

# Memorandum

Date: July 22, 2016

To: Mayor Kesselus & City Council Members

From: Steve Adcock

Re: City Manager's Informational Update Report for the July 26, 2016 City Council Meeting

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A. Meetings and Events Attended:

1. Met with Judge Pape
2. DMO Interviews
3. City Council 7-12-16
4. Comp Plan Steering Committee
5. Certified Public Manager Training in Round Rock
6. Water Rate and Impact Fees Meeting
7. EDC Board Meeting
8. Joint City Council/P&Z Meeting
9. Chamber of Commerce Board Meeting
10. YMCA Meeting
11. Bastrop West Developer Meeting
12. Pecan Park Developer Meeting
13. Open Forum with Citizens about Pecan Park
14. Bastrop County Office of Emergency Management
15. Numerous Citizen Meetings
16. Cemetery Board Meeting
17. Numerous staff meetings

B. Updates on City Projects and Issues:

1. **Update on the Destination Marketing Organization:** As the Council is aware, DMO Proz was selected as the consulting firm for the City as we move forward in creating a DMO. I have reached out to them and have scheduled a conference call scheduled for the 27<sup>th</sup> to discuss the contract. This is the earliest date that works into the schedule. I will report on the results after that date.
2. **Update on the Texas Department of Transportation Tahitian Overpass-** TxDot opened the overpass for traffic on the morning of July 21<sup>st</sup>. They will continue to

- finish out the project. The area will still be a work zone for approximately two months.
3. **Legal Fees-** I have been working on ideas on how the City can save money on legal fees as we move forward. After having input from Mike, JC and staff I have come up with some ideas and suggestions for council discussion. See Exhibit 1
  4. **Update on Pecan Park-**The developer hosted an informal meeting on July 14<sup>th</sup> regarding drainage issues. By approving plat 5B he will begin work on the drainage infrastructure for that area. He has also agreed to use buried drainage pipe instead of an open drainage ditch in plat 6 as well as extending the buried pipe towards the river.
  5. **Review and discussion regarding the FY-17 budget:** Due to missing two budget meetings it will be imperative that we stay on track with the schedule attached. Our next budget meeting is scheduled for August 2<sup>nd</sup>. Please see the attached budget calendar. See Exhibit 2
  6. **Shelter Grant-** In visiting with Judge Papa it was discovered we had not signed the interlocal agreement to receive the funds for the shelter grant from the County. I have reviewed the agreement and have sent it to legal for their review. We are working on getting it complete. Mike is working with Mervin Fatter on this project. I will be visiting with Mervin to continue moving this project forward.

## **BASTROP MAIN STREET PROGRAM**

- Presented to Inherit Austin, a subsidiary group of Preservation Austin at their board retreat on Saturday, discussing events and sponsorships.
- Attended the BEDC Board Meeting.
- Hosted the Economic Vitality committee to discuss Farmer's Market and creating a subcommittee for the Farmer's Market group and a separate EV committee to focus on retail recruitment, small business development and other projects.
- Met with Yellow Prairie Farms
- Created the 7/25 Main Street Advisory Board Packet and Agenda
- Met with Debbie Denney to discuss marketing opportunities.
- Submitted two Texas Downtown Association President's Award Nominations.
- Hosted the Design Committee to discuss Main Street Improvement Project, Façade Grant and 921 Main Street.
- Attended the Bastrop Chamber Board Meeting
- Meet with reps from DBA and Badlands Creative to discuss downtown banners
- Finalized agreement with Mind Ecology for social media marketing
- Met with Sales Rep Dawn Weston with Edible Austin
- Filed Main Street Improvement Project Easements
- Created a Pokémon Go Blog

- Submitted Lost Pines Christmas event permits
- Hosted a committee meeting for a Farm to Table event- slated for April 23<sup>rd</sup>, 2017
- Attended the Lost Pines Christmas committee meeting
- Met with Elgin Main Street Manager Amy Miller in Elgin.
- Met with BEDC to discuss Façade Grant revamp.
- Met with Chamber to discuss small business development series.
- Hosted Mornings on Main Street.
- Toured Vacant properties downtown with Bastrop Property Group
- Attended the Regional Partners Lunch Roundtable in Georgetown
- Met with Dick Smith and Brenda Abbott to discuss the lot adjacent to the convention center
- Updated July Sales Tax Data
- Updated app, website and social media channels
- Visited with downtown merchants and property owners

## **BASTROP CONVENTION CENTER**

### **Events:**

July 12 Outdoor Venue Austin Wedding Guide Photo Shoot 25

July 16 Ballroom A and B Wedding – 175 ppl

July 19, 20, 21 Ballroom A BISD Training 55

### **Marketing:**

The Director continued with marketing and PR efforts for the Center. This included marketing to brides, meeting planners and the August Opry.

Direct mail piece sent to meeting planners/associations in Central Texas.

The Convention Center will be showcased in the fall edition of the Austin Wedding Guide Magazine. This will be a result of the comped photo shoot done on July 12<sup>th</sup>.

### **Operations:**

The staff assisted with walk-in tours and appointments with current clients and potential clients. Layout changes, security requirements, event details and administrative issues were addressed.

Susan and Kathy continue to train in the new EVENTPRO software.

The Director attended the TXAVF – Texas Association of Venues and Facilities- quarterly meeting in Killeen.

The Director attended the MPI – THCC - Meeting Professionals International – Texas Hill Country Chapter noon- time networking in Austin.

The Director spoke at the Cedar Creek Rotary Club.

The Director met with Bastrop County Rotary President Susan Wendell to discuss the upcoming Men Who Cook event to be held at the Center in November.

The Director met with the Red/White/Blue banquet committee to discuss the upcoming banquet in November.

The entire staff of the Convention Center completed their CPR/AED training/certification.  
Fence Repair completed.

The Maintenance staff continues to work on the irrigation system. Damage due to the flood.

**New Inquiries – (Walk-in included)**

Corporate – Sept 2016 40 ppl  
Wedding – May 2017, 500 ppl  
Civic – December 125 ppl; appt 7/21  
Civic – inquiry of fees, given folder of information  
Corporate – November (all dates wanted were booked)  
Civic – April 450 ppl

**Booked Events:** (Corporate, Wedding, Trade Show, Civic, Seminar/Conference)

Corporate – Sept 6, 2016, 40 ppl, Mtg Rm 1-4  
Wedding – May 13, 2017  
Civic – Sept 28, 2016 100 ppl, Ballroom B  
Civic – April 11, 2017, 450 ppl, entire facility

**Other-Comp**

BCLTR Luncheon – Sept 4, 2016  
1st Responders Luncheon – Oct 2016

**Upcoming Events:** July 2016/August 2016/September 2016

Seminar – July 19, 20, 21 – 50 ppl  
Farm St. Opry – August 4<sup>th</sup>  
Civic – August 5&6, 250 ppl  
Seminar- Aug 11 & 12 100ppl  
Wedding – Aug 13, 350ppl  
Farm St. Opry – Sept 1<sup>st</sup>  
Civic – Sept 7<sup>th</sup>  
Civic – Sept 17<sup>th</sup>, 300ppl

## BASTROP MUNICIPAL COURT

### Operation Information 07/08/2016 – 07/21/2016

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- Court staff did 114 transactions
  - Revenue Collected \$17,438.64 (From 06/24/2016 – 07/07/2016)
  - 75 new cases
  - 142 defendants at window
  - Warrants Issued –83
  - Warrants cleared –61
  - Jail Call – 35
  - Show Cause Hearings – 5
  - State Report submitted to Office of Court Administration (OCA)
- 

### Upcoming Events

- August 18, 2016 Bench Trial – 1 Pretrials 24+
- September 15, 2016 – Pretrials 28
- September 29, 2016 – Bench Trials – 2 Pretrials 5+
- October 20 – Bench Trials - 4

## BASTROP POLICE DEPARTMENT

### Legal Aspects:

#### *Municipalities Posting of Posting Notice of Carrying Handguns*

On 27 June 2016, Attorney General Paxton published an opinion (KA-0098) pertaining to the posting of signs that prohibit the possession of concealed and/or open carried handguns. The opinion refers to only “open meetings” (open to the entire public as opposed to “closed meetings” such as an executive session) that are subject to the Open Meetings Act. His ruling states that the signs can only be posted at the entrance to the room and or rooms where the meeting is being conducted. Posting the sign at the entrance to City Hall (making the entire building “off limits”) would be a violation. So we were right in our interpretation and we are in compliance with the posting of our signs.

