

**Bastrop, TX Parks Board and
Public Tree Advisory Board
Meeting Agenda**
Bastrop City Hall
City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



AMENDED July 5, 2018, at 6:00 P.M.

City of Bastrop Parks Board and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL AND CONFIRMATION OF A QUORUM OF BOARDS MEMBERS PRESENT**
3. **STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS**
 - 3A. Parks and Recreation **Report**
 - 3B. Bastrop State Park **Report**
 - 3C. Bastrop YMCA **Report**
 - 3D. Youth Parks Activity Committee (YPAC) **Report**

4. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the Citizens' Comment portion of the Board meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

5. **PARKS & RECREATION WORKSHOP**

- 5A. Discussion regarding revenue generating policies for commercial use of city parks.
- 5B. Discussion on appointing a member of the Youth Action Council as the youth member of the Parks board.

5C. Discussion on memorial plaque policy for city parks.

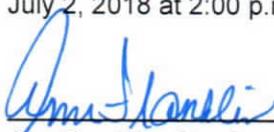
6. ITEMS FOR INDIVIDUAL CONSIDERATION

6A. Consider action to approve Parks and Public Tree Advisory Board minutes from the June 7, 2018 regular meeting.

6B. Discuss and consider recommendations on items to be placed on next month's agenda.

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Monday, July 2, 2018 at 2:00 p.m. and will remain posted for at least two hours after said meeting is convened.



Ann Franklin, City Secretary





STAFF REPORT

MEETING DATE: July 5, 2018

AGENDA ITEM: 3A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

David Junek, Parks & Recreation Superintendent
Trey Job, Managing Director of Public Works & Leisure Services

RECOMMENDATION:

Review Staff monthly operational report.

ATTACHMENTS:

- June Operational Update





Operational Update

JUNE 2018

Parks

- 380 landscaping hours, 187 maintenance hours, and 68 tree maintenance hours.
- Assisted with the Bastrop Patriotic Festival. Worked over 150 hours.



STAFF REPORT

MEETING DATE: July 5, 2018

AGENDA ITEM: 3B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

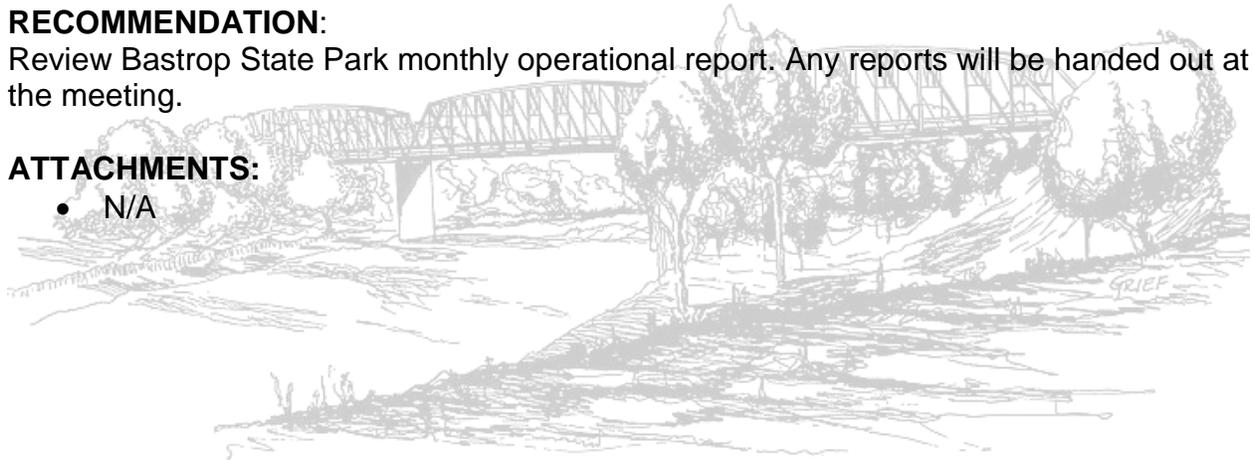
Trey Job, Managing Director of Public Works & Leisure Services

RECOMMENDATION:

Review Bastrop State Park monthly operational report. Any reports will be handed out at the meeting.

