

**RESOLUTION NO. R-2024-108**

**BASTROP COUNTY EMERGENCY FOOD PANTRY  
COMMUNITY SERVICES & OFFSITE IMPROVEMENTS AGREEMENT**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, APPROVING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF BASTROP AND THE BASTROP COUNTY EMERGENCY FOOD PANTRY FOR COMMUNITY SERVICES AND OFFSITE IMPROVEMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PROPER NOTICE AND MEETING.**

**WHEREAS,** the Bastrop County Emergency Food Pantry (“Organization”) is a non-profit organization that provides services, including emergency food assistance, to residents of the City of Bastrop (“City”) and Bastrop County;

**WHEREAS,** the Organization intends to develop a new food pantry location at 1201 Pine Street, Bastrop, Texas (“New Facility”), and to remodel its existing facility located at 806 Fayette Street, Bastrop, Texas (“Existing Facility”), in order to ensure its operations are sustainable and scalable to meet the needs of residents experiencing food insecurity and poverty; and

**WHEREAS,** to reduce the financial barriers to completing these improvements to its facilities and operations, the Organization has requested that the City provide certain Offsite Improvements as defined in the Community Services and Offsite Agreement (“Agreement”) attached hereto as **Exhibit A**, related to the construction of the New Facility, which will ensure adequate access to and from the facility to the public streets and adequate parking in the area to promote the flow of traffic in the area and promote public safety; and

**WHEREAS,** the City Council finds there to be unique, unusual, and compelling circumstances creating a justification for the City to provide such Offsite Improvements related to the New Facility in this situation, in order to serve the City’s interests in the public health, safety, and welfare of its residents.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:**

- Section 1. Finding of Facts.** All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council of the City of Bastrop, Texas, and are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.
- Section 2. Execution.** The City Council authorizes the execution of the Agreement, attached and incorporated herein as **Exhibit A**.
- Section 3. Severability.** Should any portion or part of this Resolution be held for any reason invalid or unenforceable by a court of competent jurisdiction, the same shall not be construed to affect any other valid portion hereof, but all valid portions hereof shall remain in full force and effect.
- Section 4. Repealer:** All orders, ordinances, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.
- Section 5. Effective Date:** This Resolution shall be in full force and effect from and after its passage.
- Section 6. Proper Notice & Meeting:** The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended.

**DULY RESOLVED & ADOPTED** by the City Council of the City of Bastrop, Texas, on this, the 27th day of August, 2024.

**THE CITY OF BASTROP, TEXAS:**

*Lyle Nelson*

\_\_\_\_\_  
Lyle Nelson, Mayor

**ATTEST:**

*Irma G. Parker*

\_\_\_\_\_  
Irma Parker, Interim City Secretary

**APPROVED AS TO FORM:**

*Alan Bojorquez*

\_\_\_\_\_  
Alan Bojorquez, City Attorney



## COMMUNITY SERVICES AND OFFSITE IMPROVEMENTS AGREEMENT

This Community Services and Offsite Improvements Agreement (“Agreement”) is made by and between the **City of Bastrop, Texas**, a Texas home-rule municipal corporation, (“City”), and the **Bastrop County Emergency Food Pantry**, a Texas non-profit corporation (“Organization”). The City and Organization are also referred to collectively in this Agreement as the “Parties” and singularly as a “Party.” The Parties intend that this Agreement will supersede and replace all previously adopted and finalized Agreements in their entirety, if any.

### RECITALS

**WHEREAS**, the Organization is a non-profit organization that provides services, including emergency food assistance, to residents of the City of Bastrop and Bastrop County;

**WHEREAS**, the Organization intends to develop a new food pantry location at 1201 Pine Street, Bastrop, Texas (“New Facility”), and to remodel its existing facility located at 806 Fayette Street, Bastrop, Texas (“Existing Facility”), in order to ensure its operations are sustainable and scalable to meet the needs of residents experiencing food insecurity and poverty; and

**WHEREAS**, to reduce the financial barriers to completing these improvements to its facilities and operations, the Organization has requested that the City provide certain Offsite Improvements (as later defined in this Agreement), related to the construction of the New Facility, which will ensure adequate access to and from the facility to the public streets and adequate parking in the area to promote the flow of traffic in the area and promote public safety; and

**WHEREAS**, the City Council finds there to be unique, unusual, and compelling circumstances creating a justification for the City to provide such Offsite Improvements related to the New Facility in this situation, in order to serve the City’s interests in the public health, safety, and welfare of its residents.

