



City of Bastrop Municipal Court of Record
Address: 104 Grady Tuck Ln., Bastrop, TX 78602
Phone #: 512-332-8650
Email: BMC@cityofbastrop.org

ATTENTION DEFENDANT:

To request a payment plan for your case(s), please fully complete **(do not leave anything blank)** and submit the attached payment plan application and plea form. You must complete a plea form for each case you are requesting a payment plan to pay for.

You may submit the documents by one of the following options:

- 1) **Email:** bmc@cityofbastrop.org
- 2) **Mail:** 104 Grady Tuck Ln., Bastrop, TX 78602
- 3) **In person:** 104 Grady Tuck Ln., Bastrop, TX 78602 –
Monday through Thursday 8 am to 4 pm or Friday 8 am to 12 pm.
- 4) **Drop box:** Located in front of the court building – 104 Grady Tuck Ln., Bastrop, TX 78602

STATE OF TEXAS

§

CITATION #: _____

vs.

§

_____, Defendant

§

OFFENSE DATE: _____

Plea Form

For the offense of _____, I wish to enter a plea of (Deseo entrar en una declaración de):

Guilty/Culpable

I waive my right to a jury trial or hearing by the Court, and agree to pay the fine and costs assessed. I understand that my plea may result in a conviction on either a criminal record or a driver's license record. Furthermore, if I have posted a cash bond, I give my permission to apply my bond towards the fine and costs on the case number listed above.

Renuncio a mi derecho a un juicio con jurado o audiencia por el Tribunal, y de acuerdo en pagar la multa y los costos evaluados. Entiendo que mi petición puede resultar en una condena a ambos antecedentes penales o registro de licencia de conducir. Por otra parte, si he publicado una fianza en efectivo, doy mi permiso para aplicar mi vínculo hacia la multa y los costos en el número de caso que aparece arriba.

No Contest/Ninguna Competencia

I waive my right to a jury trial or hearing by the Court, and agree to pay the fine and costs assessed. I understand that my plea may result in a conviction on either a criminal record or a driver's license record. Furthermore, if I have posted a cash bond, I give my permission to apply my bond towards the fine and costs on the case number listed above.

(Renuncio a mi derecho a un juicio con jurado o audiencia por el Tribunal, y de acuerdo en pagar la multa y los costos evaluados. Entiendo que mi petición puede resultar en una condena a ambos antecedentes penales o registro de licencia de conducir. Por otra parte, si he publicado una fianza en efectivo, doy mi permiso para aplicar mi vínculo hacia la multa y los costos en el número de caso que aparece arriba.)

I have read and understand my plea (He leído y entendido mi súplica). I hereby request a payment plan for my citation / case.

Signed this the _____ day of _____, 20_____.

Defendant Signature: _____

Mailing Address: _____

Phone #: _____

Email address: _____



CITY OF BASTROP MUNICIPAL COURT
Application and Financial Affidavit for Time Payment Plan

Please **COMPLETE ALL** information and print legibly. **DO NOT LEAVE ANY BLANKS.**

PERSONAL INFORMATION:

Name: _____ Date of Birth: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Physical Address: _____ City: _____ State: _____ Zip: _____
Your residence is (Check One): Rented Owned Rent-Free
Email Address: _____ Telephone #: _____
Driver's License # or ID # and State: _____ Social Security #: _____
Marital Status (Check One): Married Single Divorced Widowed # of Dependents living with you: _____
Nearest Living Relative: _____ Relationship: _____ Phone #: _____

EMPLOYMENT INFORMATION:

Employer: _____ Job Title: _____
Salary: \$ _____ per _____ Employer's Telephone Number: _____
List the source and amount of any other income you receive: _____

SPOUSE AND DEPENDENTS INFORMATION:

Spouse's Name : _____
Spouse's Employer: _____ Spouse's Job Title: _____
Spouse's Salary: \$ _____ per _____ Spouse's Employer's Telephone Number: _____
List all your dependents, their ages, and their relationship to you: _____

ESTIMATE YOUR AVERAGE CURRENT MONTHLY EXPENSES FOR YOU AND YOUR FAMILY:

- a. Home mortgage payment, rent, or lot rental for trailer: \$ _____
- b. Utilities (electricity, water, gas, telephone): \$ _____
- c. Food and sundries: \$ _____
- d. Medical, dental, and drug expenses: \$ _____
- e. Insurance (auto, life, medical, homeowners/renters): \$ _____
- f. Transportation, including auto payments: \$ _____
- g. Alimony or support payments: \$ _____
- h. Other expenses (use reverse side if necessary): \$ _____

LIST ALL OF YOUR CREDITORS (including credit cards) AND THE AMOUNT YOU OWE EACH
(Use reverse side if necessary):

_____ \$ _____ _____ \$ _____
_____ \$ _____ _____ \$ _____

ACKNOWLEDGEMENT AND DECLARATION

YOUR INITIAL BY EACH OF THE FOLLOWING STATEMENTS INDICATES THAT YOU HAVE READ THE STATEMENT, UNDERSTAND IT, AND AGREE TO IT.

_____ I **promise** that I will notify this Court in person or by first-class mail (mail to 104 Grady Tuck Ln., Bastrop, TX 78602) of any changes of my address or telephone number within five (5) days of the change.

_____ I **understand that I have a continuing obligation to notify the Court of any changes in my financial status that may hinder my ability to satisfy the judgment or help me satisfy the judgment.**

_____ I **understand** that if I pay any part of the fine, costs, or restitution (if applicable) on or after the 31st day after judgment was entered that I am responsible for paying a \$25 time payment fee if citation is issued on or before 12/31/19, if citation was issued on or after 1/1/20 the Time Payment Reimbursement fee will be \$15 (Section 133.103, Local Government Code).

_____ I **understand that submitting false financial information to the Court constitutes the crime of tampering with a governmental record, punishable by incarceration and/or the imposition of a fine (Section 37.10, Penal Code). I swear that all the information in this application is true, correct, and complete to the best of my knowledge and belief.**

Defendant's Signature _____ Date: _____