ATTACHMENTS:

- N/A





STAFF REPORT

MEETING DATE: July 5, 2018

AGENDA ITEM: 3C

TITLE:

Bastrop YMCA Report

STAFF REPRESENTATIVE:

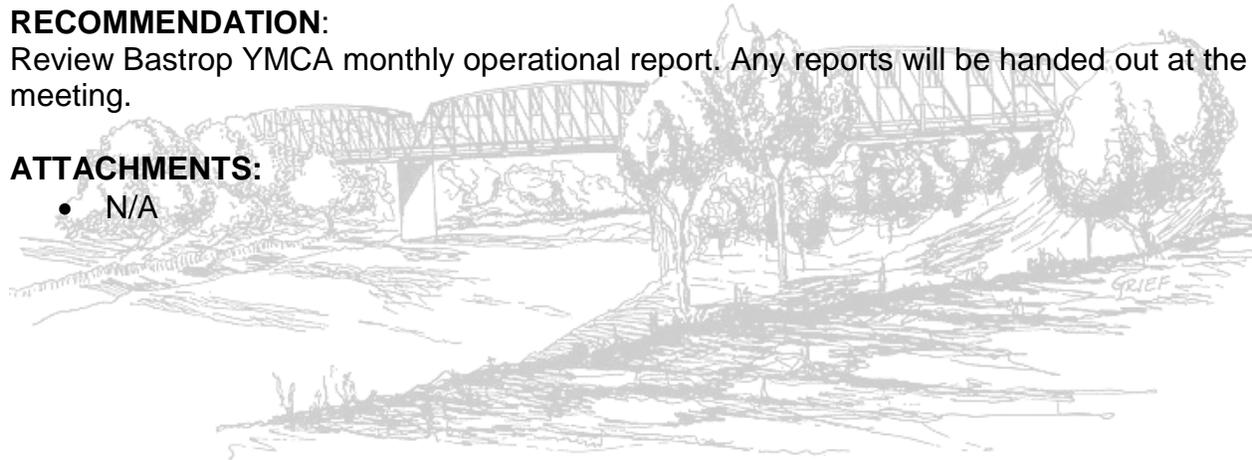
Trey Job, Managing Director of Public Works & Leisure Services

RECOMMENDATION:

Review Bastrop YMCA monthly operational report. Any reports will be handed out at the meeting.

ATTACHMENTS:

- N/A





STAFF REPORT

MEETING DATE: July 5, 2018

AGENDA ITEM: 3D

TITLE:

Youth Parks Activity Committee (YPAC) Report

STAFF REPRESENTATIVE:

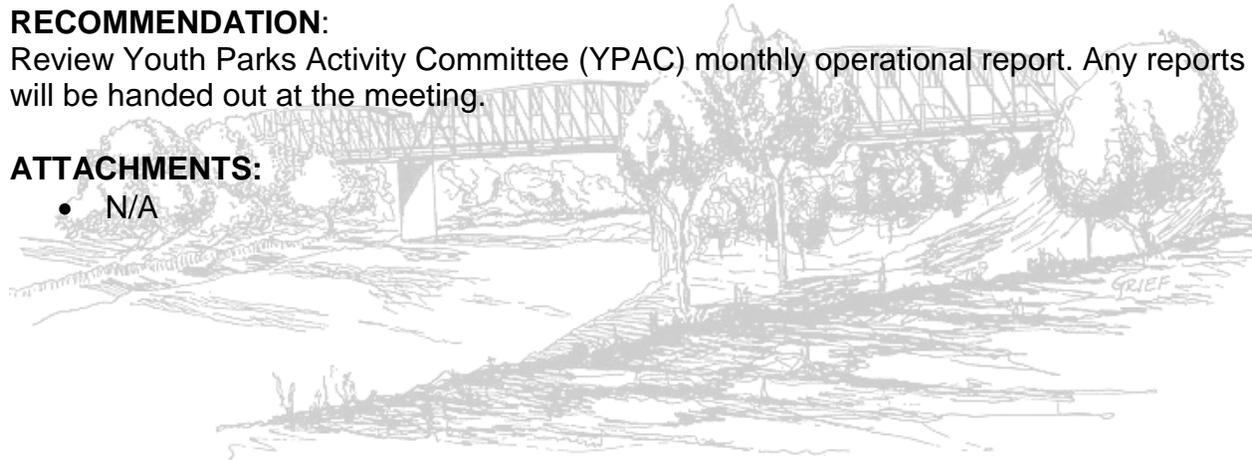
Trey Job, Managing Director of Public Works & Leisure Services