**NOW, IN CONSIDERATION** of the mutual covenants to be performed by the Parties and other valuable consideration hereby acknowledged, therefore, be it mutually agreed as follows:

### 1. COMMUNITY SERVICES

**A. Commitment to Use New Facility for Community Services.** The Organization shall carry out its proposal to provide services to the Bastrop community consistent with the Organization’s proposal, as described in the letter from the Organization to the City dated June 21, 2024, attached hereto as Attachment A (“Community Services”), which include:

- a. Completing construction of the 9,217-square-foot New Facility for the proposed County-Wide Food and Nutrition Support Center to provide a food pantry and related services to address food insecurity in the Bastrop community; and
  - b. Completing renovation of the Existing Facility into the proposed Community Nutrition Education Center to provide additional integrated, wrap-around services to the community, including resume-building, budgeting, financial wellness, health and wellness, diabetes, and other services related to addressing food insecurity.
- B. Staffing.** Organization shall use its best efforts to secure sufficient numbers of employees and volunteers to accomplish the responsibilities set forth in this Agreement. Organization shall further provide such office space, equipment, supplies and other materials as may be necessary to accomplish the purposes of this Agreement. Organization acknowledges that no personnel engaged by the Organization shall be construed as agents, employees, or officers of the City.
- C. Nondiscrimination.** Organization shall provide services under this Agreement free of discrimination or retaliation due to a person's race, ethnicity, nationality, religion, gender, gender identity, sexual orientation, religion, parental status, or marital status. Any restrictions on services based on age, physical ability or mental ability shall be directly relevant to legitimate safety concerns in accordance with written Organization policies and procedures.

## 2. OFFSITE IMPROVEMENTS

- A. Offsite Improvements.** For the New Facility, certain Offsite Improvements are required, as detailed in Exhibit C to Attachment A to this Agreement ("Offsite Improvements"). The Organization agrees to design, permit, and construct the Offsite Improvements in accordance with the City's ordinances, regulations, and standards, and subject to the review and inspection by the City.
- B. Offsite Improvement Costs.** The City shall provide to Organization a grant of funds in an amount not to exceed **Fifty-Nine Thousand Sixty and 70/100 dollars (\$59,060.70)** to be applied by the Organization towards the costs of the Offsite Improvements. The Organization shall be solely responsible for any costs of the Offsite Improvements in excess of the grant amount contributed by the City.
- C. Disbursals.** The City shall disburse payment to the Organization of the grant funds in whole or in part within thirty (30) days of the Organization submitting to the City a request for a disbursement amount supported by an executed contract, invoice, or other proof of payment owed by the Organization for the construction of the Offsite Improvements.

### 3. ACCOUNTABILITY

- A. Funding Source Identification.** Organization shall include the City of Bastrop as a source of funding on all marketing materials promoting the construction and opening of the New Facility, including (but not limited to) print items, internet posts, and social media. Such materials will include the line, "Funding for this program was made possible through a grant from the City of Bastrop."
- B. Written Reports.** Organization shall submit to the City's Finance Department an annual written report for three (3) years following the Effective Date of this Agreement describing the status of services provided under this Agreement. Reports shall be public records. The reports shall include (but are not limited to) the following information:
- (1) **Services:** a description of the services provided during the preceding year, including updates on the status of the construction and renovation of the New and Existing Facilities, if applicable; and
  - (2) **Financial Statement:** a financial statement for the reporting period that indicates how the Organization expended grant funds.
- C. Oral Reports.** Organization shall attend a regular meeting of the City Council on an annual basis to make a public presentation on the services provided under this Agreement. Attendance shall be scheduled in advance with the City's designated staff contact person. Organization shall submit presentation materials (i.e., visual aids) to the City's designated staff contact person at least five (5) business days prior to the meeting.
- D. Oversight of Expenditures.** Organization shall exercise all reasonable, prudent, and diligent efforts to ensure the proper and legal oversight, use, and expenditure of the grant funds conveyed under this Agreement. Organization's failure to use the funds in the manner approved by this Agreement shall void and negate the City's obligation to make any further payments to the Organization under the Agreement.
- E. Comingling.** Organization shall properly segregate grant funds and shall not commingle grant funds with other financial assets of the Organization.
- F. Accounting Practices.** Organization shall utilize generally accepted bookkeeping and standard accounting practices to maintain complete and accurate financial records of all expenditures of grant funds. Upon the City's request, the Organization shall promptly make the records available for inspection and review at any time during the term of this Agreement.
- G. Records Retention.** All reports and records related to grant funds shall be maintained by the Organization and available to the City for a period of at least three (3) years of the Effective Date. If there is any dispute regarding these reports or records, the retention period shall be extended in accordance with the City's instructions. To the extent Organization's records

regarding services provided under this Agreement are subject to the Texas Public Information Act, Organization agrees to cooperate with any open records requests.

#### 4. GENERAL PROVISIONS

**A. Duration.** This Agreement shall be in effect from the Effective Date below and shall remain in effect for a period of three (3) years from the Effective Date, unless earlier terminated as provided herein.

**B. Suspension of Payments.**

(1) **Misappropriation.** Organization's failure to use the funds in the manner approved by this Agreement shall be grounds for the City to suspend the remittance of further payments to the Organization under the Agreement.