Another portion of this ruling deals with when the signs should be posted. The ruling discussed posting the signs immediately prior to the meeting and removing them once the meeting was completed. We are also already following this practice.

## **Special Events:**

### *Bastrop Homecoming*

Bastrop Homecoming is scheduled to begin on Tuesday, 2 August 2016 and will be finished on Saturday, 6 August 2016. We are in the process of completing our Incident Action Plan and I do not foresee any problems at this time.

## **Building Renovation:**

Mervin Fatter and his architect met with Kim Walters and me on Thursday, 22 July 2016. They walked through the entire building to make sure there would not be any unexpected surprises. Mervin told me that he would send a schematic to Kim and me so that we can identify where we would like telephone lines, data lines, and other specialty wiring (i.e. security cameras) located throughout the renovation. I anticipate receiving this schematic sometime today or early next week and will return it to Mervin as soon as possible.

## **Emergency Management:**

### *Public Assistance*

On Thursday, 21 July 2016, Interim City Manager Steve Adcock, Chief Financial Officer Tracy Waldron, other Department Directors and I attended the Public Assistance Applicant Briefing for DR 4272 (May Memorial Day Flooding Event). This meeting was mandatory so that the City of Bastrop can submit its formal application for Public Assistance. As you know, receiving Public Assistance will allow the City of Bastrop to recoup the expenses incurred for the damage to the City's infrastructure. The cost sharing for this program will be 75% (Federal Share) and 25% City Share (In-kind services can be counted towards the City's 25%). The deadline for everyone to submit their applications is 8 August 2016. I anticipate that the "FEMA Kick-Off Meeting", which will be the next step in this process will take place sometime after this date.

### *Bastrop Museum and Visitor Center*

On 8 July 2016, James Gabriel – Bastrop County Office of Emergency Management and I met with Executive Director Georgina Ngozi. She requested our assistance with developing Emergency Action Plans for her facility that would deal with various natural and man-made disasters. Mr. Gabriel and I toured the facility and provided her with ideas and resources which will assist her with completing her plans. I plan to periodically check-in with Ms. Ngozi and make sure she does not require any additional assistance.

### *FEMA Training*

Every officer in our department has completed the Independent Study (IS) Course 100 – Introduction to the Incident Command System; Course IS 200 – ICS for Single Resources and Initial Action Incident; and IS 700 – National Incident Management

System (NIMS) An Introduction. I anticipate all of our officers will have completed their final mandatory course, IS 800 – National Response Framework, An Introduction, by 4 August 2016.

#### *Emergency Management Performance Grant*

The 3<sup>rd</sup> Quarter Financial Report and Training Report for FY16 were submitted to the Texas Division of Emergency Management (TDEM).

#### **Community Resource Officer:**

##### *Bastrop Public Library Story Time Event – Child Identification Kit Event*

On Thursday, 21 July 2016, Officers Tamera McIntyre and Matt Wagner, along with several members of our Citizens on Patrol attended the library's Story Time Event. During this event, parents had the opportunity to have their children photographed, fingerprinted, along with having video and audio recordings being made. All of these items were stored on a DVD disc and provided to the parent at no cost. The parents now have a valuable resource in the event their child is ever missing. We made seventeen (17) Child Identification Kits during this event.

##### *Public Education – Encountering the Police on Traffic Stops*

Community Resource Officer McIntyre met with Bastrop Independent School District (BISD) Chief of Police Jeff Yarbrough in order to re-visit a plan to develop a presentation for high school students dealing with how to interact with the police on traffic stops and while they are in school sessions. Chief Adcock approached the district (a BISD principal) with this proposed program during the Spring of 2015; however, we did not receive a response from the district. Chief Yarbrough was very receptive of the idea and Officer McIntyre and he are working on developing this program.

#### **TCPA Best Practices Recognition Program:**

We have received our formal log-in passwords from the Texas Police Chiefs Association (TPCA) and electronically submitted our formal Contact Information Form. This is the first step in the TCPA Best Practices Recognition Program and I am excited that we are making progress to reaching our goal of receiving this prestigious and important certification.

#### **Training**

##### *Mental Health Officer*

Sergeant Dale Hamilton and Officer Tamera McIntyre successfully completed the forty (40) hour Mental Health Officer (MHO) Course and will be receiving their state certification. This means we will have five (5) certified Mental Health Officers in our department. This is a valuable resource for our department given the increasing number of times we encounter citizens who are experiencing a mental health crisis. We are planning on sending three (3) more officers to the next course.

## **Other Meetings:**

### *Community Outreach Committee*

On 8 July 2016, Interim City Manager Adcock and I met with our Community Outreach Committee. Most of the discussions focused on the local and national events dealing with the violence being targeted at law enforcement members and what we can do to keep morale up in the police department.

