



Bastrop City Council

1311 Chestnut Street, Bastrop, Texas 78602
Phone (512) 332-8800 Fax (512) 332.8819

PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, THE BASTROP CITY COUNCIL WILL HOLD A **REGULAR MEETING AND WORKSHOP SESSION** ON TUESDAY, **August 12, 2014** AT **6:30 PM** AT THE CITY COUNCIL CHAMBERS LOCATED AT 1311 CHESTNUT STREET, BASTROP, TEXAS TO CONSIDER THE FOLLOWING MATTERS.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE – Daniel Brevelle
INVOCATIONAL BLESSING – Council Member Joe Beal
3. PRESENTATION - Bastrop Student Character Trait Education “**Respect**” by James Etzel, 5th Grader
Accompanied by proud parents Lance and Marilyn Etzel
4. PROCLAMATION(S)
5. CITIZEN COMMENTS
6. ANNOUNCEMENTS
 - a) City Manager Talbot – Announcement and Acknowledgement
 - b) Council Member McAnally – River “Take-Out” point at Tahitian Village
 - c) Report on recent New City Officials Workshop – Kelly Gilleland
 - d) Other

City Manager’s Informational Report for August 12, 2014: Items for update, discussion & possible action:

I. MEETINGS AND EVENTS ATTENDED:

- A. Attended the Form Based Code Public Presentation on July 23, 2014.
- B. Attended the Monthly Meeting of the Bastrop Economic Development Corporation on July 28, 2014.
- C. City Council Budget Workshops of July 29, 2014 and August 5, 2014.
- D. Special Meeting of the Lost Pines Groundwater Conservation District on August 6, 2014.

II. UPDATE ON CITY PROJECTS AND ISSUES:

- A. Discussion and Review of Water Usage from July 22, 2014 through August 10, 2014..
- B. Update on the Short/Long Term Water Project.
- C. Update and a Presentation on the City of Bastrop’s Code Enforcement Program.
- D. Update on the City of Bastrop’s Mobility Study Regarding the Proposed Improvements for S.H. 71.
- E. Update on the Hasler Street Boulevard Reconstruction Project.
- F. Update on Updating the Comprehensive Plan.
- G. Update on the Chambers Street Reconstruction Project.
- H. Update on the PEG Funding and Operations Agreement.
- I. Report submitted to the City Manager’s Office by Republic Services regarding Brush Pick-up in the City of Bastrop.
- J. Overview of Well G at the Willow Park Well Field in Fisherman’s Park.
- K. Discussion, Review and Consideration for the City of Bastrop to provide Funding to Bastrop Fine Arts Guild “Lost Pines Art Center Project”.
- L. Discussion and Review Regarding a Zoning Issue at the 500 Block in the Young Subdivision.
- M. Letter to the Citizens of Bastrop regarding “Dirty Water”.
- N. Update on the Purchase of the Advertiser Building.
- O. Update on the FY-15 Budget.
- P. Closing of the “Splash Pad” for Three (3) Weeks
- Q. Update regarding improvements made to the Wastewater Plant and Texas Commission on Environmental Quality requirements.

- R. Review and Discussion regarding “The City of Bastrop’s Ranked Top Priorities for 2014 through 2016.

III. OTHER CITY ACTIVITIES:

- A. City of Bastrop Convention Center Activities.
- B. The City of Bastrop Main Street Program.
- C. Planning Department – Inspection Report.
- D. Update on the YMCA Program.

Inviting input from the City Council related to issues for possible inclusion on future agendas related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA - All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

REQUESTOR	TAB	PG	
A.1 Approval of Minutes for the City Council Special Meeting/ Budget Workshop held on July 29, 2014	A.1	5	E. Lopez
A.2 Consider, discussion, and possible action approving the SECOND READING of an ORDINANCE of the City Council of the City of Bastrop, Texas, establishing a specific SPEED LIMIT of 45 MPH on BLAKEY Lane within Bastrop, Texas; providing for enforcement; providing a repealer clause; providing a severability clause; and providing an effective date.	A.2	8	M. Talbot
A.3 Consideration, discussion, and possible action regarding the SECOND READING of an ORDINANCE amending “Schedule III: Stop Signs” referenced in the Bastrop City Code Ch.12 Traffic Control, Sec.12.04.004, Ordering the Removal of two (2) Existing Stop Signs located at the Intersection of DUFF Drive and BLAKEY Lane ; and providing an effective date.	A.3	11	M. Talbot
A.4 Consideration, discussion, and possible action approving the SECOND READING of an ORDINANCE amending Ch. 4 “Bastrop Regulations”; Article 4.03 “TAXICABS AND TOURING VEHICLES” of the Bastrop Code of Ordinances, to ADD REGULATIONS related to SHUTTLE SERVICES and to expand the definition of and regulation of Taxicabs, Shuttles and Touring vehicles; and amending appendix A4.03.001 – license, of the code of Ordinances, concerning inspection and driver’s fees for same; providing for penalties; and establishing an effective date.	A.4	13	M. Talbot
A.5 Consideration, discussion, and possible action regarding the SECOND READING of an ORDINANCE amending Ch. 12 “Traffic and Vehicles” of the Bastrop Code of Ordinances, Article 12.06 “STOPPING, STANDING AND PARKING” providing for parking of ‘ COMPACT CARS ONLY in certain locations on Main St. ; proving for penalties; and establishing an effective date.	A.5	23	M. Talbot
A.6 A RESOLUTION APPROVING & ADOPTING the INVESTMENT POLICY for the City of Bastrop, Texas, and making various provisions related to the subject.	A.6	27	K. Stovall
A.7 APPROVAL of Bastrop Marketing Corporation’s request for REIMBURSEMENT OF EXPENSES .	A.7	44	K. Stovall
A.8 ADOPTION of a RESOLUTION of Support to CONDUCT A TRANSPORTATION STUDY which will update the City’s Comprehensive Plan for transportation and land use sections.	A.8	47	M. McCollum
A.9 APPROVAL of a request for a TWELVE MONTH (1 YEAR) EXTENSION FOR XS RANCH PHASE 1-A Preliminary Plat within the City of Bastrop, Texas Extra Territorial Jurisdiction (ETJ).	A.9	49	M. McCollum
A.10 APPROVAL of the FINAL PLAT OF THE GROVE PHASE 1, LOT 5, BLOCK A being +/-1.020 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas.	A.10	52	M. McCollum
A.11 APPROVAL of the request to WAIVE the \$50.00 sign permit fee for Ascension Catholic Church to create a monument sign in the front of the church to post times of services and other special events	A.11	55	M. McCollum
A.12 APPROVAL of the statutory denial , for a period of 180 days from the date of Council action on this request, for the Administrative Plat of BASTROP STATION ADDITION , 2 commercial lots located west of Childers St, north of Agnes and south of Highway 71 within the city limits of Bastrop, Texas.	A.12	63	M. McCollum

- A.13 **APPROVAL** of the **statutory denial**, for a period of **180 days** from the date of Council action on this request, for the Administrative Replat of Lot 3, Reserve Area “B” of the **BASTROP BUSINESS and INDUSTRIAL PARK**, Phase 1 within the city limits of Bastrop, Texas. A.13 **65** M. McCollum
- A.14 **APPROVAL** of the **statutory denial**, for a period of 180 days from the date of Council action on this request, for the Administrative Plat of **BUTTONWOOD** Subdivision creating two residential lots within the city limits of Bastrop, Texas. A.14 **67** M. McCollum
- A.15 **APPROVAL** of the **statutory denial**, for a period of **180 days** from the date of Council action on this request for the **HEWITT – TAYLOR** Administrative Plat located east of FM 1209 to create two residential lots within the Bastrop, Texas Extra Territorial Jurisdiction (ETJ). A.15 **69** M. McCollum

B. PUBLIC HEARINGS, ORDINANCES, & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION - NO ITEMS

 EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Government Code, Vernon’s Texas Code, Annotated, the item below will be discussed in closed session. 1. SECTION 551.071 – Consultations with Attorney related to legal matters

C. OLD BUSINESS - NO ITEMS

D. NEW BUSINESS

- D.1 Consideration, discussion and possible action on **ACCEPTANCE** of the **unaudited Monthly Financial Report and Quarterly Investment Report** for the **period ending of June 30, 2014**. D.1 **71** K. Stovall
- D.2 Consideration, discussion, and possible action on **INCREASING** the **FUNDING LEVEL AMOUNT** for **HOTEL MOTEL FUNDS & APPROVAL** of the proposed funding **allocation** to entities request HOT Funding for FY2014-15. D.2 **100** K. Stovall
- D.3 Consideration, discussion, and possible action on the **ACQUISITION** of **ART** from Artist **CM Henderson** for the framed Print titled “**Morning on Main Street**” and recommended by the Bastrop Arts in Public Places Task Force. D.3 **102** K. Stovall
- D.4 Consideration, discussion and possible action on the **ACQUISITION** of **ART** from Artist **Patricia Rendulic** with her Glass Artwork titled “**A River Runs Through It**” recommended by the Bastrop Arts in Public Places Task Force. D.4 **105** K. Stovall
- D.5 Consideration, discussion and possible action on the **FIRST READING** of a proposed **Ordinance** of the City Council of the City of Bastrop Texas, **AMENDING THE BUDGET FOR THE FISCAL YEAR 2014** in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date. D.5 **108** K. Stovall
- D.6 Consider and act upon a **RESOLUTION** of the City Council of the City of Bastrop, Texas, to take a record vote to place a proposal for adoption of the **FISCAL YEAR 2014-2015 BUDGET AND TAX RATE** on the September 23, 2014 agenda; specifying the proposed property tax rate; establishing dates for public hearings on the proposed property tax rate; and providing for publication as provided by the Texas Property Tax Code. D.6 **118** K. Stovall

D.7 Consideration, discussion and possible action regarding the City to proceed with Assistance in Transferring the Bastrop Association of the Arts Articles of Incorporation and By-Laws to create the “**THE CULTURAL ART COUNCIL OF BASTROP**”.

D.7 121 M. Talbot

D.8 Consideration, discussion and possible action on the **ACQUISITION OF A PLAQUE** to be placed at the Fireman Statue located at **FIRE STATION #1** at 802 Chestnut Street from the Deep in the Heart Art Foundry and recommended by the Bastrop Arts in Public Places Task Force.

D.8 123 K. Stovall

THE BASTROP CITY COUNCIL WILL **ADJOURN** THE REGULAR CITY COUNCIL MEETING AND **CONVENE** INTO WORKSHOP SESSION TO DISCUSS THE FOLLOWING:

1. Discussion, consideration, and possible action on the Priorities established at the City Council’s Annual Retreat held on March 22, 2014

THE BASTROP CITY COUNCIL WILL **ADJOURN** THE WORKSHOP SESSION AND RECONVENE INTO THE REGULAR CITY COUNCIL MEETING TO TAKE ANY NECESSARY ACTION(S):

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq.*, to discuss the following:

1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
 - A. Claim against the City of Bastrop for property damages at 1007 Hill Street.
2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property
3. **SECTION 551.074** – Personnel Matters – Evaluate Municipal Judge and City Attorney
4. **SECTION 551.086** - Certain Public Power Utilities: Competitive Matters

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

E.3 Discussion and possible action regarding the appointment of the City of Bastrop Municipal Judge.

F. ADJOURNMENT

CERTIFICATION

I, certify that this notice of meeting was posted at the Bastrop City Hall on the **8th** day of August 2014 at _____pm

Traci Chavez, Executive Assistant to the City Manager

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY’S OFFICE AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: KR

CITY OF BASTROP

AGENDA ITEM

A-1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: Approval of Minutes for the City Council Special Meeting/ Budget Workshop held on July 29, 2014.
2. Party Making Request: Elizabeth Lopez, City Secretary
3. Nature of Request: (Brief Overview) Attachments: Yes No
4. Policy Implication: _____
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____

MINUTES
BASTROP CITY COUNCIL
SPECIAL MEETING/ BUDGET WORKSHOP
July 29, 2014 at 6:30 pm

PRELIMINARY
Subject To Change
Date _____

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Special Workshop/Utility Meeting on the aforementioned date at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER** – At 6:30 pm, Mayor Kesselus called the meeting to order. A quorum was present, Council Members Dock Jackson, Joe Beal, Kay Garcia McAnally, and Mayor Pro-Tem Willie DeLaRosa. Council Member Gilleland was absent.

Council Member Beal extended “Happy Belated Birthday” wishes to Mayor Pro-Tem DeLaRosa who celebrated his birthday on July 19th, and Mayor Kesselus who celebrated his birthday on July 25th, the gesture was followed by everyone singing “Happy Birthday to Willie & Ken.”

2. **BUDGET WORKSHOP – THE BASTROP CITY COUNCIL WILL ADJOURN THE SPECIAL MEETING AND CONVENE INTO THE WORKSHOP SESSION TO DISCUSS:**

- A. **2014-2015 BUDGET – A REVIEW AND DISCUSSION WITH THE CITY MANAGER REGARDING THE PROPOSED FISCAL YEAR 2015 BUDGET FOR THE CITY OF BASTROP**

At 6:32 pm, Mayor Kesselus adjourned the Special Meeting and convened into the Budget Workshop Session. He thanked those in attendance and introduced City Manager Talbot, who reviewed the following items outlined in his memo “*City of Bastrop Preliminary/Proposed FY-15 General Fund Budget*”, which was presented to the City Council.

City Manager Talbot advised the Council that this was the first proposed FY-15 Annual Operating Budget for the General Fund that highlighted certain factors that may influence the development of the final overall FY-15. He added that the budget included various items discussed with the City Council during FY-14.

The FY-15 proposed budget reflected items that would enhance the departments operations, which included the following:

- Additional Personnel
- Major Equipment Purchases
- Increases in “Operation & Maintenance Accounts”

The City Departments submitted their budget requests, which exceed the monies available. To adhere to the City Charter, City Manager Talbot prepared and submitted a balanced budget for the Council’s review and consideration.

In preparation of the FY-15 Annual Operating Budget, the following factors were taken into consideration:

1. General discussion/input from the Council during “Strategic Planning Workshop” on March 22, 2014
2. Annual budget requests submitted to the City Manager
3. Various pertinent City reports
4. Information received from the City Council, City Boards, Department Director’s and Citizens related to community needs and priorities.

City Manager Talbot continued with his review of the “*Proposed FY-15 General Fund Budget*,” he projected our fund balance would start with \$3,363,398.00, and generate \$9,279,210.00 in revenues for total funds available for FY-15 of \$12,642,608.00. The proposed FY-15 General Fund expenditures currently requested equal \$9,808,790.00, which would reduce the projected operational General Fund Balance by the end of FY-15 from the beginning balance of \$3,363,398.00 to \$2,833,818.00 or using \$529,589.00 of the fund balance to balance the FY-15 proposed budget. These funds will be used as a one-time expenditure for the various departments, but does not include the funds for operational costs of “City Services.” The City Fund Balance of \$2,833,818.00 is 29% percent of the proposed annual operating budget for FY-15 or in excess three months operating balance, which is in accordance with the City’s Financial Management Policies.

City Manager Talbot highlighted the following factors for the Council’s consideration; an increase in cost of City operations, City’s contribution to the Employee Health Plan (projected to be funded approximately the same level as FY-14), consideration to his recommendation of salary adjustments/cost of living allowance. He stated that this would allow the City to maintain the guidelines of the employee pay structure based on the market-based compensation system, allocate funds for step adjustments associated with job performance, and help resolve the salary compression from the last several years.

The Council Members held a discussion and inquired why the proposed budget did not reflect the lower tax rate, the Cost of Living Allowances/Step Increases, and equipment needed to continue and/or increase the level of city services provided to the community. City Manager Talbot added the request for such as a vehicles/officer for PD would assist with the impending growth and TxDOT improvement project along Highway 71 and the request to funds for a playscape to replace one that is outdated and unrepairable.

The Council was in support of updating the Parks Plan to allow the city more grant funding opportunities. Mayor Kesselus acknowledged the River Walk Project that the Parks Wild Life and LCRA funded. Council Member Jackson confirmed the importance of the City's staff continuing their efforts to meet TML requirements for our Parks inspection.

City Manager Talbot confirmed the Parks Departments need for new equipment and he acknowledged staff's continued efforts and commitment of providing safe equipment for the public. He stated he would be providing the Council an update on their suggestion to revise our current Parks Plan.

In conclusion, City Manager Talbot stated that in developing the proposed budget, it was necessary to address the following issues:

- Evaluating the current and future economic growth
- Planning for equipment needs
- Capital projects/department expenditures
- Wage compensation/competitive market for employee retention
- Maintaining a competitive tax rate
- Maintaining a budget that will maintain the current service delivery of all City Departments to meet the needs of our community

PRELIMINARY
Subject To Change
Date _____

City Manager stated that additional information had been provided for the Council to review at their leisure and added that an updated report will be provided at the upcoming City Council Meeting.

City Manager Talbot presented the Council an additional "Benchmark" Report that reflected the City of Bastrop in comparison to other cities with approximately the same population, number of employees, and the types of services provided to the community. The report was well received by the Council, who stated that the format was easy to reference what other cities were doing.

City Manager Talbot advised the Council of the upcoming Meeting schedule:

- Tuesday, August 5, at 6:30 pm – City Council Special Meeting/ Budget Workshop
- Tuesday, August 12, at 6:30 pm – City Council (*Regular*) Meeting
- Tuesday, August 19, at 6:30 pm – City Council Special Meeting/Budget Workshop
- Tuesday, August 26, at 6:30 pm – City Council (*Regular*) Meeting

Mayor Kesselus thanked those in attendance and moved to adjourn the Budget Workshop Session.

3. THE BASTROP CITY COUNCIL WILL ADJOURN THE BUDGET WORKSHOP SESSION AND RECONVENE INTO THE SPECIAL MEETING TO TAKE ANY NECESSARY ACTION(S).

At 7:43 pm, Mayor Kesselus adjourned the Utility Workshop Session and reconvened into the Special Meeting to take necessary action(s); no action taken.

Mayor Kesselus stated he was skipping Agenda Items 4 & 5 and moved to Agenda Item F.

4. EXECUTIVE SESSION – THE BASTROP CITY COUNCIL WILL ADJOURN THE SPECIAL MEETING AND CONVENE INTO CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVT. CODE, CH.551 TO DISCUSS THE FOLLOWING MATTERS:

5. THE BASTROP CITY COUNCIL WILL ADJOURN THE EXECUTIVE SESSION AND RECONVENE INTO SPECIAL MEETING TO TAKE ANY NECESSARY ACTION(S).

6. ADJOURNMENT – Mayor Kesselus requested a motion to adjourn. Council Member Dock Jackson made the motion to adjourn the meeting; seconded by Council Member McAnally, meeting adjourned at 7:44 pm.

APPROVED: _____
Ken Kesselus, Mayor

ATTEST: _____
Elizabeth Minerva Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM **A-2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 22, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION APPROVING ON SECOND READING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ESTABLISHING A SPECIFIC SPEED LIMIT OF 45 MPH ON BLAKEY LANE WITHIN BASTROP, TEXAS; PROVIDING FOR ENFORCEMENT; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

2. Party Making Request: Michael H. Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes No

At the June 23, 2014 City Council meeting I presented a report to the City Council regarding the speed limit on Blakey Lane. The information provided to the Council was: 1.) That the Burleson Crossing Plaza "Traffic Impact Analysis made no recommendation as to the speed limit for Blakey Lane. 2.) The Texas Transportation Code did not classify Blakey Lane as an "Urban District Street", and 3.) The City staff undertook study of the Travel Speedy of the traffic on Blakey Lane. The average speed was approximately 32 to 33 miles per hour. It was the consensus of the City staff and me that the average speed was more a result of the posted speed limit as well as "Stop Signs" for both East and west bound traffic at the intersection of Blakey Lane and Duff Lane. After reviewing this data with the City Council I was directed to prepare an ordinance increasing the speed on Blakey Lane from 30 miles per hour to 40 miles per hour. Secondly the stop signs on Blakey Lane at the intersection of Blakey Lane and Duff are removed.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

DRAFT 7.3.14

ORDINANCE NO. 2014 - _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ESTABLISHING A SPECIFIC SPEED LIMIT OF 45 MPH ON BLAKEY LANE WITHIN BASTROP, TEXAS; PROVIDING FOR ENFORCEMENT; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas, with the authority to adopt regulations to protect the health, safety and welfare of the traveling public within the City; and

WHEREAS, based upon an investigation and assessment of traffic and road conditions on Blakey Lane, located in Bastrop, Texas, the City Council of the City of Bastrop has determined that it is the best interest of the health, safety and welfare of its citizens to establish a maximum speed limit on Blakey Lane, running east to west from FM 969 to the terminus of Blakey Lane to the east of Duff Drive, within Bastrop City limits; and

WHEREAS, in order to accomplish this necessary goal and objective, the City of Bastrop now establishes a maximum speed limit of 45 MPH on Blakey Lane, from FM 969 to the terminus of Blakey Lane to the east of Duff Drive, in Bastrop City limits.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Part 1: Article 12.05 "Speed Limits" Section 12.05.003, Specific Speed Limits, states that a schedule will be maintained on file in the office of the city secretary, setting specific speed limits for certain roadways within the City of Bastrop, Texas. Such schedule is hereby amended to direct that the speed limit on Blakey Lane, within Bastrop, Texas, is hereby set at a maximum of 45 MPH. The schedule noted in the City's Code in Section 12.05.033 is hereby amended to reflect same.

Part 2: The City Manager shall direct the City's staff to cause 45 mph speed limit signs to be erected at such locations deemed necessary to provide reasonable notice of the above speed limits to those traveling on Blakey Lane within the City of Bastrop.

Part 3: All other provisions of Article 12.05 that are not amended hereby shall remain in full force and effect.

Part 4: This ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bastrop, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any in such other ordinance or ordinances are superseded.

DRAFT 7.3.14

Part 5: If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 6: The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This ordinance shall become effective and be in full force and effect in accordance with the provisions of the Charter of the City of Bastrop.

READ AND APPROVED ON FIRST READING ON THIS 22 DAY OF July, 2014.

READ AND PASSED ON SECOND READING ON THE ____ DAY OF August, 2014.