(2) **Comingling.** Organization's failure to properly segregate grant funds shall be grounds for the City to suspend the remittance of further payments to the Organization under the Agreement.

(3) **Records.** Organization's failure to provide the City with copies of financial records mandated under this Agreement shall be grounds for the City to suspend the remittance of further payments to the Organization under the Agreement.

(4) **Reports.** Organization's failure to timely submit reports mandated under this Agreement shall be grounds for the City to suspend the remittance of further payments to the Organization under the Agreement.

(5) **Notice.** Notice of suspension shall be sent by the City to the Organization with an explanation and opportunity for the Organization to cure the infraction within thirty (30) days.

(6) **Breach.** Failure to remedy an infraction within thirty (30) days of a notice of suspension shall be grounds for the City to declare the Organization in breach and terminate this Agreement as provided herein.

**C. Termination.** In the event that the Organization fails to abide by any of the terms of this Agreement, the City may terminate the Agreement and any obligations of the City hereunder, as set forth herein, with absolutely no penalty or claim against the City by the Organization. Notice of termination shall negate the City's obligation to remit a scheduled payment (if any). Upon termination for failure to cure the misappropriation of grant funds, Organization is obligated to reimburse the City for all funds misappropriated by the Organization in violation of this Agreement.

**D. Ineligibility for Future Funding.** Organization's failure to timely remedy an infraction upon receipt of notice may render the Organization ineligible for future funding by the City.

- E. Good Standing.** The Organization hereby represents that it is in good standing with the Texas Secretary of State and has no City, County, State, or Federal debts or liens charged against it. Organization shall notify the City of any change in such status within thirty (30) days of Organization's receipt of notification.
- F. Future Appropriations.** Any future grants by the City are conditioned on appropriations by the City Council. The Parties acknowledge that nothing related to this Agreement or the City's stated desire to support the Organization (generally), at the time of execution of this Agreement, may be inferred to indicate that the City will provide any funds in the future. The Organization acknowledges that funding by the City shall be decided on a fiscal year basis, and will be determined by the City Council based upon its evaluation of the City's budget and considering all fiscal needs confronting the City, including needs related to the proposed community services.
- G. Notices.** Any notice necessary or appropriate relative to this Agreement shall be effective when deposited in the United States mail, either certified and/or registered mail, postage prepaid and addressed as provided herein. Notices to the City shall be sent to the City's designated staff contact person:

Bastrop County Emergency Food Pantry  
Attn: Executive Director  
806 Fayette Street  
Bastrop, Texas 78602

City of Bastrop  
Attn: Chief Financial Officer  
1311 Chestnut  
Bastrop, Texas 78602

- H. Assignment.** No part of this Agreement may be assigned or delegated without the prior written consent of the other Party, and any attempted assignment of benefits or rights or delegation of duties or obligations shall constitute breach of this Agreement.
- I. Governing Law & Venue.** This Agreement shall be subject to the laws of the State of Texas and the City of Bastrop, Texas. Venue for any disputes arising under this Agreement shall rest solely in Bastrop County.
- J. Indemnity.** Organization agrees to and shall indemnify and hold harmless and defend the City of Bastrop, Texas, its officers, agents, representatives, consultants, and employees from any and all claims, losses, causes of action and damages, suits, and liability for the gross negligence and willful misconduct of Organization, including all expenses of litigation, court costs, and attorney fees, for injury to or death of any person, or from damage to any property, arising from or in connection with the operations of Organization, its officers, agents, and employees carried out in furtherance of this Agreement.



**K. Insurance.** The Organization shall maintain a comprehensive general liability insurance policy for its operations. The policy shall name City as an additional insured. The Organization shall also maintain insurance on the Organization's personal property, in an amount determined sufficient by the Organization. The Organization shall deliver copies of the insurance policies specified hereunder to the City within thirty (30) days of the Effective Date.

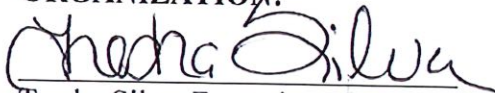
**L. Inclusiveness:** This document represents the entire understanding between the Parties. This Agreement may only be amended in writing with the mutual consent of the Parties.

**M. Severability:** If any sentence, clause, or portion of this Agreement is deemed unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.


**N. Effective Date.** The City and the Organization make and execute this Agreement to be effective upon the date last signed by the parties below.

**IN WITNESS, WHEREOF:**


**ORGANIZATION:**

by:   
Tresha Silva, Executive Director  
Bastrop County Food Pantry  
Date of Execution: 08.22.24

**CITY:**

by:   
Sylvia Carrillo-Trevino, City Manager  
City of Bastrop  
Date of Execution: 8-28-2024

**ATTEST:**

by:   
Irma Parker, Interim City Secretary  
City of Bastrop



*Attachment "A"*

(Attachment "A" is the letter dated June 21, 2024, from Bastrop County Emergency Food Pantry to City of Bastrop, which both (1) details the proposal for the New Facility and services to be provided to community from the New Facility and renovated Existing Facility, and (2) includes Exhibit C to the letter that details the Offsite Improvements Cost Estimate and Site Plan.)

