00-5525
	Increase	(4,800)	Election Expenses	101-04-00-5681
	Increase	(2,000)	Equipment Rental	101-04-00-5655
	Total Expenditures	<u>(581,800)</u>		
	Net Change	<u>0</u>		

FY 2014  
BUDGET AMENDMENTS  
SANITATION

Fund Balance as of 9-30-13	0
FY 2014 Budgeted Revenues	460,000
FY 2014 Budgeted Appropriations	460,000
6/2014 Budget Amendments (net)	<u>0</u>
Ending Fund Balance	<u>920,000</u>
9/2014 Budget Amendments (net)	0

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	10,000	Sanitation Revenue	310-00-00-4505
		<u>10,000</u>		
	Total Revenues			

Matching Expenditures to Revenues:

	Increase			
	Neutral	10,000	Sanitation Expense transfer	310-00-00-8001
	Neutral			
		<u>10,000</u>		
	Total Expense			
	Net Change			

FY 2014  
BUDGET AMENDMENTS  
HOTEL/MOTEL TAX FUND

Fund Balance as of 9-30-13	1,956,234
FY 2014 Budgeted Revenues	2,365,880
FY 2014 Budgeted Appropriations	(2,386,370)
9/2014 Budget Amendments (net)	<u>0</u>
Ending Fund Balance	<u>1,935,744</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	122,000	Hotel Motel Revenue	501-00-00-4007
		<u>122,000</u>	Total Revenues	

Matching Expenditures to Revenues:

	Neutral	(122,000)	Bastrop Marketing Corporation	501-80-00-5576
		<u>(122,000)</u>	Total Expense	
		0	Net Change	

**FY 2014  
BUDGET AMENDMENTS  
GENERAL FUND**

Fund Balance as of 9-30-13	3,575,905
FY 2014 Budgeted Revenues	8,750,070
FY 2014 Budgeted Appropriations	(9,176,070)
3/2014 Budget Amendments (net)	0
6/2014 Budget Amendments (net)	0
9/2014 Budget Amendments (net)	0
Ending Fund Balance	<u>3,149,905</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	475,000	Other Sources - Bank Loan - Fire	101-00-00-5418
	Neutral	30,000	Transfer In for Parks Truck from EDC	101-00-00-xxxx
New Revenue:				
	Increase	45,000	Building Permits	101-00-10-4020
	Increase	10,000	Platting Fees	101-00-00-4022
	Increase	10,000	Mixed Beverage	101-00-00-4009
	Increase	11,800	BISD Project Receipts	101-00-00-4413
	Total Revenues	<u>581,800</u>		
Matching Expenditures to Revenues:				
	Neutral	(475,000)	Fire Pumper Truck	101-11-00-6122
	Neutral	(30,000)	Park Vehicle	101-18-19-6030
New Expenditure:				
	Increase	(40,000)	Professional Services	101-02-00-5505
	Increase	(30,000)	Legal Services	101-02-00-5525
	Increase	(4,800)	Election Expenses	101-04-00-5681
	Increase	(2,000)	Equipment Rental	101-04-00-5655
	Total Expenditures	<u>(581,800)</u>		
	Net Change	0		

FY 2014  
BUDGET AMENDMENTS  
SANITATION

Fund Balance as of 9-30-13	0
FY 2014 Budgeted Revenues	460,000
FY 2014 Budgeted Appropriations	460,000
6/2014 Budget Amendments (net)	<u>0</u>
Ending Fund Balance	<u>920,000</u>
9/2014 Budget Amendments (net)	<u>0</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	10,000	Sanitation Revenue	310-00-00-4505
		<u>10,000</u>		
	Total Revenues			

Matching Expenditures to Revenues:

Increase				
Neutral	10,000	Sanitation Expense transfer	310-00-00-8001	
Neutral				
	<u>10,000</u>			
	Total Expense			
	Net Change			

FY 2014  
BUDGET AMENDMENTS  
HOTEL/MOTEL TAX FUND

Fund Balance as of 9-30-13	1,956,234
FY 2014 Budgeted Revenues	2,365,880
FY 2014 Budgeted Appropriations	(2,386,370)
9/2014 Budget Amendments (net)	<u>0</u>
Ending Fund Balance	<u>1,935,744</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	122,000	Hotel Motel Revenue	501-00-00-4007
	Total Revenues	<u>122,000</u>		

Matching Expenditures to Revenues:

	Neutral	(122,000)	Bastrop Marketing Corporation	501-80-00-5576
	Total Expense	<u>(122,000)</u>		
	Net Change	0		

CITY OF BASTROP

AGENDA ITEM **D-4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 16, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: Consideration, discussion and possible action on the **FIRST READING** of an **ORDINANCE** of the City Council of the City of Bastrop Texas, amending Chapter 6, of the Code of Ordinances of the City of Bastrop, Texas, entitled "HEALTH AND SANITATION," Sections 6.04.001, 6.04.004, and 6.06.009, to provide for MOWING PRIVATE PROPERTY UP TO EDGE OF PUBLIC PAVEMENTS(S) AND RIGHT-OF-WAY; establishing fines for the violation of said articles; establishing enforcement authority, repealing any inconsistent provisions; and providing an effective date.
2. Party Making Request: **Director of PW& Utilities, Trey Job**
3. Nature of Request: (Brief Overview) Attachments: Yes  No
4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No  N/A  
 Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
 Under Budget: \_\_\_\_\_ over Budget: \_\_\_\_\_  
 Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: 