## **BASTROP PUBLIC LIBRARY**

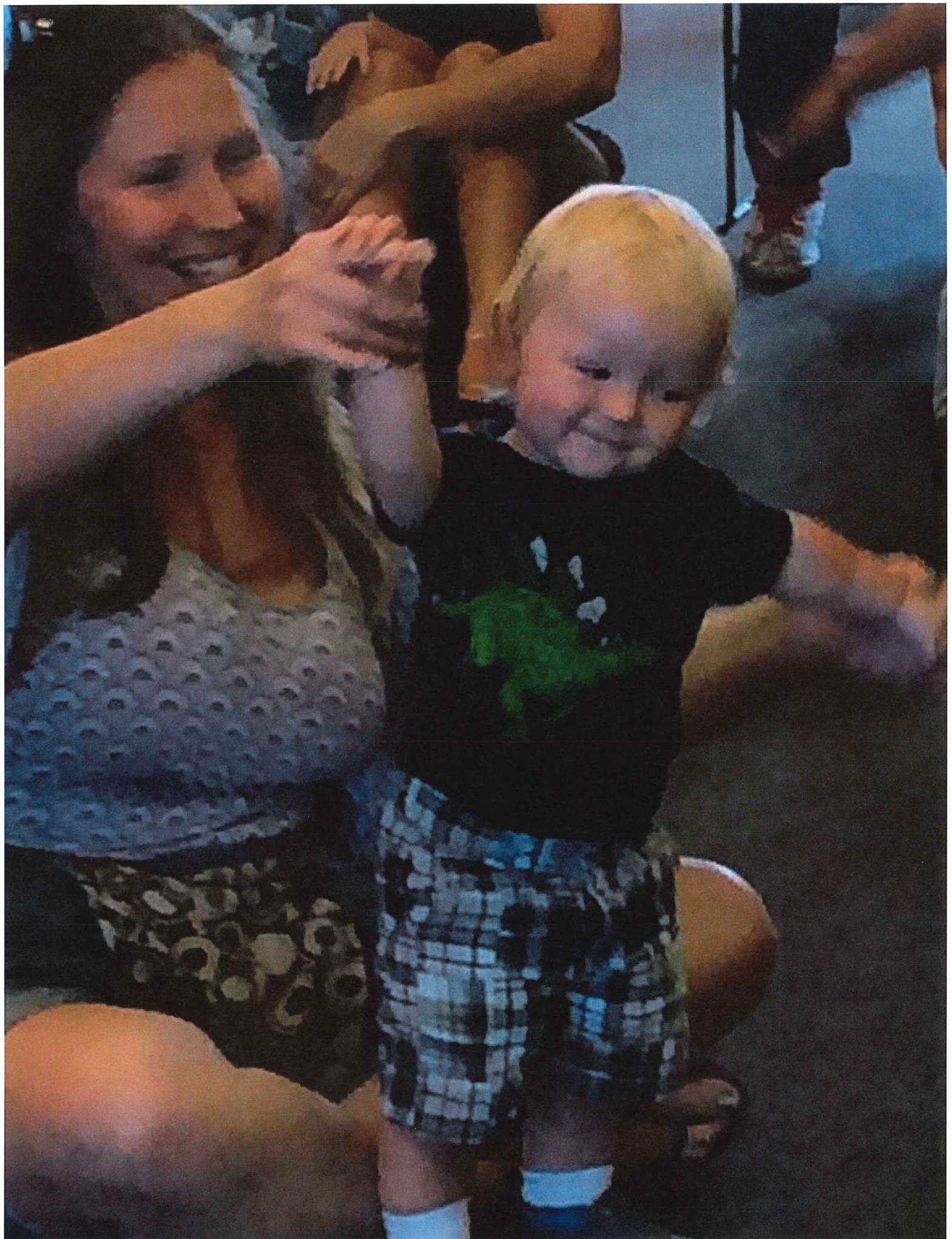
1. Library staff held a weekly staff meeting—discussed Summer Reading Program—Problems with Pharos reservation system—discussed computer problems.
2. The Summer Reading Program continues to be popular. To date, we have registered 644 juveniles, 107 teens and 261 adults for the Summer Reading Program. We had a total of 27 programs in June. Through the end of June 82 juveniles (500 minutes), 18 teens (500 minutes) and 38 adults (1,000 minutes) have finished their reading goals. A book is given to a child and teen when they read 500 minutes. They can earn more than one book.
3. On Monday, July 11 Bonnie Pierson, Ashley Guerrero and Cary Kittrell hosted the BISD STARS children. The STARS children played video games, made crafts and listened to a story. Forty-six children participated in the fun.
4. On July, July 12 Bonnie Pierson hosted a Mini Golf event. A temporary mini golf course was erected in the Presley meeting room. 143 children played mini golf.
5. On Tuesday, July 12 Mickey DuVall attended a Main Street volunteer appreciation event. Cindy Heath was selected by the Friends of the Library as their volunteer of the year.
6. On Wednesday, July 13 Mickey DuVall met with IT Director Andres Rosales concerning the library's IT needs.
7. On Wednesday, July 13 Mickey DuVall purchased 12 desktop computers to be used in the public area of the library. The computers were paid for through a Friends of the Bastrop Public Library donation.
8. On Wednesday, July 13 Bonnie Pierson hosted a Creation Station event. Children were asked to use their imagination to create art. One of the favorite activities was to select a mystery bag and make art out of the items in the bag. Fifty-five children and adults participated in making art.
9. On Thursday, July 14 Mickey DuVall spent time in jail for MDA. With help, I collected enough donations to send a child to summer camp.
10. On Thursday, July 14 Carmen Serna participated with the Parks and Recreation Department in a Lego program. Sixteen children attended the event.
11. On Thursday, July 14 Ashley Guerrero hosted a "Mario Kart Tournament." Twenty-three Teens attended the tournament.
12. On Friday, July 15 Bonnie Pierson presented the movie, "Inside Out." Fifty-two children and adults watched the movie.

13. On Saturday, July 16 Cary Kittrell hosted the annual Pie Social. Forty-eight children and adults attended the event. The most popular activity (other than eating pie) was the pie eating contest.
14. On Tuesday, July 19 Carmen Serna hosted a Lego Club event. Seventy-two children made creations out of Legos.
15. On Wednesday, July 20 Mickey DuVall provided a library tour for Ruben Soriano. A new Library Board member.
16. On Wednesday, July 20 Bonnie Pierson hosted the Hiding Tree Children's Opera. Forty-one children and adults attended the opera.
17. On Thursday, July 21 the Bastrop Police Department provided child identity kits for fifteen children.
18. The end of the Summer Reading Program party is scheduled for July 30 at Fisherman's Park between 10 am and 12 noon.
19. I attended the City Council budget meeting.
20. I am working on updating our medical books.
21. I am working on the July book order.
22. I am working on ordering ebooks.
23. I am working on ordering additional Spanish language books.
24. Working on Library Board agenda.
25. The Summer Reading Program continues to be popular. To date, we have registered 676 juveniles, 109 teens and 272 adults for the Summer Reading Program.

**SEE PHOTO'S NEXT 3 PAGES**







## INSPECTIONS BI-WEEKLY CONSTRUCTION REPORT

Air Quality McKinney Roughs Monitoring Site CAMS 684				
June 2016 Date	Max Value (POC 1)*	Time of Highest Ozone	Avg Value (POC 1)*	Air Quality Condition
8	27	2:00PM	18	Good
9	26	4:00PM	16	Good
10	24	4:00PM	15	Good
11	23	12:00PM	15	Good
12	27	2:00PM	18	Good
13	27	11:00AM	19	Good
14	28	3:00PM	18	Good
15	25	4:00PM	15	Good
16	30	9:00PM	18	Good
17	32	12:00PM	24	Good
18	31	4:00PM	18	Good
19	46	6:00PM	23	Good
20	32	4:00PM	22	Good
21	36	3:00PM	23	Good
22	21	12:00AM	12	Good
*Parts per billion				

Air Quality Index (AQI) Values	Levels of Health Concern	Colors
<i>When the AQI is in this range:</i>	<i>...air quality conditions are:</i>	<i>...as symbolize by this color:</i>
0 to 50	Good	Green
51 to 100	Moderate	Yellow
101 to 150	Unhealthy for Sensitive Groups	Orange
151 to 200	Unhealthy	Red
201 to 300	Very Unhealthy	Purple
301 to 500	Hazardous	Maroon

- Meetings:
  - July 28, 2016 Planning and Zoning Commission
  - August 3, 2016 Board of Adjustments
  - August 4, 2016 Form Based Code Task Force
  
- Comprehensive Plan Update:
 

City Council and Planning and Zoning Commission held a joint workshop on Tuesday, July 19, 2016 for a mid-term update for the Comprehensive Plan. Chapter 5, Land Use and Community Image has been submitted and reviewed by the Comprehensive Plan Steering Committee (CPSC) and discussed at their last meeting. Chapter 6, Transportation has been submitted to staff to review. Chapter 8, Cultural Arts and Tourism; is being drafted by the consultant team and will be released to staff for review over the next few weeks. Several meetings are scheduled for the CPSC to review the next couple chapters and Chapter 9 Implementation (prioritize goals/tasks within the chapter). Please plan to attend the next Public Meeting, a come and go event, regarding Transportation "Open House" is scheduled Thursday, July 28, 2016 at the Library from 5:30-7:30 PM. The entire community is invited.
- Engineering Projects in review process:
  - Two site development plans
  - Five preliminary plats
  - Two final plats
  - Four final plats with variance(s) required
  - Four minor plats
  
- Major Construction Projects in process:
  - Coghlan Group – complete - CO rescheduled
  - A & B Auto Repair – building approximately 80% complete

- Lost Pines Art Guild – site work approximately 42% complete, building 60% complete
- Elliott Electric – CO issued
- Bastrop Medical Center – 40% complete

## **BASTROP ECONOMIC DEVELOPMENT CORP.**

### **Bastrop County HUD/GLO**

Bastrop County is open to considering all locations located at Mayfest Park (and other sites) and is meeting with stakeholders over the next week to receive input on the facility.

