

**City of Bastrop, TX  
Parks Board and  
Public Tree Advisory Board Meeting  
MINUTES**

**Bastrop City Hall  
City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800**



**BASTROPTX**  
Heart of the Lost Pines / Est. 1832

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**June 7, 2018, at 6:00 P.M.**

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*City of Bastrop Parks Board and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2. ROLL CALL AND CONFIRMATION OF A QUORUM OF BOARDS MEMBERS PRESENT**

**3. STAFF, BOARD, AND COMMITTEE REPORTS**

City staff provided a report for the Parks & Recreation Department including a monthly overview of events, maintenance, repairs, and projects:

- The staff had 323 landscape hours, 178 maintenance hours, and 59 tree maintenance hours;
- Staff assisted with the inaugural Bastrop Music Festival;
- Crews installed new parking banners around the city;
- Trey Job assisted with the press release for the Subdivision Ordinance public meeting that is scheduled for June 13<sup>th</sup> and 14<sup>th</sup> from 6:30 p.m. - 8:00 p.m. Parks for subdivisions are required to have 250' frontage.

Paul, Manager for the YMCA, was present to give a report on the YMCA program. Summer programs are open for registration with some new recreation opportunities available to the community:

- River adventures;
  - Art, dance and soccer mini camps;
  - Creative things;
  - Active youth dance, yoga programs;
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- Cooking for teens;
- Adventure hikes.

Fitness programs continue to grow.

June is Safety Month. The programs are held each Monday starting June 4<sup>th</sup> from 10:00 a.m. to 11:00 a.m. in Kerr Park, targeted for 3 to 10. The Bastrop Fire Department and Police Department are taking part in the programs. These are free programs and open to the public. Family play day is scheduled for Bob Bryant Park June 6<sup>th</sup> from 10:00 a.m. to 12:00 p.m. It is free and open to the community. Field games, snow cones, and a bounce slide are just part of the fun.

The St. David's Grant will soon be placing the outdoor fitness unit in Fisherman's Park. The target is July 7<sup>th</sup>, and is called "Fitness in a Box of Workout Equipment".

**3A. Monthly operational report from the Parks and Recreation Department and update by Burditt Consultants on Wheeled Sports Plaza Project.**

An update on the wheeled sports complex to be located in Fisherman's Park was provided by Paul of Burditt Consultants. Information included:

- Maps of two different designs that represent what the public stated they wanted to have in the Sports Plaza;
- The consultant is trying to stay within a plan of 6,000 sq. ft. The designs presented were approximately 6,500 sq. ft.;
- The estimated cost for the Plaza is \$594,000;
- Amphitheater cost estimate is approximately \$630,000 with seating for 300;
- The total estimated cost, with extra additions such as lights, benches, etc., is approximately \$1,572,000.

**3B. Monthly operational report from the Bastrop State Park.**

Superintendent Jamie Creacy provided the following Bastrop State Park operational report:

- Revenue is down 8%, Visitation is down by 9% for the month of April, 2018;
- A calendar of events for the month of June was presented. This calendar is posted on the State Park website.
- It appears likely the pool will reopen this month;
- The group barracks renovation project is ongoing and currently on track to be completed by October 2018;
- The dam project is in the engineering/design phase at 30% completion. Bid in July 2019.
- The golf course area is under regulatory reviews.
- Several staff positions are in progress or planned:
  - Park Interpreter/Volunteer Coordinator: an offer was made today;
  - Maintenance Specialist: June 11<sup>th</sup> is start date;
  - Buescher Site Manager: Candidates are under review;
  - Assistant Lead Ranger: An offer was extended to Rhonda Pepper;
  - Buescher Maintenance Supervisor: Will be posted soon;
  - Clerk position: Will be posted soon.

No more Yoga in Parks will be held as the instructor has moved to another Park.

**4. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the Citizens' Comment portion of the Board meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this*

time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

## **5. CONSENT AGENDA**

### **5A. Consider action to approve Parks & Tree Advisory Board Minutes for the May 7, 2018 regular meeting.**

Barbara Wolanski made the motion to approve minutes as read. Seconded by Kelly Dawson which passed by all.

## **6. WORK SESSION**

### **6A. Review and discuss policies concerning memorial plaques.**

There has been an increasing number of requests to install memorial plaques in the City, including in the City parks. Currently, there is no City policy setting standards or guidelines for memorial plaques. The board will review policies from different cities that have memorial plaque ordinances and discuss forming a similar policy for the City of Bastrop.

The Parks Board made a "wish list" for what might be included or excluded from the policy:

- Place a limit on items needed so there is not an overabundance of benches and lamps and there is a variety of trees etc. per park;
- Place restrictions that the requestor does not pick the specific park, establish standards for plaques (style; structure, materials);
- Decide what happens when an item becomes deteriorated and needs repair or replacement; who will pay; how will they be contacted?

## **7. ITEMS FOR INDIVIDUAL CONSIDERATION**

### **7A. Discuss and consider action on creating a task force for the Certified Habitats program.**

This is backyard habitat for birds, bees, rain gardens/gutters, etc. A Certified Habitat will have the following components:

- Food;
- Water;
- Shelter/Cover;
- Places to raise young;

Sustained practices – sources from National Wildlife Foundation.

A volunteer task force was named and the members include:

Dorothy Skarnulis, Chair  
Barbara Wolanski, Representative  
Josh Gordon, Representative

This is will go to City Council in January 2019. If approved, will start in spring.

### **7B. Discuss and consider recommendations on items to be placed on next month's agenda.**

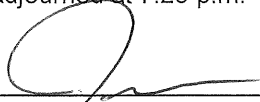
Recommendations for future agenda items were:

- Special Events Policy - Revenue Generators;
- Volunteer Fair - July 17<sup>th</sup> 7:00 p.m. to 9:00 p.m. A map of the future Sports Wheeled Plaza and a brochure of parks is needed.
- Youth Advocate
- Ribbon cutting for exercise equipment following the July Meeting.

8. ADJOURNMENT

Meeting adjourned at 7:25 p.m.

APPROVED:

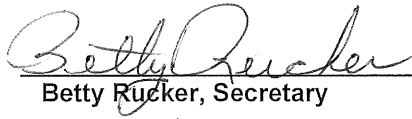


Josh Gordon, Chairperson

DATE:

7/5/18

ATTEST:



Betty Rucker, Secretary

DATE:

July 5, 2018