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
8. Staff Recommendation: Staff recommends approval of the ordinance. This will make the property Owner responsible for mowing the grass up to the back of the curb or the edge of the paved street. This will reduce the burden on an already strained staff that mow approximately 400 acres of grass within the city limits a month.
9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved  None
10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None
11. Action Taken: \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 6, OF THE CODE OF ORDINANCES OF THE CITY OF BASTROP, TEXAS, ENTITLED "HEALTH AND SANITATION," SECTION 6.04.001, AND SECTION 6.04.004, AND SECTION 6.06.009, TO PROVIDE FOR MOWING PRIVATE PROPERTY UP TO EDGE OF PUBLIC PAVEMENT(S) AND RIGHT-OF-WAY(S); ESTABLISHING FINES FOR THE VIOLATION OF SAID ARTICLES; ESTABLISHING ENFORCEMENT AUTHORITY, REPEALING ANY INCONSISTENT PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS**, the City of Bastrop, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

**WHEREAS**, the City of Bastrop has the authority pursuant to Local Government Code, Section 217.042, to define and prohibit any nuisance within the limits of the municipality and within 5,000 feet outside the limits and to enforce all ordinances necessary to prevent and summarily abate and remove a nuisance; and

**WHEREAS**, the City of Bastrop has determined that it is in the best interest of the health, safety and welfare of its citizens to amend certain provisions in the existing City Ordinance Chapter 6, concerning responsibilities for abatement of nuisances within the City; and

**WHEREAS**, the City Council has determined that these provisions should take effect immediately, as provided by the City's Home Rule Charter, Section 3.15(b), dispensing with the requirement that the Council consider and read the ordinance caption at two (2) separate meetings, due to the need to immediately preserve the public peace, health, and safety.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BASTROP TEXAS:**

**PART 1:** That various provisions and subsections set forth in Chapter 6 of the City of Bastrop's Code of Ordinances, entitled Health and Sanitation, are hereby amended, as follows:

**CHAPTER 6. HEALTH AND SANITATION****ARTICLE 6.04.001 Accumulation of weed, junk and refuse**

*No person shall permit any stagnant or unwholesome water, filth, carrion, weeds, rubbish, rubble, brush, lumber, building materials, refuse, junk, machinery or garbage, or impure or unwholesome matter of any kind, or objectionable, unsightly matter of whatever nature to accumulate or remain on any real property or premises which is owned by them or in their control, unless the offending material is entirely contained within a closed receptacle or a building and is not visible from the public right-of-way. Persons are responsible for removal of weeds, grass, junk and refuse from property or premises owned and controlled by them to the point that the property abuts the adjacent street pavement, the back of curb, or the public right-of-way.*

**Sec. 6.04.004 Weeds**

*(a) No person shall permit rank and/or uncultivated vegetable growth or matter to:*

*(1) Grow to 12" or more in height on any lot, tract or parcel of land within the corporate limits of the city that is five acres or less in size;*

*(2) Create an unsightly or unsanitary condition that is a harborage for rodents, vermin or other disease carrying pests, regardless of the height of weeds; or*

*(3) Grow in excess of 12" in height on tracts of land more than five acres in size that is located within 25 feet of a public street or right-of-way within the corporate limits of the city or within 25 feet of any lot that is occupied by a residence or business.*

*(4) Persons are responsible for removal of grass and weeds from their property, as noted above, to the point that the property abuts the adjacent street pavement, the back of curb, or the public right-of-way.*

**Sec. 6.04.009 Drainage**

*a) No person may grade, fill, block, or otherwise obstruct a drainage easement, fail to maintain a drainage easement, or maintain a drainage easement in a manner that allows the easement to be clogged with debris, sediment, or vegetation.*

*(b) No person shall grade, fill, block, alter or otherwise obstruct a premises or property that is located in either a floodplain and/or a floodway, or in areas that affect drainage into such regulated areas.*

*(c) No person shall grade, fill, block, alter, construct, or obstruct property so that water is discharged on to adjoining property or premises to the detriment of person or property or in a manner that causes the water to affect the safe use or stability of the adjacent property.*

*(d) Property owners are responsible for maintaining drainage easements on their property to the point that all such easements abut the adjacent street pavement, the back of curb, or the public right-of-way.*

**PART 2.** The City Manager and City Secretary are hereby authorized and directed to make the necessary changes to all records of the City of Bastrop to reflect this amendment.

**PART 3.** Declaring that this Ordinance shall take effect immediately as provided by the City's Home Rule Charter, section 3.15(b), dispensing with the requirement that the Council consider and read the ordinance caption at two (2) separate meetings, due to the need to immediately preserve the public peace, health, and safety.

**PART 4.** All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect. If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

*[Remainder of Page Intentionally Left Blank]*

**PART 5.** This Ordinance shall become effective in accordance with the City Charter and the laws of the State of Texas.

READ AND APPROVED, on FIRST READING, on the \_\_\_ day of \_\_\_\_\_ 2014.

READ AND APPROVED, on SECOND READING, on the \_\_\_ day of \_\_\_\_\_ 2014.

ADOPTED:

\_\_\_\_\_  
Ken Kesselus, Mayor

ATTEST:

\_\_\_\_\_  
Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown  
City Attorney

CITY OF BASTROP

AGENDA ITEM **D-5**

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: October 7, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: Consideration, discussion and possible action on the **FIRST READING** of a **RESOLUTION, on a project of the** Bastrop Economic Development Corporation to commission a Bastrop Area Housing Study by Robert Charles Lesser & Co., LLC, (RCLCO), in an amount not to exceed \$35,000.
2. Party Making Request: Angela Ryan, BEDC Executive Assistant
3. Nature of Request: (Brief Overview) Attachments: Yes  No

At the September 22, 2014, meeting of the Bastrop Economic Development Corporation, the BEDC Board of Directors approved entering into an agreement with RCLCO to conduct a Comprehensive Housing Supply and Demand Analysis on the Bastrop Area. A Public Hearing was held on September 8, 2014. The agreement is included for the Council's review.

