



FY2021

FOURTH QUARTER REPORT

(This page is left intentionally blank.)



Table of Contents

Financial Reports

▪ General Fund	3
▪ Debt Service Fund	4
▪ Bastrop Power & Light	5
▪ Water/Wastewater	6
▪ HOT Fund	7

Investment Reports

▪ Portfolio Summary.....	11
--------------------------	----

Capital Improvement Projects

▪ Water/Wastewater Plant #3	17
▪ Westside Collections System	18
▪ Transfer Life Station & Force Main... ..	19
▪ River Loop Project	20
▪ FM 20 Elevated Storage Tank	21
▪ Ground Storage Tank	21
▪ Simsboro Aquifer.....	23

9 Focus Areas

Communication

▪ Communication Data	27
▪ Building Bastrop University	28

Community Safety

▪ Crime Statistics	33
▪ Inspections Data	34
▪ Water Systems Safety Plan.....	34

Economic Vitality.....

▪ Diversity & Inclusion	39
▪ EDC update	40
▪ Visit Bastrop Report	41
▪ Convention Center Data	43

Fiscal Responsibility

▪ Grants Update	44
▪ Cemetery Plots	47

Manage Growth

▪ Development Statistics	48
▪ Permit & Plats Status	49
▪ Warrants.....	51
▪ Planning & Zoning Data	52
▪ Application of the B3 Code	53

Multi-Modal Mobility.....

Organizational Excellence

▪ Personnel Analysis	60
▪ Vacancies	60
▪ MyGov Data.....	61
▪ Open Records Requests	61

Uniquely Bastrop.....

▪ Asset Reports.....	63
▪ Library Patronage.....	67
▪ Recreation	67
▪ Downtown Facebook Analytics	69
▪ Certificates of Appropriateness.....	71
▪ Film Permits.....	71
▪ Special Event Permits.....	72
▪ Park Maintenance Statistics.....	72

Unique Environment.....

(This page is left intentionally blank.)



FINANCIAL REPORT



(This page is left intentionally blank.)



GENERAL FUND	APPROVED	SEPT 30 YTD	BUDGET	% OF BUDGET
	BUDGET	ACTUAL	BALANCE	USED
	2020-2021	2020-2021	2020-2021	2020-2021
BEGINNING FUND BALANCE	\$ 4,619,460	\$ 4,619,460		
REVENUES:				
Ad Valorem Taxes	4,039,083	4,132,513	(93,430)	102%
Sales Taxes	5,554,104	6,379,578	(825,474)	115%
Franchise & Other Taxes	486,000	467,780	18,220	96%
Licenses & Permits	1,193,000	2,664,451	(1,471,451)	223%
Service Fees	679,550	691,740	(12,190)	102%
Fines & Forfeitures	335,200	276,689	58,511	83%
Interest	30,000	47,886	(17,886)	160%
Intergovernmental	283,551	121,640	161,911	43%
Other	40,000	73,970	(33,970)	185%
TOTAL REVENUE	12,640,488	14,856,247	(2,215,759)	118%
OTHER RESOURCES				
Transfer from Library Board	3,000	3,000	-	100%
Transfers from Electric (ILOT) & Special	587,750	587,750	-	100%
TOTAL OTHER RESOURCES	590,750	590,750	-	100%
TOTAL REVENUE & OTHER RESOURCES	13,231,238	15,446,997	(2,215,759)	117%
TOTAL AVAILABLE RESOURCES	\$ 17,850,698	\$ 20,066,457		
EXPENDITURES:				
General Government:				
Legislative	39,983	25,672	14,311	64%
Organizational	2,294,924	2,354,438	(59,514)	103%
City Manager	488,293	470,405	17,888	96%
City Secretary	302,106	305,658	(3,552)	101%
Finance	1,418,764	1,395,503	23,261	98%
Human Resource	245,283	226,494	18,789	92%
Information Technology	492,099	487,151	4,948	99%
Public Works (Admin & Streets/Drainage)	1,569,826	1,440,651	129,175	92%
Building Maintenance	319,946	280,826	39,120	88%
Administrative Support Reimb.	(1,210,840)	(1,210,840)	-	100%
Public Safety:				
Police	3,406,556	3,235,644	170,912	95%
Fire	1,016,876	997,402	19,474	98%
Court	345,701	304,708	40,993	88%
Development Services:				
Planning & Zoning	464,972	437,363	27,609	94%
Engineering & Development	162,811	118,800	44,011	73%
Building Inspection	559,344	617,533	(58,189)	110%
Community Services:				
Special Events & Reservations	192,550	200,428	(7,878)	104%
Multi-Media	202,253	194,605	7,648	96%
Parks	738,839	626,449	112,390	85%
Library	698,392	642,317	56,075	92%
TOTAL OPERATING EXPENDITURES	13,748,678	13,151,207	597,471	96%
Transfer to Innovation Fund	-	-	-	-
TOTAL TRANSFER OUT	-	-	-	-
TOTAL EXPENDITURES & TRANS OUT	13,748,678	13,151,207	597,471	1
<i>Excess of Revenue over (under) Exp</i>	<i>(517,440)</i>	<i>2,295,790</i>		
ENDING FUND BALANCE	\$ 4,102,020	\$ 6,915,250		
Reserve Requirement 25%	30%	53%		

DEBT SERVICE FUND	APPROVED BUDGET	SEPT 30 YTD ACTUAL	BUDGET BALANCE	% OF BUDGET USED
	2020-2021	2020-2021	2020-2021	2020-2021
BEGINNING FUND BALANCE	\$ 298,232	\$ 298,232		
REVENUES:				
Ad Valorem Taxes	2,051,124	2,088,213	(37,089)	102%
Interest	20,000	8,738	11,262	44%
Intergovernmental	249,802	-	249,802	0%
Other	-	-	-	0%
TOTAL REVENUE	2,320,926	2,096,951	223,975	90%
OTHER RESOURCES				
Bond Proceeds	-	6,355,000	(6,355,000)	0%
Other Financing Sources	-	74,677	(74,677)	0%
Transfers from Hotel Occupancy Fund	542,255	542,255	-	100%
Transfers from Bond Funds	-	7,236	(7,236)	1%
TOTAL OTHER RESOURCES	542,255	6,979,168	(6,436,913)	101%
TOTAL REVENUE & OTHER RESOURCES	2,863,181	9,076,119	(6,212,938)	317%
TOTAL AVAILABLE RESOURCES	\$ 3,161,413	\$ 9,374,351		
EXPENDITURES:				
Principal Payments	2,141,915	1,984,127	157,788	93%
Interest Payments	829,372	725,990	103,382	88%
Other	25,870	61,407	(35,537)	237%
TOTAL OPERATING EXPENDITURES	2,997,157	2,771,524	225,633	92%
OTHER USES				
Other Uses-Bond Refunding	-	6,139,036	(6,139,036)	0%
TOTAL OTHER USES	-	6,139,036	(6,139,036)	0%
TOTAL EXPENSE & OTHER USES	2,997,157	8,910,560	(5,913,403)	297%
ENDING FUND BALANCE	\$ 164,256	\$ 463,791		



BASTROP POWER & LIGHT	APPROVED BUDGET	SEPT 30 YTD ACTUAL	BUDGET BALANCE	% OF BUDGET USED
	2020-2021	2020-2021	2020-2021	2020-2021
BEGINNING FUND BALANCE	\$ 3,915,646	\$ 3,915,646		
REVENUES				
Electric Sales	\$ 6,980,050	\$ 7,005,049	\$ (24,999)	100%
Service Fees	\$ 30,000	\$ 37,022	\$ (7,022)	123%
Extension Fees	\$ 100,000	\$ 93,620	\$ 6,380	94%
Pole Attachment	\$ 8,000	\$ 15,810	\$ (7,810)	198%
Interest	\$ 30,000	\$ 59,425	\$ (29,425)	198%
Other	\$ 6,000	\$ 23,500	\$ (17,500)	392%
Total Revenues	\$ 7,154,050	\$ 7,234,426	\$ (80,376)	101%
TOTAL REVENUE & OTHER RESOURCES	\$ 11,069,696	\$ 11,150,072	\$ (80,376)	
EXPENDITURES:				
Operating Expense	\$ 6,029,676	\$ 5,926,604	\$ 103,072	98%
Line Extensions	\$ 75,000	\$ 82,439	\$ (7,439)	110%
System Study Improvements	\$ 150,000	\$ -	\$ 150,000	0%
Special Project	\$ 75,000	\$ 33,611	\$ 41,389	45%
Community Support	\$ 139,786	\$ 142,782	\$ (2,996)	102%
Community Event Support	\$ 137,000	\$ 136,525	\$ 475	100%
Winter Storm 2021	\$ 928,395	\$ 522,727	\$ 405,668	0%
Debt Service	\$ 168,238	\$ 173,228	\$ (4,990)	103%
Transfer out - GF (lieu of taxes)	\$ 557,750	\$ 557,750	\$ -	100%
Transfer out - Special Projects	\$ 30,000	\$ 30,000	\$ -	100%
Transfer out - VERF	\$ 65,000	\$ 65,000	\$ -	100%
TOTAL OPERATING EXPENDITURES	\$ 8,355,845	\$ 7,670,666	\$ 685,179	92%
NET INCOME (LOSS)	\$ (1,201,795)	\$ (436,240)		
ENDING FUND BALANCE	\$ 2,713,851	\$ 3,479,406		
Reserve Requirement 35%	32%	45%		

WATER/WASTEWATER FUND	APPROVED BUDGET 2020-2021	SEPT 30 YTD ACTUAL 2020-2021	BUDGET BALANCE 2020-2021	% OF BUDGET USED 2020-2021
Beginning Fund Balance	\$ 1,801,782	\$ 1,801,782		
REVENUES:				
WATER				
Water Service	\$ 3,208,600	\$ 3,333,797	\$ (125,197)	104%
Water Service Fees	\$ 20,200	\$ 24,393	\$ (4,193)	121%
Penalties	\$ 40,600	\$ 39,907	\$ 693	98%
Water Tap Fees	\$ 45,000	\$ 120,600	\$ (75,600)	268%
Interest	\$ 12,000	\$ 15,583	\$ (3,583)	130%
Other	\$ 6,500	\$ 3,322	\$ 3,178	51%
WATER TOTAL	\$ 3,332,900	\$ 3,537,602	\$ (204,702)	106%
WASTEWATER				
Sewer Service	\$ 3,061,500	\$ 3,214,764	\$ (153,264)	105%
Sewer Tap Fees*	\$ 10,000	\$ 6,855	\$ 3,145	69%
Penalties	\$ 25,000	\$ 35,901	\$ (10,901)	144%
Wholesale Sewer Contracts	\$ 135,000	\$ 141,426	\$ (6,426)	105%
Interest	\$ 8,000	\$ 10,389	\$ (2,389)	130%
Other	\$ 14,765	\$ -	\$ 14,765	0%
WASTEWATER TOTAL	\$ 3,254,265	\$ 3,409,335	\$ (155,070)	105%
TOTAL REVENUES	\$ 6,587,165	\$ 6,946,937	\$ (359,772)	105%
TOTAL RESOURCES	\$ 8,388,947	\$ 8,748,719		
EXPENDITURES:				
Administration	\$ 1,333,761	\$ 2,063,417	\$ (729,656)	155%
Distribution/ Collection/ Liftstation	\$ 753,227	\$ 885,579	\$ (132,352)	118%
Production/ Treatment	\$ 996,382	\$ 892,721	\$ 103,661	90%
Wastewater Treatment Plant	\$ 959,591	\$ 745,743	\$ 213,848	78%
Debt Service Transfer	\$ 2,060,176	\$ 2,060,176	\$ -	100%
Capital Replacement Reserve	\$ 125,000	\$ 125,000	\$ -	100%
TOTAL OPERATING EXPENDITURES	\$ 6,228,137	\$ 6,772,636	\$ (544,499)	109%
NET INCOME (LOSS)	\$ 359,028	\$ 174,301		
ENDING FUND BAL AFTER TRANSFERS	\$ 2,160,810	\$ 1,976,083		
<i>Reserve Requirement 35%</i>	<i>35%</i>	<i>29%</i>		

HOTEL OCCUPANCY FUND	APPROVED BUDGET 2020-2021	SEPT 30 YTD ACTUAL 2020-2021	BUDGET BALANCE 2020-2021	% OF BUDGET USED 2020-2021
Beginning Fund Balance	\$ 2,896,369	\$ 2,896,369		
REVENUES:				
Hotel Occupancy Tax	\$ 2,264,400	\$ 1,951,711	\$ 312,689	86%
Service Fees	\$ 181,500	\$ 164,229	\$ 17,271	90%
Interest	\$ 25,000	\$ 19,432	\$ 5,568	78%
Intergovernmental	\$ 62,312	\$ 66,554	\$ (4,242)	107%
Other	\$ -	\$ 500	\$ (500)	0%
TOTAL REVENUES	\$ 2,533,212	\$ 2,202,426	\$ 330,786	87%
TOTAL RESOURCES	\$ 5,429,581			
EXPENDITURES:				
Organizational	\$ 1,102,696	\$ 1,078,385	\$ 24,311	98%
Convention Center	\$ 617,819	\$ 494,014	\$ 123,805	80%
Main Street Program	\$ 272,610	\$ 230,290	\$ 42,320	84%
BAIPP	\$ 124,732	\$ 4,874	\$ 119,858	4%
Rodeo Arena	\$ 2,900	\$ 3,197	\$ (297)	110%
Debt	\$ 542,255	\$ 542,255	\$ -	100%
TOTAL OPERATING EXPENDITURES	\$ 2,663,012	\$ 2,353,015	\$ 309,997	88%
NET INCOME (LOSS)	\$ (129,800)	\$ (150,589)		
BAIPP - RESTRICTED FUND BALANCE	\$ 80,000	\$ 80,000		
ENDING FUND BALANCE	\$ 2,686,569	\$ 2,665,780		
<i>Reserve Requirement 100% operating expenses</i>		101%	113%	

(This page is left intentionally blank.)