APPROVED:

ATTEST:

Mayor Ken Kesselus

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown.
City Attorney

CITY OF BASTROP

AGENDA ITEM **A-3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 22, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING THE SECOND READING OF AN ORDINANCE AMENDING "SCHEDULE III: STOP SIGNS" REFERENCED IN THE BASTROP CITY CODE CHAPTER 12 TRAFFIC CONTROL, SECTION 12.04.004, ORDERING THE REMOVAL OF TWO (2) EXISTING STOP SIGNS LOCATED AT THE INTERSECTION OF DUFF DRIVE AND BLAKEY LANE; AND PROVIDING AN EFFECTIVE DATE.**

2. Party Making Request: Michael H. Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

As part of changing the speed on Blakey Lane, it is also being recommended that at the intersection Blakey Lane and Duff Drive. The stop signs on Blakey Lane be removed for both "East" and "West" bound traffic.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

Draft 7.3.14

ORDINANCE NO. 2014 - _____

AN ORDINANCE AMENDING "SCHEDULE III: STOP SIGNS" REFERENCED IN THE BASTROP CITY CODE CHAPTER 12 TRAFFIC CONTROL, SECTION 12.04.004, ORDERING THE REMOVAL OF TWO (2) EXISTING STOP SIGNS LOCATED AT THE INTERSECTION OF DUFF DRIVE AND BLAKEY LANE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has determined that the in order to enhance traffic flows along Blakey Lane, running east west from FM 969 to Duff Drive, and thereby protect the safety, health and welfare of the traveling public, two (2) stop signs that are currently in place should be removed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

PART 1: That "Schedule III: "Stop Signs" in Section 12.04.004, Chapter 12 of the Bastrop City Code, which schedule is kept on file in the office of the City Secretary, shall be, and it is hereby, amended so that there will no longer be stop signs at the northeast and the southwest corners of the intersection of Blakey Lane and Duff Drive. However, the stop sign that is currently located at the southeast corner of the intersection between Blakey Lane and Duff Drive shall remain in place.

Accordingly, as of the effective date of this Ordinance, the placement of stop signs at that intersection shall be as is shown on Exhibit A.

PART 2: This amendment to "Schedule III: Stop Signs", referenced in Section 12.04.004 of Chapter 12 of the Bastrop City Code, supersedes any contrary provisions previously adopted by the Council. Any provisions of "Schedule III: Stop Signs" that are not amended hereby shall remain in full force and effect. This Ordinance does not rescind the authority for or effectiveness of any existing stop signs currently located within the City that has been previously approved by the City Council.

PART 3 This Ordinance shall take effect upon passage and approval, in accordance with the laws of the State of Texas. The amended "Schedule III: Stop Signs" shall be kept on file in the office of the City Secretary.

READ and APPROVED on First Reading on the 22 day of July, 2014.

READ and ADOPTED on Second Reading on the ____ day of August, 2014.

APPROVED:

ATTEST:

By: Ken Kesselus, Mayor

By: Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

CITY OF BASTROP

AGENDA ITEM **A-4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 22, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION APPROVING ON SECOND READING AN ORDINANCE AMENDING CHAPTER 4 "BASTROP REGULATIONS"; ARTICLE 4.03 "TAXICABS AND TOURING VEHICLES" OF THE BASTROP CODE OF ORDINANCES, TO ADD REGULATIONS RELATED TO SHUTTLE SERVICES AND TO EXPAND THE DEFINITION OF AND REGULATION OF TAXICABS, SHUTTLES AND TOURING VEHICLES; AND AMENDING APPENDIX A4.03.001 – LICENSE, OF THE CODE OF ORDINANCES, CONCERNING INSPECTION AND DRIVERS' FEES FOR SAME; PROVIDING FOR PENALTIES; AND ESTABLISHING AN EFFECTIVE DATE.**

2. Party Making Request: Michael H. Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

Over the past several months the City has been approached by various individuals who we're considering starting Shuttle Services in the City of Bastrop. The current City of Bastrop's Code of Ordinance does not include allowing the operation of a "Shuttle Service. In response to these various inquires City staff, the City Attorney and I developed an ordinance that would allow for the operation of a Shuttle service in the City of Bastrop. This ordinance is structure in the same framework as the City's Taxi Cab and Wrecker Ordinance.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

REVISED DRAFT 7-23-14

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 4 “BASTROP REGULATIONS”; ARTICLE 4.03 “TAXICABS AND TOURING VEHICLES” OF THE BASTROP CODE OF ORDINANCES, TO ADD REGULATIONS RELATED TO SHUTTLE SERVICES AND TO EXPAND THE DEFINITION OF AND REGULATION OF TAXICABS, SHUTTLES AND TOURING VEHICLES; AND AMENDING APPENDIX A4.03.001 – LICENSE, OF THE CODE OF ORDINANCES, CONCERNING INSPECTION AND DRIVERS’ FEES FOR SAME; PROVIDING FOR PENALTIES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, State and local laws and the City of Bastrop’s (“City”) Home Rule Charter authorize the City to adopt and enforce laws related to transportation to enhance and protect the health, safety and welfare of the citizens of, and visitors to, the Bastrop community; and

WHEREAS, the City Council finds that the regulation of shuttle services and the expansion of the regulation of taxicabs operating in the City, and annual inspection and licensing fees for same, are necessary for the purpose of promoting the safety of individuals utilizing taxicabs, shuttles and touring vehicles, as well as the transportation of water oriented recreational equipment in connection with tubing, kayaking, rafting, or similar water recreation activities upon rivers and streams that flow within or through the City of Bastrop; and

WHEREAS, the City of Bastrop finds that the amendments to Article 4.03 “Taxicabs and Touring Vehicles” related to shuttles and taxicabs, as noted below, and Appendix A, concerning annual inspection and licensing fees for same are necessary and proper and will enhance and protect the health, safety, and welfare of the citizens of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP:

PART 1. That Article 4.03 “Taxicabs and Touring Vehicles” of the Bastrop Code of Ordinances is hereby amended to add information regarding “Shuttles”, including the transportation of passengers and water related recreational equipment in the City, and to expand the regulation of taxicabs operating in the City as follows:

ARTICLE 4.03 TAXICABS, SHUTTLES AND TOURING VEHICLES**Division 1. Generally****Sec. 4.03.001 License Required; Exemptions**

(a) Required. No person shall operate a taxicab, shuttle or touring vehicle for hire within the city unless such person shall have first obtained from the City Secretary prior to such operation a license to operate the vehicle. Licenses shall expire within 365 days of the issuance thereof. The following exemptions to licensing shall apply:

- (1) Taxicabs, shuttles or touring vehicles that are only temporarily in the City and that have their operating base outside of the City of Bastrop; and
- (2) Touring vehicles that are stopping over in the City for three (3) days or less; and
- (3) Public transit authority vehicles (e.g., CARTs).

(b) Determination of fitness of applicant and public need. Before the City Secretary issues an annual license to an applicant for a taxi, shuttle, or touring vehicle, the City Manager, after consulting with the police chief, and any other applicable staff and Directors, shall first determine whether ~~there is a public demand and need for the type of service proposed to be offered by the applicant, and whether~~ the applicant is fit, able, and willing to perform the proposed service. If the City Manager finds that the applicant is not fit, able and willing to perform the service, ~~or that the public convenience and necessity does not require the additional proposed service,~~ the City Manager shall notify the applicant in writing that the application has been rejected. The applicant may, within ten (10) days after written notice of the decision of the city manager, appeal the City Manager's decision to the City Council.

(c) Application. A written application for a yearly license for the operation of a taxicab, shuttle or touring vehicle within the City shall be signed and sworn to by the applicant or by a duly authorized officer, if the applicant is a corporation and shall be filed with the City Secretary's office on a form provided by the City. Applications for renewal for existing licenses shall be filed annually prior to expiration of the license. Applications for an initial license may be made at any time. The applicant shall provide the following information:

- (1) Name, address, and telephone number of the company;
- (2) If a corporation, name and address of the principal officers and major stockholders of the corporation;
- (3) If a partnership, name and address of the partners;
- (4) If a proprietorship, name and address of the owners;

(5) Description of the make, vehicle identification, and license number of each vehicle;

(6) Names, addresses, ages and driver's license numbers for each driver operating a taxicab, shuttle, or touring vehicle for the company. This information shall be updated and immediately provided to the City in the event of any change and must be kept current during the year. The applicants will be required to provide the City with current (i.e., no older than 90 days) driving and criminal history records for each driver of applicant's vehicles that will be operated in the City. No applicant will be permitted to use drivers who have been ticketed for two (2) or more moving violations and/or for one (1) or more chargeable motor vehicle accidents, within the most recent 12-month period. A driver in violation of this section is prohibited to drive a taxicab, shuttle or touring vehicle. Failure to provide such information for each driver operating a taxicab, shuttle or touring vehicle, within the City shall be grounds for revoking the license of the related company; and

(7) A written sworn statement that no taxicabs, shuttles, or touring vehicles will be operated by any driver that is not identified in the owner's license application.

(8) In the event the operation of a taxicab, shuttle or touring vehicle during an event will substantially affect the general public, the proposed route to be used by the taxicab, shuttle or touring vehicle, as well as the hours of operation shall be provided to the Chief of Police and the City Manager. Thereafter, the Police Chief or the City Manager shall identify the location that is safest area for the loading and unloading of passengers, if necessary. A "Substantial Affect" is more than three vehicles in use during an event or more than 50 people being transported by the vehicles.

(d) Insurance binder. Before any license will be issued, or before the annual renewal of a license is granted, applicants shall file with the City Secretary and thereafter keep in full force and effect, a policy of public liability and property damage insurance as prescribed in section 4.03.004. The City Manager may require a license holder to obtain additional insurance depending on the service to be provided, the type of event and the number of people to be transported. In accord with this section, the City Manager or the Police Chief may require a meeting with the proposed license holder to determine whether there are any "risk factors" anticipated which may increase the insurance.

(e) Standards for vehicles. In addition to the requirements of state law regarding vehicle safety inspection, and the requirements specified in this article, the City shall have the right to inspect all taxicabs, shuttles, and touring vehicles operating in the City to determine if such vehicles meet the following minimum standards:

(1) Each vehicle shall be equipped with a fire extinguisher that is in good operating order;

(2) Each vehicle shall be reasonably free from dirt or rubbish and shall be otherwise clean and sanitary;

(3) The vehicle identification number and license number shall be compared to the numbers listed on the taxicab, shuttle or touring permit or license application to confirm that the numbers are the same; and

(4) Each vehicle shall have lettering permanently affixed to the front doors in letters at least 2-1/2 inches high designating the vehicle as a taxicab, shuttle or touring vehicle and identifying the licensee.

(f) Fee. Each application shall be accompanied by payment of license and driver(s) fees, as provided for in section A4.03.001 of the fee schedule in appendix A to this code. Such fees shall be paid prior to the receipt of a license, or in the case of annual license renewal, then, on or before the anniversary date of the issuance of the license. The license fees provided for herein shall be used to defray the expenses incurred in administering and enforcing this article.

(g) Taxicab Operation Information. All taxicab operators licensed under the provisions of this article shall maintain a valid phone number for public use during daytime hours. Current addresses and phone numbers for each taxicab, shuttle, and touring vehicle shall at all times be on file with the city secretary.

(h) Refusal to grant license.

(1) If any of the representations in any application filed under this article are found to be false or fraudulent, such application may be refused or rejected by the City.

~~(2) The City Manager shall have and hereby reserves the right to determine whether taxicab or shuttle services in the City are required for efficiently and properly meeting and serving public interests and necessity and without other cause existing, to refuse any application filed unless the City Manager decides that the granting of same will serve public convenience and necessity.~~

(i) For purpose of this article "shuttle" means every ~~motor-propelled~~ vehicle or trailer of any type or size used for the transportation for hire of individuals or water oriented recreational equipment for the purpose of transporting such individuals or water oriented recreational equipment to locations in the City, hotels, public events, or in connection with tubing, kayaking, rafting, or similar water recreation activities upon rivers and streams that flow within or through the city limits of Bastrop. A vehicle shall be deemed to be a "shuttle vehicle": 1) whether or not the vehicle operates on a regular fixed route within the city, 2) whether or not the business operating the vehicle is principally located within the City limits or outside the city limits, so long as the vehicle is operating on the public streets of the City, or 3) regardless of whether there is a separate fee for the transportation service or the transportation is included as a part of any other rental, fee, expense, or use cost paid by the public. Water oriented recreational equipment shall mean tubes, kayaks, rafts, canoes and any other forms of personal watercraft.

Sec. 4.03.002 Vehicle operation requirements

(a) No vehicle for which a permit or license has been issued shall be operated by anyone except the driver(s) listed on the permit application.

(b) No person may drive or operate any taxicab or shuttle unless and until he has provided his name, address, age, driver's license number and social security number to the City Secretary's office and a current background check is completed by the Owner/Operator and provided to the City. For good cause, at any time, the Police Chief shall have the discretion to require that an additional background check of any driver or operation of a vehicle in the City be obtained.

(c) No operator, driver or chauffeur of any taxicab or shuttle shall operate a ~~motor~~ vehicle for more than 12 hours in any 24-hour period.

(d) No person under the age of 19 shall operate a taxicab or shuttle.

(e) No person shall operate a vehicle without an appropriate license issued by the State Department of Public Safety.

(f) No person may drive any taxicab, shuttle or touring vehicle in the City if he or she has been convicted of any alcohol or drug related offense that could affect his ability, capacity or fitness required to perform the duties and discharge the responsibilities of the permitted occupation or poses a threat to public health safety and welfare. In addition to a motor vehicle report, the Chief of Police shall run a criminal background check on every driver of a taxicab, shuttle bus, and touring vehicle operating in the City. Applicants shall provide sufficient information to enable the Police Chief to run a background check on each driver.

(g) No license shall be transferable to any other person, firm or corporation, nor shall such license be used for the operation of any vehicle except the vehicle for which the license is issued.

(h) All taxicabs, shuttles, and touring vehicles shall operate only on the public streets of the City. This specifically includes those vehicles used for transporting individuals or items associated with water oriented recreational equipment. In the event access to a certain area is restricted and cannot be reached by a public street, the licensee shall contact the Chief of Police, the City Manager or the Parks Department to determine appropriate access.

Sec. 4.03.003 Inspection of vehicles

The Chief of Police, or his designee, shall cause inspections to be made at random intervals during each year of every vehicle licensed as a taxicab, shuttle or touring vehicle in the city. Licensees shall cooperate with such inspection requirements by making their vehicles available for inspection at reasonable times. Such inspections shall insure that all taxicabs, shuttles, and touring vehicles are in good operating condition and are equipped with proper brakes, lighting systems, and safety equipment (including fire extinguishers), and are clean, undamaged and in good appearance. Vehicles failing such random city inspections shall not be allowed to operate on city streets or alleys until brought into a condition satisfactory to the Chief of Police.

Sec. 4.03.004 Insurance

(a) Minimum requirements. The applicant and licensee must obtain, and keep in full force and effect, a policy of public liability and property damage insurance issued by a casualty insurance company authorized to do business in the state, in the standard form required pursuant to the laws of the state, with the insured provision of such policy including the city as an additional insured, and the coverage provision insuring the public from any loss or damage that may arise to any person or property by reason of the operation of the vehicle of such applicant, and providing that the amount of recovery on each such vehicle shall be in limits of not less than the following:

- (1) For any one (1) person injured or killed in one (1) accident: \$100,000.00.
- (2) For any number of persons injured or killed in one (1) accident: \$300,000.00.
- (3) For property damage resulting from one (1) accident: \$50,000.00.

(b) Policy cancellation. Such policy shall provide for notice to the City prior to cancellation, and should such policy be cancelled during the term of the license, such license shall automatically terminate therewith.

Section 4.03.005 Cancellation of License

Any license granted under this article shall be subject to cancellation and all rights of the licensee may be forfeited at the will of the City Council for failure to observe any ordinance of the City, any rules set forth herein, for the violation of any law of the state or for the failure of the licensee to secure and file the necessary information. Such license may also be cancelled by the City Council if the licensee (or a driver for the licensee) is found guilty of immoral conduct, or intoxicated to any degree, or should become addicted to the use of any drug that affects the mental or physical powers of such licensee or driver, or is guilty of using obscene vulgar or profane language on the streets of the City or in the presence of a passenger, or if the licensee or driver should engage in any character or conduct deemed improper and detrimental to the best interest of the City by the Council. Before cancelling any license, the Council shall hold a public hearing, notice of which shall be given the licensee at least three (3) days in advance of such hearing.

Section 4.03.006 Restrictions on Operation of Taxicabs.

- (a) Any taxicab driver employed to carry passengers to a definite point shall take the most direct route possible that will carry the passengers safely and expeditiously to their destination.
- (b) There shall be a conspicuous place on the inside of each taxicab a card showing the rates charged for use of the taxicab. It shall be the duty of the driver of the taxicab to post the card. If any owner or driver of any taxicab shall refuse to convey a passenger at the rate specified on the rate card so displayed, or shall demand an amount in excess of the rates so displayed, he shall be guilty of a misdemeanor.

- (c) It shall be the duty of every taxicab operated in the City to render for ad valorem taxes to the City all vehicles or other equipment used in such business. Failure to render for and pay such ad valorem taxes to the City before they become delinquent shall operate as a revocation of any license authorizing the operating of any taxicab over the public streets, alleys and ways of the City.
- (d) It shall be unlawful for any person to refuse to pay the full fare of any taxicab after having hired the same, and any person who shall hire any taxicab with the intent to defraud the person from whom it is hired shall be guilty of a misdemeanor.

Section 4.03.007 Restriction on Shuttle Operations.

- (a) In the event a shuttle service will substantially affect the public (more than three (3) shuttles or more than 50 people to be transported at one time), the licensee shall provide to the City Manager and the Chief of Police the routes to be used by the shuttles, including stops to let off or pick up persons, so that the safest area for loading and unloading passengers can be identified.
- (b) Shuttles shall only be operated during the dates and times designated on their license, if applicable.
- (c) All shuttles that carry passengers will be equipped with seating for each passenger carried.
- (d) All persons carried by a shuttle operated on streets within the City limits must be seated.
- (e) Persons may not be transported in the City without designated and enclosed seating specifically designed for the safe transportation of such persons.

Section 4.03.008 Criminal Penalty for Violations

- (a) Any person, agent, or business who shall knowingly, intentionally or recklessly violate a provision of this article or who fails to comply therewith shall be deemed guilty of a misdemeanor, in addition to any penalties provided above. Each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of the provisions of this article is committed or continued, and upon conviction of the court of jurisdiction for any such violation such person shall be punished in accordance with the Code.
- (b) It shall be an offense to allow the occupancy of more persons in a touring vehicle, taxicab, or shuttle than the number of seats on a vehicle that is operated within the City limits of the City of Bastrop.
- (c) It shall be an offense to allow the transportation of individuals in the City without designated and enclosed seating specifically designed for the safe transportation of such persons.
- (d) The owner of the taxicab, touring bus, and shuttle service, as well as the driver of the vehicle is responsible for compliance with this provision.
- (e) A person found violating this provision shall be punished by a fine of not less than \$300 nor more than \$500.
- (f) A business whose owner or employees have been found guilty of violating this provision two or more times in a given year will have its license revoked for a minimum of three (3) Years.

(g) Authority to enforce this article is vested in the Bastrop Police Department, the City Manager, the employees of Parks Department and the employees of the Public Works Department.

Sections 4.03.009 – 4.03.030 Reserved

PART 2. That Appendix A4.03.001, entitled “License,” of the Bastrop Code of Ordinances is hereby amended to add information regarding the annual inspection and license fee to include “Shuttles” and “Touring Vehicles,” operating in the City, as follows:

ARTICLE A 4.03 TAXICABS SHUTTLES AND TOURING VEHICLES

Division 1. Generally

Sec. A4.03.001 – License

(f) Fee. Annual license and inspection fee for taxicabs, shuttles and touring vehicles:

Per vehicle: \$25.00.

Additional fee, per driver: \$12.00

PART 3. The City Manager and City Secretary are hereby authorized and directed to make the necessary changes to all records of the City of Bastrop to reflect this amendment.

PART 4. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect. If any provision of this Ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are hereby declared to be severable.

PART 5. This Ordinance shall be effective upon final approval by the City Council upon the date noted herein below.

READ and APPROVED on First Reading on the ___ day of _____ 2014.

READ and ADOPTED on Second Reading on the ___ day of _____ 2014

APPROVED:

ATTEST:

Ken Kesselus
Mayor

Elizabeth Lopez
City Secretary

Approved as to Form:

Jo-Christy Brown, Esq.
City Attorney

CITY OF BASTROP

AGENDA ITEM **A-5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 17, 2014

MEETING DATE: July 22, 2014

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING THE Second READING OF AN ORDINANCE AMENDING CHAPTER 12 "TRAFFIC AND VEHICLES" OF THE BASTROP CODE OF ORDINANCES, ARTICLE 12.06 "STOPPING, STANDING AND PARKING" PROVIDING FOR PARKING OF 'COMPACT CARS' ONLY IN CERTAIN LOCATIONS ON MAIN STREET; PROVIDING FOR PENALTIES; AND ESTABLISHING AN EFFECTIVE DATE.**

2. Party Making Request: Michael H. Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

The Bastrop Main Street Board as well as the City Council requested that an ordinance be developed limiting the size of the vehicle that can utilize the parking spaces where the isle are located on Main Street. I believe the attached ordinance addresses this situation.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

DRAFT 7.3.14

ORDINANCE NO. 2014- _____

AN ORDINANCE AMENDING CHAPTER 12 "TRAFFIC AND VEHICLES" OF THE BASTROP CODE OF ORDINANCES, ARTICLE 12.06 "STOPPING, STANDING AND PARKING" PROVIDING FOR PARKING OF 'COMPACT CARS' ONLY IN CERTAIN LOCATIONS ON MAIN STREET; PROVIDING FOR PENALTIES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Sections 542.202 and Section 683 of the Transportation Code authorize a city to regulate the stopping, standing, or parking of a vehicle; and

WHEREAS, State and local laws and the City's Home Rule Charter authorize the City to adopt and enforce traffic and parking laws to enhance and protect the health, safety and welfare of the citizens of, and visitors to, the Bastrop community; and

WHEREAS, the City Council has determined that there is a need to increase public safety by improving traffic flow along Main Street, for public emergency operations, and the safety of vehicles and pedestrians by reducing congestion along Main Street in downtown Bastrop; and

WHEREAS, in addition to safety considerations, such as the reduction of congestion and the accessibility of emergency vehicles, the City has determined that parking of 'compact cars' *only* should be allowed in certain parking spaces on Main Street, and that a failure to so restrict parking has the potential to create traffic congestion and pose safety concerns in the City of Bastrop; and

WHEREAS, the City finds that it is necessary and the best interest of the City to amend Chapter 12, "Traffic and Vehicles" to provide restrictions on certain types of vehicles that may be parked on Main Street, in certain marked locations; and

WHEREAS, the City of Bastrop finds that the amendments to Chapter 12, "Traffic and Vehicles" provided herein will enhance and protect the health, safety, and welfare of the citizens of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP:

PART 1: That Chapter 12 of the Bastrop Code of Ordinances, Article 12.06, Section 12.06.001 is hereby amended to as follows:

*ARTICLE 12.06.001 Vehicles standing or left unattended on Main Street/
Parking of compact cars only, will be allowed in spaces marked as
"Compact Cars Only."*

- (1) No vehicle shall stand or be left unattended on Main Street within the business district unless parked in an officially marked parking space.*
- (2) The parking of vehicles other than 'compact cars' shall be prohibited on Main Street in the spaces marked as "Compact Cars Only."*
- (3) For purposes of this Article, the term "Compact Car" is defined to mean a vehicle that is of such a length that the rear bumper of the vehicle does not extend beyond a mark (line) that is placed in the specified parking areas by the City.*

PART 2: The City Manager and City Secretary are hereby authorized and directed to make the necessary changes to all records of the City of Bastrop to reflect this amendment, and to initiate the fabrication and installation of signage necessary to inform the public of the prohibition noted herein. Enforcement of this prohibition shall be as set forth in the City's Code.