### **FY 2016/2017 Redevelopment Grant Program**

Sarah O'Brien and I met to discuss the Main Street proposal and she will begin work on drafting the application and guidelines for FY 2016/2017. The EDC Board has agreed throughout the budget workshop process to allocate \$50,000 for the program in FY 2016/2017

### **Developer Meetings**

EDC staff continues to liaison with City staff and developers to discuss specific development issues and long-term solutions to opportunities. Roundtable developer discussions with stakeholder are forthcoming in the next few months.

### **Ad hoc Bylaws Committee**

Amended and Restated Articles of Incorporation have been filed with the Secretary of State office. Bylaws Committee will reconvene in the next weeks to finalize the proposed draft and seek public input prior to consideration by the full Board.

### **Adult Job Fair**

Scheduled for October 1<sup>st</sup> at the convention center. The Chamber and EDC have begun the final planning.

## **BASTROP IT DEPARTMENT**

### **Website:**

- Added agendas, packets, and videos for the July 11, July 12, July 19, and July 21 council meetings.
- Added 2 resolutions
- Miscellaneous minor updates

### **IT Dept:**

- City Wide: Upgraded the phone system. This was an extensive process covering three days of interacting with an on-site technician as well as two remote technicians who worked with us to implement the upgrade.

- We made the swap for Colin's IT vehicle from the Impala to the white Explorer (transferred from the Police Department.) Andres worked over the weekend at Fire Station 1 removing the light bar and the decals from the former police vehicle.
- Upgraded security patches on all virtual servers.

**Administration:**

- None

**Council:**

- Set up Skype session for DMO workshop meeting.
- Set up for a joint meeting with the Planning and Zoning Commission/Comprehensive Plan presentation.

**City Secretary:**

- Researched into the June 21, 2016 council meeting to determine exact timing of the meeting end.
- All Open Records Requests turned back in and completed. Completed five ORRs.

**Court:**

- Scheduling working through a list of IT issues.

**Library:**

- We updated Windows in each of the public computer booths so they could be included into the DeepFreeze & Pharos systems, however the library staff did not like the outcome of this change. We will now be taking these booths out of the assignment system and they will go back to being assigned manually.

**Convention Center:**

- None.

**Economic Development:**

- There were two EDC Board meetings in this period. One took place at their office where we set up a camera rig and the other took place here in our chambers. Both meetings have been edited, posted to the web, and sent along to their people.
- Set up new Incode remote on the new employee's computer.

**Fire Dept:**

- None.

**Finance:**

- Set up a GoToMeeting presentation in the council chambers at board table.
- Adjusted hunt-group for desktop phones.

**Planning:**

- We got the TV system in the council chambers set up with a staff log-on. This system has changed because of the Skype session that is going to happen for the DMO evaluations.

- We were sent a news release from TXDoT concerning the opening of SH 71 and LP 150 overpass. We made a graphic of this news and posted to our various Facebook and Twitter accounts. The

**Police Dept:**

- Troubleshooting on printer and computer at administrative assistant's desk.
- Worked with Microsoft Office on Vicki's tablet.

**Parks Dept:**

- None

**Public Works:**

- None

**Bastrop Power & Light:**

- Attached email account to On-Call phone.

**Water & Wastewater:**

- Installed new desktop computer at Chief Operator's desk. Set up windows, office suite, and email.

**NEW IT PROJECTS**

- **Phone Upgrade:** Phone upgrade took place Tuesday 7/12 – 7/14.
- **ID Badges:** Planning a day to take full Public Works' staff pictures for badges.
- **Helpdesk Deployment:** Working with vendor to update and deploy helpdesk for IT issues. (in progress)

**BTXN ACTIVITY**

**City Council:** Taped three meetings, July 11, July 12, and July 19. Edited, uploaded to YouTube. Posted to BTXN website, City of Bastrop website, & Facebook page.  
- Added three most recent meetings to regular TV schedule.

**Pokémon Comes to Bastrop:** We wanted to produce an informational piece to capture the phenomenon around this phone app. The video we put together interviewed game players, our area tourism professionals, city staff, and Bastrop Police Interim Chief James Altgelt. See below for video stats.

9,935 post views, 5,360 video views, and 109 Shares

**Bastrop TX Network**  
Published by Colin Guerra (P) July 15 at 6:39pm Bastrop · 🌐

Pokémon Go is everywhere! We talked to some of Bastrop's top Pokémon trainers, tourism professionals, and Bastrop Police Department to get their thoughts on the recent phenomenon! Check it out!  
Ryq Gullikson Bastrop Chamber of Commerce Terry Butterfield Moore Bastrop YMCA Sarah Dos Museum and Visitor Center of Bastrop County Historical Society Sarah Main Street Downtown Bastrop James Altgelt Adena Lewis Explore Bastrop County



9,935 people reached [Boost Post](#)

5.3K Views

Like Comment Share

👍❤️👍 53 Chronological

107 shares

View 17 more comments

**THIS WEEK**

**10,579**  
Post Reach

**1,537**  
Post Engagement

**2**  
Watch Video

**0**  
Website Clicks

**0 of 0**  
Response Rate

**5 minutes**  
Response Time

**0**  
Check-ins

See Your Ad Here

**Bastrop TX Network**  
Bastrop TX Network

Like Page · 1,522 people like this page

**Bastrop TX Network**  
Published by Colin Guerra (P) July 15 at 6:39pm Bastrop · 🌐

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Get More Likes, Comments and Shares  
Boost this post for \$5 to reach up to 600 people.

9,935 people reached [Boost Post](#)

👍❤️👍 53 19 Comments 107 Shares

Like Comment Share

**9,935** People Reached

**5,360** Video Views

**416** Reactions, Comments & Shares

<b>218</b> Like	<b>47</b> On Post	<b>171</b> On Shares
<b>11</b> Love	<b>4</b> On Post	<b>7</b> On Shares
<b>4</b> Haha	<b>2</b> On Post	<b>2</b> On Shares
<b>2</b> Wow	<b>0</b> On Post	<b>2</b> On Shares
<b>72</b> Comments	<b>27</b> On Post	<b>45</b> On Shares
<b>109</b> Shares	<b>107</b> On Post	<b>2</b> On Shares

**2,297** Post Clicks

<b>174</b> Clicks to Play	<b>0</b> Link Clicks	<b>2,123</b> Other Clicks
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**NEGATIVE FEEDBACK**

<b>2</b> Hide Post	<b>0</b> Hide All Posts
<b>0</b> Report as Spam	<b>0</b> Unlike Page

**Fire Department:** Still in progress with a training highlight video.

**Moving Forward with Bastrop City Manager:** (Still pending) We were approached by the show's host, Bonnie Coffee, about doing a 'wrap up' episode with Mike. I am open to whatever we decide on this but I would very much like to discuss the future of a program that summarizes the city's business and activities.

**BP&L Power Pole/Flood Damage Project:** (Pending) We took extensive video and photo coverage of this project. The idea was we would interview either Mike, Mike & Curtis, or some other city official to describe this extensive project and what all went into it. This project has

been on the shelf due to the focus being on other issues but I would really like to get this project out there added to the whole conversation about flooding and repairs to show that the city was effected as intensely as anyone.