The BEDC requests the City Council's approval of this Project.

4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A  
 Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
 Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
 Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: **NAME/TITLE                      INITIAL                      DATE                      CONCURRENCE**
8. Staff Recommendation: Recommend Council's Approval
9. Advisory Board:  Approved  Disapproved  None
10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None
11. Action Taken: \_\_\_\_\_



AUSTIN | LOS ANGELES | ORLANDO | WASHINGTON DC

Sent via e-mail

September 30, 2014

Gary Schiff  
Co-Chair  
BASTROP ECONOMIC DEVELOPMENT CORPORATION  
903 Main St.  
Bastrop, Texas 78602

E7-13402.00R2

**SUBJECT:** Comprehensive Housing Supply and Demand Analysis; Bastrop, Texas

Dear Gary:

As generally outlined during various conversations with David Quinn regarding the comprehensive housing study for the city of Bastrop, Texas, this proposal builds upon those conversations, additional information shared by Evan Caso of our firm with the Bastrop Economic Development Corporation Board in the September 22nd public meeting, and our firm's recognized expertise in providing advisory services for top developers, land owners, and public sector entities in Texas and across the country.

We have prepared this proposal based on our experience enabling public sector entities to implement housing solutions consistent with the community's vision and market realities. Our extensive experience with public sector entities and master-planned communities throughout Texas, including the planned XS Ranch development in Bastrop, will be key in identifying housing solutions for Bastrop. We are very interested in working with you and committing the key resources of our company to accomplish your analytical objectives.

Our proposal contains the following sections: Analytical Issues and Objectives, Scope of Work, Time and Fee Schedule, and Company Background and Qualifications.

#### **ANALYTICAL ISSUES AND OBJECTIVES**

As we understand the situation, the Bastrop Economic Development Corporation (EDC) is interested in evaluating the potential for mid- and higher-priced housing solutions (homes priced over \$250,000), along with alternative product types for homes priced under \$200,000. The hypothesis is that the provision of first- and second-time move-up products will be key ingredients for attracting additional employment and households to Bastrop. The Bastrop EDC has already targeted several areas for new housing development, including: the Texas 71 Corridor, areas along FM 969 near The Colony, the Bastrop Village area east and west of FM 20 and south of Texas 71, and the undeveloped portions of Tahitian Village. A high-level apartment analysis will also be undertaken to evaluate supply and demand conditions for rental product in Bastrop, especially in the context of future job growth.

Our objective for this assignment is to conduct a comprehensive housing market analysis for the city of Bastrop, providing market-driven demand recommendations and a comprehensive review of the current availability of housing in Bastrop. We will also analyze the current macro-economic context for Bastrop, highlighting its key strengths and weaknesses in its ability to capture increased Austin MSA housing activity.

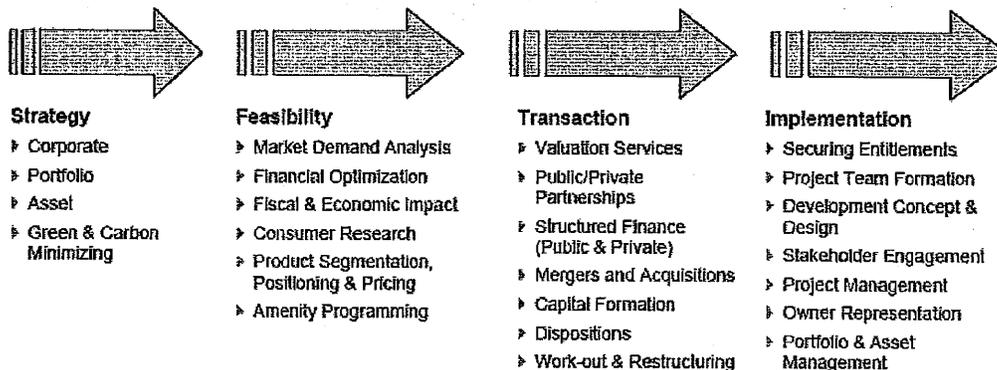
In accomplishing the above objectives, we will consider, among other important site and market characteristics, the following questions:

- Who is currently being drawn to the area? How could new forms of housing impact the market audiences drawn to the area?
- What types of products are being offered in the Bastrop market?
- What market audiences are missing from Bastrop? How will new forms of housing help attract different types of households to the area?
- What are the key strengths and weaknesses of Bastrop? What incentives or policy changes could increase the likelihood of further high-quality housing development?
- What is a realistic timeline for delivering higher-value housing in Bastrop?
- How can Bastrop incorporate quality workforce housing options (homes priced under \$200K) as the area continues its strong growth?

#### COMPANY BACKGROUND AND QUALIFICATIONS

RCLCO (Robert Charles Lesser & Co., LLC) is the nation's leading independent real estate advisory firm, providing end to end solutions including market and financial analysis for a broad spectrum of clients in the land use industry.

#### End to End Real Estate Solutions



We are recognized in the industry as having the ability to address specific project situations as well as our clients' overall long-term strategic needs. Our services are customized to address our clients' particular needs, supported by both quantitative analysis and creative problem solving.