PART 3: All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect. If any provision of this Ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are hereby declared to be severable.

PART 4: This Ordinance shall be effective upon final approval by the City Council upon the date noted herein below and upon its publication pursuant to State law.

READ and APPROVED on First Reading on the ___ day of _____ 2014.

READ and ADOPTED on Second Reading on the ___ day of _____ 2014.

APPROVED:

ATTEST:

Ken Kesselus, Mayor

Elizabeth Lopez, City Secretary

Approved as to Form:

Jo-Christy Brown, Esq.

City Attorney

CITY OF BASTROP

AGENDA ITEM **A-6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 29, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **A Resolution approving and adopting the Investment Policy for the City of Bastrop, Texas, and making various provisions related to the subject.**
2. Party Making Request: **Karla Stovall, Chief Financial Officer**
3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: Provided in the Public Funds Investment Act section 2256.005(e) the governing body will review the Investment Policy annually and provide a written instrument stating that it has reviewed the Policy. I would like to further state that there are no recommended or required changes to the Investment Policy that the City Council adopted last fiscal year. Also, I am pleased to announce the Government Treasurers' Organization of Texas (GTOT) provided the City of Bastrop the Certificate of Distinction for its' Investment Policy.
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
8. Staff Recommendation: Approval and adoption of Investment Policy
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

RESOLUTION NO. R-2014-08

**A RESOLUTION APPROVING AND ADOPTING THE INVESTMENT POLICY
FOR THE CITY OF BASTROP, TEXAS, AND MAKING VARIOUS
PROVISIONS RELATED TO THE SUBJECT.**

WHEREAS, the Public Funds Investment Act, Texas Government Code Ann., Chapter 2256 (the "Act"), provides that the governing body of an investment entity shall adopt a written investment policy regarding the investment of its funds; and

WHEREAS, the written Investment Policy, as amended, will further protect City Assets by identifying investment objectives, addressing the issues of investment risks versus rewards, and providing the framework for the establishment of controls, limitations and responsibilities of City employees in the performance of their fiduciary responsibilities;

WHEREAS, the City Council must approve any amendments to such Investment Policy; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

- (1) The City Council of the City of Bastrop, Texas, approves and adopts the revised Investment Policy attached hereto as Exhibit A and made a part hereof by this reference.

PASSED AND ADOPTED by the City Council of the City of Bastrop, Texas on the 12th day of August, 2014.

APPROVED:

Ken Kesselus, Mayor

ATTEST:

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

City of Bastrop

Investment Policy

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Investment Policy

I. INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Bastrop in order to achieve the goals of safety, liquidity, yield, and public trust for all investment activity. The City Council of the City of Bastrop shall review its investment strategies and policy annually. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Texas Government Code, Chapter 2256 (the "Act")) to define, adopt and review a formal investment strategy and policy. The policy provides conformance to all statutes, rules, and regulations governing the investment of public funds.

II. INVESTMENT STRATEGY

The City of Bastrop may maintain separate portfolios, or one commingled portfolio which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The investment objective for each portfolio will maintain the following priorities in order of importance: preservation and safety of principle, liquidity, diversification, understanding of the suitability of the investment to the financial requirements of the City, marketability of the investment and lastly yield.

Operating funds and commingled pools containing operating funds objective will assure that anticipated cash flows are matched with adequate investment liquidity. An additional objective is to create a diversified portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short- to medium-term securities, which will complement each other in a laddered or barbell maturity structure. The dollar weighted average maturity of 1 year or less will be calculated using the stated final maturity date of each security.

Debt service funds shall have as their objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. No extended investment may be made unless the prior debt service dates are fully funded.

Debt service reserve funds primary objective is the ability to generate a revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Volatility shall be further controlled through the purchase of securities, within the desired maturity and quality range.

Special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The state final maturity dates of securities held should not exceed the estimated project completion date.

Investment Policy

III. SCOPE

This investment policy applies to all financial assets of the City of Bastrop. These funds are accounted for in the City's Annual Financial Report and include the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise/ Proprietary Funds and any new fund unless specifically exempted by the City Council.

IV. OBJECTIVES

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and local law.

The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements, by investing in securities with active secondary markets.

The City's cash management portfolio shall be designed with the objective of regularly matching or exceeding the yield on comparable U.S. Treasury Bill. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

V. RESPONSIBILITY AND CONTROL**A. Investment Officer**

Under the direction of the City Manager, the Chief Financial Officer is designated as investment officer of the City and is responsible for investment decisions and activities. The investment officer shall attend at least one training session relating to the officer's responsibility under the Act within 12 months after assuming duties. Thereafter, ten hours of training must be completed every two fiscal years. The training cycle is concurrent with the city's fiscal year.

B. Internal Controls

The Chief Financial Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal

Investment Policy

control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Chief Financial Officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- ✓ Control of collusion.
- ✓ Separation of transaction authority from accounting and record keeping.
- ✓ Custodial safekeeping.
- ✓ Clear delegation of authority to subordinate staff members.
- ✓ Written confirmation for telephone (voice) transactions for investments and wire transfers.

C. Prudence

The standard of prudence to be applied by the investment officer shall be the “prudent investor” rule, which states: “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.” In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. The investment of all funds, or funds under the City’s control, over which the officer has responsibility rather than a consideration as to the prudence of single investment.
2. Whether the investment decision was consistent with the written investment policy of the City.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security’s credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

D. Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City’s portfolio. City staff shall subordinate

Investment Policy

their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity.

VI. REPORTING

The Chief Financial Officer shall submit a written quarterly investment report of investment transactions for the preceding reporting period to the City Manager and City Council. The report will include a description in detail of the investment position of the City. To include a summary of investments, and their beginning market value, additions and changes to the market value during the period, ending market value, and fully accrued interest for the reporting period. The report should include a description of each investments. The market value of the portfolio must be determined at least monthly. Market prices will be obtained from an independent source.

If the City invests in other than money market mutual funds, investment pools or bank time and demand accounts in any bank the reports prepared by the investment officers under this section shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the governing body by that auditor.

VII. INVESTMENT PORTFOLIO

A. Active Portfolio Management

The City shall pursue a conservative pro-active versus passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The investment officer will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly. The City is not required to liquidate investments that were authorized investments at the time of the purchase.

B. Authorized Investments

Assets of the City of Bastrop may be invested only in the following instruments; as further defined in the Act. At least 3 competitive offers or bids must be obtained for all individual security purchases and sales. (Transactions with money market mutual funds, local government investment pools and when-issued securities shall also be evaluated with comparable investments.

1. Authorized

Investment Policy

- a. Obligations of the United States of America, its agencies and instrumentalities.
- b. Direct obligations of the State of Texas and agencies thereof.
- c. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America or their respective agencies or insured by, or backed by the full faith and credit with a maximum maturity of three years.
- d. Obligations of any US states or agencies and subdivisions thereof, having been rated as A or better by a national credit rating agency with a maximum maturity of three years.
- e. FDIC insured or collateralized depository certificates of deposit from banks collateralized in accordance with this policy and with a maximum maturity of one year.
- f. FDIC insured brokered certificate of deposit securities issued by any US state delivered versus payment to the City's safekeeping agent not to exceed one year to maturity. Before purchase, the investment officer must verify the FDIC status of the bank on www.fdic.gov to assure the bank is FDIC insured.
- g. Fully collateralized repurchase agreements with a defined termination date secured by obligations of the United States or its agencies collateralized as defined by this policy and executed under the Bond Market Association Master Agreement. Securities purchased by the City shall be held by an independent custodian approved by the City. Repurchase agreements transacted with a primary government securities dealer, as defined by the Federal Reserve.
- h. Constant-dollar local government investment in Texas which invest in instruments and follow practices allowed by the Act.
- i. Commercial paper, rated A1P1 or equivalent by two rating agencies with a maximum maturity of ninety days.
- j. Interest bearing accounts in any bank in Texas.
- k. AAA-rated money market funds striving to maintain a \$1 NAV.

2. Not Authorized

The City's authorized investments options are more restrictive than those allowed by state law. State law specifically prohibits investment in the following investment securities:

Investment Policy

- a. An obligation whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- c. Collateralized mortgage obligations that have a state final maturity date of greater than 10 years.
- d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

C. Maximum Maturity and Weighted Average Maturity

The City of Bastrop intends to match the maturities with liability and liquidity needs of the City. In no case will the average dollar-weighted maturity of investments of the City's operating funds exceed two years. The maximum final stated maturity of any investment shall not exceed three years.

D. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification, which shall be achieved by the following general guidelines:

Risk of issuer default is controlled by limiting investments to those high credit quality instruments allowed by the Act, further restricted by policy.

Market risk can be limited by avoiding over-concentration assets in a specific maturity sector and limitation of average maturity of operating funds investment to two years.

VIII. SELECTION OF BANKS AND DEALERS**1. Depository**

At least every five years a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the services, costs, earning potential and credit worthiness of institutions shall be considered. The Chief Financial Officer shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history.

2. Securities Broker/Dealers

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

Investment Policy

- audited financial statements
- proof of Financial Industry Regulatory Authority (FINRA) certification
- proof of Texas registration
- completed City broker/dealer questionnaire
- policy certification of review of the City's investment policy signed by an authorized representative of the organization to include acknowledgment that the firm has implemented reasonable procedures and controls in an effort not to sell investments to the City unauthorized by policy.

3. List of Qualified Brokers

The City Council will annually adopt, by resolution a list of authorized brokers to engage in investment transactions with the City. Each broker/dealer will provide the required policy certification before any transaction can be executed.

IX. COLLATERAL, SAFEKEEPING AND CUSTODY

A. Time and Demand Deposit Pledged Collateral

All bank time and demand deposits shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits less an amount insured by the FDIC. Evidence of the pledged collateral shall be provided by the Custodian. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Monthly reports of collateral shall be provided directly from the custodian on a monthly basis.

Collateral pledged to secure deposits of the City shall be held by an independent financial institution outside the holding company of the depository in accordance with a written safekeeping agreement under the terms of FIRREA. The safekeeping agreement shall clearly define the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The safekeeping institution, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

B. Repurchase Agreements Owned Collateral

Collateral under a repurchase agreement is owned by the City. It will be held by an independent third party safekeeping agent approved by the City under an executed Bond Market Association Master Repurchase Agreement. Collateral with a market value totaling 102% of the principal and accrued interest is required and the counter-party is responsible for the monitoring and maintaining of collateral and margins at all times.

Investment Policy

C. Authorized Collateral Defined

The City of Bastrop shall accept only the following securities as collateral:

1. FDIC insurance coverage.
2. Obligations of the US Government, its agencies and instrumentalities including mortgage-backed securities and CMO which pass the bank test.
3. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
4. Securities from any US state and its subdivisions rated as A or better by national recognized rating agencies.

D. Subject to Audit

All collateral shall be subject to inspection and audit by the Chief Financial Officer or the City's independent auditors.

X. INTERNAL CONTROLS

A. Delivery vs. Payment Security Settlement

All securities shall be settled into City safekeeping using the delivery vs. payment method. That is, payments shall not be made until the correct security was received by the safekeeping agent. The security shall be held on behalf of the City. The Trustee's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City by the safekeeping agent.

B. Loss of Credit Rating

The investment officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio requiring ratings based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the City Manager of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available.

C. Monitoring FDIC Coverage

The Investment Officer shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the investment officer shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

Investment Policy

XI. INVESTMENT POLICY ADOPTION

The City of Bastrop investment policy shall be reviewed and adopted by resolution of the City Council on at least an annual basis. Any changes made to the policy shall be reflected in the adopting resolution.

Adopted: _____

Investment Policy

XII. GLOSSARY OF TREASURY TERMS

Agencies: Federal agency securities.

Asked: The price at which securities are offered to be sold to the City.

Bid: The price at which the City would sell its securities.

Broker: A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides; he does not position.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

Collateral: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies and used to define the securities bought and sold under a repurchase agreement signifying ownership by the City.

Comprehensive Annual Financial Report (CAFR): The official annual report for the City of Bastrop. It includes five combined statements and basic financial statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and detailed statistical section.

Coupon: (a) The annual rate interest that a bonds' issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to bond evidencing interest due on a payment date.

Dealer: A dealer, as opposed to a broker, carries an inventory of securities and may act as a principal in all transactions, buying and selling for his own account.

Debenture: A bond secured only by the general credit of the issuer.

Delivery versus Payment (DVP): Delivery versus payment means delivery of securities with a simultaneous exchange of money for the securities. It guarantees that the City always has control of its security or its fund.

Discount: The difference between the cost price of security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, for example: U.S. Treasury bills.

Investment Policy

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Credit Agencies: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, for example: S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per depositor.

Federal Funds Rate (the "Fed Rate"): The rate of interest at which Federal funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks in relation to member commercial banks.

Federal National Mortgage Association (FNMA or Fannie Mae): FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development, H.U.D. It is the largest single provider of residential mortgage funds in the United States. Fannie Mae is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and secondary loans in addition to fixed-rate mortgages. FNMA's securities are highly liquid and widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The president of the New York Federal Reserve Bank is a permanent member while the other presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of government securities in the open-market as a means of influencing the volume of bank credit and money.

Federal Reserve System: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., twelve (12) regional banks, and about 5,700 commercial banks that are members of the system.

Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable quantities can be purchased at those quotes.

Local Government Investment Pool (LGIP): A local cooperative of a political subdivisions allowing for joint investment and reinvestment of assets.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Investment Policy

Master Repurchase Agreement: A simultaneous buy-sell transaction used primarily for short term investing performed only under a Bond Market Association Master Repurchase Agreement. The master agreement defines the transaction, identifies the relationship between the parties, establish practices regarding ownership and custody of the securities during the term of the investment, provides remedies in the case of default, and clarifies ownership.

Maturity: The date on which the principal or stated value of an investment becomes due and payable.

Money Market: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

Open Market Operations: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A primary dealer is designated by the NY Fed with strong restrictions which submits daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and is subject to its formal oversight. The list of current primaries is found on the www.nyfed.gov.

Prudent Person Rule: An investment standard. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Rate of Return: The rate obtainable on a portfolio or security based on its purchase price or its current market price. A rate of return portfolio is based on and traded to parallel an index and indicates active trading of the portfolio.

Repurchase Agreement (RP or REPO): A buy-sell transaction in which a holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money increasing bank reserves.

Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SEC Rule 15C3-1: See uniform net capital rule.

Investment Policy

Secondary Market: A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission (SEC): Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Treasury Bills (T Bills): A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

Treasury Bond: The longest U.S. Treasury securities being auctioned at the time – usually 30-year maturity.

Treasury Notes: Intermediate-term, coupon-bearing U.S. Treasury securities having initial maturities from two to ten years.

Uniform Net Capital Rule: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called *net capital rule* and *net capital ratio*. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

Yield: The rate of annual income return on an investment, expressed as a percentage. (a) Income Yield is obtained by dividing the current dollar income by the current market price of the security. (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par.

CITY OF BASTROP

AGENDA ITEM **A-7**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 1, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken:

**CITY OF BASTROP
FINANCE
DEPARTMENT**

Memo

To: Mayor, City Council and City Manager
From: Karla Stovall, Chief Financial Officer
Date: August 5, 2014
Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for June 2014. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$98,737.22 for June 2014 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

CITY OF BASTROP

AGENDA ITEM **A-8**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2014
MEETING DATE: August 12, 2014

1. Agenda Item: **Adoption of a Resolution of Support to conduct a Transportation Study which will update the City's Comprehensive Plan for transportation and land use sections.**

2. Party Making Request: **Melissa McCollum, Planning and Development Director**

3. Nature of Request: (Brief Overview) Attachments: Yes XXX No

4. Policy Implication: _____

5. Budgeted: XX Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: \$200,000
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____

8. Staff Recommendation:

Staff applied for and received grant 2011- 2014 STP-MM (Surface Transportation Program Metropolitan Mobility) monies in the amount of \$200,000. The City of Bastrop does not have to share any cost in financing for matching. Staff recommends approving this resolution authorizing the City to receive these monies and undergo the RFP process for a Transportation Study to update the City's Master Transportation Plan.

9. Advisory Board: _____ Recommended Approved _____ Disapproved XXX None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

RESOLUTION No. 2014-9

CITY OF BASTROP TEXAS TO PARTICIPATE IN A TRANSPORTATION STUDY

WHEREAS, the City of Bastrop will conduct a Transportation Study along with Land Use assumptions to update the City’s Comprehensive Plan (adopted 2001) and incorporate/amend the Land Use (Chapter 4) and Transportation Plan (Chapter 5) sections; and

WHEREAS, the study will focus on linking land use (parks, residential, office, commercial, and industrial) and transportation networks (cars, buses, bicycles and pedestrians); and

WHEREAS, the study will establish a regional connectivity plan for the City, the ETJ and the County; and

WHEREAS, the City of Bastrop will coordinate with the Capital Area Metropolitan Planning Organization, Texas Department of Transportation (TxDOT), Bastrop County and the Capital Area Rural Transportation System (CARTS) to ensure a cohesive planning process; and

WHEREAS, the study will identify high accident locations and determine possible causes and present solutions; and

WHEREAS, the study will coordinate with the Emergency Management Office to address emergency response time and security within the transportation system; and

WHEREAS, the study will determine how the existing transportation network effects the local economy and identify ways the transportation network could enhance the local economy and identifying new funding opportunities and partnerships; and

WHEREAS, the study will conduct a survey to determine travel patterns and identify ways to enhance commuter participation and reduce single occupant travel; and

WHEREAS, the study will determine needed roadway elements such as sidewalks, roadway widths, turn lanes and traffic control elements and identify and prioritize projects; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP

AND SO IT IS ORDERED.

PASSED AND ADOPTED ON THIS 12th DAY OF AUGUST 2014.

APPROVED:

ATTEST:

Ken Kesselus
Mayor

Elizabeth Lopez
City Secretary

CITY OF BASTROP

AGENDA ITEM **A-9**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 4, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **Approval of a request for a twelve month (1 year) extension for XS Ranch Phase 1-A Preliminary Plat within the City of Bastrop, Texas Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Section 6.03-1 of the Development Agreement between the City and XS Ranch Fund, VI, L. P, states the approval of a Preliminary Plat expires at the end of one year from the date of City Council approval unless a final plat is filed prior to the expiration date. City Council approved the Preliminary Plat February 12, 2013.

The Development Agreement, Section 6.03-2 allows for one administrative six month (180 day) extension which was granted in February of 2014. That extension expires August 13, 2014.

Per the Development Agreement, additional extensions may only be granted by City Council. The Developer has requested an additional one year extension. If granted the Preliminary Plat will expire August 13, 2015.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff continues to work with the developer. Staff recommends approval of the additional twelve month (1 year) extension request for XS Ranch Phase 1-A Preliminary Plat.**

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



3839 Bee Cave Road, Suite 150

Austin, Texas 78746

Tel: (512) 306-0228

TBPE Reg. No. F-544

Fax: (512) 306-0338

July 24, 2014

The Honorable Ken Kesselus, Mayor of Bastrop
and Members of the Bastrop City Council
City Hall
1311 Chestnut Street
Bastrop, Texas 78602

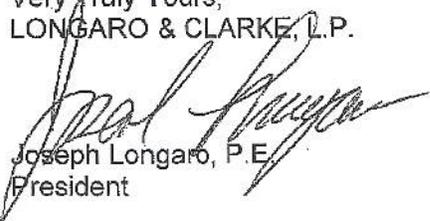
RE: XS Ranch Phase 1-A
Preliminary Plat Council Extension Request
Longaro & Clarke, L.P. Project #260-28-04

Dear Mayor Kesselus and Members of the City Council,

XS Ranch Phase 1-A Preliminary Plat was approved by the City of Bastrop's City Council on February 12, 2013. An administrative extension was requested and granted by the Director prior to the initial expiration date of the Preliminary Plat. Per Section 6.03.3 of the Development Agreement between the City of Bastrop and XS Ranch Fund VI, L.P., we hereby request a year extension for the XS Ranch Phase 1-A Preliminary Plat. We are requesting a year instead of the standard 180 days since the final plat required for this preliminary plat includes the design of a large bridge. The subsequent design and approval process will be longer than a standard 180-day extension.

Please let me know if you have any questions or require any additional information.

Very Truly Yours,
LONGARO & CLARKE, L.P.



Joseph Longaro, P.E.
President

cc: John Landwehr, Coast Range Investments, LLC

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CITY OF BASTROP

AGENDA ITEM **A-10**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2014

MEETING DATE: August 12 2014

1. Agenda Item: Approval of the Final Plat of The Grove Phase 1, Lot 5, Block A being +/-1.020 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas

2. Party Making Request: Melissa McCollum, Director of Planning and Development

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

Staff recommends approval of the Final Plat of The Grove Phase 1, Lot 5, Block A being +/- 1.020 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas.