INVESTMENT REPORT



(This page is left intentionally blank.)



Report Portfolio Summary

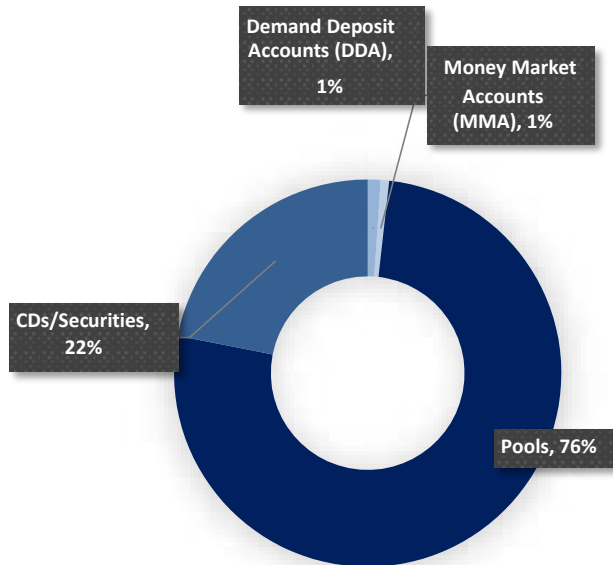
period ending September 30, 2021

INVESTMENT DESCRIPTION	June 30, 2021		September 30, 2021		QTD INTEREST EARNED	YTD INTEREST EARNED	WEIGHTED AVERAGE MATURITY
	BOOK VALUE	MARKET VALUE	BOOK VALUE	MARKET VALUE			
Demand Deposit Accounts (DDA)	\$ 900,539	\$ 900,539	\$ 805,165	\$ 814,560	\$ 995	\$ 4,064	0.01
Money Market Accounts (MMA)	\$ 322,728	\$ 322,728	\$ 534,729	\$ 534,729	\$ 70	\$ 353	0.01
Pools	\$26,321,845	\$26,321,845	\$57,640,951	\$57,640,951	\$ 3,012	\$ 18,440	0.76
CDs/Securities	\$17,013,468	\$17,019,075	\$16,552,452	\$14,472,523	\$ 43,212	\$130,108	70.07
Total Investments	\$44,558,580	\$44,564,187	\$75,533,296	\$73,462,763	\$ 47,289	\$ 152,965	70.85

Rate of Return 0.20%

(This rate of return was 0.44% same time last year)

Policy states at least 10% of the portfolio should be in highly liquid securities we have 65%.



The investment portfolio of the City of Bastrop is in compliance with the Public Investment Act and the Investment Policy and Strategies.

Prepared by:

Tracy Waldron

Tracy Waldron, Chief Financial Officer

Detail of Investment Holdings

period ending September 30, 2021

Type	BANK/ BROKER	CUSIP #/ Account #	YIELD	MATURITY DATE	June 30, 2021 Book Value	Purchase/ Adjustments	Sales/Adjust/ Call/Maturity	September 30, 2021 Book Value	September 30, 2021 Market Value
DDA	FNB-Pooled Cash				\$ 900,539			\$ 805,165	\$ 814,560
MMA	FNB-Escrow Acct				\$ 250,399			\$ 250,462	\$ 250,462
MMA	FNC-Dreyfus				\$ 12,330			\$ 10,702	\$ 10,702
MMA	MBS-MM Acct				\$ 59,999			\$ 273,565	\$ 273,565
Pools	Texpool				\$ 2,010,688			\$ 2,711,831	\$ 2,711,831
Pools	Texas Class				\$ 9,487,097			\$ 9,301,557	\$ 9,301,557
Pools	Texas Term				\$ 14,824,060	\$ 35,700,000		\$ 45,627,563	\$ 45,627,563
Security	FAMC	31422BSC5	1.52%	1/10/2022	\$ 399,867			\$ 399,867	\$ 401,580
Security	IFCMT	45950VQE9	0.43%	9/10/2024	\$ -		\$ 275,146	\$ 275,146	\$ 273,892
Bonds	MBS	283497T47	0.36%	2/15/2023	\$ 167,423			\$ 167,423	\$ 159,408
Bonds	MBS	222263G82	1.59%	11/15/2021	\$ 184,416			\$ 184,416	\$ 175,753
Bonds	MBS	8330853W1	1.54%	12/1/2021	\$ 134,196			\$ 134,196	\$ 125,968
Bonds	MBS	581743AG6	0.25%	8/15/2022	\$ 310,627			\$ 310,627	\$ 305,100
Bonds	MBS	797010MW2	0.35%	10/1/2023	\$ 402,168			\$ 402,168	\$ 400,280
Bonds	MBS	13005FBY9	0.40%	10/1/2023	\$ 208,837			\$ 208,837	\$ 203,150
Bonds	MBS	880064G79	0.50%	8/1/2023	\$ 15,472			\$ 15,472	\$ 15,210
Bonds	FNC	630438PE3	0.93%	1/1/2022	\$ 104,972			\$ 104,972	\$ 100,712
Bonds	MBS	798544BQ4	0.35%	3/1/2023	\$ 150,836			\$ 150,836	\$ 150,269
CD	Frontier	501272	0.95%	5/25/2022	\$ 257,625			\$ 257,625	
CD	FNC	06251AW89	2.10%	7/19/2021	\$ 247,000		\$ 247,000	\$ -	
CD	FNC	98138MAD2	2.20%	7/23/2021	\$ 249,000		\$ 249,000	\$ -	
CD	FNC	227563AV5	1.85%	9/27/2021	\$ 247,000		\$ 247,000	\$ -	
CD	FNC	149159PC3	1.80%	9/27/2021	\$ 247,000		\$ 247,000	\$ -	
CD	FNC	05580ATA2	1.70%	11/22/2021	\$ 247,000			\$ 247,000	\$ 247,580
CD	FNC	50625LAN3	1.70%	11/22/2021	\$ 249,000			\$ 249,000	\$ 249,575
CD	FNC	856285RR4	1.85%	11/29/2021	\$ 247,000			\$ 247,000	\$ 247,721
CD	MBS	49228XAJ9	1.80%	12/10/2021	\$ 245,000			\$ 245,000	\$ 245,811
CD	MBS	310336DB5	1.60%	8/13/2021	\$ 245,000		\$ 245,000	\$ -	
CD	FNC	949495AE5	1.70%	12/13/2021	\$ 249,000			\$ 249,000	\$ 249,807
CD	MBS	33646CLT9	1.70%	10/29/2021	\$ 110,000			\$ 110,000	\$ 110,142
CD	FNC	6169OUST8	1.75%	1/31/2022	\$ 247,000			\$ 247,000	\$ 248,393
CD	MBS	949763R24	1.80%	1/18/2022	\$ 245,000			\$ 245,000	\$ 246,250
CD	MBS	14042RCH2	1.70%	9/28/2021	\$ 25,136		\$ 25,000	\$ -	
CD	FNC	88241TGX2	1.00%	3/25/2022	\$ 249,000			\$ 249,000	\$ 250,076
CD	FNC	084601WX7	1.20%	3/31/2022	\$ 248,000			\$ 248,000	\$ 249,379
CD	FNC	20786ACY9	1.10%	3/30/2022	\$ 121,000			\$ 121,000	\$ 121,603
CD	FNC	511640BB9	1.10%	3/30/2022	\$ 248,000			\$ 248,000	\$ 249,247
CD	FNC	654062JU3	1.15%	3/30/2022	\$ 249,000			\$ 249,000	\$ 250,302
CD	FNC	538036LB8	1.10%	3/31/2022	\$ 249,000			\$ 249,000	\$ 250,252
CD	MBS	140420Y95	1.55%	3/8/2022	\$ 25,651			\$ 25,651	\$ 25,243
CD	MBS	1404207C8	1.54%	12/20/2021	\$ 50,955			\$ 50,955	\$ 50,253
CD	MBS	15201QCu9	1.25%	9/30/2021	\$ 245,067		\$ 245,000	\$ -	
CD	MBS	14042RPU9	1.25%	4/22/2022	\$ 200,000			\$ 200,000	\$ 201,298
CD	TX TERM	Cibc, MI	0.40%	7/14/2021	\$ 248,000		\$ 248,992	\$ -	
CD	TX TERM	First Bk of Ohio, OH	0.40%	7/15/2021	\$ 248,000		\$ 248,992	\$ -	
CD	TX TERM	First Capital Bk, TN	0.60%	7/14/2022	\$ 247,000			\$ 247,000	\$ 247,000
CD	TX TERM	Third Coast Bk SSB, TX	0.75%	7/14/2022	\$ 246,000			\$ 246,000	\$ 246,000
CD	TX TERM	Pacific Western Bk, CA	0.60%	7/14/2022	\$ 247,000			\$ 247,000	\$ 247,000
CD	FNC	649447TY5	0.35%	7/5/2022	\$ 249,000			\$ 249,000	\$ 249,530
CD	FNC	052392AL1	0.30%	7/11/2022	\$ 249,000			\$ 249,000	\$ 249,436
CD	FNC	88224PLX5	0.25%	7/25/2022	\$ 249,000			\$ 249,000	\$ 249,346
CD	FNC	58958PHH0	0.25%	7/29/2022	\$ 249,000			\$ 249,000	\$ 249,035
CD	FNC	39573LAM0	0.30%	7/29/2022	\$ 249,000			\$ 249,000	\$ 249,451
CD	FNC	07371CCP2	0.20%	8/4/2021	\$ 249,000		\$ 249,000	\$ -	
CD	FNC	71721BG5	0.25%	9/9/2022	\$ 249,000			\$ 249,000	\$ 249,042
CD	FNC	340569HB1	0.30%	9/28/2023	\$ 249,000			\$ 249,000	\$ 248,691
CD	FNC	90352RBE4	0.30%	9/29/2023	\$ 249,000			\$ 249,000	\$ 248,686
CD	FNC	69506YRZ4	0.30%	10/2/2023	\$ 249,000			\$ 249,000	\$ 248,674
CD	FNC	559582AM3	0.30%	10/30/2023	\$ 249,000			\$ 249,000	\$ 248,547
CD	FNC	31962PAB1	0.30%	11/13/2023	\$ 249,000			\$ 249,000	\$ 248,482
CD	MBS	05580AYD0	0.30%	12/18/2023	\$ 245,000			\$ 245,000	\$ 244,319

Detail of Investment Holdings Continued

period ending September 30, 2021

Type	BANK/ BROKER	CUSIP #/ Account #	YIELD	MATURITY DATE	June 30, 2021 Book Value	Purchase/ Adjustments	Sales/Adjust/ Call/Maturity	September 30, 2021 Book Value	September 30, 2021 Market Value
CD	FNC	549104VT1	0.20%	1/22/2024	\$ 249,000			\$ 249,000	\$ 247,548
CD	FNC	70153RKN7	0.15%	1/30/2023	\$ 249,000			\$ 249,000	\$ 248,858
CD	FNC	178581AB0	0.15%	1/29/2024	\$ 249,000			\$ 249,000	\$ 247,957
CD	MBS	90352RBN4	0.25%	1/26/2024	\$ 245,000			\$ 245,000	\$ 243,831
CD	MBS	17312QL98	0.33%	5/23/2023	\$ 80,403			\$ 80,403	\$ 78,612
CD	MBS	17312QP52	0.29%	7/13/2023	\$ 118,238			\$ 118,238	\$ 115,875
CD	MBS	254673RV0	0.32%	7/25/2023	\$ 115,990			\$ 115,990	\$ 113,858
CD	MBS	38148PT98	0.32%	8/8/2023	\$ 126,693			\$ 126,693	\$ 122,511
CD	MBS	58733AEW5	0.24%	4/24/2023	\$ 83,891			\$ 83,891	\$ 82,394
CD	FNC	45581ECF6	0.25%	2/12/2024	\$ 249,000			\$ 249,000	\$ 247,710
CD	FNC	82669LJS3	0.25%	2/20/2024	\$ 249,000			\$ 249,000	\$ 247,663
CD	FNC	066519QF9	0.15%	2/21/2023	\$ 249,000			\$ 249,000	\$ 248,798
CD	FNC	88283MBP8	0.25%	2/22/2024	\$ 249,000			\$ 249,000	\$ 247,650
CD	FNC	57116AUR7	0.20%	10/25/2023	\$ 249,000		\$ 249,000	\$ -	
CD	MBS	88241TKB5	0.30%	2/5/2024	\$ 245,006			\$ 245,006	\$ 244,062
CD	FNC	565819AB5	0.25%	3/5/2024	\$ 249,000			\$ 249,000	\$ 247,576
CD	FNC	87164DSF8	0.30%	3/11/2024	\$ 249,000			\$ 249,000	\$ 247,842
CD	FNC	46147UUQ1	0.40%	3/25/2024	\$ 249,000			\$ 249,000	\$ 248,370
CD	FNC	56065GAL2	0.20%	3/29/2023	\$ 249,000			\$ 249,000	\$ 248,876
CD	MBS	31926GBF6	0.30%	3/28/2024	\$ 75,000			\$ 75,000	\$ 74,619
CD	FNC	88413QCY2	0.35%	4/5/2024	\$ 249,000			\$ 249,000	\$ 248,002
CD	FNC	8727OLDV2	0.40%	4/9/2024	\$ 249,000			\$ 249,000	\$ 248,288
CD	FNC	13022LAA8	0.25%	10/20/2023	\$ 249,000			\$ 249,000	\$ 248,340
CD	FNC	52168UHS4	0.30%	4/30/2024	\$ 149,000			\$ 149,000	\$ 148,121
CD	FNC	947547MY8	0.35%	5/28/2024	\$ 249,000			\$ 249,000	\$ 247,670
CD	FNC	7954506Z3	0.55%	7/8/2024	\$ -	\$ 249,041		\$ 249,041	\$ 248,763
CD	FNC	59161YAK2	0.25%	7/28/2023	\$ -	\$ 249,000		\$ 249,000	\$ 248,686
CD	FNC	45780PAR6	0.50%	7/29/2024	\$ -	\$ 249,000		\$ 249,000	\$ 248,295
CD	MBS	39573LAS7	0.27%	10/15/2021	\$ -	\$ 49,000		\$ 49,000	\$ 49,001
CD	FNC	89235MLF6	0.55%	8/5/2024	\$ -	\$ 249,000		\$ 249,000	\$ 248,604
CD	FNC	90348JS43	0.55%	8/26/2024	\$ -	\$ 220,000		\$ 220,000	\$ 219,540
CD	FNC	87165HD72	0.65%	9/24/2024	\$ -	\$ 249,000		\$ 249,000	\$ 249,035
CD	FNC	70962LAR3	0.55%	9/30/2024	\$ -	\$ 249,000		\$ 249,000	\$ 248,260
TOTAL					\$ 44,558,580	\$ 37,463,041	\$ 2,776,130	\$ 75,533,296	\$ 75,222,949

(This page is left intentionally blank.)