RCLCO has unsurpassed experience in market and feasibility analysis and strategic programming, having focused on the community development business throughout the life of our company. Our client base includes developers, major investors, lenders, and government agencies. In each engagement, we strive to add value to our clients' real estate activities and to

provide ways for them to gain a competitive advantage in the marketplace. Our advice is market-driven, analytically based, practical, actionable, and financially sound.

Since our company's founding in 1967, we have been recognized as the leading experts in segmentation and business planning for master-planned communities and work with clients throughout North America and around the world. We have been active in the Texas marketplace since we were initially engaged to work on **The Woodlands in the 1970s (where we continue to work)**, and have worked on **Steiner Ranch (Austin), Barton Creek (Austin), Belterra (Dripping Springs), Crystal Falls (Leander-Austin), Teravista (Round Rock), Wildhorse Ranch (Austin), Easton (Austin), Cinco Ranch (Houston), Telfair (Houston), Sienna Plantation (Houston), Bridgeland (Houston), Stonebridge Ranch (Dallas), Twinwood (Houston)**, and many of other community developments across Texas and the country for over 45 years. Our company website, [www.rclco.com](http://www.rclco.com), provides additional background on our company and qualifications.

### SCOPE OF WORK

To fulfill the above objectives we will complete the following tasks:

1. **Kick-Off Meeting.** The interview on September 22, 2014, will serve as the kickoff meeting.
2. **Regional and Local Socioeconomic Analysis.** Update RCLCO's extensive analysis of the key economic and demographic trends occurring in the Austin-Round Rock-San Marcos MSA, including historic, current, and projected trends. Analyze employment growth, types of jobs fueling growth in the market, growth of key relevant employment cores, population and household growth, households by income and age and size, commuting trends, and other key metrics to gauge potential market depth for various housing types. Geographically map key demographic trends to visually convey Bastrop's context in the greater market.
3. **Interviews.** Conduct a series of interviews with key planners, economists, brokers, etc., to understand greater trends occurring within the region. Use these qualitative interviews to further explore the quantitative data analyzed.
4. **Residential Market Analysis (For-rent and For-sale)**
  - a. Profile the local and regional market to establish supply conditions and pricing trends, including direct surveys of projects currently in the market as well as overview level data. Examine local and regional communities in terms of location, amenities, residential products, market audience profiles, critical success factors and lessons learned, inventory, sales history, best selling product programs, pricing, builders, and other relevant information discovered in the course of our work.
  - b. Analyze demographic base data key trends regarding the overall depth of various potential market audiences and implications for demand for new housing in Bastrop. Incorporate this information into RCLCO's proprietary demand forecasting models to estimate the future depth of market for various lot and residential sales programs in Bastrop.
5. **Estimate Potential Demand.** Using RCLCO's proprietary forecasting model to project the volume of achievable housing development and sales/apartment leasing activity in Bastrop, by year, and by income and age bracket, over the next five to 10 years. These demand estimates should identify potential market depth and support by product type and, as merited, by major market segment type. Estimate potential achievable captures for Bastrop across a variety of outcomes, particularly in the context of potential shifts in

market demand given changes in market dynamics (barriers to growth, pricing dynamics, etc.).

6. **Interim Meeting.** Conduct a meeting with the Client to discuss progress with the study, including preliminary conclusions, recommendations, etc. We will utilize feedback received during this session to refine our "synthesis" described below and inform the final report.
7. **Synthesis**
  - a. Synthesize the above and draw conclusions regarding market depth, timing of demand-driven opportunities, and the range of market-driven land uses that could succeed at the subject property.
  - b. Identify "accelerators," events or activities that may serve as "game changers" for price, value, and/or absorption potential.
8. **Working Session.** Conduct a working session in Bastrop to present the results of the work above. At the working session, we will provide all of our conclusions and recommendations which will serve as input in the master planning process.
9. **Final Report.** Following the working session, incorporate any client feedback into a final deliverable summarizing our key conclusions and recommendations under this assignment.

#### TIME AND PROFESSIONAL FEE SCHEDULE

We are working on a 2-week backlog at the current time. We will require no more than six working weeks from the date we start the work to complete the above scope of work. The above time frame may vary depending on when we receive your written authorization, as well as on turnaround and response time from client and other team members regarding necessary information requests; review of progress reports and/or drafts; scheduling conflicts; and so on.

The professional fee is \$35,000, including expenses. Please refer to the enclosed appendix for information regarding our reimbursable expense schedule, billing arrangements, additional services, and limiting conditions.

We are prepared to start working on this assignment upon receipt of a signed agreement, along with a retainer of \$15,000, which will be credited against the final invoice(s). An invoice for the retainer has been included for your convenience.

\* \* \* \* \*

We are excited about working with you on this interesting project and sincerely appreciate your consideration of our firm. We look forward to hearing from you in the very near future.

Very truly yours,



Todd LaRue  
Principal



Evan Caso  
Vice President

AGREED AND ACCEPTED:

BASTROP EDC

By:

GARY SCHIFF

Title:

VICE CHAIRMAN

Signature:



Date:

9-30-14

Unless informed to the contrary in the space provided below, the monthly invoices and reports will be sent via email to the attention of the individual who executed this agreement.