9. Advisory Board: Recommended Approval Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

August 12, 2014

Project Description:

Approval of the Final Plat of The Grove Phase 1, Lot 5, Block A being +/-1.020 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas. The property is located approximately 1,450' east of the intersection of Highway 304 (The Centers of Woodlands) and Highway 71.

Item Summary:

Owner: 71 Retail Partners, L.P, Douglas MacMahon
Applicant/Agent: Tim Holland, P.E., Carlson, Brigance and Doering, Inc.
Location: Located south of Highway 71 West and east Highway 304 in the city limits
Utilities: Bluebonnet electric, City of Bastrop water and sewer

Background:

City Council approved the Preliminary Plat for The Grove July 8, 2014. The preliminary plat consisted of 8 commercial lots.

The Final Plat Grove Phase 1, Lot 5 Block A consists of 1 commercial tract. This plat of approximately 1.02 acres has existing frontage on the Highway 71 feeder road. The property is east of Centers of Woodland Village and is zoned C1, Commercial. City of Bastrop water and wastewater lines are existing along the frontage of the lot.

The Traffic Impact Analysis (TIA) has been reviewed and accepted by the City Engineer for this property. An Access Easement to the west of the lot will be recorded by separate instrument at the County Courthouse.

Basis of Support:

The one lot final plat meets all subdivision requirements and no variances are being requested.

Comments:

Six (6) adjacent property owner notifications were mailed August 4, 2014. No comments have been received.

Staff Recommendation:

Staff recommends approval of the Final Plat of The Grove Phase 1, Lot 5, Block A being +/-1.020 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas.

Attachments:

Location map and plat layout

City Contact:

Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

CITY OF BASTROP

AGENDA ITEM **A-11**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2014

MEETING DATE: August 12, 2014

- 1. Agenda Item: **Approval of the request to waive the \$50.00 sign permit fee for Ascension Catholic Church to create a monument sign in the front of the church to post times of services and other special events.**
- 2. Party Making Request: **Melissa McCollum, Director of Planning and Development**
- 3. Nature of Request: (Brief Overview) Attachments: Yes X No

The church is proposing to build a 6' x 6' sign to be located at 802 Pine Street within the City of Bastrop, Texas. The sign application has been reviewed by staff and meets the requirements of the City's Sign Ordinance.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

July 31, 2014

Mr. Ken Kesselus, Mayor
1311 Chestnut St.
P. O. Box 427
Bastrop, Texas 78602

Re: Ascension Catholic Church

Dear Mayor Kesselus,

I am writing on behalf of Ascension Catholic Church and our 150 Year Anniversary Committee with regard to a lighted bulletin board we would like to install/mount in front of our church at 802 Pine St. Parishioners donated the bulletin board in commemoration of this special milestone. The bulletin board is a sturdy, commercially fabricated, all weather case. In addition, we have a parishioner who is a professional mason and would like to donate his labor to surround the bulletin board with rock for a more aesthetically pleasing and more permanent structure. We would like to purchase the materials for this project as funds become available. We have also spoken to a licensed electrician who has advised that it will be relatively easy for him to tie into existing electrical.

The value, when finished, will be in the neighborhood of \$3500 and will be approximately 6'X6'. It will be used to post times for our services and other special events and will be useful not only to parishioners but to visitors in the community as well.

As a non-profit, we would like to complete this project at minimal cost. I respectfully ask that all permit and related fees be waived. It is my understanding that if we are required to obtain a permit, our electrician must also request a permit and that cost would be passed on to us. Additionally, it is requested that the attached drawings be accepted in lieu of costly engineered architectural drawings.

Thank you for your consideration of this matter. Please feel free to contact me with any questions.

Sincerely,



Sherry Armstrong, PBA

8/1/14



City of Bastrop, Texas Sign Permit Application

New sign falls within the City's sign code manual

Applicant Name Ascension Catholic Church

905 Water St, Bastrop

Address 512 321-3552 sarmstrong@ascen.org

Phone Fax Email

Address of property where sign is to be located & Business name:

802 PINE ST, BASTROP

Address

Approval of the property owner: (property owner signature required if property is leased or rented):

Ascension Catholic Church

Property Owner Name Signature

Address

Phone Fax Email

Sign Contractor:

SEE LETTER DTD 7-31-14

Sign Contractor firm name

\$ 1,000 BULLETIN BOARD
\$ 2,500 ROCK SURROUND
Estimated Value of Sign
3,500 ESTM. VALUE

Contact Name

Address

Phone Fax Email

Sherry Anderson 7/31/14

Applicant Signature: Date

Sign Type per Summary of Permitted Signs Table 10.01 (check one):

Temporary Signs:

- Banner** **Duration: 2 weeks, 4 weeks, 6 weeks (*Banner Only – max. 8 weeks annually per building or tenant space)
- Construction Site Development Information
- Light Pole-Mounted Model home

Permanent Signs:

- Awning/Canopy Building Wall Directional Directory
- Kiosk Directional Marquee Projecting Pylon
- Monument Sign (single tenant) Monument Sign (multi-tenant)
- Monument Sign w/ electronic message Subdivision Entry Suspended

Changeable sign

Free Standing Bulletin Board, on ground

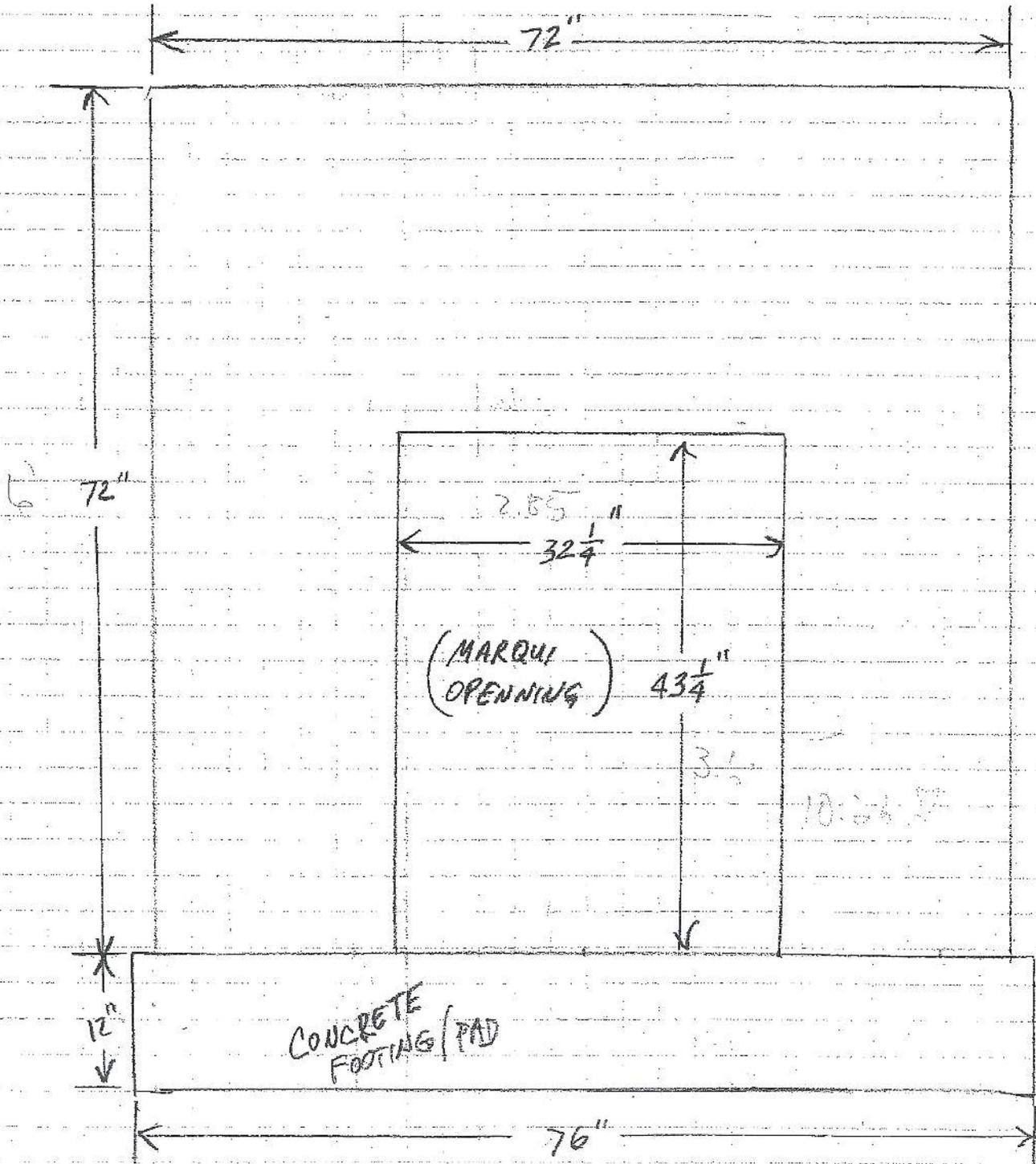
Please attach all of the following: SEE LETTER DATED

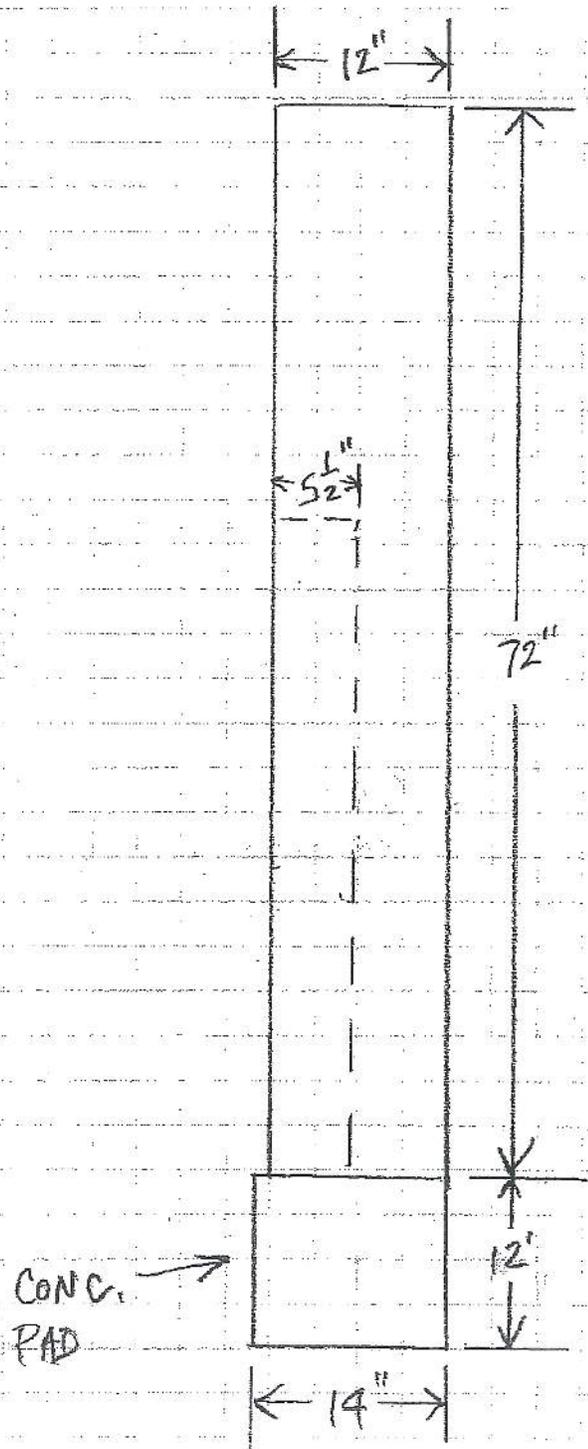
- \$50 application fee
- Site plan of property showing accurate location of proposed sign including:
 - o drawn to an engineer's scale, o property lines,
 - o north arrow, o dimensions of property
 - o distances between proposed and existing freestanding signs, onsite and offsite, o dimensions of building or lease space frontage where the primary entrance is located,
 - o names of adjacent streets, o and utility connections if applicable.
- Drawing(s) showing dimensions of proposed sign including:
 - o sign area, o illumination source (if applicable, otherwise indicate 'none'),
 - o sign height, o method of attachment,
 - o construction materials including colors, o foundation and electrical wiring
- Elevations of buildings depicting the following proposed sign types: building wall, awning/canopy, directory, marquee, projecting, suspended and window.
 - o drawn to scale,
 - o dimensions of sign location on building, clearance underneath, and distance from surface of the building, and
 - o each elevation of the building labeled to correspond with the site plan.
- Any additional information necessary to illustrate compliance with City regulations.

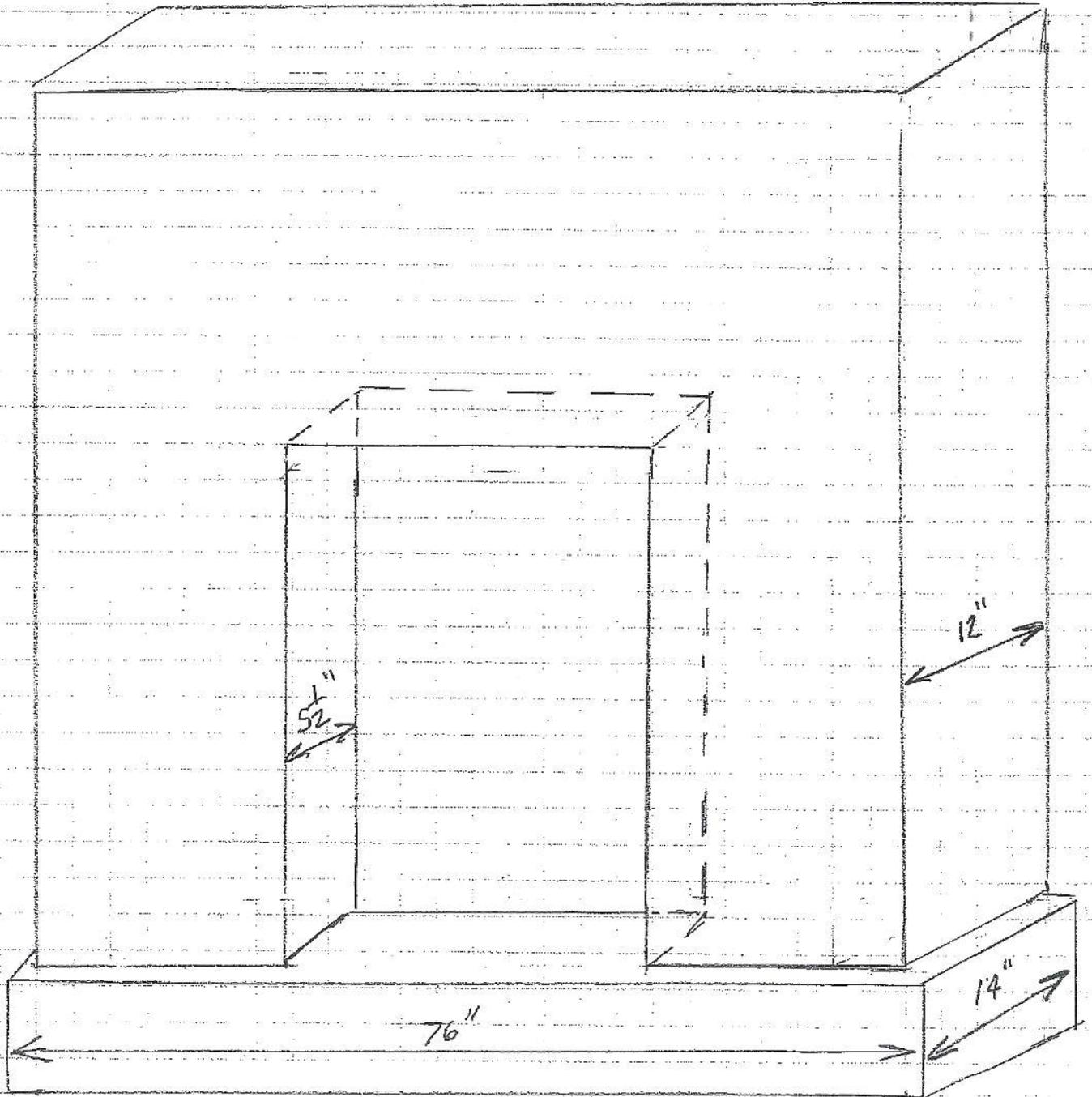
NOTE: The Sign Regulations require that the applicant make a request for final inspection of the sign within 60 days from the time the permit has been issued, otherwise the permit application shall be considered void.

Accepted for Construction by and date: _____

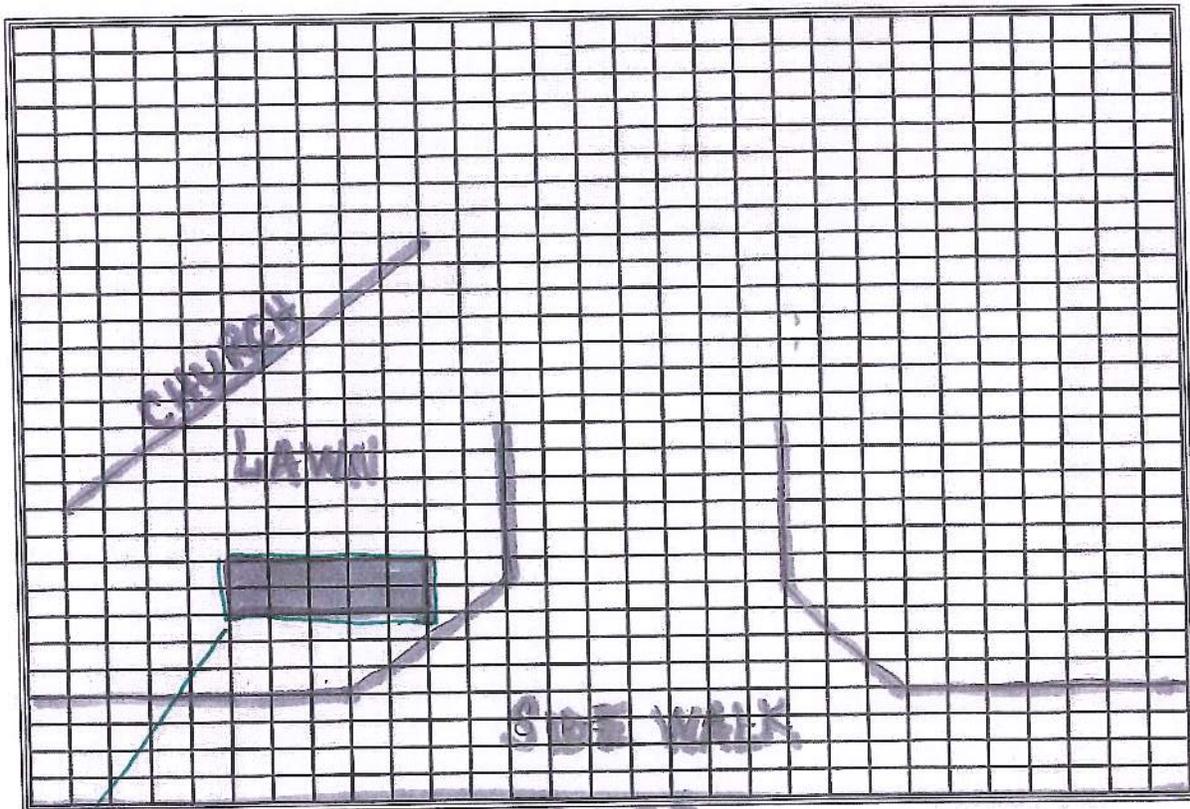
36 1/4







NOT TO SCALE



PROPOSED
POSITION
OF
STRUCTURE

CURB
SIDE WALK
CURB
802 PINE ST.

CITY OF BASTROP

AGENDA ITEM **A-12**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Administrative Plat of Bastrop Station Addition, 2 commercial lots located west of Childers Street, north of Agnes and south of Highway 71 within the city limits of Bastrop, Texas.

2. Party Making Request: Melissa McCollum, Director of Planning and Development

3. Nature of Request: (Brief Overview) Attachments: Yes No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **A-13**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Administrative Replat of Lot 3, Reserve Area "B" of the Bastrop Business and Industrial Park, Phase 1 within the city limits of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

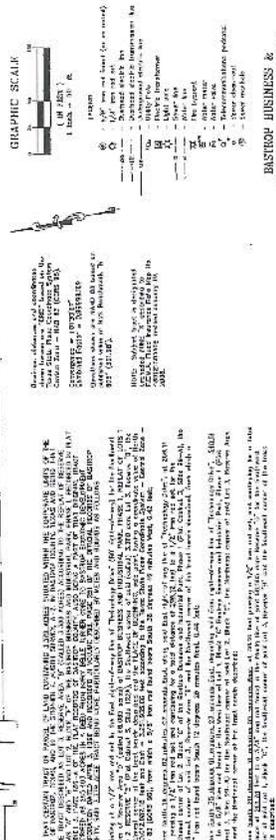
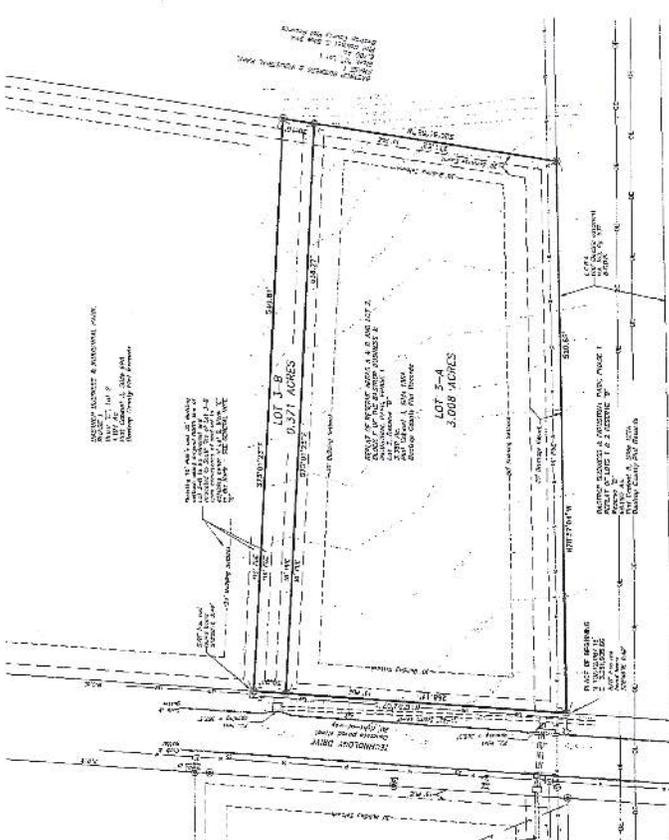
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

REPLAT OF LOT 3, RESERVE AREA "B" OF THE BASTROP BUSINESS AND INDUSTRIAL PARK, PHASE I

PRELIMINARY PLAT

STATE OF TEXAS
COUNTY OF BASTROP
BASTROP ECONOMIC DEVELOPMENT CORPORATION
COUNTY OF BASTROP
CITY OF BASTROP
COUNTY OF BASTROP
CITY OF BASTROP
COUNTY OF BASTROP
CITY OF BASTROP



RECEIVED stamp dated JUL 24 2014, along with a table of names and signatures, and a 'NOT SMALL' stamp.