CAPITAL IMPROVEMENT PROJECTS



(This page is left intentionally blank.)



Wastewater Treatment Plant #3

Scope: The City of Bastrop is constructing a new Wastewater Treatment Plant to replace the City’s two existing plants. The proposed project will consist of the following components: construction of the new 2.0 MGD Wastewater Treatment Plant # 3, followed by decommissioning of the existing wastewater treatment plants, (#1 and #2). The first phase will be permitted to treat two million gallons a day and the City will have the option of up to three more phases with a total build out of eight million gallons a day.

Schedule:

ENGINEERING	BID/AWARD	START	COMPLETE
August 28, 2018	January 2021	March 2021	October 2022
KSA Engineering	BAR Construction, Inc.		

Update: Contractor has provided an updated schedule in October 2021 that this project could have up to 3 months worth of delays due to delays in material’s delivery and difficulties in hiring additional crews. City staff and the City Attorney’s office are reviewing contractor’s information and are preparing a plan for moving forward. The City Council will receive a confidential update at the appropriate time.

- Contractor started construction on March 2021.
- Land acquisition costs for this project to date are \$1,077,705.

Budget:

ESTIMATE	FY21 BUDGET APPROPRIATION	FY21 SPENT OR ENCUMBERED YTD	FY21 PROJECTED
\$29,500,000			
Engineering Cost	\$1,287,501	\$464,162	\$489,163
Construction Cost	\$11,061,735	\$6,948,201	\$8,829,192
Total Amount to Date	\$12,349,236	\$7,412,363	\$9,318,355

The funding source for this project is the 2020 revenue bond.

Westside Collections System

Scope: The Wastewater Collection System, Phase 1 & 2. Construction of a new gravity interceptor sewer, or lift station and force main, to transfer wastewater to the new plant.

Schedule:

Engineering	Bid/Award	Start	Complete
August 28, 2018	January 2021	March 2021	January 2022
KSA Engineering	Smith Contracting Co. of Austin, Texas		

Update: Contractor has provided an updated schedule in October 2021 that this project could have up to 6 months worth of delays. City staff and the City Attorney’s office are reviewing contractor’s claim and are preparing a response. The City Council will receive a confidential update at the appropriate time.

- Contractor continue laying pipe and installing manholes.
- Future bonds will be issued for this project and appropriated in every fiscal year as needed. This will help with managing rates and cash flow over multiple years.
- Land acquisition costs for this project to date are \$2,003,747.

Budget:

ESTIMATE	FY21 BUDGET APPROPRIATION	FY21 SPENT OR ENCUMBERED YTD	FY21 PROJECTED
Engineering Cost (Phase 1 & 2)	\$875,901	\$307,894	\$336,894
Phase 1			
Construction Cost	\$2,185,870	\$836,620	\$836,620
Total Amount to Date	\$3,061,771	\$1,144,514	\$1,173,514
Phase 2	TBD	None to Date	TBD

The funding source for this project is the 2019 Revenue Bond and the 2020 Revenue Bond.

Transfer Lift Station and Force Main

Scope: The City of Bastrop is constructing a new Wastewater Treatment Plant to replace the City’s two existing plants. A Transfer Lift Station and Force Main is currently under design to transfer the influent from the two existing wastewater plants to this new currently in construction wastewater treatment plant. The proposed Transfer Lift Station will be just south of existing wastewater plants.

Schedule:

ENGINEERING	BID/AWARD	START	COMPLETE
August 28, 2018			
KSA Engineering			

Update: KSA has completed (approximately) a 60% force main design based on a previously established force main route. As per City’s request, due to land acquisition difficulties, environmental concerns, location of a cemetery and increasing land prices, KSA evaluated an alternate route on the western side of the river, which has been documented in a Technical Memo. The force main western alternate route will need to be designed. KSA has provided the City with an updated proposal, which City has reviewed. **Based on City’s comments, the last updated proposal has an estimated cost of approximately \$285,000.00, which City is still reviewing.**

- The savings for the change in route should be substantial and is expected to save approximately \$2 million dollars.
- Land acquisition for the new route will likely not be required or will be minimal.

Budget:

ESTIMATE	FY21 BUDGET APPROPRIATION	FY21 SPENT OR ENCUMBERED YTD	FY21 PROJECTED
\$6,201,390			
Engineering Cost	\$779,660	\$84,947	\$84,947

The funding source for this project is the 2020 revenue bond.

River Loop Sidewalk Project

Scope: Complete a 1.8-mile River Loop while providing safe pedestrian connectivity along State Highway 71 and across the Colorado River. Approximately 3,100 Linear Feet of pedestrian shared-use paths (6'-10' width) and connect to the proposed pedestrian improvements along the State Highway 71 westbound frontage road bridge.

Schedule:

ENGINEERING	BID/AWARD	START	COMPLETE
Bowman	May 2021	June 2021	12-18 months

Update: Bid opening was held on June 17. City Council Construction Contract awarded July 13.

- Construction contractor, Myers Concrete Construction, started construction in October.

Budget:

ESTIMATE	BUDGET APPROPRIATION	SPENT OR ENCUMBERED YTD	PROJECTED
\$720,000	\$755,200	None to date	None to date

The funding for this project is through multiple funding sources. One is through the Governor's Community Achievement Award Grant, and the second is a Capital Area Metropolitan Planning Organization (CAMPO) alternative transportation grant. The remaining match will be covered by Type 4 sales tax dollars.

City of Bastrop FM 20 Elevated Storage Tank/Ground Storage Tank

Scope: City of Bastrop FM 20 Water Plant Composite Elevated Storage Tank (EST) includes a 250,000-Gallon Elevated Storage Tank (EST) with interior & exterior coating systems, and a Ground Storage Tank (GST). These improvements will stabilize system pressure, increase fire flow west of the river, and will add additional storage needed to help manage flows system wide.

Schedule:

ENGINEERING-EST	BID/AWARD	START	COMPLETE
December 04, 2018	February 12, 2019	May 15, 2019	March 2021
BEFCO	Landmark Structures of Ft. Worth, Texas		

ENGINEERING-GST	BID/AWARD	START	COMPLETE
December 04, 2018	February 12, 2019	May 15, 2019	July 2021
BEFCO	TTE, LLC		

Update: The project is near completion.

- Substantial Completion with TTE occurred in July. TTE has addressed all punch list items.
- 1-year anniversary inspection occurred in September. Inspection uncovered previous issues that had not been addressed by punch list provided previously during substantial inspection of Landmark’s work, back in 2020 and earlier in 2021. Landmark is addressing the punchlist items provided after the 1-year anniversary inspection. Another inspection will be necessary to make sure all items have been addressed before the tank can be put in service. Estimated completion is November, 2021.
- Due to delays on completion of the work (mostly related to the EST), and part of Landmark’s contract, City charged liquidated damages in the amount approximately of \$22,000. Landmark’s legal representative has notified the City that Landamark is disputing the liquidated damages, and alleging the delays were caused by another utility issue. City is reviewing the response.

Budget:

ESTIMATE-EST	FY21 BUDGET APPROPRIATION	FY21 SPENT OR ENCUMBERED YTD	FY21 PROJECTED
N/A	\$0	\$112,568	\$132,118

ESTIMATE-GST	FY21 BUDGET APPROPRIATION	FY21 SPENT OR ENCUMBERED YTD	FY21 PROJECTED
N/A	\$318,900	\$320,610	\$320,610

EST: The funding source for this portion of the project came from Impact Fees and Water Capital Fund.

GST: The funding source for this portion of the project was the Water Capital Fund.

Simsboro Aquifer Water Supply Facilities

Scope: The City of Bastrop is designing a new water treatment plant and a wellfield to replace its water supply from shallow alluvial wells, primarily fed by the Colorado River, to deep wells that draw from the Simsboro aquifer. Conversion of the City’s water supply source to deep groundwater wells will provide the City with reliable and resilient drinking water supply.

Schedule:

ENGINEERING	BID/AWARD	START	COMPLETE
2018			October 2022
Freese and Nichols, Inc.			
Archer Western (CMAR)			

Update: Project is currently in design.

- This project is utilizing the Construction at Risk (CMAR) project delivery. The professional services contract for the design phase between City and CMAR was executed in March, 2021. The professional services for the construction phase between City and CMAR is currently in review process.
- This project will be bid in different phases. The first phase includes the installation and development of the wells. The 90% Design Submittal for the wells is currently under review by the City.
- Construction of the wells are anticipated to start by the end of the year.
- Submitted Lost Pines Groundwater Conservation District Well permit application.
- Temporary Access and Construction Easement granted to the City and recorded.
- We don’t have an estimated construction scheduled for the water treatment plant.

Budget:

ESTIMATE	FY21 BUDGET APPROPRIATION	FY21 SPENT OR ENCUMBERED YTD	FY21 PROJECTED
\$38,000,000			
Engineering Cost	\$3,130,000	\$1,209,255	\$1,209,255

The funding source for this project is 2019 and the 2020 revenue bonds.

9 FOCUS AREAS

(This page is left intentionally blank.)



COMMUNICATION

Support and enhance open two-way communication between the City and its residents and businesses.

Communication Data

Communication Data				
WEBSITE	Q1	Q2	Q3	Q4
Total Visits	95,035	123,997	117,207	105,986
Most Visited Page(s)	Library Home – 6.35% HR Jobs – 6.33% Making Bastrop Bright – 4.75%	Utilities – 6.57% Library – 5.52% HR.jobs – 4.73% Boil Water – 3.78%	Library – 7.55% HR.jobs – 5.25% Utilities – 4.75%	Library – 8.43% Utilities – 6.02% HR.jobs – 4.96%
SOCIAL MEDIA				
Posts	106	138	146	121
Emergency Alerts	10	9	37	13
Top Post Engagement Numbers	Making Bastrop Bright – 7.3k	Boil Water Notice – 2.8k	Employee Injury Press Release – 6.5K	SH 71 & 95 Vehicle Rollover – 11.5k
OTHER MESSAGING				
Press Releases	2	3	2	0
Video Messages	3	26	6	3
Live Stream Analytics	22,436 minutes viewed	32,087 minutes viewed	100,832 minutes viewed	43,220 minutes viewed
Event Marketing - Posts	12	2	24	11
Event Marketing - Reach	48.7k	1.1k	78.2k	28.2k
Initiative Marketing - Posts	3	7 (Recreation)	26 (Recreation)	17 (Recreation)
Initiative Marketing - Reach	16.4k	14.3k	50k	21k

Podcast

Overheard at City Hall – The official City of Bastrop Podcast, hit its stride in Quarter 4. Seven total episodes were recorded and released, including conversations with Public Works Director Curtis Hancock, ACM Trey Job, Fire Chief Andres Rosales, City Secretary Ann Franklin, City Manager Paul Hofmann as interviewed by ACM Rebecca Gleason, HR Director Tanya Cantrell, and Chief Financial Officer Tracy Waldron.

The podcast is released over Facebook, Youtube, the City's government access television station and streaming station at www.btxn.tv, Spotify, Apple Podcasts, and several other podcast libraries. All episodes are archived on a page on the City's website at www.cityofbastrop.org/page/city.podcast. The final episode of Season 1 was released just a day into FY 2022, featuring a conversation with Public Information Manager Colin Guerra, and that will be reported on next quarter. The podcast has achieved a reach of 10,099 on Facebook during Quarter 4, and has reached a level of recognition among the community.