June 21, 2024

Tresha Silva  
Executive Director  
Bastrop County Emergency Food Pantry  
806 Fayette St, Bastrop, TX 78602



**City of Bastrop, TX**  
**RE: Bastrop County Emergency Food Pantry**

Dear members of the City Council,

I am writing on behalf of the Bastrop County Emergency Food Pantry (BCEFP) to seek your support for our new initiative aimed at developing a 9,217-square-foot food pantry at 1201 Pine St, Bastrop, TX. Specifically, we kindly request the city of Bastrop to consider waiving permitting fees for this project.

Additionally, we are proposing to remodel our Fayette St. location into a Community Nutrition Education Center to further enhance our community outreach efforts.

Your assistance in waiving the permitting fees would greatly support our efforts in establishing the new County-Wide Food and Nutrition Support Center. We believe this initiative will significantly benefit the residents of Bastrop County by providing essential food assistance and nutrition education.

See **Exhibit A** for the proposed development exhibits.

#### **Project Rationale**

The Food Pantry operates out of five buildings on a single plot of land. One building is an almost 100-year-old home that is used as a warehouse, one is an old camp swift trailer used for senior programs, another is an old school portable that houses the administrative staff, one is a shed that the NIBBLES program is run out of, and the other is a small 1,400 square foot building that houses food and emergency services.

The Food Pantry serves over 5,000 unique individuals and moves just shy of half a million pounds of food a year. The Food Pantry is maxed out on space and capacity for distribution and storage. The need for services is on the rise (89% increase from 2020). The current facilities are not sustainable or scalable. The Food Pantry has often had to decline food donations because of an inability to store it all. This has been especially challenging with the continued supply chain challenges that are occurring in Central Texas. Last year, the Food Pantry received 50% less food from the Central Texas Food Bank and had to increase food spending by 200% to keep food on the shelves. The current setup also only allows one neighbor at a time to be served. The current waiting room can only hold 1-2 families. This means that people often have to wait in their vehicles before being served. The Food Pantry's overarching goal is to continue to address food insecurity and the root causes of poverty in rural Bastrop County now and in the future. This proposed comprehensive capital campaign will allow them to continue to serve the community into the future, improve internal processes, connect local non-profits, provide a space for the community to use, and allow for future growth.

The new facility will allow for a more streamlined inventory system by having all the food in one section of a building as opposed to now where food is stored in several small buildings that are spread out around the property. The new inventory space would include walk-in freezers, refrigerators, and dry storage as well as a large sorting room for donations to come through. On top of being a more efficient system, there will be double the space for food storage and sorting (1 million pounds of food!). The new facility will have a much larger waiting room and two intake offices. The "grocery store" will allow the neighbors who come to the Food Pantry to "shop" with dignity for their families and be a step up from the current client choice pick list. This approach improves the client's nutrition status and improves self-efficacy (Martina Wood, 2020).





The renovated Fayette St. Building will provide integrated, wrap-around services for neighbors in need as well as meeting space for community partners. Rural communities like Bastrop often lack one-stop-shop type of services for clients and often lack meeting spaces for community organizations and groups to meet. This building will fill this gap by responding to the micro needs of serving clients and the macro needs of serving the community. The new center will include a commercial kitchen and computer lab for cooking demonstrations and classes on the following: resume building, budgeting, financial wellness, health and wellness, diabetes 101, and other classes that will help clients improve their financial and bodily health.

This comprehensive capital campaign will position the organization to be a continued leader in fighting food insecurity and the root causes of poverty in the County. It will allow for more resources to be brought into the community and increase the variety of food and services that the Food Pantry provides. It will benefit organizations that serve all over to have a space to use to serve more people in Bastrop. It also will provide community groups and individuals to rent covered outdoor space for events. This new and improved Bastrop County Emergency Food Pantry campus will fully serve the community and surrounding areas for years to come.

Below describes a brief description of our development sequence:

- Obtain and Install Outdoor Freezer and Cooler Unit
- Relocation of Staff and Food Items
- Demolition of Old Existing House and Relocation & Sale of Metal Buildings
- Commencement of New 9,217-SF Food Pantry Construction
- Remodeling of the Old Fayette Building

#### **Permitting Fees**

One of the major challenges we face is the financial requirements of the permitting fees required for the construction of our new facility. The permitting fees are broken down in the following manner:

- Civil Site & Stormwater Permitting Fees: \$5,099.61
- Building Permit Fees: \$22,200.00
- BP&L Line Extension Fees: \$32,021.75
- Water/Wastewater Tap & Impact Fees: \$33,477.50
  
- The total permitting fees: **\$92,798.86.**

Given the community-oriented nature of our project and its long-term benefits to Bastrop residents, we respectfully request that the City of Bastrop waive these permitting fees. For your reference, a detailed breakdown of the permitting fees is provided below as **Exhibit B**.