RECOMMENDATION:

Review Youth Parks Activity Committee (YPAC) monthly operational report. Any reports will be handed out at the meeting.

ATTACHMENTS:

- N/A





STAFF REPORT

MEETING DATE: July 5, 2018

AGENDA ITEM: 5A

TITLE:

Discussion regarding revenue generating policies for commercial use of city parks.

STAFF REPRESENTATIVE:

Trey Job, Managing Director of Public Works & Leisure Services

POLICY EXPLANATION:

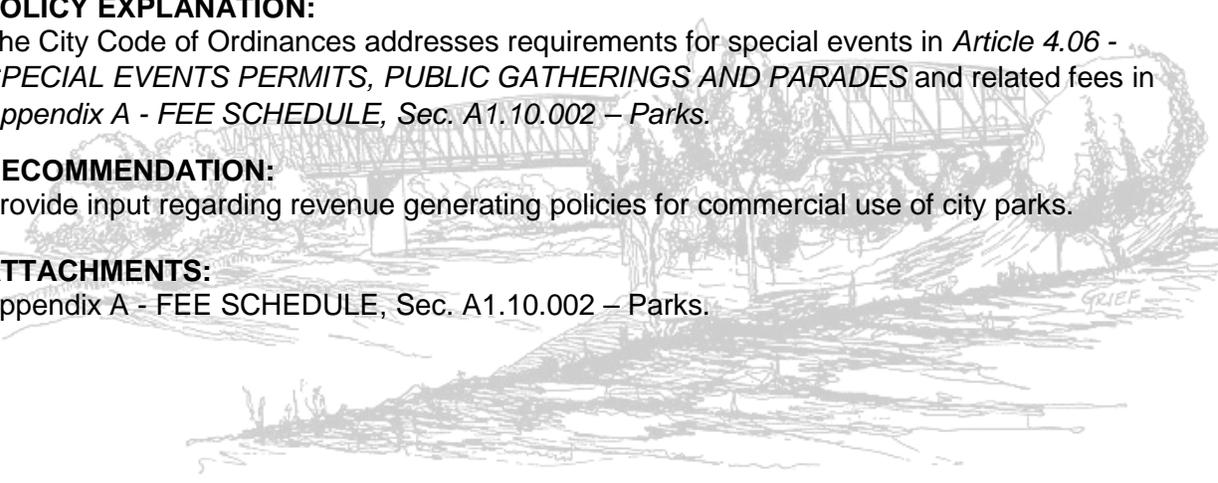
The City Code of Ordinances addresses requirements for special events in *Article 4.06 - SPECIAL EVENTS PERMITS, PUBLIC GATHERINGS AND PARADES* and related fees in *Appendix A - FEE SCHEDULE, Sec. A1.10.002 – Parks*.

RECOMMENDATION:

Provide input regarding revenue generating policies for commercial use of city parks.

ATTACHMENTS:

Appendix A - FEE SCHEDULE, Sec. A1.10.002 – Parks.



Sec. A1.10.002 - Parks.

(a) *Noncommercial fees and deposits.*

- (1) *Pavilions (including BBQ pits when available) and concession stand.* Schedule for noncommercial fees and deposits for the pavilions located in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.

Number of Patrons	Fee	Deposit
Less than 100	\$50.00	\$50.00
101—200	\$100.00	\$150.00
201—300	\$150.00	\$250.00
Concessions stands*	\$0.00	\$50.00

* The concession stand at the splash pad may only be reserved by youth (17 and under). Parent or guardian adult supervision is required. Other fees, including vendor and/or permit fees may apply (see chapter 4 of this code).