Presentations to Civic Groups

On August 4th, Fire Chief Andres Rosales along with President of Bastrop County Long Term Recovery Team Sheila Lowe presented on Disaster Preparedness at the Chamber Luncheon. The Bastrop Police Department were engaged in three civic-oriented meetings during the quarter which include: Junior Police Academy in July, Coffee with the Chiefs in the Pecan Park subdivision on August 19th, and Story Time with a Cop on September 22nd.

Building Bastrop University

In response to the City Council focus areas and feedback from the community, the Planning Department has implemented a series of monthly education sessions branded as Building Bastrop University (BBU). Each month the Planning Department will host an educational session targeted towards various stakeholder groups who routinely interact with the development process, such as surveyors, mechanical/electrical/plumbing trade professionals, and engineers. The focus of the BBU sessions is to create an opportunity where the various stakeholder groups will have an opportunity to come learn about the City of Bastrop development process, current regulatory codes adopted, interaction and utilization of MyGov, any other applicable subject matter as it relates to their specific discipline, and the various resources the Planning Department has for the community.

Building Bastrop University Sessions held in Quarter 4:

- BBU for Real Estate Professionals – September 15th

As a precursor to the Building Bastrop University educational sessions the Planning Department hosted two contractor forum meetings. At the forums the general contracting community had an opportunity to publicly give input to planning staff on their experience with the permitting process. The notes from the first meeting were used to guide the creation an action plan from the Planning Department to address the concerns brought up during the initial forum. The response to the feedback from the initial contractor forum was presented at the second meeting to the meeting attendees.

Contractor Forums Meetings held in Quarter 4:

- Contactor Forum Kickoff Meeting – July 30th
- Contractor Forum Follow-up Meeting – August 11th

Messaging Team

The Website, Messaging, and Social Media focus area team now maintains and refreshes the New Residents Guide that is a one-page, front and back print document that is currently being handed out by the utility customer Service staff to new utility customers. The front of the document contains important phone numbers, social media accounts, MyGov information, information about Police, the new golf cart ordinance, details about what type of outdoor structures require permitting, and trash/recycling information. The back of the New Resident's Guide contains space for more frequently updated promotional information, refreshed quarterly, with information about things like the library Summer Reading Program, Summer in the City, the City Recreation program, and other future events.

The Messaging team has continued planning work on the Residents Guide – a multipage print book that will cover the scope of city services, departments, programs, and other citizen resources. The team is planning to go to print in April of 2022 and will be meeting monthly while gathering photography, writing descriptions, and designing and laying out the book. The project aims to be a comprehensive guide for Bastrop citizens to gain understanding and connect with city services.

This team has continued to be involved in the updating and maintenance of the City's website and has also been involved in the build out of the Multimedia and Communications Help Desk.

Branding Team

The City Branding Guidelines have been submitted to the Assistant City Manager and City Manager for approval. Collateral Branding Guidelines for Police, Fire, BP&L, Convention Center, and Downtown Bastrop are in the very early stages. The Collateral Branding Guidelines for the Library have been submitted to the Library Director for approval.

Community Support Groups

During the fourth quarter, the Community Support Groups submitted community support funding applications. Applications were reviewed by staff and funding recommendations were presented to Council at the July 13th Council Meeting. Funding recommendations were determined based on the following criteria:

- Organization's relationship to the City's mission
- Percentage off total operating funds
- Detail pertaining to the funding request
- Number of City residents served

The community support groups met virtually on July 14th to discuss programs and services provided during the previous quarter. The groups discussed upcoming events and promotion strategies for events, specifically by leveraging the community support Facebook group that was created to promote open communication and share information about services and events. The Community Impact Manager, through regular communication, has increased the support groups' connection to City events and programming like Movies in the park.

Community Impact Manager Communication

The Community Impact Manager continued communications with the Main Street District, community support groups, and community stakeholders during the Fourth Quarter. Topics included updating Main Street businesses contact information, Visit Bastrop GO! card, street closures, podcasts, community support funding agreements, sign code education, event promotions, and eCarts information.

COMMUNITY SAFETY

Keep citizens, businesses, and visitors safe.

Emergency Messaging

The Communications staff publishes emergency messages related to severe weather, major traffic incidents, and city service interruptions such as power and water outages. Many of these messages are published to social media within a few minutes of receiving details of the incident. These messages are then monitored for questions and updated as details emerge, or emergency operations conclude. Additionally included in this category are disaster preparedness posts and other awareness raising content centered around community safety and education.

In the fourth quarter of Fiscal Year 2021, 37 emergency messages were posted to the City of Bastrop Facebook page then shared to other channels, alerting citizens to traffic disruptions, road closures, weather alerts, and other timely updates.

Emergency Management

The City of Bastrop Office of Emergency Management applies for the Emergency Management Performance Grant (EMPG) to provide federal grants to local governments to provide a system of emergency preparedness to protect life and property. The City of Bastrop Office of Emergency Management and Bastrop County Officer of Emergency Management are working together to host a Joint Incident Command training. These classes will help enhance our capabilities to mitigate potential hazards, respond to, and recover from disasters. The Emergency Management plans, annexes, and response levels are being updated and reviewed for compliance and any necessary changes. Several staff attended an online FEMA K0419 Shelter Field Guide Training for State and Local Communities. This course was developed by the American Red Cross and FEMA to train participants in sheltering practices and techniques. It is designed for use with its companion piece, the Shelter Field Guide. The goal of the course is to familiarize students with the seven different roles involved in sheltering, the resources available to shelters, how to prepare for shelter operations, and how to use the Shelter Field Guide to open, operate, and close a shelter.

Police Staffing and Training

In the fourth quarter of Fiscal Year 2021, the City of Bastrop Police Department hired Patrol Officer Dania Salce, Police Cadet Jaylene Vendrell West, Police Cadet Robert Spurlock, and Police Cadet Dylan Judd.

The Police Department conducted 414 hours of training on auditing and inspections, pre-employment background investigations, advanced search and seizure, managing special operations and traffic enforcement operations, intermediate collision investigation, advanced traffic stops, advanced criminal investigations and basic internal affairs. Chief Nagy attended LEMIT Texas Police Chiefs training and leadership training at Texas Police Chief Association.

Fire Staffing and Training

During the fourth Quarter of FY 2021, the City of Bastrop Fire Department responded to 344 service calls, including 119 vehicle collisions and 13 fires (vehicle, wildland, and structures). The Fire Department conducted over 300 hours of training on various fire, rescue, and EMS topics, including determining if a structure is stable and if there are enough tenable/viable areas to affect a rescue, mayday training, and firefighter/victim rescue techniques using carries, drags, and webbing. Two Members attended wildland training and received their Basic Wildland Firefighter certifications.

COVID Plan Changes

The City of Bastrop implemented a Phased Reopening Plan in March of 2021. The plan was amended and approved by City Council on March 9, 2021. The Council moved to the Phased-Out section of the plan to stay consistent with the Governor's Executive Orders. The City of Bastrop and local community leaders remain dedicated to safeguarding the public and limiting the impact on the community. No changes have been made to the current plan.

Code Compliance

There were seventy-eight code compliance incidents in the fourth quarter, forty-eight of these were generated reports, and thirty-four have been resolved. The remaining code compliance issues involved nuisance violations such as tall weeds and grass, and the Department is working toward closing these issues.

Crime Statistics

Crime Statistics								
	FY 2020				FY 2021			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Homicide	0	0	0	0	0	0	0	0
Sexual Assault	2	2	0	4	3	2	4	2
Robbery	0	3	3	1	2	1	1	2
Assault	12	14	8	14	6	4	14	14
Burglary Residence	6	6	0	6	3	2	6	2
Burglary Building	9	10	0	0	4	5	0	2
Theft	80	43	55	66	55	78	66	46
Motor Vehicle Theft	7	10	4	5	5	5	5	8

Enterprise Fleet Lease Agreement

In July of 2021, the City of Bastrop Police Department submitted to enter a contract with Enterprise Fleet Management due to an excessively high maintenance cost with the Department's predominantly aging fleet of vehicles and lack of vehicle reliability.

The City Council was presented the below listed fleet vehicle transition schedule:

- FY 2022 – 7
- FY 2023 – 6
- FY 2024 – 7
- FY 2025 – 3

The contract also includes the fleet vehicle maintenance management program that extends to all other vehicles not yet transitioned to rental vehicles. Primarily this is to assist with data analysis and preventive maintenance on our current fleet.

Inspections

Building & Fire Inspections								
	FY 2020				FY 2021			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Building Inspections	585	652	527	451	1021	1937	5465	4455
Fire Inspections	63	44	37	43	40	33	42	50

Park Safety Inspection

There were 44 playground and park inspections performed during the fourth quarter of fiscal year 2021. The inspections found 39 issues that needed to be resolved. All but three of the issues were resolved, which do not pose an immediate threat to public safety, and will require funding that was not a part of the current fiscal year's budget.

Water System Safety Plan

America's Water Infrastructure Act (AWIA) was signed into federal law on October 23, 2018, and established specific requirements and guidelines focused on the evaluation and protection of public water system infrastructure. The City of Bastrop Public Works, IT, and members of the Emergency Management team have been working collaboratively to identify risks and develop plans for implementation that will help to safeguard our public water system from various threats such as natural disasters, internal/external vandalism, terroristic threats, and breaches of network security. The City has already completed the Risk and Resilience Assessment and is on schedule to certify completion of the Emergency Response Plan by December 31, 2021.

Texas Senate Bill 3 became effective as of June 8, 2021, and requires that our water utility develop an Emergency Preparedness Plan (EPP). The EPP primarily focuses on the City's ability to provide emergency operations during an extended power outage. The same collaborative team that has been working on the AWIA is working concurrently on the EPP and is on schedule to send our initial submissions to the Public Utility Commission of Texas as well as meet other requirements of SB3.

County Hazard Mitigation Plan

The City will meet internally before the next workshop in November to discuss potential mitigation actions/projects to include in the Bastrop County plan.

Interlocal Agreement for Emergency Communication Services

On July 15th, City Council approved the first modification to the Police Department and Fire Department's interlocal agreement for emergency communications. The modification began on October 1st and will remain in effect for two years. The approved cost is \$330,781.96 per year which is an increase of \$44,476.96 due to increase usage with our growing population.

National Night Out

The City met on August 19th to plan and discuss National Night Out. This year's event was on October 5th and was celebrated with a coordinated "parade" through each Bastrop neighborhood. National Night Out's purpose is to enhance the relationship between neighbors and law enforcement while cultivating a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. The City plans to transition out of COVID celebrations and back to traditional block parties next year.

10th Anniversary of the Bastrop County Complex Fire

On September 2nd, the City along with the Mayor and Council planted three Loblolly Pine Trees in Mayfest Park to commemorate the 10th anniversary of the Bastrop County Complex Fire on September 4, 2021. The three trees represent gratitude to the first responders, memory of the lives and property lost, and to honor the resilience of the Bastrop Community. A temporary sign was placed with the pine trees that will be replaced with a permanent monument sign.

On September 4th, Bastrop County Long Term Recovery Team hosted the Perseverance in the Pines – Ten Years of Recovery event at the Convention Center to commemorate the anniversary of the Bastrop County Complex Fire. A Perseverance in the Pines magazine was distributed at the event. The City of Bastrop purchased space in the publication, featuring a letter written by Mayor Schroeder and a layout that focuses on restoration and future progress.

ECONOMIC VITALITY

Create sustainability by leveraging tourism, infrastructure renewal and investment, enhancing public/private partnerships, efficient planning, and development processes, and fostering an inclusive and diverse environment that encourages entrepreneurial ventures.

Floodplain Administration

The Federal Emergency Management Agency (FEMA) has issued a preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) Report for Bastrop County and incorporated areas. The FIS Report describes the flood hazard information updates and the source information used. Information on how to access copies of these maps is available on the City of Bastrop's Planning and Development webpage. In addition, the City of Bastrop and Bastrop County collaborated to provide informational sessions on the FEMA floodplain map changes to the general public, real estate professionals, and engineers on October 4, 2021, at the City of Bastrop Convention Center. The information sessions were recorded by the City's Public Information Manager and are available on the City of Bastrop's Planning and Development webpage.

BP&L Infrastructure Maintenance

Bastrop Power and Light electric reliability average was 99.99% during the 4th Quarter of Fiscal Year 2021. Ten (10) outages affecting 44 customers for an average down time of 1 hour and 20 minutes.

Line Extensions:

Completed

- 710 Chestnut Street – Installed pole and new transformer
- 503 Laurel – Upgraded transformer
- 710 Water – Upgraded transformer
- 1308 Farm – Upgraded transformer

In Progress

- 303 MLK – Trenched in electrical, set new pad mount transformer and terminated primary
- 712 Spring Street – Trenched in electrical, set cabinets and 1 transformer, removed overhead, pulled in primary and terminated
- 402 Technology – Trenched in electrical, set new pad mount transformer and terminated primary.
- 2209 Pecan – Upgraded transformer and installed new service wire

Projects:

- Assisted Utility Customer Service Department with cut-offs for non-pay.
- Installed WIFI booster at the Library and a camera in Alley D for the IT Department.
- Hot checks performed for multiple events.
- Assisted Public Works in removal of multiple trees in the ROW and at Minerva Delgado Park.

System Maintenance:

- Four hundred and seventy-five (475) work orders received and completed, thirty (30) being after hours call outs.
- Received LCRA's Infrared Inspection Report in August consisting of 9 hot spots in the system. Completed all repairs of items within the week of receiving the report.
- Trimmed ROW in multiple locations.
- Reinsulated multiple poles.
- Install LED lights mid-block.
- Set/replaced five (5) new poles.
- Changed out five (5) transformers.