#### **Offsite Improvement Assistance**

In addition to the permitting fees, the project requires offsite improvements to ensure adequate parking and safe access to the new facility. These improvements include road upgrades and expanded parking areas, which are essential for accommodating the anticipated increase in visitors and volunteers. The estimated cost for these offsite improvements is **\$59,060.70**, and we are seeking the City's assistance in funding these necessary improvements. Detailed information on the proposed improvements and associated costs is provided in **Exhibit C**.



We are eager to collaborate with the City of Bastrop to bring this vital project to fruition and are more than willing to discuss this request further or provide any additional information necessary. Your support in these areas will be instrumental in ensuring the successful completion of our new facility, thereby strengthening the fabric of our community.

Thank you for your time and consideration. We look forward to your positive response and to continuing our partnership in serving the people of Bastrop.

Sincerely,

Tresha Silva  
Executive Director  
Bastrop County Emergency Food Pantry  
(512) 203-8570



## EXHIBIT A - PROPOSED DEVELOPMENT EXHIBITS



# BASTROP COUNTY EMERGENCY FOOD PANTRY

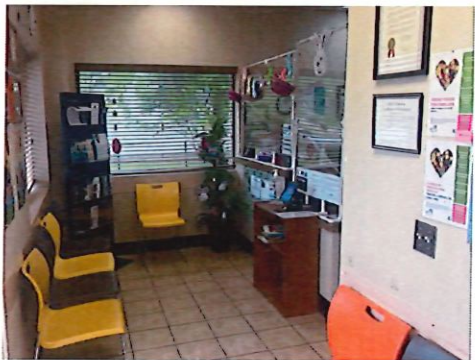
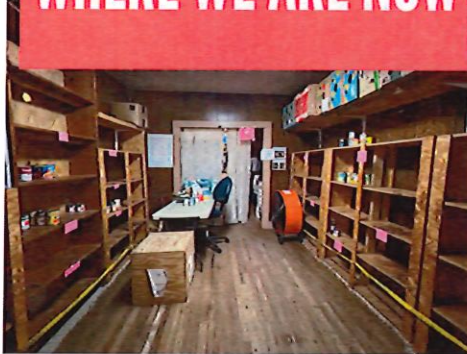


**good neighbors**

*Bastrop County cares for its own*



## WHERE WE ARE NOW



### IMPACT:

Capacity to store & distribute 1 million pounds of food.

## WHERE WE WILL BE

### IMPACT:

Capacity to serve 10,000 neighbors.

### IMPACT:

Provide nutrition & financial education workshops.







## Exterior View 01 | Corner

BASTROP COUNTY EMERGENCY FOOD PANTRY  
100% DESIGN DEVELOPMENT

04 JANUARY 2024

Collab<sup>x</sup>  
STUDIO





# Exterior Moodboard | Garden / Patio

BASTROP COUNTY EMERGENCY FOOD PANTRY  
 100% DESIGN DEVELOPMENT  
 04 JANUARY 2024

Collab<sup>x</sup>  
 STUDIO





**Exterior View 02 | Entry**

BASTROP COUNTY EMERGENCY FOOD PANTRY  
**100% DESIGN DEVELOPMENT**

04 JANUARY 2024

**collab**<sup>x</sup>  
STUDIO





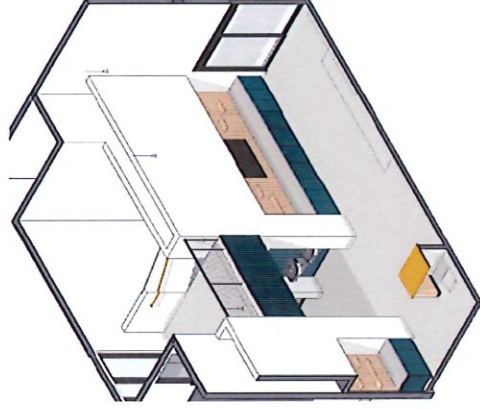
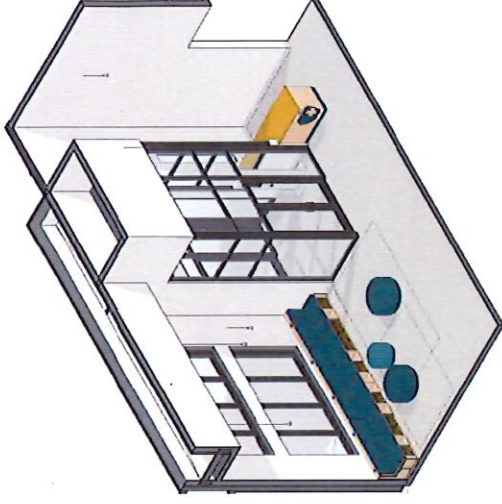
## Exterior View 03 | Loading + Donations