- (2) *Multipurpose fields.* Schedule for noncommercial fees and deposits for multipurpose fields in Fisherman's Park, Bob Bryant Park and Hunter's Crossing Park.

Number of Patrons	Fee	Deposit
0—100	\$50.00	\$100.00
101—300	\$75.00	\$150.00
301—500	\$100.00	\$200.00

- (3) *Additional park amenities fees non-commercial use.*

Facility/Amenity	Fee	Additional Fee Rates & Information	Additional Fee Rates & Information	Deposit
Softball fields (daily/practice use)	\$20.00 per hour	Additional lighting fee	\$10.00 per hour (from 6pm—10pm)	\$50 flat fee

Softball fields (tournament use)	\$150.00 per day	Additional lighting fee	\$10.00 per hour (from 6pm— 10pm)	\$100 flat fee
Sand volleyball court	\$40.00 per 4 hour block	No lighting available		
Pier/scenic outlook	\$40.00 per 4 hour block	Seating at additional cost	\$2.00 per chair	
Tennis & Basketball courts	\$40.00 per 4 hour block	Limited lighting available	\$10.00 per hour (from 6pm— 10pm)	
City Staff	\$25.00 per hour	Required with 100+ patrons	If additional equipment is required standard FEMA rates apply.	
Barricades	Type I \$3.00 ea.	Type II \$10.00 ea.	Type III \$20.00 ea.	
Cones	24—36" \$1.00 ea.	48" \$2.00 ea.		

(b) *Commercial fees and deposits.*

- (1) *Pavilions (including BBQ pits when available).* Schedule for commercial use fees and deposits for the pavilions located in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.

	Number of Patrons	Fee	Deposit
	Less than 100	\$100.00	\$200.00
	101—200	\$200.00	\$300.00
	201-300	\$300.00	\$400.00
Special event permit required	Greater than 300		

- (2) *Multipurpose fields.* Schedule for commercial use fees and deposits for the multipurpose fields in Fisherman's Park, Bob Bryant Park and Hunter's Crossing Park.

Number of Patrons	Fee	Deposit
0—100	\$100.00	\$200.00
101—300	\$250.00	\$400.00
301—500	\$400.00	\$600.00

- (3) *Additional park amenities fees commercial use.*

Facility/Amenity	Fee	Additional Fee Rates & Information	Additional Fee Rates & Information	Deposit
Softball fields (daily/practice use)	\$30.00 per hour	Additional lighting fee	\$10.00 per hour (from 6pm—10pm)	\$100 flat fee
Softball fields (tournament use)	\$250.00 per day	Additional lighting fee	\$10.00 per hour (from 6pm—10pm)	\$200 flat fee
Sand volleyball court	\$ 80.00 per 4 hour block	No lighting available		
Pier/Scenic outlook	\$ 80.00 per 4 hour block	Additional seating	\$3.00 per chair	
Tennis & Basketball courts	\$80.00 per 4 hour block	Limited lighting available	\$10.00 per hour (from 6pm—10pm)	
City Staff	\$25.00 per hour	Required with 100+ patrons	If additional equipment is required standard FEMA rates apply	
Barricades	Type I \$5.00 ea.	Type II \$20.00 ea.	Type III \$25.00 ea.	
Cones	24-36" \$2.00	48" \$ 4.00 ea.		

	ea.			
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(4) The fees and deposits provided for in this section are for one ten (10) week period of the commercial use. Each ten (10) week period shall require a new fee and deposit.

(c) *Rodeo Arena Rental Fees.*

Rental Fee	Security Deposit
\$200 per day - includes lighting	\$400 for entire event
\$50 per 4 hour block before dark	\$100 per 4 hour block
\$100 per 4 hour block after dark	\$200 per 4 hour block

Services requested during event	Fee Schedule
Arena dirt work by city crew	\$50.00 per hour (tractor, drag)
City staff (litter, assistance, etc.)	\$20.00 per hour per person
Electricity for arena lights	\$10.00 per hour
Water for arena dirt work	\$5.00 per 1,000 gallons
RV and/or campsites with hook-ups	\$35.00 per day (includes electricity and water)
Concession stand/kitchen	See concession stand agreement

(d) *Youth sports league.* All organized youth sports leagues shall submit their schedules to the parks department as soon as possible, but in no event later than thirty (30) days before the first scheduled practice to ensure that a field is available for use at the desired times and locations. Unless otherwise controlled by a lease agreement, no area of a park is specifically designated or reserved for one organization or youth team and areas will be provided on a first come, first served basis.

