

**M I N U T E S**  
**BASTROP CITY COUNCIL -REGULAR MEETING**  
**September 23, 2014 at 6:30 pm**

Pursuant to the Texas Government Code, Chapter § 551, the Bastrop City Council held a Regular Meeting on the aforementioned date at the City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER** – At 6:30 pm, Mayor Kesselus called the meeting to order. A quorum was present, Council Members Dock Jackson, Joe Beal, Kay McAnally, Kelly Gilleland, and Mayor Pro-Tem DeLaRosa were in attendance.
2. **PLEDGE OF ALLEGIANCE AND INVOCATION** –Allison Hewett lead the Pledge of Allegiance and Brian Romney, Counselor at Later-Day Saints Church lead the invocation.
3. **PRESENTATION(S)** – “Volunteer Income Tax Assistance Program” Juan M. Carrizales IRS Senior Tax Consultant, Mr. Juan M. Carrizales thanked the Council Members for the opportunity to speak and inform the public about the “Volunteer Income Tax Assistance Program.” The program assists those interested in learning how to complete their own taxes and how the program financially benefits the community. He welcomed those interested to contact him at 210.841.2345 or via email at [juan.m.carrizales@irs.gov](mailto:juan.m.carrizales@irs.gov).

“Domestic Violence Awareness Month” Bernie Jackson, Family Crisis Center, Ms. Bernie Jackson thanked the Council for the opportunity to speak in efforts to bring public awareness about Domestic Violence and its negative impacts. She invited the community to show their support by wearing the color purple to help promote awareness and gifted the Council Members a purple tie or scarf to help them show their support. The Council Members thanked Ms. Jackson for her efforts to promote public awareness.

4. **PROCLAMATION(S)** - “National Night Out on October 7, 2014” Bastrop Police Chief Adcock, Mayor Kesselus read the Proclamation and presented it to Police Chief Adcock who invited the public to participate in the “National Night Out” Events throughout the City.

“National Bully Awareness Month”, Joshua Henry Bastrop YMCA - Mayor Kesselus read the Proclamation and presented it to Mr. Joshua Henry who took a moment to share a personal experience on being bullied and the importance of educating the public about this concern. The Council thanked him for his time and his efforts in helping bring awareness to the subject.

5. **CITIZEN COMMENTS** - Mayor Kesselus invited Allison Hewitt Chairperson of the Bastrop Parks Youth Committee who addressed the Council and expressed her interest to improve our Parks for the community. The Bastrop Parks Youth Committee is seeking the communities input and suggestions and those interested may contact her at 512.718.9664.

Andy Wong, Member of the Bastrop Kiwanis Club thanked the Council for the opportunity to address the Council and advise the public of their upcoming “Toad Trot” 5 K fun run in the City of Bastrop on October 25, 2014. He invited those interested in participating to contact Rhonda Garcia at 512.785.6256. Mayor Kesselus thanked them for their comments and for their interest in our community.

6. **ANNOUNCEMENTS** – Mayor Kesselus invited City Manager Talbot who took a moment to acknowledge the Finance Department Team and Chief Financial Officer Karla Stovall as recipients of the ICMA’s 2014 Service Award for their significant contributions and achievements in the advancement of local government administration. He expressed that the award is granted at the 10<sup>th</sup>, 20<sup>th</sup>, and five year increments after that. City Manager Talbot invited everyone to join him in extending his appreciation to CFO Karla Stovall and her team.

City Manager Talbot followed by acknowledging the Planning and Development staff for being acknowledged in a news article praising them for their cooperation during the construction of Southside Market. The article acknowledges Building Inspector Ted Bowers for his much appreciated assistance through the process. Most importantly they recognized City Planner Melissa McCollum for her guidance, cooperation and the great experience they had working with her and her department.

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Mayor Kesselus invited City Manager Talbot to present his bi-weekly informational report for September 23, 2014. City Manager Talbot provided the Council Members a brief outline on the following projects:

- (F) **Update on the City Wide Clean-Up Project** – City Manager Talbot invited Council Member Gilleland who invited everyone to participate in the upcoming event on November 15, 2014; she stated it was a collaborative effort with Keep Bastrop County Beautiful in efforts to beautify our community.
- (G) **Review and Discussion with Mr. Dan Wegmiller Specialized Public Finance Regarding Restructuring the Convention Center Outstanding Debt** – City Manager Talbot provided the Council Members an update on the feasibility of restructuring the Convention Center’s outstanding debt. He welcomed Mr. Dan Wegmiller, Cities Financial Advisor who addressed the Council and provided additional insight and scenarios to potentially restructure the Convention Center’s debt by extending maturities for five (5) years. The Council held a discussion with emphasis on the debt service, at which time City Manager Talbot added that he would be providing debt service schedules for the Council’s review and approval.