Name: Angela Ryan

Title: Assistant Executive Director

Invoicing Address: SEE BELOW

Telephone Number: (512) 303-9700

Fax Number: \_\_\_\_\_

Mail Address: 903 Main Street  
Bastrop, Texas 78602-3809

E-mail Address: angela@BastropEDC.org

**STANDARD APPENDIX TO PROPOSAL-AGREEMENT****Section 1: Payment Terms**

An initial payment of \$15,000 shall be sent upon execution of this Agreement, which amount will be credited to the outstanding balance on the final invoice(s) submitted to Client. Payment of the retainer should be sent, along with one executed copy of this proposal-agreement, to:

*Please mail checks and documents to:*

RCLCO  
7200 Wisconsin Avenue, Suite 1110  
Bethesda, MD 20814

*Below are wiring instructions for your convenience:*

Bank Name: Wells Fargo, N.A.  
Bank Address: 420 Montgomery Street  
San Francisco, CA 94104  
Bank Account: 2000006140506  
Bank ABA: 055003201  
RTN (Domestic): 121000248  
Reference: [Please enter Project Number  
or Invoice Number]

For each monthly billing period ("Billing Period"), RCLCO (Robert Charles Lesser & Co.) will submit invoices to Client for professional services and expenses. Amounts invoiced will be in proportion to the services performed during the preceding billing period. Amounts invoiced for reimbursable expenses, consultants' fees, and additional services will be based on amounts incurred and services performed through the invoice date.

Invoices will be sent via e-mail to the individual that executed this agreement, or otherwise as specified on the signature page.

All payments will be made in the U.S. and in U.S. currency. All taxes and tariffs associated with paying for our services will be paid by Client or, if levied on RCLCO, will be charged back to Client over and above the professional fees and expenses billed in accordance with this Agreement.

Invoices are due and payable upon receipt. Interest, at the highest rate permitted under the applicable law, will accrue on all accounts not paid within thirty (30) days of the invoice receipt date, at which point the account will be deemed overdue. RCLCO retains the right to halt work pending receipt of any overdue payments, and the right to withhold delivery of the final report until payment in full has been received if payment history does not meet the above terms. Client shall pay all costs and expenses, including, without limitation, reasonable attorney's fees and expenses incurred by RCLCO in connection with the collection of the overdue accounts of Client.

**Section 2: Estimated Expenses**

Professional fee and expenses will not exceed \$35,000 unless authorized by the Client.

**Section 3: Acceptance and Expiration**

Acceptance of this proposal-agreement is completed upon receipt of one executed copy of the proposal-agreement and the retainer fee specified. If we are not in receipt of a fully executed copy within thirty (30) days from the date thereof, this proposal-agreement shall be of no further force and effect and shall be deemed withdrawn.

**Section 4: Additional Services**

In addition to the scope of work covered in this Agreement, we will be available for additional work, including team meetings; planning and design review work; litigation support work; presentations to investors, lenders, and/or public agencies; periodic updating of reports; financial analysis; marketing plan; consumer opinion research work; and other activities related to this engagement.

Additional team meetings and planning and design review sessions will be billed for professional time and expense based on our normal hourly or per diem rates. Proposals for other services, indicating scope of work and time and fee schedule, will be submitted upon request.

Professional time for court appearances, depositions, and public hearings will be billed at 150% of our normal hourly rates.

**Section 5: Client's Responsibilities**

Client agrees to provide full and reliable information about its requirements for the engagement and, at its expense, shall furnish the information, surveys, and reports, if any. In addition, Client agrees to provide, at its expense and in a timely manner, the cooperation of its personnel and such additional information with respect to the engagement as may be required from time to time, to be provided by Client for the performance of RCLCO's work. Client shall designate a Project Representative authorized to act on behalf of Client with respect to this Agreement and agrees to render any decisions promptly to avoid unreasonable delay to the engagement and the performance of RCLCO's work.

**Section 6: Termination**

Either Client or RCLCO may terminate this Agreement by giving written notice at least three (3) days prior to the date of termination. In the event of such termination, Client shall pay RCLCO for services and reimbursable expenses performed or incurred to the termination date.

**Section 7: Use of Documents**

It is understood by RCLCO that the findings from this engagement ("Report") are the proprietary property of the Client and that for a period of one year, unless otherwise instructed by the Client in writing, they will not be made available to any other organization or individual without consent of the Client. It is agreed by the Client that the Report, unless specifically designated by RCLCO as an internal document, will be presented to third parties only in its entirety and that no abstracting of the Report will be made without first obtaining the permission of RCLCO.

Client agrees to indemnify RCLCO against any losses or claims for damage and liabilities under Federal and State laws that may arise as a result of statements or omissions in public or private offering of securities.

**Section 8: Confidential Information and Limitation of Liability**

**Non-Disclosure.** Each party agrees not to use, disclose, sell, license, publish, reproduce, or otherwise make available the Confidential Information of the other party except and only to the extent necessary to perform under this Agreement. Each party agrees to secure and protect the other party's Confidential Information in a manner consistent with the maintenance of the other party's confidential and proprietary rights in the information and to take appropriate action by instruction or agreement with its employees, consultants, or other agents who are permitted access to the other party's Confidential Information to satisfy its obligations under this Section. The provisions of this paragraph shall survive the term of the contract.

RCLCO and Client expressly limit their liability to each other for direct damages caused by negligence of one to the other, and for direct damages caused by the breach of any term of this Agreement. RCLCO's total liability to the Client shall not exceed the total fee and expenses actually paid by the Client to RCLCO for the scope of work covered in this Agreement. In no event shall either party be liable to the other for any indirect or consequential damages, including but not limited to lost business profits.

**Section 9: General Limiting Conditions**

It is understood by the Client that RCLCO can make no guarantees about the recommendations resulting from the proposed engagement because these recommendations must be based upon facts discovered by RCLCO during the course of the study and those conditions existing as of the date of the Report.