**Progressive Waste Solutions:** As reported last week, we had some additional shooting and interviewing to produce before a final product could be edited together. As of this Monday, we have shot those final pieces and have begun editing together what will be a comprehensive story about Progressive Waste and their services here in Bastrop.

**Bastrop Chamber of Commerce:** We are working with the Bastrop Chamber of Commerce to produce a video to bring attention to the business community. In the long days of Summer some of the retail and other business types are experiencing a “quiet” time in the traffic they are seeing come through the door. We are working with our interns (Chris White and Araceli “Cici” Cortina) to ‘tour’ several fun locations. The Chamber has hired us for this production

## **BASTROP YMCA**

### **ADMINISTRATION**

- Current Membership: 285 Units, (1678 individuals)
- Current Staff: 63
- Director attended the YMCA General Assembly July 14-17

### **PROGRAMMING**

- Summer Camp: Registration ranges from 49 to 20 per week
- Youth Track program started July 21st.
- Swim Lessons: Registration is 59 this session
- July 30 will be the “first ever” swim meet at the Bastrop State Park Pool. It will be a distance focused event.
- Art, Science, Cooking, Fitness and more, continue through the summer.

### **OUTREACH**

- Serving approximately 30 kids per week at area church
- Membership Appreciation event at the pool on July 16
- Partnering with the Family Crisis Center in offering enrichment programs to the community
- “FREE HUGS” day was held on July 20<sup>th</sup>. Smiles were contagious!

## **PUBLIC WORKS, PARKS AND UTILITIES**

### **PARKS & REC.**

#### **RECENT EVENTS**

- The Parks Scavenger Hunt went out this month and the event will continue through the end of August. Winners will be contacted on September 5<sup>th</sup>.
- Movies in the park held the weekend July 9<sup>th</sup> at Fisherman Park the movie was Spiderman. A few participants dressed as their favorite super hero for the costume contest.
- The 2<sup>nd</sup> Summer camp in Fisherman's Park was held July 11<sup>th</sup> -15<sup>th</sup> with 30 kids in attendance.

### **UPCOMING EVENTS**

- Summer Concert Series in the Park is July 23<sup>rd</sup>, starting at 7pm in Fisherman's Park, featuring The Sticky Notes.
- The Annual Homecoming Rodeo in Mayfest Park is from August 4<sup>th</sup> - 6<sup>th</sup>
- Movies on the Riverwalk will continue on July 29<sup>th</sup>, with the showing of The Goonies starting at dusk. Sponsored by: Neighbors Kitchen & Backyard

### **MAINTENANCE**

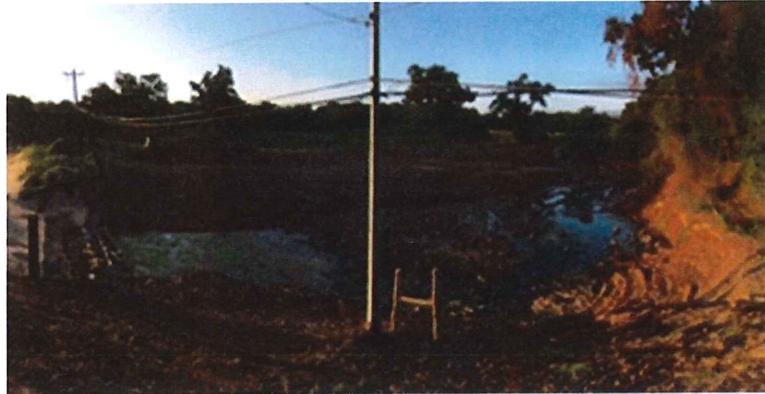
- While The restrooms at fisherman Park are completed, and the final walkthrough was performed Friday the 8<sup>th</sup>. The city crews will be adding a few elements such as sidewalk. Within the next two weeks the restrooms will be open to the public once the sidewalk is completed, this will allow ADA access.
- The City crews with assistance from BP&L will work on the completion of the extra lighting that will be installed at fisherman park from the Library to the beginning of the Riverwalk

### **FIELD UTILITY**

#### **PROJECTS**

- The Water & Wastewater Crews are continuing the installation of the 8" water main from Old Austin Hwy. The crews have installed 2000 LF of pipe and approximately 2,000 feet is remaining. The water from this line will move water from Zone 2 into the ground storage tank located at the Bob Bryant water treatment plant. The water from this transmission line will be blended with the Simsboro well, known as Well(I). Recently Well (I) underwent some improvements that allowed us to increase our pumping capacity from 400 GPM to almost 800 GPM. By performing this work the city water supply will gain approximately 600 SUE's.

- The Streets & drainage crew have completed the work at the mouth of gills branch and will continue to repair local drainage issue throughout town. David Juarez the Field utility superintendent has continuously work on the small localized flooding issues after meeting with the citizens that were flooded.
- The Parking lot at City Hall is scheduled to be painted this weekend.



Gills Branch

### **WATER & WASTE WATER OPERATIONS**

- A SCADA Malfunction that caused Bob Bryant water plant to shut down. However, we are going to install a PRV (Pressure Reducing valve) to prevent this in the future. Once the elevated tower west of the river is installed we shouldn't have this problem again.
- The City's Consumer confidence report is on line and can be seen at [www.cityofbastrop.org/BastropCCR.pdf](http://www.cityofbastrop.org/BastropCCR.pdf)
- The waste water lift station improvements at Wilson Street are complete with the exceptions of the final SCADA installation.
- The Transformer at the Gills Branch Lift station is being installed July 22<sup>nd</sup> and the startup will take place once that is completed.
- Attached is some additional water information for your review.