Construction Management Projects Awarded

- River Loop Sidewalk Project

Year Three of Street Maintenance Plan

The chip seal portion of the year three of the Street Maintenance Plan was completed in September for FY 2021.

Sign Code Education

The Sign Code education initiative began in Quarter 4, consisting of a website overhaul including a direct URL link (www.cityofbastrop.org/signs) which contains the Chapter 8 of the B³ Code, quick links to various sections of the code, checklists for preparing a permit, frequently asked questions, a two page informational document that highlights the key aspects of the sign code, maps of our jurisdiction area, and a “How to Apply” guide. The two page informational document has also been professionally printed and those guides are available at the Planning Department front desk and have been passed out at the Building Bastrop University events. A post card which is a slightly reduced version of the two page info-document, was mailed to all City of Bastrop business addresses. This post card announced the March 1, 2022 date that marks the beginning of uniform enforcement of sign code violations, provides an overview of the code, and points to the Signs page on the city website. Three additional post cards will be mailed out before the enforcement period begins.

Neighborhood Creation

The B³ Code requires a land developer to take a comprehensive view of a property and the surrounding area at the first stages of development, which is a Zoning Concept Scheme or a Neighborhood Regulating Plan. This results in fiscally sustainable development and promotes incremental growth while focusing on the intersection of the Public and Private Realms.

For a property seeking a change to their zoning Place Type District, the developer must apply for a Zoning Concept Scheme, which requires analysis of conceptual drainage, Place Types within the pedestrian shed, and provides a plan for street and block layout. For approval, a ZCS follows the state mandated process for a rezoning, which requires public notification, a public hearing at the Planning & Zoning Commission, and a public hearing and two ordinance readings at City Council.

For a new or redeveloping property 3.4 acres or greater within the city limits that is not seeking a Place Type change, the developer is required to do a Neighborhood Regulating Plan. This looks at the same

information as the Zoning Concept Scheme but does not include drainage and can be approved administratively by the Planning Director. If the NRP is denied, the developer can request an appeal to the Planning & Zoning Commission.

Zoning Concept Schemes/Planned Development District Amendments:

- Farm Street Village Zoning Concept Scheme – Change a portion of Farm Lots 37 and 38 East of Main Street from P3 Neighborhood to P4 Mix – Motion to approve passed at Planning & Zoning Commission on September 30, 2021. Public Hearing held at City Council on October 26, 2021.
- Pecan Park Commercial Planned Development District – In Review
- Hunters Crossing Section 9A, Lot 1 – Change a portion of the lot from PDD-HX-MR (multifamily) to PDD-Hx-C (Commercial) – In Review

Neighborhood Regulating Plans:

- 2801 Loop 150 East – The Hill Neighborhood Regulating Plan – In Review

Diversity and Inclusion Task Force

The City Manager’s Task Force on Diversity and Inclusion was created at the request of members of the Juneteenth Committee. The Committee suggested the people who should serve on the Task Force. As a Task Force of the City Manager, the group necessarily focuses on communication, engagement, and hiring practices of the City of which the City Manager has purview. The Task Force held three meetings during the fourth quarter and made suggestions, which were adopted by City Manager, for improving recruitment, application review processes, and hiring practices of the City. The objective is to ensure that people of color are aware of and not excluded from City employment opportunities. The next meeting of the Task Force is scheduled for November 8th, and the agenda for that meeting includes a discussion on the City’s communication and engagement efforts.

EDC Update

A joint meeting between the City Council and Economic Development Corporation was held on July 12th, 2021, and included discussion of areas of strategic alignment. The meeting revealed a disconnect between members of the two bodies views of roles and responsibilities, as well as development priorities. A follow-up meeting held on September 10th between the Board Chair, Mayor, City Attorney, BEDC Attorney, EDC Interim Director, and City Manager concluded that the City has not clearly articulated economic development priorities to the BEDC. The City has contracted with Joe Esch of Esch Development Solutions, LLC, to facilitate the development of clear economic development policy direction. The workplan for creating this direction was presented to the City Council on October 12th and the BEDC on October 15th. The schedule for completing the workplan is currently being revised.

The City Manager and Assistant City Manager for Community Development are meeting with EDC staff every two weeks to discuss ongoing developments.

Council's approval of EDC items include:

- On September 14th, Council approved an Economic Development Performance Agreement with Moca Ventures Nebraska, LLC in the amount of Nine Hundred Thousand Dollars (\$900,000.00). Through the performance agreement, the BEDC is offering incentives to the Developer by rebating the purchase price of the property that they are purchasing in the Bastrop Business and Industrial Park, upon the Developer's successful completion of the project.
- On September 21st, Council approved BEDC to fund a wastewater study through a professional services agreement (PSA) with Corix Utilities in the amount of \$94,300.00.

Community Asset Group

The Special Events Manager met monthly with the Community Asset group. This group is currently working together on assisting the Lost Pines Art Center with their Arts Conference in Spring of 2022. During the Fourth Quarter members of this group collaborated on several projects including the Library's Summer Reading Program Scavenger Hunt that included the Lost Pines Art Center, Bastrop County Historical Society, and Opera House preparing for the Fairview Cemetery Tour. This group also met with the Homecoming Committee Chairman to discuss ways to partner and enhance the 2022 Homecoming Celebration.

New Main Street District Businesses

In the fourth Quarter, four Main Street businesses moved. Bastrop Medicine Shop moved from the Crossing to 1110 Main Street, Suite A. Blake's Music Shop moved to 1112 Main Street and specializes in new and consignment instruments and repairs. KC Outfitters outgrew its space on Pine Street and is now open at 702 Main Street. C & S Cigars grew into the other half of 705 Pine Street which was previously occupied by KC Outfitter and now it occupies the whole space.

Special Events Team

The Special Events team met three times in the fourth Quarter to plan civic events which include Fall Movies in the Park, National Night Out, Bastrop Boo Bash, and Lost Pines Christmas (tree lighting and parade). The team completed the compiling of a master list of the 2022 events and is focusing on engaging all City Departments, Assets, and Community Support Groups in civic programming to ensure the greatest impact for residents.

Visit Bastrop Meetings Sales Report

4th Quarter – FY 2020 – 2021 Meetings Sales Report

YEAR TO DATE	GOAL	YTD	GOAL ROOM NIGHTS	YTD ROOM NIGHTS
Leads	52	41	11,000	5,821
Definites	32	28	6,344	5,187
Lead - Assist	20	34	5,208	14,396
Definite - Assist	16	2	3,200	500
QUARTERLY	ACTUAL	ROOM NIGHTS	ESTIMATED ATTENDEES	ECONOMIC IMPACT
Leads	6	734	1,917	\$984,455
Definites	3	1,053	3,015	\$2,039,553
Lead - Assist	13	5,812	5,065	\$11,666,877
Definite - Assist	0	0	0	0
Lost Leads	1	156	52	\$157,822
Service Request - Lead	1	n/a	120	\$112,724 Est. contract value
Service Request - Definite	4	n/a	146	Not available
Cancel - COVID	2	212	75	\$303,371

Visit Bastrop Marketing Performance Indicators

4th Quarter – FY 2020 – 2021 Marketing Performance Indicators

SOCIAL MEDIA	FY 21 ANNUAL GOALS	FY 21 ACTUAL Q4	YEAR TO DATE
Facebook Engagements	29,328 engagements (5% increase YOY)	19,315 engagements	30,667 engagements
Instagram Followers	2,282 followers (30% increase YOY)	2,551 followers	2,551 followers
Twitter Followers	653 followers (10% increase YOY)	589 followers	589 followers
PUBLIC RELATIONS			
PR Pitches	39 pitches (flat projection)	23 pitches	74 pitches
Media Alerts & Press Releases	12 alerts & releases (flat projection)	1 alert & release	7 alerts & releases
WEBSITE			
Paid Search	29,926 sessions (15% increase YOY)	18,419 sessions	49,737 sessions
Overall Traffic	143,415 sessions (7% increase YOY)	67,844 sessions	197,683 sessions
Repeat Visitors	32,231 sessions (7% increase YOY)	16,925 sessions	47,685 sessions
Blog Traffic	3,452 sessions (7% increase YOY)	2,463 sessions	5,328 sessions
Visitor Guide Requests	1,202 requests (20% increase YOY)	279 requests	1,507 requests
E-Newsletter Opt Ins [Leisure]	272 opt ins (35% + increase YOY)	364 opt ins	1,764 opt ins
E-Newsletter Opt Ins [Meetings]	829 opt ins (10% + opt ins)	1 opt ins	1 opt ins
E-Newsletter Open Rate [Leisure]	Exceed 11.3 % Industry Standard	26%	Above Industry Standard by 5%
E-Newsletter Open Rate [Meeting]	Exceed 11.3 % Industry Standard	31%	Above industry standard by 79%

Visit Bastrop Initiatives

Visit Bastrop finished strong this year meeting 11 of the 14 KPIs we set in place. Visitbastrop.com website visits are close to pre-covid numbers, which is an indicator that our destination is being considered by potential visitors. The website remains the ranking authority for visitor-related information

with strong performance for Hyatt Regency Lost Pines, the Events Calendar, outdoor recreation, and things to do including visiting historic downtown. As we transition into the new fiscal year, we are reviewing our KPI's for 2021-2021 and will be re-evaluating how we measure success. This year Visit Bastrop generated 200+ pieces of coverage to positive Visit Bastrop Brand sentiment.

Bastrop Convention & Exhibit Center Usage

Bastrop Convention & Exhibit Center Occupancy								
	FY 2020				FY 2021			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Local	39	26	0	35	21	8	22	38
Non-local	7	17	0	0	3	9	3	10
Tradeshow	6	12	0	0	2	0	0	7
Meeting	35	28	0	4	22	17	23	35
Wedding	2	0	0	0	0	0	0	1
Special Event	3	3	0	0	0	0	2	5
*Other	0	0	0	*31	0	0	0	0

Bastrop Convention & Exhibit Revenue								
	FY 2020				FY 2021			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Local	\$38,083	\$29,456	0	\$3,626	\$9,830	\$1,555	\$22,053	\$33,570
Non-local	\$9,075	\$26,435	0	0	\$1,995	\$7,090	\$1,345	\$21,660
Tradeshow	\$9075	\$21,000	0	0	\$2,875	0	0	\$11,775
Meeting	\$27,702	\$28,256	0	\$525	\$8,950	\$8,645	\$22,108	\$25,040
Wedding	\$5,400	0	0	0	0	0	0	\$5,000
Special Event	\$4,981	\$5,635	0	0	0	0	\$1,290	\$13,415
Other	0	0	0	\$3,100	0	0	0	0
TOTAL	\$47,158	\$55,891	0	\$3,626	\$11,825	\$8,654	\$23,398	\$55,230

FISCAL RESPONSIBILITY

Prepare and manage the budget with fiduciary responsibility.

Budget Season

The FY 2022 budget season ended during this quarter. The budget was brought to City Council on September 14th, 2021 for a public hearing and first reading of the ordinance. The budget was approved by City Council on September 21st, 2022.

Grants Update

Open Awarded Capital Projects

PROJECTS	SOURCE	STATUS	GRANT FUNDED	LOCAL MATCH
Downtown River Loop	CAMPO	Awarded	\$605,200	\$190,880
HGMP HAZ-MIT-Agnes Road Extension	GLO	Awarded (Contract pending)	\$4,197,926	\$42,403
Public Works Detention Pond	FEMA	Budget Revision Req Pending	\$758,257	\$189,564
XS Ranch Well Development	ARP	Partial Funded	\$2,290,038	\$0

Grants Pending Award

PROJECTS	SOURCE	GRANT AMOUNT	LOCAL MATCH
2021 CDBG – Riverwood Water	TDEM	\$350,000	\$113,549
2021 TA – Olde Iron Bridge Rehab	TXDOT	\$16,524,000	\$0
2021 TA – Wilson to Willow Loop	TXDOT	\$2,008,547	\$0
2021 TA – Farm & Chestnut Loop	TXDOT	\$638,969	\$0
Parks & Recreation Master Plan	St. David's	\$250,000	\$0

Awarded Other Projects in Process

SOURCE	EXPENDITURE	STATUS	GRANT FUNDED	LOCAL MATCH
Federal Communications Commission (FCC)	E-Rate Library Funding	Rebate, submit quarterly reimbursement	\$9,926	\$2,482
Justice Assistance Grant – Office of the Governor (JAG-OG)	Bullet Proof Vest Reimbursement	Submitted for reimbursement	\$9,350	\$9,350
Emergency Management	Performance Grant	Awaiting obligation	25%-50% reimbursement of salaries	TBD
LCRA Community Grant	Mechanical CPR device	Awarded	\$12,960	\$3,240

Texas State Library and Archives Commission CARES grant

The final report for this grant was submitted September 3, 2021, with all statistical, promotional, and survey data required. The grant was to provide contactless and touchless self-checkout options for patrons through self-checkout stations and mobile checkout with the Bibliotheca Cloud Library mobile device app. Survey responses indicate these two services are considered improvements to the library and most respondents stated they are likely to continue using them.

The self-check stations were available for use October 22, 2020. There was a total of 5,919 items checked out with the self-check stations during the grant period.

The Bibliotheca Cloud Library mobile app was active on February 22, 2021. Technical difficulties interrupted app service for about six weeks, but it was again usable in May. There was a total of 154 items checked out or renewed using the app during the grant period.