To protect the Client, and to assure that RCLCO's research results will continue to be accepted as objective and impartial by the business community, it is understood that RCLCO's fee for the undertaking of this engagement is in no way dependent upon the specific conclusions reached or the nature of the advice given by RCLCO in its Report to the Client.

The final Report furnished by RCLCO will contain a statement of General Limiting Conditions, as follows:

"Reasonable efforts have been made to ensure that the data contained in this study reflect accurate and timely information and are believed to be reliable. This study is based on estimates, assumptions, and other information developed by RCLCO from its independent research effort, general knowledge of the industry, and consultations with the client and its representatives. No responsibility is assumed for inaccuracies in reporting by the client, its agents and representatives, or in any other data source used in preparing or presenting this study. This report is based on information that to our knowledge was current as of the date of this report, and RCLCO has not undertaken any update of its research effort since such date.

Our report may contain prospective financial information, estimates, or opinions that represent our view of reasonable expectations at a particular time, but such information, estimates, or opinions are not offered as predictions or assurances that a particular level of income or profit will be achieved, that particular events will occur, or that a particular price will be offered or accepted. Actual results achieved during the period covered by our prospective financial analysis may vary from those described in our report, and the variations may be material. Therefore, no warranty or representation is made by RCLCO that any of the projected values or results contained in this study will be achieved.

Possession of this report does not carry with it the right of publication thereof or to use the name of "Robert Charles Lesser & Co." or "RCLCO" in any manner without first obtaining the prior written consent of RCLCO. No abstracting, excerpting, or summarization of this study may be made without first obtaining the prior written consent of RCLCO. This report is not to be used in conjunction with any public or private offering of securities or other similar purpose where it may be relied upon to any degree by any person other than the client without first obtaining the prior written consent of RCLCO. This study may not be used for any purpose other than that for which it is prepared or for which prior written consent has first been obtained from RCLCO."

Section 10: Arbitration

Any disputes, claims, or other matters arising out of or relating to this Agreement or the breach hereof shall be settled by arbitration in Maryland in accordance with the Rules of the American Arbitration Association. Judgment upon the award rendered by the arbitrators may be entered into any court having jurisdiction hereof. In the event of any arbitration or other legal proceedings pertaining to this Agreement, including the enforcement of any arbitration award, the prevailing party shall be entitled to recover all legal expenses, including reasonable attorney's fees.

Section 11: Miscellaneous

By executing the proposal-agreement for this engagement, Client and RCLCO each bind themselves and their successors and assigns to this Agreement. Neither Client nor RCLCO shall assign or transfer their interest in this Agreement without the written consent of the other.

This Agreement represents the entire Agreement between Client and RCLCO. No agreements or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either party that are not set forth expressly in the agreement. This Agreement may be amended only in writing, signed by both Client and RCLCO.

Texas law shall govern this Agreement.



AUSTIN | LOS ANGELES | ORLANDO | WASHINGTON DC

## RETAINER INVOICE

Gary Schiff  
Co-Chair  
BASTROP ECONOMIC DEVELOPMENT CORPORATION  
903 Main St.  
Bastrop, Texas 78602

E7-13402.00R2

SUBJECT: Comprehensive Housing Supply and Demand Analysis; Bastrop, Texas

---

	Amount
RETAINER DUE:	\$15,000

*Please mail checks and documents to:*  
RCLCO  
7200 Wisconsin Avenue, Suite 1110  
Bethesda, MD 20814

*Below are wiring instructions for your convenience:*  
Bank Name: Wells Fargo, N.A.  
Bank Address: 420 Montgomery Street  
San Francisco, CA 94104  
Bank Account: 2000006140506  
Bank ABA: 055003201  
RTN (Domestic): 121000248  
Reference: [Please enter Project Number  
or Invoice Number]

**RESOLUTION NO. R-2014-\_\_****A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS,  
APPROVING A PROJECT, USING FUNDS PROVIDED BY THE BASTROP  
ECONOMIC DEVELOPMENT CORPORATION, IN AN AMOUNT EXCEEDING  
\$10,000.**

---

**WHEREAS**, the Board of the Bastrop Economic Development Corporation ("BEDC") met on September 22, 2014, and at that time took formal action to support and provide funds for various 4B projects; and

**WHEREAS**, Section 505.158(b) of the Local Government code, a/k/a the Texas Economic Development Act, mandates that prior to the BEDC funding a project that does not directly create primary jobs, involving an expenditure by the BEDC of more than \$10,000, per project, the City Council shall adopt a Resolution authorizing the project, which Resolution shall be read by the City Council, on two separate occasions; and

**WHEREAS**, the City has reviewed the September 22, 2014, actions of the BEDC related to the project noted herein below, has considered and evaluated that project, and has found it meritorious of the Council's approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, THAT:**

- (1) The City Council of the City of Bastrop, Texas, hereby approves the following project, which had been approved for funding by the BEDC:
  - a. Commissioning a Bastrop area Housing Study, to be performed by Robert Charles Lesser & Co., LLC, (RCLCO) in an amount not to exceed \$35,000, as detailed in the agreement between the Bastrop Economic Development Corporation and RCLCO.
- (2) The City Manager is hereby authorized to convey a copy of this Resolution of approval, as appropriate.
- (3) That this Resolution shall take effect immediately from and after its passage, and is accordingly so resolved.

READ and ACKNOWLEDGED on First Reading on the 14th of October 2014.

READ and ADOPTED on Second Reading on the 28th day of October 2014.