**WATER WORKS OPERATIONS FOR GROUND WATER SUPPLIES  
CITY OF BASTROP, BASTROP COUNTY, TEXAS**

WATER SYSTEM I. D. #: 0110001

Month of: Jul-16

Jul-16

Date	Raw water from wells													Pumped from high service pumps					Well/Pump		
	C	F	C&F	G	D&E	G	H raw	I	total MGD	Zone 1	Zone 2	Zone 3	MGD	Well/Pump	Percent		Z3				
															Z1	Z2		Z3			
1	144	439	583	273	214	487	426	438	1,934	224	882	755	1,861	0.073	0.12	0.47	0.41				
2	135	413	548	260	201	461	297	314	1,620	277	797	574	1,648	-0.028	0.17	0.48	0.35				
3	153	465	618	271	204	475	297	296	1,666	272	897	539	1,698	-0.032	0.16	0.52	0.32				
4	150	461	611	289	227	516	301	322	1,750	288	885	523	1,696	0.054	0.17	0.52	0.31				
5	156	480	636	300	236	536	304	328	1,804	309	1007	643	1,959	-0.155	0.16	0.51	0.33				
6	147	457	604	287	213	500	327	349	1,780	259	817	658	1,734	0.046	0.15	0.47	0.38				
7	146	436	582	274	220	494	350	370	1,796	299	882	670	1,851	-0.055	0.16	0.48	0.36				
8	142	441	583	276	215	491	351	373	1,798	285	851	665	1,781	0.017	0.15	0.48	0.37				
9	151	469	620	297	223	520	347	370	1,857	312	846	684	1,842	0.015	0.17	0.46	0.37				
10	144	448	592	280	208	488	322	343	1,745	301	818	645	1,764	-0.019	0.17	0.46	0.37				
11	151	472	623	296	224	520	359	385	1,887	308	922	692	1,922	-0.035	0.16	0.48	0.36				
12	166	519	685	291	218	509	307	359	1,860	276	893	612	1,781	0.079	0.15	0.50	0.34				
13	135	426	561	269	226	495	329	384	1,769	206	928	685	1,819	-0.050	0.11	0.51	0.38				
14	192	600	792	379	297	676	351	386	2,205	242	1303	676	2,221	-0.016	0.11	0.59	0.30				
15	199	625	824	393	299	692	309	377	2,202	252	1338	668	2,258	-0.056	0.11	0.59	0.30				
16	170	539	709	340	239	579	412	428	2,128	212	1070	730	2,012	0.116	0.11	0.53	0.36				
17	166	521	687	328	242	570	334	405	1,996	219	1121	716	2,056	-0.060	0.11	0.55	0.35				
18	153	487	640	305	227	532	339	352	1,863	209	1020	644	1,873	-0.010	0.11	0.54	0.34				
19	167	523	690	329	216	545	299	348	1,882	149	987	605	1,741	0.141	0.09	0.57	0.35				
20	156	499	655	314	265	579	315	383	1,932	444	989	667	2,100	-0.168	0.21	0.47	0.32				
21	171	537	708	337	221	588	329	400	1,995	451	753	686	1,890	0.105	0.24	0.40	0.36				
22	148	472	620	296	241	537	366	443	1,966	458	857	769	2,084	-0.118	0.22	0.41	0.37				
23																					
24																					
25																					
26																					
27																					
28																					
29																					
30																					
31																					
Total	3,442	10,729	14,171	6,684	5,076	11,760	7,351	8,153	41,435	6,232	20,853	14,506	41,591	-0.156							
Average	156	488	644	304	231	535	334	371	1,883	283	948	659	1,891	-0.007	0.15	0.50	0.35				
Maximum	199	625	824	393	299	692	426	443	2,205	458	1,338	769	2,258	0.141	0.24	0.59	0.41				
Minimum	135	413	548	260	201	461	277	296	1,620	149	753	523	1,648	-0.168	0.09	0.40	0.30				

**CITY OF BASTROP  
WATER DEPT.  
WATER FLOW REPORT  
2009 - 2016**

**MONTHLY TOTAL MG**

FY YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2009	30.226	29.556	34.506	33.698	41.198	55.087	63.312	57.346	39.046	31.061	28.492	27.623	471.151
2010	27.955	23.473	28.302	32.756	41.556	39.938	38.276	51.984	38.420	42.125	35.856	35.594	436.235
2011	31.682	31.384	38.262	49.606	49.818	51.113	55.519	56.282	55.425	47.250	37.755	31.863	535.959
2012	31.881	28.368	33.542	38.16	41.594	44.806	44.374	51.844	45.267	38.955	37.887	35.247	471.925
2013	30.634	29.016	37.646	39.686	43.258	46.598	46.149	53.918	47.078	37.429	32.083	30.868	474.363
2014	33.47	29.361	32.613	36.264	41.211	40.881	43.029	53.14	39.930	39.029	31.215	30.696	450.839
2015	30.727	27.785	30.402	32.247	32.25	35.497	48.627	62.415	50.748	47.771	33.622	32.544	464.635
2016	32.535	32.876	37.554	36.434	35.875	42.244							217.518
<b>MAX</b>	<b>33.47</b>	<b>32.876</b>	<b>38.262</b>	<b>49.606</b>	<b>49.818</b>	<b>51.113</b>	<b>55.519</b>	<b>62.415</b>	<b>55.425</b>	<b>47.771</b>	<b>37.887</b>	<b>35.594</b>	<b>3,522.63</b>

**DAILY AVERAGE MG**

FY YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVERAGE
2009	0.975	1.056	1.113	1.123	1.329	1.836	2.042	1.850	1.302	1.002	0.950	0.891	1.289
2010	0.902	0.838	0.913	1.092	1.341	1.331	1.235	1.677	1.281	1.359	1.195	1.148	1.193
2011	1.022	1.121	1.267	1.654	1.607	1.704	1.791	1.816	1.848	1.524	1.259	1.028	1.470
2012	1.028	0.978	1.082	1.272	1.342	1.494	1.431	1.672	1.59	1.257	1.266	1.137	1.296
2013	0.988	1.036	1.214	1.175	1.258	1.567	1.576	1.644	1.455	1.207	1.069	0.996	1.265
2014	1.08	1.049	1.052	1.209	1.329	1.36	1.388	1.714	1.331	1.259	1.041	0.99	1.234
2015	0.991	0.992	0.981	1.075	1.04	1.183	1.569	2.013	1.692	1.541	1.121	1.05	1.271
2016	1.05	1.134	1.211	1.214	1.157	1.408							
<b>MAX</b>	<b>1.080</b>	<b>1.134</b>	<b>1.267</b>	<b>1.654</b>	<b>1.607</b>	<b>1.704</b>	<b>1.791</b>	<b>2.013</b>	<b>1.848</b>	<b>1.541</b>	<b>1.266</b>	<b>1.148</b>	<b>1.288</b>

**MAX DAILY FLOW MG**

FY YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVERAGE
2012	1.452	1.07	1.289	1.791	1.702	1.948	1.925	2.119	1.931	1.531	1.5	1.328	
2013	1.264	1.192	1.406	1.375	1.503	2.006	2.041	2.033	1.944	1.532	1.249	1.168	
2014	1.279	1.216	1.204	1.455	1.604	1.632	1.681	2.082	1.657	1.483	1.404	1.173	
2015	1.212	1.125	1.115	1.287	1.266	1.405	2.252	2.323	1.992	2.139	1.312	1.183	
2016	1.291	1.322	1.909	2.314	1.861	1.844							

Date :7/20/16

River Level: 3.50

Rain: 0.00

BY: Adam

Well	Static	Dynamic	Conductivity	TDS	PH	Temp	Draw Down
C	50.2'	51.6'	1132	595	7.24	23.8	1.4'
D	19.8'	23.4'	771	387	7.21	28.3	3.8'
E	18.3'	19.5'	838	421	7.21	26	1.2'
F	20.2'	28.2'	557	293	7.51	23.1	8.0'
G	23.2'	35.6'	786	387	7.25	26.3	12.4'
H	42.6'	51.0'	831	435	7.4	23	8.6'
I	76.4'	142.9'	2170	1144	8.07	24.8	66.5'

Date :7/13/16

River Level: 3.05

Rain: 0.00

BY: Adam

Well	Static	Dynamic	Conductivity	TDS	PH	Temp	Draw Down
C	50.5'	51.9'	1101	586	7.25	22.7	1.4'
D	18.5'	22.7'	808	411	7.2	25.9	4.2'
E	17.4'	18.6'	799	393	7.09	26.8	1.2'
F	18.8'	27.4'	725	388	7.56	22.4	8.8'
G	20.10'	34.8'	921	475	7.4	23.9	13.10'
H	42.2'	51.2'	841	426	7.37	25.4	9.0'
I	70.9'	132.2'	2230	1138	8.01	26.8	61.5'

ate :7/6/16

River Level: 3.22

Rain: 0.14

BY: Adam

Well	Static	Dynamic	Conductivity	TDS	PH	Temp	Draw Down
C	48.9'	50.4'	1101	582	7.17	23.3	1.7'
D	16.7'	21.4'	755	418	7.23	22.9	4.9'
E	15.7'	17.0'	833	472	7.12	23.6	1.5'
F	17.3'	26.1'	806	390	7.3	27.5	8.10'
G	19.5'	33.5'	920	439	7.11	27.5	14.0'
H	40.9'	50.1'	839	419	7.26	25.9	9.4'
I	66.3'	130.4'	2230	1128	7.82	26.9	64.1

te : 06/29/16

River Level: 3.77

Rain: 0.22

BY: Adam

Well	Static	Dynamic	Conductivity	TDS	PH	Temp	Draw Down
C	47.6'	49.2	1120	588	7.74	23.9	1.8
D	14.2	19.4	747	381	7.23	24.9	5.2'
E	13.4'	15.5'	821	414	7.17	25.6	1.7'
F	15.8'	24.8'	752	382	7.29	24.9	9.0'
G	18.2'	32.1'	990	510	7.24	24.6	13.11'
H	38.0'						
I							

## MEMO

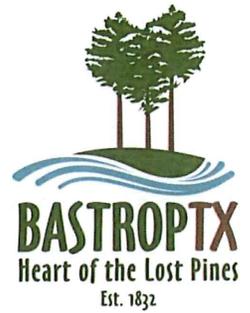
Date: July 22, 2016

To: Steve Adcock, Interim City Manager

From: Wesley Brandon, City Engineer

**RE: SH 71 Improvement Projects – Tahitian Drive, SH 95 Overpass**  
Construction Progress Update

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Dear Steve,

Below you will find a brief update regarding the SH 71 corridor improvement projects.