GRAPHIC SCALE
1 inch = 30 feet
BASTROP ECONOMIC DEV. CORP.
REPLAT LOT 3, RESERVE AREA B
INDUSTRIAL PARK, PHASE I

FILED/Maple Print Co. 311-500/View 14-006
BECO Job No. 14-081

CITY OF BASTROP

AGENDA ITEM **A-14**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Administrative Plat of **Buttonwood Subdivision** creating two residential lots within the city limits of Bastrop, Texas.

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken:

CITY OF BASTROP

AGENDA ITEM **A-15**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: Approval of the statutory denial, for a period of 180 days from the date of Council action on this request for the **Hewitt – Taylor** Administrative Plat located east of FM 1209 to create two residential lots within the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **D-1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 23, 2014
MEETING DATE: August 12, 2014

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Report and Quarterly Investment Report for the period ending of June 30, 2014.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes No

Provide City Council monthly financial report overview for four major funds to include General Fund, Water-Wastewater Fund, Bastrop Power & Light and the Hotel Motel Fund.

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____	Budgeted Amount: _____
Under Budget: _____	Over Budget: _____
	Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Acceptance of monthly financial report.**

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

**CITY OF BASTROP, TEXAS
MONTHLY FINANCIAL REPORT
AND QUARTERLY INVESTMENT REPORT
FOR PERIOD ENDING JUNE 30, 2014**



**CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF JUNE 30, 2014**

Fiscal year 2014 is 9 month or 75% completed as of June 30, 2014.

- General Fund revenues reflect \$7,410,376 collected or 84.54% of the budgeted revenue received. Expenditures represent \$6,343,119 or 69.01% of the budget spent.
- Water/ Wastewater Fund revenues reflect 71.70% collected or \$2,904,014. Expenditures represent 71.00% spent or \$2,290,740.
- The Electric Fund revenues reflect 71.49% collected or \$4,975,591. Expenditures represent 71.81% spent or \$4,946,948.
- The Hotel /Motel Fund revenues reflect 77.86% collected or \$1,816,038. Expenditures represent 74.87% spent or \$1,761,702.

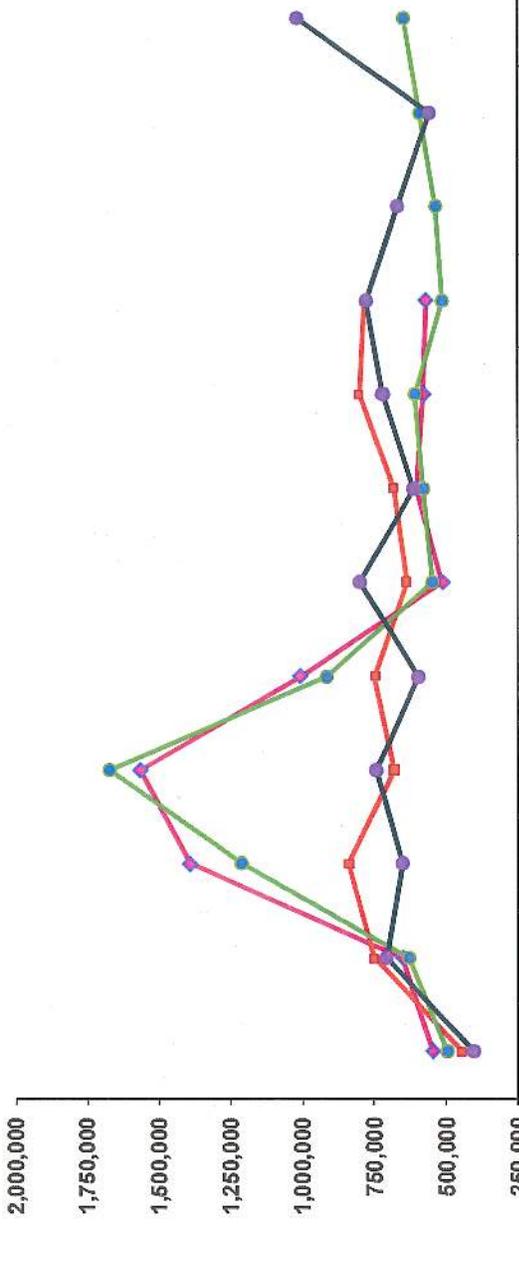
Revenues

	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget
General Fund	\$ 8,765,222	\$ 7,410,376	84.54%	\$ 9,191,222	\$ 6,343,119	69.01%
WWW Fund	\$ 4,050,420	\$ 2,904,014	71.70%	\$ 3,226,624	\$ 2,290,740	71.00%
Electric Fund	\$ 6,960,000	\$ 4,975,591	71.49%	\$ 6,888,600	\$ 4,946,948	71.81%
Hotel Motel Fund	\$ 2,332,520	\$ 1,816,038	77.86%	\$ 2,353,010	\$ 1,761,702	74.87%

Expenditures

GENERAL FUND REVENUE & EXPENDITURES AS OF JUNE 30, 2014

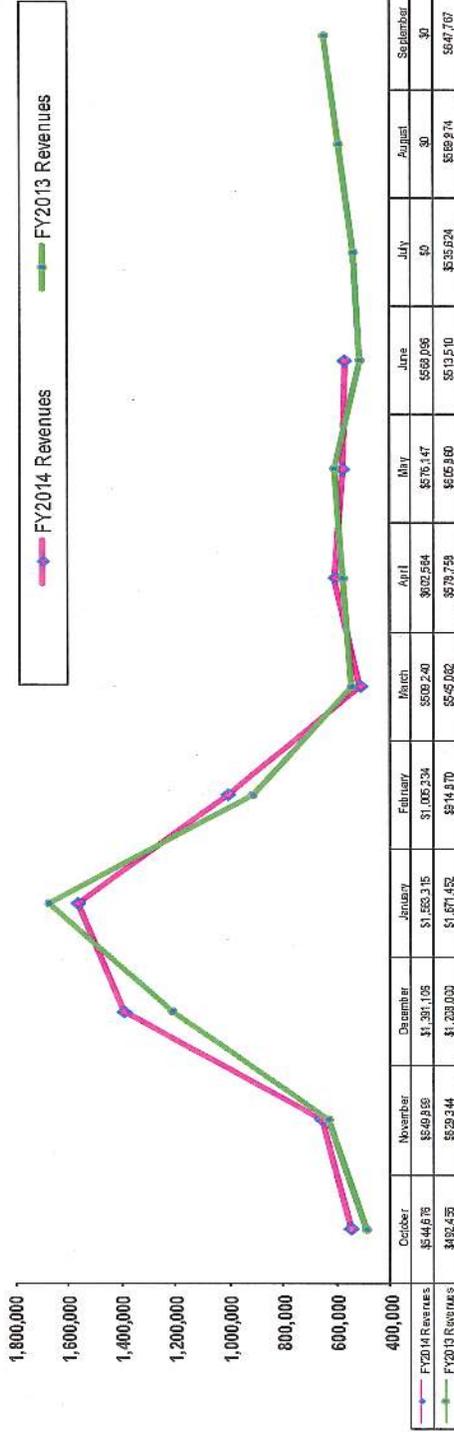
□ Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.



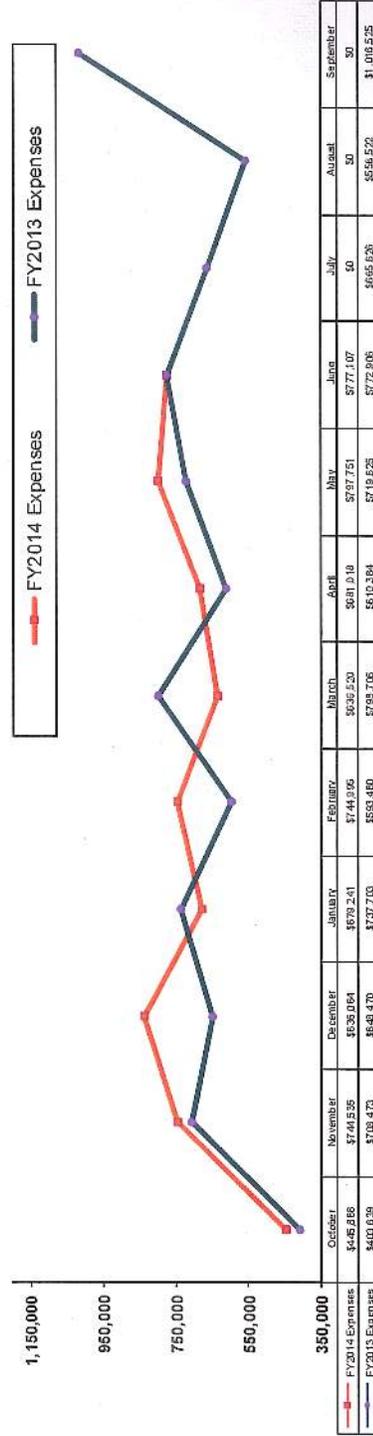
	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Revenues	\$544,676	\$649,899	\$1,391,106	\$1,563,315	\$1,005,334	\$509,240	\$602,564	\$576,147	\$568,096	\$0	\$0	\$0
FY2014 Expenses	\$445,888	\$744,535	\$836,054	\$679,241	\$744,895	\$636,520	\$681,018	\$797,751	\$777,107	\$0	\$0	\$0
FY2013 Revenues	\$482,455	\$629,344	\$1,208,000	\$1,671,452	\$914,870	\$545,082	\$578,758	\$605,880	\$513,510	\$535,624	\$589,974	\$647,767
FY2013 Expenses	\$403,539	\$706,473	\$648,470	\$737,703	\$593,480	\$798,706	\$610,384	\$719,625	\$772,906	\$865,626	\$558,522	\$1,016,525

GENERAL FUND REVENUE & EXPENDITURES AS OF JUNE 30, 2014

FY 2013 & 2014 Revenues



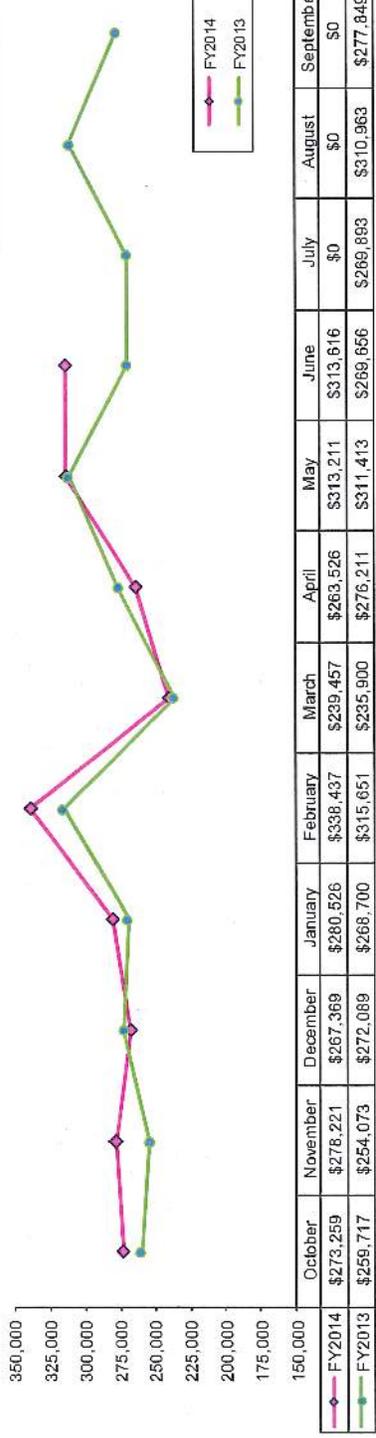
FY 2013 & 2014 Expenditures



GENERAL FUND REVENUE
AS OF JUNE 30, 2014

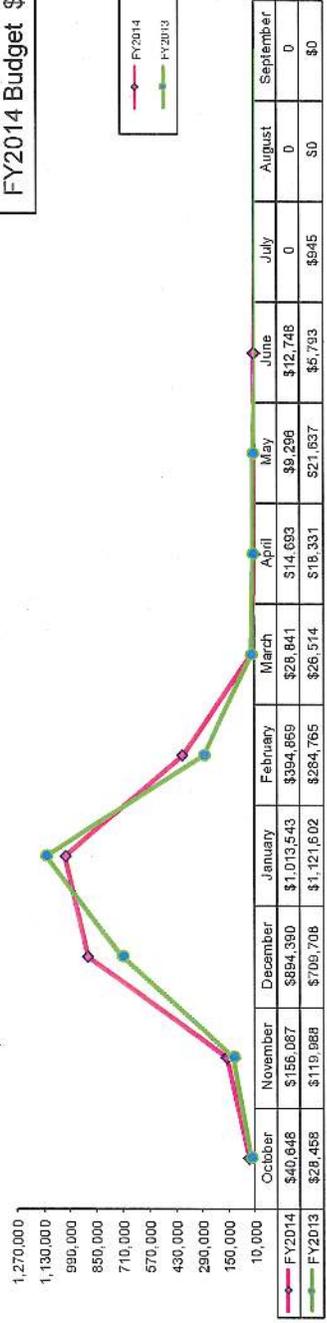
Sales Tax

FY2014 YTD \$2,567,622
FY2014 Budgeted \$3,155,000

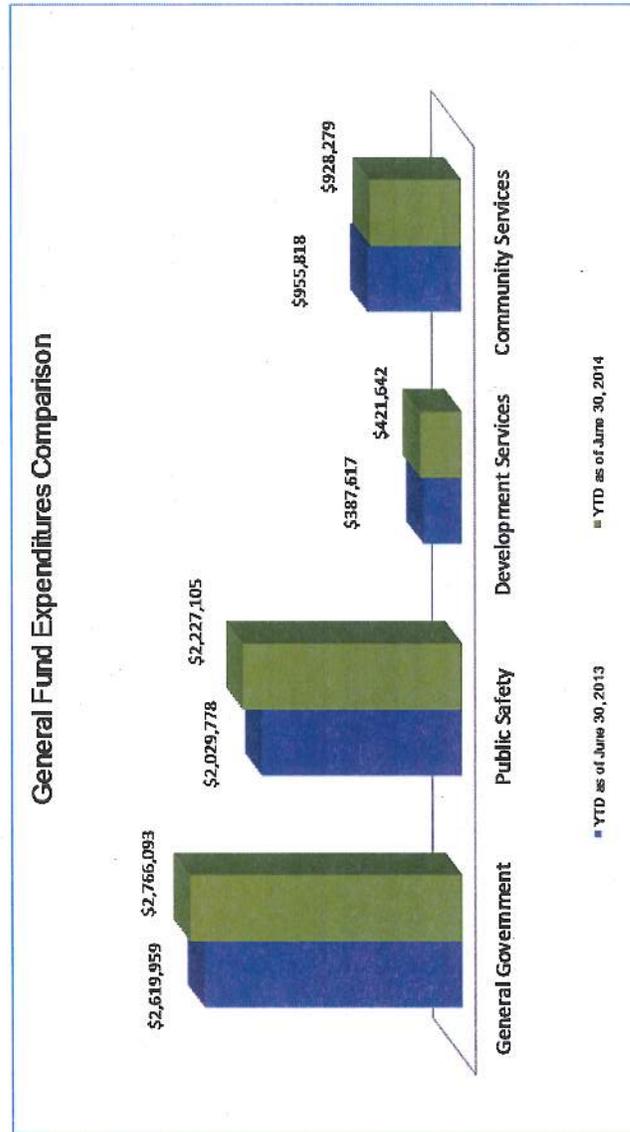


Ad Valorem Taxes

FY2014 YTD \$2,565,115
FY2014 Budget \$2,567,343



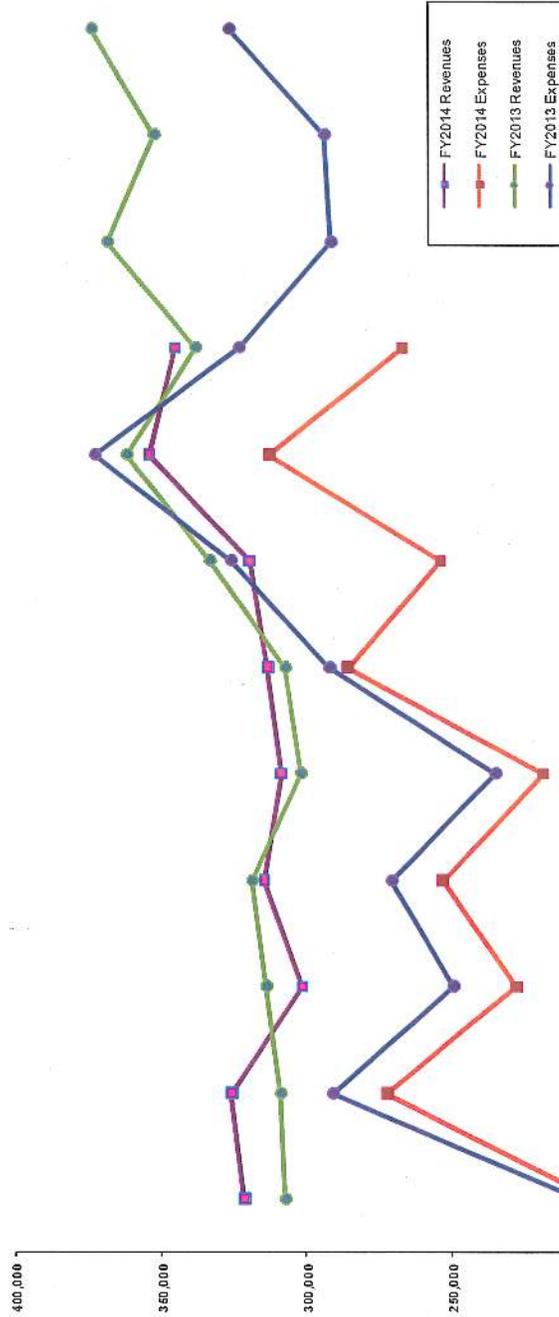
GENERAL FUND EXPENDITURES
AS OF JUNE 30, 2014



- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes the Planning Department
- Community Services includes Recreation, Parks, and Library

WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF JUNE 30, 2014

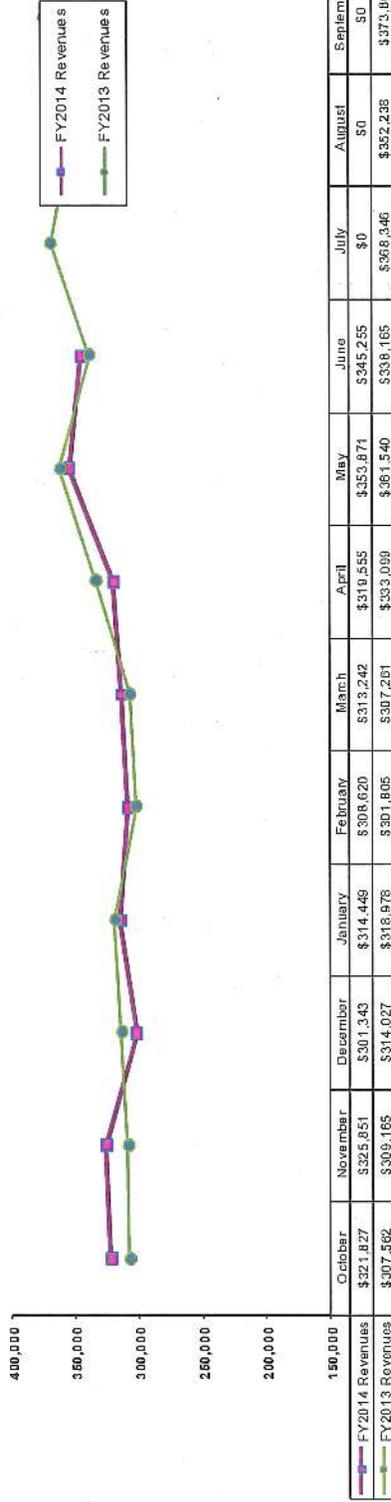
□ Water/ Wastewater Fund Revenues Year-to-date (YTD) as of June 30, 2014 are \$2,904,014 or 71.7% of the year.