The self-check stations run on the library's Apollo Integrated Library System and there is no additional cost to sustain this service other than the eventual equipment replacement. The Bibliotheca Cloud Library app is a yearly subscription contract. An addition to the library's annual budget has been included to renew the contract for another year.

Ladd and Katherine Hancher Library Foundation Grant

The final report for this grant will be submitted in October. All data for the report has been collected. The intent of this grant was to provide access to the internet during the COVID-19 pandemic. The original proposal was for ten laptops to use in the building and ten hotspots to circulate. After the library reopened to the public, the original proposal was modified and approved to provide Wi-Fi in the library parking lot and purchase ten hotspots for circulation.

The Wi-Fi extension was completed June 28, 2021. This enabled greater access the internet 24 hours a day, regardless of library operational hours. The chart below shows seven months of internet session data for randomly selected Sundays. This data represents exterior usage only since the library is closed on Sunday.

Month/date	03/21	04/11	05/16	06/06	07/04	08/1	09/19
Sessions	148	130	143	129	521	734	839

The ten Hotspots began circulating on August 11, 2021. In the last seven weeks of the quarter, the devices have circulated 36 times. Hotspots can be checked out for a two-week period but cannot be renewed. All policies and instructions relating to the devices are available in English and Spanish.

The equipment and a year of service was included in the grant proposal. Since the service contract began in June, the library's annual budget did not increase significantly to provide these services for fiscal year 2022.

Financial Management, Purchasing, Investment

Financial and purchasing policies were brought to City Council for review and approval on August 24, 2021. There were minor changes to the policies. There was an addition in the Financial Management Policy to give guidance when accepting donations.

Proposed Tax Rate

The proposed tax rate was brought to City Council on September 14, 2021 for a public hearing and first reading of the ordinance. The 2021 Tax Rate was approved by City Council on September 21, 2022.

Equipment Replacement

As per the FY 2021 approved budget the following fleet and equipment were purchased in most cases replacing vehicles and equipment that needed to be removed from service:

Equipment Replacement		
DEPARTMENT	DESCRIPTION	AMOUNT
BP&L	Digger Derrick 47" Truck	\$191,113
Public Works	Regular cab truck	\$30,788
Public Works	Crew cab truck	\$33,473
Public Works	Backhoe	\$95,297
Public Works	Walk behind roller	\$11,847
Public Works	Zero turn mower	\$9,705
Public Works	Tractor/shredder	\$69,962
Public Works	Oil distributor	\$25,527
Public Works - W/WW	Crew cab truck	\$31,061
IT	Digital data storage	\$15,866
Planning & Development	Small SUV (Building Official)	\$21,739

Cemetery Plots Chart

Cemetery Plots Chart					
CATEGORY	Q1	Q2	Q3	Q4	FY TO DATE
Sold Plots Resident	4	6	9	6	25
Sold Plots Non- Resident	1	4	7	7	19
Number of Burials	18	23	15	15	71
All Permits Purchased	35	33	21	30	119

MANAGE GROWTH

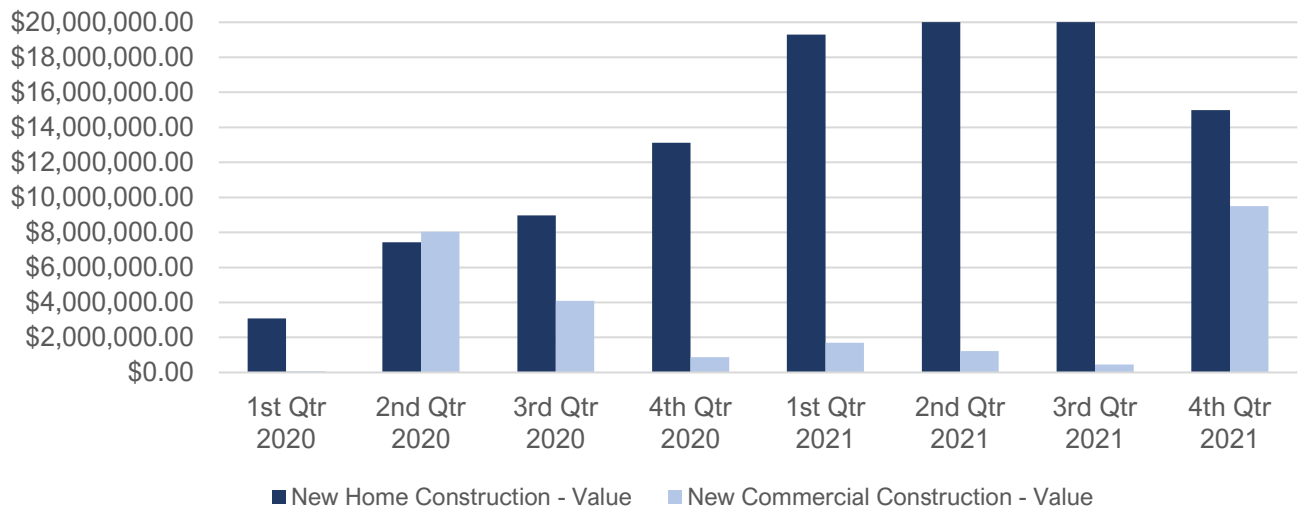
Plan for and manage growth, development, and redevelopment to maintain Bastrop's unique feel and character.

Development Statistics

CATEGORY	FY 2020 4 th QUARTER		FY 2021 4 th QUARTER			FY 2021 YEARLY TOTAL	
	SUBMITTED	VALUE *	SUBMITTED	ISSUED	VALUE *	TOTAL ISSUED	TOTAL VALUE*
New Home Construction	65	13,123,492	71	69	14,981,288.46	418	87,571,612.11
Home Remodeling	13	849,449.56	20	15	1,265,066.05	66	2,878,533.08
New Commercial Construction	2	875,000	7	7	7,502,314	15	10,909,065
Demolition	3	44,714	4	2	279,295	11	919,333
Plat	6	-	18	7	-	46	-

*The valuation for construction is calculated off the value listed on each application submission.

Permit Activity



Of the 120 permits submitted in the fourth Quarter of FY 2021, 93 permits were issued. Of the 18 plats submitted in the fourth Quarter of FY 2021, 7 plats were approved. The status of the remaining 9 permits and 11 plats are as follows:

Status of Outstanding Permits and Plats		
STATUS	PERMITS	PLATS
Withdrawn	1	3
In Review	2	3
Incomplete Submittal (Items Required)	2	3
Required Additional Development Possesses	4	2

Development Agreements and Public Improvement Districts

The City has several Development Agreements for existing projects within the city limits and Extraterritorial Jurisdiction (ETJ). The Planning Department is in the process of reviewing several large Development Agreements that when executed will have an impact on area growth.

Viridian (410 acres west of FM 969):

- The Public Improvement District Financing and Reimbursement Agreement was approved at the September 14th, 2021, City Council Meeting.
- The public improvement plans for the offsite utility improvements and first phase of the development (portion along FM 969) are being designed and are projected to be submitted the First Quarter of FY 2022.

Bastrop 552/Bastrop Colorado Bend, LLC (551.96 acres south of Pecan Park):

- The Amendment to the Master Transportation Plan and Future Land Use Map, which have been submitted for review, are proposed to go before the Planning and Zoning Commission in the First Quarter of FY 2022.

- The developer is planning on submitting the Petition for Annexation, Zoning Concept Scheme, Conceptual Drainage Plan, and Public Frontage Plan for the first phase of the development (approximately 320 acres) in the First Quarter of FY 2022.

The Colony Municipal Utility District:

- The developer has submitted a revised development agreement that will create a comprehensive document containing the standards from the original agreement and the four amendments. The document is currently being reviewed by Half and Associates for the Planning Department.
- Within the Third Quarter, the Planning Department has processed 11 application submissions for The Colony MUD.

Pecan Park Commercial PDD (55.536 acres east of Pecan Park Residential):

- The Amendment to the Pecan Park Commercial Planned Development District has been submitted. The request from the applicant is to increase the number of allowable stories to four stories (it is currently capped at three stories), and to increase the number of multi-family units allowed to 408 units (it is currently capped at 400 units).

Adelton (formerly West Bastrop Village):

- The Amendment to the Adelton Planned Development Agreement has been submitted. The developer is seeking revisions to the development procedures, development standards, general development regulations, streets, and allowed sign types.

Bastrop County Municipal Utility District No. 3 (636.979 acres of land off FM 812 and SH 21) & Bastrop County Municipal Utility District No. 4 (575.264 acres of land off FM 812 and SH 21):

- The applicant is working with Staff on the items required to be submitted for a Petition to Consent for a MUD in Chapter 13 of the Bastrop Code of Ordinances.

Warrants

During Quarter 4, the Planning Department received 13 Warrant requests.

Warrants			
B3 CODE SECTION	LOCATION	OUTCOME	DECIDING BODY
Section 7.1.002(C)(D) - Compliance with the Bastrop Master Transportation Plan & Master Thoroughfare Plan	1550 Farm – Farm Street Village	Approved	Appealed to the Planning and Zoning Commission
Section 7.2.003(C) – Right-of-Way Width & Section 7.3.005 – Local Connector Street: Neighborhood Street A	Bark 1832 Subdivision (R29239)	Approved with Conditions	Planning Director
Section 6.5.003(A) – Lot Occupation/Façade Buildout at Build-to-Line	410 Persimmon	Approved	Planning Director
Section 6.5.003(A) – Lot Occupation/Build-to-Line	410 Persimmon	Approved	Planning Director
Section 6.3.006(7) – Parking	410 Persimmon	Approved	Planning Director
Section 6.3.006(B)(5) & 6.5.003(D) – Parking	Rapid Express – 1640 E SH 71	Approved	Planning Director
Section 6.5.003(A) – Lot Occupation/Build-to-Line	Rapid Express – 1640 E SH 71	Approved	Planning Director
Section 6.5.003(A) – Lot Occupation/Façade at Build-to-Line	Rapid Express – 1640 E SH 71	Approved	Planning Director
Section 6.5.003(A) – Lot Occupation/Façade at Build-to-Line	112 Post Oak Rim	Approved	Planning Director
Section 6.3.006(7) – Parking	112 Post Oak Rim	Approved	Planning Director
Section 7.1.002 – General & 7.4.002 – Block Length	1912 Hill Street	Approved	Planning Director
Applicant failed to provide the specific section of the code the warrant was being requested for	1314 Farm Street	Denied	Planning Director
Items Required – Incomplete Submittal	106 Maui Court	Items Required	

Planning & Zoning Data

Quarterly Totals			
BUILDING	TOTALS	PLANNING	TOTALS
Address Individual New	5	Abandoning Easement	3
Certificate of Occupancy	17	Admin Appeal	2
Commercial Addition	0	Bastrop County Municipal Utility	2
Commercial Remodel	9	Amended Plat	1
Customer Service Inspection	3	Certificate of Appropriateness	13
Demolition	4	Concept Drainage Plan	1
Tenant Finish Out	6	Development Agreement	1
Fence	3	Final Drainage Plan	3
Ground Installation	1	Final Plat	6
Irrigation	27	Grandfathering Request	1
Moving	2	Land Disturbance	1
New Commercial Construction	1	Minor Plat	5
New Single Family Residential	72	MOU development Agreement	1
Pole	0	Neighborhood Regulating Plan	1
Pool	1	Planned Development Zoning Amendment	1
Residential Accessory Structure	12	Platting Exemption	8
Residential Addition	2	Preliminary Drainage Plan	4
Residential Remodel	8	Preliminary Infrastructure Plan	1
Septic	1	Preliminary Plat	5
Signs	4	Public Improvement Plan	4
Solar	3	Replat	2
Trades	434	Site Development Plan Amend	1
Tree	0	Site Development Plan	2
		Traffic Impact Analysis	1
		Waiver	12
		Warrants	13
		Will Serve Letter	3
		Zoning Verification Letter	3
TOTAL	615	TOTAL	101

Application and Future Updates of B3 Code

Below are projects that have Site Development Plans and/or Building Permits approved through the B³ Code process and meet the intents of the code by right or with a warrant (as noted).

Single-Family Homes that meet the B³ Code Lot Occupation requirements:

- 117 Ori Ct
- 410 Persimmon St (with Warrant)
- 602 Martin Luther King Jr. Dr (with Warrant)

New Commercial Developments that meet the B³ Code Requirements

- 484 W SH 71 – Site Plan Amendment for increased compliance

Over the Fourth Quarter, Planning Staff held a workshop with the Planning & Zoning Commission to discuss standards, locations, and types of facilities allowed for Wireless Transmission Facilities (such as communication towers) within the city limits. A draft ordinance will be brought forward when available.

Additional workshops and code amendments will be scheduled for the following:

- Processes
 - Move B³ Technical Manual into the Bastrop Building Block (B³) Code (merge into one document)
 - Amend Warrant, Neighborhood Regulating Plans and Development Review Committee sections to clarify requirements and approval process
 - Create an infill development process for sites smaller than 3.4 acres
 - Move requirements for small drainage projects into the Site Development Plan/Building Permit process
 - Clarify language for P&Z recommendations to City Council and zoning compliance with Texas Local Government Code Chapter 211
- Platting
 - Add additional platting exemptions
 - Discuss policy for existing private access easements for properties establish before 1981
 - Require a Traffic Impact Analysis when changing or not following the grid

- Adopt ETJ standards that address max block length, connectivity requirements, a minimum lot width and driveway spacing
- Extend distance for requiring connection of water and wastewater to ½ mile for new development
- Revise standards and process for approving Public Improvement Plan Agreements
- Zoning
 - Create a Planned Development District (PDD) zoning amendment process
 - Adopt a Zoning to Place Type conversion table to address legacy PDDs
- ETJ Sign Corridors – establish gateway plans for major highway corridors into Bastrop
- Miscellaneous
 - Historic District standards and approval process for fences and demolitions/relocations
 - Include IRC/IBC standards and address process for short-term rental Certificate of Occupancy
 - Clarify language on Manufactured Housing and Mobile Homes

MULTI-MODAL MOBILITY

Improved mobility for all modes of transportation, manage traffic congestion.