### **Tahitian Drive Overpass**

I am excited to report that the contractor, Hunter Industries, has substantially completed their work related to the overpass project. TxDOT has opened the main lanes to traffic as of yesterday, July 21st. The contractor will continue to complete the final frontage paving and site cleanup, which should be done over the next 60 days. Here is a photo of the project:



Pine Hollow Drive – Looking East

July 22, 2016

## **SH 95 Overpass**

Hunter Industries, the contractor for the project, has continued their excavation, grading, and temporary shoring work to prepare for the new frontage roads. They have also continued installing the new drainage system for the project. Here are a few recent photos taken at the site:



Jack in the Box Driveway - Looking East



Popeye's Driveway - Looking West

July 22, 2016

Overall, the project is approximately 5% complete and is currently on schedule. In the coming weeks, the contractor will begin preparing the subgrade for the new frontage roads. They will also begin their work to install piers required to support the new bridge over the railroad.

Let me know if you have any questions or need additional information. I look forward to providing you with another update after the progress meeting on August 3<sup>rd</sup>.

Thanks

*Wesley*

July 22, 2016

# WEEKLY WORK SCHEDULE

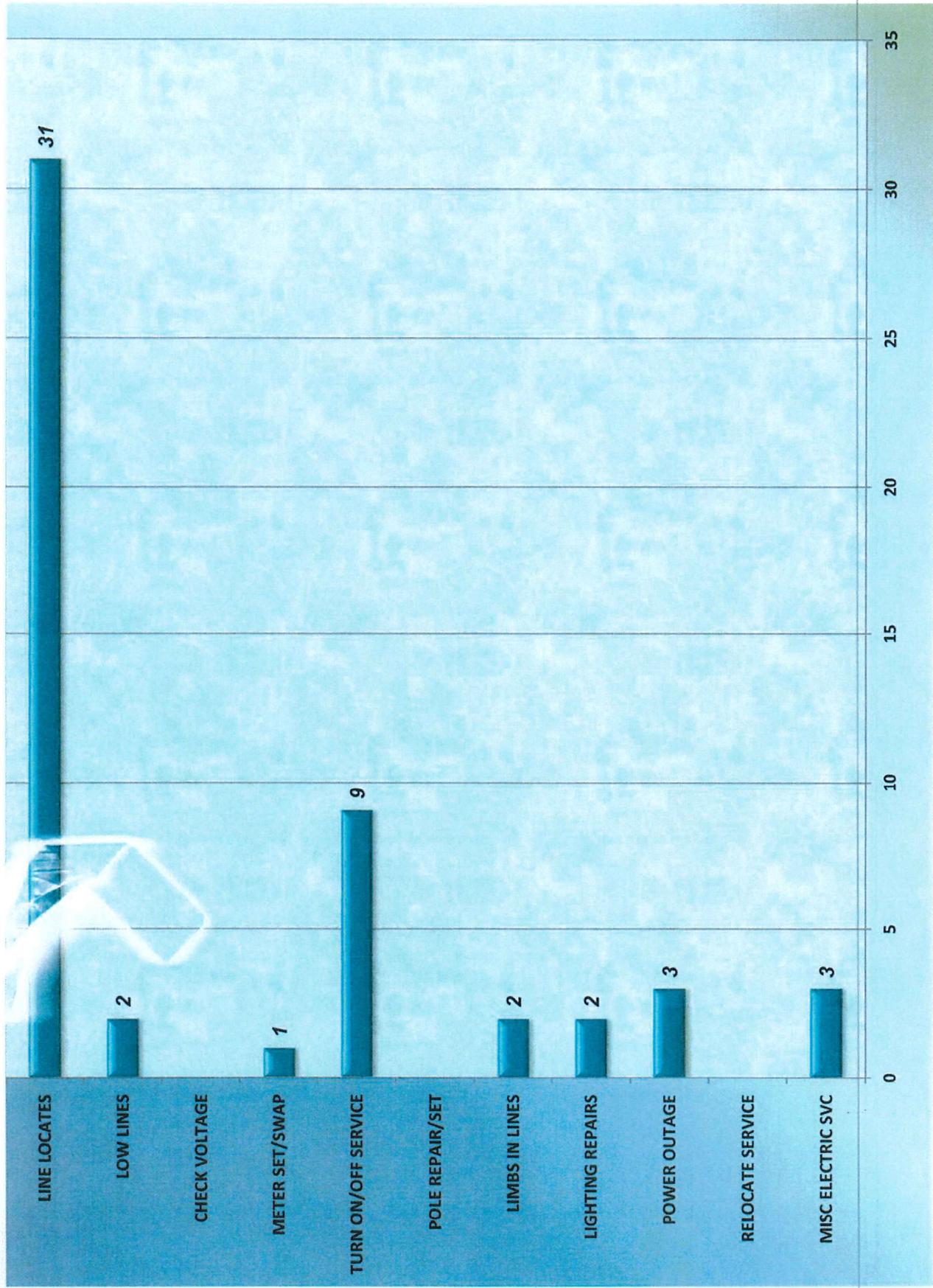
## BP&L

	ESTIMATED WEEK OF 07/07 - 07/20	ACTUAL WEEK OF 07/07 - 07/20
TOTAL HOURS	560	560
OVERTIME	20	10
LESS VACATION	24	35
LESS SICK	16	24
LESS OTHER - HOLIDAY		
<b>TOTAL HOURS</b>	<b>540</b>	<b>511</b>
<b>WORK ORDERS</b>		
# SCH / COMP.	50	47
MAN HOURS	160	164
# STILL OPEN		
<b>TOTAL HRS. W/O</b>	<b>160</b>	<b>164</b>
<b>PROJECTS</b>		
Fisherman's Park Lighting Expansion		
Gills Branch Transformer C/O	60	38
AMI		
Helped other departments	20	
Hot Check	10	7
Repair Lights & Plugs in Parks	20	
CONP		
<b>TOTAL HRS. PRO.</b>	<b>110</b>	<b>45</b>
<b>CAPITAL OUTLAY</b>		
1006 Mesquite	0	
Art Guild		
<b>TOTAL HRS. C/O.</b>	<b>0</b>	<b>0</b>
<b>OPER. &amp; MAIN.</b>		
LCRA Infrared		
ROW tree trimming	90	71
Maintenance of system	110	147
<b>TOTAL HRS. O/M</b>	<b>200</b>	<b>218</b>
<b>OTHERS</b>		
Equipment maintenance	10	20
Facility maintenance	10	
Vehicle maintenance	10	19
Safety Training	40	35
<b>TOTAL OTHERS</b>	<b>70</b>	<b>74</b>
<b>TOTAL CATAGORIES</b>	<b>540</b>	<b>501</b>