- (H) **Update on the PEG Channel** – City Manager Talbot informed the Council Members that he has been working with the City Attorney, Time Warner and U-verse on the various issues related to the PEG channel. He requested the Council’s guidance on how they wanted to proceed with the operations and contract. To-date he had approved access points for connection to the Public Access Channel to be relocated to City Hall, which will assist with video streaming City Council Meetings in the near future. City Manager Talbot advised the Council of the \$35,000 in the PEG Account to be spent on items that will benefit the community such as camera needed for video streaming. He also added that another entity had expressed interest in operating the channel on the City’s behalf.

The Council were in agreement of contracting with someone to meet the daily requirements for the channel. City Manager Talbot acknowledged the Council’s interest to move forward and offered to bring this item forward on a future agenda for their consideration and possible action.

- (I) **Review/Discussion of the Agreement between the City of Bastrop & Republic Services for Solid waste Services** – City Manager Talbot advised the Council that the contract for solid waste services with Republic Services had a seven (7) year term date was coming to a close in January 2015. City Manager Talbot offered the following options for the Council’s consideration; continue the contract, consider to terminate the contract and/or request RFP’s for solid waste services.

Council Member Gilleland requested to abstain from voting, because Republic Services was a sponsor of the City’s upcoming Team-up to Clean-Up Project.

Mayor Kesselus invited public comments that commenced with Steve Shannon, Rick Fraumann, Texas Disposal System, Kerry Getter, and Jason & Sharon Rowe, Lone Star Waste Management. All of whom expressed their thoughts for the Councils consideration on the positive impacts of continuing with the Republic Services contract and/or expressing interest in providing solid waste services to the City of Bastrop.

Council Member McAnally thanked Republic Services for their efforts but thinks that a seven (7) year contract is too long; Council Member Beal and Mayor Pro-Tem DeLaRosa echoed the comment. After weighing the various options proposed by City Manager Talbot, the Council Members held a discussion and acknowledged Republic Services effort to address recent concerns. However a majority of the Council opted to reconsider other alternatives.

City Manager Talbot requested the Council’s direction and/or recommendation for action. Mayor Kesselus followed with a request for a motion.

**MOTION** – Mayor Pro-Tem DeLaRosa made the motion to solicit “Request for Proposals for solid waste services”.

**SECOND** – Council Member Jackson seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 3-1-1;

*Ayes: DeLaRosa, Jackson, and Beal    Nay: McAnally    Abstention: Gilleland*

- (K) **Set a Date for the month of January 2015 for the “Annual City Council Planning Retreat** – In preparation for the upcoming City Council Retreat, City Manager Talbot invited the Council’s feedback on proposed dates in January, 2015. The Council Members agreed on Saturday, January 31, 2015 from 9:00 am – 2:00 pm.

- (L) **Discussion regarding FY-15 Hotel/Motel Organizational Funding** – City Manager Talbot informed the Council that he and Chief Financial Officer Stovall were collaboratively working on the HOT Funds process. Council Member Beal suggested defining/outlining what the Council wanted to achieve and clarify or set specific guidelines. The Council then held a discussion with focus on the interpretation that the DBA was not going to host the Yester Fest Event, which was outlined in their initial HOT Funds application. Council

Member McAnally offered clarification that the DBA would in fact be hosting the Yester Fest Event as previously stated.

City Manager Talbot requested the Council's direction and/or interest to change the HOT Funds Application process. Council Member McAnally recognized the current process and expressed the importance of following it.

The Council expressed interest in holding a workshop session to discuss this topic in detail for clarification. City Manager Talbot offered a courtesy reminder that the months of October and November are the critical months for water and its allocation. Mayor Kesselus noted he would be meeting with the City Manager to set a date to hold the workshop.

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A. All the following items are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member(s) so request.

A.1 Approval of Minutes for Meetings held on August 19<sup>th</sup> & August 26<sup>th</sup>, 2014.

A.2 Consideration, discussion and possible action on the **Second Reading** of an Ordinance of the City Council of the City of Bastrop, TX amending Ch.14, Sec. 13.2.3 Permitted Uses to reflect that Agricultural/Open Space allow orchards and crops and retail operations of 500 square feet or less, relating to the regulation of Agricultural/Open Space Permitted Uses; providing a severability clause; and providing an effective date.