BASTROP COUNTY EMERGENCY FOOD PANTRY  
100% DESIGN DEVELOPMENT

04 JANUARY 2024

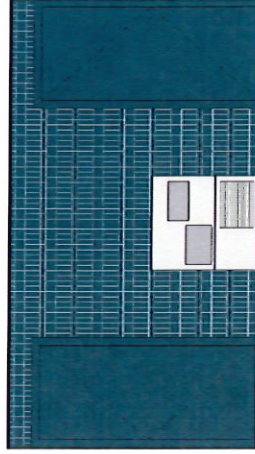
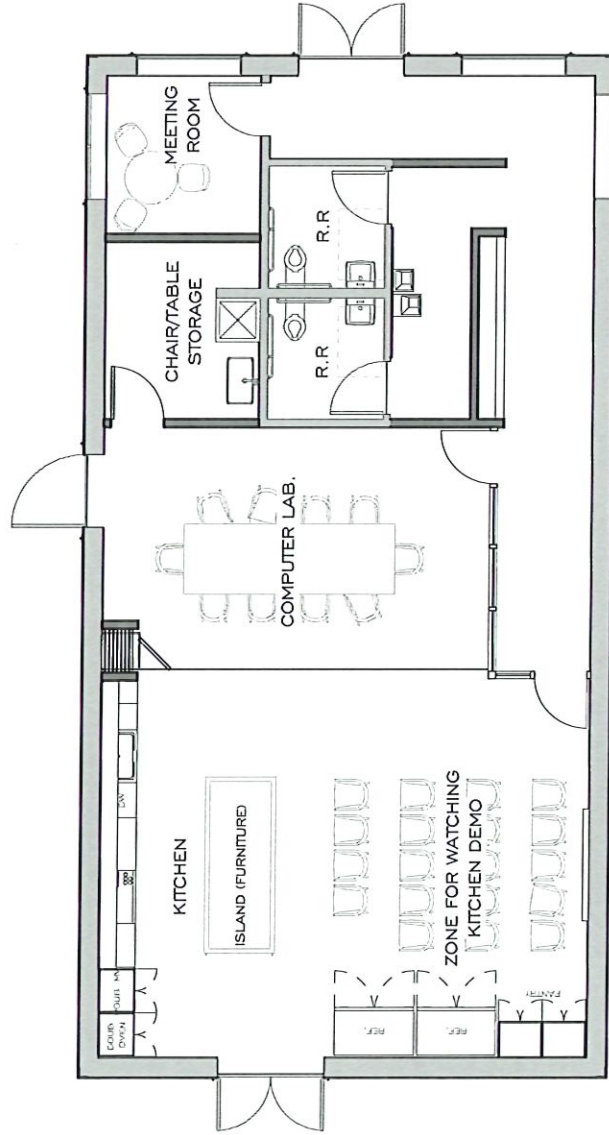
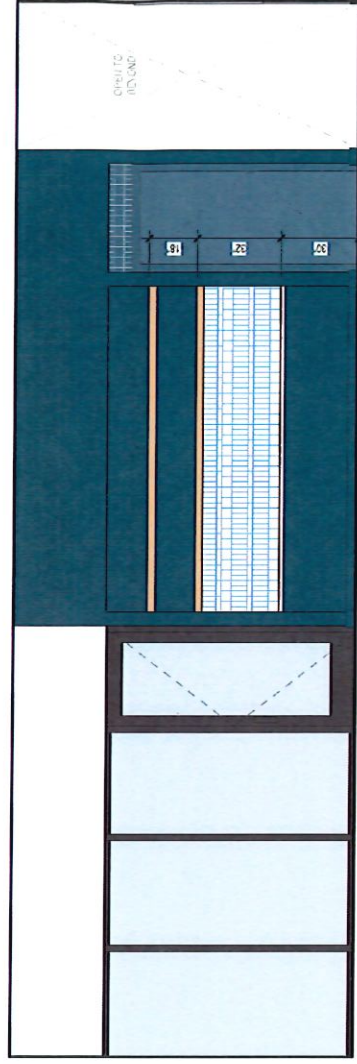
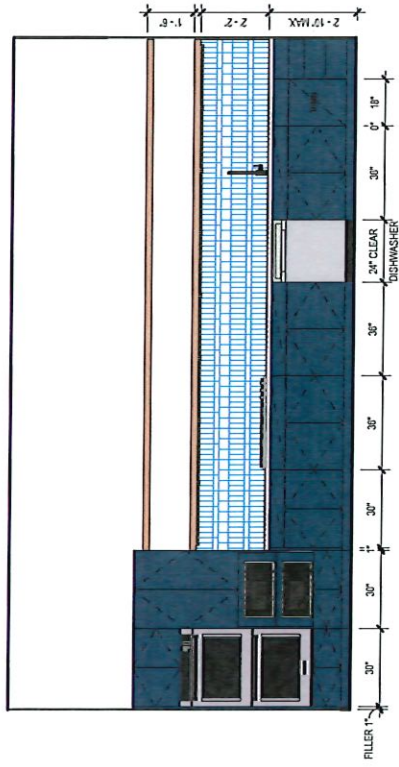
COLLAB<sup>x</sup>  
STUDIO