ELECTRIC WORK ORDERS - JULY 7 - 20, 2016



# FINANCE DEPARTMENT

## ITEMS COMPLETED

- Met with Consultant conducting the Water Rate/Impact Rate study. Will get back to her needed information by Aug. 5th
- Finished prep for Council Budget Workshop Meetings W/WW, BP&L, and Hotel/Motel fund
- Attended meeting with TDEM to discuss the process for filing a request with FEMA for funding
- The Cemetery Advisory Board met on July 20<sup>th</sup>
- Our department has received and responded to 4 Open Records Request in the last two weeks

## ITEMS IN PROCESS

- Preparing the Utility Policy updates and ordinance for Council approval – will be adding a section for AMP option
- Budget –working on other minor funds and balancing the General Fund
- Starting to gather information on Franchise fees and pole attachments of other cities
- Comptroller has changed its Transparency program and it's much harder to get the award now. We are going to start working on two of the five stars. Won't be able to gain recognition for the other three stars without additional software.
- Working on new format for Budget book in order to Submit for Certification award from GFOA
- Updating all Financial Policies to bring to Council in August
- Working on Ordinance to update Garbage Rates per Contract
- I have contacted MuniServices to obtain a quote for conducting a Franchise Fee audit.

## FUTURE PROJECTS

- I would like to contract with MuniServices to conduct a Franchise Fee audit – this is no cost to the City unless they collect extra and then they get a %. Its risk free for us but may find that companies aren't paying the fee.
- Update Hotel Motel Tax Ordinance to make payment due dates in line with state requirements

## UTILITY CUSTOMER SERVICE

- **NEW!! The Full version of the Utility bill is now available for online customers**
- Garbage – No issues noted
- AMI – We have about 4 customers that refused the AMI meters when we went through the change out last year. We are preparing an Opt-out Contract for legal review.

## CEMETERY

- Started a review of the Cemetery Ordinance compared to comparable cities – will be taking it to the boards next meeting
- The Cemetery has been very busy the last two weeks- 5 lots sold, 9 burials, 11 permits issued

## BASTROP FIRE DEPARTMENT

- Chief Wobus was on vacation from July 11-July 15.
- Chief Wobus received his Head of Department Certification from the Texas Commission on Fire Protection.
- One new application for volunteer membership was received.
- The new structure PPE boots that were ordered were received and distributed to 5 members.
- New Fire Chief's vehicle was delivered and placed into service.
- Chief Wobus and 6 members of the FD will be out of town attending training in College Station July 24-29.
- 46 fire calls for the past 2 weeks to include; 4 structure fires, 9 car accidents, 1 vehicle fire and 5 wildland calls.

# EXHIBIT 1

## Memorandum

Date: July 22, 2016

To: Mayor Kesselus & City Council Members

From: Steve Adcock

Re: Legal Fees

---

I have worked with Mike, JC and staff to come up with some ideas on how we can attempt to reduce legal fees incurred by the City. However, certain uncontrollable costs' will ultimately dictate these fees. Some of these include (1) the number and complexity of ORRs, (2) threatened and actual claims/lawsuits (3) Internal training with Open Government laws exercised by city council, boards and commissions (4) level of development experienced by the City that require legal involvement (5) the number of special meetings that legal is required to attend and (6) special projects such as PDs, MUDs, PIDs, potential charter amendments and referendums. Below are some ideas for your review and discussion.

1. I believe the City should hire an in-house paralegal. This person would be able to perform most of the lower-level legal functions required, with the oversight and guidance of the City Attorney. Some duties could include legalities related to agenda preparation, assist staff with basic legal matters and the growing open records requests.
2. Contract with a part time City Attorney. We would need to have an attorney that is well-versed in municipal law in a community of at least 10,000 population.
3. Schedule all executive sessions at the beginning of the council meeting with a posted time in which we will start the regular meeting. Also, schedule any agenda item that will require attorney advice at the beginning. The attorney could then be dismissed.
4. Require all council members to go through the CM before contacting the attorney. In several instances I have been able to get the answers to questions without attorney contact. However, if I am not aware, I am not given the opportunity. All staff are already required to go through the CM prior to contacting the attorney.
5. I have already implemented that all open records requests must come to me as soon as received. Some of these do not require attorney input. I will send only the more complex ones to our attorney.
6. We have a professional fees ordinance that allows the developer to pay for legal fees in connection with the development. We need to go by this ordinance without exception.
7. Create an ordinance review committee to suggest updates to our ordinances'. This will have an upfront cost in legal but would ultimately save the City in the long run by having up to date ordinance's and eliminate any conflicting ones.
8. Citizens and developers should not be allowed to contact legal. Require legal to refer it back to City staff.

9. Have our attorney create a standard template for simple things such as access easements/agreements and utility easements.
10. Utilize City departments networking abilities more on obtaining information such as salary, org chart and simple RFQ's instead of legal/consultants
11. Allow HR to decide if personnel matters warrant contacting legal.

# Exhibit 2

## City of Bastrop FY 2016-17 Planning Calendar

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01-May	Mailing of notices of appraised value by chief appraiser. (preliminary)
20-May	Budget book to MT
June 1-17	Meet with each dept. Director to review budgets submitted
21-Jun	Preliminary Budget Workshop (GF)
05-Jul	Budget Workshop (GF)
19-Jul	Preliminary Budget Workshop (WWW, BP&L,HOTEL)
25-Jul	Deadline for chief appraiser to certify rolls to taxing units. Request from BCAD any resolved lawsuits. Request from TAC the excess debt tax collections & refunds for PY report.
29-Jul	Calculation of effective and rollback tax rates.
29-Jul	Preparation of effective and rollback tax rates, statement and schedules; submission to governing body. Tax code 26.04e exempt, follow LGC 140.01c
02-Aug	Budget Workshop (All funds)
02-Aug	Meeting of governing body to discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing.
13-Aug	<i>Notice of proposed Tax Rate</i> is a quarter-page notice in newspaper and on TV and Web site, if available, published at least seven days before public hearing. Tax Code 26.065 exempt, follow SB1510 with new notice (due to paper by 8/8)
16-Aug	Budget Workshop
23-Aug	Public hearing
26-Aug	Last day for proposed budget to be filed with City Secretary LGC 102.005 Before the 30th day before tax rate adopted. Adoption Date is 9/27/2016. Also City Charter requirement.
01-Sep	Budget Workshop
01-Sep	<i>Published Notice of Budget Hearing</i> LGC 102.0065 not later than 10th day before the budget hearing or earlier than the 30th day before the hearing.
13-Sep	Second public hearing (may not be earlier than 3 days after first public hearing); schedule and announce meeting to adopt tax rate 3-14 days from this date. Must be no more than 14 days before adoption of tax rate. Tax Code 26.06e exempt, follow LGC 140.01c (this hearing may not be required if Tax Rate is less than effective and rollback rates) First Reading of Tax Rate
13-Sep	Budget Hearing LGC 102.006 (b), hearing must be after the 15th day after the proposed budget is filed with the clerk. Action required - Vote to postpone the final budget vote until 09/22/2015.
27-Sep	First Reading Budget Ordinance Meeting to adopt tax rate. Meeting is 3 to 14 days after second public hearing. Taxing unit must adopt tax rate by Sept. 30 or 60 days after receiving certified appraisal roll, whichever is later. Also, meeting date to adopt Budget. Must adopt budget before tax rate. City Council must take a separate ratification vote to adopt any budget that will raise total property tax revenue.