(e) *Dog training.*

Dog Training Classes in Bark Park Only	Fee	Deposit
Per/class	\$25.00	\$50.00

- (f) *Refunds of deposits and fees.* In accord with section 1.10.002(b) (8), deposits and fees may be refunded as follows:
- (1) Reservations must be made a minimum three (3) business days in advance (excluding holidays) of the use. A reservation is not valid, and a permit will not be issued, until all fees, deposits, and proof of insurance, if necessary, are paid in full to the parks department.
 - (2) Deposits and fees paid in accord with this section may be refunded under the following conditions:
 - (A) Full refund of the reservation deposit and fee if the parks department is notified, in writing, of the cancellation not less than seven (7) days prior to the date of use of the reserved area.
 - (B) Refund of one-half of the reservation deposit and fee if notice of cancellation is received by the parks department, in writing, between seven (7) days and 24 hours prior to the date of use of the reserved area.
 - (C) The reservation deposit and fee will not be refunded if the event is cancelled less than 24 hours before the day of the event.
 - (D) The reservation deposit will be returned to the individual or group reserving the area after the event so long as the area being reserved is clean and free of trash and debris at the conclusion of the event. Any damage or maintenance required, in the sole discretion of the city and/or the parks department, will be charged against the deposit.
 - (E) In the event a field is closed by the parks department (or other applicable city personnel) due to inclement weather, construction and/or maintenance which cause an event to be cancelled, the reservation deposit and fee will be returned or applied to the "rain date."
 - (F) Exceptions to the above are allowed only on written approval of the city manager.
- (g) *Application to parks department (commercial and noncommercial use).* An application for a reservation and permit may be obtained from the parks department. All fees and deposits shall be paid in person by separate checks or cash from 7:00 a.m. until 3:30 p.m. (except city holidays). There will be a \$25.00 service charge for all returned checks. The person or organization reserving an area of a city park, including a pavilion, is responsible for the enforcement of city policies during the event and for the activities and behavior of the individuals at the event.
- (h) *General rules (commercial and noncommercial use).* Fees and deposits must be paid at the time the reservation is made or a permit will not be issued by the parks department for the use. This includes the use of a BBQ pit. There is no additional fee for use of the BBQ pit, but the renter will be required to pick up and return the required key from the parks department. Failure to return the key within seven (7) days after the event will cause the deposit to be forfeited. In the event of improper use of a city park or facility, or if the user fails to clean and restore city parks and facilities to the same condition in which they found them, the park's department, in its sole discretion, reserves the right to prohibit future use by that person or entity.
- (i) *Special events.* A request to use a park, or a portion of a park, or an application for a significant use that is likely to result in a substantial impact on the park, facilities, or public safety services must seek a special event permit in accord with article 4.06.

- (j) *Exceptions.* The fees and deposit described herein do not apply to the following local governmental entities which provide reciprocal privileges to the city: Bastrop Independent School District, the county, and the Lower Colorado River Authority. However, if such entities wish to close a city park, or if such use will result in a substantial impact on the park, facilities, or public safety, or the entity will charge admission fees to an event, such entities will be required to obtain a special event permit. In addition, the entities will be required to clean and restore city parks and facilities to the same condition in which they found them. Failure to do so will result in a claim by the city against the entity for the actual costs, including administrative costs, of restoring or repairing city property. In accord with general city policy, nonprofit organizations that can demonstrate proof of nonprofit status will receive a 15% discount.

(Ord. No. 2013-15, 7-23-13; Ord. No. 2016-06, pt. 2, 3-22-16)



STAFF REPORT

MEETING DATE: July 5, 2018

AGENDA ITEM: 5B

TITLE:

Discussion on appointing a member of the Youth Action Council as the youth member of the Parks board.