# Lobby / Waiting | Drawings

BASTROP COUNTY EMERGENCY FOOD PANTRY  
**100% DESIGN DEVELOPMENT**  
04 JANUARY 2024







# Fayette Renovation | Computer Lab

BASTROP COUNTY EMERGENCY FOOD PANTRY  
100% DESIGN DEVELOPMENT  
04 JANUARY 2014

COLLAB<sup>x</sup>  
STUDIO





# Fayette Renovation | Kitchen + Lab

BASTROP COUNTY EMERGENCY FOOD PANTRY  
100% DESIGN DEVELOPMENT  
04 JANUARY 2024

COLLAB<sup>x</sup>  
STUDIO



## EXHIBIT B – CITY OF BASTROP PERMIT FEES

Bastrop County Emergency Food Pantry Permit and Inspection Fees			
	Fees	Notes	
<b>24-000040 - Final Drainage Plan - 1201 Pine Street</b>			
Final Drainage Plan Review	\$ 1,581.00		
Completeness Check	\$ 250.00		
<b>Development Service Total</b>	<b>\$ 1,831.00</b>	<b>PAID</b>	
<b>24-000003 - Site Development Plan - 1201 Pine Street</b>			
Site Development Plan	\$ 1,747.25		
Completeness Check	\$ 250.00		
Administration	\$ 87.36		
<b>Development Service Total</b>	<b>\$ 2,084.61</b>		
<b>24-000329 - Main Building Commercial Permit - 1201 Pine</b>			
<b>Construction Value: \$1,654,356 Sq. Ft. 9217</b>			
Commercial Fee	\$ 13,806.80		
Inspection Fee	\$ 4,777.20		
Commercial Electrical Attachment Permit (x2 stories)	\$ 365.00		
Commercial Plumbing Attachment Permit (x2 stories)	\$ 365.00		
Commercial Mechanical Attachment Permit (x2 stories)	\$ 365.00		
<b>Development Services Total</b>	<b>\$ 19,679.00</b>		
BP&L Line Extension Fees	\$ 32,021.75		
Water/Wastewater Tap and Impact	\$ 33,477.50		
<b>**Commercial Reinspection Fee (if Necessary) - ALL TRADES</b>	<b>\$ 150.00</b>	Per inspection	
<b>24-000336 - Fayette Building Commercial Remodel - 806 Fayette</b>			
<b>Construction Value: \$126,500 Sq. Ft. 1740</b>			
Commercial Permit Fee	\$ 1,870.00		
Technology Fee	\$ 6.00		
Commercial Electrical Attachment Permit	\$ 215.00		
Commercial Plumbing Attachment Permit	\$ 215.00		
Commercial Mechanical Attachment Permit	\$ 215.00		
<b>Development Services Total</b>	<b>\$ 2,521.00</b>		
<b>**Commercial Reinspection Fee (if Necessary) - ALL TRADES</b>	<b>\$ 150.00</b>	Per inspection	
<b>Commercial Demolition Permit</b>			
Commercial Demolition Permit (Per Structure)	\$ 536.00		
<b>Moving Permit Fee Commercial</b>			
Moving Permit Fee (Per Structure)	\$137.25 -		
	\$174.00	Depending on SF of Building being moved	





April 29, 2024

Shiva Shanker  
1201 Pine Street  
Bastrop, Texas 78602

**RE: 1201 Pine Street- Bastrop County Emergency Food Pantry  
Line Extension Fee - 1201 Pine Street**

The quote provided herein for municipal electric line extension(s) has been provided at the explicit request of the requestor and it is based solely upon the City of Bastrop's understanding of preliminary information provided by the requestor on the date shown above. Accordingly, the requestor acknowledges that if any specification or detail related to the work is altered in any way whatsoever, this quote will no longer be applicable.

Line Extension Fee	\$29,581.29
<u>Tax</u>	<u>\$2440.46</u>
Total	\$32,021.75

The requestor agrees that this quote is: (1) merely a rough estimate, and (2) absolutely nonbinding in nature, and (3) being provided solely as a courtesy to the requestor to assist in determining approximate and general information related to the proposed project. The requestor agrees further that the amounts quoted are indefinite and, accordingly, the final costs for electric infrastructure for the project will vary for a variety of reasons, such as variation in market prices for materials required.

The City reserves the right to alter this quote, in any way it deems appropriate, and/or to vacate the quote at any time and/or for any reason.