A.3 Consideration, discussion and possible action on the **Second Reading** of an Ordinance of the City Council of the City of Bastrop, Texas amending Chapter 14 Exhibit "A" Section 36.11 regarding the addition of wineries and breweries and distilleries as commercial uses allowed in the Central Business District (CBD), Commercial District Heavy (C-2) and Light Industrial (LI) with/under the terms of a Conditional Use Permit; amending Appendix A-3 entitled "Definitions" to include definitions for the terms winery, brewery, and distilleries; repealing conflicting provisions, providing for severability; and providing an effective date.

A.4 Consideration, discussion and possible action on the **Second Reading** of an Ordinance of the City Council of the City of Bastrop, Texas amending Chapter 4, Business and Commerce, Article 4.02 related to the sale and consumption of Alcoholic Beverages in the Central Business District (CBD) repealing conflicting provisions, providing a savings clause; and providing an effective date.

A.5 Consideration, discussion and possible action on the **Second Reading** of an Ordinance amending the Bastrop City Code of Ordinances, Appendix A Fee Schedule, Article A13.02 "Water/Wastewater Rates and Charges" repealing conflicting provisions; providing severability; and providing an effective date.

A.6 Approval of City of Bastrop Financial Management Policy and Purchasing Policy.

Mayor Kesselus pulled Consent Agenda item A-1, and read the captions outlined under A.2, A.3, A.4, and A.5 in recognition of the second reading of an ordinance and followed with a request for a motion.

**MOTION** – Mayor Pro-Tem DeLaRosa made the motion to approve items A.2 through A.6 on the Consent Agenda.

**SECOND** – Council Member McAnally seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 5-0;

*Ayes: DeLaRosa, McAnally, Gilleland, Beal and Jackson Nays: None Absent: None*

**B. PUBLIC HEARINGS, ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION/ ACTION - NONE**

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**EXECUTIVE SESSION:** *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Govt Code Vernon's TX Code, annotated, the item below will be discussed in closed session. SEC.551.071—Consultations w/Attorney related to legal matters*

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**C. OLD BUSINESS**

**C.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE CITY MANAGER'S SALARY.** *(Mayor Kesselus)*

At 8:33 pm, Mayor Kesselus called for an executive session. At 9:35 pm, The Council Members returned from Executive Session and Mayor Kesselus requested a motion.

**MOTION** – Council Member Gilleland made the motion to approve a 4.5 % increase for City Manager Talbot, which encompasses the step increase and the cost of living allowance.

**SECOND** – Council Member McAnally seconded the motion.

**ROLL CALL** – Motion passed by majority vote of 4-1;

*Ayes: Gilleland, McAnally, DeLaRosa, and Jackson Nays: Beal Absent: None*

- C.2 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON APPROVAL OF THE SECOND READING OF AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2014-2015; BEGINNING OCTOBER 1, 2014 ENDING SEPTEMBER 30, 2015; IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.** (City Manager Talbot)

City Manager Talbot offered to answer any questions the Council may have on the approval of the second reading for the aforementioned item; with no inquires, Mayor Kesselus requested a motion.

**MOTION** – Council Member Jackson made the motion to approve the second reading of an ordinance adopting a budget and appropriating resources for the Fiscal Year 2014-2015, Beginning October 1, 2014 ending September 30, 2015.

**SECOND** – Mayor Pro-Tem DeLaRosa seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 5-0;

*Ayes: Jackson, DeLaRosa, McAnally, Gilleland, and Beal Nays: None Absent: None*

- C.3 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE ANNUAL BUDGET FOR THE FISCAL YEAR 2014-2015; BEGINNING OCTOBER 1, 2014 ENDING SEPTEMBER 30, 2015.** (City Manager Talbot)

City Manager Talbot requested the Council consideration and approval on the property tax increase .5640 per \$100 valuation. Mayor Kesselus requested a motion.

**MOTION** – Council Member Beal made the motion to approve ratifying the property tax increase reflected in the annual budget for the Fiscal Year 2014-2015, beginning October 1, ending September 30, 2015.

**SECOND** – Mayor Pro-Tem DeLaRosa seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 5-0;

*Ayes: Beal, DeLaRosa, McAnally, Gilleland, and Jackson Nays: None Absent: None*

- C.4 **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE SECOND READING OF AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF BASTROP, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FY ENDING SEPTEMBER 30, 2015, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPLE AND INTEREST OF THE BOND INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.**

City Manager Talbot requested the Council consideration and approval of the second reading of an ordinance fixing the tax rate and levy for fiscal year ending September 2015. He requested attention to the verbiage needed to validate the adoption of the ordinance as outlined on the agenda coversheet.

Mayor Kesselus requested a motion.