**APPROVED:**

---

Ken Kesselus, Mayor

**ATTEST:**

---

Elizabeth Lopez, City Secretary

**APPROVED AS TO FORM:**

Jo-Christy Brown, City Attorney

CITY OF BASTROP

AGENDA ITEM **D-6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: **October 9, 2014**

MEETING DATE: **October 14, 2014**

1. Agenda Item: Consideration, discussion, and possible action regarding the speed bumps located on Alley "A" Street in Bastrop, Texas.

2. Party Making Request **Kay Garcia-McAnally, Council Member**

3. Nature of Request: (Brief Overview) Attachments:  
Yes \_\_\_ No

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_ Yes \_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

10. Manager's Recommendation: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

11. Action Taken: \_\_\_\_\_



CITY OF BASTROP

AGENDA ITEM **D-7**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 9, 2014

MEETING DATE: October 14, 2014

Agenda Item: CONSIDERATION, AND ACTION WITH RESPECT TO AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING ORDINANCE 2005-22, WHICH ADOPTED THE CITY OF BASTROP'S PERSONNEL POLICIES MANUAL; RELATED TO EMPLOYEE BENEFITS; REPEALING CONFLICTING ORDINANCES, RESOLUTIONS AND POLICIES; INCLUDING A SAVINGS CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

2. Party Making Request: Michael H. Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_\_\_ No \_\_\_\_\_  
As previously discussed with the City Council because of the evolving regulatory climate I believe the City Council should authorize the City Manager to make the necessary decision regarding employee benefits and advise the City Council of any changes made to the employee benefit package. The Council will still maintain control regarding the overall employment benefit package through development of the annual budget. This ordinance is still under review and will be submitted to the Council on Monday October 13, 2014.

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A  
Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: \_\_\_\_\_

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_

**CITY OF BASTROP**

**AGENDA ITEM D-8**

**STANDARDIZED AGENDA RECOMMENDATION FORM**

**CITY COUNCIL**

**DATE SUBMITTED: August 28, 2014**

**MEETING DATE: October 14, 2014**

1. Agenda Item: Board appointment by Mayor Kesselus, subject to confirmation by the Bastrop City Council, on the APPOINTMENT of JOSH COY, as Pl. 7 Member of the PARKS BOARD & TREE ADVISORY BOARD; a TWO year term that EXPIRES June 2016.
2. Party Making Request     **Ken Kesselus, Mayor**
3. Nature of Request: (Brief Overview) Attachments: Yes   X       No
4. Policy Implication: \_\_\_\_\_
5. Budgeted:        Yes            No     N/A  
     Bid Amount: \_\_\_\_\_                      Budgeted Amount: \_\_\_\_\_  
     Under Budget: \_\_\_\_\_                      Over Budget: \_\_\_\_\_  
   Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing:       NAME/TITLE                    INITIAL  DATE                    CONCURRENCE
8. Staff Recommendation:
9. Advisory Board:        Approved            Disapproved            None
10. Manager's Recommendation:        Approved            Disapproved            None
11. Action Taken: \_\_\_\_\_



CITY OF BASTROP
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
http://www.cityofbastrop.org



Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment: [ ] Request for Re-Appointment: [ ]

SECTION A: APPLICANT INFORMATION
Last Name: Coy, First: Joshua, Middle: Daniel, Mailing Address: 104 Wild Cat Drive, State: TX, ZIP Code: 78602, E-mail Address: coy-josh@yahoe.com, Place of Employment: BIRD

SECTION B: REFERENCES
Please list three professional references.
Full Name: Johnny Sanders, Relationship: Friend, Phone: (512) 376-8244
Full Name: James Allen, Relationship: Friend, Phone: (512) 626-0916
Full Name: Carlos Liriana, Relationship: Friend, Phone: (977) 846-5295

SECTION C: ADDITIONAL INFORMATION
Do you currently serve on any other boards, commissions, or committees? Please list any below:
What qualifies you to serve on the board(s) you are applying for? This is an extraordinary opportunity to help pave the future growth of Bastrop. I am a school district employee and business owner in our community.
Why do you want to serve on the board(s) you are applying for? I am a long-time Bastrop resident who wants our community to grow in a positive way. Just having an opportunity to be a part of a committee who participates in positive changes for Bastrop.

SECTION D: BOARD/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.
[X] Bastrop Parks Board, [ ] Bastrop Economic Development Corporation, [ ] Bastrop Housing Authority
[ ] Planning and Zoning Commission, [ ] Board of Adjustment, [ ] Construction Standards Board of Adjustments
[ ] Main Street Advisory Board, [ ] Fairview Cemetery Advisory Board, [ ] Art in Public Places Board
[ ] Hunters Crossing Local Government Corporation Board, [ ] Bastrop Library Board, [ ] City Resident / [ ] BISD Area Resident
[ ] Automated Red Light Advisory Committee, [ ] Other:

DISCLAIMER AND SIGNATURE
It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature: [Handwritten Signature], Date: 9-24-14

WRITTEN NOTICE
A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:
City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY
Table with columns: Date Application Received, Application Received by, Position Appointed, Date Appointed, Term Expires.

CITY OF BASTROP

AGENDA ITEM **D-9**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 25, 2014  
MEETING DATE: October 14, 2014

1. Agenda Item: Board appointment by Mayor Kesselus, subject to confirmation by the Bastrop City Council on the APPOINTMENT of Kathryn Nash , as Pl. 1 Member of the ART IN PUBLIC PLACES TASK FORCE; a THREE year term that EXPIRES June 2017.