The fees are payable to the City of Bastrop at the Utility office located at 1311 Chestnut Street. The ordering of materials and construction scheduling will be determined at the time extension fees are received.

Sincerely,

Curtis Ervin  
Director of Bastrop Power & Light

**CITY OF BASTROP WATER AND WASTEWATER DIVISION  
TAP AND IMPACT FEE CALCULATIONS**

This form must be completed and approved by the  
WWW Division. Please call (512) 332-8960 for fees.

Customer Name Bastrop Co. Emergency Food Pantry Date: 5/23/2024 Plat Date: 9/18/23  
 Site Address: 1201 Pine Street Subd/R#: R35441  
 Contact Name: Tresha Silva Email: director@bastropfoodpantry.org Ph:# (512) 303-0033

IMPACT FEE SERVICE UNIT (SU) Code of Ordinances: Chapter 13, Article 13.12 - Effective 07/26/2022 ORD No. 2022-18

*All City of Bastrop Service Areas*

Water	Wastewater	Total
\$ 8,182.00	\$ 5,089.00	\$ 13,271.00

**MYGOV PERMIT# 24-000329**

**SU Multipliers apply only to SIMPLE and COMPOUND meters. Contact WWW Office for Impact Fees on Turbine Meters.**

Meter Size	GPM	SU Multiplier	# of Meters
3/4"	15	1	
1"	25	2.5	<u>1</u>
1 1/2"	50	5	
2"	80	8	
3"	160	16	
4"	250	25	
6"	500	50	
8"	800	80	
10"	1150	115	

**Meter and/or Credit Notes**  
**THERE IS AN EXISTING 3/4-INCH WATER METER THAT WILL BE CONVERTED TO AN IRRIGATION METER.**  
**NO IMPACT FEES FOR 6" FIRELINE, TO BE INSTALLED BY CONTRACTOR.**

*Impact Fee Calculations (enter data selected from Table above)*

Dom Meter #1	\$ 8,182.00	Water Fee x	2.5	(SU) = \$	20,455.00
	\$ 5,089.00	WW Fee x	2.5	(SU) = \$	12,722.50
Dom Meter #2	\$ 8,182.00	Water Fee x		(SU) = \$	-
	\$ 5,089.00	WW Fee x		(SU) = \$	-
Irrig Meter #1	\$ 8,182.00	Water Fee x		(SU) = \$	-
Irrig Meter #2	\$ 8,182.00	Water Fee x		(SU) = \$	-
<i>Applied Credits:</i>					

Total Impact Fees: \$ 33,177.50

**Water Connection & Tapping Fees**

**INSIDE CITY LIMITS**

Meter Size	Cost	Quantity	Total
Connection Fee	\$ 300.00	1	\$ 300.00
3/4"	\$ 300.00		\$ -
1"	\$ 400.00		\$ -
1 1/2"	\$ 800.00		\$ -
2"	\$ 1,950.00		\$ -
3"	\$ 2,450.00		\$ -
4"	\$ 3,450.00		\$ -

**OUTSIDE CITY LIMITS**

Meter Size	Cost	Quantity	Total
Connection Fee	\$ 400.00		\$ -
3/4"	\$ 400.00		\$ -
1"	\$ 500.00		\$ -
1 1/2"	\$ 900.00		\$ -
2"	\$ 2,050.00		\$ -
3"	\$ 2,550.00		\$ -
4"	\$ 3,550.00		\$ -

**Wastewater Connection & Tapping Fees**

Tap Size	Cost	Quantity	Total
4"	\$ 300.00		\$ -
***>4"			\$ -

Total Connection Fees: \$ 300.00

Grand Total: \$ 33,477.50

Notes:  
 WATER TAP AND 6" SEWER TAP WILL BE INSTALLED BY CONTRACTOR.

**Contact the Utility office at (512) 332-8830 to set up your account, pay tap and impact fees and any applicable service deposit not included here.**

Approved By:   
 City of Bastrop W-WW Division Representative





## EXHIBIT C – OFFSITE IMPROVEMENTS COST ESTIMATE AND SITE PLAN

**BCEFP OFFSITE COST ESTIMATE**

Category	Description	Quantity	Unit	Unit Cost	Total Cost
Roadway	4" Hot Mix Asphalt (HMA) Type D	223	SY	\$ 36.00	\$ 8,040.00
	8" Crushed Limestone Base	136	TN	\$ 22.00	\$ 2,997.13
	8" Stabilized Subgrade	223	SY	\$ 18.00	\$ 4,020.00
	6" Curb & Gutter	140	LF	\$ 35.00	\$ 4,900.00
Site + Drainage	5' Concrete Sidewalk	880	SF	\$ 30.00	\$ 26,400.00
	Signing & Stripping	1	LP	\$ 5,000.00	\$ 5,000.00
				15% Contingency	\$ 7,703.57
				<b>Offsite Civil Construction Total</b>	<b>\$ 59,060.70</b>