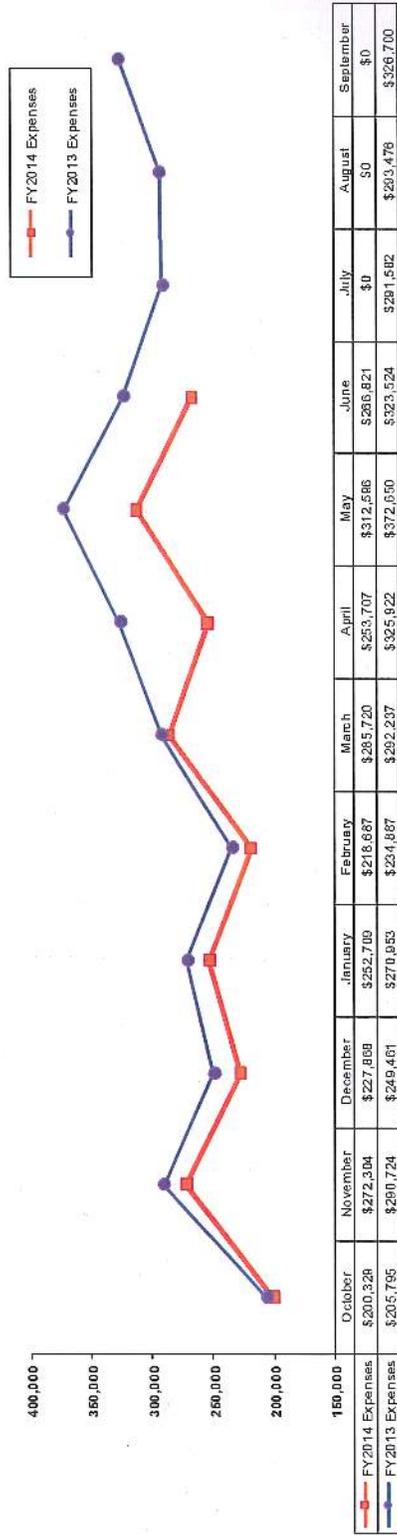
	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Revenues	\$221,827	\$225,851	\$301,343	\$314,449	\$309,620	\$313,242	\$319,655	\$353,871	\$345,255	\$0	\$0	\$0
FY2014 Expenses	\$200,329	\$272,304	\$227,868	\$252,709	\$218,987	\$285,720	\$283,707	\$312,596	\$265,821	\$0	\$0	\$0
FY2013 Revenues	\$307,562	\$309,165	\$314,027	\$318,978	\$307,805	\$307,261	\$333,099	\$361,540	\$335,165	\$368,346	\$352,238	\$373,864
FY2013 Expenses	\$205,795	\$290,724	\$249,461	\$270,953	\$234,387	\$292,237	\$325,822	\$372,650	\$323,524	\$291,582	\$293,476	\$326,700

WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF JUNE 30, 2014

FY 2013 & 2014 Revenues

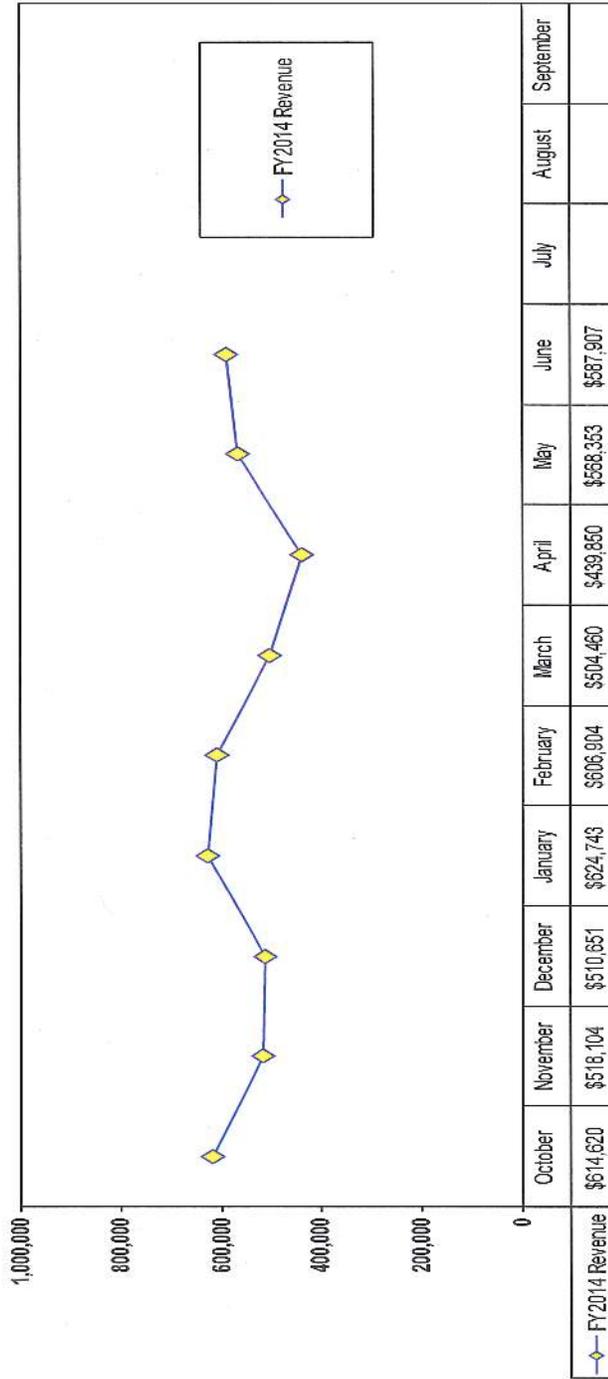


FY 2013 & 2014 Expenditures



**BASTROP POWER AND LIGHT / ELECTRIC FUND REVENUE
AS OF JUNE 30, 2014**

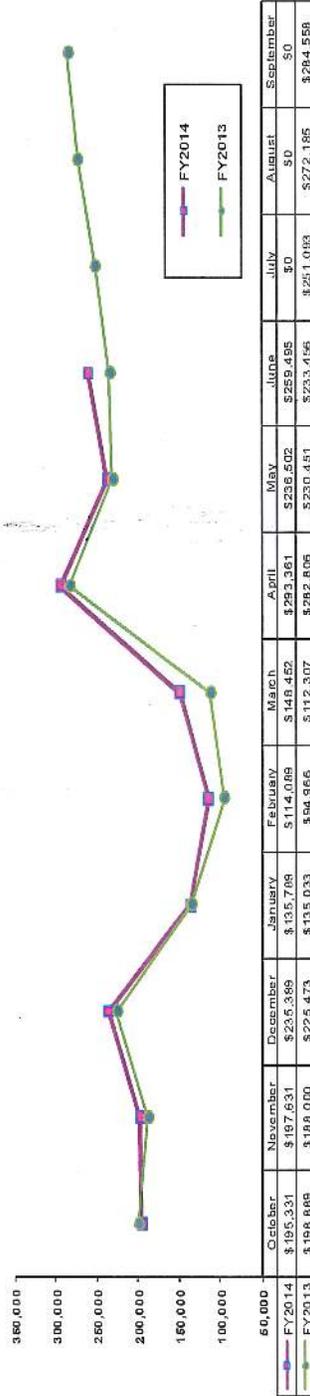
Electric Fund Revenues Year-to-date (YTD) as of June 30, 2014 are \$4,975,591 or 71.49% of the FY2014 adopted budget.



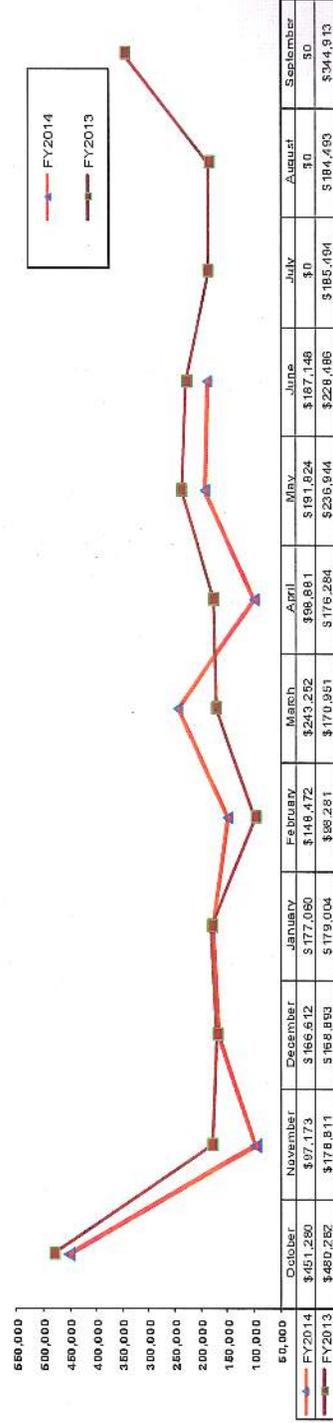
HOTEL MOTEL TAX REVENUE FUND REVENUE AND EXPENDITURES AS OF JUNE 30, 2014

- Revenues as of June 30, 2014 represent YTD earned revenue of \$1,816,038. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate.
- Expenses in October are increased due to the one-time disbursement of funds to Hotel Motel funded organizations.

Hotel / Motel Fund Revenue



Hotel / Motel Fund Expenses



City of Bastrop
Quarterly Investment Summary
As of June 30, 2014

TEXPOOL

12/31/2013 Beginning Book and Market Value Balance \$32,358,509
Additions/ Changes to Market Value \$4,252,297
6/30/2014 Ending Book and Market Value Balance \$36,610,806
Accrued Interest for Reporting Period: \$2,297.74
Weighted Average Maturity (WAM): 51 days
Average Monthly Yield, on a simple basis: .03%

CERTIFICATES OF DEPOSIT

3/31/2013 Beginning Balance and Market Value \$1,500,000
Additions/ Changes to Market Value \$0
6/30/2014 Current Balance and Market Value \$1,500,000
Maturity Date: 04/26/2015
Term Date: 365 days
Current Rate: .80 %

POOLED CASH

3/31/2013 Beginning Book and Market Value Balance \$219,490
Additions/ Changes to Market Value \$254,294
6/30/2014 Ending Book and Market Value Balance \$473,784
Accrued Interest for Reporting Period: \$709.88

FINANCIAL STATEMENT REPORTS ARE ATTACHED

- General Fund
- Water/Wastewater Utility Fund
- Electric Fund
- Hotel Motel Fund

FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	2,336,796.10	2,567,343.00	12,748.30	2,565,115.36	2,227.64	99.91
00-00-4002 DELINQUENT TAXES M&O	14,868.62	34,265.00	1,313.77	26,830.45	7,434.55	78.30
00-00-4003 PENALTIES & INTEREST M&O	22,845.99	27,412.00	2,432.23	20,171.90	7,240.10	73.59
00-00-4004 FRANCHISE TAX	244,291.82	400,000.00	15,447.64	246,349.66	153,650.34	61.59
00-00-4006 CITY SALES TAX	2,463,410.47	3,155,000.00	313,616.06	2,567,622.08	587,377.92	81.38
00-00-4008 OCCUPATION TAX	3,010.00	5,000.00	876.00	9,111.95	(4,111.95)	182.24
00-00-4009 MIXED BEVERAGE TAX	14,465.18	20,000.00	0.00	20,178.94	(178.94)	100.89
TOTAL TAXES & PENALTIES	5,099,688.18	6,209,020.00	346,434.00	5,455,380.34	753,639.66	87.86
<u>LICENSES & PERMITS</u>						
00-00-4020 BUILDING PERMITS	75,543.11	75,000.00	12,817.92	86,164.55	(11,164.55)	114.89
00-00-4021 ZONING FEES	1,607.00	3,000.00	0.00	1,503.00	1,497.00	50.10
00-00-4022 PLATTING FEES	16,780.00	6,008.00	4,835.00	11,795.00	(5,795.00)	196.58
00-00-4023 SPECIAL EVENT PERMIT FEE	900.00	2,000.00	900.00	2,208.00	(200.00)	110.00
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES & PERMITS	94,830.11	86,000.00	18,552.92	101,662.55	(15,662.55)	118.21
<u>CHARGES FOR SERVICES</u>						
00-00-4040 ANIMAL SERVICE RECEIPTS	235.00	200.00	45.00	270.00	(70.00)	135.00
00-00-4043 PARKS RECEIPTS	575.00	1,600.00	205.00	1,570.00	30.00	98.13
00-00-4044 PD ACCIDENT REPORTS	1,908.00	1,800.00	168.00	1,581.00	219.00	87.83
00-00-4045 DRUG DOG VISITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	11,687.97	40,800.00	6,798.41	16,442.73	24,357.27	40.30
00-00-4047 PROJ ESCROW REIMB	0.00	0.00	5,472.41	5,472.41	(5,472.41)	0.00
00-00-4049 TRANSFER STATION RECEIPTS	8,270.20	10,000.00	659.00	3,846.02	6,153.98	38.46
TOTAL CHARGES FOR SERVICES	22,676.17	54,400.00	13,346.82	29,182.16	25,217.84	53.64
<u>FINES & FORFEITURES</u>						
00-00-4070 MUNICIPAL COURT FINES	184,679.09	225,000.00	15,159.60	134,369.00	90,631.00	59.72
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	3,266.93	0.00	0.00	0.00	0.00	0.00
00-00-4076 LIBRARY RECEIPTS	12,598.93	16,000.00	1,370.39	11,745.98	4,254.02	73.41
00-00-4077 SANITATION PROCEEDS	14,166.83	0.00	0.00	0.00	0.00	0.00
00-00-4078 JUVENILE CASE MANAGER-M/C	5,381.67	5,100.00	432.23	3,771.28	1,329.72	73.95
00-00-4080 TEEN COURT (MC)	1,263.00	1,000.00	100.00	972.58	27.42	97.26
TOTAL FINES & FORFEITURES	221,356.45	247,100.00	17,062.22	150,858.84	96,241.16	61.05

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FINANCIAL STATEMENT

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131-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	123,284.62	40,702.00	298.93	45,060.05	(4,358.05)	110.71
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/NW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	460,125.00	613,500.00	51,125.00	460,125.00	153,375.00	75.00
00-00-4704 TRANS IN - SANITATION FUND	0.00	48,000.00	0.00	0.00	48,000.00	0.00
00-00-4706 TRANSFERS IN - BEDC	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	460,125.00	661,500.00	51,125.00	460,125.00	201,375.00	69.56
** TOTAL REVENUE **	7,159,330.70	8,765,222.00	568,095.86	7,410,375.96	1,354,846.04	84.54

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FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>LEGISLATIVE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	3,783.52	5,970.00	464.44	4,495.46	1,474.54	75.30
SUPPLIES & MATERIALS	3,430.16	4,900.00	1,325.67	2,949.29	1,950.71	60.19
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	4,691.24	8,000.00	627.82	6,254.04	1,745.96	78.18
CONTRACTUAL SERVICES	1,619.00	1,800.00	115.00	1,195.00	605.00	66.39
OTHER CHARGES	7,200.60	16,040.00	880.91	9,019.81	7,020.19	56.23
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	20,724.52	36,710.00	3,433.84	23,913.60	12,796.40	65.14
TOTAL LEGISLATIVE	20,724.52	36,710.00	3,433.84	23,913.60	12,796.40	65.14
<u>ORGANIZATIONAL</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	80,632.11	167,840.00	12,009.20	116,711.23	51,128.77	69.54
SUPPLIES & MATERIALS	9,216.96	14,605.00	710.84	11,341.01	3,263.99	77.65
MAINTENANCE & REPAIRS	3,355.49	8,660.00	1,707.57	7,091.76	1,568.24	81.89
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	353,940.24	460,070.00	31,470.01	343,420.05	116,649.95	74.65
OTHER CHARGES	290,547.56	423,320.00	80,708.89	318,136.14	105,183.86	75.15
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	17,402.19	22,500.00	0.00	22,500.00	0.00	100.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	755,094.55	1,096,995.00	126,606.51	819,200.19	277,794.81	74.69
TOTAL ORGANIZATIONAL	755,094.55	1,096,995.00	126,606.51	819,200.19	277,794.81	74.68
<u>CITY MANAGER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	205,732.33	287,431.00	25,372.73	235,878.92	51,552.08	82.06
SUPPLIES & MATERIALS	3,953.64	4,560.00	42.81	4,196.38	363.62	92.03
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	5,251.98	8,260.00	680.28	6,149.44	2,110.56	74.45
CONTRACTUAL SERVICES	165.79	275.00	0.00	108.50	166.50	39.45
OTHER CHARGES	7,714.85	11,705.00	155.16	9,713.90	1,991.10	82.99
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	223,818.59	312,231.00	26,250.98	256,047.14	55,183.86	82.01
TOTAL CITY MANAGER	223,818.59	312,231.00	26,250.98	256,047.14	55,183.86	82.01

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FINANCIAL STATEMENT

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CITY SECRETARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	48,040.74	69,155.00	5,468.76	52,084.69	17,070.31	75.32
SUPPLIES & MATERIALS	881.06	1,515.00	2.21	717.37	797.63	47.35
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	748.32	2,070.00	180.49	1,586.45	481.55	76.74
CONTRACTUAL SERVICES	956.45	3,100.00	0.00	950.00	2,150.00	30.65
OTHER CHARGES	20,217.89	36,355.00	14,586.48	29,702.62	6,652.38	81.70
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>70,844.46</u>	<u>112,195.00</u>	<u>20,237.94</u>	<u>85,043.13</u>	<u>27,151.87</u>	<u>75.80</u>
TOTAL CITY SECRETARY	70,844.46	112,195.00	20,237.94	85,043.13	27,151.87	75.80

FINANCE

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	218,429.12	328,560.00	23,903.50	224,399.73	104,160.27	68.30
SUPPLIES & MATERIALS	3,318.59	9,810.00	470.66	4,822.14	4,987.66	49.16
MAINTENANCE & REPAIRS	27,258.26	38,000.00	0.00	31,718.95	6,281.05	83.47
OCCUPANCY	3,931.14	7,250.00	560.81	5,219.53	2,030.45	71.99
CONTRACTUAL SERVICES	27,300.51	49,350.00	0.00	26,614.39	22,735.61	53.93
OTHER CHARGES	6,474.37	12,150.00	1,552.23	8,042.04	4,107.96	66.19
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>286,711.99</u>	<u>445,120.00</u>	<u>26,487.20</u>	<u>300,816.80</u>	<u>144,303.20</u>	<u>67.58</u>
<u>METER SERVICE</u>						
PERSONNEL SERVICES	234,008.98	342,010.00	23,767.43	246,619.30	95,390.70	72.11
SUPPLIES & MATERIALS	22,613.47	32,950.00	2,899.39	25,314.81	7,635.19	76.83
MAINTENANCE & REPAIRS	1,165.23	12,500.00	5,009.06	8,316.97	4,183.03	66.54
OCCUPANCY	6,452.96	13,620.00	711.58	9,028.78	4,591.22	66.29
CONTRACTUAL SERVICES	8,499.45	14,100.00	599.65	8,665.90	5,434.10	61.46
OTHER CHARGES	1,748.01	6,580.00	77.84	2,821.71	3,758.29	42.88
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	<u>274,488.10</u>	<u>421,760.00</u>	<u>33,064.95</u>	<u>300,767.47</u>	<u>120,992.53</u>	<u>71.31</u>
TOTAL FINANCE	561,200.09	866,880.00	59,552.15	601,584.27	265,295.73	69.40

HUMAN RESOURCE

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	66,839.61	97,310.00	7,404.20	69,945.01	27,364.99	71.88
SUPPLIES & MATERIALS	277.28	2,275.00	94.49	403.74	1,871.26	17.75
MAINTENANCE & REPAIRS	0.00	1,500.00	0.00	1,015.96	484.04	67.73
OCCUPANCY	1,831.82	3,445.00	423.81	2,449.58	995.42	71.11
CONTRACTUAL SERVICES	90.58	325.00	4.00	15.00	310.00	4.62
OTHER CHARGES	8,643.32	14,235.00	800.19	8,948.32	5,286.68	62.86
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>77,683.11</u>	<u>119,090.00</u>	<u>8,726.69</u>	<u>82,777.61</u>	<u>36,312.39</u>	<u>69.51</u>

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	77,583.11	119,090.00	8,726.69	82,777.61	36,312.39	69.51
<u>INFORMATION TECHNOLOGY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	64,144.37	103,070.00	7,934.68	75,380.91	27,689.09	73.14
SUPPLIES & MATERIALS	2,822.96	9,632.00	81.77	6,827.53	3,004.47	69.44
MAINTENANCE & REPAIRS	18,736.21	22,600.00	7,372.52	27,400.14	(4,800.14)	121.24
OCCUPANCY	3,999.86	8,000.00	610.50	4,337.64	3,612.36	54.85
CONTRACTUAL SERVICES	16,067.63	13,050.00	205.83	7,704.58	5,345.42	59.04
OTHER CHARGES	2,670.00	3,200.00	360.00	3,180.86	19.14	99.40
CAPITAL OUTLAY	0.00	40,768.00	0.00	0.00	40,768.00	0.00
TOTAL 00-NON-PROGRAM	108,441.03	200,520.00	16,765.30	124,881.66	75,636.34	62.20
TOTAL INFORMATION TECHNOLOGY	108,441.03	200,520.00	16,765.30	124,881.66	75,636.34	62.28
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	227,829.51	358,316.00	25,227.03	220,841.41	137,474.59	61.63
SUPPLIES & MATERIALS	19,365.91	32,585.00	3,567.27	27,647.90	4,937.10	84.85
MAINTENANCE & REPAIRS	15,467.30	23,820.00	891.90	17,671.37	6,148.63	74.13
OCCUPANCY	35,293.14	50,020.00	5,870.61	40,300.26	9,719.74	80.57
CONTRACTUAL SERVICES	152,816.95	195,970.00	47,231.68	147,979.88	47,990.12	75.51
OTHER CHARGES	20,549.77	32,595.00	251.38	14,371.83	18,223.20	44.09
CAPITAL OUTLAY	0.00	58,570.00	0.00	58,970.00	0.00	100.00
TOTAL ADMINISTRATION	472,427.58	752,276.00	83,039.87	527,782.62	224,493.38	70.16
<u>CODE ENFORCEMENT</u>						
PERSONNEL SERVICES	34,567.07	49,321.00	3,958.31	27,901.90	21,419.10	56.57
SUPPLIES & MATERIALS	653.23	3,000.00	372.85	2,099.19	900.81	69.97
MAINTENANCE & REPAIRS	43.98	300.00	0.00	45.99	254.01	15.33
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	380.00	900.00	0.00	0.00	900.00	0.00
OTHER CHARGES	97.02	6,175.00	1,000.91	1,014.83	5,160.17	16.43
TOTAL CODE ENFORCEMENT	35,741.30	59,696.00	5,332.07	31,061.91	28,634.09	52.03
<u>EMERGENCY MANAGEMENT</u>						
SUPPLIES & MATERIALS	345.37	800.00	0.00	0.00	800.00	0.00
MAINTENANCE & REPAIRS	0.00	2,500.00	0.00	0.00	2,500.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	590.00	0.00	0.00	590.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT	345.37	3,890.00	0.00	0.00	3,890.00	0.00