2. Party Making Request **Ken Kesselus, Mayor**

3. Nature of Request: (Brief Overview) Attachments: Yes  X  No \_\_\_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing:  NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_

**CITY OF BASTROP**  
 City Secretary's Office  
 1311 Chestnut Street  
 Bastrop, Texas 78602  
 (512) 332-8600  
<http://www.cityofbastrop.org>



Application for  
 City Board/Commission/Committee  
 Please Print or Type Clearly.

New Appointment:  Request for Re-Appointment:

**SECTION A: APPLICANT INFORMATION**

Last Name: NASH First: KATHRYN Middle: SAME

Street Address: 1407 MAIN STREET Mailing Address: SAME

City: BASTROP State: TX ZIP Code: 78602

Phone: 731-446-2343 E-mail Address: Kathryn\_nash@sbcglobal.net

Date Available: OCT 14/14 Place of Employment: Cognizant Technology Solutions

I have lived in Bastrop: YES  NO  If so, when?

I have ever been convicted of a crime? YES  NO  If so, when?

Do you reside within the City Limits of Bastrop? YES  NO  Currently Employed: YES  NO

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

**SECTION B: REFERENCES**

Please list three professional references.

Full Name	<u>Colleen Doherty</u>	Relationship	<u>Employer</u>
Company	<u>Cognizant</u>	Phone	<u>801 371-0238</u>
Full Name	<u>MARtha Harris</u>	Relationship	<u>Neighbor</u>
Company	<u>Formerly w/ AT&amp;T</u>	Phone	<u>512-718-0058</u>
Full Name	<u>Jamie Lee Manning</u>	Relationship	<u>former colleague</u>
Company	<u>SPARK Program</u>	Phone	<u>619 388 2806</u>

**SECTION C: ADDITIONAL INFORMATION**

Do you currently serve on any other boards, commissions, or committees? Please list any below:

unofficial member of BAIPP, assisting w/ documents contracts + calls

What qualifies you to serve on the board(s) you are applying for?  
I have volunteered & professional experience in large community projects. Currently manage CSR & all philanthropy projects. I am currently working on a global IT company that will increase revenue.

Why do you want to serve on the board(s) you are applying for?  
I currently work w/ the MAKE movement to increase interest in STEM (BE STEMMJACKS added) careers. I volunteer multiple out disciplines & technology. National A+ w/ my interest & passion.

**SECTION D: BOARD/COMMISSIONS/COMMITTEES**

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

Bastrop Parks Board  Bastrop Economic Development Corporation  Bastrop Housing Authority

Planning and Zoning Commission  Board of Adjustment  Construction Standards Board or Adjustments

Main Street Advisory Board  Fairview Cemetery Advisory Board  In Public Places Board

Hunters Crossing Local Government Corporation Board  Bastrop Library Board  City Resident /  BISD Area Resident)

Automated Red Light Advisory Committee  Other:

Please indicate which position(s) you are qualified to serve under.

Architect, Planner, Designer  
 Licensed Real Estate Professional  
 Own Commercial Historic Structure/Property  
 Own Residential Historic Structure/Property  
 General Resident of City of Bastrop  
 Planning and Zoning Member  
 Bastrop County Historic Society Member

**DISCLAIMER AND SIGNATURE**

It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.

I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.

I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.

I understand it is the City of Bastrop's policy not to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.

If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature: Kathryn Nash Date: 9/17/2014

**WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
 City Secretary's Office  
 1311 Chestnut Street  
 Bastrop, Texas 78602

**OFFICE USE ONLY**

Date Application Received:	Application Received by:
Position Appointed:	Date Appointed:
Term Starts:	Term Expires:

CITY OF BASTROP

AGENDA ITEM **D-10**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 25, 2014

MEETING DATE: October 14, 2014

1. Agenda Item: Board appointment by Mayor Kesselus, ~~subject to confirmation~~ by the Bastrop City Council on the APPOINTMENT of Deborah Johnson , as Chairperson of the ART IN PUBLIC PLACES TASK FORCE.

2. Party Making Request **Ken Kesselus, Mayor**

3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_ No \_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_ Yes \_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

10. Manager's Recommendation: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

11. Action Taken: \_\_\_\_\_

**KAROL L. RICE**  
**1406 Wilson Street**  
**Bastrop, Texas 78602**

September 11, 2014

Mayor Ken Kesselus  
BAIPP Task Force Members  
Council Liaison, Kay McAnally

Mayor and Task Force Members,

It has been an exciting and challenging four years since Councilwoman McAnally, asked me to consider chairing the Bastrop Art in Public Places Task Force. As I look back over these years, I have a deep sense of accomplishment. We were tasked with projects for the City Hall and Convention Center before we even had by-laws or an art in public places resource guide. Despite the loss of almost a year after the fires, we managed to adopt a strong set of by-laws, an artist resource guide and establish a 12-15 member pool of community members with an interest in or background in the arts.

These accomplishments were followed by an outstanding photography project at the new Bastrop Power & Light office and the first of our transformer murals. In addition, we have the sculpture project, additional transformers and several other very exciting projects on the books.

As much as I would love to continue serving on this outstanding Task Force, it is time for me to step aside. Initially, I pledged to Kay that I would commit to serving one year to get things up and running but that my first priority would always be the development of the Lost Pines Art Center & Sculpture Garden. That project is moving forward more rapidly than expected and I must refocus all of my energy on making the Art Center a reality.

Therefore, please accept this letter as my formal resignation effective September 30, 2014. It has been an honor and a pleasure serving with such talented and devoted individuals and I will watch with pride the accomplishments I know you will make over the coming years.

My Sincerest Wishes for Continued Success,



Karol Rice