STAFF REPRESENTATIVE:

Trey Job, Managing Director of Public Works & Leisure Services

BACKGROUND/HISTORY:

Allison Hewett is the current youth member of the Parks Board and Public Tree Advisory Board. Miss Hewett graduated spring, 2018.

POLICY EXPLANATION:

Chapter 1 – General Provisions, Article 1.10 – Parks, Section 1.10.001 – Parks Board of the City Code of Ordinance states “...in their discretion, the parks board may identify and name one minor, who resides within the BISD jurisdiction, to serve on the board as an ex officio, nonvoting youth member of the board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the parks board at the time of the youth member's selection, but not to exceed three (3) consecutive years.”

RECOMMENDATION:

Consider recommendation on appointing a member of the Youth Action Council as the youth member of the Parks board.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: July 5, 2018

AGENDA ITEM: 5C

TITLE:

Discussion on memorial plaque policy for city parks.

STAFF REPRESENTATIVE:

Trey Job, Managing Director of Public Works & Leisure Services

BACKGROUND/HISTORY:

There has been an increasing number of requests to install memorial plaques in the City and there is no existing policy establishing the specifications.

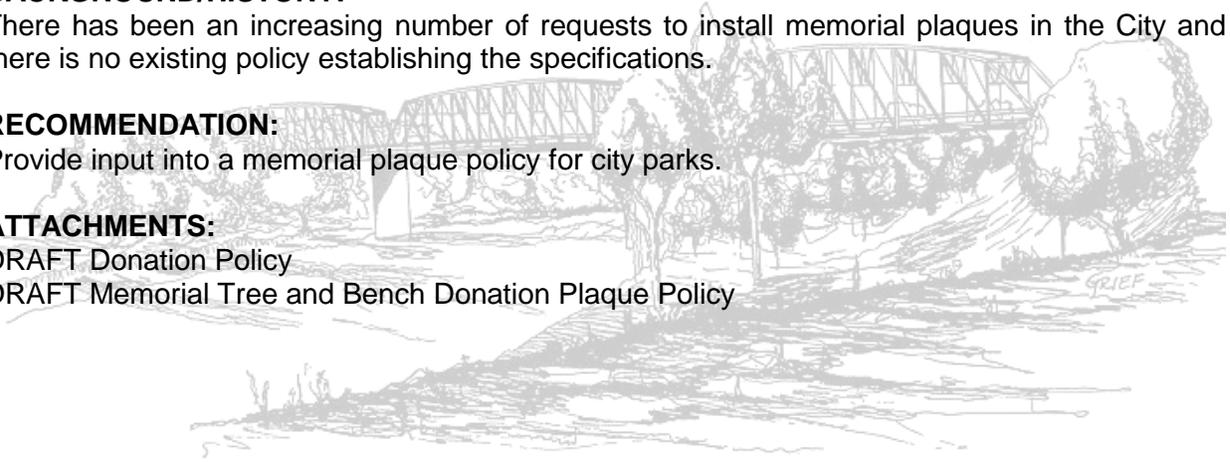
RECOMMENDATION:

Provide input into a memorial plaque policy for city parks.

ATTACHMENTS:

DRAFT Donation Policy

DRAFT Memorial Tree and Bench Donation Plaque Policy



City of Bastrop - Parks Division

DONATION POLICY

Thank you for considering the City of Bastrop as a recipient of your donation. Donations help us provide a higher service level than normally possible within our allocated budgets. The City of Bastrop, Parks Division, accepts donations of the following:

- Labor
- Site Furnishings, Supplies, and Materials
- Plant Materials (i.e. trees, shrubs, flowers)
- Cash/Check (cash donations are to be made to the City of Bastrop Parks department).

All proposed donations must have the approval of a Parks Division Director. The successful growth of donated plant material cannot be guaranteed. The Parks Division may not elect to replace donated trees, shrubs, or other plant material that is removed for any reason. Also, the Parks Division reserves the right to remove, alter, or discontinue the use of a donated item or one acquired with or partially acquired with, donated funds or labor at any time depending on our assessment of current needs.

A statement naming the donor and a description of the nature and estimated value of the donation shall be kept on file and upon request, shall be given to the donor.