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101-GENERAL FUND

EXPENDITURES	PRICR Y-T-D	CURRENT BUDGET	M T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>POLICE-CID</u>						
PERSONNEL SERVICES	117,127.51	161,158.00	11,676.88	113,660.99	47,497.01	70.53
SUPPLIES & MATERIALS	5,684.84	2,750.00	249.80	1,308.93	1,441.07	47.60
MAINTENANCE & REPAIRS	161.67	1,460.00	35.99	329.38	1,130.62	22.56
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	2,764.41	3,500.00	100.00	2,296.26	1,203.74	65.61
OTHER CHARGES	2,731.38	5,120.00	180.00	380.00	4,740.00	7.42
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-CID	129,469.81	173,988.00	12,042.67	117,975.56	56,012.44	67.81
<u>POLICE-PATROL</u>						
PERSONNEL SERVICES	777,752.08	1,103,877.00	82,158.12	786,090.58	317,786.42	71.21
SUPPLIES & MATERIALS	42,819.19	68,140.00	5,174.06	45,263.06	22,876.94	66.43
MAINTENANCE & REPAIRS	16,537.19	35,302.00	458.62	29,868.62	5,433.38	84.61
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	8,901.61	17,125.00	2,305.36	15,288.41	1,836.59	89.28
OTHER CHARGES	7,363.51	10,200.00	120.00	5,178.15	5,021.85	50.77
CAPITAL OUTLAY	31,808.41	115,000.00	36,864.00	114,905.40	94.60	99.92
TOTAL POLICE-PATROL	885,181.99	1,349,644.00	127,080.16	996,594.22	353,049.78	73.84
<u>POLICE-CRIME PREVENTION</u>						
PERSONNEL SERVICES	0.00	76,902.00	6,235.78	61,757.73	15,134.27	80.32
SUPPLIES & MATERIALS	0.00	600.00	73.05	456.41	143.59	76.07
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	561.90	561.90	0.00
OTHER CHARGES	0.00	1,000.00	786.40	966.40	33.60	96.64
TOTAL POLICE-CRIME PREVENTION	0.00	78,502.00	7,095.24	63,752.44	14,749.56	81.21
<u>ANIMAL SERVICES</u>						
PERSONNEL SERVICES	18,103.57	42,695.00	0.00	29,047.31	13,647.69	68.03
SUPPLIES & MATERIALS	1,467.56	7,450.00	61.27	1,741.44	5,708.56	23.38
MAINTENANCE & REPAIRS	1,458.30	2,150.00	0.00	656.81	1,493.19	30.55
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	1,579.99	2,175.00	0.00	349.28	1,825.72	16.06
OTHER CHARGES	7,175.00	13,375.00	0.00	7,724.42	5,650.58	57.75
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	29,784.42	67,845.00	61.27	39,519.26	28,325.74	58.25
TOTAL POLICE	1,552,950.47	2,485,841.00	234,651.28	1,776,686.01	709,154.99	71.47
<u>FIRE-VOLUNTEER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	4,219.25	15,000.00	0.00	2,176.52	12,823.48	14.51
SUPPLIES & MATERIALS	45,536.10	57,914.00	1,607.15	45,316.02	12,597.98	78.25
MAINTENANCE & REPAIRS	50,818.49	45,811.00	867.03	26,970.09	28,840.91	58.87
OCCUPANCY	29,267.45	43,650.00	2,467.55	33,086.17	10,563.83	75.90
CONTRACTUAL SERVICES	23,084.52	24,000.00	0.00	23,002.53	997.47	95.84

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AS OF: JUNE 30TH, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES	19,022.44	26,825.00	517.46	12,898.53	13,926.47	48.08
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	171,948.25	213,200.00	5,459.19	143,449.86	69,750.14	67.28
TOTAL FIRE-VOLUNTEER	171,948.25	213,200.00	5,459.19	143,449.86	69,750.14	67.28

MUNICIPAL COURT

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	203,428.59	299,040.00	22,035.69	211,085.68	87,954.32	70.59
SUPPLIES & MATERIALS	7,578.68	10,500.00	1,112.39	7,849.95	2,650.05	74.76
MAINTENANCE & REPAIRS	12,527.34	15,950.00	0.00	12,549.90	3,400.10	78.68
OCCUPANCY	6,443.48	10,310.00	849.26	7,607.97	2,702.03	73.79
CONTRACTUAL SERVICES	16,000.83	27,850.00	1,387.06	15,145.99	12,704.01	54.38
OTHER CHARGES	5,630.39	7,300.00	710.29	5,378.96	1,921.04	73.68
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	251,609.31	370,950.00	26,034.69	259,618.45	111,331.55	89.93
TOTAL MUNICIPAL COURT	251,609.31	370,950.00	26,034.69	259,618.45	111,331.55	89.93

PLANNING & DEVELOPMENT

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	240,886.21	451,300.00	33,936.47	323,959.46	127,340.54	71.78
SUPPLIES & MATERIALS	3,654.45	16,270.00	1,416.65	10,328.41	5,941.59	63.48
MAINTENANCE & REPAIRS	236.53	1,500.00	55.38	906.50	593.50	60.43
OCCUPANCY	5,642.40	11,810.00	826.96	7,308.03	4,501.97	61.88
CONTRACTUAL SERVICES	104,016.13	137,150.00	16,689.80	41,677.71	95,472.29	30.39
OTHER CHARGES	33,181.65	47,600.00	793.82	31,961.76	15,638.24	67.15
CAPITAL OUTLAY	0.00	7,000.00	5,500.00	5,500.00	1,500.00	78.57
TOTAL 00-NON-PROGRAM	387,617.37	672,630.00	59,219.08	421,641.87	250,988.13	62.69
TOTAL PLANNING & DEVELOPMENT	387,617.37	672,630.00	59,219.08	421,641.87	250,988.13	62.69

HEALTH

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	53,269.47	71,050.00	11,837.66	47,350.64	23,699.36	66.64
TOTAL 00-NON-PROGRAM	53,269.47	71,050.00	11,837.66	47,350.64	23,699.36	66.64
TOTAL HEALTH	53,269.47	71,050.00	11,837.66	47,350.64	23,699.36	66.64

PUBLIC WORKS

<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	436,852.95	666,300.00	49,956.45	461,720.25	204,579.75	69.30
SUPPLIES & MATERIALS	53,653.33	78,600.00	7,025.06	61,590.21	17,009.79	78.36
MAINTENANCE & REPAIRS	49,040.58	67,750.00	2,825.97	35,745.70	32,004.30	52.76
OCCUPANCY	10,443.70	14,010.00	836.57	8,931.97	3,078.03	63.75
CONTRACTUAL SERVICES	21,421.99	33,750.00	2,441.42	15,921.92	17,828.08	47.18

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FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES	47,428.67	70,700.00	4,544.86	47,605.42	23,094.58	67.33
CAPITAL OUTLAY	65,785.55	68,700.00	0.00	23,677.80	45,022.20	34.47
TOTAL ADMINISTRATION	684,606.77	999,810.00	67,630.33	655,193.27	344,616.73	65.53
<u>RECREATION</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	39,500.00	0.00	19,750.00	19,750.00	50.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION	0.00	39,500.00	0.00	19,750.00	19,750.00	50.00
<u>PARKS</u>						
PERSONNEL SERVICES	368,633.69	556,725.00	35,429.63	327,882.31	228,842.69	58.89
SUPPLIES & MATERIALS	44,514.53	44,770.00	4,714.10	33,663.69	11,106.31	75.19
MAINTENANCE & REPAIRS	33,525.60	44,250.00	3,599.68	33,503.81	10,746.19	75.71
OCCUPANCY	44,190.70	62,740.00	4,650.00	32,668.03	30,071.97	52.07
CONTRACTUAL SERVICES	5,517.69	10,280.00	653.51	9,498.25	781.75	92.40
OTHER CHARGES	3,556.82	9,850.00	147.82	5,589.54	4,260.46	56.75
CAPITAL OUTLAY	0.00	13,200.00	0.00	13,188.40	11.60	99.91
TOTAL PARKS	499,939.03	741,815.00	49,194.74	455,994.03	285,820.97	61.47
<u>BUILDING MAINTENANCE</u>						
PERSONNEL SERVICES	112,164.09	158,358.00	11,680.98	109,234.87	49,123.13	68.98
SUPPLIES & MATERIALS	2,479.40	8,800.00	700.17	3,678.84	5,121.16	41.81
MAINTENANCE & REPAIRS	1,153.07	3,800.00	172.62	2,778.78	1,021.22	73.13
OCCUPANCY	221.47	472.00	28.77	239.81	232.19	50.81
CONTRACTUAL SERVICES	1,527.59	1,690.00	84.48	1,427.39	262.61	84.46
OTHER CHARGES	0.00	110.00	0.00	92.58	17.42	84.16
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING MAINTENANCE	117,545.62	173,230.00	12,667.02	117,452.27	55,777.73	67.80
TOTAL PUBLIC WORKS	1,302,091.42	1,954,355.00	129,492.09	1,248,309.57	705,965.43	63.88
<u>LIBRARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	355,151.41	526,035.00	37,982.43	338,785.76	187,249.24	64.40
SUPPLIES & MATERIALS	44,973.24	66,795.00	4,247.19	49,215.04	17,579.96	73.68
MAINTENANCE & REPAIRS	7,126.25	15,120.00	122.00	11,191.64	3,928.36	74.02
OCCUPANCY	21,105.64	37,380.00	2,689.37	25,370.46	12,009.54	67.87
CONTRACTUAL SERVICES	17,967.80	19,920.00	3,223.00	18,331.30	1,588.70	92.02
OTHER CHARGES	9,554.77	13,325.00	515.85	9,641.21	3,683.79	72.35
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	455,879.11	678,575.00	48,779.84	452,535.41	226,039.59	66.69
TOTAL LIBRARY	455,879.11	678,575.00	48,779.84	452,535.41	226,039.59	66.69
*** TOTAL EXPENSES ***	3,993,171.75	9,191,222.00	777,107.24	6,343,119.41	2,848,102.59	69.01

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FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUES OVER/ (UNDER) EXPENDITURES	1,166,158.95	(426,000.00)	(209,011.38)	1,067,256.55	(1,493,256.55)	250.53-

*** END OF REPORT ***

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FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>						
00-00-4046 SPECIAL EVENTS NOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER REVENUES</u>						
00-00-4101 WATER SALES-RESIDENTIAL	856,612.02	1,255,000.00	107,529.10	864,751.79	390,248.21	68.90
00-00-4102 WATER SALES-COMMERCIAL	729,877.95	1,041,300.00	87,271.97	744,385.18	296,914.82	71.49
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	22,472.77	30,000.00	2,597.45	22,723.51	7,276.49	75.75
00-00-4152 WATER TAPPING FEES	7,750.00	1,000.00	0.00	8,175.00	(7,175.00)	817.50
00-00-4154 WATER SERVICE FEES	19,092.65	26,000.00	1,212.50	16,953.00	9,047.00	65.20
00-00-4155 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4156 OTHER	42,819.09	100.00	0.00	0.00	100.00	0.00
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	1,678,624.48	2,353,400.00	198,611.02	1,656,988.48	696,411.52	70.41
<u>WASTEWATER REVENUES</u>						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	603,284.58	838,380.00	69,778.85	613,282.35	225,097.65	73.15
00-00-4202 WASTEWATER SALES-COMMERCIAL	461,090.18	649,340.00	52,593.13	477,229.96	172,110.04	73.49
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	16,387.84	20,000.00	1,787.67	15,029.03	4,970.97	75.15
00-00-4252 SEWER TAPPING FEES	375.00	1,000.00	300.00	4,350.00	(3,350.00)	435.00
00-00-4253 SEPTIC TANK DUMP FEES	61,503.87	100,000.00	9,980.62	57,557.77	42,442.23	57.56
00-00-4256 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	1,142,641.47	1,608,820.00	134,440.37	1,167,449.11	441,370.89	72.57
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	2,938.95	4,200.00	112.07	2,020.46	2,179.54	48.11
00-00-4401 INTEREST RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	2,938.95	4,200.00	112.07	2,020.46	2,179.54	48.11
<u>MISCELLANEOUS</u>						
00-00-4501 GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4505 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4506 SANITATION PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 BACKFLOW TESTING COST	2,450.00	3,000.00	1,400.00	4,100.00	(1,100.00)	136.67
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4528 CONSERVATION PROGRAM	30.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	16,843.40	15,000.00	4,492.87	19,643.75	(4,643.75)	130.96
00-00-4548 LCRA/WUID	48,074.32	66,000.00	5,198.30	53,413.30	12,586.70	80.93
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	67,397.72	84,000.00	12,091.17	77,157.05	6,842.95	91.85

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FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

202 WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS-IN</u>						
00-00-4702 TRANS IN-DEBT SRV FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4735 TRANS IN FUND #722	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSERS-IN	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER SOURCES</u>						
00-00-4805 GAIN/LOSS FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4810 INSURANCE PROCEEDS	0.00	0.00	0.00	398.46	(398.46)	0.00
TOTAL OTHER SOURCES	0.00	0.00	0.00	398.46	(398.46)	0.00
** TOTAL REVENUE **	2,891,602.62	4,050,420.00	343,254.63	2,904,013.56	1,146,406.44	71.70

FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER/WASTEWATER DEPT.</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	583,541.65	819,670.00	59,744.08	508,597.56	311,072.44	62.05
SUPPLIES & MATERIALS	46,214.17	47,210.00	4,260.99	27,554.18	19,655.82	58.37
MAINTENANCE & REPAIRS	11,700.12	21,630.00	325.68	8,505.42	13,124.58	39.32
OCCUPANCY	15,203.92	23,470.00	1,868.45	15,879.16	7,590.84	67.66
CONTRACTUAL SERVICES	553,891.52	652,870.00	51,402.11	506,641.37	146,228.63	77.60
OTHER CHARGES	48,481.83	31,950.00	1,020.74	26,977.94	4,972.06	84.44
CONTINGENCY	0.00	10,000.00	0.00	0.00	10,000.00	0.00
CAPITAL OUTLAY	62,084.80	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	441,742.50	657,290.00	63,075.67	567,681.03	89,608.97	86.37
TRANSFERS OUT	127,499.94	171,684.00	14,307.00	128,763.00	42,921.00	75.00
TOTAL ADMINISTRATION	1,890,360.45	2,435,774.00	196,004.72	1,790,599.66	645,174.34	73.51
<u>W/WW DISTRIBUT/COLLECT</u>						
SUPPLIES & MATERIALS	5,340.63	18,500.00	32.94	16,934.69	1,565.31	91.54
MAINTENANCE & REPAIRS	108,506.26	124,000.00	5,231.25	48,525.90	75,474.10	39.13
OCCUPANCY	28,333.30	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	17,336.80	6,267.00	180.00	1,436.25	4,830.75	22.92
OTHER CHARGES	0.00	1,500.00	121.00	516.00	984.00	34.40
CAPITAL OUTLAY	2,569.00	0.00	0.00	0.00	0.00	0.00
TOTAL W/WW DISTRIBUT/COLLECT	162,085.99	150,267.00	5,565.19	67,412.84	82,854.16	44.86
<u>WATER PRODUCTION/TREAT</u>						
SUPPLIES & MATERIALS	14,504.66	23,500.00	3,351.98	15,413.88	8,086.12	65.59
MAINTENANCE & REPAIRS	56,563.28	74,700.00	6,489.04	31,994.86	42,705.14	42.83
OCCUPANCY	57,960.25	116,000.00	10,450.38	78,179.12	37,820.88	67.40
CONTRACTUAL SERVICES	62,208.66	97,650.00	11,963.94	74,116.05	23,533.95	75.90
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PRODUCTION/TREAT	191,236.85	311,850.00	32,255.34	199,703.91	112,146.09	64.04
<u>WW TREATMENT PLANT</u>						
SUPPLIES & MATERIALS	25,240.04	29,800.00	1,412.47	13,716.98	16,083.02	46.03
MAINTENANCE & REPAIRS	182,478.93	121,600.00	15,175.93	61,816.45	59,783.55	50.84
OCCUPANCY	75,736.03	117,900.00	12,755.67	111,777.82	6,022.18	94.89
CONTRACTUAL SERVICES	39,015.38	59,533.00	2,652.00	45,712.58	13,820.42	76.79
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	322,470.38	328,733.00	32,996.07	233,023.83	95,709.17	70.89
TOTAL WATER/WASTEWATER DEPT.	2,566,153.67	3,226,624.00	266,821.32	2,290,740.24	935,883.76	70.99

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CITY OF BASTROP

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FINANCIAL STATEMENT

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202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
*** TOTAL EXPENSES ***	2,566,153.67	3,226,624.00	266,821.32	2,290,740.24	935,883.76	70.99
REVENUES OVER/(UNDER) EXPENDITURES	325,448.95	823,796.00	78,433.31	613,273.32	210,522.68	74.44

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	<u>1,694,215.88</u>	<u>2,329,020.00</u>	<u>259,437.77</u>	<u>1,814,971.77</u>	<u>514,048.23</u>	<u>77.93</u>
TOTAL TAXES & PENALTIES	1,694,215.88	2,329,020.00	259,437.77	1,814,971.77	514,048.23	77.93
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST EARNED	<u>1,931.69</u>	<u>3,500.00</u>	<u>56.75</u>	<u>1,065.77</u>	<u>2,434.23</u>	<u>30.45</u>
TOTAL INTEREST INCOME	1,931.69	3,500.00	56.75	1,065.77	2,434.23	30.45
<u>INTERGOVERNMENTAL</u>						
00-00-4418 TEXAS YES GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
00-00-4514 MISCELLANEOUS INCOME	<u>5,231.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
00-00-4529 LCRA HISTORICAL VIDEO GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	5,231.96	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	<u><u>1,701,380.53</u></u>	<u><u>2,332,520.00</u></u>	<u><u>259,494.52</u></u>	<u><u>1,816,037.54</u></u>	<u><u>516,482.46</u></u>	<u><u>77.86</u></u>

7-23-2014 07:54 AM

CITY OF BASTROP

PAGE: 2

FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2014

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>HOTEL/MOTEL TAX FUND</u>						
<u>00-NON-PROGRAM</u>						
CONTRACTUAL SERVICES	974,549.09	1,121,440.00	79,761.36	855,331.82	266,108.18	76.27
OTHER CHARGES	12,512.38	45,000.00	6,798.41	16,442.73	28,557.27	36.54
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	930,875.00	1,186,570.00	100,588.33	889,927.47	296,642.53	75.00
TOTAL 00-NON-PROGRAM	1,917,936.47	2,353,010.00	187,148.10	1,761,702.02	591,307.98	74.87
TOTAL HOTEL/MOTEL TAX FUND	1,917,936.47	2,353,010.00	187,148.10	1,761,702.02	591,307.98	74.87
*** TOTAL EXPENSES ***	1,917,936.47	2,353,010.00	187,148.10	1,761,702.02	591,307.98	74.87
REVENUES OVER/(UNDER) EXPENDITURES	(216,555.94)	(20,490.00)	72,346.42	54,335.52	(74,925.52)	265.18

*** END OF REPORT ***

CITY OF BASTROP
FY 2015 HOT FUNDING REQUEST FORM

Organization	FY 2013-2014 FUNDING APPROVED	FY 2014-2015 FUNDING REQUEST	FY 2014-2015 PROPOSED FUNDING
Bastrop Chamber of Commerce	\$ 48,500	\$ 50,000	\$ 48,000.00
Bastrop Downtown Business Alliance	\$ 51,500	\$ 75,125	\$ 50,800.00
Bastrop Fine Arts Guild	\$ 8,000	\$ 14,000	\$ 8,000.00
Bastrop Historical Society	\$ 16,200	\$ 25,000	\$ 18,200.00
Bastrop Homecoming Committee	\$ 17,300	\$ 60,000	\$ 20,400.00
Bastrop Juneteenth Committee	\$ 5,100	\$ 10,000	\$ 5,450.00
Bastrop Old Town Visitor's Center	\$ 55,100	\$ 75,600	\$ 60,700.00
Bastrop Opera House	\$ 50,700	\$ 57,000	\$ 50,700.00
Family Crisis Center	\$ 1,600	\$ 1,600	\$ 1,800.00
Keep Bastrop County Beautiful	\$ 5,200	\$ 10,000	\$ 5,050.00
Retreet America	\$ 1,600	\$ 3,000	\$ 1,950.00
Sup Cup LLC	\$ -	\$ 15,500	\$ 6,250.00
Texas Non-Profit Theatres, Inc	\$ -	\$ 10,000	\$ 5,150.00
Upstart, Inc.	\$ 12,000	\$ 50,490	\$ 14,000.00
YMCA of Austin	\$ 2,900	\$ 6,000	\$ 3,550.00
Other-Organizations not requesting funding for 2015	\$ 7,800		
Total	\$ 283,500	\$ 463,315	\$ 300,000.00

CITY OF BASTROP

AGENDA ITEM **D-3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 16, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **Consideration, discussion and possible action on the acquisition of art from Artist CM Henderson for the framed Print titled "Morning on Main Street" and recommended by the Bastrop Arts in Public Places Task Force.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

The Bastrop Arts in Public Places has requested for City Council to consider the acquisition of Artist CM Henderson's print titled "Morning on Main Street". This print of a watercolor was completed as part of series of the City of Bastrop's Historic Downtown. The print is signed and numbered by the artist. The Task Force recommends purchasing this artwork for the City's permanent collection to hang in the community volunteer center which is also the office of the Bastrop Main Street Program. A photo of the artwork and an invoice is attached.

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: The BAIPP Task Force recommends approval.