Old Iron Bridge Funding Source

The City is waiting for an update on Transportation Alternatives Grant (TA grant) through the Texas Department of Transportation (TXDOT) to repair of the Old Iron Bridge.

TXDOT Construction Updates

Below are the TXDOT Updates during the Fourth Quarter:

- 07.21.2021: TXDOT permanently closed the westbound exit from State Highway 71 to College / Pecan Street. The entrance onto State Highway 71 westbound from College Street was closed as well.
- 07.28.2021: The entrance / exit on the proper (main lanes) of eastbound State Highway 71 at Gutierrez Street were closed. The eastbound frontage road from Gutierrez Street to Lovers Lane was closed as well.
- 08.13.2021: State Highway 71 / State Highway 21 eastbound was reduced to one lane from the Colorado River to the State Highway 21 / State Highway 95 overpass. The Lovers Lane intersection at the eastbound Frontage Road was closed as well. During the closures, traffic was detoured through Tahitian Village to State Highway 95.
- 08.30.2021: The outside east bound land of State Highway 71 was closed just east of Childers Drive. The eastbound entrance ramp east of Childers Drive was also closed. Traffic on Frontage Road was directed to U-turn under the Colorado River bridge, head west to State Highway 304, and then use the ramp east of State Highway 304 to access State Highway 71 eastbound. The closure was repeated on September 2nd.
- 09.08.2021: The outside eastbound State Highway 71 lane east of Childers Drive / SL 150 was closed overnight for construction activities. The State Highway 71 eastbound ramp east of Childers Drive was also closed and Frontage Road traffic was directed to U-turn under the Colorado River bridge.

- 09.09.2021: The eastbound entrance ramp east of Childers Drive was permanently closed and all frontage road traffic was directed to use the eastbound Frontage Road bridge over the Colorado River to State Highway 95 (Jackson Street).
- 09.26.2021: Both eastbound main lanes of State Highway 21 / State Highway 71 were closed, and traffic was diverted to Frontage Road using the Hasler Street exit to allow implementation of a new traffic pattern for eastbound traffic. When construction was completed, the main lanes reopened at the Hasler exit. All eastbound State Highway 71 traffic was diverted onto Frontage Road utilizing a two-lane ramp. Traffic continued across the Colorado River using the new EBFR bridge. Traffic may return to the State Highway 71 eastbound main lanes using the new entrance ramp just east of the UP Railroad bridges. Frontage road traffic can access State Highway 95 (Jackson Street) and Lovers Lane.

Traffic Lights at Hasler and SH 71

The Police Department and Austin Traffic signals are evaluating the signal timing lights at Hasler and SH 71 (frontage) due to the short cycle times. Due to the light, traffic backs up to 304 more frequently, and the middle lane cycle appears to be intermittent.

Public Transportation

CARTS is a Community Partner that the City of Bastrop is committed to supporting through communication and messaging services. In the fourth Quarter of Fiscal Year 2021, the Communications Division shared Bastrop-specific content from the CARTS Facebook page to the City Facebook page promoting the New CARTS Austin Airport routes, CARTS Labor Day schedule, a survey with H-E-B gift card giveaways, changes to the eCab program, and photos during the Homecoming Parade.

ORGANIZATIONAL EXCELLENCE

Organize governance, progressive operational efficiency through continuous employee and user training; employee and citizen volunteer recognition.

Cross-Functional Teams

The Communication and Special Events Team (CSET) met monthly with the mission of training to be City ambassadors to push out accurate information both internally and externally. In the fourth quarter, the team discussed Information Technology, the Planning Department, and the Budget. The team also discussed projects happening in their respective departments and overall City initiatives. The larger CSET Team is then broken into 5 Focus Areas that have projects to accomplish. Those focus areas are Branding, Messaging, Special Events, MyGov, and the Quarterly Report. Each CSET Focus Area update is spread throughout this report.

Administration Team

The Administration Team continues to meet the second Wednesday of each month. The Administration Team created a flip chart with informational tips to use while working at the front desk. The flip chart is also a very helpful tool for every City department. The Administration team is currently working on a “Retirement Gift Policy” and managing the Master Agenda.

Data Management Team

The new Data Management Team met in October to discuss the team’s purpose, roles, and involvement in projects and budget processes. The team’s principles of collaborative planning, adoption of standards, sustainability, and continual improvement provide a solid foundation toward Organizational Excellence as we plan to execute and optimize technology-driven initiatives.

Safety Team

A Safety Manual training was held on September 4th for all city employees.

Employer of Choice Team

Employer of Choice Team members have been selected and the team will be meeting in the first quarter of Fiscal Year 2022.

BISD Awards

Bethany Dietrich, Public Services Librarian, and Carmen Serna, Library Associate, Children's Services, of Bastrop Public Library were awarded ACE Partner of the Year from BISD for their collaborative efforts with virtual programs during the 2020-2021 school year. The City of Bastrop was also awarded this distinction for its commitment to partnering with ACE, and the award was presented at the July 13th council meeting.

Amended City Council Rules of Procedures

The Rules of Procedure for the City Council and the Boards and Commissions were revised as part of the required annual review and approved at the July 27, 2021, City Council meeting.

Board Appointments

At the September 14, 2021, City Council meeting, Mayor Connie Schroeder made appointments and reappointments to the City of Bastrop Boards and Commissions. There were nine appointments and 17 reappointments confirmed.

Building Maintenance

Building Maintenance installed three new HVAC units at the Police Department, the Library, and the Recreation Center.

Help Desk Tickets

Over the quarter, the IT Team resolved 482 staff-requested service helpdesk tickets.

Employee & Volunteer Excellence

The Fifth Annual Boards and Commissions Volunteer Banquet will be held on Thursday, October 14, 2021, at the Convention Center.

Employee Appreciation

Employee appreciation is directly tied with job satisfaction, workplace happiness, and employee morale. Showing employees that you care about their wellbeing and recognize their achievements boosts motivation, increases engagement, fosters loyalty, and increases productivity all the while building and maintaining a dynamic workforce focused on providing exceptional City services to our citizens.

The Employee Appreciation Luncheon was held on August 9th recognizing employees for their service and dedication to the City. Eighteen employees received Service Award plaques ranging from 5 years to 25 years.

Employee Training

The amended City of Bastrop Employee Handbook was approved by Council on July 27th. Employee training was conducted on the Handbook on September 16th. Employee training was conducted on the City of Bastrop Safety Manual on September 14th. On July 7th, Chief Nagy presented an Active Shooter Training to all City employees.

The Library attended three trainings in the fourth quarter which included TechTalk: Using data to ensure a strong future by the American Library Association on August 3rd; Skills for Community-Centered Libraries on August 5th; and Project Outcome 101—Toolkit from American Library Association.

Bastrop Power and Light attended Job Safety Briefing—Safety Dot 2019 Statistics training provided by Texas Engineering and Extension Services on July 6th.

The Community Impact Manager attended Main Street Retreat in Seguin September 15th through September 17th.

Personnel Analysis

Personnel Analysis					
Q4	NEW HIRES	PROMOTIONS	RETIREMENTS	DEPARTURES	LATERAL TRANSFERS
July	4	2	0	2	0
August	3	0	0	4	0
September	0	0	0	2	0
FY 21 Totals	42	19	5	41*	1

*16 of the 41 terminations were Part-Time firefighters that were no longer "active" and therefore resigned when the Full-Time Firefighters were hired.

Vacancies

Vacancies					
FUNCTION	ADOPTED BUDGETED POSITIONS	Q1	Q2	Q3	Q4
Administration	2	0	0	0	0
City Secretary	3	0	0	0	0
Finance	8	0	1	0	0
Fire	8	6	0	0	0
Human Resources	1.75	0	0	0	0
Information Technology	2	0	0	0	0
Multi-Media	2.481	0	0	0	0
Municipal Court	3.25	.25	.25	.25	.25
Development Services	7.5	4	1	1	1
Police	28	5	2	2	2
Library	10	2	1	1	0
Public Works	28.585	3	3	4	7
Special Events & Reservations	1	0	1	0	0
Water & Wastewater	17.6	4	2	2	3
Hospitality & Downtown	5	1	0	0	0
Bastrop Power & Light	9	0	0	0	0
Cemetery	1	0	0	0	0

Open Records Requests Chart

Open Records Requests	
DEPARTMENT	Q4 REQUESTS
City Secretary	2
Police Department	39
Fire Department	9
Human Resources	3
Planning	59
Bastrop Power & Light	0
Public Works	2
Utility Services	3
Information Technology	0

MyGov Data Charts

MyGov General Usage Data			
	Q2	Q3	Q4
Registered Collaborator Accounts in MyGov	1,600	1,787	2,085

Q4 MyGov Request Manager Data

TEMPLATE NAME	ALL REQUESTS	COMPLETED (Archived)	ACTIVE
Building Maintenance Concern	21	21	0
Building Permit Question or Concern	2	2	0
Building Pre-Application Meeting Request	15	14	1
Check Voltage	1	1	0
City Sign: New Request	1	1	0
Connect - Turn On Service	31	31	0
Disconnect - Turn Off Service	20	20	0
General Question	1	0	1
General Question for Utility Billing	1	0	1
Junk & Rubbish	3	3	0
Leak at Meter	5	5	0
Limbs in Line	8	8	0
Low Lines	1	1	0
Main Street Project Requests	74	74	0
Meter Repair	1	1	0
Misc. Electric Service	4	4	0
Miscellaneous Concern for Work Orders	7	7	0
Open Records Request	103	81	22
Parks - Hang Sign for Sign Banner Plaza	12	12	0
Parks Clean Up	1	1	0
Planning Pre-Application Meeting Request	37	36	1
Planning Pre-Development Meeting Request	11	11	0
Planning Question or Concern	14	14	0
Power Outage	1	1	0
Pre-Construction Meeting Request	4	4	0
Repair Lights	5	5	0
Request a Smoke Alarm Installation	1	1	0
Road Hazard: Remove Hazard/Debris	3	3	0
ROW Maintenance: Mowing/Shredding	3	3	0
Service Orders	250	250	0
Set Meter	1	1	0
Sewer Stoppage / Back-Up	2	2	0
Sidewalk: Repair	1	1	0
Street Repair (Potholes, Cracks, etc.)	5	5	0
Tall Weeds & Grass	4	4	0
Tapping W-WW	1	1	0
Unsanitary Conditions	1	1	0
Utility Availability	1	1	0
Water Leak	7	7	0
Water Outage	2	2	0
TOTAL	666	640	26

UNIQUELY BASTROP

Maintain and enhance our historic community feel by leveraging the unique combination of community, cultural, parks and recreational assets that make Bastrop a special place to live and work.

Community Asset Reports

Bastrop County Historical Society and Visitor Center

Bastrop County Historical Society and Visitor Center

WEBSITE	FY 2020					FY 2021				
	Q1	Q2	Q3	Q4	YEAR END	Q1	Q2	Q3	Q4	YEAR END
Total Visits	2,560	1,124	9,87	1,409	6,080	1,425	1,258	1,740	1,446	5,869
SOCIAL MEDIA (Facebook)										
Posts	16	7	4	7	34	6	33	28	53	120
Reach	18,575	4,188	2,085	7,949	32,797	4,902	6,092	8,396	4,203	23,593
Engagement	3,036	1,062	103	398	4,599	616	1,093	1,019	1,256	3,984
OTHER MESSAGING										
Newsletter (printed)	1	1	1	1	4	1	1	1	1	4
Subscribers	213	213	213	213	213	240	240	240	240	240
Open Rate	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
VISITORS										
Visitors	3,808	2,376	388	1,503	8,075	1,468	1,370	2,526	2,218	7,582
Percentage of Overnight Stays	N/A	N/A	N/A	N/A	N/A	25%	27%	17%	60%	31%

Please note: The Museum and Visitor Center share all data points above, making it impossible to differentiate. FY 2020 website traffic= 52% Google search, 29% Direct address, 5% Visit Bastrop. FY 2021 website traffic= 53% Google search, 27% Direct address, 5% Visit Bastrop.

Bastrop County Historical Society and Visitor Center Programming

Our printed quarterly newsletter is sent via postal mail, so we do not have data on open rates- it is assumed at 100%. The newsletter contains information on upcoming programs, tours, and current happenings.

We have collaborated with other community assets throughout the year and partner for continued success. We participated in the City of Bastrop Movies in the Park events with a kids' educational activity, which was very popular. Lost Pines Art Center (LPAC) partnered with us for a Veteran's admission ticket/event. Upcoming partnerships include Fairview cemetery tours with the Bastrop Opera House (BOH); Holiday happenings with the LPAC and BOH; February historic hat-focus with the BOH and LPAC; and a glass-focus conference in April with the BOH and LPAC. All these events continue to provide tremendous value.