If you have further questions, or if you wish to proceed with a donation, please call the Bastrop Parks and Recreation Department at (512) 332-8920.

City of Bastrop Memorial Tree and Bench

DONATION POLICY

Parks and Recreation Department

July 5, 2018

The Parks and Recreation Department permits the installation of a donated plaque with trees and benches provided it meets policy criteria.

The Department must approve plaque material, size and wording, as well as memorial location (site), before the donor orders the plaque. The Department will not be responsible for vandalism and/or repair and replacement of donated plaques. If a plaque is vandalized or damaged to the extent that it is a maintenance concern or possesses a liability to the public, the Parks and Recreation Department will, at its discretion, remove it and notify the donor of the action.

Plaques for Tree Donations:

1. Plaques must be made of a corrosive resistant material (bronze, brass or an aluminum alloy).
2. The exposed surface of a plaque must not exceed eighteen (18) square inches (3"x6"). Plaques that exceed the size limit will not be installed on site.
3. Plaques will be installed by the Parks and Recreation Department/Park Division once they are received from the donor. The Department will notify the donor once installation is complete.

Plaques for Site Furnishings:

1. Plaques must be made of a corrosive resistant metal, polycarbonate or similar durable material and of a color that will harmonize with the site furnishing.
2. The exposed surface of the plaque must not exceed eighteen (18) square inches (3" x 6"). Plaques that exceed the size limit will not be installed on site.
3. The Parks and Recreation Department/Park Division will install plaques once they are received from the donor. The Department will notify the donor once installation is complete.



STAFF REPORT

MEETING DATE: July 5, 2018

AGENDA ITEM: 6A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the June 7, 2018 regular meeting.

STAFF REPRESENTATIVE:

Trey Job, Managing Director of Public Works & Leisure Services

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

(a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

(b) The minutes must:

1. State the subject of each deliberation; and
2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the June 7, 2018 Parks and Public Tree Advisory Board.

ATTACHMENTS:

June 7, 2018 DRAFT Parks and Public Tree Advisory Board meeting minutes

**City of Bastrop, TX
Parks Board and
Public Tree Advisory Board Meeting
MINUTES**

**Bastrop City Hall
City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800**



June 7, 2018, at 6:00 P.M.

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1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ROLL CALL AND CONFIRMATION OF A QUORUM OF BOARDS MEMBERS PRESENT

3. STAFF, BOARD, AND COMMITTEE REPORTS

City staff provided a report for the Parks & Recreation Department including a monthly overview of events, maintenance, repairs, and projects:

- The staff had 323 landscape hours, 178 maintenance hours, and 59 tree maintenance hours;
- Staff assisted with the inaugural Bastrop Music Festival;
- Crews installed new parking banners around the city;
- Trey Job assisted with the press release for the Subdivision Ordinance public meeting that is scheduled for June 13th and 14th from 6:30 p.m. - 8:00 p.m. Parks for subdivisions are required to have 250' frontage.

Paul, Manager for the YMCA, was present to give a report on the YMCA program. Summer programs are open for registration with some new recreation opportunities available to the community:

- River adventures;
 - Art, dance and soccer mini camps;
 - Creative things;
 - Active youth dance, yoga programs;
-

- Cooking for teens;
- Adventure hikes.

Fitness programs continue to grow.

June is Safety Month. The programs are held each Monday starting June 4th from 10:00 a.m. to 11:00 a.m. in Kerr Park, targeted for 3 to 10. The Bastrop Fire Department and Police Department are taking part in the programs. These are free programs and open to the public. Family play day is scheduled for Bob Bryant Park June 6th from 10:00 a.m. to 12:00 p.m. It is free and open to the community. Field games, snow cones, and a bounce slide are just part of the fun.

The St. David's Grant will soon be placing the outdoor fitness unit in Fisherman's Park. The target is July 7th, and is called "Fitness in a Box of Workout Equipment".

3A. Monthly operational report from the Parks and Recreation Department and update by Burditt Consultants on Wheeled Sports Plaza Project.