**MOTION** – Council Member Beal made the motion to approve that the property tax rate increase by adoption of a tax rate of .564, which is effectively a 1.9 increase in the tax rate.”

**SECOND** – Council Member Jackson seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 5-0;

*Ayes: Beal, Jackson, DeLaRosa, McAnally, and Gilleland Nays: None Absent: None*

## D. NEW BUSINESS

### D.1 BOARD APPOINTMENT BY MAYOR KESSELUS, SUBJECT TO CONFIRMATION BY THE BASTROP CITY COUNCIL ON THE APPOINTMENT OF BRIAN RIDER, PL 2 ON THE HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD; A 3 YEAR TERM THAT EXPIRES JUNE 2017. (MAYOR KESSELUS)

Mayor Kesselus requested the Council's consideration and confirmation on the appointment of Brian Rider as the Place 2 Member on the Hunters Crossing Local Government Corporation Board; he advised the Council the appointment would fill the vacancy, which was previously held by Darlene Louk, Forestar Representative. Mayor Kesselus followed with a request for a motion.

**MOTION** – Mayor Pro-Tem DeLaRosa made the motion to confirm the appointment of Brian Rider as the Place 2 member of the Hunters Crossing Local Government Corporation Board, a three year term that expires on June 2017.

**SECOND** – Council Member Gilleland seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 5-0;

*Ayes: DeLaRosa, McAnally, Gilleland, Beal and Jackson Nays: None Absent: None*

### D.2 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION REGARDING THE DEVELOPMENT OF A PROCESS OR PROCEDURE FOR DEALING WITH REQUESTS FOR FUNDING FROM ORGANIZATIONS REQUESTING FUNDING SUBSEQUENT TO THE MAYOR PRO TEMPORE'S REQUEST OF THE CITY MANAGER TO OUTLINE LEVEL EXCESS FUNDS IN THE HOTEL OCCUPANCY TAX ACCOUNT AND HOW SUCH FUNDS MIGHT BE USED TO AID A BUILDING PROJECT OF THE BASTROP ARTS GUILD "LOST PINES ART CENTER & SCULPTURE GARDEN" AND THE CITY MANAGER'S AUGUST 12 REPORT IN RESPONSE. THIS ITEM MAY ALSO INCLUDE ACTION REGARDING SPECIFIC FUNDING AMOUNTS FOR ANY OR ALL SUCH REQUESTS. (MAYOR KESSELUS)

Mayor Kesselus requested City Manager Talbot's assistance in figuring out a process for HOT Funds and excess funds (if available). The process will assist with Agenda Items such as D.2 through D.7. Mayor Kesselus proceeded to reference a Resolution No. R2013-9 passed on June 2013 that reflected a three tier process.

- Tier 1, Priority for the Hot Fund Expenditures for the Main Street Program and the Debt Service/ Operational Expenses of the Convention Center.
- Tier 2, Priority for Hot Fund Expenditures for Annual Grant Programs.
- Tier 3, Available Hot Funds in Reserves Account

Council Member McAnally inquired about the phrasing of Agenda Item D.2 Mayor Kesselus invited Council Member McAnally to elaborate on her thoughts. She proceeded and reiterated a portion of the agenda caption "*Consideration, discussion, and possible action regarding the development of a process or procedure for funding from organizations requesting funding from excess funds in the Hotel Occupancy Tax Account.*"

The Council held a short discussion that was followed by Council Member McAnally's motion.

**MOTION** – Council Member McAnally made the motion to take action on the item by having a process or procedure in place before considering all requests received from all/any organizations reflected on this agenda. Therefore, she requested to propose to postpone discussion on Agenda Items D.3, D.4, D.5, D.6, and D.7 until a fair and equitable process or procedure has been agreed upon by the Council for dealing with requests for funding from excess funds in the Hotel Occupancy Tax Account, by organizations.

- D.3 Consideration, discussion, and possible action on the additional funding request by the Bastrop Arts Guild's for the development of the "Lost Pines Art Center & Sculpture Garden" in the City of Bastrop. (Mayor Kesselus)

- D.4 Consideration, discussion and possible action on the Additional funding request for \$100,000 in roof repairs that will help preserve the Bastrop Opera House located in the Historic Area of Downtown Bastrop. *(Jackson)*
- D.5 Consideration, discussion and possible action on the ADDITIONAL Funding request by the Downtown Business Alliance. *(McAnally)*
- D.6 Consideration, discussion and possible action on the ADDITIONAL FUNDING request by the HOMECOMING COMMITTEE *(McAnally)*
- D.7 Consideration, discussion, and possible action by the Bastrop City Council on the FUNDING request by UPSTART for \$85,148 for program enhancements/ improvements. *(Hank Nations)*

**SECOND** – Council Member Beal seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 5-0;

*Ayes: McAnally, Beal, Gilleland, DeLaRosa and Jackson Nays: None Absent: None*

Council Member Jackson stated that the Opera Houses request for funding was not restricted from the HOT Funds Account. Council Member Beal stated that the Art Guild had not tied this into the HOT Funds Account.