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

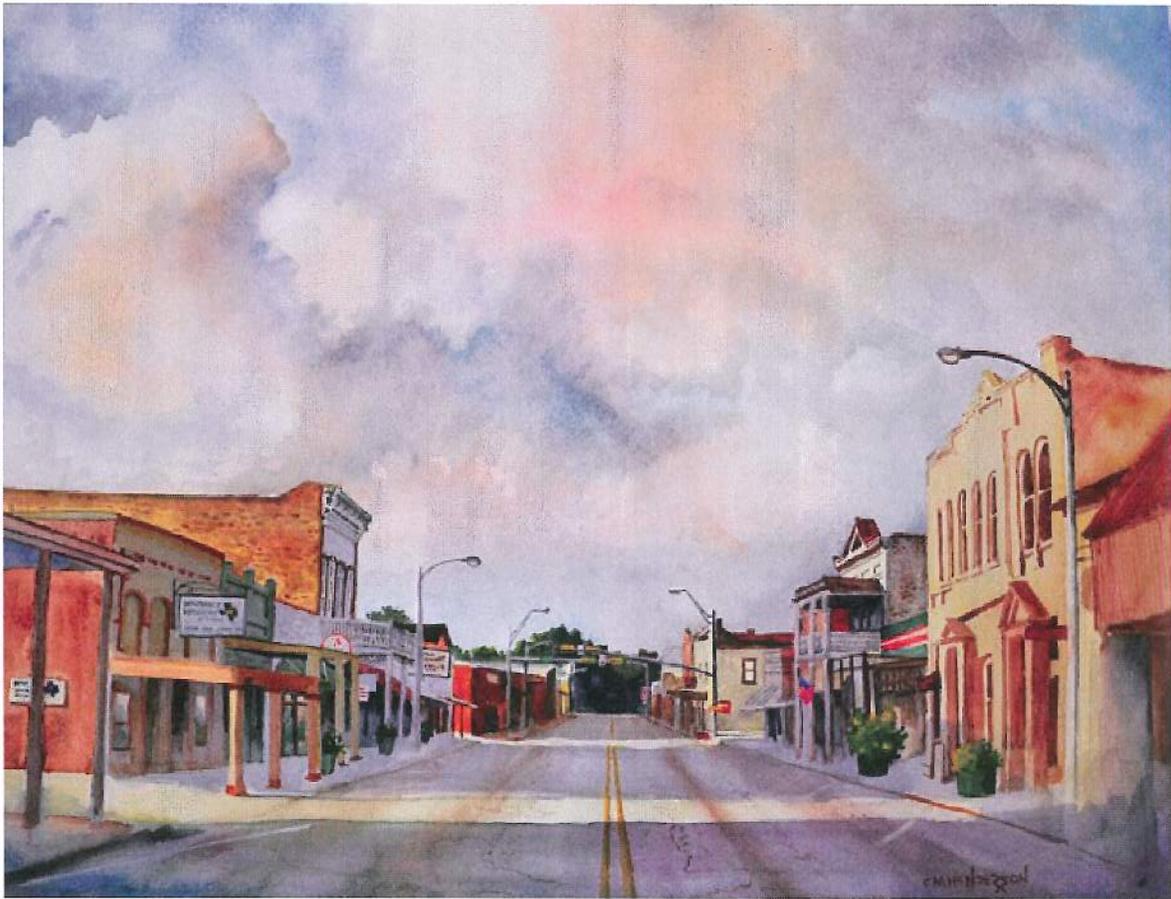
11. Action Taken:

CM Henderson
 131 Laura Lane
 Bastrop Tx 78602
 512-303-6210

378810

DATE 6-13-14

NAME		ART IN PUBLIC PLACES				
ADDRESS		ORDER NO. #10/25				
CITY, STATE, ZIP						
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT
QUAN.	DESCRIPTION		PRICE	AMOUNT		
1	1	Print-Morning on				
2		Main Street	300 ⁰⁰	300 ⁰⁰		
3						
4		Frame	354 ⁰⁰	354 ⁰⁰		
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
RECEIVED BY			TAX	N/A		
			TOTAL	654 ⁰⁰		



Artist CM Henderson's print titled "Morning on Main Street".

CITY OF BASTROP

AGENDA ITEM **D-4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 16, 2014
MEETING DATE: August 12, 2014

1. Agenda Item: **Consideration, discussion and possible action on the acquisition of art from Artist Patricia Rendulic with her Glass Artwork titled "A River Runs Through It" recommended by the Bastrop Arts in Public Places Task Force.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

The Bastrop Arts in Public Places has requested for City Council to consider the acquisition of Artist Patricia Rendulics' glass artwork titled "A River Runs Through It". This piece is produced as an original piece of glass specific to the Colorado River as it runs through Bastrop County. The artwork was "on loan" to the Convention Center for 1 year (which ended in 2011). The Task Force recommends purchasing this artwork for the City's permanent collection. A photo of the artwork and an invoice is attached.

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____
Under Budget: _____

Budgeted Amount: _____
Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **The BAIPP Task Force recommends approval.**

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____



Artist Patricia Rendulic, Glass Artwork titled "A River Runs Through It"

Rendulic Glass

INVOICE

Patricia Rendulic
 PO Box 381
 Cedar Creek, TX 78612

(512) 985-5168

SOLD TO:
 City of Bastrop
 Bastrop, Texas 78602

INVOICE NUMBER 120724
 INVOICE DATE July 24, 2012

INSTALLED Bastrop Convention Ctr

Sales Tax Rate: 0.00% n/a

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Bastrop River 40" x 66" Glass Carved wall hanging 3" wide Cherry wood frame "A River Runs Through It"	9,200.00	\$9,200.00
	Marketing discount - display and advertising	-20.00%	(1,840.00)
	Optional Solid Wood - Black Satin finish frame: add \$225 (built, exchanged & rehung at no additional cost)		
		SUBTOTAL	7,360.00
		TAX	0.00
		FREIGHT	
			\$7,360.00

DIRECT ALL INQUIRIES TO:
 Patricia Rendulic
 (512)745-6108
 email: patricia@rendulic.com

MAKE ALL CHECKS PAYABLE TO:
 Patricia Rendulic
 Rendulic Glass
 PO Box 381
 Cedar Creek, TX 78612

PAY THIS AMOUNT

THANK YOU FOR YOUR BUSINESS!

CITY OF BASTROP

AGENDA ITEM **D-5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 1, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop Texas, amending the budget for the Fiscal Year 2014 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date.**

2. Party Making Request: Karla Stovall, Chief Financial Officer

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

4. Policy Implication: These budget amendments increase the budget appropriations for Fiscal Year 2014. See attached memo.

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: Staff recommends approval of the Budget Amendments

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2014 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2014; and,

WHEREAS, the Mayor and Council have now provided for and conducted a public hearing on the budget as provided by law. Now, Therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS:

That the proposed budget amendments for the Fiscal Year 2014, as submitted to the City Council by the City Manager and which budget amendments are attached hereto as Exhibit "A" is hereby adopted and approved as the amended budget of said city for Fiscal Year 2014; and

Ordinance and prior actions in conflict herewith are hereby repealed; and

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

READ and APPROVED on First Reading on the _____ day of August, 2014.

READ and ADOPTED on Second Reading on the _____ day of August, 2014.

APPROVED:

ATTEST:

Terry Orr, Mayor

Elizabeth Lopez, City Secretary

City of Bastrop
Memorandum

TO: Mayor & City Council Members

FROM: Karla Stovall, Chief Financial Officer

SUBJECT: Ordinance Amending FY 2014 Budget

DATE: August 12, 2014

Recommendation:

To approve Ordinance Amending the Budget for unanticipated revenue and expenses incurred not included in the original budget approved by City Council.

Background:

The city charter requires that when the budget is amended that the amendment be by ordinance. The budget amendments include an increase to the budget appropriations for Fiscal Year 2013. Funds included in these amendments include: General Fund, Designated Fund, Water Wastewater Fund, Hotel Motel Fund, and Grant Fund.

- General Fund includes:
 - City Manager: Transfer from BEDC for Salaries, TMRS and FICA expenses
 - Police Department: Receipt of Insurance Proceeds for vehicle repair
 - Organizational Department: Increase Professional Services
- Water Wastewater Fund includes:
 - Revenue and Expense necessary for 2014 audit to close in Acceleration fee Debt Service to Water Wastewater Fund.
 - Increase Debt Service Interest payment for 2013 Certificates of Obligation.
- Accelerated Fee Fund
 - Accelerated Fee Water and Wastewater receipts and offset to Developers Agreement.
- Hotel Motel Fund
 - Expenses attributable to funding of the Bastrop Fine Arts Guild, professional and Legal fees.
- 2013 Certificates of Obligation
 - Bond Proceed revenue and offset to applicable expenses.
- 2014 Certificates of Obligation
 - Bond Proceed revenue and offset to applicable expenses.
- Grant Fund
 - Revenues and expenditures associated with Library Impact Grant.
 - Revenues and expenditures associated with hazardous mitigation grant for the Generators, Gills Branch, and Pincey Ridge projects.

FY 2014
BUDGET AMENDMENTS
GENERAL FUND

Fund Balance as of 9-30-13	3,575,905
FY 2014 Budgeted Revenues	8,750,070
FY 2014 Budgeted Appropriations	(9,176,070)
3/2014 Budget Amendments (net)	0
6/2014 Budget Amendments (net)	0
Ending Fund Balance	<u>3,149,905</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
City Manager	Neutral	30,000	BEDC Inkind	101-00-00-4493
Police	Neutral	15,152	Insurance proceeds	101-00-00-4537
New Revenue:				
	Increase	22,760	Property Lien Payments	101-00-00-4419
	Increase	5,470	Escrow Reimbursement	101-00-00-4047
	Total Revenues	73,382		
Matching Expenditures to Revenues:				
City Manager	Neutral	(30,000)	BEDC Transfer for Salaries	101-03-00-5101
Police	Neutral	(15,152)	Maint. of Vehicles-Patrol	101-09-22-5345
New Expenditure:				
Organizational	Increase	(22,750)	Professional Services	101-02-00-5505
City Manager	Increase	(3,180)	TMRS	101-03-00-5151
City Manager	Increase	(2,300)	FICA	101-03-00-5150
	Total Expenditures	<u>(73,382.0)</u>		
	Net Change	0		

FY 2014
BUDGET AMENDMENTS
WATER/WASTEWATER

Fund Balance as of 9-30-13	2,067,088
FY 2014 Budgeted Revenues	4,050,420
FY 2014 Budgeted Appropriations	(3,226,624)
6/2014 Budget Amendments (net)	<u>(99,618)</u>
Ending Fund Balance	<u>2,791,266</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	171,685	Trans In-Acceleration Fees Fund	202-00-00-4734
		<u>171,685</u>	Total Revenues	
Matching Expenditures to Revenues:				
	Increase	(99,618)	2013 Bond Int payment	202-35-10-7148
	Neutral	(120,780)	2010 GO Refunding Princ	202-35-10-7139
	Neutral	(50,905)	2010 GO Refunding Int	202-35-10-7140
		<u>(271,303)</u>	Total Expense	
		(99,618)	Net Change	

FY 2014
BUDGET AMENDMENTS
WATER/WASTEWATER

Fund Balance as of 9-30-13	699,794
FY 2014 Budgeted Revenues	252,264
FY 2014 Budgeted Appropriations	(250,485)
6/2014 Budget Amendments (net)	0
Ending Fund Balance	<u>701,573</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	130,000	Accelerated Fee- water	304-00-00-4199
	Neutral	127,440	Accelerated Fee- wastewater	304-00-00-4299
		<u>Total Revenues</u>	<u>257,440</u>	
Matching Expenditures to Revenues:				
	Neutral	(257,440)	Developers Agreement	304-00-00-5629
		<u>Total Expense</u>	<u>(257,440)</u>	
		Net Change	0	

FY 2014
BUDGET AMENDMENTS
HOTEL/MOTEL TAX FUND

Fund Balance as of 9-30-13	1,905,557
FY 2014 Budgeted Revenues	2,332,520
FY 2014 Budgeted Appropriations	(2,353,010)

6/2014 Budget Amendments (net)	<u>0</u>
Ending Fund Balance	<u>1,885,067</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
New Revenue:				
	Increase	33,360	Increase in Hotel/Motel Tax Revenue	501-00-00-4007
	Total Revenues	<u>33,360</u>		

Matching Expenditures to Revenues:

New Expenditures:				
	Increase	(30,000)	Bastrop Fine Art Guild-Funding amended	501-80-00-5580
	Increase	(1,350)	Professional Services	501-80-00-5505
	Increase	(2,010)	Legal	501-80-00-5525
	Total Expense	<u>(33,360)</u>		
	Net Change	0		

FY 2014
BUDGET AMENDMENTS
2013 COMB REV/TAX BOND

Fund Balance as of 9-30-13	0
FY 2014 Budgeted Revenues	0
FY 2014 Budgeted Appropriations	0
3/2014 Budget Amendments (net)	0
6/2014 Budget Amendments (net)	0
Ending Fund Balance	<u>0</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	595,000	Bond Proceeds	724-00-00-4380
		<u>595,000</u>		
	Total Revenues	<u>595,000</u>		

Matching Expenditures to Revenues:

Neutral	190,040	Issuance Costs	724-00-00-5610
Neutral		Small Equipment	724-00-00-5610
Neutral	400,000	Street Improv-Farm St	724-00-00-6150
Neutral		Street Improv-Chambers St	724-00-00-6151
Neutral	3,680	Street Improv-Hasler	724-00-00-6152
Neutral		In-House St. Repair	724-00-00-6153
Neutral		HMG Match - Generators - Water	724-00-00-6235
Neutral		Water Well Development	724-00-00-6233
Neutral		Water Well Development	724-00-00-6233
Neutral		Phase I Improv of Business Ind. Park	724-00-00-6608
Neutral	1,280	Bridge Inspection	724-00-00-5686
Neutral		Water Supply Infrastructure Improv	724-00-00-6727
Neutral		Alley "D" Infrastr/Parking Improv	724-00-00-6712
Neutral		Extension of Hasler	724-00-00-6155
Neutral		Water Improvements	724-00-00-6230
Neutral		Wastewater Rehab	724-00-00-6723
Neutral		Gills Branch LS Relocation	724-00-00-6725
Neutral		18in Force Main-Gills Branch to WWTP	724-00-00-6726
Neutral		Main St Sidewalk/St Replacement	724-00-00-6154
	<u>Total Expense</u>	<u>595,000</u>	
	Net Change	0	

FY 2014
BUDGET AMENDMENTS
2014 CO BOND

Fund Balance as of 9-30-13	0
FY 2014 Budgeted Revenues	0
FY 2014 Budgeted Appropriations	0
3/2014 Budget Amendments (net)	0
6/2014 Budget Amendments (net)	0
Ending Fund Balance	<u>0</u>

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	7,000,000	Bond Proceeds	725-00-00-4380
		<u>7,000,000</u>		

Matching Expenditures to Revenues:

Neutral	(100,000)	Issuance Costs	725-00-00-5610
Neutral	(300,000)	Equip-VAC Truck	725-00-00-6010
Neutral	(1,700,000)	AMI Project	725-00-00-6705
Neutral	(500,000)	Water System Rehab	725-00-00-6722
Neutral	(500,000)	Wastewater System Rehab	725-00-00-6723
Neutral	(3,800,000)	Water Supply Infrastructure Improv	725-00-00-6727
Neutral	(100,000)	WWTP-Phase I	725-00-00-6728

Total Expense	<u>(7,000,000)</u>
Net Change	0

FY 2014
BUDGET AMENDMENTS
GRANT FUND

Fund Balance as of 9-30-13	0
FY 2014 Budgeted Revenues	0
FY 2014 Budgeted Appropriations	0
6/2014 Budget Amendments (net)	<u>0</u>
Ending Fund Balance	<u>0</u>

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>
Matching Revenues to Expenditures:				
Library	Neutral	10,000	Library Impact Grant	801-00-00-4445
		236,842	HGMP-Loop 150 WTP Generator	801-00-00-4450
		236,841	HGMP-Willow WTP Generator	801-00-00-4451
		295,263	HMGP-Gills Branch Wildfire Mitigation	801-00-00-4452
		126,316	HMGP-Piney Ridge Organic Fuel Removal	801-00-00-4453
		Total Revenues	905,262	

Matching Expenditures to Revenues:				
Library Department	Neutral	(10,000)	Library Impact Grant	801-00-00-5510
		(236,842)	HGMP-Loop 150 WTP Generator	801-00-00-6136
		(236,841)	HGMP-Willow WTP Generator	801-00-00-6137
		(295,263)	HMGP-Gills Branch Wildfire Mitigation	801-00-00-5372
		(126,316)	HMGP-Piney Ridge Organic Fuel Removal	801-00-00-5371
		Total Expense	(905,262)	
		Net Change	0	

CITY OF BASTROP

AGENDA ITEM D.6

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 6, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: Consider and act upon a Resolution of the City Council of the City of Bastrop, Texas, to take a record vote to place a proposal for adoption of the Fiscal Year 2014-2015 budget and tax rate on the September 23, 2014 agenda; specifying the proposed property tax rate; establishing dates for public hearings on the proposed property tax rate; and providing for publication as provided by the Texas Property Tax Code.

2. Party Making Request: Karla Stovall

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

In accordance with the "Truth in Taxation" laws of the State of Texas, if an entity's proposed tax rate exceeds the effective rate, the entity is required to vote to place a proposal for adoption of budget and tax rate, publish notices and conduct two public hearings.

The City is required to provide the results of the roll call vote at least seven (7) days prior to the first scheduled public hearing on August 26, 2014. A second public hearing is scheduled for September 9, 2014. The Council may not adopt the tax rate at these hearings. The City Council's vote on the tax rate is scheduled for September 23, 2014.

4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

RESOLUTION NO. R-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, TO TAKE A RECORD VOTE TO PLACE A PROPOSAL FOR ADOPTION OF THE FISCAL YEAR 2014-2015 BUDGET AND TAX RATE ON THE SEPTEMBER 23, 2014 AGENDA; SPECIFYING THE PROPOSED PROPERTY TAX RATE; ESTABLISHING DATES FOR PUBLIC HEARINGS ON THE PROPOSED PROPERTY TAX RATE; AND PROVIDING FOR THE PUBLICATION AS PROVIDED BY THE TEXAS PROPERTY TAX CODE.

WHEREAS, the City of Bastrop has received the calculated effective tax rate information as presented by the Bastrop County Tax Assessor/ Collector's Office; and

WHEREAS, the proposed tax rate of .5740 exceeds the effective tax rate of .5534 and the Statute requires two public hearings in order to entitle the City Council to consider acceptance and adoption of an ordinance levying a proposed tax rate; and

WHEREAS, the Texas Property Tax Code Chapter 26, as heretofore amended, provides the specific procedures in which to consider the proposed tax rate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS

SECTION 1. The City Council of the City of Bastrop, Texas placed a proposal for adoption of the budget and tax rate for fiscal year 2014-2015 on the agenda for the September 23, 2014 City Council meeting.

SECTION 2. The City Council of the City of Bastrop will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 3.7 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code).

SECTION 3. Public Hearings shall be held on August 26, 2014 and September 19, 2014 at 6:30 p.m. in the City Council Chambers at Bastrop City Hall, 1311 Chestnut Street, Bastrop, Texas to receive public comment.

SECTION 4. The content and vote taken on this resolution shall be made available for public to view as provided by the Texas Property Tax Code.

SECTION 5. The City Council of the City of Bastrop, Texas met in a public meeting on August 12, 2014, and accepted this resolution with a majority vote as follows:

Mayor Pro Tem Willie DeLaRosa	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___
Council Member Joe Beal	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___
Council Member Kelly Gilleland	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___
Council Member Kay Garcia McAnally	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___
Council Member Dock Jackson	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___

READ and ADOPTED on the 12th day of August 2014.

APPROVED:

Ken Kesselus, Mayor

ATTEST:

Elizabeth Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM **D.7**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 6, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING the City to proceed with Assistance in Transferring the Bastrop Association of the Arts Articles of Incorporation and By-Laws to Create "The Cultural Art Council of Bastrop.**

2. Party Making Request: Michael H. Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes No

At the previous City Council meeting there was discussion amongst the Council of making 'Arts in Public Places' a formal City Board, rather than a task force. The discussion has expanded to the effect that, perhaps, the best course of action would be to create an overarching "Cultural Arts Council" for Bastrop. Many feel that the Cultural Arts Council would better serve the City if it was a private non-profit corporation, rather than a Board of the City. I have done some minimal research on this issue and what I have found is about 50% are municipal boards and 50% are private non-profit entities. It appears obtaining private non-profit status may open some grant opportunities that may not be available to a strictly municipal board. I have just been notified that after many years the "Bastrop Association of the Arts," which is a private 501(c) (3) organization is anticipating disbanding. Prior to disbanding, the Bastrop Arts Association has offered to see if its organization (i.e., the Bastrop Arts Association) can be amended to become the "Bastrop Cultural Arts Council", that would be an umbrella to include all the art disciplines in Bastrop. This may, or may not work, but the only stumbling block at this time, is getting someone to file the required paper work with the Texas Secretary of State's Office to attempt the amendment. Therefore, I am asking whether the Council would provide 'the seed' to get this process underway by approving the City Attorney to prepare the necessary paper work to the Sect. of State, so as to attempt to amend the existing Articles of Incorporation and the By Laws, to create a private non-profit "Cultural Art Council" of Bastrop, and not have it as a municipal Board. After discussing this matter the Council directed that the City Manager place this item on the August 12, 2014 City Council meeting.

4. Policy Implication: _____

5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **D.8**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 7, 2014

MEETING DATE: August 12, 2014

1. Agenda Item: **Consideration, discussion and possible action on the acquisition of a plaque to be placed at the Fireman Statue located at Fire Station #1 at 802 Chestnut Street from the Deep in the Heart Art Foundry and recommended by the Bastrop Arts in Public Places Task Force.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes No

The Bastrop Arts in Public Places has requested for City Council to consider the acquisition of a plaque to be placed at the Fireman Statue located at 802 Chestnut Street, Bastrop, Texas 78602. The plaque named "Moments in Valor" will be approximately 24"x 18" and produced by the Deep in the Heart Art Foundry. An estimate for the cost is attached and totals \$1,450.

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

- a) _____
- b) _____
- c) _____

8. Staff Recommendation: The BAIPP Task Force recommends approval.

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____



Deep in the Heart Art Foundry
 405 Jackson Street (512)321-7868 Phone
 Bastrop, Texas 78602 (512)321-9125 Fax
 www.DeepInTheHeart.net

ESTIMATE

Submitted to: **Bastrop Art in Public Places**
 Piece Name: **In Moments of Valor Plaque**

Date: **7/23/2013**

We propose to provide the following:

24" x 18" plaque	1,450.00
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We estimate materials and labor - complete in accordance with

\$1,450.00

Sales tax will be added if applicable

This estimate is based on the artist providing:

- A finished original sculpture.
- An unfinished original.
- A maquette for a monument.
- Other.

If the sculpture is changed significantly, prior to molding or in the transition from maquette to monument, the above pricing is subject to change.

Note in regard to patina: Unless otherwise noted, this estimate includes a traditional one-color patina. Pieces that require multi-color, photo-realistic or specialty patinas will be billed at an additional hourly rate upon completion. The cost for Patina Development Time ranges from \$65-\$150 per hour.

This estimate is valid for 60 days.