Bastrop Opera House

Bastrop Opera House

WEBSITE	FY 2020					FY 2021				
	Q1	Q2	Q3	Q4	YEAR END	Q1	Q2	Q3	Q4	YEAR END
Total Visits	3,065	3,082	797	1,668	8,612	4,625	4,527	11,763	11,864	32,779
SOCIAL MEDIA										
Posts	184	135	8	25	352	94	58	75	81	308
Reach	171,530	184,589	36,502	46,024	438,645	120,894	132,379	123,177	144,941	521,391
Engagement	22,260	19,329	3,636	6,089	51,314	15,007	12,591	15,662	15,621	58,884
OTHER MESSAGING										
Newsletter	18	18	2	10	48	14	18	18	18	68
Open Rate	40%	38.5%	25.5%	30.5%	33.6%	38%	38.5%	41%	41.5%	39.8%
VISITORS										
Visitors	3,467	1,171	0	401	5,039	1,051	832	1,178	2,531	5,592
Percentage of Overnight Stays										

Bastrop Opera House Programming

Overall, for 2020, our patrons from outside of Bastrop County was 68%. For 2021, patrons from outside of Bastrop County was 62%. The Bastrop Opera House has collaborated this last quarter with the Museum to help with their cemetery tour. We have provided some of their actors as well as costumed their actors. We look forward to more collaboration between the assets and have met to plan upcoming ways that we can collaborate. We also had a new website designed that went live in June and has very good SEO. We have a full season that opened up October, 2021 that will consist of 9 season shows, 2 specialty shows, youth academy productions and summer camp.

Lost Pines Art Center

Lost Pines Art Center

WEBSITE	FY 2020					FY 2021				
	Q1	Q2	Q3	Q4	YEAR END	Q1	Q2	Q3	Q4	YEAR END
Total Visits	11,770	13,699	7,878	9,223	42,570	4,571	10,145	6,606	8,442	29,764
SOCIAL MEDIA										
Posts	30	62	61	34	187	28	30	18	41	117
Reach	17,782	43,305	42,727	17,389	121,203	19,631	17,767	11,769	21,410	70,577
Engagement	1,546	3,633	2,200	2,103	9,482	2,551	1,546	1,218	2,448	7,763
OTHER MESSAGING										
Newsletter	5,909	5,900	0	5,822	17,631	5,822	5,803	1,942	5,872	19,439
Open Rate	25%	25.3%	0	28%	26%	28%	27%	28%	29%	28%
VISITORS										
Visitors	2,162	471*	Closed for COVID	37	2,670	304	555	706	727	1,837
Percentage of Overnight Stays	26%	N/A	N/A	N/A	26%	13%	4.3%	3.3%	5.7%	6.6%

*The Lost Pines Art Center was shut down mid-March 2020 due to COVID and did not reopen until September 1, 2020, because Art Institute needed more time to move in. Therefore, the visitor numbers are sparse for FY 2020.

Lost Pines Art Center Programming

This last quarter was filled with exciting collaborations and programming, and our visitor numbers continue to increase. Over the past year, nearly 50% of our visitors were from outside of Bastrop County. Here are a few highlights of activities from the last quarter.

We were thrilled to host the Bastrop County Historical Society's Quarterly Meeting, with guest speaker and artist, Lee Jamison. Lee also exhibited a body of work at the Art Center, and gave an inspiring "art talk", reflecting on the history of Texas. As part of our Healing Arts Program, we worked with Bastrop County Cares on a special event for Veterans and Military, called Arts Connect. This was a free artful event with demonstrations and resources for this population. And finally, we hosted a benefit flamenco concert, led by an international performer, Pilar Andujar. She and her group gave a memorable performance to the nearly 75 attendees, both in person and online. All proceeds went to JAADA, an arts education organization for youth in Africa.

Library Programming & Special Events

In-person programming continued to build in the months leading up to summer with Storytime and Teen Dungeons & Dragons (D&D) meeting in the Pressley Meeting Room weekly and Crafters Anonymous meeting once a month.

Summer Reading 2021: Tails & Tales finished in late July. A total of 812 readers participated, and 54% of them "completed" the challenge, which is reading 500 minutes for youth aged 0-17 and reading 1,000 minutes for adults 18 and older. This is the highest percentage in Bastrop Public Library history! Total, they read 1,334,723 minutes! With the Friends of the Library's generosity, nearly 500 free books were given away as prizes. Summer programming ended on a high note with A Whale of a Scavenger Hunt, which led participants through Fisherman's Park and down Main Street using clues to find big and small items along the way.

LEGO Club resumed in-person programming in September, with 37 kids and their grown-ups enjoying building and creating. Coffee with Catherine, a social hour for retired folks run by Library Associate, Catherine Lombardo, continues to be wildly popular. One participant said of the gatherings that "We have shared our lives and our concerns and become acquainted with each other to the point of becoming true friends. Our meetings have turned out to be celebrations."

The StoryWalk ® in Fisherman’s Park continued to be popular with the community. The Lion and the Mouse by Jerry Pinkney, Mother Bruce by Ryan Higgins, and Giraffes Can’t Dance by Giles Andreae were shared with the public.

Library Patronage

Library Patronage					
CATEGORY	Q1	Q2	Q3	Q4	YEAR END
Physical circulations	12,843	14,020	19,065	15,820	61,748
Ebook circulations	3,950	3,724	3,917	3,888	15,479
Number of visitors to the library	9,996	10,674	14,793	16,180	51,643
# of new library cards to non-residents	61	43	147	160	411
# of renewed library cards to non-residents	236	159	201	275	871
# of new library cards to City residents	48	84	109	111	352
# of renew library cards to City residents	149	230	118	143	640
Nonresident revenue for membership	\$7,600	\$7,265	\$8,390	\$10,335	\$33,590

Recreation Usage & Revenue

Recreation						
CATEGORY	Q3			Q4		
	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
Members	104	147	231	231	230	218
Revenue	\$1610	\$2755	\$4290	\$5340	\$4180	\$4130

Recreation Programming

Recreation moved into the city-owned space located at 1008 Water Street on July 6, 2021. This move removed renting expenses and brought all indoor programs together under one roof. In July, programming included Youth Water Safety Classes, Water Aerobics, Pickleball Clinic and the last weeks of the Youth Discovery Day Program. August brought on some class removals from the schedule and the youth programs ended. In September, Recreation introduced a new and more robust group exercise schedule with the addition of more youth programs. Our membership categories percentage is 53% Resident and 47% Non-Resident.

Main Street Program

The Main Street Advisory Board has been updating committee workplans for Fiscal Year 2022 in preparation of submitting its annual accreditation. The Board reevaluated its committees, combining the business retention and expansion committees; eliminating the volunteer committee; and enhancing the sponsorship and design committees. In addition to restructuring committees, it decided to host three events during the year which include Lost Pines Christmas, Table on Main, and a wine and craft beer event. The Board discontinued Summer in the City as its purpose was to promote the Main Street Rehabilitation Project. The board updated its board member duties requiring members to chair or co-chair one Committee or Task Force and serve on a second Committee and Task Force. The Main Street Program submitted its quarterly activity report to the Texas Main Street Program which outline Main Street activities between July and October 2021, reflecting the above information.

The Main Street Design Committee has continued its efforts in beautification of downtown, including the rebranding of parking lots, updating the Old Iron Bridge flags, and new bike racks. The committee in partnership with the Bird City Coalition has renamed each parking lot after a native bird. The Old Iron Bridge flags were reimaged for visibility and strength due to the river's high winds. The size of the flags were doubled for visibility and aesthetic and each pole will be double flagged. Flags were perforated and new high wind brackets were installed to handle the high winds from the bridge. New parking banners and bridge flags were designed and ordered during the fourth quarter and placement will be complete in first quarter of Fiscal Year 2022. Bastrop Rotary Club completed the prototype for the first bike rack which is a reimaging of Bastrop's Old Iron Bridge. The Design Committee has determined placement of the racks along main street and will decide on paint coating and signage.

Foundry Art Immersion

Art Immersion project involves placing eight to ten bronze statues provided by the Deep in the Heart Foundry in parts of the downtown district. The Foundry will place the statues temporarily until they sell or are ready to be picked up by clients. Once sold, the statues will be replaced with another item from their holdings. The design limitation requires that all sculptures must be “family appropriate” and pose no risk to public safety; nothing of sexual, violent, or political nature shall be accepted. Further, sculpture art may not contain advertisements; however, the artist may incorporate his/her signature into the design. The project was presented to the Cultural Arts Commission and Main Street Advisory Board in June. Both the Cultural Arts Commission and Main Street Advisory Board recommended to bring the project to council. The Art Immersion is set to present to council in December.

Downtown Bastrop Facebook Analytics

Downtown Bastrop Facebook Analytics				
	Q1	Q2	Q3	Q4
Posts	55	24	38	31
Reach	87,596	47,931	93,362	62,503
Top Post Engagement Numbers	Welcome Chubby's Barbershop (6,738)	Share your Snow Photos – Jan. 10 (6,451)	SplashPad is now open (11,312)	Corvette Invasion (13,080)

Youth Advisory Council

The Youth Advisory Council met for the first time in fiscal year 2021 on September 8, 2021. Presentations were made from the City Manager, Assistant City Manager for Community Engagement, Community Impact Manager, and Bastrop Chamber of Commerce's communication and Media Manager which included the purpose and expectations of the Youth Advisory Council, how cities work, youth engagement, and the parks master plan. In the fiscal year 2022, the council will have a hand in creating the youth engagement portion of the Parks Master Plan.

Cultural Arts Commission

During the fourth quarter, the Cultural Arts Commission continued to work on developing its first-year work plan. It has created two subcommittees which include branding and project committees. The future goals of the Commission are to develop a public outreach plan, strengthen the Arts and Culture community by collaborating across all arts, revitalize the ambassador effort, partner with Visit Bastrop, and create a community arts and culture calendar.

MLK Holiday Walk

The Special Events Manager met twice with Bastrop County MLK Jr. Holiday Commission Committee to discuss details of the upcoming January 17, 2022, Annual Bastrop County MLK Jr. Holiday Commission Walk and Celebration. The City of Bastrop will host this annual event which will include the MLK Walk Historic Tour and a program at the Bastrop Convention Center. Estimated attendance is 300.

Wheeled Sports Plaza

Fisherman's Wheeled Sports Plaza was completed in July and had the ribbon cutting July 30, 2021.

Volunteer Hours

Volunteer Hours					
CATEGORY	Q1	Q2	Q3	Q4	YEAR TOTAL
Library	199.75	212.5	347	547.75	1,307
Main Street	30	30	134	52	246
City Assets	67	128	212	50	457
Police Department	120	30	30	37	217
Fire Department	288	412	335	320	1,355

Historic Landmark Commission

Certificates of Appropriateness

LOCATION	REQUEST	RESULT
1607 Main St.	Remove the portico columns, rebuild the existing front porch, and add a wraparound porch on the first floor on the south side of the structure.	Approved with conditions: <ol style="list-style-type: none"> 1. Top front deck and columns and/or railing may be adjusted to meet building code requirements 2. The brick on the sides of the front steps will match the existing brick on the fireplace.
1008 Walnut St.	Add a 485 square foot addition to the rear of the house.	Approved as submitted.
805 Walnut St.	Remove the structure from current location to outside the city limits.	Approved as submitted.
1706 Pecan St.	Add an 825 square foot carport and improved driveway next to the rear of the house.	Approved as submitted.

Film Friendly Chart

Film Permits

FILM TYPE	Q1	Q2	Q3	Q4	YEAR TOTAL
Commercials	2	5	1	2	10
Television Episode	1	2	0	0	3
Television Pilot	0	0	0	0	0
Feature Film	0	1	1	0	2
Training Film	0	0	0	0	0
Public Service Announcement	1	2	1	0	4

Special Event Permits Chart

Special Event Permits					
CATEGORY	Q1	Q2	Q3	Q4	YEAR TOTAL
Event Permits Issued	4	0	5	9	18

Park Projects

Park Projects	
JUNE HILL PAPE RIVERWALK TRAIL	HOURS
Assemble/Install New Water Fountain	12.5
TOTAL	12.5

Park Maintenance Statistics

Park Maintenance Statistics			
PARK	HOURS	PARK	HOURS
Landscaping	782.5	Fisherman's/Riverwalk	238.25
Trash Run/Bathroom Checks	619.5	Bob Bryant	36.75
Work Orders	15.5	Mayfest/Rodeo Arena	138
Special Events	307.5	Fireman's	9
Graffiti Removal	14.25	Little League	22.5
Irrigation Walkthrough/Maint.	82	Bark Park	20.5
Irrigation Inspections	53	Kerr	14.75
Tree Maintenance	176	Hunter's Crossing	16
Chipping/Mulching	8	Old Iron Bridge	4.5
Hang/Remove Banners	27	Jewell Hodges	2
Pest & Weed Control	6	Delgado	1.5
Equipment/Vehicle Maint.	164	Ferry	0
Fertilizing/Seeding	0	Playground Inspections	18.75
Cemetery/Assist Cemetery	570		
Assist Convention Center	0		
Departmental Assistance	130.5		
TOTAL	2955.75		522.5

UNIQUE ENVIRONMENT

Continue beautification and natural areas, green spaces, and the river.

Scenic City

In September, Scenic Texas announced the City of Bastrop was designated a Gold 2021 Certified Scenic City award recipient through the Scenic City Certification Program. The program provides a tool to assess, evaluate, and recognize high-quality scenic standards for public roadways, spaces, and infrastructure. The City received its first Scenic City designation certification of Bronze in 2015.

Tree City

The Tree City application for 2021 is currently being filled out and is near completion. The city met all the requirements to maintain its Tree City status, once the Arbor Day observance occurs the application can be completed and submitted.