Council Member Gilleland suggested hosting a Workshop Session to include the items set here as topics for discussion. Council Member McAnally supported Council Member Gilleland’s suggestion to host a Workshop as soon as possible or keep the current process in place.

Mayor Pro-Tem DeLaRosa suggested that the organizations hold fundraisers to raise funds and then request the City to match those funds for the project.

Council Member Beal encouraged the discussions be deferred until the Workshop Session.

Council Member Jackson suggested addressing the public members in attendance who were present to support their respective agenda item.

Mayor Kesselus addressed the public and apologized for the delay and acknowledged the need for a better process and thanked them for their patience.

The Council Members thanked the public members in attendance and Council Member Beal added his appreciation to all the Hotels and Motels for their funds.

**D.8 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION REGARDING THE CITY OF BASTROP PARTICIPATING IN AN AGREEMENT FOR A PERIOD OF ONE (1) YEAR FOR THE RENTAL OF THE PARKING LOT LOCATED AT THE SOUTHWEST CORNER OF PINE STREET AND WATER STREET FOR THE PURPOSE OF CREATING ADDITIONAL PARKING IN THE CENTRAL BUSINESS DISTRICT. (CITY MANAGER TALBOT)**

City Manager Talbot requested the Council’s consideration and approval of a one (1) year three party agreement for additional parking. He added that Dan Hepker member of the Ad-Hoc Parking Coming was part of a group who evaluated potential sites to create additional parking in Central Parking District. They have secured commitment from the owner of the property and the annual lease would be between the City, BEDC and the County for \$1,500 a month for a period of 1 year.

Mayor Kesselus requested a motion.

**MOTION** – Mayor Pro-Tem DeLaRosa made the motion to approval of agreement for the period of one (1) year for the rental of the Parking Lot located at the southwest corner of Pine Street and Water Street for the purpose of creating additional parking in the Central Business District.

**SECOND** – Council Member McAnally seconded the motion.

**ROLL CALL** – Motion passed by unanimous vote of 5-0;

*Ayes: DeLaRosa, McAnally, Gilleland, Beal and Jackson Nays: None Absent: None*

At 10:11 pm, Mayor Kesselus convened the Bastrop City Council into Executive Session to discuss Items E.1 through E.2 as posted.

**E. EXECUTIVE SESSION**

**E.1 THE BASTROP CITY COUNCIL WILL MEET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, ET SEQ, TO DISCUSS THE FOLLOWING:**

- 1. SECTION 551.071(1)(A) & SECTION 551.071(2) – CONSULTATION WITH ATTORNEY CONCERNING: (1) POTENTIAL, PENDING, THREATENED, AND/OR CONTEMPLATED LITIGATION OR CLAIMS, INCLUDING BUT NOT LIMITED TO AND/OR (2) MATTER UPON WHICH THE ATTORNEY HAS A DUTY AND/OR RESPONSIBILITY TO REPORT TO THE GOVERNMENTAL BODY, CONCERNING SAME, AND/OR ANY OTHER MATTERS POSTED ON THE AGENDA.**
- 2. SECTION 551.072 – DELIBERATION REGARDING REAL PROPERTY: REGARDING THE PURCHASE, EXCHANGE, LEASE, DISPOSITION, OR VALUE OF REAL PROPERTY**
- 3. ~~SECTION 551.086 – CERTAIN PUBLIC POWER UTILITIES: COMPETITIVE MATTERS~~**

**E.2 THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE EXECUTIVE SESSIONS NOTED HEREIN, OR REGULAR AGENDA ITEMS, NOTED ABOVE, AND/OR RELATED ITEMS.**

At 10:30 pm, Mayor Kesselus reconvened in open session to discuss, consider, and/or take necessary action(s) related to the Executive Session noted herein; **NO ACTION TAKEN.**

**F. ADJOURNMENT** - Mayor Kesselus requested a motion to adjourn the meeting. Mayor Pro-Tem DeLaRosa made the motion, seconded by Council Member Gilleland and meeting adjourned at 10:31 pm.

APPROVED:   
Ken Kesselus, Mayor

ATTEST:   
Elizabeth M. Lopez, City Secretary