An update on the wheeled sports complex to be located in Fisherman's Park was provided by Paul of Burditt Consultants. Information included:

- Maps of two different designs that represent what the public stated they wanted to have in the Sports Plaza;
- The consultant is trying to stay within a plan of 6,000 sq. ft. The designs presented were approximately 6,500 sq. ft.;
- The estimated cost for the Plaza is \$594,000;
- Amphitheater cost estimate is approximately \$630,000 with seating for 300;
- The total estimated cost, with extra additions such as lights, benches, etc., is approximately \$1,572,000.

3B. Monthly operational report from the Bastrop State Park.

Superintendent Jamie Creacy provided the following Bastrop State Park operational report:

- Revenue is down 8%, Visitation is down by 9% for the month of April, 2018;
- A calendar of events for the month of June was presented. This calendar is posted on the State Park website.
- It appears likely the pool will reopen this month;
- The group barracks renovation project is ongoing and currently on track to be completed by October 2018;
- The dam project is in the engineering/design phase at 30% completion. Bid in July 2019.
- The golf course area is under regulatory reviews.
- Several staff positions are in progress or planned:
 - Park Interpreter/Volunteer Coordinator: an offer was made today;
 - Maintenance Specialist: June 11th is start date;
 - Buescher Site Manager: Candidates are under review;
 - Assistant Lead Ranger: An offer was extended to Rhonda Pepper;
 - Buescher Maintenance Supervisor: Will be posted soon;
 - Clerk position: Will be posted soon.

No more Yoga in Parks will be held as the instructor has moved to another Park.

4. CITIZEN COMMENTS

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time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

5. CONSENT AGENDA

5A. Consider action to approve Parks & Tree Advisory Board Minutes for the May 7, 2018 regular meeting.

Barbara Wolanski made the motion to approve minutes as read. Seconded by Kelly Dawson which passed by all.

6. WORK SESSION

6A. Review and discuss policies concerning memorial plaques.

There has been an increasing number of requests to install memorial plaques in the City, including in the City parks. Currently, there is no City policy setting standards or guidelines for memorial plaques. The board will review policies from different cities that have memorial plaque ordinances and discuss forming a similar policy for the City of Bastrop.

The Parks Board made a "wish list" for what might be included or excluded from the policy:

- Place a limit on items needed so there is not an overabundance of benches and lamps and there is a variety of trees etc. per park;
- Place restrictions that the requestor does not pick the specific park, establish standards for plaques (style, structure, materials);
- Decide what happens when an item becomes deteriorated and needs repair or replacement; who will pay; how will they be contacted?

7. ITEMS FOR INDIVIDUAL CONSIDERATION

7A. Discuss and consider action on creating a task force for the Certified Habitats program.

This is backyard habitat for birds, bees, rain gardens/gutters, etc. A Certified Habitat will have the following components:

- Food;
- Water;
- Shelter/Cover;
- Places to raise young;

Sustained practices – sources from National Wildlife Foundation.

A volunteer task force was named and the members include:

Dorothy Skarnulis, Chair
Barbara Wolanski, Representative
Josh Gordon, Representative

This is will go to City Council in January 2019. If approved, will start in spring.

7B. Discuss and consider recommendations on items to be placed on next month's agenda.

Recommendations for future agenda items were:

- Special Events Policy - Revenue Generators;
- Volunteer Fair - July 17th 7:00 p.m. to 9:00 p.m. A map of the future Sports Wheeled Plaza and a brochure of parks is needed.
- Youth Advocate
- Ribbon cutting for exercise equipment following the July Meeting.

8. ADJOURNMENT

Meeting adjourned at 7:25 p.m.

APPROVED: _____
Josh Gordon, Chairperson

DATE: _____

ATTEST: _____
Betty Rucker, Secretary

DATE: _____





STAFF REPORT

MEETING DATE: Thursday, July 5, 2018

AGENDA ITEM: 6B.

TITLE:

Discuss and consider recommendations on items to be placed on next month's agenda.

STAFF REPRESENTATIVE:

Trey Job, Director Public Works & Leisure Services

BACKGROUND / HISTORY:

This item gives the board an opportunity to discuss and recommend items to be placed on the next meeting's agenda.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A